

Road and Bridge Committee Meeting Minutes

Date and Time of meeting: Monday, August 11th, 2025, 4:30 pm

Location of Meeting: Shelby County Highway Department
1590 State Highway 16
Shelbyville, Illinois 62565

Roll Call: Teresa Boehm, Chad Yantis, Larry Syfert, Tim Morse, Brent Wallace (All present)

Public Body Comment – None

Approval of Minutes from previous meeting – July 7th, 2025 Motion made by Brent Wallace, Seconded by Larry Syfert, Passes Unanimously

Maintenance Department Update – Tim Baumgarten was absent but provided a typed list of work performed by Laborers ahead of time. Larry Syfert addressed a concern he had on a project that was done on Mode Road. Brent Wallace complimented the Highway Department on the great job they did on the Herrick 8 mile road.

Engineers report – Michael Tappendorf provided a typed Engineer's report. He discussed projects that were currently being worked on. Brent Wallace asked when County Highway 3 would start. Michael stated according to the latest information he has, it would be after Labor Day. The project is estimated to take 35 working days. Michael mentioned another solar farm has emailed him with the possibility of coming to this area. Teresa Boehm asked the status of the grants we have applied for. Michael gave her updates. Brent asked about the railroad work in the area. Michael said they have not communicated with him on what they are doing. Teresa asked Michael if he had his budget information turned in for next year. Michael responded "yes".

Discussion and Approval items of R/B Committee

- Discussion and Approval by Road and Bridge Committee to move forward with purchase of GPS Equipment for Engineering Technicians. The Committee approved
- Discussion and Approval by Road and Bridge Committee to move forward with Engineering Agreements with Hammond and Reid as well as Midwest Engineering and Testing (MET) for assistance with design on Richland TWP Bridge over Skull Creek. Structure 087-3344.
The Committee approved
- Discussion and Approval By Road and Bridge Committee to move forward with Engineering agreement with Midwest Engineering and Testing (MET) for Geotechnical services for assistance for Mix Design on County Highway 16 The Committee approved
- Discussion and Recommendation for Approval at County Board for the below:
 - Discussion to Revise Road Use Agreement Process
 - Discussion and Approval of Permit Fee Schedule
 - Policy on permitting landowner/contractor to perform ditching improvements on County Highways.
 - Policy on permitting of oversize/overweight loads. Multiple discussion held with other county engineers. Attachment sent with correspondence to R/B committee.
 - Approval to utilize Oxcart Permitting System.

Discussed and then decided to table again to get more information regarding having the Contractor get their own road use agreement through an attorney we chose. Michael Tappendorf is getting more information.

Approval of CPCA – Motion made by Larry Syfert, Seconded by Brent Wallace, Passes Unanimously

Approval of Claims- Motion made by Chad Yantis, Seconded by Tim Morse, Passes Unanimously

Public Body Comment – None

Adjournment: Next Scheduled Meeting will be August 11th, 2025 @ 4:30 pm @ Highway Department
Motion made by Chad Yantis, Seconded by Brent Wallace, Passes Unanimously

I hereby approve these meeting minutes and authorize them to be duly recorded.

Road & Bridge Committee


Teresa Boehm (Committee Chairwoman)

Date



Tim Morse

Date



Larry Syfert

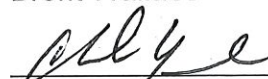
Date



Brent Wallace

9-8-25

Date



Chad Yantis

9-8-25

Date