

May 6, 2025

**SHELBY COUNTY BOARD MEETING AGENDA**

**May 8, 2025 – 7:00 P. M.**

**Courtroom A – Shelby County Courthouse**

1. Call to Order-Pledge of Allegiance - Prayer
2. Roll Call
3. Discussion and vote to approve minutes from April 10, 2025
4. Public Body Comment
5. Tim Brown – Review and discuss draft dive team audit
6. Tim Brown – Review of current dive team roster
7. Discussion and vote to approve the bid for construction of the Shelby County EJ Water Phase 76 Delbert Mundt Water Treatment Plant Expansion RIPI Grant project
8. Discussion and vote to approve the hiring for the PCOM position (for Rural Transportation) as recommended by Chairman Tad Mayhall
9. Discussion and vote to approve the transfer of \$35,000 in LATCF funds to the County Social Security fund
10. Discussion and vote to approve the resolution authorizing a 15-month audit for fiscal year ending November 30, 2023
11. Discussion and vote to surplus, for disposal, a 2015 Inmar inflatable boat, model 290-TS, Hull ID: IMG2TA16E415 due to unrepairable leak
12. Discussion and vote to surplus 2016 Ford Police Interceptor Utility vehicle (181,221 miles) VIN# 1FM5K8ARXGTGA37324
13. Committee Reports
14. Chairman Updates
15. Chairman Correspondence
16. Chairman Appointments –
  - Findlay Fire – Rod McClain, trustee 3-year term
  - Sigel Fire – George Nuxoll, trustee 3-year term
  - Cowden Fire – Brad Storm, trustee 3-year term
  - Zoning Board of Appeals – Jeff Slifer
  - Public Safety Committee Chair – Jeff Gregg
  - Public Safety Committee – James Mitchell to replace Tad Mayhall
  - Finance Committee – Judy Wood to replace Julie Edwards
17. Old Business
18. Approval of Claims
19. Public Body Comment
20. Adjournment

Please silence cell phones during the Board meeting.

Prayer is given by board member Austin Pritchard

**SHELBY COUNTY BOARD MEETING**  
**May 8, 2025 – 7:00 P.M.**

**Video archive of this board meeting at shelbycounty-il.gov under You Tube**

The Shelby County Board met on Thursday, May 8, 2025, at 7:00 P.M. in Courtroom A of the Shelby County Courthouse in Shelbyville, Illinois.

Chairman Tad Mayhall called the meeting to order. Those present said the Pledge of Allegiance and the prayer was given by board member Austin Pritchard.

County Clerk Jessica Fox called the roll. Edwards, Grant, McCormick, Price, and Ross were absent.

Minutes for the April 11, 2024, meeting were presented for approval. Yantis made motion to approve the minutes. Miller seconded said motion, which passed by voice vote (17 yes, 0 no).

Chairman Mayhall called for Public Body comment. There was none at this time.

Tim Brown stated after reviewing the draft dive team forensic audit he felt the board should implement recommendations from the auditors who performed the audit. Brown stated it might be helpful for the dive team to enlist the help and services of the Treasurer's office related to bookkeeping. Brown also mentioned the county should have a current roster of the dive team members, as the roster listed in the audit was from 2019.

Mayhall informed the board that the Shelby County portion of EJ water north of Beecher City, known as Phase 76 of the Delbert Mundt Water Treatment Plant, is going to be expanded with the aid of a Rebuild Illinois Public Infrastructure grant in the amount of 2.2 million dollars. This money has been in a bank account in Shelby County for the past couple of years and this project was recently bid by Milano and Grunloh Engineers and the bids were opened yesterday. Only 1 bid was received in the amount of \$2,094,000 from CB & I Storage Tank Solutions from Plainfield, IL. Shelby County will merely be a pass through for this project, which will expand water service in Shelby County.

Pritchard made motion to approve the bid award to CB & I. Matlock seconded said motion, which passed by roll call vote (17 yes, 0 no). Ayes: Boehm, Brown, Cole, Gregg, Hardy, Matlock, Mayhall, Miller, Mitchell, Morse, Pritchard, Syfert, Tate, Wafford, Wallace, Wood, and Yantis. Nay: none.

Matlock made motion to approve the hiring for the PCOM position as recommended by Chairman Mayhall. Miller seconded said motion. Discussion was held. Mayhall informed the board the PCOM (Point of Compliance Oversight Monitor) program had been in Shelby County for many years and had not been actively worked since 2022. Mayhall and Boehm met with CEFS in January of this year to discuss the audit for the rural transportation. The job was posted in February but had no applications. IDOT recommended a change in the pay structure. Mayhall received 2 resumes and spoke with both candidates. Mayhall recommended the hiring of Crystal Watkins from rural Findaly for the PCOM position. Watkins has credentials that match up for the job requirements and this program needs quickly brought back up to speed. \$1.7 million was budgeted last year and \$700,000 was left on the table. All pay and benefits will be paid for by the grant, although Watkins will be a county employee and will fall under Public Safety. The salary has not yet been determined, but Mayhall stated the range would fall between \$28-\$35 an hour. Normally this position will work 30-35 hours weekly, but it is expected it will require 40 hours a week in the beginning to get the program back into compliance with what IDOT expects.

This hiring of Crystal Watkins as PCOM passed by voice vote (17 yes, 0 no) with a motion by Matlock and a second by Miller.

The board has been advised by the County Treasurer that there is a shortage of funds in the social security account. The biweekly social security expense is approximately \$16,000. LATCF grants can be transferred to the social security fund. The county received \$95,000 in LATCF grant funds a couple of years ago. While not ideal, this transfer would hopefully offset the shortfall until the county could receive a tax disbursement sometime in July. It was asked if ARPA funds could have been used to pay for the SS and IMRF payments. Mayhall stated he couldn't answer that question without reviewing all the items that could have been reimbursed by ARPA. Mayhall said last year's budgeting process, and the need for cooperation and collecting correct data to be able to forecast the amount of money needed in the budget and levy, is extremely important as this issue shows. Cole stated it appeared the social security bank account fund at the end of the month had a balance of \$111,000. Cole stated it is only earning 1% and stated if the county would invest in Illinois Funds, she didn't feel that the county would have this shortfall. The daily rate for IL Funds has been 4.4%. Matlock stated this would be the perfect time for the county to invest in IL Funds and see what happens. The county is currently earning a very low interest rate in the local banks, and this would help defray county expenses to collect more interest. It was reiterated that there is no risk to the county and no costs to invest the county money in IL Funds. It is also accessible when the county needs it. Mayhall said this is an obligation that is not going to go away. Sikich will be helping the county with the budget process this year. It was asked how the county could move some money to IL Funds. The county treasurer has an investment policy, and that office has sole discretion of where the money is invested. It was asked if the State's Attorney could provide a legal opinion if the board could request that the Treasurer invest in IL Funds.

