

**SHELBY COUNTY AIRPORT and LANDING FIELD COMMISSION  
TREASURER'S REPORT      October 31, 2023**

<b>Beginning Balance</b>	September 30, 2023	\$	27,364.12
<b>Deposits</b>			
Arrow Energy--Credit Card Fuel Sales		\$	5,879.20
Fuel Sales--Cash & Check		\$	1,725.33
Rent		\$	1,350.00
Transfer from First Federal		\$	2,036.81
Shelby County Aviation--Ameren IP		\$	45.07
Bank Interest		\$	2.97
		\$	<u>11,039.38</u>
		\$	38,403.50

<b>Bills Received and Paid</b>			
Shelby County Aviation--FBO    October, 2023	\$	3,500.00	
Shelby Electric Cooperative	\$	785.50	
Steve Wempen--Bookkeeping    October, 2023	\$	200.00	
Illinois Department of Revenue--Sales Tax Payment	\$	549.00	
John Deere Financial--New Tractor Payment 42 of 84	\$	751.36	
Shelbyville Water Department--Aerthova	\$	32.92	
Consolidated Communications	\$	328.13	
Ameren IP	\$	76.29	
Shelbyville Ace Hardware--Hangar Maintenance	\$	132.69	
Sherwin Williams--Paint for Main Hangar	\$	244.45	
Albion Radio Communications, Inc.--4th Qtr. NDB Maintenance	\$	504.00	
Arrow Energy--1506 Gallon of 100LL Avgas @\$4.50005	\$	6,777.07	
GAB Electric--New LED Light Fixture for Main Hangar	\$	165.00	
Shelby County Aviation--2 Wind Socks, Bulbs & Paper Towels	\$	437.69	
Sloan Implement Co.--Maintenance on Zero Turn	\$	163.52	
	\$	<u>14,647.62</u>	
	\$	23,755.88	

Shelby County State Bank	\$	23,755.88
First Federal Savings and Loan	\$	35,041.17
Farm Agency Account	\$	85,743.91
Fuel Receivable	\$	2,484.50
Rent Receivable	\$	345.00
Cash On Hand	\$	812.90
Certificates of Deposit	\$	20,396.71
	\$	<u>169,580.07</u>

Prepared by Steve Wempen--Sec/Treas

**FILED**  
NOV 09 2023  
*Steve Wempen*  
SHELBY COUNTY CLERK

**SHELBY COUNTY AIRPORT and LANDING FIELD COMMISSION**

**REGULAR MEETING MINUTES**

**October 9, 2023**

Members present at meeting:

Commissioners—Paul Canaday, Rick Brown, Steve Wempen

Members not present at meeting:

Commissioners—Walt Lookofsky, John Hall

County Board Members—Carol Cole

Airport Manager—Scott Jefson

Others Present—Ryan Spain, Jake Cole

Rick calls the meeting to order.

Steve calls Lindsay Hausman with Hanson's and puts her on speaker phone. Lindsay went over our request for the upcoming TIPS meeting and wanted to know if we wanted to make any changes from last year or if we wanted to adjust what our request was going to be. Lindsay confirmed the meeting was going to be on Wednesday, November 1st at 3:00. Lindsay discussed what was requested last year and what was programmed last year to update our documents for the meeting coming up. Lindsay said the top two request last year was to rehab the main apron and rehab the Main Hangar. The apron was requested with AIP money and using a lot of our entitlement money that had been saved up. That project was programed as was the rehabilitation of the Main Hangar that was programmed with the infrastructure BIL money. Lindsay said we had allotted two years of BIL money for that project. Lindsay also mentioned that we need to go thru Consultant selection because their retainer had expired in July or August of this year, so before the projects get started, we'll have to go thru that process. Lindsay said that it would be posted on IDOT's website with everything explained. Lindsay then continued explain the whole process and then we would make a selection at our next meeting and that it would be good for the next five years. A lengthy discussion on the projects ensued. Steve mentioned talking to Rick Boris about the \$33,500 Aviation Fuel Tax reimbursement for 2022 should be arriving any day. Rick asks Lindsay what was scheduled for after these projects. Lindsay said the next project we had listed was to rehabilitate the taxiway that connects the apron and the runway. The next project with the rest of the BIL money was to rehabilitate the T-Hangars and beyond that it was a T-Hangar pavement rehabilitation project. After that Lindsay said the projects get more expensive, one being rehabilitate the main runway. More discussion ensued on the future projects. Scott asks Lindsay when we could expect to build more T-Hangars and Lindsay said they just did a 10-place T-Hangar and the low bid accepted was 1.4 million dollars and that you can only use up to four years of entitlement money per project and that we would have to come up with the rest. More discussion ensued on available money for the different projects. Steve asks Lindsay if we could use the BIL money that's for doors and such for the T-Hangars, for building new T-Hangars, if we happened to get other money for the Hangars doors and she said we would be able to do that. More discussion ensued on future projects. Lindsay said she would send us a copy of what we have programmed and what we have for future request and then if we wanted to make any changes before the TIPS meeting we could. Lindsay then thanked us for our time.

