

Shelby County Board Legislative Committee Agenda

10/17/23

Jury Room B-6:30pm

1. **Roll Call – Jeremy called the meeting to order at 6:32. present – Cody Brands, Julie Edwards, Martha Firnhaber and Jeremy. Absent – Heath McCormick**
2. **Update on County Insurance - Martha provided brief update regarding CIRMA meeting on Oct 26th, lunch with Travis and Kate from Dansig with Rob Hanlon joining us. Cody asked if the dividend pay back could be used to fund insurance for employees family coverage. Martha will check into this.**
3. **Recommendation to Full County Board to have Mytec block usage of video streaming services from County WiFi – Julie – she had contacted Judge Ade Harlow regarding the blocking of the WiFi services she had a lot of questions. Rob Hanlon was present and advised the termination of the WiFi creates issues and shutting down all streaming could disrupt the business of the courts. The topic created concerns with the court and with Rob/SA office. GEMS (spelling) is a system used by the court and shutting down the WiFi would create significant issues and should not be done. Rob and Judge would like to meeting with Board Chairman and someone from the Legislative Committee to discuss this. Rob knows Probation uses some streaming (i.e. Zoom meetings) and that cannot be accomplished without WiFi. Rob asking for a meeting prior to the board taking action. Jake interrupted Rob and would not stop when asked and Jeremy give him a first warning for being disruptive. David Woods, mentioned he spoke to all department heads and they all use WiFi. Some department heads have outside vendors that come to their offices for business purposes and need WiFi to be available. Jeremy mentioned the email Sheriff McReynolds had sent to the committee and the iPads inmates have access to that would require WiFi and streaming. Due to concerns that need to be addressed no action was taken.**

- 4. Discussion and vote to recommend that full board to solicit bids for forensic audit of State's Attorney's Office due to resignation of previous state's attorney - 55 ILCS 5/6-31005 is the statute that requires this. Titled Funds Managed by Public Officials. Jeremy read the statute. It does require this to be done within 180 days. Jeremy mentioned we are past the date. Martha asked if it should be a forensic audit or a standard. Rob explained that a forensic audit would not necessarily be beneficial or worth the cost as SA office does not typically handle many funds. Jeremy made the motion to put audit of SA department to bid, Julie seconded. Julie asked if it needed to be bid out. Discussion had and belief was it could go to Benford Brown. Martha made motion to amend to not put to bid and approach B & B. Jeremy seconded. All in favor of amendment – unanimous. Returned to now amended motion to ask B & B to perform statutorily required audit of SA department due to Kroncke departure. All in favor – unanimous.**
- 5. Discussion and vote to finalize Sheriff's Department forensic audit to discern overpayment and underpayment amounts for employees – Soc Sec, IMRF, unions and dept of revenue are entities that could come after the county due to the findings of the Sheriff forensic audit. Treasurer has said to date there has been no contact from any of them. Jeremy believes the entities have about 10 years to do so. Jeremy would like to involve SA Hanlon for review and advice. Julie mentioned the previous SA Kroncke had discussed hiring special council. Cody made motion recommend to the full board that we put the forensic audit in the hands of SA Hanlon. Jeremy seconded. No further discussion. All in favor – unanimous.**
- 6. Discussion and vote on recommendation to full board to conduct forensic audit on Dive Team – Cody made the motion to send to the full board. Jeremy seconded. Julie asked if we are going forensic route or standard. Jeremy said we could take out forensic and he had spoken to SA Hanlon and the Dive Team commander is a defacto dept head and it would trigger the statute mentioned in #4 above. Julie asked how many accounts. Jeremy mentioned the non-profit account and it not being set up properly/registered with the state. Martha said she believes with the accusations of theft and the Dive Commander managing funds which the SA office did not a forensic audit makes more sense. Julie made motion to amend initial motion to ask B & B rather than bid it out. Martha seconded the motion. All in favor – unanimous. Back to original motion – Jeremy mentioned he had been asked about the Dive Team not being properly formed is it a dept head and were the funds subject to audit. Julie mentioned they did receive tax payer dollars as a budget. No further discussion. All in favor – unanimous.**

- 7. Discussion and vote on recommendation to full board to conduct forensic audit of Health Dept. due to ~\$90k of grant money unaccounted for in 2020 audit - Julie went through that audit and did not see anything that specifically mentioned \$90k figure. Cody mentioned the numbers provided in the audit had a difference between 2 numbers that equaled \$90k. Julie read from the 2021 audit noting findings being addressed. Julie read a response from B & B she received when she had asked a question. Cody mentioned that there were issues that happened year over year that he felt were not addressed. Julie read further notes from the 2020 finding and then the 2021 audit finding and it noted that the results of the 2020 audit findings were resolved. Cody mentions time keeping questions with someone being on vacation and turning time sheet in showing they were working. Cody said the issue is there being multiple sets of books. Jeremy said the visual he had when Steve mentioned he keeps the official books and not the Treasurer. Jeremy said he believes electronic time keeping should alleviate that. Martha mentioned that Steve mentioned the state audits his grant records and that the state does not do a deep dive into the time sheets, etc behind the hours per grant. Julie feels we should table until Steve returns from vacation and discuss with him as a professional courtesy. Julie made motion to table. Jeremy seconded. All in favor - Martha, Julie, Jeremy. Nay - Cody. Julie with get with Steve when he returns from vacation.**
- 8. Discussion and vote on edits/amendments to Shelby County Travel Policy - no action. It will be on November agenda to allow more time for review of current policy.**
- 9. Discussion and vote on the purchase of building for Rescue/Dive Team/Coroner/EMA with storage to replace rental building/storage units for courthouse. Will also go before Finance Cmte. and Budget Cmte. - Cody makes motion to approve purchase of the building known as the tumbling building and send to other committees. Jeremy seconded. Jeremy asked Cody had been in it. Yes. Is it in good shape - yes. Cody mentioned one roll up door in the back. Jeremy asked about heat and air - climate controlled - yes - the whole building. Julie asked if there are offices upstairs. Cody said could be. Enough space to have meeting area. Jeremy asked cost - \$330k. Total rents for multiple buildings now is \$12k. would take roughly 30 years but have better facilities. Cody mentioned the condition of the current rented facilities and the records with all the mold and the employees working in the mold. Belief is 1990 but not 100% sure. Cody said the issues to be worked out are ADA compliance. The other issue is the mold on records currently before they would be moved. Cody had mentioned the Coroner having an office in his house. Jeremy asked if only 1 door for auto movement in and out would be an issue. Cody did not believe so. It will have electric and then always a manual way to raise it. Cody believes HVAC is about 2 years old and the pits from gymnastics were filled. Jeremy asked who else had toured the building and Cody mentioned Chairman Bobby Orman and SA Hanlon. Jeremy mentioned the 30 years pay back did not contemplate rent increases and Martha mentioned that if purchased the county has an asset for tax payer dollars spent over rent having nothing when done. Vote to send to other two committees. All in favor - unanimous.**