Wood made motion to approve the transfer of \$35,000 from LATCF to the Social security fund. Yantis seconded said motion, which passed by roll call (16 yes, 1 no). Ayes: Boehm,

**Shelby County Board Meeting**  
**May 8, 2025**

Brown, Cole, Gregg, Hardy, Mayhall, Miller, Mitchell, Morse, Pritchard, Syfert, Tate, Wafford, Wallace, Wood, and Yantis. Nay: Matlock.

Cole made motion to approve a resolution authorizing a 15-month audit for fiscal year 2023. The Comptroller's office requires this resolution in order to grant the County approval to do a 15-month audit instead of a 12-month, followed by a 3-month audit. Approval of this resolution will assist Sikich and Lauterbach and Amen the opportunity to get Shelby County caught up faster on our delinquent audits for FY 2023 and 2024. Motion and second passed by voice vote (17 yes, 0 no).

Miller made motion to approve the surplus and disposal of a 2015 Inmar inflatable boat, model 290-TS, Hull ID: IMG2TA16E415 due to an unrepairable leak. Mitchell seconded said motion, which passed by voice vote (17 yes, 0 no).

Pritchard made motion to approve the surplus of a 2016 Ford Police Interceptor Utility vehicle with 181,221 miles, VIN# 1FM5K8ARXGTGA37324. Morse seconded said motion, which passed by voice vote (17 yes, 0 no).

Chairman Mayhall called for committee reports. (Committee reports are attached to these minutes). No committee chairs had reports to present.

Providing Chairman updates, Mayhall reported the air quality testing done at the courthouse was negative for mold and other issues but did reveal a few damp spots which will need remediation. The County received notification from the IL Dept of Human Services that we will be placed on the stop payment list effective May 12 due to the audit for 2023 being delinquent. Mayhall spoke with several folks at the State, and also Senator McClure to request the County not be placed on stop payment as the county had a new auditing firm and they are working diligently to get Shelby County audit reports up to date. At this time, Mayhall had heard nothing back on his request. This would mean all grant funding and salary reimbursement from the State would stop. Mayhall reported the county should have never gotten to this point and this was yet an unnecessary issue to deal with due to the negligence of others.

Mayhall received the annual information from CEFS and has it available for anyone wishing to review it.

Mayhall requested approval for the following appointments.

Findlay Fire – Rod McClain, trustee 3-year term  
Sigel Fire – George Nuxoll, trustee 3-year term  
Cowden Fire – Brad Storm, trustee 3-year term  
Zoning Board of Appeals – Jeff Slifer  
Public Safety Committee Chair – Jeff Gregg  
Public Safety Committee – James Mitchell to replace Tad Mayhall  
Finance Committee – Judy Wood to replace Julie Edwards

Morse made motion to approve the appointments. Cole seconded said motions, which passed by voice vote (16 yes, 1 no – Brown).

There was no old business to come before the board.

Boehm made a motion to approve the payment of claims. Miller seconded said motion. Matlock stated she had spoken with Animal Control Administrator Angela Miller and the claims that were reviewed at Finance should also be paid. Miller seconded said motion to pay the claims, which passed by roll call vote (17 yes, 0 no). Ayes: Boehm, Brown, Cole, Gregg, Hardy, Matlock, Mayhall, Miller, Mitchell, Morse, Pritchard, Syfert, Tate, Wafford, Wallace, Wood, and Yantis. Nay: none.

At this time Chairman Mayhall called for Public Body Comment.

Public comments/opinions expressed are summarized as follows:

Concerns expressed about investment of county money  
Dive team audit – need to approve bookkeeping, questions about why roster has to be requested by a FOIA request  
Board needing to ask legal counsel about transfer of funds for social security  
IHSA bass fishing tournament to be held on Lake Shelbyville on June 6-7 which should bring many people to the community over those days. The tournament was previously held on Lake Carlyle and was awarded to Lake Shelbyville through a bidding process

There was no further business to come before the Shelby County Board.

Boehm made motion to adjourn until the next regular meeting to be held on June 12, 2025. Matlock seconded said motion, which passed by voice vote (17 yes, 0 no) and the meeting was adjourned at 8:03 PM.

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Jessica Fox  
Shelby County Clerk and Recorder

STATE OF ILLINOIS

ROLL CALL VOTES IN COUNTY BOARD

SHELBY COUNTY

May 8, 2025

REGULAR MEETING

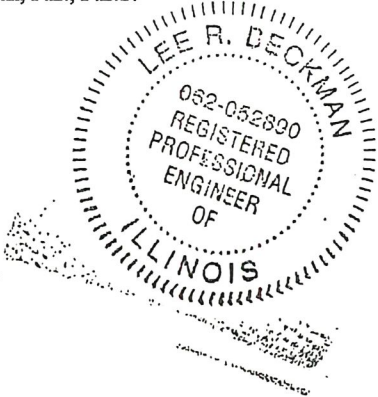
		ROLL CALL			QUESTIONS									
			5/8/2025	/ /2025	EJ Water ON MOTIONS TO bid		LATCF ON MOTIONS TO 35,000.00	transfer to Social Security	Pay ON MOTIONS TO Claims		ON MOTIONS TO		ON MOTIONS TO	
COUNTY BOARD MEMBERS		MILEAGE	P.M.	P.M.	AYE	NAY	AYE	NAY	AYE	NAY	AYE	NAY	AYE	NAY
	BOEHM, TERESA		✓		✓		✓		✓					
	BROWN, TIM	41	✓		✓		✓		✓					
	COLE, CAROL	0	✓		✓		✓		✓					
	EDWARDS, JULIE		A		✓		✓							
	GRANT, CHRISSY		A		✓		✓							
	GREGG JEFF	0	✓		✓		✓		✓					
	HARDY, CLAY	20	✓		✓		✓		✓					
	MCCORMICK, HEATH		A		✓		✓							
	MATLOCK, CHRISTINE		✓		✓			✓	✓					
	MAYHALL, TAD	14	✓		✓		✓		✓					
	MILLER, TRICIA		✓		✓		✓		✓					
	MITCHELL, JAMES		✓		✓		✓		✓					
	MORSE, TIM		✓		✓		✓		✓					
	PRICE, GENE	0	A		✓		✓							
	PRITCHARD, AUSTIN		✓		✓		✓		✓					
	ROSS, SONNY	24	A		✓		✓							
	SYFERT, LARRY		✓		✓		✓		✓					
	TATE, DON	40	✓		✓		✓		✓					
	WAFFORD, CHRISTY	38	✓		✓		✓		✓					
	WALLACE, BRENT	50	✓		✓		✓		✓					
	WOOD, JUDY	20	✓		✓		✓		✓					
	YANTIS, CHAD	34	✓		✓		✓		✓					



