

**Road and Bridge
Committee Meeting Minutes
March 11th, 2024**

Date and Time of meeting: Monday March 11th, 2024, 4:30 pm

Location of Meeting: Shelby County Highway Department
1590 State Highway 16
Shelbyville, Illinois 62565

Roll Call: Tim Brown, Clay Hardy, Mitchell Shuff, Brent Wallace, Mark Bennett (all present except for Mark Bennett)

Also attending: Michael Tappendorf, Wendy Gregory, Tim Baumgarten

Public Body Comment – None

Approval of Minutes from previous meeting – February 5, 2024 - Motion by Mitchel Shuff, Seconded by Clay Hardy, Passes unanimously.

- Resolution of Action for Approval of Bid for Pugmill Letting. Money to come from FASM Account. Amount of actual cost to be at bid letting Monday at 9am.
 - Motion by Brent Wallace, Seconded by Mitchell Shuff, Passes unanimously.
- Resolution of Action for Approval of Amending the Ordinance of Shelby County to include Road Use Agreement.
 - Motion by Brent Wallace, Seconded by Tim Brown, Passes unanimously.
- Resolution for Action of Approval of use of FASM of \$20,000 to pay for Preliminary and Construction Engineering for County Highway 3 Reconstruction.
 - Motion by Tim Brown, Seconded by Clay Hardy, Passes unanimously.
- Resolution for Action to approve Michael Tappendorf – County Engineer for Certificate of Authority to bind the County in an agreement for the purchase of salt for County Highways.
 - Motion by Clay Hardy, Seconded by Brent Wallace, Passes unanimously.
- Approval of Petition for 50/50 to construct drainage improvements in Ash Grove Township at the Southeast Quadrant of Section 34 in Ash Grove Township. (Intersection of 3405E/1500N). Total Cost is \$15,255, which 50% would be paid from County Bridge.
 - Motion by Brent Wallace, Seconded by Tim Brown, Passes unanimously.
- Approval of Petition for 50/50 to construct drainage improvements in Pickaway Township at the Southeast Quadrant of Section 35 in Pickaway Township. (North of Intersection of 1645E/2175N). Total Cost is \$13,000, which 50% would be paid from County Bridge.
 - Motion by Mitchell Shuff, Seconded by Clay Hardy, Passes unanimously.

- Approval of Petition for 50/50 to construct intersection drainage improvements in Todds' Point Township at the intersection of 2050E and 2300N. Total Cost is \$19,968.25, which 50% would be paid from County Bridge.
 - **Motion by Tim Brown, Seconded by Mitchel Shuff, Passes unanimously.**
- Approval of Petition for 50/50 to construct drainage improvements in Prairie Township on 2700 E Road, North of 100 N Road. Replacement with 10' diameter Steel tank car. Total Cost is \$26,685.47, which 50% would be paid from County Bridge.
 - **Motion by Brent Wallace, Seconded by Clay Hardy, Passes unanimously.**
- Approval of Petition for 50/50 to construct drainage improvements in Prairie Township on 300N Road 2 Miles West of Stewardson. Replace with 10' diameter Steel tank car. Total Cost is \$26,731.47, which 50% would be paid from County Bridge.
 - **Motion by Brent Wallace, Seconded by Mitchel Shuff, Passes unanimously.**

Maintenance Department Update – Tim Baumgarten reported that they have been hand patching, hot patching, rock hauling, sand hauling, purchased some buckets, did work to the buckets, plowed snow, helped Prairie TWP clear some trees, closed in part of the cold storage shed, painted some exterior walls, completed a 50/50 Shelbyville TWP project, took out trees and bushes for the airport and serviced trucks

