

Road and Bridge Committee
Meeting Minutes
December 9th, 2024

Date and Time of meeting: Monday, December 9th, 2024, 4:34 pm

Location of Meeting: Shelby County Highway Department
1590 State Highway 16
Shelbyville, Illinois 62565

Roll Call: Tim Brown, Clay Hardy, Brent Wallace (All Present)

Also present Wendy Gregory, Michael Tappendorf, Tim Baumgarten, Chad Yantis

Public Body Comment – (None)

Approval of Minutes from previous meeting – November 11, 2024 Motion made by Brent Wallace, Seconded by Tim Brown, Passes Unanimously

Maintenance Department Update – Report given by Tim Baumgarten. The laborers have hauled rock, done ditching, completed a Big Spring 50/50, mixed rock/sand, patched potholes, cleared trees, cut back brush, put pipes in at Todds Point railroad crossing, John has been doing welding, serviced chainsaws, serviced equipment, completed Cold Spring 50/50, serviced trucks, put snowplow on a truck, spread sand/salt when it snowed

Engineers report – Given by Michael Tappendorf

- Items for Future Discussion
 - 50/50 Petition and Engineering Agreements for:
 - Richland Township Bridges
 - 087-3344
 - 087-3136
 - Bidding of next year maintenance materials
 - December 16th, 9am bid opening for Aggregate
 - January 6th 9 am Bid opening for Oil, Culvert, Hauling, Pugmill
 - Highway Department Team Major accomplishments since last meeting
 - Maintenance – Construction season has ended
 - Stated Tim had covered all of this in his report
 - Front Office Team
 - Wendy has done the normal day to day operations
 - Cam and Alex have been doing a lot of paperwork
 - Michael has been working on the County and Township material lettings
 - Cam has been working on Oconee Bridge Construction inspection
 - Alex has been working on Todd's Point RR inspection
 - Working on other final inspections
 - Projects
 - Union Pacific Railroad Crossings.
 - Todd's Point RR XING (Crossing). Project Complete. Final Inspection Complete
 - Gonzalez RR Xings – 3 North of Shelbyville. Gonzalez is pursuing design.
 - Likely Next Year Construction

4/13

- County Highway 3 (east of Findlay)
 - Programming for year has been released. IDOT has contacted me and is aware of issues. They are working on getting us in as soon as possible.
- County Highway 19 – Hopeful next 2 years
 - Cape Seal from 128 to CH 16
- County Highway 16 (Towerhill/Moweaqua blacktop)- Hopeful next 3 years.
 - Soil Cement Roadway
- Oconee Township Bridges – 2 Separate Projects
 - Section 19-11120-00-BR, Federal Bridge project.
 - Project is Complete. Final Inspection Complete
 - Section 21-11120-00-BR, Rebuild IL Bridge Project.
 - Structure is in place. Approaches are being Constructed
- Ridge Township Bridge – Section 19-17120-00-BR (Northwest of Henton). Looking to bid next March
- Ash Grove/Big Spring Bridge – Section 19-01127-00-BR (South of Sexson Corner). Looking to bid in Spring

□ Discussion and Approval of Resolution for “2025 Supplemental Work Agreement” with Hammond and Reid Surveying Ltd as outlined in the agreement. Note: Hammond and Reid will not assist with NBIS bridge inspection, but bridge construction inspection only and as needed. **Motion made by Tim Brown, Seconded by Clay Hardy, Passes Unanimously**

□ Discussion and Approval of Resolution for Maintenance under the Illinois Highway Code for appropriation of funds for the 2025 MFT Maintenance program. **Motion made by Brent Wallace, Seconded by Tim Brown, Passes Unanimously**

□ Discussion and Approval of “Resolution for Improvement under the Illinois Highway Code for the inspection of bridges as required per the FHWA for the 2025 calendar year. Engineering Agreement approved last meeting. **Motioned made by Tim Brown, Seconded by Brent Wallace, Passes Unanimously**

□ Approval of “Resolution for improvement under the Illinois Highway Code” for 2025 County Engineer Salary to utilize MFT Funds. **Motion made by Brent Wallace, Seconded by Clay Hardy, Passes Unanimously**

□ Approval of “Resolution Appropriating Funds for the Payment of the County Engineer’s Salary” half salary program for the 2025 year. **Motion made by Tim Brown, Seconded by Brent Wallace, Passes Unanimously**

□ Discussion and Approval of 50/50 Petition from Cold Spring Township Highway Commissioner to demolish and construct a new bridge (SN 087-3397) on TR54 in Cold Spring Township, West of County Highway 15 (500N/950E) North of Herrick. **Motion made by Clay Hardy, Seconded by Tim Brown, Passes Unanimously**

□ Discussion Only of Engineering Agreement with Lochmueller Group, Inc for Design Services for Structure 087-3041 over Richland Creek on County Highway 40. Engineering Agreement as awarded by following the QBS procedures outlined by IDOT – Bureau of Local Roads.

□ Discussion and Approval of Resolution for Compliance with MFT for the 2023 year. **Motion made by Brent Wallace, Seconded by Tim Brown, Passes Unanimously**

□ Discussion of Current Culvert Installation Policy.

Michael Tappendorf discussed his equipment wish list asking if ARPA could possibly purchase some items

Michael Tappendorf asked Committee if it would be OK to bid on a dump truck that another County has. Highway Department would use its own funds. The Committee said that would be fine.

Approval of Claims – Motion made by Tim Brown, Seconded by Brent Wallace, Passes Unanimously

Approval of CPCA- Motion made by Brent Wallace, Seconded by Tim Brown, Passes Unanimously

Public Body Comment - None

Adjournment: Next Scheduled Meeting will be January 6th, 2025 @ 4:30 pm @ Highway Department
Motion made by Clay Hardy, Seconded by Tim Brown, Passes Unanimously

I hereby approve these meeting minutes and authorize them to be duly recorded.


Road & Bridge Committee



Teresa Boehm (Committee Chairwoman)

2-10-25

Date



Tim Morse

Date



Larry Syfert

Date



Brent Wallace

2-10-25

Date



Chad Yantis

2-10-25

Date