

**AGENDA AMENDED AT 1635**

April 9, 2024

**SHELBY COUNTY BOARD MEETING AGENDA**

**April 11, 2024 – 7:00 P. M.**

**Courtroom A, Shelby County Courthouse**

1. Call to Order – Prayer - Pledge of Allegiance
2. Roll Call
3. Discussion and vote to approve minutes from March 14, 2024
4. Announce vacancy in Shelby County Board District #9 due to the resignation of Cody Brands
5. Debbie Thompson, M.A., SPHR – CIRMA HR Consultant – Presentation regarding county wide employee handbook
6. Discussion and vote for Board Chairman Orman, as County Liquor Commissioner (235 ILCS 5/4-2), to approve a Special Use Permit (235 ILCS 5/1-3.35) for No Bad Days Farm for liquor sales by Topsy Sipper at their farm located in Shelbyville Township on June 1, 2024, from 4:00 PM – 9:00 PM for their Rhythm and Blooms Festival
7. Scott McKee, EMA Director – Discussion and vote on county membership to Illinois Public Works Mutual Aid Network (IPWMAN)
8. Michael Tappendorf, County Highway Engineer – Engineer’s report; Discussion and vote to approve the following items:
  - A. Resolution to award low bid for guardrail replacement to Midwest Fence with a bid of \$55,709
  - B. Resolution to award low bid for removal and replacement of a bridge in Oconee Township (over TR 387(Section 21-11121-00-BR) over Matney Branch) to Samron Midwest Contracting with a bid of \$495,847
  - C. Resolution to approve no passing zone signage in Findaly school zone on County Highway 3 west of Findlay
  - D. Discussion for hiring additional maintenance worker in highway department
9. Discussion and vote to approve an Ordinance concerning the County Farm
10. Discussion and vote to approve to cash lease the county farm for 2024-2025 and to advertise for bids
11. Discussion and vote to hire KSI to perform soil testing at county farm (3.3a grid with test and color maps for \$10.70 per acre) approximately \$2,100
12. Discussion and vote to pay the 2022 real estate taxes on the county farm
13. Discussion and vote to approve a farming alternative to a cash lease for the county farm
14. Discussion and vote to plant a cover crop on the county farm as a contingency plan as an alternative to farming
15. Discussion and vote to approve the county to hire a camera operator to livestream county board and committee meetings
16. Discussion and vote to approve timekeeping policy
17. Committee Reports
18. Chairman Updates

19. Chairman Appointments –

Cooperative Ext. Committee – Julie Edwards – 1 year term

Cooperative Ext. Committee – Tad Mayhall – 1 year term

Cooperative Ext. Committee – Mitchell Shuff – 1 year term

Mental Health “708” Board – Lavonne Chaney term to expire 1/31/2028 (4- year term)

Strasburg Fire – Tim Lenz, trustee – 3-year term

Findlay Fire – Tim Uphoff, trustee – 3-year term

Shelbyville Fire – Ken Hoene, trustee for 3-year term by resolution

Tower Hill Fire – Don Selby, trustee for 3-year term by resolution

Windsor Fire – Tom Cole, trustee for 3-year term by resolution

Moweauqua Fire – Robert Hemer, trustee for 3-year term

Public Safety Committee – Tim Morse, Carol Cole, Tad Mayhall to replace Cody Brands, Annette Martin, and Lori Nelson

Farm Committee – Shawne Martz

Finance – Lori Nelson to replace Teresa Boehm

Dive Team Commander – Austin Pritchard

20. Correspondence

21. Old Business

22. Approval of Payment of Claims

23. Public Body Comment

24. Adjournment

**Prayer today is given by Board member Brent Wallace**

**Please silence cell phones during the Board meeting.**

## SHELBY COUNTY BOARD MEETING

April 11, 2024 – 7:00 P.M.

Video archive of meeting can be found at [shelbycounty-il.gov](https://shelbycounty-il.gov) under You Tube

The Shelby County Board met on Thursday, April 11, 2024, at 7:00 P.M. in Courtroom A of the Shelby County Courthouse in Shelbyville, Illinois.

Chairman Robert Orman called the meeting to order. All those present recited the Pledge of Allegiance and the prayer was given by board member Brent Wallace.

County Clerk Jessica Fox called the roll. Martin was absent.

Minutes for the March 14, 2024, board meeting were presented for approval. Williams made motion to approve the minutes. Firnhaber seconded said motion, which passed by voice vote (20 yes, 0 no).

Chairman Orman announced a vacancy in County Board District #9 due to the resignation of Cody Brands.

Debbie Thompson, HR consultant with CIRMA insurance addressed the board about the need for an employee handbook for Shelby County. Thompson stated not having an employee handbook puts the county at a huge risk. The handbook can serve as a guidebook that sets clear expectations for employees. Thompson informed the board 7 new employment laws took effect on January 1, 2024, one of those being the Paid Leave for All Workers Act. This law comes with very stringent penalties if it is not followed. Thompson stated her services were included with the CIRMA contract. Thompson plans to work with the Legislative committee on a countywide employee handbook, as she feels this is best practice and can help protect the County from lawsuits.

EMA Director Scott McKee requested approval from the board for county membership to the Illinois Public Works Mutual Aid Network (IPWMAN). The costs are \$250 per year and in the event of a natural disaster or another event that overwhelmed the county resources as far as public works, the county would receive 5 free days of mutual aid from all over the State of Illinois. The IPWMAN has been in the works since 2018 and is slowly gaining membership. Clay, Effingham, and Lawrence County are surrounding counties that are members. This covers everything from small tools to semi-trucks to getting equipment in to assist the county with cleanup.

Firnhaber made motion to approve membership. Nelson seconded said motion, which passed by roll call vote (20 yes, 0 no). Ayes: Amling, Bennett, Boehm, Brown, Cole, Edwards, Firnhaber, Hardy, Keenan, Martz, Mayhall, McCormick, Morse, Nelson, Orman, Ross, Shuff, Tate, Wallace, and Williams. Nay: none.

A special use permit for liquor sales by the Tippy Sipper was requested by No Bad Days Farms for their Rhythm and Blooms Festival to be held on Saturday, June 1, 2024, from 4:00 – 9:00 PM. This is an annual event for No Bad Days Farms. Approval allows the Chairman to issue the special use permit, which costs \$15.00. Cole made motion to approve the special use permit. McCormick seconded said motion, which passed by voice vote (20 yes, 0 no).

Chairman Orman called for the Highway Engineer's report.

County Engineer Michael Tappendorf addressed the board to request approval for 3 resolutions. Tappendorf began his report by updating the board on what the department had been busy with. The new grader has been received and the employees are very happy with it. The maintenance crew has worked on reconstructing the lowboy trailer damaged by salt, done shoulder work in areas of the county, hauled rock, filled potholes, tested trucks, 50/50's on Prairie Township, culvert installations, signage, next week they will make 2200 tons of pugmill. The office team had also been busy looking into grants, bid lettings for 2 bridges, working on railroad crossings approaches, and working on design of the County Highway 5.

Tappendorf presented a resolution to award the low bid for guardrail replacement to Midwest Fence with their low bid of \$55,709. McCormick seconded said motion, which passed by roll call vote (20 yes, 0 no). Ayes: Amling, Bennett, Boehm, Brown, Cole, Edwards, Firnhaber, Hardy, Keenan, Martz, Mayhall, McCormick, Morse, Nelson, Orman, Ross, Shuff, Tate, Wallace, and Williams. Nay: none.

Brown made motion to approve the resolution to approve the low bid award (\$495,847) for removal and replacement of a bridge in Oconee Township (over TR 387 over Matney Branch) to Samron Midwest Contracting. This bridge is located on TR Wallace seconded said motion, which passed by roll call vote (20 yes, 0 no). Ayes: Amling, Bennett, Boehm, Brown, Cole, Edwards, Firnhaber, Hardy, Keenan, Martz, Mayhall, McCormick, Morse, Nelson, Orman, Ross, Shuff, Tate, Wallace, and Williams. Nay: none.

The final resolution presented for approval was to place no passing signage in the Findlay school zone on County Highway 3 west of Findlay. Brown made motion to approve the signage. Bennett seconded said motion, which passed by voice vote (20 yes, 0 no).

**Shelby County Board Meeting**  
**April 11, 2024**

Tappendorf informed the board he would like to hire another maintenance worker, which he has discussed with the road and bridge committee. Tappendorf was told if he has enough money in the budget and the Highway budget would not require an amendment he could hire an additional maintenance employee.

Deferring from the agenda, Orman called on Cole to update the board on a farming alternative to a cash lease for the county farm. Cole informed the board she had spoken with Stu Fox, who has offered to farm the county farm for nothing, if the county will purchase the seed and chemicals. Fox would provide the equipment, the fuel, and the manpower at no costs to the county to plant the farm and harvest the crop.

Cole made motion to approve an Ordinance concerning the County Farm. Boehm seconded said motion. A lengthy discussion ensued. Various topics discussed were the initial creation of county poor farms by IL, the IL constitution, oath taken by elected officials, making money not being a public purpose, risks of planting a crop being a violation of the county investment policy, HB1076, statements by state legislature that despite the signage of this bill by the Governor, farming still had to meet a public purpose, Dillon's rule, and the counties not being authorized to run a business.

With the approval of Boehm who seconded, Cole pulled her motion to approve the Ordinance.

The Farm Committee will meet and discuss planting a cover crop of the county farm ground as a contingency plan.

Firnhaber made motion to approve the county hire a camera operator to live stream the meetings as there have been some technical issues with the camera. Edwards seconded said motion. Charles Baker from Mytec Solution was live streaming the meeting. Options were discussed such as allowing volunteers, the county hiring someone to do this, paying a stipend per meeting. Firnhaber's motion, with Edwards seconded passed by voice vote (20 yes, 0 no).

Chairman Orman presented a timekeeping policy for approval. Williams made motion to approve the timekeeping policy. McCormick seconded said motion. Much discussion was also had about the timekeeping policy. Concerns have been expressed the equipment is not functioning properly, the system is not user friendly, is this a user problem or a software problem, the county would like to get away from paper timesheets, there is only so much time to process payroll, as the file has to be to the bank by 2:00 PM on Wednesday of payroll week, there is inconsistency in departments, if the employee and manager approve time, it will be correct. Williams stated he hoped to have someone from CIC and the department heads meet in early May to discuss and work on the time system issues that some are having.

Mayhall made motion to table the timekeeping policy. Cole seconded said motion, which passed by voice vote (14 yes, 6 no – Bennett, Brown, Firnhaber, McCormick, Orman, and Wallace).

Chairman Orman called for committee reports.

Animal Control attended training in Peoria and all 3 employees passed the class and are in compliance with State and Federal guidelines.

The U of I extension office was able to donate 927 pounds of deer meat.

At a recent 911 meeting, the communication issues were discussed. The board is looking at unique and effective options and looking at ways to have a broader range of communication for less money.

Continuing with Chairman appointments, Orman requested the following:

Julie Edwards to the Cooperative Extension Committee. Motion by Ross, seconded by McCormick. Motion passed by voice vote (20 yes, 0 no).

Tad Mayhall to the Cooperative Extension Committee. Motion by Ross, seconded by McCormick. Motion passed by voice vote (20 yes, 0 no).

Mitchell Shuff to the Cooperative Extension Committee. Motion by Firnhaber, seconded by Nelson. Motion passed by voice vote (20 yes, 0 no).

Lavonne Chaney to the Mental Health "708" Board. Motion by Edwards, seconded by Boehm. Motion passed by voice vote (20 yes, 0 no).

Tim Lenz as trustee of the Strasburg Fire Protection District. Motion by McCormick, seconded by Firnhaber. Motion passed by voice vote (20 yes, 0 no).

Tim Uphoff as trustee of the Findlay Fire Protection District. Motion by Martz, seconded by Morse. Motion passed by voice vote (20 yes, 0 no).

Ken Hoene as Shelbyville Fire Protection District Trustee. Motion by Firnhaber, seconded by Tate. Motion passed by voice vote (20 yes, 0 no).

**Shelby County Board Meeting**  
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Don Selby as Tower Hill Fire Protection District Trustee. Motion by Firnhaber, seconded by Bennett. Motion passed by voice vote (20 yes, 0 no).