DELBERT D. MUNDT WATER TREATMENT PLANT EXPANSION				CB&I Storage Tank Solutions	
SHELBY COUNTY, IL				14105 S Route 59	
FOR BIDS DUE				Plainfield, IL 60544	
WEDNESDAY, MAY 7, 2025 AT 1:30 P.M.				No Bid Bond Required	
JOB #21700					
ITEM #	ITEM	QUANTITY	UNIT	UNIT PRICE	TOTAL
	CONTRACT 1				
1	2 Claricones, Head Tank & Recarbonation Vessel (Material)	1	LS	\$ 2,003,000.00	\$ 2,003,000.00
	TOTAL CONTRACT 1				
	CONTRACT 1A				
1A	2 Claricones, Head Tank & Recarbonation Vessel (Installation)	1	LS	\$ 91,000.00	\$ 91,000.00
	TOTAL CONTRACT 1A				
	TOTAL CONTRACT 1 & CONTRACT 1A				\$ 2,094,000.00

I CERTIFY THAT THE ABOVE IS A TRUE TABULATION OF THE BIDS PUBLICLY OPENED AND READ ALOUD AT 1:30 P.M., MAY 7, 2025.

  
\_\_\_\_\_  
Lee R. Beckman, P.E., P.L.S.



### CONTRACT 1 (MATERIAL)

NOTICE OF AWARD

CONTRACT 1A (INSTALLATION)

Date of Issuance: May 8, 2025  
Owner: Shelby County Owner's Project No.: 21700  
Project: Delbert D. Mundt Water Treatment Plant Expansion  
Contract Name: Contract 1A  
Bidder: CB&I Storage Tank Solutions LLC  
Bidder's Address: 14105 S Route 59, Plainfield, IL 60544

You are notified that Owner has accepted your Bid dated May 7, 2025 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

The Contract Price of the awarded Contract is \$ 91,000.00. Contract Price is subject to adjustment based on the provisions of the Contract, including but not limited to those governing changes, Unit Price Work, and Work performed on a cost-plus-fee basis, as applicable.

**Four** unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

☐ Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner 4 counterparts of the Agreement, signed by Bidder (as Contractor).
2. Deliver with the signed Agreement(s) the Contract security (such as required performance and payment bonds) and insurance documentation, as specified in the Instructions to Bidders and in the General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any):

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Owner will return to you one fully signed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: Shelby County

By (signature):

Name (printed): Tad Mayhall

Title: County Board Chairman

Copy: Architect

**AGREEMENT BETWEEN OWNER AND CONTRACTOR  
FOR CONSTRUCTION CONTRACT (STIPULATED PRICE)**

**CONTRACT 1 (MATERIAL)**

This Agreement is by and between **Shelby County** ("Owner") and CB&I Storage Tank Solutions LLC ("Contractor").

Terms used in this Agreement have the meanings stated in the General Conditions and the Supplementary Conditions.

Owner and Contractor hereby agree as follows:

**ARTICLE 1—WORK**

- 1.01 Contractor shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows: provide 2 claricones, head tank and recarbonation vessel (material purchase only).

**ARTICLE 2—THE PROJECT**

- 2.01 The Project, of which the Work under the Contract Documents is a part, is generally described as follows: provide 2 claricones, head tank and recarbonation vessel (material purchase only).

**ARTICLE 3—ENGINEER**

- 3.01 The Owner has retained **Milano & Grunloh Engineers, LLC** ("Engineer") to act as Owner's representative, assume all duties and responsibilities of Engineer, and have the rights and authority assigned to Engineer in the Contract.
- 3.02 The part of the Project that pertains to the Work has been designed by Milano & Grunloh Engineers, LLC.

**ARTICLE 4—CONTRACT TIMES**

- 4.01 *Time is of the Essence*
- A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.
- 4.02 *Contract Times: Dates* **N/A**
- 4.03 *Contract Times: Days*
- A. The Work will be substantially complete within **180** days after the date when the Contract Times commence to run as provided in Paragraph 4.01 of the General Conditions, and

completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions within **360** days after the date when the Contract Times commence to run.

4.04 *Milestones*

N/A

4.05 *Liquidated Damages*

- A. Contractor and Owner recognize that time is of the essence as stated in Paragraph 4.01 above and that Owner will suffer financial and other losses if the Work is not completed and Milestones not achieved within the Contract Times, as duly modified. The parties also recognize the delays, expense, and difficulties involved in proving, in a legal or arbitration proceeding, the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty):
1. *Substantial Completion:* Contractor shall pay Owner **\$1000** for each day that expires after the time (as duly adjusted pursuant to the Contract) specified above for Substantial Completion, until the Work is substantially complete.
  2. *Completion of Remaining Work:* After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Times (as duly adjusted pursuant to the Contract) for completion and readiness for final payment, Contractor shall pay Owner \$500.00 for each day that expires after such time until the Work is completed and ready for final payment.
  3. **Deleted**
  4. Liquidated damages for failing to timely attain Milestones, Substantial Completion, and final completion are not additive, and will not be imposed concurrently.
- B. If Owner recovers liquidated damages for a delay in completion by Contractor, then such liquidated damages are Owner's sole and exclusive remedy for such delay, and Owner is precluded from recovering any other damages, whether actual, direct, excess, or consequential, for such delay, except for special damages (if any) specified in this Agreement.
- C. **Deleted**

