

Road and Bridge Committee

Meeting Minutes

Aug. 5th, 2024

Date and Time of meeting: Monday August 5th, 2024 4:30 pm

Location of Meeting: Shelby County Highway Department
1590 State Highway 16
Shelbyville, Illinois 62565

Roll Call: Tim Brown, Clay Hardy, Mitchell Shuff, Mark Bennett (Brent Wallace was absent)

Also attending: Tim Baumgarten, Michael Tappendorf, Wendy Gregory, Carol Cole and Teresa Boehm

Public Body Comment – None

Approval of Minutes from previous meeting – July 8, 2024, Motion by Tim Brown, Seconded by Clay Hardy, Passes unanimously

Maintenance Department Update –Tim Baumgarten reported the maintenance department worked on the Findlay Road-put one oil tanker down there, hauled rock from the quarry to the shop, hauled off some of our scrap, welded patched in one of the dump truck beds, hauled patch mix back to the shop, cleaned out logs and debris under bridges, replaced damaged and downed signs, delivered culverts to townships, sprayed weeds at the shop and around guardrails, patched holes, oiling roads, started on Todd's Point railroad job, oiled Tower Hill road, oiled Greasy Road, worked on backhoe and track hoe, oiled White School House Road.

Tim Brown asked Mitchell Shuff if he wanted to talk about safety. Not at this time.

Engineers report – Michael Tappendorf reported that Wendy keeps the day-to-day operations going. Wendy has been working with IDOT on an audit, Cameron has been working on the Oconee Bridge inspection, Alex has been on the Herborn Bridge project but is now working on the Todd's Point Railroad crossing project. Alex did a Troxler training. We have been doing some soil testing and I've been training some of the guys on different soil testing we can do. Cam and Alex have supported the maintenance department with oiling by doing traffic control or whatever they needed. I've been working on future projects, costs and timeframes. Lots of people are reaching out to us for drainage issues. We are trying to figure out what to do with those. I've been working on a Pavement Preservation Plan-on how to preserve our pavements and make them last longer.

Personnel, Steady and doing well.

- Projects
 - County Highway 5 Reconstruction
 - Project is believed to start September.
 - Union Pacific Railroad Crossings.
 - Todd's Point RR XING (Crossing). Project has started. Tree Clearing and Pipe complete. Hauling Dirt.
 - Gonzalez RR Xings – 3 North of Shelbyville. Gonzalez is pursuing design.
 - County Highway 3

- Programming for the year has been released. IDOT has contacted me and is aware of the issues. They are working on getting us in as soon as possible.
 - Prairie Bridge
 - Project is near completion. Seeding is all that remains. Road is open
 - Oconee Township Bridges – 2 Separate Projects
 - Section 19-11120-00-BR, Federal Bridge project.
 - Project is progressing. Bridge Deck beams are in place. Contractor is building approaches, CLSM Poured, Fencing, completing tree clearing and cleanup.
 - Section 21-11120-00-BR, Rebuild IL Bridge Project.
 - We are waiting for the other bridge to be constructed and operational.
 - Multiple 5050s scheduled and multiple completed on time and in budget
- Other
 - Highway Department Trainings

Michael attached a sheet on the status of our bank accounts. He mentioned that our County Highway local fund was lower than he liked but he has a claim to pull some Equipment Rental money to build that up and we should be receiving our big allocation for our tax money.

Tim Brown asked for a synopsis of the IDOT audit. Michael explained this is different than what the County is discussing right now. He explained IDOT audits our MFT accounts. Both Townships and County. They send in a specialist to audit all the books to make sure it's up to par. They came in, it's a continuous process. Wendy has been working with Carly and continuously keeps it up to date.

Mark Bennett asked if the chip and oiling go as planned out at the Findlay Marina. Michael said yes, he felt like it went well. Mark asked if we have had to post any reduced speed signs. Michael said yes, but we needed to post two more.

Clay Hardy asked how much can you oil with one tanker? Michael said 1.5 miles give or take and each tanker costs about \$20,000.

Tim Brown mentioned if an OSHA person walked in, they might want to see our journal of what safety meetings we had. He suggested having a safety meeting once in a while and documenting it.