Tom Cole as Windsor Fire Protection District Trustee. Motion by Ross, seconded by Williams. Motion passed by voice vote (20 yes, 0 no).

Robert Hemer as Moweaqua Fire Protection District Trustee. Motion by Brown, seconded by Bennett. Motion passed by voice vote (20 yes, 0 no).

Mayhall as chair of the Public Safety committee and Cole and Morse to replace Martin and Nelson. Motion by Ross, seconded by Martz. Motion passed by voice vote (17 yes, 3 no – Brown, Firnhaber, and Williams).

Martz to the Farm committee. Motion by Williams, seconded by Williams. Motion passed by voice vote (20 yes, 0 no).

Nelson to the Finance committee to replace Boehm. Motion by Tate, seconded by Bennett. Motion passed by voice vote (20 yes, 0 no).

Austin Pritchard as Dive Team Commander. Motion by Ross, seconded by Cole. Motion passed by voice vote (17 yes, 3 no – Brown, Firnhaber, and Williams).

Bennett made motion to approve the payment of claims as reviewed by the respective committees. Tate seconded said motion, which passed by roll call vote (20 yes, 0 no). Ayes: Amling, Bennett, Boehm, Brown, Cole, Edwards, Firnhaber, Hardy, Keenan, Martz, Mayhall, McCormick, Morse, Nelson, Orman, Ross, Shuff, Tate, Wallace, and Williams. Nay: none.

At 9:17 PM, Chairman Orman called for Public Body Comment.

Public comments/opinions expressed on the following topics:

Negative opinions on farming the farm  
Farming the farm  
ASA Ambroziak working remotely and SA under budget  
Dive Team  
Trust, apologies, and compromises, and folks coming together to find resolution on the dive team  
County audit

Wallace left the meeting at 9:57 PM.

There was no further business to come before the Shelby County Board.

Bennett made motion to adjourn until the next regular scheduled meeting to be held on May 9, 2024. Williams seconded said motion, which passed by voice vote (19 yes, 0 no) and the meeting was adjourned at 10:04 PM.

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Jessica Fox  
Shelby County Clerk and Recorder



**Shelby County Clerk - Jessica Fox**

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**From:** Shelby County District 9 - Cody Brands  
**Sent:** Monday, April 8, 2024 1:24 PM  
**To:** Shelby County Clerk - Jessica Fox  
**Subject:** Resignation

I'm resigning my County Board seat due to other obligations. Effective now



## Professional BIO

Debbie Thompson, M.A., SPHR

Debbie Thompson is currently President and CEO of her consulting business, Always On Consulting, which provides strategic HR consultation and solutions to her clients. She is dedicated to applying her years of experience to assist her clients in creating better workplaces that attract and retain quality employees by providing HR solutions to complex and ever-changing issues as well as cost saving process improvement strategies.

Prior to starting her consulting business in January 2022, Debbie retired from Horace Mann Educators Corporation after 17 years as Vice President, Senior Human Resources Business Partner, and Head of Talent Acquisition. As a member of the HR leadership team, she consulted with senior leadership teams to design and drive people-first strategies and solutions that resulted in a variety of business and performance impacts.

Her HR career spans over 40 years and prior to joining Horace Mann, Debbie spent 2 years at AIG and 23 years at City Water, Light and Power in HR leadership roles.

She has held elected political roles as a Sangamon County Board member for 14 years and Alderman for Ward 7 on the Springfield City Council for 4 years. Debbie has volunteered in a variety of community related activities, such as a Board member and Chair of the Audit Committee for the Girl Scouts of Central Illinois, former President of Illinois Women in Leadership's founding organization, Women in Management, and Board member of Downtown Springfield, Inc.

She is currently a Board member of the University of Illinois Springfield Alumni Association, Engagement Committee member for the University of Illinois Foundation System Board, and the Illinois Women in Leadership Board as Membership Chair.

Debbie also served as an adjunct faculty member for 10 years at the University of Illinois Springfield in the College of Business and Management, and 10 years as a Commission Member for the Illinois Comptroller's Merit Commission.

She has a master's degree from the Individual Option Program, with a focus on Human Resource Development, and a bachelor's degree in Management, both from the University of Illinois Springfield, where she received the Wall Street Journal Award and Distinguished Alumni Award. Debbie also received the Top 50 HR Professional Award from the ICON conference and was a 2021 Athena Award nominee. She has been a 30-year member of the Society for Human Resource Management and has a Senior Human Resource Professional certification from the Human Resources Certification Institute.

On April 15, 2023, Debbie received an honorary induction into Beta Gamma Sigma from the University of Illinois Springfield, College of Business and Management, an official honor society for AACSB accredited business schools. Honorary inductees have well-established careers and are proven leaders in the business field.



## Six Primary Reasons A Single Employee Handbook for Employers is Essential

**OVERVIEW:** Unfortunately, employers should consider it a matter of when, and not if, they will face a lawsuit or similar challenge from a current or former employee. Having an up-to-date employee handbook can help protect employers legally by ensuring all staff members are aware of their rights within the workplace.

An employee handbook plays a **KEY** role in protecting an organization against employment claims such as overtime compensation, leave policies, harassment, discrimination, breaks and other violations. When an organization is sued for such wrongful claims, the first thing your attorney asks for is an employee handbook.

### **REASON #1**

**RISK** - The days of believing that a handbook can cause more harm than good are long gone. In today's business environment, a handbook serves both as a sword to carve out your legal rights as well as a shield to protect them. A handbook sets expectations, encourages employees to behave in certain ways, helps ensure employees are treated consistently, publicizes employee benefits and helps win unemployment claims and lawsuits.

### **REASON #2**

**Ensures Compliance with Federal and State Laws** - No matter what type of employer or how many employees you have, you will be subject to state and federal employment laws. Your handbook not only communicates these various entitlements and obligations to employees but is useful in demonstrating that your organization strives to be compliant with these regulations. Federal and State employment regulatory bodies can attach large penalties to violations of employment, wage and collection laws, paid leave laws, etc.

### **REASON #3**

**Treat Employee Consistently** - A handbook tailored to the way you do business helps ensure that managers across the organization handle issues consistently. A handbook should not be an "instruction book" on how to manage or deal with every conceivable problem or issue, but it should provide a framework for managers to follow - consistently. This will also reduce risk if there are any claims.

### **REASON #4**

**Set and Meet Employee Expectations** - Employees expect their employer to communicate with them in a straightforward, professional way about all items about work. Just having a handbook demonstrates that you understand employees' needs for information and it can go a long way toward making a positive first impression on new employees and develops trust, especially with existing employees.

**REASON #5**

**Educates Employees About What They Can Expect from Management** - An employee handbook provides objectives as well as management best practices, to foster healthy management-employee relationships. It also outlines 'consistent' logistics, such as timekeeping requirements, hours of work and pay periods. Further, a complete employee handbook advises employees of their various entitlements to federal and state leaves, such as the Family Medical Leave Act (FMLA), Illinois Paid Leave For All Workers Act, Jury Service Leave. These clearly communicated policies help to eliminate confusion and inconsistencies that result when there isn't a handbook or silent on these topics.

**REASON #6**

**Provides Information About Where Employees Can Turn for Help** - Ultimately, you want employees to feel comfortable turning to a trusted member of management for help when they want to report workplace violations, obtain workplace-related assistance and get answers to any other questions they may have. The alternative is for them to turn to an outside third party, like the EEOC or DOL, which could trigger a costly and time-consuming investigation. When a handbook not only outlines one or two management individuals for an employee to turn to in these situations, but also designates another individual to turn to in the event the employee disagrees with the first decision, they are more likely to keep their complaints in-house, and this is a good thing for employers.

**SUMMARY:** A single well-written employee handbook provides employees with a clear understanding of their responsibilities. The handbook also serves as compass for the organization's policies and procedures. It showcases the benefits you offer. It protects the organization. A handbook needs to reflect compliance with applicable federal, state and local law. This does not mean that every law needs to be specifically referenced in detail in the handbook. Rather, the handbook should not conflict with any applicable law and should contain a clear statement that you intend to comply with all applicable laws.

CIRMA's Human Resource consultant performs the core functions of identifying members' risks and help to prioritize and implement best employment practices to reduce each member's potential for loss.



#### **Human Resources (HR) Hotline**

The CIRMA HR Hotline is ready to assist local officials by delivering timely advice and answers to specific HR and employment-related questions. Simply call our hotline number or submit your question to text or email. Our HR consultants will provide step-by-step guidance to resolve your personnel issue in a professional and respectful manner.

#### ***Guidance is available in areas such as:***

- Employee Relations and Behavioral Issues
- Unemployment and Workers' Compensation
- Harassment and Discrimination Allegations
- Family and Medical Leave Act (FMLA)
- ADA Compliance and Accommodations
- Performance Management
- Wage and Hour Issues
- Discipline and Terminations
- COBRA Compliance
- Employee Benefits
- Leaves of Absence

#### **Baseline Assessments and File Reviews**

CIRMA conducts baseline assessments and file reviews for each Agency member to gather high-level information about how they assure compliance in the areas of employment practices. The process includes direct communication with elected/appointed officials and HR Coordinators to ensure compliance of specific recommendations.

#### **Employee Handbook Review**

CIRMA conducts a review and rewrite of employee handbooks for each Agency member.

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The rewrite takes into consideration best business practices as well as policies which are compliant with current local, state and federal laws.

**Policy and Form Development**

Agency members are provided assistance in the development and formulation of HR policies that reflect each county's compliance with regulatory requirements. Assistance may include job descriptions.

**Safety Manual Review**

Workplace safety is a process that seeks to eliminate or reduce risks of injury or illness to employees. CIRMA provides a review and rewrite of current safety manuals. Policies and procedures are devised and integrated into the county's overall management and administrative processes.

**Training Seminars and Webinars**

The workplace of today is constantly changing with new laws and technologies affecting employment. Our team of professional consultants and legal advisors offer a wide variety of training programs that are available for all local government departments including law enforcement.

If you would like more information, please contact Debbie Thompson at (217) 971-2520.

# Shelby County Board

P.O. Box 230  
Shelbyville, Illinois 62565

Phone:  
217/774-4421

April 11, 2024

State of Illinois  
Liquor Control Commission  
300 W. Jefferson St.  
Suite 300  
Springfield, IL 62702

To Whom it May Concern:

The Shelby County Liquor Commissioner hereby gives its approval for Topsy Sipper to sell alcoholic beverages at No Bad Days Farm on Saturday, June 1, 2024, from 4:00 PM–9:00 PM.

The location of No Bad Days Farm is 2300 E 1421 North Rd, Middlesworth, Illinois 62565.

Sincerely,



Robert Orman  
Shelby County Liquor Commissioner

RO:jf

March 25, 2024

To Whom It May Concern:

No Bad Days Farm is requesting approval for Topsy Sipper (under the Old No. 1's license in Windsor, IL) to sell alcoholic beverages at No Bad Days Farm on June 1, 2024 from 4:00 PM – 9:00 PM.

The location of No Bad Days Farm is 2300 E 1421 North Rd, Middlesworth, Illinois 62565.

Sincerely,

Daley Pruemmer  
No Bad Days Farm

FILED  
MAR 25 2024

  
SHELBY COUNTY CLERK



Resolution No. 2024-25

## **A Resolution Authorizing Execution of The Illinois Public Works Mutual Aid Network (IPWMAN) Agreement**

**Whereas**, the Constitution of the State of Illinois, 1970, Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and

**Whereas**, the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq., provides that any power or powers, privileges, or authority exercised, or which may be exercised, by a unit of local government may be exercised and enjoyed jointly with any other unit of local government; and


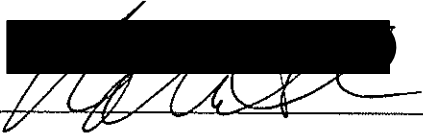
**Whereas**, Section 5 of the Intergovernmental Cooperation Act, 5 ILCS 220/5, provides that any one or more public agencies may contract with any one or more public agencies to perform any governmental service, activity, or undertaking which any of the public agencies entering into the contract is authorized by law to perform, provided that such contract shall be authorized by the governing body of each party to the contract; and,


**Whereas**, The County Board of Shelby County, Illinois has determined that it is in the best interests of Shelby County, Illinois and its residents to enter into an intergovernmental agreement to secure to each the benefits of mutual aid in public works, public works assistance, training, and other necessary functions to protect life and property and to mitigate, prepare, respond to, and recover from emergencies or disasters.