- **Engineers report – Michael Tappendorf gave report.**
- **Brag on Highway Department Team/Items completed since last meeting.**
 - Maintenance
 - Painting of Doors
 - Build Wall in Cold Storage
 - Purchase and Use of Ditching Buckets
 - Additional Fabrication on Trucks
 - Major Maintenance on equipment (Backho fix, bucket truck, welder, lo-boy etc)
 - Assist Prairie TWP
 - Rock Hauling
 - 50/50 on Shelbyville TWP
 - Front Office Team
 - Multiple 50/50 estimates
 - Bid Letting of 2 bridges.
 - Acceptance Letters for Hauling, Aggregate and Oil Finalized
 - Bid Letting of PugMill
 - ROW Clearing Bids
 - Trainings (CMMS, Documentation, OMA, FOIA)
 - Scanning/Digitizing/Organization
 - Bridge Inspections (For Michael at the end of April)
- **Personnel – Looking to hire an additional Maintenance member. Would be a union job and go through all the required hiring processes.**
- **Projects**
 - Union Pacific Railroad Crossings – Agenda Item.
 - Meeting occurred. There are multiple crossings to contend with. Estimates are being worked on.

- Todds point crossing petition submitted to ICC.
- County Highway 3
 - Design is underway. Programming will be announced from IDOT soon.
 - Update has been posted online.
- Prairie Bridge
 - Bridge in Herborn.
 - Estimated start in May of 2024. Still on schedule for this.
- Oconee Township Bridges – 2 Separate Projects
 - Section 19-11120-00-BR, Federal Bridge project.
 - Project was Let Friday March 8th. The project came in under the engineer’s estimate at a low bid of \$498,888. IDOT is moving forward with awarding the project.
 - Section 21-11120-00-BR, Rebuild IL Bridge Project.
 - Bid Letting Scheduled April 2nd 9am here at SCHED. This has been sent to multiple Contractors and has seen interest.
- Guardrail Bid Letting
 - A bid letting is scheduled for April 2nd 9:10 am here at SCHED for guardrail to be replaced in various locations around the County. This has been sent to multiple installers and has seen interest.
- With a majority of bridge inspections completed. We have seen multiple bridges that are in need of replacement. We will be compiling a list of these to start the process of design.
- Other
 - Possible Funding Coming for Damage from Ameren to CH 25 (White School House Road)
 - Ameren’s liaison has informally offered us a sum of money for damages to White School House Road.
 - Highway Department Trainings
 - Safety in Excavation, Confined Space Entry, OSHA 10 hour, Sexual Harassment and many more. Documentation of Contract Quantities. Bridge Class (Non Redundant Steel Tension Member Class)
 - Michael Trainings
 - Michael and Cameron (Non Redundant Steel Tension Member Class)
 - Equipment Wish List from Labor Force.
 - I have reached out to Althorfer-CAT (Urbana), Birkey’s – Case (Mattoon), Martin – John Deere (Tolono). All are interested in giving quotes
 - \$150,000 Used medium Hour Grader Approved ARPA amount.
 - Mccoy Deere – Pickup in Mt Vernon (1 hour south). \$150k. 2015 John Deere 772G. 5,400 hours. Ripper, Setup for Snow Plow, Front Wheel assist. This is the one that Michael is recommending.
 - Martin Equipment – in Columbia Mo, May be able to pickup in Tolono, IL (Not verified). \$139,900. 2017 John Deere 670G, Not front wheel assist, needs ripper, setup for plow.
 - Altorfer Cat – Champaign IL. CAT 140M High Hours (7,400) Highest price, not front wheel assist, has snow blade, Need Setup for Plow, No ripper, Not desired controls.

Discussion on creating a new position – Tim Brown brought up discussion of a possible new position that would utilize one person to work in the maintenance department and help out the engineer assistants. Department would go through all the required hiring processes. Committee agreed that this position is needed. They are waiting for approval from the Labor Board.

Approval of Claims –

Approval of CPCA-

Public Body Comment - **None**

Adjournment: Next Scheduled Meeting will be April 8th, 2024 @ 4:30 pm @ Highway Department

Motion by Tim Brown, Seconded by Clay Hardy, Passes unanimously.

I hereby approve these meeting minutes and authorize them to be duly recorded.

Road & Bridge Committee

Tim Brown

Date

Clay Hardy

Date

Brent Wallace

Date

Mitchel Shuff

Date

Mark Bennett

Date