

**SHELBY COUNTY AIRPORT and LANDING FIELD COMMISSION**  
**TREASURER'S REPORT**                      **September 30, 2023**

Beginning Balance	August 31, 2023	\$ 39,122.41
<b>Deposits</b>		
Arrow Energy--Credit Card Fuel Sales		\$ 9,042.46
Fuel Sales--Cash & Check		\$ 2,928.98
Rent		\$ 2,040.00
Transfer from First Federal		\$ 12,432.80
Bank Interest		\$ 3.59
		<u>\$ 26,447.83</u>
		\$ 65,570.24

<b>Bills Received and Paid</b>		
Shelby County Aviation--FBO	September, 2023	\$ 3,500.00
Shelby Electric Cooperative		\$ 864.79
Steve Wempen--Bookkeeping	September, 2023	\$ 200.00
Illinois Department of Revenue--Sales Tax Payment		\$ 676.00
John Deere Financial--New Tractor Payment 41 of 84		\$ 751.36
Shelbyville Water Department--Aerinova		\$ 321.76
Consolidated Communications		\$ 326.47
Ameren IP		\$ 76.26
Shelbyville Ace Hardware--Office Supplies		\$ 12.58
Erie Insurance--Courtesy Van & Snow Plow		\$ 1,392.00
Effingham Equity--Diesel		\$ 1,744.02
Arrow Energy--1594 Gallon of 100LL Avgas @\$5.01		\$ 7,986.02
Facer Insurance Agency--Commercial Prop. & Liability Ins.		\$ 19,321.00
Steve Wempen--Envelopes & Ink		\$ 64.73
Keith Harshman--Reimbursement for September Rent		\$ 115.00
Fessi--Fire Extinguisher Test & Reconditioning		\$ 830.00
Sloan Implement Co.--Maintenance on Zero Turn		\$ 24.13
		<u>\$ 38,206.12</u>
		\$ 27,364.12

Shelby County State Bank		\$ 27,364.12
First Federal Savings and Loan		\$ 35,037.30
Farm Agency Account		\$ 81,281.32
Fuel Receivable		\$ 2,391.21
Rent Receivable		\$ 115.00
Cash On Hand		\$ 668.69
Certificates of Deposit		\$ 20,396.71
		<u>\$ 167,254.35</u>

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OCT 12 2023

*Jennifer Dore*

SHELBY COUNTY CLERK

# **SHELBY COUNTY AIRPORT and LANDING FIELD COMMISSION**

## **REGULAR MEETING MINUTES**

**September 11, 2023**

Members present at meeting:

Commissioners--Paul Canaday, Rick Brown, John Hall, Steve Wempen

Members not present at meeting:

Commissioners--Walt Lookofsky

County Board Members--

Airport Manager--Scott Jefson

Others Present--Ryan Spain

Rick calls the meeting to order.

The minutes for the Regular meeting held August 7th were read by all. Paul made a motion to approve the minutes. It was second by Rick and was approved by all saying aye.

Rick made a motion to approve the minutes for Special meeting August 16th. It was second by John and approved by all saying aye.

Rick made a motion to approve the minutes for Special meeting August 23. It was second by Paul and approved by all saying aye.

John mentioned the amount made on fuel sales. Steve said the profit on fuel sales for the year was within a few dollars of being ten percent. Steve also mentions he might start a chart on the Jet Fuel system and list all the money spent on repairs, that in a long run, it might have been better to scrap it and get a new one.

Steve said that Illinois Oil Marketing prides themselves for getting things fixed and thought it might be worth it to have them come and repair it but it wouldn't be cheap. Some discussion ensued on the issue.

Steve also said he saw Dom from Aerinova a few days earlier and talked to him about getting settled up on Jet A. Steve said he also said he mentioned to Dom that some people with the county didn't understand the value of having an airport and didn't think we needed one. Steve said he ask Dom about the amount of spraying he does for the area farmers and wondered how much the cost to the farmer would increase if the airport closed and Dom said the their cost would probably double if they had to fly elsewhere to fuel up and reload. Some discussion ensued on a few other businesses that farmers use that operate out of the airport.

The Treasurer's report was read by all. Rick made a motion to approve the Treasurer's Report. It was second by John and approved by all saying aye.