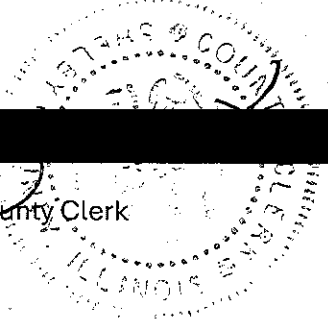
**NOW, THEREFORE, BE IT RESOLVED** by the County Board of Shelby County, Illinois pursuant to its home rule powers as follows:

- I. The County Board Chairman is authorized to execute, and the County Clerk is directed to attest to the agreement for participation in the Illinois Public Works Mutual Aid Network (IPWMAN).
- II. That the County Board, The Emergency Management Director, The County Highway Engineer, or the Sheriff of Shelby County is authorized to implement IPWMAN in conformance with it's terms.

Adopted this 11<sup>th</sup> day of April 2024.

  
  
\_\_\_\_\_  
County Board Chairman

  
\_\_\_\_\_  
County Clerk





**RESOLUTION NO.**

2024-22

BE IT RESOLVED, by the County Board of Shelby County, State of Illinois, that Shelby County concurs in the awarding of a contract to Midwest Fence Corp 2024 for Guardrail Reconstruction in various locations for the County. Section 24-00000-02-CM, Shelby County based on their bid of \$55,709.00 submitted at a letting held April 2, 2024. See attached bid tabulation for bidders.

**STATE OF ILLINOIS)  
COUNTY OF SHELBY)      SS**

I Jessica Fox County Clerk in and for said County in the state aforesaid and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true perfect and complete copy of a RESOLUTION adopted by the County Board of Shelby County at its regular meeting held in Shelbyville Illinois on April 11 2024

IN TESTIMONY WHEREOF I have hereunto set my hand and affixed the seal of said County at my office in Shelbyville in said County this 11<sup>th</sup> day of April A.D. 2024.

  
\_\_\_\_\_  
COUNTY CLERK

**RESOLUTION NO.**

2024-23

BE IT RESOLVED, by the County Board of Shelby County, State of Illinois, that Shelby County concurs in the awarding of a contract to Samron Midwest Contracting for removal and replacement of a bridge located at TR387 over Tributary to Matney Branch in Oconee Township. Section #21-11121-00-BR, Shelby County based on their bid of \$495,847.00 submitted at a letting held April 2, 2024. See attached bid tabulation for bidders.

**STATE OF ILLINOIS)  
COUNTY OF SHELBY)      SS**

I Jessica Fox County Clerk in and for said County in the state aforesaid and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true perfect and complete copy of a RESOLUTION adopted by the County Board of Shelby County at its regular meeting held in Shelbyville Illinois on April 11, 2024

IN TESTIMONY WHEREOF I have hereunto set my hand and affixed the seal of said County at my office in Shelbyville in said County this 11<sup>th</sup> day of April A.D. 2024.

  
\_\_\_\_\_  
COUNTY CLERK



Bond 83301359

Contract Bond

Local Public Agency	County	Street Name/Road Name	Section Number
Shelby County Highway Department	Shelby	TR 387	21-11121-00-BR

Bond information to be returned to Local Public Agency at 1590 State Highway 16, Shelbyville, IL 62565  
Complete Address

We, Samron Midwest Contracting  
Contractor's Name and Address

a/an Corporation organized under the laws of the State of Illinois as PRINCIPAL, and  
State

The Cincinnati Insurance Company, 6200 S Gilmore Rd, Fairfield, OH 45014  
Surety Name and Address

as SURETY, are held and firmly bound unto the above Local Public Agency (hereafter referred to as "LPA") in the penal sum of  
Four hundred ninety-five thousand eight hundred forty-seven and 00/100

Dollars ( \$495,847.00 ) lawful money of the United States, to be paid to said LPA, the payment of which we bind ourselves, successors and assigns jointly to pay to the LPA this sum under the conditions of this instrument.


WHEREAS, THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that the said Principal has entered into a written contract with the LPA acting through its awarding authority for the construction of work on the above sections, which contract is hereby referred to and made a part hereof, as if written herein at length, and whereby the said Principal has promised and agreed to perform said work in accordance with the terms of said contract, and has promised to pay all sums of money due for any labor, materials, apparatus, fixtures or machinery furnished to such Principal for the purpose of performing such work and has further agreed to pay all direct and indirect damages to any person, firm, company or corporation to whom any money may be due from the Principal, subcontractor or otherwise for any such labor, materials, apparatus, fixtures or machinery so furnished and that suit may be maintained on such bond by any such person, firm, company or corporation for the recovery of any such money.


NOW, THEREFORE, if the said Principal shall perform said work in accordance with the terms of said contract, and shall pay all sums of money due or to become due for any labor, materials, apparatus, fixtures or machinery furnished to it for the purpose of constructing such work, and shall commence and complete the work within the time prescribed in said contract, and shall pay and discharge all damages, direct and indirect, that may be suffered or sustained on account of such work during the time of the performance thereof and until the said work shall have been accepted, and shall hold the LPA and its awarding authority harmless on account of any such damages and shall in all respects fully and faithfully comply with all the provisions, conditions and requirements of said contract, then this obligation shall be void; otherwise it shall remain in full force and effect.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective agents this 5th day of April, 2024  
Day Month and Year

**PRINCIPAL**

Company Name  
Samron Midwest Contracting, Inc.

By  
Signature & Date  
 4.3.2024

Attest  
Signature & Date  
 4.3.2024

Company Name

By  
Signature & Date

Attest  
Signature & Date

(If PRINCIPAL is a joint venture of two or more contractors, the company names and authorized signature of each contractor must be affixed.)

STATE OF IL  
COUNTY OF Williamson

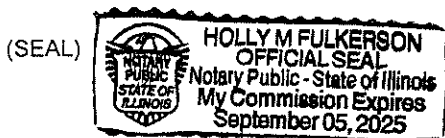
I, Holly M Fulkerson, a Notary Public in and for said county, do hereby certify that

David Murray & Jessica Murray

Insert name of Individuals signing on behalf of PRINCIPAL

who is/are each personally known to me to be the same person(s) whose name(s) is/are subscribed to the foregoing instrument on behalf of PRINCIPAL, appeared before me this day in person and acknowledged respectively, that he/she/they signed and delivered said instrument freely and voluntarily for the uses and purposes therein set forth.

Given under my hand and notarial seal this 3 day of April, 2024



Notary Public Signature & Date  
[Redacted Signature] 4.3.2024  
Date commission expires 9.5.2025

SURETY

Name of Surety  
The Cincinnati Insurance Company

Title Attorney-in-fact  
By: [Redacted Signature]

STATE OF IL  
COUNTY OF WILLIAMSON

I, Joseph Everett Gross, a Notary Public in and for said county, do hereby certify that

Karna Swalls

Insert name of Individuals signing on behalf of SURETY

who is/are each personally known to me to be the same person(s) whose name(s) is/are subscribed to the foregoing instrument on behalf of SURETY, appeared before me this day in person and acknowledged respectively, that he/she/they signed and delivered said instrument freely and voluntarily for the uses and purposes therein set forth.

Given under my hand and notarial seal this 5th day of April, 2024



Notary Public Signature & Date  
[Redacted Signature] 4-5-24  
Date commission expires 3-7-28

Approved this \_\_\_\_\_ day of \_\_\_\_\_ Month, Year

Attest:

Local Public Agency Clerk Signature & Date  
[Redacted Signature] 4/29/2024

Shelby County Clerk  
Local Public Agency Type

Awarding Authority  
[Redacted Signature]

Awarding Authority Signature & Date  
[Redacted Signature]

**THE CINCINNATI INSURANCE COMPANY  
THE CINCINNATI CASUALTY COMPANY**

Fairfield, Ohio

**POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That THE CINCINNATI INSURANCE COMPANY and THE CINCINNATI CASUALTY COMPANY, corporations organized under the laws of the State of Ohio, and having their principal offices in the City of Fairfield, Ohio (herein collectively called the "Companies"), do hereby constitute and appoint

Jared Sheffer; Karna Swalls; Debra K. Hedrick and/or Jennifer Gill

of Carterville, Illinois

their true and legal Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign, execute, seal and deliver on behalf of the Companies as Surety, any and all bonds, policies, undertakings or other like instruments, as follows:

Any such obligations in the United States, up to  
Forty Million and No/100 Dollars (\$40,000,000.00).

This appointment is made under and by authority of the following resolutions adopted by the Boards of Directors of The Cincinnati Insurance Company and The Cincinnati Casualty Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the President or any Senior Vice President be hereby authorized, and empowered to appoint Attorneys-in-Fact of the Company to execute any and all bonds, policies, undertakings, or other like instruments on behalf of the Corporation, and may authorize any officer or any such Attorney-in-Fact to affix the corporate seal; and may with or without cause modify or revoke any such appointment or authority. Any such writings so executed by such Attorneys-in-Fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company.

RESOLVED, that the signature of the President or any Senior Vice President and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the Secretary or Assistant Vice-President and the Seal of the Company may be affixed by facsimile to any certificate of any such power and any such power of certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certified by certificate so executed and sealed shall, with respect to any bond or undertaking to which it is attached, continue to be valid and binding on the Company.

IN WITNESS WHEREOF, the Companies have caused these presents to be sealed with their corporate seals, duly attested by their President or any Senior Vice President this 16th day of March, 2021.



STATE OF OHIO )SS:  
COUNTY OF BUTLER )

THE CINCINNATI INSURANCE COMPANY  
THE CINCINNATI CASUALTY COMPANY

On this 16th day of March, 2021 before me came the above-named President or Senior Vice President of The Cincinnati Insurance Company and The Cincinnati Casualty Company, to me personally known to be the officer described herein, and acknowledged that the seals affixed to the preceding instrument are the corporate seals of said Companies and the corporate seals and the signature of the officer were duly affixed and subscribed to said instrument by the authority and direction of said corporations.



Keith Collett, Attorney at Law  
Notary Public - State of Ohio  
My commission has no expiration date.  
Section 147.03 O.R.C.

I, the undersigned Secretary or Assistant Vice-President of The Cincinnati Insurance Company and The Cincinnati Casualty Company, hereby certify that the above is the Original Power of Attorney issued by said Companies, and do hereby further certify that the said Power of Attorney is still in full force and effect.

Given under my hand and seal of said Companies at Fairfield, Ohio, this 5th day of April, 2024





Local Public Agency Formal Contract

Contractor's Name			
Samron Midwest Contracting			
Contractor's Address	City	State	Zip Code
P.O. Box 1555	Murphysboro	IL	62966


STATE OF ILLINOIS

Local Public Agency	County	Section Number
Shelby County Highway Department	Shelby	21-11121-00-BR
Street Name/Road Name	Type of Funds	
TR 387	Rebuild Illinois Funds, TBP, Loc	


CONTRACT BOND (when required)

**For a County and Road District Project**

Submitted/Approved  
Highway Commissioner Signature & Date


 4-24-2024

Submitted/Approved  
County Engineer/Superintendent of Highways Signature & Date

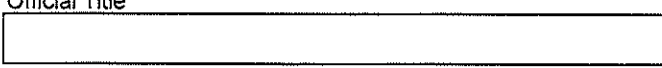
 4-22-2024

**For a Municipal Project**

Submitted/Approved/Passed  
Signature & Date




Official Title



**Department of Transportation**

Concurrence in approval of award  
Regional Engineer Signature & Date



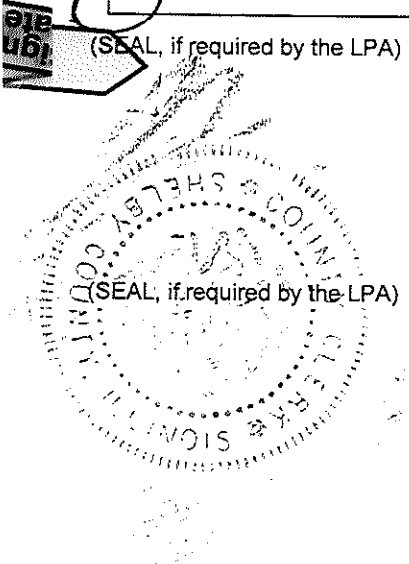
Local Public Agency	Local Street/Road Name	County	Section Number
Shelby County Highway Department	TR 387	Shelby	21-11121-00-BR

- THIS AGREEMENT, made and concluded the 11th day of April, 2024 between the County of Shelby, known as the party of the first part, and Samron Midwest Contracting, its successor, and assigns, known as the party of the second part.
- For and in consideration of the payments and agreements mentioned in the Proposal hereto attached, to be made and performed by the party of the first part, and according to the terms expressed in the Bond referring this contract, the party of the second part agrees with said party of the first part, at its own proper cost and expense, to do all the work, furnish all materials and all labor necessary to complete the work in accordance with the plans and specifications hereinafter described, and in full compliance with all of the terms of this contract.
- It is also understood and agreed that the LPA Formal Contract Proposal, Special Provisions, Affidavit of Illinois Business Office, Apprenticeship or Training Program Certification, and Contract Bond hereto attached, and the Plans for Section 21-11121-00-BR in Shelby County Highway Department, approved by the Illinois Department of Transportation on \_\_\_\_\_, are essential documents of this contract and are a part hereof.
- IN WITNESS WHEREOF, the said parties have executed this contract on the date above mentioned.

