

Public Safety Committee Meeting

Thursday, August 3, 2023, Courtroom A

Minutes submitted by Lori Nelson

In Attendance: Ch. Don Tate, Sonny Ross, Lori Nelson, Julie Edwards, Teresa Boehm, with quorum

6:00pm - Meeting Called to Order

Public Body Comment: Chairman Don Tate had no new information about the status of the Dive Team but Board Chairman has some ideas.

Discussion on Courthouse windows has 2 options. Need full board for direction whether to go historic restoration or replacement for efficiency.

Lori Nelson made motion for Don Tate and State's Attorney proceed with advertising for Professional Services of Architect and directions on windows. Julie Edwards 2nd. Passed with 5 Ayes- Don, Sonny, Lori, Julie, Teresa, Nay- 0

Discussion regarding Dive Team- board should try to resolve the issue, several agreed.

Discussion regarding Animal Control. Viewed the most recent job description.

Discussion if PT or FT be needed for handling the budget, record keeping of both financial and daily logs, respond to inquiries and, or animal issues, maintain kennels to pass state inspections, ensuring knowledge and compliance with applicable local and county laws and policies with the position having supervisory responsibility to manage employees and volunteers of the dept as head of the Dept and without being in Union.

Committee offered three times to recommend Brad as Administrator. Brad declined the position.

Warden's hours are 8am-12pm, on call until 3pm., working 20 hrs. plus on call 15hrs on call

Warden's pay is for 35 hours per week.

of calls to office 15-20/ day, some are just questions

Julie motioned: create Job Description that includes hrs & pay of Admin, recommend to board, with listed tasks from statute & daily task list, to work with volunteers. Lori 2nd. Passed 5 Ayes: votes- Don, Sonny, Lori, Julie, Teresa. 0- Nays

Lori motioned: Deputy Admin. Job description be presented to full board with the details of duties outlined per statute with pay to be negotiated. Julie 2nd. Voted: 5- Ayes: Don, Sonny, Lori, Julie, Teresa, Nays-0, Passed Job Description to include: orders dart medication, handle and administer drugs, minor care to housed animals, dart and euthanize animals, assess and monitor bites

Julie motioned: to create job description for Warden, Withdrew motion to check with ASFME rep.

Motion made to adjourn by Lori, Julie 2nd, Ayes-5: Don, Sonny, Lori, Julie, Teresa Meeting adjourned at 7:45pm

Minutes approved by: