

Road and Bridge Committee

Meeting Minutes

May 6th, 2024

Date and Time of meeting: Monday May 6th, 2024, 4:30 pm

Location of Meeting: Shelby County Highway Department
1590 State Highway 16
Shelbyville, Illinois 62565

Roll Call: Tim Brown, Clay Hardy, Mitchell Shuff, Brent Wallace, Mark Bennett (all present except for Mark Bennett)

Also attending: Michael Tappendorf, Wendy Gregory, Tim Baumgarten

Public Body Comment – None

Approval of Minutes from previous meeting – April 8, 2024 – Motion by Brent Wallace, Seconded by Clay Hardy, Passes unanimously.

Maintenance Department Update – Tim Baumgarten reported the maintenance department patched holes, hot patched with the total patcher, reclaimed shoulders, John worked on low boy, completed the Fancher culvert, worked on new grader, worked on mixing materials for pug mill, cleared trees, removed brush by Cowden, did ditching on Findlay Road, Hauled CA-6, completed emergency culvert replacement on Highway 22, completed 50/50 at Todds Point.

Engineers report –

Front Office Team

- Coordination and Preconstruction meetings on Oconee Bridge
- Coordination on Guardrail Reconstruction throughout County (should start next week)
- Training - NSTM bridge class (Michael Tappendorf and Cameron Spesard)
- County Highway 5 Reconstruction coordination.
- ICC Coordination for Multiple RR Xings in County
 - Stipulated Agreements received for OKAW TWP.
- ROW Clearing Coordination (Mode Road)
- Organization
- Bridge Inspections
- CH 22 Culvert Design & Assistance (West of Cowden)
- Continued planning on Multiple Drainage issues around County. When the weather breaks, we will be moving forward.
- Lakewood and Penn TWP 50/50 estimates

Personnel

- Looking to hire an additional maintenance member. Wanted to make sure Committee approved of it. Board approved.

Projects

- County Highway 5 Reconstruction
 - Plans are underway and set for a possible letting in June for Asphaltting County Highway 5 (North of Shelbyville to Coon Creek)
- County Highway 22
 - Completed. Large void under the road, forced us to reconstruct faster than anticipated.
- County Highway 3 (East of Findlay)
 - Still waiting for programming info from IDOT. The fiscal year for IDOT begins June 1.
- Prairie Bridge
 - Bridge in Herborn.
 - Estimated start of Next week.
- Oconee Township Bridges – 2 Separate Projects
 - Section 19-11120-00-BR, Federal Bridge project.
 - The project is started. Traffic control is currently up, and demolition has started.
 - Section 21-11120-00-BR, Rebuild IL Bridge Project.
 - Project is awarded. Construction will occur after the other bridge.
- Guardrail Bid Letting
 - Project is moving forward. Looking to start construction next week.
- With a majority of bridge inspections completed. We have seen multiple bridges that are in need of replacement. We have set 5 bridges in motion for reconstruction.
- Multiple 5050s scheduled and multiple completed on time and in budget.
- Other
 - Highway Department Trainings
 - Safety in Excavation, Confined Space Entry.
 - Michael Trainings
 - Michael and Cameron Completed and passed bridge test.
 - Equipment Wish List from Labor Force.
 - The County Highway Department Is appreciative of the support from the R/B committee and County Board. For the next few months, we do not anticipate any large purchases. But will be focused on maintenance of the roads.
- Bought some smaller purchases and used money made from the sale of the excavator.
- Resolution for Action for Approval of Engineering Agreement with Civil Design Inc to assist in the structural design, hydraulic study, and all other necessary items for the reconstruction of Structure 087-3195. The estimated cost will be \$38,395 of which Township Bridge (State) will pay 80% of design cost, County Bridge and Township(s) will be responsible to share the remaining 10% each.
 - Motion made by Clay Hardy, Seconded by Brent Wallace, Passes unanimously.
- Resolution for action for Approval of Engineering Agreement with Gonzalez Companies, LLC an Engineering group to assist in the engineering, design and all other necessary items for the reconstruction of railroad crossings at roads 1975E, 1900E, 1750N where it intersects with the Union Pacific Rail in Okaw township. The estimated design engineering costs will be \$70,500 total. The construction and engineering cost will be 100% reimbursable by Illinois Commerce Commission post construction.
 - Motion made by Mitchell Shuff, Seconded by Tim Brown, Passes unanimously.

- Petition for 50/50 to construct intersection drainage improvements in PENN Township on County Road 1700W, half mile North of County Highway 21. The estimated cost for the reconstruction will be \$4,992.56 total. Half the cost will be shared at \$2,496.48 each. **Michael Tappendorf asked for approval of swapping some of our labor costs for use of the Penn Township equipment. Board Approved.**
 - **Motion made by Brent Wallace, Seconded by Mitchell Shuff, Passes Unanimously.**
- Petition for 50/50 to construct intersection drainage improvements in LAKEWOOD Township on County Road 1650E, just South of 700N. The estimated cost for the reconstruction will be \$8,894.52 Total. Half the cost will be shared at \$4,447.26 each.
 - **Motion made by Tim Brown, Seconded by Brent Wallace, Passes Unanimously.**
- Discussion and Approval of Hiring Laborer – Josh Baumgarten.
 - **Motion made by Tim Brown, Seconded by Mitchell Shuff**

Discuss and set date for next “Cookout for the workers” – **A tentative date of November 1st, 2024, at 11:30 was set. All Board Members and Department Heads will be invited.**

Approval of Claims – **Motion made by Tim Brown, Seconded by Clay Hardy, Passes Unanimously.**

Approval of CPCA – **Motion made by Tim Brown, Seconded by Brent Wallace, Passes Unanimously**

Public Body Comment - **None**

Adjournment: Next Scheduled Meeting will be June 10th, 2024 @ 4:30 pm @ Highway Department
-Motion made by Clay Hardy, Seconded by Tim Brown, Passes Unanimously

I hereby approve these meeting minutes and authorize them to be duly recorded.

Road & Bridge Committee

 Tim Brown

 Date

 Clay Hardy

 Date

 Brent Wallace

 Date

 Mitchell Shuff

 Date

 Mark Bennett

 Date