Attest: The County of Shelby  
Local Public Agency Type Name of Local Public Agency

Clerk Signature & Date  
 \_\_\_\_\_ 4/29/2024

(SEAL, if required by the LPA)



(SEAL, if required by the LPA)

Attest:  
 Secretary Signature & Date  
 \_\_\_\_\_ 4.3.2024

(SEAL, if required by the LPA)

Party of the First Part Signature & Date  
 By: \_\_\_\_\_

(If a Corporation)

Corporate Name  
Samron Midwest Contracting Inc.

President, Party of the Second Part Signature & Date  
 By: \_\_\_\_\_

(If a Limited Liability Corporation)

LLC Name  
 \_\_\_\_\_

Manager or Authorized Member, Party of the Second Part  
 By: \_\_\_\_\_

(If a Partnership)

Partner Signature & Date  
 \_\_\_\_\_

Partner Signature & Date  
 \_\_\_\_\_

Partners doing Business under the firm name of  
 Party of the Second Part  
 \_\_\_\_\_

(If an individual)

Party of the Second Part Signature & Date  
 \_\_\_\_\_

**RESOLUTION NO.**

2024-24

BE IT RESOLVED, by the County Board of Shelby County, State of Illinois, that Shelby County concurs to place "No Passing" signage near Findlay School on County Road 3.

**STATE OF ILLINOIS)  
COUNTY OF SHELBY)      SS**

I Jessica Fox County Clerk in and for said County in the state aforesaid and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true perfect and complete copy of a RESOLUTION adopted by the County Board of Shelby County at its regular meeting held in Shelbyville Illinois on April 11, 2024.

IN TESTIMONY WHEREOF I have hereunto set my hand and affixed the seal of said County at my office in Shelbyville in said County this 11<sup>th</sup> day of April A.D. 2024.

  
COUNTY CLERK








SHELBY COUNTY, ILLINOIS

BOND OF FIRE PROTECTION DISTRICT TRUSTEE

The undersigned, Tim Lenz, as principal, and John Helton, as surety, and Robert Roley, as surety, jointly and severally, do herewith bind ourselves to the People of the State of Illinois in the penal sum of \$500.00 and the said principal will faithfully discharge his obligation and duties as a Trustee of the Strasburg Fire Protection District.


  
\_\_\_\_\_  
Tim Lenz, Principal  
  
\_\_\_\_\_  
John Helton, Surety  
  
\_\_\_\_\_  
Robert Roley, Surety

STATE OF ILLINOIS    )  
                                          ) SS.  
COUNTY OF SHELBY    )

On the 27<sup>th</sup> day of Mar, 2024, there did appear before me, a Notary Public, Tim Lenz, John Helton, and Robert Roley, who being personally known to me, did execute the above and foregoing instrument as their free and voluntary act for the uses and purposes therein set forth.



  
\_\_\_\_\_  
Notary Public

APPROVED:   
\_\_\_\_\_  
Chair, Shelby County Board

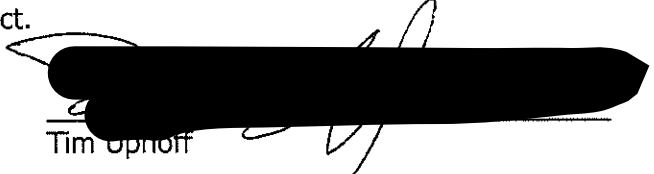
Date: April 11, 2024

PETITION TO THE CHAIR AND COUNTY BOARD

OF

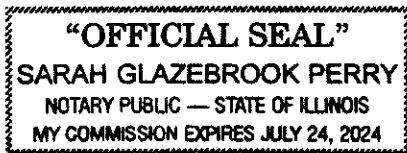
SHELBY COUNTY, ILLINOIS

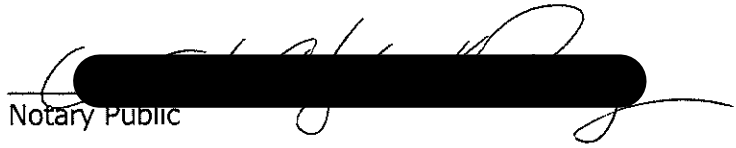
The undersigned herewith petitions the Honorable Chair and the Honorable Members of the County Board of Shelby County, Illinois for appointment as a Trustee of the Findlay Fire Protection District in accordance with the provisions of Section 4 of the Illinois Fire Protection District Act (70 ILCS 705/4) for a three-year term commencing the first Monday in May 2024. The undersigned certifies that he is a registered voter residing within the jurisdiction of the Findlay Fire Protection District and meets all qualifications to serve as a member of the Board of Trustees of the said Fire Protection District.

  
Tim Uphoff

STATE OF ILLINOIS )  
                                  ) SS.  
COUNTY OF SHELBY )

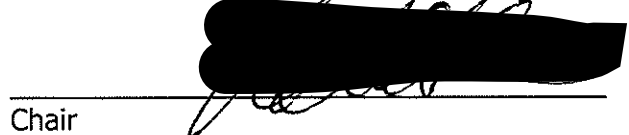
Subscribed and sworn to before me, a Notary Public, this 6 day of March, 2024.



  
Notary Public

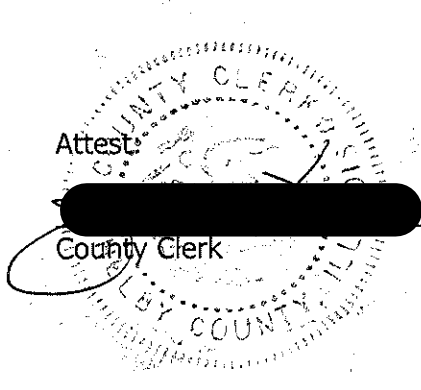
APPROVAL

The undersigned Chair of the County Board of Shelby County, Illinois with the advice and consent of the County Board of Shelby County, Illinois, does hereby appoint Tim Uphoff as a trustee of the Findlay Fire Protection District for a three-year term commencing the first Monday in May 2024 and until his successor has been appointed and qualifies to serve all in accordance with Section 4 of Illinois Fire Protection District Act (70 ILCS 705/4).

  
Chair  
County Board of Shelby County, Illinois  
Date: April 11, 2024

Attest:

  
County Clerk



SHELBY COUNTY, ILLINOIS

BOND OF FIRE PROTECTION DISTRICT TRUSTEE

The undersigned, Tim Uphoff, as principal, and Rodney McClain, as surety, and Sean Creviston, as surety, jointly and severally, do herewith bind ourselves to the People of the State of Illinois in the penal sum of \$500.00 and the said principal will faithfully discharge his obligation and duties as a Trustee of the Findlay Fire Protection District.

  
\_\_\_\_\_  
Tim Uphoff, Principal

  
\_\_\_\_\_  
Rodney McClain, Surety

  
\_\_\_\_\_  
Sean Creviston, Surety

STATE OF ILLINOIS )  
                                  ) SS.  
COUNTY OF SHELBY )

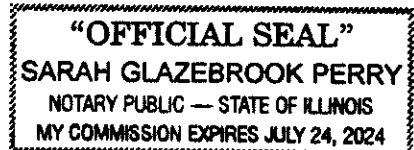
On the 6 day of March, 2024, there did appear before me, a Notary Public, Tim Uphoff, Rodney McClain, and Sean Creviston, who being personally known to me, did execute the above and foregoing instrument as their free and voluntary act for the uses and purposes therein set forth.

  
\_\_\_\_\_  
Notary Public

APPROVED:

  
\_\_\_\_\_  
Chair, Shelby County Board

Date: April 11, 2024



RESOLUTION APPROVING THE APPOINTMENT OF TRUSTEE  
FOR THE SHELBYVILLE FIRE PROTECTION DISTRICT  
2024-26

WHEREAS, THE SHELBYVILLE FIRE PROTECTION DISTRICT is a duly organized and operating fire protection district contained entirely within the County of Shelby, State of Illinois, but not wholly within a single township or municipality, and

WHEREAS, 70 ILCS 705/4 (3), provides that the trustees for a fire protection district so situated shall be appointed by the presiding officer of the County Board with the advice and consent of the County Board, and

WHEREAS, the Chairman of the County Board has appointed Ken Hoene to serve a three-year term as President commencing May 1, 2024, and directed that, prior to that time, he file with the Shelby County Circuit Clerk his bond in the amount of Five Hundred Dollars (\$500.00) with two individual sureties,

NOW THEREFORE, be it resolved by the County Board of Shelby County, Illinois, that the Chairman's appointment of Ken Hoene to serve as President for the SHELBYVILLE FIRE PROTECTION DISTRICT, is hereby approved, and the Chairman is authorized to approve his Trustee's Bond in the amount of Five Hundred Dollars (\$500.00) with two individual sureties.

PASSED AND APPROVED this 11<sup>th</sup> day of April, 2024.

  
\_\_\_\_\_  
Chairman, Shelby County Board

ATTEST:

  
\_\_\_\_\_  
County Clerk

The seal of Shelby County, Illinois, is circular and contains the text "SHELBY COUNTY ILLINOIS" around the perimeter. In the center, it says "CLERK'S SIGNATURE".

IN THE CIRCUIT COURT OF THE FOURTH JUDICIAL CIRCUIT  
SHELBY COUNTY, ILLINOIS

IN THE MATTER OF )  
THE SHELBYVILLE FIRE )  
PROTECTION DISTRICT ) NO.

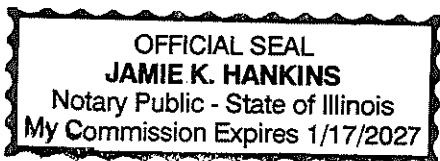
**OATH OF OFFICE**


I Ken Hoene, do solemnly swear that I will faithfully perform the duties of a Trustee of the SHELBYVILLE FIRE PROTECTION DISTRICT, and that I will do and perform all acts required of me by law to the best of my ability.

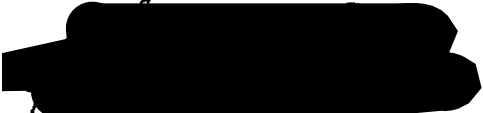
Dated this 25 day of March, 2024.

  
\_\_\_\_\_  
Ken Hoene

SUBSCRIBED AND SWORN TO before me this 25<sup>th</sup> day of March, 2024.



  
\_\_\_\_\_  
Notary Public

BOND APPROVED:   
\_\_\_\_\_  
Chairman, Shelby County Board

IN THE CIRCUIT COURT OF THE FOURTH JUDICIAL CIRCUIT  
SHELBY COUNTY, ILLINOIS

IN THE MATTER OF )  
THE SHELBYVILLE )  
FIRE PROTECTION DISTRICT ) NO.

**TRUSTEE'S BOND**

KNOW ALL MEN BY THESE PRESENTS, that we, Ken Hoene as Principal, and Angie Canada and Penny Standerfer as sureties, of the County of Shelby and State of Illinois, are bound to the People of the State of Illinois in the penal sum of Five Hundred Dollars (\$500.00).