### **Bills Presented**

Fessi--Fire Extinguisher Test and Reconditioning	\$ 830.00
Shelbyville Ace Hardware--Office Supplies	\$ 12.58
Steve Wempen--Staples/Envelopes	\$ 35.05
Steve Wempen--eBay/Ink Cartridges	\$ 29.68
Facer Insurance Agency--Commercial Prop & Liability	\$ 19,321.00
Sloan Implement--Maintenance on Zero Turn	\$ 24.13
R. L. Wempen Lumber Inc.--Credit Invoice	\$ 19.50
Effingham Equity--Diesel	\$ 1,477.02

Rick makes a motion to accept the bills as presented. Paul second it and it was approved by all saying aye.

### **Managers Report**

Scott said one of the two hangar renters we evicted had moved out and mentioned getting a refund for September. Scott said that Steve was going to send him a refund check after he had talked to him about it. Scott mentions moving one of the club planes into Hangar 12, then had Wyatt Jesse move his from Hangar 17 to Hangar 7 and the club put their second plane in Hangar 17 so both club planes are together. Scott also mentions having some more landscaping and flowers to put in front of the terminal building but hadn't had time. Scott said we need to go look at the other hangar, that half of the sixty days is up and he didn't think anything had been done yet. He said we need to know what we're going to do with the stuff, if any, that's left in it. A lengthy discussion ensued on the issue. Per the lease we can dispose of anything left in the hangar

after the sixty days, but what about an airplane. More discussion ensued.

Scott said he had the porta potties ordered for the Balloon Fest and the Coop had already ordered the dumpster for the Fest. Scott said we were not going to fly Young Eagles or have breakfast Saturday morning like we normally do.

Scott mentions the previous Saturday was the first meeting of a new EAA Chapter they're starting here at Shelbyville and that there was 11 or so people that attended.

Rick mentions the lease again and that it says six months or getting an extension from the Commission if the aircraft isn't airworthy and also thirty days when we gave the renter sixty. Steve said he had received a check from Crane for the month of October but he hadn't deposited it yet. After some discussion it was decided that we not deposit it. Rick mentions mailing the eviction letter on August 8th and that he had put sixty days as the time frame to be out. Some discussion on the issue ensued.

Scott said he had planned on putting Garrett Wasson's other 182 in the hangar once empty but now after Garrett got the plane here, it also is not airworthy and that we'll have to make sure Garrett understands that he'll have to comply with getting the aircraft airworthy, sell it or something because it is in rough condition. Some discussion ensued on the matter. Scott said that currently Garretts 182 is in Tyler Chamberlains hangar and Tyler is out of the state but had just called Garrett and told him he would have to move his plane because his job was done and that he would be back and needing his hangar back. Scott said Garrett told Tyler he would take one of the planes to the farm.

More discussion ensued on Garretts plane.

John suggest before we lease a hangar to a new renter that we recommend they attend a board meeting so they will understand why we have to enforce the hangar leases before we ever lease one to them.

Ryan Spain, a current hangar renter is present and suggest that we tell a would be new renter to attend a meeting to discuss with the board of their intentions and plans and go over the rules, so they fully understand our position and that they must comply. That way there is no argument later.

More discussion ensued and it was suggested that we try and get all the renters to come to one of the regular meetings within a 3 or 4 month time frame to discuss the lease so they all fully understand it.

More discussion ensued on the matter of lease compliance.

After some more discussion about Garretts 182, the rough condition that it is in and the fact Garrett has no pilots license yet, Rick makes a motion that we not offer Garrett a second hangar so we avoid another issue like the one we're currently dealing with. Paul second it and it was approved by all saying aye.

## End of Managers Report

## Old Business

Balloon Fest mostly discussed already. Scott mentions needing additional help if anyone's available.

Rick mentions discussion on the replacement of hangar doors. Scott said he hadn't received anymore information on the doors yet. Scott also said a guy from Indiana would like to look at them to make sure the new ones would work. Steve said he had mentioned the door to Dom from Aerinova and that there was something he didn't like about them and will ask him what exactly it was. John mentions one being in Pana and Altamont and that we could go look at them.

Rick asks about the email sent to the treasurer and Steve about the airports money. If the way it's being done is wrong then why now after years. Steve said the money is handled the same way it was handled before when John Baker was treasurer and is still being handled in compliance to the statute. We are doing everything correctly. Rick asks why all of a sudden a guy is trying to push this. Scott said the guy is new on the county board and doesn't like the airport and would like to see it closed. Steve said it's obvious the person didn't read the part of the statute he attached to the email that someone sent him suggesting he do this because it says donations, contributions, etc. and he's demanding ALL money.