4.06 *Special Damages*

- A. Contractor shall reimburse Owner (1) for any fines or penalties imposed on Owner as a direct result of the Contractor's failure to attain Substantial Completion according to the Contract Times, and (2) for the actual costs reasonably incurred by Owner for engineering, construction observation, inspection, and administrative services needed after the time specified in Paragraph 4.02 for Substantial Completion (as duly adjusted pursuant to the Contract), until the Work is substantially complete.
- B. After Contractor achieves Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Times, Contractor shall reimburse Owner for the actual costs reasonably incurred by Owner for engineering, construction observation, inspection, and administrative services needed after the time specified in Paragraph 4.02 for Work to be completed and ready for final payment (as duly adjusted pursuant to the Contract), until the Work is completed and ready for final payment.

- C. The special damages imposed in this paragraph are supplemental to any liquidated damages for delayed completion established in this Agreement.

ARTICLE 5—CONTRACT PRICE

- 5.01 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents, the amounts that follow, subject to adjustment under the Contract:
- A. Deleted
- B. For all Unit Price Work, an amount equal to the sum of the extended prices (established for each separately identified item of Unit Price Work by multiplying the unit price times the actual quantity of that item).

Unit Price Work					
Item No.	Description	Unit	Estimated Quantity	Unit Price	Extended Price
1	2 Claricones, Head Tank & Recarbonation Vessel (Material)	LS	1	\$2,003,000	\$2,003,000
Total of all Extended Prices for Unit Price Work (subject to final adjustment based on actual quantities)					\$2,003,000

The extended prices for Unit Price Work set forth as of the Effective Date of the Contract are based on estimated quantities. As provided in Paragraph 13.03 of the General Conditions, estimated quantities are not guaranteed, and determinations of actual quantities and classifications are to be made by Engineer.

- C. Deleted
- D. Deleted

ARTICLE 6—PAYMENT PROCEDURES

- 6.01 *Submittal and Processing of Payments*
- A. Contractor shall submit Applications for Payment in accordance with Article 15 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.
- 6.02 *Progress Payments; Retainage*
- A. Owner shall make progress payments on the basis of Contractor’s Applications for Payment on or about the 1<sup>st</sup> day of each month during performance of the Work as provided in Paragraph 6.02.A.1 below, provided that such Applications for Payment have been submitted in a timely manner and otherwise meet the requirements of the Contract. All such payments will be measured by the Schedule of Values established as provided in the General Conditions

(and in the case of Unit Price Work based on the number of units completed) or, in the event there is no Schedule of Values, as provided elsewhere in the Contract.

1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as Owner may withhold, including but not limited to liquidated damages, in accordance with the Contract.
  - a. 95 percent of the value of the Work completed (with the balance being retainage).
  - b. 95 percent of cost of materials and equipment not incorporated in the Work (with the balance being retainage).

- B. Upon Substantial Completion of the entire construction to be provided under the **construction Contract Documents**, Owner shall pay an amount sufficient to increase total payments to Contractor to 100 percent of the Work completed, less such amounts set off by Owner pursuant to Paragraph 15.01.E of the General Conditions, and less 200 percent of Engineer's estimate of the value of Work to be completed or corrected as shown on the punch list of items to be completed or corrected prior to final payment.

#### 6.03 *Final Payment*

- A. Upon final completion and acceptance of the Work, Owner shall pay the remainder of the Contract Price in accordance with Paragraph 15.06 of the General Conditions.

#### 6.04 *Consent of Surety*

- A. Owner will not make final payment, or return or release retainage at Substantial Completion or any other time, unless Contractor submits written consent of the surety to such payment, return, or release.

#### 6.05 *Interest*

- A. All amounts not paid when due will bear interest at the rate of 5 percent per annum.

### ARTICLE 7—CONTRACT DOCUMENTS

#### 7.01 *Contents*

- A. The Contract Documents consist of all of the following:
  1. This Agreement.
  2. Bonds:
    - a. Performance bond (together with power of attorney).
    - b. Payment bond (together with power of attorney).
  3. General Conditions.
  4. Supplementary Conditions.
  5. Specifications as listed in the table of contents of the project manual (copy of list attached).

6. Drawings (not attached but incorporated by reference) consisting of 7 sheets with each sheet bearing the following general title: **Delbert D. Mundt water Treatment Plant Expansion**
7. Addenda (numbers 1 to 1, inclusive).
8. Exhibits to this Agreement (enumerated as follows):
  - a. **Contractors Bid (Pages 1 – 10)**
9. The following which may be delivered or issued on or after the Effective Date of the Contract and are not attached hereto:
  - a. Notice to Proceed.
  - b. Work Change Directives.
  - c. Change Orders.
  - d. Field Orders.
  - e. Warranty Bond, if any.
- B. The Contract Documents listed in Paragraph 7.01.A are attached to this Agreement (except as expressly noted otherwise above).
- C. There are no Contract Documents other than those listed above in this Article 7.
- D. The Contract Documents may only be amended, modified, or supplemented as provided in the Contract.

## **ARTICLE 8—REPRESENTATIONS, CERTIFICATIONS, AND STIPULATIONS**

### **8.01 Contractor's Representations**

- A. In order to induce Owner to enter into this Contract, Contractor makes the following representations:
  1. Contractor has examined and carefully studied the Contract Documents, including Addenda.
  2. Contractor has visited the Site, conducted a thorough visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
  3. Contractor is familiar with all Laws and Regulations that may affect cost, progress, and performance of the Work.
  4. Contractor has carefully studied the reports of explorations and tests of subsurface conditions at or adjacent to the Site and the drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, with respect to the Technical Data in such reports and drawings.
  5. Contractor has carefully studied the reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in



the Supplementary Conditions, with respect to Technical Data in such reports and drawings.

