

Shelby County Budget and Legislative Committee Meeting

Shelby County Courthouse – Courtroom B

301 East Main Street

Shelbyville, IL 62565

Meeting Minutes

Date: March 30, 2026

Time: 6:00 PM

FILED
APR 27 2026



SHELBY COUNTY CLERK

1. Call to Order

The meeting was called to order by Chairman Mayhall at 6:02 PM

2. Roll Call

Members present: Morse, Wafford, Mayhall, Matlock. A quorum was established.

3. Approval of Minutes

Motion: To approve the minutes as presented.

Motion by: Matlock

Seconded by: Wafford

Vote: Motion carried unanimously.

4. Public Comment

Ms. Miller asked a question about a backup plan to submit the ARPA report.

5. FY2026 Budget Review and Discussion

Discussion

- No discussion on FY 26.

6. Discussion and vote to send FY23 draft single audit and Corrective Action Plan to the full board

Motion by: Matlock

Seconded by: Morse

Discussion: The single audit findings were discussed and the corrective actions will be assigned to committee members to begin working on. Based on guidance from the auditors, there is no need to send the single audit to the full board for approval.

Vote: No action taken

Mr. Pritchard entered the meeting at 6:29

7. Review FY23 audit findings and assign members to the findings and corrective actions

Discussion: Finding 1: Policy and Procedure Manual Ms. Matlock agreed to take the lead on the first

Finding 2 Grant Administration (also findings in the single audit)-Chrissy Grant and Tad Mayhall

Finding 3 Outstanding Check Write-Off Policy-Christy Wafford and Austin Pritchard

Finding 4 Capital Asset Policy-Christine Matlock and Tim Morse

Finding 5 Fund Balance Policy-Teresa Boehm and Christine Matlock

Finding 6 Funds Over Budget- Austin Pritchard

Many of the single audit findings overlap the full audit. The corrective action plan lists the treasurer as the contact person for corrective actions. That said, committee members will work with the treasurer to understand the findings and work on corrective actions.

8. Old Business

No old business was presented.

9. New Business

No new business was presented.

10. Adjournment

Motion to Adjourn by: Matlock

Seconded by: Pritchard

Vote: Motion carried.

Adjourned at: 7:07 PM.