THE CONDITION OF THIS OBLIGATION IS SUCH that, if the said PRINCIPAL who has been appointed a member of the Board of Trustees of SHELBYVILLE FIRE PROTECTION DISTRICT, faithfully discharges the duties of his office according to law and does all acts which at any time may be required of him by law, then this obligation is void; otherwise it remains in full force and effect.

WITNESS our hands and seals this 25 day of March, 2024.

[Redacted Signature]  
Principal

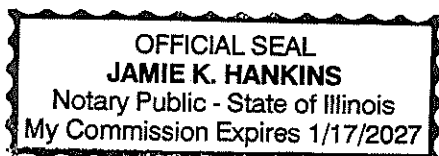
[Redacted Signature]  
Surety

[Redacted Signature]  
Surety

STATE OF ILLINOIS )  
COUNTY OF SHELBY) SS.

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, do hereby certify that Ken Hoene and Angie Canada and Penny Standerfer personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that they signed, sealed and delivered the said instrument as their free and voluntary act, for the uses and purposes therein set forth.

GIVEN under my hand and Notarial Seal this 25<sup>th</sup> day of March, 2024.



[Redacted Signature]  
Notary Public

IN THE CIRCUIT COURT OF THE FOURTH JUDICIAL CIRCUIT  
SHELBY COUNTY, ILLINOIS


IN THE MATTER OF )  
THE SHELBYVILLE )  
FIRE PROTECTION DISTRICT ) NO.

**CERTIFICATE OF APPOINTMENT**

I, the undersigned, County Clerk of Shelby County, Illinois, do hereby certify that Ken Hoene was appointed by the Chairman of the County Board of Shelby County, Illinois, to a three-year term beginning on May 1, 2024, as Trustee of THE SHELBYVILLE FIRE PROTECTION DISTRICT, and that said appointment was approved by the County Board of Shelby County on the 11<sup>th</sup> day of April, 2024.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and seal of office on the 11<sup>th</sup> day of April, 2024.



  
\_\_\_\_\_  
County Clerk



APPOINTMENT OF TRUSTEE FOR  
THE SHELBYVILLE FIRE PROTECTION DISTRICT

PURSUANT TO authority granted in 70 ILCS 705/4 (3), I, the undersigned, being the presiding officer of the County Board of Shelby County, Illinois, hereby appoint Ken Hoene as Trustee for the **SHELBYVILLE FIRE PROTECTION DISTRICT**, with the advice and consent of the County Board, to serve a three-year term commencing on May 1, 2024, and direct that, prior to that date, he present to me for approval his bond in the amount of Five Hundred Dollars (\$500.00) with two individuals as sureties thereon and that, upon approval thereof, he file such bond in the office of the Shelby County Circuit Clerk.

Dated this 11<sup>th</sup> day of April, 2024.

  
\_\_\_\_\_  
Chairman, Shelby County Board

RESOLUTION APPROVING THE APPOINTMENT OF TRUSTEE  
FOR THE TOWER HILL FIRE PROTECTION DISTRICT  
*2024-27*

WHEREAS, THE TOWER HILL FIRE PROTECTION DISTRICT is a duly organized and operating fire protection district contained entirely within the County of Shelby, State of Illinois, but not wholly within a single township or municipality, and

WHEREAS, 70 ILCS 705/4 (3), provides that the trustees for a fire protection district so situated shall be appointed by the presiding officer of the County Board with the advice and consent of the County Board, and

WHEREAS, the Chairman of the County Board has appointed **DONALD SELBY** to serve a full three-year term as trustee commencing May 1, 2024, and directed that, prior to that time, he file with the Shelby County Circuit Clerk his bond in the amount of Five Hundred Dollars (\$500.00) with two individual sureties,

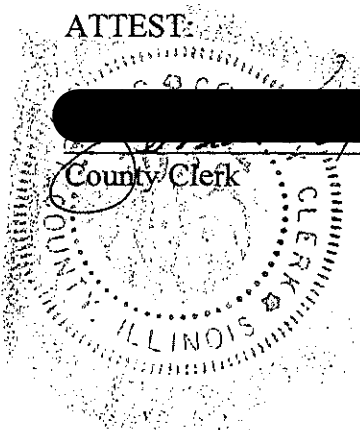
NOW THEREFORE, be it resolved by the County Board of Shelby County, Illinois, that the Chairman's appointment of **DONALD SELBY** to serve as Trustee for the TOWER HILL FIRE PROTECTION DISTRICT, is hereby approved, and the Chairman is authorized to approve his Trustee's Bond in the amount of Five Hundred Dollars (\$500.00) with two individual sureties.

PASSED AND APPROVED this 11<sup>th</sup> day of April, 2024.

  
\_\_\_\_\_  
Chairman, Shelby County Board

ATTEST:

  
\_\_\_\_\_  
County Clerk



IN THE CIRCUIT COURT OF THE FOURTH JUDICIAL CIRCUIT  
SHELBY COUNTY, ILLINOIS

IN THE MATTER OF )  
THE TOWER HILL )  
FIRE PROTECTION DISTRICT ) NO. 1985-MC-1


**TRUSTEE'S BOND**


KNOW ALL MEN BY THESE PRESENTS, that we, DONALD SELBY as Principal, and Brad Rowley and Michael Nohren as sureties, of the County of Shelby and State of Illinois, are bound to the People of the State of Illinois in the penal sum of Five Hundred Dollars (\$500.00).

THE CONDITION OF THIS OBLIGATION IS SUCH that, if the said PRINCIPAL who has been appointed a member of the Board of Trustees of TOWER HILL FIRE PROTECTION DISTRICT, faithfully discharges the duties of his office according to law and does all acts which at any time may be required of him by law, then this obligation is void; otherwise it remains in full force and effect.

WITNESS our hands and seals this 26 day of March, 2024.

  
Principal

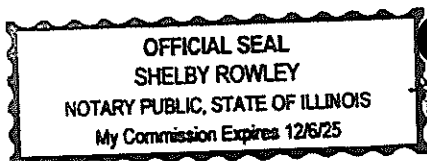
  
Surety

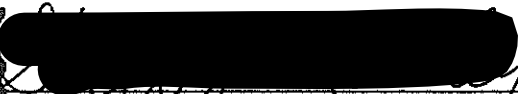
  
Surety

STATE OF ILLINOIS )  
COUNTY OF SHELBY) SS.

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, do hereby certify that DONALD SELBY and BRAD ROWLEY and MICHAEL NOHREN, personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that they signed, sealed and delivered the said instrument as their free and voluntary act, for the uses and purposes therein set forth.

GIVEN under my hand and Notarial Seal this 26 day of March, 2024.



  
Notary Public

IN THE CIRCUIT COURT OF THE FOURTH JUDICIAL CIRCUIT  
SHELBY COUNTY, ILLINOIS

IN THE MATTER OF )  
THE TOWER HILL FIRE )  
PROTECTION DISTRICT ) NO.

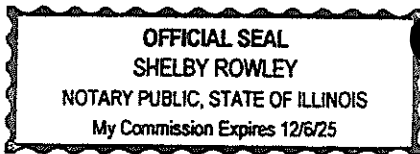
OATH OF OFFICE

I, DONALD SELBY, do solemnly swear that I will faithfully perform the duties of a Trustee of the TOWER HILL FIRE PROTECTION DISTRICT, and that I will do and perform all acts required of me by law to the best of my ability.

Dated this 26 day of March, 2024.

[Redacted Signature]

SUBSCRIBED AND SWORN TO before me this 26 day of March, 2024



[Redacted Signature]  
Notary Public

BOND APPROVED: [Redacted Signature]

Chairman, Shelby County Board

IN THE CIRCUIT COURT OF THE FOURTH JUDICIAL CIRCUIT  
SHELBY COUNTY, ILLINOIS


IN THE MATTER OF )  
THE TOWER HILL )  
FIRE PROTECTION DISTRICT ) NO.

**CERTIFICATE OF APPOINTMENT**

I, the undersigned, County Clerk of Shelby County, Illinois, do hereby certify that **DONALD SELBY** was appointed by the Chairman of the County Board of Shelby County, Illinois, to a full three-year term beginning May 1, 2024, as trustee of THE TOWER HILL FIRE PROTECTION DISTRICT, and that said appointment was approved by the County Board of Shelby County on the 11<sup>th</sup> day of April, 2024.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and seal of office on the 11<sup>th</sup> day of April, 2024.



  
\_\_\_\_\_  
County Clerk

APPOINTMENT OF TRUSTEE FOR  
THE TOWER HILL FIRE PROTECTION DISTRICT

PURSUANT TO authority granted in 70 ILCS 705/4 (3), I, the undersigned, being the presiding officer of the County Board of Shelby County, Illinois, hereby appoint **DONALD SELBY** as Trustee for the **TOWER HILL FIRE PROTECTION DISTRICT**, with the advice and consent of the County Board, to serve a full three-year term commencing on May 1, 2024, and direct that, prior to that date, he present to me for approval his bond in the amount of Five Hundred Dollars (\$500.00) with two individuals as sureties thereon and that, upon approval thereof, he file such bond in the office of the Shelby County Circuit Clerk.

Dated this 11<sup>th</sup> day of April, 2024.

  
\_\_\_\_\_  
Chairman, Shelby County Board

RESOLUTION APPROVING THE APPOINTMENT OF TRUSTEE  
FOR THE WINDSOR FIRE PROTECTION DISTRICT

2024.28

WHEREAS, THE WINDSOR FIRE PROTECTION DISTRICT is a duly organized and operating fire protection district contained entirely within the County of Shelby, State of Illinois, but not wholly within a single township or municipality, and

WHEREAS, 70 ILCS 705/4 (3), provides that the trustees for a fire protection district so situated shall be appointed by the presiding officer of the County Board with the advice and consent of the County Board, and

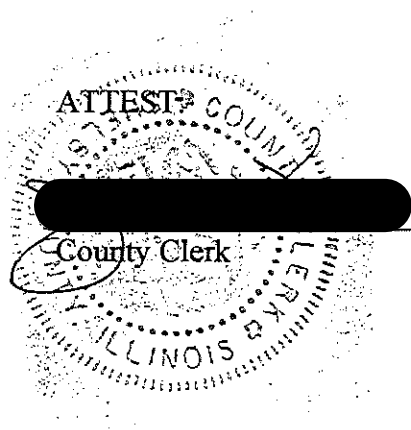
WHEREAS, the Chairman of the County Board has appointed TOM COLE to serve a three-year term as Trustee commencing May 1, 2024, and directed that, prior to that time, he file with the Shelby County Circuit Clerk his bond in the amount of Five Hundred Dollars (\$500.00) with two individual sureties,

NOW THEREFORE, be it resolved by the County Board of Shelby County, Illinois, that the Chairman's appointment of TOM COLE to serve as Trustee for the WINDSOR FIRE PROTECTION DISTRICT, is hereby approved, and the Chairman is authorized to approve his Trustee's Bond in the amount of Five Hundred Dollars (\$500.00) with two individual sureties.

PASSED AND APPROVED this 11<sup>th</sup> day of April, 2024.

[Redacted Signature]

Chairman, Shelby County Board



IN THE CIRCUIT COURT OF THE FOURTH JUDICIAL CIRCUIT  
SHELBY COUNTY, ILLINOIS

IN THE MATTER OF )  
THE WINDSOR )  
FIRE PROTECTION DISTRICT ) NO.

**TRUSTEE'S BOND**


KNOW ALL MEN BY THESE PRESENTS, that we, TOM COLE as Principal, and TIM BENNETT and JOHN MOWRY as sureties, of the County of Shelby and State of Illinois, are bound to the People of the State of Illinois in the penal sum of Five Hundred Dollars (\$500.00).

THE CONDITION OF THIS OBLIGATION IS SUCH that, if the said PRINCIPAL who has been appointed a member of the Board of Trustees of WINDSOR FIRE PROTECTION DISTRICT, faithfully discharges the duties of his office according to law and does all acts which at any time may be required of him by law, then this obligation is void; otherwise it remains in full force and effect.

WITNESS our hands and seals this 29<sup>th</sup> day of March, 2024.

  
Principal

  
Surety


  
Surety

STATE OF ILLINOIS )  
COUNTY OF SHELBY) SS.

