

SHELBY COUNTY AIRPORT and LANDING FIELD COMMISSION

TREASURER'S REPORT December 31, 2024

Beginning Balance November 30, 2024 \$ 33,877.02

Deposits

Arrow Energy--Credit Card Fuel Sales	\$	3,561.51
Fuel Sales--Cash & Check	\$	1,173.62
Rent	\$	2,040.00
Correction on Check 6528 in November Journal	\$	0.06
Bank Interest	\$	2.89
	\$	<u>6,778.08</u>
		40,655.10

Bills Received and Paid

Shelby County Aviation--FBO December, 2024	\$	3,500.00
Shelby Electric Cooperative	\$	868.58
Steve Wempfen--Bookkeeping December, 2024	\$	200.00
Illinois Department of Revenue--Sales Tax Payment	\$	329.00
John Deere Financial--New Tractor Payment 56 of 84	\$	751.36
Shelbyville Water Department	\$	25.45
Ameren IP	\$	292.39
Effingham Equity--Diesel	\$	1,450.38
A. C. T. S. LLC--Internet	\$	50.00
Shelbyville Ace Hardware--Building Maintenance	\$	49.15
Consolidated Communications	\$	194.33
Arrow Energy--2041 Gal. 100LL @\$4.15	\$	8,470.54
Sloan Implement--Mower Maintenance	\$	57.46
Neil Tire Shelbyville--New Tire for BatWing Mower	\$	94.00
Albion Radio Communication, Inc.--NDB Repair	\$	415.75
	\$	<u>16,748.39</u>
		23,906.71

- Shelby County State Bank
- First Federal Savings and Loan
- Farm Agency Account
- Fuel Receivable
- Rent Receivable
- Cash On Hand
- Certificates of Deposit

F I L E D

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Jennifer Soyx

SHELBY COUNTY CLERK

	\$	23,906.71
	\$	4,615.78
	\$	64,580.56
	\$	136.62
	\$	345.00
	\$	1,342.33
	\$	104,942.14
	\$	<u>199,869.14</u>

SHELBY COUNTY AIRPORT and LANDING FIELD COMMISSION

REGULAR MEETING MINUTES

December 9, 2024

Members present at meeting:

Commissioners--Paul Canaday, Rick Brown, Walt Lookofsky, Steve Wempen

Members not present at meeting:

Commissioners--John Hall

Others Present

Airport Manager--Scott Jefson

County Board Members--Carol Cole, Austin Pritchard

Farm Manager--Jim Schwerman

Rick Calls the meeting to order.

Jim Schwerman is present and hands everyone the year end Farm Report for the airport. Jim then went over every page of the report and explained everything in detail. Jim said he renewed the agreement with Stuart Fox again for \$6000 for the upcoming year to plant hay and alfalfa on the west side of the airport. Jim mentions still having 2000 bushel of beans to sell and will be trying to forward contract the wheat and corn crop. Jim said the airport will have double crop beans this year. Jim finished his report and excused himself.

Steve amended the minutes for November 4th by removing the words per acre after the \$6000 rent income from S. Fox. The minutes for the Regular meeting held November 4th were read by all. Walt made a motion to approve the minutes. It was second by Paul and was approved by all saying aye.

Rick asks Steve if all the repair bills on the runway lights were paid. Steve said they were. Paul asks what the total cost of repair was. Steve said the amount to Figgins Electric was \$10,600+ and the amount to Airport Lighting was \$5630 and we'll get a large credit for material sent in error and returned.

The November Treasurer's Report was read by all. Paul made a motion to approve the Treasurer's Report. It was second by Walt and approved by all saying aye.

Bills Presented

Ameren IP	\$	292.34
Shelbyville Ace Hardware--Building Maintenance	\$	49.15
Effingham Equity--Diesel Fuel	\$	1,450.38
Albion Radio Communications, Inc--NDB Repair 1-11-2024	\$	415.75
Sloan Implement--Mower Repair	\$	57.46

Rick made a motion to accept the bills as presented. Paul second it and it was approved by all saying aye.

Managers Report

Scott said he had acquired an old drawing of the proposed county airport with a new runway. Bob Connelly's granddaughter brought it out to him. It was from the nineties, adding a runway 6-24, two more rows of T-Hangars and three businesses.

Scott mentioned Tim Swiney's airplane prop getting damaged by the ground cable clamp when it accidentally recoiled. Scott called Steve and discussed the issue. Steve thought it would be ok to see what it would cost to fix. Scott sent pictures to the prop company and they thought it was repairable. The cost to repair it would be approximately \$1400 or \$3550 for a new one. The prop was sent in and waiting to here from them. A short discussion ensued. Tim said he would be ok with a repaired prop since it would still have a full warranty.