The minutes for the Regular meeting held August 7th were read by all. Paul made a motion to approve the minutes. It was second by Rick and was approved by all saying aye.

The Treasurer's report was read by all. Rick made a motion to approve the Treasurer's Report. It was second by Paul and approved by all saying aye.

**Bills Presented**

Shelbyville Ace Hardware—Hangar Maintenance	\$	132.69
Shelby County Aviation—2 Wind Socks, Bulbs and Paper Towels	\$	437.69
Sloan Implementance—Zero Turn Maintenance	\$	163.52
Albion Radio Communications, Inc.-4th Qtr.. NDB Maintenance	\$	504.00
GAB Electric—New LED Light Fixture for Main Hangar	\$	165.00
Sherwin Williams—Paint for Main Hangar	\$	244.45

Rick makes a motion to accept the bills as presented. Paul second it and it was approved by all saying aye.

Ricks asks if Jeff Crane's hangar was empty now. Scott said that he left a table and a flag and other than that the hangar is empty, but he hasn't turned in any keys. Steve said he would rekey the lock, but that didn't take care of the gate key. Rick said he would call him and ask that he return both keys. Scott said that a Derrick Alms would be moving in Cranes hangar.

#### Managers Report

Scott said he's got the airport cleaned up ready for the community to come out for the Balloon Fest. Also he replaced both wind socks and replaced the light fixture on the east end of the Main Hangar. Scott said the other evicted renter was out and that the Flying Club had moved over into it and the one behind it. Scott also mentions that Dean Collette is settled in and has his airplane flying now. The mowers are still mowing with Paul trimming up behind them and that he also noticed moles working at the end of 32, so he would be dealing with that.

Scott said the jet fuel is still not working and that he had a helicopter land needing fuel so he set it to manual and pumped 65 gallon out. Steve asks if he had heard from Illinois Oil Marketing. Scott said the NOTAM was extended to the sixteenth and that they should have a new battery by then.

Jake Cole asks if the County Treasurer is in charge of the airports funds. Scott explains that the funds talked about come from Federal and that Steve has control all money in local accounts. Scott mentions the Federal money is controlled and distributed by the State. A discussion ensued on the matter. Scott and Steve explain that the money the airport gets from the county, is deposited in First Federal by the Treasurer and then Steve said he usually transfers it to SCSB at his own discretion. After that Steve said the airport has total control of what the money is used for. Jake mentions on county website the airport having three different accounts in the Treasurer's reports and was somewhat unclear about them. Steve said he would look into it. That the airport has three accounts including the farm account, in two different banks and numbers should match.

End of Managers Report

#### Old Business

Steve mentions making previously discussed changes in the Hangar Lease, printing copies for all T-Hangar renters to sign and take copies to Debbie Dunaway for her files.

#### New Business

Rick makes a motion to adjourn and Steve second it.

**SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION RECORD JOURNAL**

CHECK NO.	DATE	DESCRIPTION OF TRANSACTION	BUDGET ACCT NO.	DEBITS	CREDITS	BALANCE
	30-Sep-23	Balance Shelby County State Bank				\$ 27,364.12
6330	1-Oct-23	Shelby County Aviation--FBO October, 2023	022-5210-12-023	\$ 3,500.00		\$ 23,864.12
6331	1-Oct-23	John Deere Financial--Payment # 420t 84	022-5455-12-023	\$ 751.36		\$ 23,112.76
6332	2-Oct-23	Shelbyville Water Department	022-7800-12-023	\$ 32.92		\$ 23,079.84
6333	2-Oct-23	Shelby Electric Cooperative	022-7800-12-023	\$ 785.50		\$ 22,294.34
	6-Oct-23	Arrow Energy--Deposit			\$ 868.29	\$ 23,162.63
6334	7-Oct-23	Ameren IP--SCA 37528 \$22.54, Airport 008211 \$53.76	022-7800-12-023	\$ 76.29		\$ 23,086.34
	10-Oct-23	Illinois Department of Revenue--ACH Sales Tax Payment			\$ 549.00	\$ 22,537.34
6335	11-Oct-23	Sherwin Williams--Paint for Main Hangar	022-7440-12-023	\$ 244.45		\$ 22,292.89
6336	11-Oct-23	Alblon Radio Communications, Inc.--4th Qrt NDB Maintenance	022-7442-12-023	\$ 504.00		\$ 21,788.89
6337	11-Oct-23	GAB Electric--New LED Light Fixture for Main Hangar	022-7440-12-023	\$ 165.00		\$ 21,623.89
6338	11-Oct-23	Sloan Implement Co.--Maintenance on Zero Turn	022-7441-12-023	\$ 163.52		\$ 21,460.37
6339	11-Oct-23	Shelbyville Ace Hardware--Hangar Maintenance	022-7440-12-023	\$ 132.69		\$ 21,327.68
6340	11-Oct-23	Shelby County Aviation--2 Wind Socks, Bulbs & Paper Towels				\$ 20,889.99
	12-Oct-23	Rent--B Brunken \$115, T Chamberlain \$115,LS Flying Club \$230	022-7444-12-023	\$ 437.69		\$ 20,889.99
		J Green \$115, D Gherardini \$115, J Livesay \$125				
		R Heinberger \$65				
		SCA/Ameren--22.53				
	13-Oct-23	Fuel--\$714.37 SCA/Ameren--22.53				\$ 22,506.89
		Arrow Energy--Deposit				\$ 25,072.47
6341	20-Oct-23	Consolidated Communications	022-7800-12-023	\$ 328.13		\$ 24,744.34
6342	20-Oct-23	Steve Weimpen--Bookkeeping October, 2023	022-5220-12-023	\$ 200.00		\$ 24,544.34
	20-Oct-23	Arrow Energy--Deposit			\$ 934.59	\$ 25,478.93
	26-Oct-23	Arrow Energy--1506 Gallon 100LL @\$4.50005				\$ 25,478.93
6343	26-Oct-23	Rent--W Jesse \$115, D Collette \$115, S Weimpen \$115	022-8010-12-023	\$ 6,777.07		\$ 18,701.86
		K Best \$125				
		SCA/Ameren--22.54				
	26-Oct-23	Fuel--\$1010.96 SCA/Ameren--22.54				\$ 1,503.50
		Transfer from First Federal				\$ 2,036.81
	27-Oct-23	Arrow Energy--Deposit				\$ 1,510.74
	31-Oct-23	Bank Interest			\$ 2.97	\$ 23,752.91
		Board Meeting November 6, 2023				\$ 23,755.88

**SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION RECORD JOURNAL**

CHECK NO.	DATE	DESCRIPTION OF TRANSACTION	DEBITS	CREDITS	BALANCE
	1-Sep-23	Beginning Balance - First Federal Sept-Nov 2023			\$ 35,033.69
1022	26-Sep-23	Treasurer Shelby County--Disbursement		12,432.80	\$ 47,466.49
	29-Sep-23	Interest Compounded		3.61	\$ 35,033.69
	20-Oct-23	Replacement Tax--7th Allocation		2,036.81	\$ 35,037.30
1023	26-Oct-23	Transfer to SCSB	2,036.81		\$ 37,074.11
	31-Oct-23	Interest Compounded		3.87	\$ 35,037.30
					\$ 35,041.17

**SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION  
BUDGET ACCOUNT SUMMARY October 31, 2023**

CHECK NO.	DATE	6220-01	6220-12	5485-12	6120-12	7000-12	7440-12	7441-12	7442-12	7443-12	7444-12	7800-12	8010-12	9900-12
6330	1-Oct-23	\$ 3,500.00	\$ 200.00	\$ 761.36	\$ 20,713.00	\$ 77.31	\$ -	\$ 24.13	\$ -	\$ -	\$ 830.00	\$ 1,588.28	\$ 9,730.04	\$ -
6331	1-Oct-23													
6332	2-Oct-23													
6333	2-Oct-23													
6334	7-Oct-23													
6335	11-Oct-23						\$ 244.45							
6336	11-Oct-23													
6337	11-Oct-23						\$ 165.00							
6338	11-Oct-23							\$ 163.52						
6340	11-Oct-23						\$ 132.89							
6341	20-Oct-23													
6342	26-Oct-23		\$ 200.00											
8343	26-Oct-23													
														\$ 6,777.07

YTD	\$ 3,500.00	\$ 200.00	\$ 761.36	\$ 20,713.00	\$ 77.31	\$ -	\$ 24.13	\$ -	\$ -	\$ 830.00	\$ 1,588.28	\$ 9,730.04	\$ -	\$ -
31-Oct-23	\$ 3,500.00	\$ 200.00	\$ 761.36	\$ 20,713.00	\$ 77.31	\$ -	\$ 24.13	\$ -	\$ -	\$ 830.00	\$ 1,588.28	\$ 9,730.04	\$ -	\$ -
YTD	\$ 7,000.00	\$ 400.00	\$ 1,502.72	\$ 20,713.00	\$ 77.31	\$ -	\$ 542.14	\$ 163.52	\$ 504.00	\$ -	\$ 1,257.69	\$ 2,812.12	\$ 16,507.11	\$ -

ACH--LL Dept. of Revenue	\$ 649.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 14,098.82	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
YTD Total Budget	\$ 14,647.62	\$ 14,647.62	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63,462.74

**Shelby County Airport and Landing Field Commission**  
**Jet Fuel Sales                      October, 2023**

DATE	QUANTITY	CUSTOMER INVOICE	PRICE	CREDIT CD	CHARGE	CASH
26-Oct-23	65.00	United IronWorkers Not Recorded	\$ 5.99		\$ 389.35	
<b>Total</b>	65.00			\$ -	\$ 389.35	\$ -
			<b>Total</b>		\$ 389.35	\$ 389.35

