

## **Road and Bridge Committee Meeting Minutes**

Date and Time of meeting: Monday, September 8th, 2025, 4:30 pm

Location of Meeting: Shelby County Highway Department  
1590 State Highway 16  
Shelbyville, Illinois 62565

Roll Call: Teresa Boehm, Chad Yantis, Larry Syfert, Tim Morse, Brent Wallace  
(All present except for Teresa Boehm)

Public Body Comment – None

Approval of Minutes from previous meeting – August 11th, 2025

Motion made by Brent Wallace, Seconded by Chad Yantis, Passes Unanimously

Maintenance Department Update – Tim Baumgarten provided a typed list of work performed by the Laborers. Brent Wallace asked how much it costs to get our trucks tested. Wendy Gregory responded, \$67.00 each. He asked how long the testing was good for. Tim Baumgarten responded 6 months. Motion made by Larry Syfert to approve the Maintenance Department Update, Seconded by Brent Wallace, Passes Unanimously

Engineers report – Michael Tappendorf gave report. Discussed the relocation of poles on County Highway 2, status of County Highway 3, solar farm and wind farm interest in the area, investing in Illinois Funds versus CD and work on Sigel Road. Discussed future Findlay Bridge Repairs, hiring Klein, Thorpe and Jenkins to assist the Shelby County States Attorney in Road Use Agreements and future action items.

Motion made by Tim Morse to approve the Engineer's Report, Seconded by Brent Wallace, Passes Unanimously

### Discussion and Approval items of R/B Committee

- Discussion and Recommendation for Approval of Supplemental Engineering Agreement with HLR Engineering for Structure 087-3198 over Richland Creek in Clarksburg Township on TR313 for the amount of \$45,000 to be paid from State TBP.
  - Supplemental due to changes in scope to 3 span bridge, length of time with no Engineer, Preparation of Right of Way Plats, and changes from Federal to State Letting policies.
- Discussion and Recommendation for Approval of Engineering Agreement with Gonzalez Engineering for Structure 087-3069 over Sorghum Branch Creek in Flat Branch Township on TR49 for the amount of \$70,500 to be paid from State TBP.
- Discussion only of Agreement with Klein, Thorpe, & Jenkins for assistance to Shelby County States Attorney in Road Use Agreements. Shelby County States Attorney to bring before the Full County Board.
  - Road Use Agreement Application Fee or Bonding
- Discussion and Recommendation for Approval at County Board for the below:
  - Discussion and Approval of Permit Fee Schedule
  - Policy on permitting landowner/contractor to perform ditching improvements on County Highways. Remove ditch permit from fee schedule

- Policy on permitting of oversize/overweight loads. Multiple discussion held with other county engineers. Attachment sent with correspondence to R/B committee.
- Approval to utilize Oxcart Permitting System.
- Discussion and Approval by Road and Bridge Committee of Findlay Bridge Repairs
  - Grant Application Submitted Early Summer. Pending Results of grant, I would recommend to complete bearing repairs with FASM and County Bridge Accounts to share equally the cost of construction.

All items were approved, Motion made by Brent Wallace, Seconded by Chad Yantis, Passes Unanimously

Chad-yes, Larry-yes, Brent-yes, Tim-yes

Approval of CPCA –

Motion made by Chad Yantis, Seconded by Larry Syfert, Passes Unanimously

Approval of Claims-

Motion made by Chad Yantis, Seconded by Larry Syfert, Passes Unanimously

Public Body Comment – None

Adjournment: Next Scheduled Meeting will be October 6th, 2025 @ 4:30 pm @ Highway Department

Motion made by Chad Yantis, Seconded by Tim Morse, Passes Unanimously

I hereby approve these meeting minutes and authorize them to be duly recorded.

### Road & Bridge Committee

  
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 Teresa Boehm (Committee Chairwoman)

10-6-25  
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 Date

Tim Morse  
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 Larry Syfert

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 Date  
10-6-25  
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 Date

Brent Wallace  
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 Chad Yantis

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10-6-25  
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 Date