Scott asks if there was anything new with getting insurance on the fuel farm. Rick said he had heard back but didn't have any quotes yet because of the age of the roof on the Main Hangar.

Scott said he had two bids to open on replacing six hangar doors and also information we can present to the county on a weather station and a few bids for a new zero turn mower.

Rick mentions finding his emails about insurance, the reply was that she was out of the office for a few days. Some discussion on the insurance issue ensued and it was decided that we call Facer and suggest they

come to the airport to get a look-see of exactly what we need insured.

Scott proceeded to go over each of the zero turn mower bids starting with John Deere for one exactly like the one we have now for \$24,200. Skagg at Full Throttle for the Flying High Airport Program for a comparable mower except gas powered is \$16,829 and Birkeys price three different mowers, one with a gas engine at \$11,999 and higher grade one for \$15,519. They also had one with a Deisel engine would be \$22,079.

A lengthy discussion ensued on the different mowers and it was decided that we submit the John Deere bid to the county to also be purchased with ARPA funds. Carol said she would take the bids to the county. Scott said the basic weather station, with no extras, cost \$11,995. If we add visibility and present weather sensor, tied in with the system, you add another \$7995. If you add a ceilometer you add \$27,995. Scott also mentions the On Line Data Subscription would cost \$800. Also if we wanted Barometric Pressure Readings, that is \$800 and shipping to Shelbyville would \$675. It was decided that we turn in the Weather Station bid excluding the Ceilometer for purchase with ARPA funds.

Rick starts opening the bids for hangar doors. There are two bids for six doors and two bids for ten doors. The first bid is from Power Lift Hydraulic Doors from Davenport Iowa for 6 doors for \$189,214. The second bid is from Power Lift Hydraulic Doors from Spring Valley, Illinois for 6 doors for \$238,138.

The dealer from Davenport Iowa for 10 doors was \$316,690 and the dealer from Spring Valley Illinois for 10 doors was \$396,886. A lengthy discussion ensued on the door quotes. All quotes are delivered and installed. It was decided to turn in the bids from the Iowa dealer.

Scott said he had forwarded an email from Lindsay Hausman to everyone containing a monthly report that Paul had requested and all acknowledge receiving it. Scott's thoughts were that the ramp project should start late spring early summer and the Main Hangar start late summer early fall. Scott said when the architect was here and discussed the project, he loved the look of the front part of the Main Hangar and suggested ripping everything out of the back of the Main Hangar and have it match the front.

Scott suggested to him that they finish the front of the hangar before doing the back so moving his shop would be easier and had also talked to him about spray foam for the ceiling. Some discussion on the Main Hangar rehab ensued.

Rick asks Scott where we stood with the EPA and Scott explained where we stood with them.

Scott mentioned Austin being appointed to sit with the airport board. A short discussion of approval ensued.

End of Managers Report

Old Business

Covered

New Business

Covered

Rick made a motion to adjourn and Paul second it. Motion approved by all saying aye.

SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION RECORD JOURNAL

CHECK NO.	DATE	DESCRIPTION OF TRANSACTION	BUDGET ACCT NO.	DEBITS	CREDITS	BALANCE
	30-Nov-24	Balance Shelby County State Bank				\$ 33,877.02
6537	1-Dec-24	Shelby County Aviation--FBO December, 2024	022-5210-12-023	\$ 3,500.00		\$ 30,377.02
6538	1-Dec-24	John Deere Financial Payment #56 of 84	022-5455-12-023	\$ 751.36		\$ 29,625.66
6539	5-Dec-24	Shelbyville Water Department	022-7800-12-023	\$ 25.45		\$ 29,600.21
6540	6-Dec-24	Shelby Electric Cooperative	022-7800-12-023	\$ 868.58		\$ 28,731.63
	6-Dec-24	Arrow Energy--Deposit			\$ 1,279.51	\$ 30,011.14
6541	9-Dec-24	Neil Tire Shelbyville--New Tire for BatWing Mower	022-7441-12-023	\$ 94.00		\$ 29,917.14
	10-Dec-24	Illinois Dept. of Revenue--Sales Tax Payment		\$ 329.00		\$ 29,588.14
6542	10-Dec-24	Ameren IP--SCA 37528 \$147.13 Airport 006211 \$145.26	022-7800-12-023	\$ 292.39		\$ 29,295.75
6543	10-Dec-24	Shelbyville Ace Hardware--Building Maintenance	022-7440-12-023	\$ 49.15		\$ 29,246.60
6544	10-Dec-24	Effingham Equity--Diesel	022-8010-12-023	\$ 1,450.38		\$ 27,796.22
6545	10-Dec-24	Sloan Implement--Mower Maintenance	022-7441-12-023	\$ 57.46		\$ 27,738.76
	13-Dec-24	Arrow Energy--Deposit			\$ 797.02	\$ 28,535.78
6546	16-Dec-24	Albion Radio Communications, Inc.--NDB Repair 1-11-24	022-7442-12-023	\$ 415.75		\$ 28,120.03
6547	16-Dec-24	Arrow Energy--2041 Gal. 100LL @\$4.15 per Gal.	022-8010-12-023	\$ 8,470.54		\$ 19,649.49
6548	18-Dec-24	Consolidated Communications	022-7800-12-023	\$ 194.33		\$ 19,455.16
6549	18-Dec-24	Steve Wempen--Bookkeeping December 2024	022-5220-12-023	\$ 200.00		\$ 19,255.16
	20-Dec-24	Arrow Energy--Deposit			\$ 965.48	\$ 20,220.64
6550	25-Dec-24	ACTS LLC--Internet	022-7800-12-023	\$ 50.00		\$ 20,170.64
	26-Dec-24	Rent--D Kroenlein \$115, K Best \$125				
		Fuel--\$65.44 SC				
		Rent--\$240.00				
	26-Dec-24	Rent--R Spain \$230, J Green \$230, D Collette \$115			\$ 305.44	\$ 20,476.08
		G Wasson \$115, EAA 814 \$65, W Jesse \$115				
		BARR \$115, S Wempen \$115, D Gherardini \$115				
		D Kroenlein \$115, B Brunken \$115, LS Flying Club \$230				
		J Livesay \$125				
		Fuel \$1108.18			\$ 2,908.18	\$ 23,384.26
	27-Dec-24	Arrow Energy--Deposit			\$ 519.50	\$ 23,903.76
	31-Dec-24	Bank Interest			\$ 2.89	\$ 23,906.65
	31-Dec-24	Correction on Check 6528 in November Journal			\$ 0.06	\$ 23,906.71
		Board Meeting January 13, 2025				

SHELBY COUNTY AIRPORT

100LL COST OF SALES REPORT 2024-2025

MONTH	GALLONS SOLD	AVE. PRICE PER GAL.	SALES AMOUNT			TOTAL SALES	COST PER GAL	WITH TAX	ARROW FEE	TOTAL COST		NET PROFIT OR LOSS
			CREDIT CD	CHARGE	CASH					CREDIT CD	COST	
December	692.12	\$ 5.00	\$ 2,632.95	\$ 234.18	\$ 591.10	\$ 3,458.23	\$ 4.13	\$ 4.39	\$ 97.93	\$ 3,135.04	\$ 323.19	
January												
February												
March												
April												
May												
June												
July												
August												
September												
October												
November												
TOTAL	692.12		\$ 2,632.95	\$ 234.18	\$ 591.10	\$ 3,458.23			\$ 97.93	\$ 3,135.04	\$ 323.19	

\$30 Monthly Fee Included In Arrow Fee Above

JET A COST OF SALES REPORT 2024-2025

MONTH	GALLONS SOLD	AVE. PRICE PER GAL.	SALES AMOUNT			TOTAL SALES	COST PER GAL	WITH TAX	ARROW FEE	TOTAL COST		NET PROFIT OR LOSS
			CREDIT CD	CHARGE	CASH					CREDIT CD	COST	
December	27.03	\$ 4.89	\$ 83.28	\$ 48.90	\$ -	\$ 132.18	\$ 2.83	\$ 3.01	\$ 2.15	\$ 83.42	\$ 48.76	
January												
February												
March												
April												
May												
June												
July												
August												
September												
October												
November												
TOTAL	27.03		\$ 83.28	\$ 48.90	\$ -	\$ 132.18			\$ 2.15	\$ 83.42	\$ 48.76	

**SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION
SHELBYVILLE, IL.**

REGULAR MEETING AGENDA

**Meeting to be held at the Shelby County Airport
January 13, 2025
7:00 PM**

- I. Call Meeting to Order**
- II. Guest Speaker (If Scheduled)**
 - 1 Jim Schwerman to present Farm Report**
 - 2**
- III. Approval of Minutes**
- IV. Approval of Treasurer's Report**
- V. Approval of Bills Presented**
- VI. Airport Manager's Report**
- VII. Old Business**
 - 1 Go over Summary of ongoing items from Lindsay Hausman**
 - 2 Discuss Insulating New Hangar Doors**
 - 3 Discuss Window Options for Main Hangar Rehab**
 - 4 Amend the Asphalt Rehabilitation Project**
 - 5 Discuss trimming out New Bathroom Install**
- VIII. New Business**
 - 1 NA**
 - 2**
 - 3**
- IX. Adjournment**