6. Contractor has considered the information known to Contractor itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Contract Documents; and the Technical Data identified in the Supplementary Conditions or by definition, with respect to the effect of such information, observations, and Technical Data on (a) the cost, progress, and performance of the Work; (b) the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor; and (c) Contractor's safety precautions and programs.
7. Based on the information and observations referred to in the preceding paragraph, Contractor agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.
8. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.
9. Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and of discrepancies between Site conditions and the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
10. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
11. Contractor's entry into this Contract constitutes an incontrovertible representation by Contractor that without exception all prices in the Agreement are premised upon performing and furnishing the Work required by the Contract Documents.

#### 8.02 *Contractor's Certifications*

- A. Contractor certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract. For the purposes of this Paragraph 8.02:
  1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process or in the Contract execution;
  2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process or the execution of the Contract to the detriment of Owner, (b) to establish Bid or Contract prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
  3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish Bid prices at artificial, non-competitive levels; and

4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

8.03 *Standard General Conditions*

- A. Owner stipulates that if the General Conditions that are made a part of this Contract are EJCDC® C-700, Standard General Conditions for the Construction Contract (2018), published by the Engineers Joint Contract Documents Committee, and if Owner is the party that has furnished said General Conditions, then Owner has plainly shown all modifications to the standard wording of such published document to the Contractor, through a process such as highlighting or "track changes" (redline/strikeout), or in the Supplementary Conditions.

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement.

This Agreement will be effective on \_\_\_\_\_ (which is the Effective Date of the Contract).

Owner:  
SHELBY COUNTY  
*(typed or printed name of organization)*  
By: \_\_\_\_\_  
*(individual's signature)*  
Date: 8 MAY 2025  
*(date signed)*  
Name: \_\_\_\_\_  
*(typed or printed)*  
Title: CHAIRMAN  
*(typed or printed)*  
Attest: \_\_\_\_\_  
*(individual's signature)*  
Title: Shelby County Clerk  
*(typed or printed)*  
Address for giving notices:  
301 E Main Street  
Shelbyville, IL 62565

Designated Representative:  
Name: TAD MURRAY  
*(typed or printed)*  
Title: CHAIRMAN  
*(typed or printed)*  
Address:

Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

*(If [Type of Entity] is a corporation, attach evidence of authority to sign. If [Type of Entity] is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of this Agreement.)*

Contractor:  
CB&I Storage Tank Solutions LLC  
*(typed or printed name of organization)*  
By: \_\_\_\_\_  
*(individual's signature)*  
Date: \_\_\_\_\_  
*(date signed)*  
Name: \_\_\_\_\_  
*(typed or printed)*  
Title: \_\_\_\_\_  
*(typed or printed)*  
*(If [Type of Entity] is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)*  
Attest: \_\_\_\_\_  
*(individual's signature)*  
Title: \_\_\_\_\_  
*(typed or printed)*  
Address for giving notices:  
14105 S. Route 59  
Plainfield, IL 60544

Designated Representative:  
Name: \_\_\_\_\_  
*(typed or printed)*  
Title: \_\_\_\_\_  
*(typed or printed)*  
Address:

Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

License No.: \_\_\_\_\_  
*(where applicable)*

State: \_\_\_\_\_

305

**AGREEMENT BETWEEN OWNER AND CONTRACTOR  
FOR CONSTRUCTION CONTRACT (STIPULATED PRICE)**

**CONTRACT 1A (INSTALLATION)**

This Agreement is by and between **Shelby County** ("Owner") and CB&I Storage Tank Solutions LLC ("Contractor").

Terms used in this Agreement have the meanings stated in the General Conditions and the Supplementary Conditions.

Owner and Contractor hereby agree as follows:

**ARTICLE 1—WORK**

- 1.01 Contractor shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows: Installation of 2 claricones, head tank and recarbonation vessel (installation only).

**ARTICLE 2—THE PROJECT**

- 2.01 The Project, of which the Work under the Contract Documents is a part, is generally described as follows: Installation of 2 claricones, head tank and recarbonation vessel (installation only).

**ARTICLE 3—ENGINEER**

- 3.01 The Owner has retained **Milano & Grunloh Engineers, LLC** ("Engineer") to act as Owner's representative, assume all duties and responsibilities of Engineer, and have the rights and authority assigned to Engineer in the Contract.
- 3.02 The part of the Project that pertains to the Work has been designed by Milano & Grunloh Engineers, LLC.

**ARTICLE 4—CONTRACT TIMES**

- 4.01 *Time is of the Essence*
- A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.
- 4.02 *Contract Times: Dates* **N/A**
- 4.03 *Contract Times: Days*
- A. The Work will be substantially complete within **180** days after the date when the Contract Times commence to run as provided in Paragraph 4.01 of the General Conditions, and completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions within **360** days after the date when the Contract Times commence to run.

#### 4.04 *Milestones*

N/A

#### 4.05 *Liquidated Damages*

- A. Contractor and Owner recognize that time is of the essence as stated in Paragraph 4.01 above and that Owner will suffer financial and other losses if the Work is not completed and Milestones not achieved within the Contract Times, as duly modified. The parties also recognize the delays, expense, and difficulties involved in proving, in a legal or arbitration proceeding, the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty):
1. *Substantial Completion*: Contractor shall pay Owner **\$1000** for each day that expires after the time (as duly adjusted pursuant to the Contract) specified above for Substantial Completion, until the Work is substantially complete.
  2. *Completion of Remaining Work*: After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Times (as duly adjusted pursuant to the Contract) for completion and readiness for final payment, Contractor shall pay Owner \$500.00 for each day that expires after such time until the Work is completed and ready for final payment.
  3. **Deleted**
  4. Liquidated damages for failing to timely attain Milestones, Substantial Completion, and final completion are not additive, and will not be imposed concurrently.
- B. If Owner recovers liquidated damages for a delay in completion by Contractor, then such liquidated damages are Owner's sole and exclusive remedy for such delay, and Owner is precluded from recovering any other damages, whether actual, direct, excess, or consequential, for such delay, except for special damages (if any) specified in this Agreement.
- C. **Deleted**

#### 4.06 *Special Damages*

- A. Contractor shall reimburse Owner (1) for any fines or penalties imposed on Owner as a direct result of the Contractor's failure to attain Substantial Completion according to the Contract Times, and (2) for the actual costs reasonably incurred by Owner for engineering, construction observation, inspection, and administrative services needed after the time specified in Paragraph 4.02 for Substantial Completion (as duly adjusted pursuant to the Contract), until the Work is substantially complete.
- B. After Contractor achieves Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Times, Contractor shall reimburse Owner for the actual costs reasonably incurred by Owner for engineering, construction observation, inspection, and administrative services needed after the time specified in Paragraph 4.02 for Work to be completed and ready for final payment (as duly adjusted pursuant to the Contract), until the Work is completed and ready for final payment.
- C. The special damages imposed in this paragraph are supplemental to any liquidated damages for delayed completion established in this Agreement.