Discussion and Approval of Road and Bridge Committee for top candidates for Qualifications Based Selection process of Consulting Engineer. Project is the Removal and Replacement of Structure 087-3041 on County Highway 40, South of Fancher. There were 7 candidates with each having documentation. Michael said we advertised this out and he also reached out to some that we have a good relationship with. He knows each one would do a great job. He asked the Committee to narrow it down to 2 or 3. Then he would interview the consulting firms. Tim Brown stated he noticed that Nick Burris worked for one of those firms. Said he didn't hold any grudge against him, but he had interviewed for Michael's job. He's local. Mitchell asked what the timeframe on this was to narrow it down. Michael said he was hoping to pick someone in the next few weeks. Michael said he would like to set a deadline of a week or so. Michael said he would be comfortable with any of them. Teresa Boehm asked if anyone responded to our ad in the newspaper. Michael stated no. Teresa asked if a dollar amount was tied to this project. Michael stated no we can't. This process through IDOT is very strict and he's trying to follow that process to a "T". Teresa said in this day and age I find it hard to believe that what someone is going to charge doesn't mean something. Michael stated IDOT doesn't care about our money whatsoever. Teresa asked if it was a 50/50 thing or anything like that. Michael explained that 80% is going to be paid through Federal and we will pay 20. Tim Brown said he would pick the firm that Nick works with and

CDI. No one else wanted to cast a vote. Wanted more time to look over the reading material. The committee is supposed to let Michael know their picks on Monday.

Discussion and Approval of 50/50 petition from Lakewood and Dry Point Township Highway Commissioners to demolish and construct a new bridge SN 087-3234 on TR 373 (400N-2 miles N of Cowden). Petition for Phase 1 & 2 engineering only. Estimated costs of preliminary engineering will be \$48,653 (80% from State – Township Bridge program, 10% from County Bridge and 5% each Township). Clay wanted to see on the map where the location was. Motion made by Tim Brown, Seconded by Mark Bennett, Passes unanimously

Resolution for Action to approve engineering agreement with Lochmueller to assist in the structural design, hydraulic study, and all other necessary items for reconstruction of structure 087-3148 over Mitchell Creek. Motion made by Clay Hardy, Seconded by Tim Brown, Passes unanimously

Resolution for Action to approve the use of Rebuild Illinois Funds for the construction of improvements on County Highway 5 from Opossum Creek access to Coon Creek access. Motion made by Mark Bennett, Seconded by Mitchell Shuff, Passes Unanimously

Resolution for Action to approve an agreement for the use of Federally Funded Construction for the improvements on County Highway 5 from Opossum Creek access to Coon Creek access. Motion made by Tim Brown, Seconded by Mitchell Shuff, Passes Unanimously

Discussion and Approval of Road and Bridge Committee for Right of Way Permit for installation of underground cable for Solar Project. Company is requesting a ROW permit at this time to install a cable. This company wants to use the ROW so they don't have to go through a piece of property that isn't part of the project. Mark Bennett asked if we had any requirements for depths/distance from your ditches/pavement. Michael said, our ROW permit states some of that information. He thought 4 feet under our ditches. Mark asked what about drainage from a farm that has tiles. Would they replace? Michael stated it's almost like a first come first serve on utilities. Michael told the Committee if they refuse to approve this, they will have to have a reason why they didn't approve it. The Committee wants it to be brought to the Zoning Board first. Motion to table this. Motion by Mitchell Shuff, Seconded by Mark Bennett, Tim Brown opposed the motion

Discussion of Dangerous Intersection Signage and Flashing beacon signage at "Fox's Corner" County Highway 6, South of Shelbyville. Michael stated Mitchell brought up this intersection to him earlier in the month. Michael got a dangerous intersection sign to put up at this intersection. Wouldn't have to have County Board approval to put it up. The sign will be put up on the north/south road. Mitchell said it's better than what we've got now.

Discussion of County Highways Pavement Preservation and discussion of funding projects. Michael prepared a spread sheet of County roads that need repaired and the estimated costs to fix them. He would like to have a future discussion on what roads they would want to fix. Clay mentioned the Mode Road needs some work. Mitchell said Clarksburg to 32 is rough. Mark asked if there was anything to we can do to keep semis off of 1200E from Moweaqua Black Top Road. It's a township road. Possibly put up a weight limit sign.

Approval of Claims – Motion by Tim Brown, Seconded by Clay Hardy, Passes unanimously Mark Bennett questioned a late charge on the Great America claim. He marked off the late charge and didn't approve to pay it. The Committee discussed the amount of the Waste Management bill. The Committee wanted a further explanation on what the Arthur J. Gallagher Risk Management Claim was for. It was for insurance of the Todd's Point project because it involved a railroad. Teresa Boehm asked about the County MFT paying the County Highway for the equipment rental. Teresa Boehm asked what we do with our insurance refund money. Wendy stated it gets put into the account that it came from. Teresa said that's not how the sheriff's office works and didn't understand why the Highway Department got to keep theirs.

Approval of CPCA – Motion by Tim Brown, Seconded by Mitchell Shuff, Passes unanimously

Public Body Comment - None

Adjournment: Next Scheduled Meeting will be September 9th, 2024 @ 4:30 pm @ Highway Department
Motion by Clay Hardy, Seconded by Mark Bennett, Passes unanimously

I hereby approve these meeting minutes and authorize them to be duly recorded.

Road & Bridge Committee

Tim Brown

Date

Clay Hardy

Date

Brent Wallace

Date

Mitchell Shuff

Date

Mark Bennett

Date