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, do hereby certify that TOM COLE and TIM BENNETT and JOHN MOWRY, personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that they signed, sealed and delivered the said instrument as their free and voluntary act, for the uses and purposes therein set forth.

GIVEN under my hand and Notarial Seal this 29<sup>th</sup> day of March, 2024.



  
Notary Public




IN THE CIRCUIT COURT OF THE FOURTH JUDICIAL CIRCUIT  
SHELBY COUNTY, ILLINOIS

IN THE MATTER OF )  
THE WINDSOR FIRE )  
PROTECTION DISTRICT ) NO.

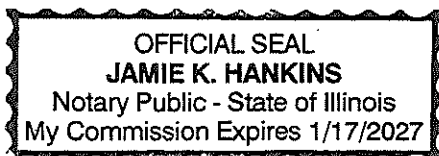
**OATH OF OFFICE**

I, TOM COLE, do solemnly swear that I will faithfully perform the duties of a Trustee of the WINDSOR FIRE PROTECTION DISTRICT, and that I will do and perform all acts required of me by law to the best of my ability.

Dated this 29<sup>th</sup> day of March, 2024.

  
\_\_\_\_\_  
Tom Cole

SUBSCRIBED AND SWORN TO before me this 29<sup>th</sup> day of March, 2024.



  
\_\_\_\_\_  
Notary Public

BOND APPROVED:   
\_\_\_\_\_  
Chairman, Shelby County Board

IN THE CIRCUIT COURT OF THE FOURTH JUDICIAL CIRCUIT  
SHELBY COUNTY, ILLINOIS


IN THE MATTER OF )  
THE WINDSOR )  
FIRE PROTECTION DISTRICT ) NO.

**CERTIFICATE OF APPOINTMENT**

I, the undersigned, County Clerk of Shelby County, Illinois, do hereby certify that **TOM COLE** was appointed by the Chairman of the County Board of Shelby County, Illinois, to a three-year term beginning on May 1, 2024, as trustee of THE WINDSOR FIRE PROTECTION DISTRICT, and that said appointment was approved by the County Board of Shelby County on the 11<sup>th</sup> day of April, 2024.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and seal of office on the 11<sup>th</sup> day of April, 2024.




  
\_\_\_\_\_  
County Clerk

APPOINTMENT OF TRUSTEE FOR  
THE WINDSOR FIRE PROTECTION DISTRICT

PURSUANT TO authority granted in 70 ILCS 705/4 (3), I, the undersigned, being the presiding officer of the County Board of Shelby County, Illinois, hereby appoint **TOM COLE** as Trustee for the **WINDSOR FIRE PROTECTION DISTRICT**, with the advice and consent of the County Board, to serve a three-year term commencing on May 1, 2024, and direct that, prior to that date, he present to me for approval his bond in the amount of Five Hundred Dollars (\$500.00) with two individuals as sureties thereon and that, upon approval thereof, he file such bond in the office of the Shelby County Circuit Clerk.

Dated this 11<sup>th</sup> day of April, 2024.

  
\_\_\_\_\_  
Chairman, Shelby County Board

RESOLUTION

2024-29

WHEREAS, the statutes of the State of Illinois provide that appointments of trustees of the fire districts shall be made by the Chairman of the County Board, with the advice and consent of the Board; and,


WHEREAS, the County Board has been advised that the Chairman of the Board desires to appoint the following individual, to-wit; Robert Hemer, who is qualified to hold the office of Trustee of the Moweaqua Community Fire Protection District, and that the said individual is to be appointed for a term of office expiring on the first Monday in May 2027; and,

WHEREAS, the Board does approve such appointment of Robert Hemer, as Trustee of the Moweaqua Community Fire Protection District.


NOW, THEREFORE, BE IT RESOLVED, that Robert Hemer be appointed to the office of Trustee of the Moweaqua Community Fire Protection District for a term of office expiring on the first Monday in May 2027.

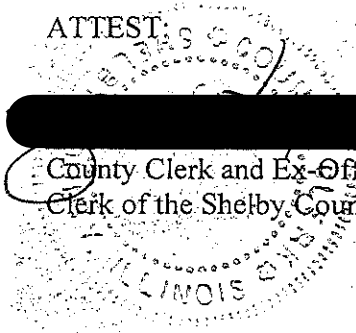
BE IT FURTHER RESOLVED, that the appointee shall obtain the approval of the Chairman of the County Board of a Bond with appropriate surety in the amount of \$2,000.00.

PRESENTED, ADOPTED AND RECORDED this 11<sup>th</sup> day of April 2024.

  
\_\_\_\_\_  
Chairman, Shelby County Board  
Shelby County, Illinois

ATTEST:

  
County Clerk and Ex-Officio  
Clerk of the Shelby County Board



**Shelby County Clerk - Jessica Fox**

---

**From:** Shelby County District 11 - Carol Cole  
**Sent:** Tuesday, April 9, 2024 8:06 AM  
**To:** Shelby County Clerk - Jessica Fox  
**Subject:** Farm meeting minutes

Shelby County Farm committee minutes from April 8, 2024.

At 6:32pm The meeting was called to order by chair person Carol Cole. Other members present were Mitchel Shuff and Jeremy Williams. Heath McCormick was absent. Several people spoke during public comment about the farm. Mitchell drafted an ordinance for the farm. Mitchell made a motion and a Jeremy seconded the motion to adopt the draft concerning the farm and present to the entire board. Motion was unanimous with 3 yes votes.

Mitchell made the motion seconded by Carol to cash rent the farm and present to the full board. Motion was unanimous, with 3 yes votes.

Carol made the motion, Mitchell seconded, to send the 2022 real estate taxes to finance for payment. Motion failed with Mitchell and Carol voting yes and Jeremy voting no.

Mitchell made a motion, seconded by Carol for KSI to perform soil testing. The motion was amended to add .25 per acre for a color map. Vote on the amended motion for 3.3a grid and .25 per acre for soil testing, Unanimous vote with Jeremy explaining he could not vote at the board meeting as a conflict of interest.

In new business the committee decided to add crop cover as a contingency to cash lease if the lease agreement fails.

Since the vote to send the tax bills to finance failed, it was decided to send to the full board for discussion and vote. Several people spoke again during PBC.

Mitchell made a motion to adjourn, Seconded by Jeremy.

Meeting adjourned at 8:00 pm.

Respectfully submitted  
Carol Cole, farm chair person

**FILED**  
APR 09 2024

  
**SHELBY COUNTY CLERK**

FILED  
APR 10 2024

SHELBY COUNTY

## NOTICE OF FINANCE COMMITTEE MEETING

The Finance Committee Tuesday, March 12, 2024, in Courtroom B of the Shelby County Courthouse.

### Agenda

1. Call to Order **Mark called the meeting to order at 4:35 pm**  
**present – Clay Hardy, Don Tate, Teresa Boehm, Martha Firnhaber, Mark Bennett,**  
**Sonny arrived at 4:38 pm.**  
**absent – Tad Mayhall**
2. Approval of minutes – February  
Written by Martha Firnhaber  
**Motion made by Don to approve, Clay second. Approval passed unanimously.**
3. Public Body Comment **Carol mentioned a person coming into the store and they conversed Pella windows and she believes UTZ was contacted about Pella. Teresa asked if we had received an email and Martha advised not up to this moment.**
4. Review and discussion committee policy, if needed
5. Review claims (invoices) submitted for payment by County Departments from General Fund, Special Fund accounts not reviewed by the Road/Bridge committee and Animal Control Fund not reviewed by their committee.  
  
**Mytec bill for SA office had a coversheet with an amount payable of \$2,875.94 which we could not get the invoices to total up to. We were able to get the invoices to total \$1,437.97. We agree to payment of \$1,437.97 per the statement rather than paying per the coverletter showing double that amount.**  
  
**Sonny made a motion to pay \$1,437.97 per the Mytec Statement and to modify the amount on the claim sheet from \$2,875.94 to \$1,437.94. Don seconded. Motion passed unanimously.**
6. Discussion and vote to make recommendation to County Board for approval to pay claims reviewed by the Finance Committee.  
**Mark made motion to approve the claims with the amended Mytec claim. Don seconded. Motion passed unanimously.**
7. Adjournment **Sonny made the motion to adjourn at 6:01 pm. Clay seconded. Motion passed unanimously. Meeting adjourned.**

Road and Bridge Committee  
Meeting Agenda  
April 8<sup>th</sup>, 2024

Date and Time of meeting: Monday April 8th, 2024 4:30 pm

Location of Meeting: Shelby County Highway Department  
1590 State Highway 16  
Shelbyville, Illinois 62565

Roll Call: Tim Brown, Clay Hardy, Mitchell Shuff, Brent Wallace, Mark Bennett

Public Body Comment –

Approval of Minutes from previous meeting – March 11, 2024

- Resolution to award low bid for Guardrail Replacement to Midwest Fence with a bid of \$55,709 (To be paid with FASM & County Bridge funds)
- Resolution to award low bid for Removal and Replacement of a bridge over TR 387 (Section#21-11121-00-BR) over Matney Branch in Oconee Township to Samron Midwest Contracting with a bid of \$495,847 (To be paid with Oconee TWP Rebuild, Township Bridge, & County Bridge funds)
- Resolution for No Passing Zone signage in Findlay School zone on County Highway 3, West of Findlay.
- 50/50 petition to construct drainage improvements in Big Spring Township (Intersection of 3350E/800N).

Engineers report –

Maintenance Department Update –

Discussion on creating a new position –  
Discussion of hiring additional maintenance worker -

Approval of Claims for March -

Approval of CPCA for March -

Approval of Claims –

Approval of CPCA

Public Body Comment –

Adjournment: Next Scheduled Meeting will be May 6<sup>th</sup>, 2024 @ 4:30 pm  
@ Highway Department

FILED  
APR 05 2024  
SHELBY COUNTY CLERK

**SHELBY COUNTY AIRPORT and LANDING FIELD COMMISSION**  
**TREASURER'S REPORT**      **March 31, 2024**

Beginning Balance February 29, 2024 \$ 12,487.33

**Deposits**

Arrow Energy--Credit Card Fuel Sales	\$		5,618.69
Fuel Sales--Cash & Check	\$		1,847.56
Rent	\$		2,965.00
Transfer from First Federal	\$		9,000.00
Shelby County Aviation--Ameren	\$		132.77
Bank Interest	\$		1.14
	\$		<u>19,565.16</u>
	\$		<u>32,052.49</u>

**Bills Received and Paid**

Shelby County Aviation--FBO March, 2024	\$		3,500.00
Shelby Electric Cooperative	\$		1,172.11
Steve Wempen--Bookkeeping March, 2024	\$		200.00
Illinois Department of Revenue--Sales Tax Payment	\$		536.00
John Deere Financial--New Tractor Payment 47 of 84	\$		751.36
Shelbyville Water Department	\$		56.16
Ameren JP	\$		250.33
Shelbyville Ace Hardware--#6 Hangar Door Repair	\$		2.25
A. C. T. S. LLC--Internet/ Initial Install	\$		175.00
Arrow Energy--1622 Gallon 100LL @\$4.7902 Per Gallon	\$		7,769.70
Triple B Home Center--QO 250 Breaker	\$		37.99
Hall-Brite--2/Metal Halide Lamps 400W & 2 Ballast for Beacon	\$		1,104.24
Shelby County Aviation--New Flags	\$		74.24
Consolidated Communications	\$		350.89
	\$		<u>15,980.27</u>
	\$		<u>16,072.22</u>

Shelby County State Bank	\$		16,072.22
First Federal Savings and Loan	\$		481.34
Farm Agency Account	\$		27,177.32
Fuel Receivable	\$		2,093.20
Rent Receivable	\$		575.00
Cash On Hand	\$		586.09
Certificates of Deposit	\$		<u>121,023.37</u>
	\$		<u>168,008.54</u>

FILED

APR 11 2024

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SHELBY COUNTY CLERK



# **SHELBY COUNTY AIRPORT and LANDING FIELD COMMISSION**

## **REGULAR MEETING MINUTES**

**March 11, 2024**

Members present at meeting:

Commissioners--John Hall, Rick Brown, Steve Wempen, Paul Canaday

Members not present at meeting:

Commissioners--Walt Lookofsky

County Board Members--Carol Cole

Airport Manager--Scott Jefson

Others Present--

Rick calls the meeting to order.