ARTICLE 5—CONTRACT PRICE

- 5.01 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents, the amounts that follow, subject to adjustment under the Contract:
- A. Deleted
  - B. For all Unit Price Work, an amount equal to the sum of the extended prices (established for each separately identified item of Unit Price Work by multiplying the unit price times the actual quantity of that item).

Unit Price Work					
Item No.	Description	Unit	Estimated Quantity	Unit Price	Extended Price
1	2 Claricones, Head Tank & Recarbonation Vessel (Installation)	LS	1	\$91,000	\$91,000
Total of all Extended Prices for Unit Price Work (subject to final adjustment based on actual quantities)					\$91,000

The extended prices for Unit Price Work set forth as of the Effective Date of the Contract are based on estimated quantities. As provided in Paragraph 13.03 of the General Conditions, estimated quantities are not guaranteed, and determinations of actual quantities and classifications are to be made by Engineer.

- C. Deleted
- D. Deleted

ARTICLE 6—PAYMENT PROCEDURES

- 6.01 *Submittal and Processing of Payments*
- A. Contractor shall submit Applications for Payment in accordance with Article 15 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.
- 6.02 *Progress Payments; Retainage*
- A. Owner shall make progress payments on the basis of Contractor’s Applications for Payment on or about the 1<sup>st</sup> day of each month during performance of the Work as provided in Paragraph 6.02.A.1 below, provided that such Applications for Payment have been submitted in a timely manner and otherwise meet the requirements of the Contract. All such payments will be measured by the Schedule of Values established as provided in the General Conditions (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no Schedule of Values, as provided elsewhere in the Contract.

1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as Owner may withhold, including but not limited to liquidated damages, in accordance with the Contract.
    - a. **95** percent of the value of the Work completed (with the balance being retainage).
    - b. **95** percent of cost of materials and equipment not incorporated in the Work (with the balance being retainage).
  - B. Upon Substantial Completion **of the entire construction to be provided under the construction Contract Documents**, Owner shall pay an amount sufficient to increase total payments to Contractor to 100 percent of the Work completed, less such amounts set off by Owner pursuant to Paragraph 15.01.E of the General Conditions, and less 200 percent of Engineer's estimate of the value of Work to be completed or corrected as shown on the punch list of items to be completed or corrected prior to final payment.
- 6.03 *Final Payment*
- A. Upon final completion and acceptance of the Work, Owner shall pay the remainder of the Contract Price in accordance with Paragraph 15.06 of the General Conditions.
- 6.04 *Consent of Surety*
- A. Owner will not make final payment, or return or release retainage at Substantial Completion or any other time, unless Contractor submits written consent of the surety to such payment, return, or release.
- 6.05 *Interest*
- A. All amounts not paid when due will bear interest at the rate of 5 percent per annum.

## ARTICLE 7—CONTRACT DOCUMENTS

- 7.01 *Contents*
- A. The Contract Documents consist of all of the following:
    1. This Agreement.
    2. Bonds:
      - a. Performance bond (together with power of attorney).
      - b. Payment bond (together with power of attorney).
    3. General Conditions.
    4. Supplementary Conditions.
    5. Specifications as listed in the table of contents of the project manual (copy of list attached).
    6. Drawings (not attached but incorporated by reference) consisting of   7   sheets with each sheet bearing the following general title: **Delbert D. Mundt water Treatment Plant Expansion**

7. Addenda (numbers 1 to 1, inclusive).
8. Exhibits to this Agreement (enumerated as follows):
  - a. **Contractors Bid (Pages 1 – 10)**
9. The following which may be delivered or issued on or after the Effective Date of the Contract and are not attached hereto:
  - a. Notice to Proceed.
  - b. Work Change Directives.
  - c. Change Orders.
  - d. Field Orders.
  - e. Warranty Bond, if any.
- B. The Contract Documents listed in Paragraph 7.01.A are attached to this Agreement (except as expressly noted otherwise above).
- C. There are no Contract Documents other than those listed above in this Article 7.
- D. The Contract Documents may only be amended, modified, or supplemented as provided in the Contract.

## ARTICLE 8—REPRESENTATIONS, CERTIFICATIONS, AND STIPULATIONS

### 8.01 *Contractor's Representations*

- A. In order to induce Owner to enter into this Contract, Contractor makes the following representations:
  1. Contractor has examined and carefully studied the Contract Documents, including Addenda.
  2. Contractor has visited the Site, conducted a thorough visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
  3. Contractor is familiar with all Laws and Regulations that may affect cost, progress, and performance of the Work.
  4. Contractor has carefully studied the reports of explorations and tests of subsurface conditions at or adjacent to the Site and the drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, with respect to the Technical Data in such reports and drawings.
  5. Contractor has carefully studied the reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, with respect to Technical Data in such reports and drawings.
  6. Contractor has considered the information known to Contractor itself; information commonly known to contractors doing business in the locality of the Site; information and



observations obtained from visits to the Site; the Contract Documents; and the Technical Data identified in the Supplementary Conditions or by definition, with respect to the effect of such information, observations, and Technical Data on (a) the cost, progress, and performance of the Work; (b) the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor; and (c) Contractor's safety precautions and programs.

7. Based on the information and observations referred to in the preceding paragraph, Contractor agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.
8. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.
9. Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and of discrepancies between Site conditions and the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
10. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
11. Contractor's entry into this Contract constitutes an incontrovertible representation by Contractor that without exception all prices in the Agreement are premised upon performing and furnishing the Work required by the Contract Documents.