## Shelby County Airport and Landing Field Commission

### Fuel Sales                      October, 2023

DATE	QUANTITY	CUSTOMER INVOICE	PRICE	CREDIT CD	CHARGE	CASH
1-Oct-23	18.15	Credit Card Customer	1290	\$ 5.69	\$ 103.27	
2-Oct-23	10.09	Scott Jefson	1291	\$ 5.64		
3-Oct-23	16.68	Credit Card Customer	1292	\$ 5.69	\$ 94.91	
4-Oct-23	61.35	Credit Card Customer	1293	\$ 5.69	\$ 349.08	
4-Oct-23	54.41	Credit Card Customer	1294	\$ 5.69	\$ 309.59	
4-Oct-23	24.79	Credit Card Customer	1295	\$ 5.69	\$ 141.06	
5-Oct-23	5.59	Scott Jefson	1296	\$ 5.64		\$ 31.53
6-Oct-23	13.41	Credit Card Customer	1297	\$ 5.69	\$ 76.30	
6-Oct-23	1.00	Credit Card Customer	1299	\$ 5.69	\$ 5.69	
6-Oct-23	12.34	Ryan Spain	1300	\$ 5.64		\$ 69.60
6-Oct-23	5.11	Credit Card Customer	1301	\$ 5.69	\$ 29.08	
6-Oct-23	5.76	Don Gherardini	1302	\$ 5.64		\$ 32.49
7-Oct-23	60.11	Credit Card Customer	1303	\$ 5.69	\$ 342.03	
7-Oct-23	50.10	Credit Card Customer	1304	\$ 5.69	\$ 285.07	
7-Oct-23	25.10	Credit Card Customer	1305	\$ 5.69	\$ 142.82	
8-Oct-23	59.68	Credit Card Customer	1306	\$ 5.69	\$ 339.58	
9-Oct-23	5.27	Credit Card Customer	1307	\$ 5.69	\$ 29.99	
9-Oct-23	9.40	Scott Jefson	1308	\$ 5.64		\$ 53.02
9-Oct-23	6.59	Credit Card Customer	1309	\$ 5.69	\$ 37.50	
10-Oct-23	18.23	Credit Card Customer	1310	\$ 5.69	\$ 103.73	
10-Oct-23	6.11	Credit Card Customer	1311	\$ 5.69	\$ 34.77	
10-Oct-23	64.96	Credit Card Customer	1312	\$ 5.69	\$ 369.62	
10-Oct-23	6.04	Credit Card Customer	1313	\$ 5.69	\$ 34.37	
11-Oct-23	5.50	Scott Jefson	1314	\$ 5.64		\$ 31.02
11-Oct-23	2.12	Credit Card Customer	1315	\$ 5.69	\$ 12.06	
11-Oct-23	2.98	Chapter 274, EAA	1316	\$ 5.64		\$ 16.81
11-Oct-23	43.90	Credit Card Customer	1317	\$ 5.69	\$ 249.79	
11-Oct-23	10.03	Chapter 274, EAA	1318	\$ 5.64		\$ 56.57
11-Oct-23	12.07	Chapter 274, EAA	1319	\$ 5.64		\$ 68.07
12-Oct-23	1.22	Paul Canaday	1320	\$ 5.64		\$ 6.88
12-Oct-23	8.04	Credit Card Customer	1321	\$ 5.69	\$ 45.75	
12-Oct-23	4.11	Credit Card Customer	1322	\$ 5.69	\$ 23.39	
12-Oct-23	6.00	Credit Card Customer	1323	\$ 5.69	\$ 34.14	
12-Oct-23	7.67	Credit Card Customer	1324	\$ 5.69	\$ 43.64	
13-Oct-23	75.11	Cash Customer	1325	\$ 5.69		\$ 427.38
13-Oct-23	40.16	Cash Customer	1326	\$ 5.69		\$ 228.51
14-Oct-23	5.01	Credit Card Customer	1327	\$ 5.69	\$ 28.51	
15-Oct-23	5.10	Credit Card Customer	1328	\$ 5.69	\$ 29.02	
16-Oct-23	5.29	Shelby County Highway Dept.	1329	\$ 5.69		\$ 30.10
16-Oct-23	5.24	Paul Canaday	1330	\$ 5.64		\$ 29.55
17-Oct-23	17.92	Credit Card Customer	1331	\$ 5.69	\$ 101.96	
17-Oct-23	7.22	Credit Card Customer	1332	\$ 5.69	\$ 41.08	
17-Oct-23	11.60	Credit Card Customer	1333	\$ 5.69	\$ 66.00	
17-Oct-23	19.33	Credit Card Customer	1334	\$ 5.69	\$ 109.99	
17-Oct-23	30.51	Credit Card Customer	1335	\$ 5.69	\$ 173.60	
18-Oct-23	50.10	Credit Card Customer	1336	\$ 5.69	\$ 285.07	
18-Oct-23	58.77	Credit Card Customer	1337	\$ 5.69	\$ 334.40	
18-Oct-23	15.81	Credit Card Customer	1338	\$ 5.69	\$ 89.96	
18-Oct-23	5.00	Credit Card Customer	1339	\$ 5.69	\$ 28.45	
20-Oct-23	1.12	Credit Card Customer	1340	\$ 5.69	\$ 6.37	
21-Oct-23	6.13	Matt Figgins	1341	\$ 5.64		\$ 34.57
21-Oct-23	20.52	Don Gherardini	1342	\$ 5.64		\$ 115.73
21-Oct-23	8.11	Credit Card Customer	1343	\$ 5.69	\$ 46.15	
22-Oct-23	5.11	Credit Card Customer	1344	\$ 5.69	\$ 29.08	
22-Oct-23	4.11	Credit Card Customer	1345	\$ 5.69	\$ 23.39	
22-Oct-23	5.07	Credit Card Customer	1346	\$ 5.69	\$ 28.85	
22-Oct-23	18.73	Credit Card Customer	1347	\$ 5.69	\$ 106.57	
23-Oct-23	3.83	Scott Jefson	1348	\$ 5.64		\$ 21.60
23-Oct-23	22.00	Credit Card Customer	1349	\$ 5.69	\$ 125.18	
23-Oct-23	5.01	Credit Card Customer	1350	\$ 5.69	\$ 28.51	
24-Oct-23	25.25	John Livesay	1351	\$ 5.64		142.41