The minutes for the Regular meeting held February 5th were read by all. John made a motion to approve the minutes. It was second by Paul and was approved by all saying aye.

The January Treasurer's Report was read by all. Paul made a motion to approve the Treasurer's Report. It was second by John and approved by all saying aye.

### **Bills Presented**

Shelbyville Ace Hardware--Building Maintenance	\$	2.25
Shelby County Aviation--2 New Flags	\$	74.24
Hali-Brite--2 Metal Halide Lamps 400W & 2 Ballast	\$	1,104.24
Triple B Home Center--QO250 Breaker	\$	37.99

John made a motion to accept the bills as presented. Paul second it and it was approved by all saying aye.

### **Managers Report**

All the trees have been cleared and the fence removed along the east side from the south end up to Ivan Baines property. There are still two holes to fill in where there were two burn piles that was dug out, for root balls and such, but has been to muddy to fill in. Talk to Jim Schwerman and he's going to have Jim Hampton come in and run a ripper over it to break it up, to get it ready to farm. Scott said he's still waiting on parts from Hali-Brite to fix the beacon, that it's still out. Reber Welding came out and repaired Steve's hangar door where Tim Swiney, who had just purchased Tyler Chamberlains plane, an Aeronica Champ, came out and tried propping it himself and it got away from him. Scott said Tim grabbed the right wing tip and it spun around running into Steve's hangar door barely missing his plane. Tim's plane will be out of service until he gets a new propeller and motor mount and has the engine check out. Tim's a new hangar renter since the plane was already based here and had a hangar.

Scott said he heard from the mowers and that they do plan on coming back this year to mow the grass strips but not sure when yet. Scott mentioned his son Lyle was out and together they rearranged the SRE building and put the snow plow away for the summer. They got the harrow out getting ready for the grass runways and also got the roller filled with water ready to roll them.

Lake Shelbyville Flying Club had two students solo that day, a father and son, Cory Wells and his son Ethan. Scott said the flying club has been a good thing for the airport so far. Scott mentions a person from Decatur has donated a RV6 Kit to the local EAA chapter and it will be discussed at the chapters monthly meeting the next evening. Scott said with that being said, at present it is on his trailer and will need some place to be stored and put together. A short discussion ensued on the matter.

Scott mentions the only thing left with the fence removal is the three gates and what to do with them. After some discussion it was decided that they be removed and possibly replaced with new gates, depending how the fence issue finalizes. Some discussion followed on the subject.

Scott also mentions the CAP folded, (Civil Air Patrol). They had two kids that aged out and didn't have enough to keep the club going. The EAA Chapter 814 here at the airport is having a breakfast/fly-in on May 4th and Scott ask John what his plans for a car show were for this year and John replied that he was thinking on it. Scott also mentioned that he had been contacted by the Covier people again and that they would like

to come back again either late May or early June in 2025. Some discussion on the Covier group ensued. Also the EAA chapter is talking about having a poker run, where you would fly to different airports to get your hand, then come back here. The chapter is also talking about having a treasure hunt where the pilot takes a non-flying person with them as a camera man to take pictures of certain things at different locations. There would be like a month to get this done, then have a group of people to act as judges to look at everyones pictures. Scott said these are just a few things the EAA Chapter is talking about to keep things going on at the airport.

#### End of Managers Report

Carol asks Scott how the TAP pilot, (Train a Pilot), was coming along at the Decatur EAA chapter and Scott replied it wasn't moving along like it should be and explained some on it.

Carol also asks Scott what it meant to go SOLO. Scott explained that SOLO means the student is the only one in the airplane and shows the instructor that he or she can take the plane up and do a few landings and takeoffs on their own without the assistance of an instructor, then the instructor can sign them off too SOLO if they can do it his satisfaction.

#### Old Business

Scott mentions needing to talk to Lindsay Hausman to see if she has found out anything about getting our farm ground back on the west side of runway 18-36. Some discussion ensued on the issue.

#### New Business

Steve said we only had one engineering firm put their name in to be our consultants and it was Hanson's. Rick made a motion to elect Hanson Professional Services to be our consultants for the next five years. John second it and it was approved by all saying aye.

Scott asks Steve if he had heard anything from Lindsay Hausman on the reskinning of the Main Hangar. Steve said he would have to check with her and get updated before he could really say. Some discussion ensued on the reskinning of the hangar.

Steve said the resurfacing of the ramp will come first because it would be considered a safety issue, then the Main Hangar. Steve also mentioned that airport had \$120,000 in CD's and the ramp would take 5% of that. The reskinning would be 10% to the airport, so we probably wouldn't have enough to due it without taking out a loan. Some discussion ensued.

Paul made a motion to adjourn and John second it.

## SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION RECORD JOURNAL

CHECK NO.	DATE	DESCRIPTION OF TRANSACTION	BUDGET ACCT NO.	DEBITS	CREDITS	BALANCE
	29-Feb-24	Balance Shelby County State Bank				\$ 12,487.33
6402	1-Mar-24	Shelby County Aviation--FBO March, 2024	022-6210-12-023	\$ 3,500.00		\$ 8,987.33
6403	1-Mar-24	John Deere Financial--Payment # 47 of 84	022-6455-12-023	\$ 751.36		\$ 8,235.97
	1-Mar-24	Arrow Energy--Deposit			\$ 1,639.08	\$ 9,875.05
6404	3-Mar-24	Shelbyville Water Department	022-7800-12-023	\$ 56.16		\$ 9,818.89
	5-Mar-24	Illinois Department of Revenue--Sales Tax Payment		\$ 536.00		\$ 9,282.89
6405	8-Mar-24	Shelby Electric Cooperative	022-7800-12-023	\$ 1,172.11		\$ 8,110.78
	8-Mar-24	Arrow Energy--Deposit			\$ 228.93	\$ 8,339.71
6406	10-Mar-24	Ameren IP--SCA 37528 \$132.77 Airport 06211 \$117.56	022-7800-12-023	\$ 250.33		\$ 8,089.38
6407	11-Mar-24	Shelbyville Ace Hardware--Building Maintenance	022-7440-12-023	\$ 2.25		\$ 8,087.13
6408	11-Mar-24	Shelby County Aviation--New Flags	022-7444-12-023	\$ 74.24		\$ 8,012.89
	15-Mar-24	Arrow Energy--Deposit			\$ 1,923.08	\$ 9,935.97
6409	21-Mar-24	A. C. T. S. LLC--Internal/Initial Install	022-7444-12-023	\$ 175.00		\$ 9,760.97
6410	21-Mar-24	Triple B Home Center--QO250 Breaker	022-7440-12-023	\$ 37.99		\$ 9,722.98
6411	21-Mar-24	Hall-Brite--2 Metal Halide Lamps 400 W for Beacon	022-7442-12-023	\$ 200.24		\$ 9,522.74
6412	21-Mar-24	Consolidated Communication	022-7800-12-023	\$ 350.89		\$ 9,171.85
6413	21-Mar-24	Steve Wempen--Bookkeeping March 2024	022-6220-12-023	\$ 200.00		\$ 8,971.85
	22-Mar-24	Arrow Energy--Deposit			\$ 778.36	\$ 9,750.21
6414	25-Mar-24	Hall-Brite--2 Ballast/Beacon Repair	022-7442-12-023	\$ 904.00		\$ 8,846.21
	28-Mar-24	Rent--M Figgins \$125, K Best \$125, Flying Club \$230				
		D Gherardini \$115, J Weber \$1375, D Kroelein \$115				
		B Brunken \$115, W Jesse \$115, J Green \$230				
		D Collette \$115, G Wasson \$115, J Livesay \$125				
		R Heimberger \$65				
		Fuel--\$1847.56 S C Aviation/Ameren \$132.77 Rent--\$2965.00				
	28-Mar-24	Transfer from First Federal			\$ 4,945.33	\$ 13,791.54
	29-Mar-24	Arrow Energy--Deposit			\$ 9,000.00	\$ 22,791.54
6415	29-Mar-24	Arrow Energy-- 1622 Gal. 100LL @\$4.7902	022-8010-12-023	\$ 7,769.70		\$ 23,840.78
	31-Mar-24	Bank Interest			\$ 1.14	\$ 16,071.08
		Board Meeting April 8, 2024				\$ 16,072.22







## Shelby County Airport and Landing Field Commission

### Fuel Sales                      March, 2024

DATE	QUANTITY	CUSTOMER	INVOICE	PRICE	CREDIT CD	CHARGE	CASH
1-Mar-24	16.10	Credit Card Customer	1684	\$ 5.35	\$ 86.14		
2-Mar-24	5.90	Credit Card Customer	1685	\$ 5.35	\$ 31.56		
2-Mar-24	29.65	John Livesay	1686	\$ 5.30		\$ 157.14	
2-Mar-24	5.56	Credit Card Customer	1687	\$ 5.35	\$ 29.75		
4-Mar-24	5.63	Cash Customer	1688	\$ 5.35			\$ 30.12
4-Mar-24	14.46	Credit Card Customer	1689	\$ 5.35	\$ 77.36		
5-Mar-24	5.10	Credit Card Customer	1690	\$ 5.35	\$ 27.28		
6-Mar-24	15.10	Credit Card Customer	1691	\$ 5.35	\$ 80.78		
6-Mar-24	4.54	Credit Card Customer	1693	\$ 5.35	\$ 24.29		
7-Mar-24	65.05	Credit Card Customer	1694	\$ 5.35	\$ 348.02		
7-Mar-24	21.85	John Weber	1695	\$ 5.30		\$ 115.80	
8-Mar-24	5.25	Credit Card Customer	1696	\$ 5.35	\$ 28.09		
9-Mar-24	102.10	Credit Card Customer	1697	\$ 5.35	\$ 546.24		
9-Mar-24	3.45	Credit Card Customer	1698	\$ 5.35	\$ 18.46		
9-Mar-24	10.55	Credit Card Customer	1699	\$ 5.35	\$ 56.44		
10-Mar-24	29.18	Jeff Green	1700	\$ 5.30		\$ 154.65	
10-Mar-24	1.09	Chapter 274, EAA	1701	\$ 5.30		\$ 5.78	
10-Mar-24	55.05	Credit Card Customer	1702	\$ 5.35	\$ 294.52		
11-Mar-24	7.95	Credit Card Customer	1703	\$ 5.35	\$ 42.53		
11-Mar-24	23.79	Credit Card Customer	1704	\$ 5.35	\$ 127.28		
11-Mar-24	4.51	Credit Card Customer	1705	\$ 5.35	\$ 24.13		
12-Mar-24	6.43	Credit Card Customer	1706	\$ 5.35	\$ 34.40		
12-Mar-24	59.77	Credit Card Customer	1707	\$ 5.35	\$ 319.77		
12-Mar-24	3.80	Credit Card Customer	1708	\$ 5.35	\$ 20.33		
12-Mar-24	1.29	Credit Card Customer	1709	\$ 5.35	\$ 6.90		
13-Mar-24	18.63	Rick Brown	1710	\$ 5.30		\$ 98.74	
13-Mar-24	15.84	Rick Brown	1711	\$ 5.30		\$ 83.95	
13-Mar-24	16.31	Don Gherardini	1712	\$ 5.30		\$ 86.44	
13-Mar-24	10.17	Credit Card Customer	1713	\$ 5.35	\$ 54.41		
14-Mar-24	21.18	Credit Card Customer	1714	\$ 5.35	\$ 113.31		
15-Mar-24	34.32	Credit Card Customer	1715	\$ 5.35	\$ 183.61		
15-Mar-24	6.05	Credit Card Customer	1716	\$ 5.35	\$ 32.37		
15-Mar-24	1.10	Credit Card Customer	1717	\$ 5.35	\$ 5.88		
15-Mar-24	30.01	Rick Brown	1718	\$ 5.30		\$ 159.05	
15-Mar-24	7.69	Credit Card Customer	1719	\$ 5.35	\$ 41.14		
16-Mar-24	8.65	Credit Card Customer	1720	\$ 5.35	\$ 46.28		
16-Mar-24	5.02	Credit Card Customer	1721	\$ 5.35	\$ 26.86		
18-Mar-24	55.09	Credit Card Customer	1722	\$ 5.35	\$ 294.73		
20-Mar-24	20.87	Rick Brown	1723	\$ 5.30		\$ 110.61	
20-Mar-24	37.53	Credit Card Customer	1724	\$ 5.35	\$ 200.79		
20-Mar-24	9.10	Credit Card Customer	1725	\$ 5.35	\$ 48.68		
20-Mar-24	62.87	Credit Card Customer	1726	\$ 5.35	\$ 336.35		
20-Mar-24	6.54	Credit Card Customer	1727	\$ 5.35	\$ 34.99		
21-Mar-24	7.00	Credit Card Customer	1728	\$ 5.35	\$ 37.45		
21-Mar-24	5.01	Credit Card Customer	1729	\$ 5.35	\$ 26.80		
21-Mar-24	8.15	Credit Card Customer	1730	\$ 5.35	\$ 43.60		
21-Mar-24	16.62	Credit Card Customer	1731	\$ 5.35	\$ 88.92		
21-Mar-24	12.67	Ryan Spain	1732	\$ 5.30		\$ 67.15	
21-Mar-24	4.13	Chapter 274, EAA	1733	\$ 5.30		\$ 21.89	
21-Mar-24	7.61	Credit Card Customer	1734	\$ 5.35	40.71		
22-Mar-24	8.52	Ethan Wells	1735	\$ 5.35		\$ 45.58	
22-Mar-24	12.18	Ken Best	1736	\$ 5.30		\$ 64.55	
22-Mar-24	12.47	Barry Brunken	1737	\$ 5.30		\$ 66.09	
22-Mar-24	2.76	Credit Card Customer	1738	\$ 5.35	\$ 14.77		
22-Mar-24	18.66	Rick Brown	1739	\$ 5.30		\$ 98.90	
22-Mar-24	6.41	Credit Card Customer	1740	\$ 5.35	\$ 34.29		
22-Mar-24	7.10	Credit Card Customer	1741	\$ 5.35	\$ 37.98		
23-Mar-24	2.23	Credit Card Customer	1742	\$ 5.35	\$ 11.93		
23-Mar-24	5.10	Credit Card Customer	1743	\$ 5.35	\$ 27.28		
23-Mar-24	21.18	Rick Brown	1744	\$ 5.30		\$ 112.25	
23-Mar-24	75.09	Cash Customer	1745	\$ 5.35			\$ 401.73