#### 8.02 *Contractor's Certifications*

- A. Contractor certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract. For the purposes of this Paragraph 8.02:
  1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process or in the Contract execution;
  2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process or the execution of the Contract to the detriment of Owner, (b) to establish Bid or Contract prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
  3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish Bid prices at artificial, non-competitive levels; and
  4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

### 8.03 *Standard General Conditions*

- A. Owner stipulates that if the General Conditions that are made a part of this Contract are EJCDC® C-700, Standard General Conditions for the Construction Contract (2018), published by the Engineers Joint Contract Documents Committee, and if Owner is the party that has furnished said General Conditions, then Owner has plainly shown all modifications to the standard wording of such published document to the Contractor, through a process such as highlighting or “track changes” (redline/strikeout), or in the Supplementary Conditions.

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement.  
This Agreement will be effective on \_\_\_\_\_ (which is the Effective Date of the Contract).

Owner:  
SHELBY COUNTY  
*(typed or printed name of organization)*  
By: \_\_\_\_\_  
*(individual's signature)*  
Date: 8 MAY 2025  
*(date signed)*  
Name: TAD MANNALL  
*(typed or printed)*  
Title: CHAIRMAN  
*(typed or printed)*  
Attest: \_\_\_\_\_  
*(individual's signature)*  
Title: Shelby County Clerk  
*(typed or printed)*  
Address for giving notices:  
301 E Main Street  
Shelbyville, IL 62565

Designated Representative:  
Name: TAD MANNALL  
*(typed or printed)*  
Title: CHAIRMAN  
*(typed or printed)*  
Address:

Phone: \_\_\_\_\_  
Email: \_\_\_\_\_  
*(If [Type of Entity] is a corporation, attach evidence of authority to sign. If [Type of Entity] is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of this Agreement.)*

Contractor:  
CB&I Storage Tank Solutions LLC  
*(typed or printed name of organization)*  
By: \_\_\_\_\_  
*(individual's signature)*  
Date: \_\_\_\_\_  
*(date signed)*  
Name: \_\_\_\_\_  
*(typed or printed)*  
Title: \_\_\_\_\_  
*(typed or printed)*  
*(If [Type of Entity] is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)*  
Attest: \_\_\_\_\_  
*(individual's signature)*  
Title: \_\_\_\_\_  
*(typed or printed)*  
Address for giving notices:  
14105 S. Route 59  
Plainfield, IL 60544

Designated Representative:  
Name: \_\_\_\_\_  
*(typed or printed)*  
Title: \_\_\_\_\_  
*(typed or printed)*  
Address:

Phone: \_\_\_\_\_  
Email: \_\_\_\_\_  
License No.: \_\_\_\_\_  
*(where applicable)*  
State: \_\_\_\_\_

## **Shelby County**

**Position Title:** Program Compliance Oversight Monitor (PCOM)  
**Department:** Central Illinois Public Transit/Shelby County Public Transportation  
**Location:** Shelby County  
**Reports To:** Public Safety Committee/Shelby County Board  
**Shift:** Part-time (20-30 hours per week)  
**Salary Grade:** \$33.25/hour  
**Approved By:** Shelby County Board  
**Approved Date:** May 8, 2025

### **OVERVIEW:**

Shelby County, referred to as the Grantee, is a grantee of Section 5311 and Downstate Operating Assistance Program (DOAP) funds as a direct recipient from the Illinois Department of Transportation, Office of Intermodal Project Implementation to provide public transportation. It is a requirement of the Illinois Department of Transportation that grantees have a Program Compliance Oversight Monitor (PCOM) on staff. Shelby County is responsible for the counties of Shelby, Christian, Clay, Fayette, Montgomery, and Moultrie.

### **SUMMARY:**

This position oversees and reviews all grant applications for the Shelby County, Christian County, Clay County, Fayette County, Montgomery County, and Moultrie County Public Transportation Programs including Section 5311 and Downstate Operating Assistance and any other funding opportunities. The PCOM shall audit monthly and/or quarterly invoices, reconciles all financial transactions of the operator, prepares quarterly reimbursement requests to be submitted to IDOT, and works annually with the independent auditors. This position is responsible for the Federal and State compliance requirements of the Project and monitors the level and performance of public transportation service being provided by the Grantee and/or its Operator, ensures Operator policies and procedures meet state and federal standards and are being implemented as stated. Documents and resolves complaints, develops and updates a service coordination management plan, monitors the public transportation account (PTA), prepares and submits written reports to the Shelby County on a regular basis, and compiles and submits online reporting monthly, quarterly, and year-ending to IDOT through their grant management system.

### **APPOINTMENT AND SUPERVISION:**

The PCOM is appointed and employed by the Shelby County Board and must be approved in writing by the Illinois Department of Transportation (IDOT). The PCOM works under the general supervision of the Public Safety Committee and will provide monthly reports to both the Shelby County Public Safety Committee and the Shelby County Board and report to the full Shelby County Board quarterly.

### **DUTIES AND RESPONSIBILITIES:**

**Duties may include but are not limited to the following:**

- Oversees, reviews and submits all grant applications for the Shelby County Public Transportation Program including Section 5311 and Downstate Operating Assistance Program and any other funding opportunities. This includes a proficient knowledge of all applicable online portals, such as IDOT's grants management system known as BlackCat, SharePoint, State of Illinois Grant Accountability Transparency Act (GATA), etc.
- Audit and submit monthly invoices/reports of the Operator(s) and the grantee to IDOT.
- Reconcile all financial transactions of the Operator(s) and prepare quarterly reimbursement requests to IDOT.
- Prepare and complete year-end reports.
- Work with independent auditors as required.

**MONITORING - The PCOM shall monitor and analyze the following:**

- The level and performance of public transportation service being provided by the Grantee and/or its operator(s), if any within the Grantee's service boundaries. The PCOM shall monitor the following measures: hours of service, days of service, number of vehicles, revenue vehicle hours, revenue vehicle miles, system expenses and revenues, ridership, trip denials, revenue miles per vehicle, and cost per trip/mile/hour.
- The utilization, condition, and maintenance of Project Facilities and equipment.
- Conduct annual inspection of all transportation assets, including but not limited to, vehicles, facilities, equipment, maintenance tools, electronics, etc.
- The driver and staff training activities of the Grantee and/or its operator(s), if any;
- The eligibility of reimbursable expenses of the Grantee and or its operator(s), if any.

