

FILED
SEP 13 2023

Jessie Joy
SHELBY COUNTY CLERK

Sept 09, 2023

NOTICE OF FINANCE COMMITTEE MEETING

The Finance Committee will meet at 4:30 PM on Tuesday, September 12, 2023, in Courtroom B of the Shelby County Courthouse.

Agenda

1. Call to Order **Mark called the meeting to order at 4:31 pm.**
Present – Mark Bennett, Teresa Boehm, Don Tate, Tad Mayhall, Martha Firnhaber, Sonny Ross, Clay Hardy
Absent - none
2. Public Body Comment - **none**
3. Review claims (invoices) submitted for payment by County Departments from General Fund and Special Fund accounts not reviewed by the Road/Bridge committee.
 - **Coroner's Special #057 – purchase of Nitrile gloves – sales tax of \$5.25 was charged. Reduced the claim by this amount and requesting a call be made and tax exemption form be provided for reimbursement of sales tax charged. Total is now \$59.96**
 - **Recording Claims #042 – Claim for Fidar Technologies was \$1,048.40 and the coversheet showed \$1,048.48. Marked through \$1,048.48 on coversheet and wrote in \$1,048.40 and re-totaled two claims on sheet to equal \$1,467.68.**
 - **Probation Fee Fund #030 – sales tax of \$2.64 was charged. Reduced claim by that amount. Spoke to Heather and she will work with O'Reilly. New total of claim is \$31.99.**
 - **Clerk/Recorder #002 Everbridge bill shows Attn: Jared Rowcliffe. This probably needs to be updated to Scott McKey.**
 - **Supervisor of Assessments #009 – two receipts for prints at CVS. One charged \$1.16 sales tax and the other charged \$.94 sales tax. Reduced total of two receipts by \$2.10 for the taxes and amended the claim to \$22.52 and the total for the claim sheet to \$181.68. Requesting tax exemption be provided to CVS for reimbursement.**
 - **County Farm #014 – finance charges for about three months. Invoices were sent to county but no record of receipt by Jessica or Bobby but FS is saying they were sent. Efforts were made to address with FS and they said if it is USPS issue that is not their issue and the bill is owed in full. Farm Committee made recommendation to pay the South Central FS bills including finance charge per approval by the board.**

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4. Discussion and vote to make recommendation to County Board for approval to pay claims reviewed by the committee.
Clay made motion to approve the claims per notes and adjustments to send to the full board for approval. Mark seconded. All in favor – all. None opposed.

Don made motion to approve the minutes. Tad seconded. All in favor – all. None opposed.

5. Adjournment Clay made motion and Tad seconded. Unanimous aye – none opposed.