## SHELBY COUNTY AIRPORT

### 100LL COST OF SALES REPORT Sept.-Nov. 2023

MONTH	GALLONS SOLD	AVE. PRICE PER GAL.	SALES AMOUNT			TOTAL SALES	COST PER GAL	WITH TAX	ARROW FEE	TOTAL COST	NET PROFIT OR LOSS
			CREDIT CD	CHARGE	CASH						
September	1667.08	\$ 5.68	\$ 7,127.03	\$ 1,581.04	\$ 763.89	\$ 9,471.96	\$ 5.10	\$ 5.42	\$ 206.04	\$ 9,239.53	\$ 232.43
October	1284.71	\$ 5.68	\$ 5,730.71	\$ 915.58	\$ 655.89	\$ 7,302.18	\$ 4.99	\$ 5.30	\$ 170.40	\$ 6,981.77	\$ 320.41
November	0.00										
TOTAL	2951.79	\$ 5.68	\$ 12,857.74	\$ 2,496.62	\$ 1,419.78	\$ 16,774.14	\$ 5.70	\$ 6.02	\$ 376.44	\$ 16,221.30	\$ 552.84

**JET A COST OF SALES REPORT Sept.-Nov. 2023**

\$30 Monthly Fee Included In Arrow Fee Above

MONTH	GALLONS SOLD	AVE. PRICE PER GAL.	SALES AMOUNT			TOTAL SALES	COST PER GAL	WITH TAX	ARROW FEE	TOTAL COST	NET PROFIT OR LOSS
			CREDIT CD	CHARGE	CASH						
September	0.00										
October	65.00	\$ 5.99	\$ -	\$ 389.35	\$ -	\$ 389.35	\$ 4.39	\$ 4.66	\$ -	\$ 303.18	\$ 86.17
November											
TOTAL	65.00	\$ 5.99	\$ -	\$ 389.35	\$ -	\$ 389.35	\$ 4.39	\$ 4.66	\$ -	\$ 303.18	\$ 86.17

**SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION  
SHELBYVILLE, IL.**

**REGULAR MEETING AGENDA**

**Meeting to be held at the Shelby County Airport  
November 6, 2023  
7:00 PM**

- I. Call Meeting to Order**
- II. Guest Speaker (If Scheduled)**
  - 1 Jim Schwerman to present Farm Report
  - 2
- III. Approval of Minutes**
- IV. Approval of Treasurer's Report**
- V. Approval of Bills Presented**
- VI. Airport Manager's Report**
- VII. Old Business**
  - 1 Discuss getting bids to replace hangar doors to submit for ARPA Funds.
  - 2
  - 3
- VIII. New Business**
  - 1 Jim Schwerman to discuss getting bids to remove partial fence.
  - 2 Discuss purchase of gate(s) for entrance on to the ramp at Terminal building.
  - 3
- IX. Adjournment**