

Road and Bridge Committee
Meeting Minutes
February 10th, 2025

FILED
MAR 11 2025

Jessie Cox

SHELBY COUNTY CLERK

Date and Time of meeting: Monday, February 10th, 2025, 4:30 pm

Location of Meeting: Shelby County Highway Department
1590 State Highway 16
Shelbyville, Illinois 62565

Roll Call: Teresa Boehm, Chad Yantis, Larry Syfert, Tim Morse, Brent Wallace (All Present)

Also present Wendy Gregory, Michael Tappendorf and Tim Baumgarten

Public Body Comment – None

Approval of Minutes from previous meeting – December 9, 2024, January Meeting Canceled due to weather
Motion made by Brent Wallace, Seconded by Chad Yantis, Passes unanimously

Maintenance Department Update – A typed list of work completed by the maintenance department was supplied by Tim Baumgarten. Chad Yantis asked if there were any equipment issues they needed to know about. Tim Baumgarten mentioned we have two dump trucks that are shot.

Engineers report – A typed Engineer's report was supplied by Michael Tappendorf. Discussions were had regarding several points on his report. It was decided to discuss the \$1/hour per MOU for front office next month. As of right now Michael Tappendorf's vacation time will continue to be added at the beginning of each month. Michael Tappendorf asked for the Committee's opinion on posting information/timeframe on County Highway 2 and County Highway 3. Committee suggested waiting on posting anything at this time.

Discussions and Approval for County Board Meeting:

1. Discussion and Approval of 50/50 petition from Prairie Township Highway Commissioner to Remove an existing failing Box Culvert and replace with 2-42" diameter x 40-foot-long CMP pipes. The estimated cost of the project will be \$14,728, which will be shared 50/50 between the township and County Bridge account. Motion made by Teresa Boehm, Seconded by Larry Syfert, Passes unanimously
2. Discussion and Approval of 50/50 petition from Oconee Township Highway Commissioner to Remove an existing failing CMP Pipe and replace with 2-54" diameter x 40-foot-long CMP pipes. The estimated cost of the project will be \$17,917, which will be shared 50/50 between the township and County Bridge account. Motion made by Brent Wallace, Seconded by Chad Yanis, Passes unanimously
3. Discussion and Approval of Supplemental Engineering Agreement with Lochmueller Group, Inc for Design Services for Structure 087-3234 over an unnamed tributary over Mitchell Creek on TR 373 aka CR 400N. Amount requesting is \$20,500 for additional scope of Surveying and Geotechnical Subcontracts. Engineering Agreement previously approved in August of 2024.
 - a. Previous Engineering agreement was \$48,653 for Preliminary Engineering only. Motion made by Tim Morse, Seconded by Larry Syfert, Passes unanimously
4. Discussion Only of Engineering Agreement with Lochmueller Group, Inc for Design Services for Structure 087-3041 over Richland Creek on County Highway 40. Engineering Agreement as awarded by following the QBS procedures outlined by IDOT – Bureau of Local Roads.
 - a. Discussion due to high prices and alternate Consultant negotiation Discussion.
 - Option 1 – Approve Full Estimate of \$276,965
 - Option 2 – Approve multi-phase approach with first phase \$28,019.78
 - Option 3 – Move to negotiations with next consultant.

Discussion was had regarding #4 and leaning towards option #3 but will discuss again next month.

Other Discussion For Road/Bridge Committee:

1. \$1/Hour Per MOU for Front Office Employees. Discussed earlier
2. Text My Gov. We are beginning to utilize this function.
3. Flagger Training, combined training for all townships, municipalities, and Us. Training will be held at the Highway Department
4. County Engineer Vacation Days – Accumulate or Front Load Discussed earlier

Approval of CPCA – Motion made by Brent Wallace, Seconded by Teresa Boehm, Passes unanimously

Approval of Claims- Motion made by Larry Syfert, Seconded by Chad Yantis, Passes unanimously

Public Body Comment - None

Adjournment: Next Scheduled Meeting will be March 10th, 2025 @ 4:30 pm @ Highway Department Motion made by Chad Yantis, Seconded by Brent Wallace, Passes unanimously

I hereby approve these meeting minutes and authorize them to be duly recorded.

Road & Bridge Committee



 Teresa Boehm (Committee Chairwoman)

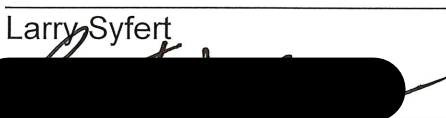
Date



 Tim Morse

3/10/25


 Date

Larry Syfert


 Brent Wallace

 Date
3-10-25

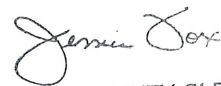
 Date



 Chad Yantis

3-10-25

 Date

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