Rick then mentions the other item of public notice of bidding of farming. Scott mentions that the airport custom farms and that doesn't apply. That this person has no knowledge of what goes on out here and has absolutely no authority. Rick asks if we should even reply and it was decided we wouldn't waste anytime with it. Scott asks Steve if we could send a letter out with the monthly rent bills asking the renters to come to a meeting to sign new leases. A short discussion on the matter ensued.

## New Business

Rick makes a motion to adjourn and Paul second it.

## SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION RECORD JOURNAL

CHECK NO.	DATE	DESCRIPTION OF TRANSACTION	BUDGET ACCT NO.	DEBITS	CREDITS	BALANCE
	31-Aug-23	Balance Shelby County State Bank				\$ 39,122.41
6314	1-Sep-23	Shelby County Aviation--FBO September, 2023	022-5210-12-023	\$ 3,500.00		\$ 35,622.41
6315	1-Sep-23	John Deere Financial--Payment # 41of 84	022-5455-12-023	\$ 751.36		\$ 34,871.05
	1-Sep-23	Arrow Energy--Deposit			\$ 1,877.02	\$ 36,748.07
6316	4-Sep-23	Keith Harshman--Reimbursement for September Rent		\$ 115.00		\$ 36,633.07
6317	5-Sep-23	Shelbyville Water Department--Aerinova	022-7800-12-023	\$ 321.76		\$ 36,311.31
6318	5-Sep-23	Shelby Electric Cooperative	022-7800-12-023	\$ 864.79		\$ 35,446.52
	5-Sep-23	SCSB--Debit Adjusment \$0.03				
	6-Sep-23	Illinois Department of Revenue--ACH Sales Tax Payment		\$ 676.00		\$ 34,770.52
	8-Sep-23	Arrow Energy--Deposit			\$ 1,514.42	\$ 36,284.94
6319	13-Sep-23	Ameren IP--SCA 37528 \$22.53, Airport 006211 \$53.73	022-7800-12-023	\$ 76.26		\$ 36,208.68
6320	13-Sep-23	Erie Insurance--Courtsey Van & Snow Plow	022-6120-12-023	\$ 1,392.00		\$ 34,816.68
6321	13-Sep-23	Fessi--Fire Extinguisher Test and Reconditioning	022-7444-12-023	\$ 830.00		\$ 33,986.68
6322	13-Sep-23	Shelbyville Ace Hardware--Office Supplies	022-7000-12-023	\$ 12.58		\$ 33,974.10
6323	13-Sep-23	Facer Insurance Agency--Commercial Prop. & Liability Ins.	022-6120-12-023	\$ 19,321.00		\$ 14,653.10
6324	13-Sep-23	Sloan Implement Co.--Maintenance on Zero Turn	022-7441-12-023	\$ 24.13		\$ 14,628.97
6325	13-Sep-23	Effingham Equity--Diesel	022-8010-12-023	\$ 1744.02		\$ 12,884.95
6326	13-Sep-23	Steve Wempen--Envelopes & Ink	022-7000-12-023	\$ 64.73		\$ 12,820.22
6327	13-Sep-23	Steve Wempen--Bookkeeping September, 2023	022-5220-12-023	\$ 200.00		\$ 12,620.22
	14-Sep-23	Rent--B Brunken \$115, D Kroenlein \$115, LS Flying Club \$115				
		J Green \$115, D Gherardini \$115, W Jesse \$115				
		D Collette \$115, R Heimberger \$65, J Livesay \$125				
		Fuel \$1768.26,				
		Rent \$995.00				
	15-Sep-23	Arrow Energy--Deposit			\$ 2,763.26	\$ 15,383.48
	21-Sep-23	Consolidated Communications			\$ 2,173.65	\$ 17,557.13
6328	22-Sep-23	Arrow Energy--Deposit	022-7800-12-023	\$ 326.47		\$ 17,230.66
	28-Sep-23	Transfer from First Federal			\$ 960.10	\$ 18,190.76
	28-Sep-23	Rent--S Wempen \$230, G Wasson \$115, K Best \$125			\$ 12,432.80	\$ 30,623.56
		S Bechtol \$115, T Chamberlain \$115, R Spain \$230				
		D Kroeinlein \$115				
		Fuel \$1160.72			\$ 2,205.72	\$ 32,829.28
6329	28-Sep-23	Arrow Energy--1594 Gallon 100LL Avgas @\$5.01005 Per Gal	022-8010-12-023	\$ 7,986.02		\$ 24,843.26
	29-Sep-23	Arrow Energy--Deposit			\$ 2,517.27	\$ 27,360.53
	30-Sep-23	Bank Interest			\$ 3.59	\$ 27,364.12
		<b>Board Meeting October 9, 2023</b>				





## Shelby County Airport and Landing Field Commission

### Fuel Sales                      September, 2023

DATE	QUANTITY	CUSTOMER	INVOICE	PRICE	CREDIT CD	CHARGE	CASH
1-Sep-23	15.60	Credit Card Customer	1184	\$ 5.69	\$ 88.76		
1-Sep-23	15.08	Don Gherardini	1186	\$ 5.64		\$ 85.05	
1-Sep-23	18.42	Credit Card Customer	1187	\$ 5.69	\$ 104.81		
1-Sep-23	12.91	Credit Card Customer	1188	\$ 5.69	\$ 73.46		
2-Sep-23	5.12	Credit Card Customer	1189	\$ 5.69	\$ 29.13		
2-Sep-23	29.80	Credit Card Customer	1190	\$ 5.69	\$ 169.56		
2-Sep-23	5.12	Credit Card Customer	1191	\$ 5.69	\$ 29.13		
2-Sep-23	5.11	Credit Card Customer	1192	\$ 5.69	\$ 29.08		
4-Sep-23	15.84	Credit Card Customer	1193	\$ 5.69	\$ 90.13		
4-Sep-23	11.93	Ken Best	1194	\$ 5.64		\$ 67.29	
5-Sep-23	2.11	Don Gherardini	1195	\$ 5.64		\$ 11.90	
6-Sep-23	10.06	Matt Figgins	1196	\$ 5.64		\$ 56.74	
6-Sep-23	57.57	Credit Card Customer	1197	\$ 5.69	\$ 327.57		
6-Sep-23	42.39	Credit Card Customer	1198	\$ 5.69	\$ 241.20		
7-Sep-23	16.03	Cash Customer	1199	\$ 5.69			\$ 91.21
7-Sep-23	2.10	Credit Card Customer	1200	\$ 5.69	\$ 11.95		
7-Sep-23	59.72	Credit Card Customer	1201	\$ 5.69	\$ 339.81		
8-Sep-23	0.60	Paul Canaday	1202	\$ 5.64		\$ 3.38	
8-Sep-23	12.80	Credit Card Customer	1203	\$ 5.69	\$ 72.83		
8-Sep-23	11.36	Garrett Wasson	1204	\$ 5.64		\$ 64.07	
8-Sep-23	40.02	Credit Card Customer	1205	\$ 5.69	\$ 227.71		
8-Sep-23	10.11	Credit Card Customer	1206	\$ 5.69	\$ 57.53		
9-Sep-23	2.00	Credit Card Customer	1207	\$ 5.69	\$ 11.38		
9-Sep-23	11.39	Credit Card Customer	1208	\$ 5.69	\$ 64.81		
9-Sep-23	8.94	Credit Card Customer	1209	\$ 5.69	\$ 50.87		
9-Sep-23	56.30	Credit Card Customer	1210	\$ 5.69	\$ 320.35		
9-Sep-23	20.35	Credit Card Customer	1211	\$ 5.69	\$ 115.79		
9-Sep-23	18.35	Credit Card Customer	1212	\$ 5.69	\$ 104.41		
10-Sep-23	5.11	Credit Card Customer	1213	\$ 5.69	\$ 29.08		
10-Sep-23	15.54	Credit Card Customer	1214	\$ 5.69	\$ 88.42		
11-Sep-23	11.80	Credit Card Customer	1215	\$ 5.69	\$ 67.14		
12-Sep-23	75.11	Cash Customer	1216	\$ 5.69			\$ 427.38
12-Sep-23	39.11	Cash Customer	1217	\$ 5.69			\$ 222.54
12-Sep-23	8.13	Don Gherardini	1218	\$ 5.64		\$ 45.85	
12-Sep-23	10.43	Credit Card Customer	1219	\$ 5.69	\$ 59.35		
12-Sep-23	6.69	Credit Card Customer	1220	\$ 5.69	\$ 38.07		
13-Sep-23	5.76	Barry Burnken	1221	\$ 5.64		\$ 32.49	
13-Sep-23	44.45	Ken Best	1222	\$ 5.64		\$ 250.70	
13-Sep-23	16.17	Barry Burnken	1223	\$ 5.64		\$ 91.20	
14-Sep-23	5.11	Credit Card Customer	1224	\$ 5.69	\$ 29.08		
14-Sep-23	5.66	Credit Card Customer	1225	\$ 5.69	\$ 32.21		
14-Sep-23	54.81	Credit Card Customer	1226	\$ 5.69	\$ 311.87		
14-Sep-23	4.11	Credit Card Customer	1227	\$ 5.69	\$ 23.39		
14-Sep-23	9.20	Credit Card Customer	1228	\$ 5.69	\$ 52.35		
15-Sep-23	4.00	Credit Card Customer	1229	\$ 5.69	\$ 22.76		
15-Sep-23	2.61	Paul Canaday	1230	\$ 5.64		\$ 14.72	
15-Sep-23	8.40	Credit Card Customer	1231	\$ 5.69	\$ 47.80		
15-Sep-23	7.67	Credit Card Customer	1232	\$ 5.69	\$ 43.64		
16-Sep-23	12.30	Ryan Spain	1233	\$ 5.64		\$ 69.37	
16-Sep-23	3.16	Chapter 274, EAA	1234	\$ 5.64		\$ 17.82	
16-Sep-23	8.08	Chapter 274, EAA	1235	\$ 5.64		\$ 45.57	
16-Sep-23	14.92	Credit Card Customer	1236	\$ 5.69	\$ 84.89		
16-Sep-23	16.64	Credit Card Customer	1237	\$ 5.69	\$ 94.68		
16-Sep-23	3.80	Credit Card Customer	1238	\$ 5.69	\$ 21.62		
18-Sep-23	3.01	Paul Canaday	1239	\$ 5.64		\$ 16.98	
18-Sep-23	8.94	Credit Card Customer	1240	\$ 5.69	\$ 50.87		
19-Sep-23	5.12	Credit Card Customer	1241	\$ 5.69	\$ 29.13		
19-Sep-23	5.10	Credit Card Customer	1242	\$ 5.69	\$ 29.02		
19-Sep-23	19.35	Credit Card Customer	1243	\$ 5.69	\$ 110.10		
20-Sep-23	5.02	Credit Card Customer	1244	\$ 5.69	\$ 28.56		
20-Sep-23	7.54	Credit Card Customer	1245	\$ 5.69	\$ 42.90		
20-Sep-23	56.98	Credit Card Customer	1246	\$ 5.69	\$ 324.22		