10. Public Comment – Clint Stiner – mentioned bathrooms upstairs – need ADA compliance and suggested speak with the Fire Chief. Clint does not believe a building with only one door would work. Paula Kunsman (sp) Asked what we would be looking for in performing an audit on SA office due to Kroncke resignation. Jeremy explained that we are not looking for anything in particular and that we are being compliant with statute. Jake Cole asked who wrote the agenda and are we saying that all these audits are required. Jeremy said he wrote the agenda and Jake asked why we are looking at spending. Jake went on regarding the farm, Alan Spesard, the airport, ARPA funds, etc. Karen Canada – asked about audits and are they to be done in say July for fiscal year. She said the audits were not done when supposed to and if we audit the time in office do we go back after her. Karen asked what we will do with the information from the audits. Julie said it would totally depend on what they show and that the audit findings will be made public. Clint Stiner – asked if Health Department has its own board. Why not approach that board before putting an agenda item on. He mentions an accusation of \$90k is stout. Clint said Steve mentioned he is audited and asked why we would not approach that board. Clint asked if Steve pays for audits and Julie said no that the state audits or whoever gives the grants would audit it for compliance. Darrell Best – instead of hire for another audit why not ask that person where the variance (discrepancy) is. Jeremy read the audit statute again. Darrell meant the Health Dept. Julie – West and Co did 2020 audit and Wipfly did the 2021 audit. Julie said Steve is willing to sit down with her and she will bring that back to the committee. Jeff Gregg – asked Jeremy about his visual as Steve gave his address to the board and it sounding like two sets of books. Jeff heard an intelligent man that is professional and Jeff did not take away he was running two sets of books. Jeff – regarding the building purchase – give the Dive Team equipment and let the city run it and if we need a building for other departments then find a smaller building. Jeremy agreed that we should get with Steve and review his other audits and that agenda item could have been written differently and the \$90k figure could have been left off. Jeremy explained that his comment regarding the “two sets of books’ that the Treasurer in that meeting said that for two years’ worth of time that no employee of Health Department had taken any vacation time per the time sheets that go to Treasurer Department and that the figures that each department have may not match. Cody asked Jeff if he was okay with someone being on vacation and being paid for working. Discussion had on that issue. Julie said the issue needs to be resolved with Steve, Treasurer, the Board. Lisa Best – will the \$90k issue be resolved as the community thinks there is an issue and wants to know how this will be rectified. Jeremy said the streaming of the meeting, Julie reading the 2021 audit findings and no action was taken on the agenda item. Teresa Boehm mentioned she had no knowledge of the building in what she feels is a timely fashion. She does not understand in three weeks how it can be decided to buy a \$300k building. Teresa said that she spoke to one dept head told her that she will not move her records or her equipment into the new building if it is bought. Cody mentioned that he had Jessica send an email to dept heads to ask about their concerns and Coroner was the only person that responded. Christine Matlock – she agrees with consolidating departments. She has concerns with the building out east and no room to add on, on four lane highway and getting in and out in emergency, storing vehicles inside and fire risk, beyond the railroad tracks, too far from courthouse, we have room on currently owned land that we can build on. Why not discuss putting a storage building up in current parking lot. County does not have a Dive team right now. Her understanding is Coroner does not need a place to park truck. Office – okay. She said the tumbling building is at least 35 years old. Multiple people want to see options to the purchase of the building East of town. Tricia Miller – brought up the statute and it mentioning the 180 days and so why doing it now. Audit on Health Dept she agrees that there were concerns in public brought on by the way the agenda was written and she appreciated Jeremy’s apology. Jeff Gregg brought up the 2022 audit and being behind and was insinuating B & B was behind so why use them for another audit. Jeremy mentioned two departments that have not been cooperative and Jeff said the departments need to have the heat put on them to be cooperative. Tricia said if those depts have legitimate reasons to not have not complied yet then we need to listen and understand. Mark Shanks – question regarding audits and the statute and it does not mention the types of audit. Mark is aware of

three types – internal, professional audit and then forensic audit. Doesn't say which of those three types. Would it not make sense to use an internal audit? Jeremy thinks legal counsel would need to provide that answer. Tricia – the allegation of theft was of a county board member and Jeremy said correct. Paula Kunsman – if an elected official does not win re-election would there be an audit. Jeremy said yes. Jeremy mentioned he appreciated the thoughtful conversation.

11. Approval of Tonight's Minutes -

12. Adjournment Cody made the motion to adjourn. Julie seconded – all in favor – unanimous.