23-Mar-24	41.71	Cash Customer	1746	\$ 5.35			\$ 223.15
23-Mar-24	4.51	Credit Card Customer	1747	\$ 5.35	\$ 24.13		
23-Mar-24	8.09	Credit Card Customer	1748	\$ 5.35	\$ 43.28		
24-Mar-24	4.84	Credit Card Customer	1749	\$ 5.35	\$ 25.89		
27-Mar-24	11.62	Rick Brown	1750	\$ 5.30		\$ 61.59	
27-Mar-24		Test Jet A Fuel Pump	1751				
27-Mar-24		Test Jet A Fuel Pump	1752				
27-Mar-24	5.11	Credit Card Customer	1753	\$ 5.35	\$ 27.34		
27-Mar-24	6.45	Credit Card Customer	1754	\$ 5.35	\$ 34.51		
27-Mar-24	3.46	Chapter 274, EAA	1755	\$ 5.30		\$ 18.34	
28-Mar-24	13.91	Credit Card Customer	1756	\$ 5.35	\$ 74.42		
28-Mar-24	7.82	Derek Alms	1757	\$ 5.30		\$ 41.84	
28-Mar-24	8.47	Credit Card Customer	1758	\$ 5.35	\$ 45.31		
28-Mar-24	6.11	Credit Card Customer	1759	\$ 5.35	\$ 32.69		
28-Mar-24	2.96	Chapter 274, EAA	1760	\$ 5.30		\$ 15.69	
29-Mar-24	5.03	Credit Card Customer	1761	\$ 5.35	\$ 26.91		
29-Mar-24	3.11	Credit Card Customer	1762	\$ 5.35	\$ 16.64		
29-Mar-24	5.02	Credit Card Customer	1763	\$ 5.35	\$ 26.86		
29-Mar-24	44.93	Credit Card Customer	1764	\$ 5.35	\$ 240.38		
29-Mar-24	3.18	Credit Card Customer	1765	\$ 5.35	\$ 17.01		
29-Mar-24	4.65	Credit Card Customer	1766	\$ 5.35	\$ 24.88		
29-Mar-24	6.00	Credit Card Customer	1767	\$ 5.35	\$ 32.10		
29-Mar-24	3.61	Credit Card Customer	1768	\$ 5.35	\$ 19.31		
29-Mar-24	5.11	Credit Card Customer	1769	\$ 5.35	\$ 27.34		
30-Mar-24	8.47	Credit Card Customer	1770	\$ 5.35	\$ 45.31		
30-Mar-24	3.02	Credit Card Customer	1771	\$ 5.35	\$ 16.16		
31-Mar-24	3.84	Credit Card Customer	1772	\$ 5.35	\$ 20.54		
<b>Total</b>	<b>1324.04</b>				<b>\$ 4,828.41</b>	<b>\$ 1,586.03</b>	<b>\$ 655.00</b>
			<b>TOTAL</b>				<b>\$ 7,069.44</b>



# SHELBY COUNTY AIRPORT

## 100LL COST OF SALES REPORT 2023-2024

MONTH	GALLONS SOLD	AVE. PRICE PER. GAL.	SALES AMOUNT			TOTAL SALES	COST PER GAL	WITH TAX	ARROW FEE	TOTAL		NET PROFIT OR LOSS
			CREDIT CD	CHARGE	CASH					COST	PROFIT OR LOSS	
December	1064.94	\$ 5.46	\$ 4,915.13	\$ 516.42	\$ 387.83	\$ 5,819.38	\$ 4.22	\$ 4.48	\$ 163.20	\$ 4,938.12	\$ 881.26	
January	688.91	\$ 5.35	\$ 2,622.10	\$ 441.42	\$ 618.99	\$ 3,682.51	\$ 4.24	\$ 4.51	\$ 102.11	\$ 3,205.65	\$ 476.86	
February	1719.08	\$ 5.34	\$ 7,226.45	\$ 1,072.85	\$ 887.73	\$ 9,187.03	\$ 4.40	\$ 4.68	\$ 217.17	\$ 8,253.86	\$ 933.17	
March	1324.04	\$ 5.34	\$ 4,828.41	\$ 1,586.03	\$ 655.00	\$ 7,069.44	\$ 4.50	\$ 4.78	\$ 152.64	\$ 6,482.07	\$ 587.37	
April												
May												
June												
July												
August												
September												
October												
November												
<b>TOTAL</b>	4796.97		\$ 19,592.09	\$ 3,616.72	\$ 2,549.55	\$ 25,758.36			\$ 635.11	\$ 22,879.70	\$ 2,878.66	

\$30 Monthly Fee Included in Arrow Fee Above

## JET A COST OF SALES REPORT 2023-2024

MONTH	GALLONS SOLD	AVE. PRICE PER. GAL.	SALES AMOUNT			TOTAL SALES	COST PER GAL	WITH TAX	ARROW FEE	TOTAL		NET PROFIT OR LOSS
			CREDIT CD	CHARGE	CASH					COST	PROFIT OR LOSS	
December	14.77	\$ 5.99	\$ 88.47	\$ -	\$ -	\$ 88.47	\$ 4.39	\$ 4.66	\$ 2.40	\$ 71.29	\$ 17.18	
January	4.06	\$ 5.99	\$ 24.32	\$ -	\$ -	\$ 24.32	\$ 4.39	\$ 4.66	\$ 0.67	\$ 19.61	\$ 4.71	
February	10.02	\$ 5.99	\$ 60.02	\$ -	\$ -	\$ 60.02	\$ 4.39	\$ 4.66	\$ 1.55	\$ 48.29	\$ 11.73	
March	0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
April												
May												
June												
July												
August												
September												
October												
November												
<b>TOTAL</b>	28.85		\$ 172.81	\$ -	\$ -	\$ 172.81			\$ 4.62	\$ 139.19	\$ 33.62	

**SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION  
SHELBYVILLE, IL.**

**REGULAR MEETING AGENDA**

**Meeting to be held at the Shelby County Airport  
April 8, 2024  
7:00 PM**

- I. Call Meeting to Order**
- II. Guest Speaker (If Scheduled)**
  - 1 Jim Schwerman to present Farm Report**
  - 2**
- III. Approval of Minutes**
- IV. Approval of Treasurer's Report**
- V. Approval of Bills Presented**
- VI. Airport Manager's Report**
- VII. Old Business**
  - 1 Discuss Plans for New Fence and Gates**
  - 2 Discuss with Lindsay Hausman via phone about getting Farm Group**
  - 3**
  - 4**
- VIII. New Business**
  - 1 Sign Retainer for Hansons Professional Services**
  - 2 Discuss Plans for up coming Car Show**
  - 3**
  - 4**
- IX. Adjournment**



COUNTY CLERK RECORDER REPORT  
FOR PERIOD OF  
FEBRUARY 2024

COUNTY FUNDS

RECORDING FUNDS ON HAND balance from last month	\$33,739.02
RECORDING	\$16,418.00
IL REAL ESTATE TRANSFER TAX	\$5,600.00
COUNTY REAL ESTATE TRANSFER TAX	\$2,800.00
VITAL CERTIFIED COPIES	\$950.00
XEROX COPIES	\$388.00
MARRIAGE LICENSE	\$350.00
DOMESTIC VIOLENCE FUND 5 Feb. marriage licenses @ \$5.00 EA	\$25.00
TAX REDEMPTION	\$2,335.46
MISCELLANEOUS	\$70.00
CHARGE/LAREDO PAYMENTS	\$2,026.24
TOTAL RECIEPTS	\$30,962.70
RECEIPTS PLUS BEGINNING BALANCE	\$64,701.72
TRANSFERRED TO COUNTY TREASURER	\$24,354.02
RHSP TO STATE	\$3,906.00
IL TRANSFER TAX PAYMENT for previous month	\$5,200.50
IDPH 28 JANUARY DEATH CERTS @ \$4 EA	\$112.00
DOMESTIC VIOLENCE FUND 3 JANUARY MARR. LIC. @ \$5 EA	\$15.00
HARLAND CLARKE CHECK ORDER	\$170.21
TOTAL PAYMENTS	\$33,757.73
ENDING BALANCE for Funds on Hand February 29, 2024	\$30,943.99
TOTAL	\$64,701.72

*FUNDS ON HAND*

BANK CHECKING ACCT FEBRUARY 29, 2024	\$28,833.24
CASH ON HAND FEBRUARY 29, 2024	\$2,110.75
TOTAL ending balance	\$30,943.99

I, JESSICA FOX, COUNTY CLERK & RECORDER, DO HEREBY CERTIFY THAT THIS IS A TRUE REPORT OF THE MONIES RECEIVED AND TRANSACTIONS OF THE OFFICE OF SHELBY COUNTY CLERK & RECORDER FOR THE PERIOD OF FEBRUARY 2024.

DATED: MARCH 8, 2024

  
 COUNTY CLERK & RECORDER  
 JESSICA FOX

**GIS**

233	doc @	\$1.00	\$233.00	Treasurer ck #3595
233	doc @	\$17.00	\$3,961.00	Treasurer ck #3596

**EARNINGS**

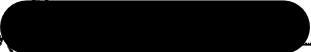
233	doc @	\$18.00	\$4,194.00	Treasurer ck #3597
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**FEES**

BALANCE OF FEES			\$10,165.99	Treasurer ck #3598
IL TRANSFER TAX			\$5,600.00	ACH pmt 3/8/2024 \$6,250.00 including eRecording transfer tax on 2/29 (deposit in March)
CO TRANSFER TAX			\$2,800.00	Treasurer ck #3599
210	doc @	\$18.00	\$3,780.00	RHSP ACH pmt 3/6/2024
210	doc @	\$0.50	\$105.00	Treasurer ck #3600
210	doc @	\$0.50	\$105.00	County Clerk

TOTAL \$30,943.99

JANUARY DEATH CERTS 28 @ \$4 = \$112.00

Prepared by  Date 3-8-2024

FILED

MAR 08 2024

  
 SHELBY COUNTY CLERK