# SHELBY COUNTY AIRPORT

## 100LL COST OF SALES REPORT Sept-Nov. 2023

MONTH	GALLONS SOLD	AVE. PRICE PER GAL.	SALES AMOUNT			TOTAL SALES	COST PER GAL	WITH TAX	ARROW FEE	TOTAL		NET PROFIT OR LOSS
			CREDIT CD	CHARGE	CASH					COST		
September	1667.08	\$ 5.68	\$ 7,127.03	\$ 1,581.04	\$ 763.89	\$ 9,471.96	\$ 5.10	\$ 5.42	\$ 206.04	\$	\$ 9,239.53	\$ 232.43
October	0.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
November	0.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>1667.08</b>	<b>\$ 5.68</b>	<b>\$ 7,127.03</b>	<b>\$ 1,581.04</b>	<b>\$ 763.89</b>	<b>\$ 9,471.96</b>		<b>\$ 5.42</b>	<b>\$ 206.04</b>	<b>\$</b>	<b>\$ 9,239.53</b>	<b>\$ 232.43</b>

\$30 Monthly Fee included in Arrow Fee Above

## JET A COST OF SALES REPORT Sept.-Nov. 2023

MONTH	GALLONS SOLD	AVE. PRICE PER GAL.	SALES AMOUNT			TOTAL SALES	COST PER GAL	WITH TAX	ARROW FEE	TOTAL		NET PROFIT OR LOSS
			CREDIT CD	CHARGE	CASH					COST		
September	0.00					\$ -					\$ -	#VALUE!
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<b>TOTAL</b>	<b>0.00</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>					<b>\$ -</b>	<b>#VALUE!</b>

**SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION**  
**SHELBYVILLE, IL.**

**REGULAR MEETING AGENDA**

**Meeting to be held at the Shelby County Airport**  
**October 9, 2023**  
**7:00 PM**

- I. Call Meeting to Order**
- II. Guest Speaker (If Scheduled)**
  - 1 Jim Schwerman to present Farm Report**
  - 2**
- III. Approval of Minutes**
- IV. Approval of Treasurer's Report**
- V. Approval of Bills Presented**
- VI. Airport Manager's Report**
- VII. Old Business**
  - 1 Discuss and amend current Hangar Lease**
  - 2 Confirm time and date for TIPS meeting**
  - 3**
- VIII. New Business**
  - 1**
  - 2**
  - 3**
- IX. Adjournment**