**Service Coordination and Management Plan.**

The PCOM shall develop and update, annually or as needed, a Service Coordination and Management Plan ("SCMP") that is approved in writing by IDOT. In the SCMP, the Grantee shall provide the following:

- A list of all the public and specialized transportation service providers, Human Services Transportation Plan ("HSTP") Coordinators, and stakeholders within the Grantee's territorial boundaries.
- The methodology by which the Grantee shall ensure that public transportation service planning, design, and operation is open, transparent, and coordinated to the maximum extent possible.
- For a multi-county system, the methodology by which the Grantee shall ensure that the level of service provided (number of vehicles, days, hours, and miles) by the Grantee and/or its operator(s), if any, for each county within the Grantee's territorial boundaries is commensurate with the amount of state and federal funding allocated to each county.
- An explanation of the Grantee's and its operator's, if any, public transportation complaint procedures.
- Any additional information requested by IDOT.
- All service contracts associated with the Project, including any service contracts between the Grantee's operator and a third party within the Grantee's territorial boundaries. For the service contracts, the PCOM shall monitor the revenues received and the number of trips provided. The PCOM shall ensure all service contract revenue collected by the Grantee and/or its operator(s) is properly accounted for, and reimbursements are reconciled with the Public Transportation Account at the end of the state fiscal year.
- The ability for all customers to obtain pertinent public transportation information and schedule service with the Grantee and /or its operator(s), if any.
- Any additional items requested by IDOT.

**Complaint Procedures:**

- The PCOM shall document, investigate (if necessary) and resolve to the extent practicable all complaints regarding public transportation provided by the Grantee and/or its operator(s), if any.
- **Program Reviews** - The PCOM shall assist in all IDOT program reviews and audits of the Grantee and its operator(s) if any and attend all meetings between the Grantee and IDOT.
- **Compliance** - The PCOM will be responsible for monitoring compliance and adherence to all State and Federal regulations in relation to transportation, grant funding, and any/all Operator /Grantee agreements.
- **Training** - The PCOM shall attend, at a minimum, any relevant local and regional public and specialized service coordination meetings, such as the Regional Human Service Transportation Planning (HSTP) meetings; the RTAC's spring conference, Illinois Public Transportation Association (IPTA) Fall conference and any training sessions identified by IDOT.

### **Public Transportation Account:**

The PCOM shall monitor the Public Transportation Account ("PTA"), by identifying and tracking deposits and withdrawals into and out of the PTA, the interest earned, and the balance of funds in the account as required by IDOT.

### **Reporting:**

The PCOM shall submit monthly /quarterly activity reports to IDOT. The reports shall contain the following information:

- A summary of all public transportation service coordination meetings, initiatives, and activities undertaken by the Grantee and the Grantee's operator(s), if any.
- A summary and analysis of the activities monitored pursuant to this item, with recommendations and timeframes to correct any problems identified. For the service contracts, if any, in addition to a summary of the items being monitored, the Grantee shall also provide the following information: a list of all service contracts associated with the Project, including any service contracts between the Grantee's operator and a third party within the Grantee's territorial boundaries, and a summary of the Operator's efforts to obtain additional service contracts.
- A summary and analysis of public transportation complaints and, if applicable, the satisfaction of any entity receiving service from the grantee or its operator pursuant to a service contract, as well as recommendations and timeframes to correct any problems identified.
- For the annual report to IDOT, an accounting of all PTA transactions during the fiscal year and the amount of funds in the PTA to be carried over for future public transportation capital or operating expenses.
- Any additional information requested by IDOT.

### **MINIMUM QUALIFICATIONS:**


- A bachelor's degree in urban planning, accounting, business or a related field; or
- An associate degree in accounting, business, or a related field and at least three years of related experience; or
- Any equivalent combination of related education and experience.
- Have no real or perceived conflict of interest with the service operator(s).

### **KNOWLEDGE, SKILLS AND ABILITIES:**


- Proficient knowledge of experience with and skilled in the operation of personal computers and computer programs such as word processing, electronic spreadsheets, and databases.
- Advanced understanding of bookkeeping and accrual accounting.
- Ability to read and understand contractual and programmatic requirements of the Federal Transportation Administration's Section 5311 Program.
- General Program Knowledge - The PCOM shall possess proficiency in areas including but not limited to: Relevant federal and state grant program(s) purpose and funding; and State and federal public transportation capital and operating grant requirements.
- Ability to make independent decisions.
- Ability to work independently, complete projects, and administer administrative processes frequently without immediate supervision.
- Ability to establish and maintain effective working relationships with public and private groups, and individuals; ability to handle stressful situations.
- Ability to communicate effectively verbally and in writing with the public, officials, departments, offices, and staff; to follow instructions; and create and prepare correspondence.
- Ability to perform arithmetic functions, such as adding, subtracting, multiplying and dividing using whole numbers, common fractions, and decimals, with accuracy and care.
- Ability to maintain a high level of confidentiality.
- Strong written and oral communication skills.

**ACKNOWLEDGEMENT**

The position description has been approved by the appropriate authority and has been reviewed and approved by the Shelby County Public Safety Committee.

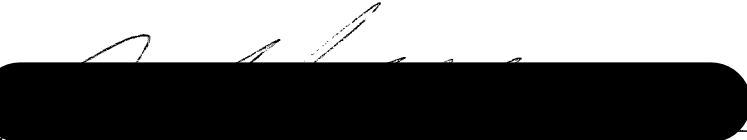
  
Shelby County Public Safety Committee Chair      5/9/2025  
Date

The position description has been approved by the appropriate authority and has been reviewed and approved by the Shelby County Board.

  
Shelby County Board Chair      5/9/2025  
Date

The employee acknowledges herby by undersigning that they have reviewed and understand the position description and have been provided a reasonable opportunity to have questions regarding the position description answered.

Cristy Watkins      6/6/2025  
Employee Name (print)      (Date)

  
Signature

Resolution 2025-28

WHEREAS, The Shelby County Board, at their regular meeting on February 9, 2023, approved Resolution 2023-18, which approved the shift of the County Fiscal Year from Sept. 1 – August 31 to run from December 1 – November 30.

WHEREAS, the County in 2023 had a 12 month fiscal year from September 1, 2022 through August 31, 2023 and another 3 month budget running from September 1, 2023 – November 30, 2023 in order to allow for a December 1 start to the fiscal year in 2023.

WHEREAS, for auditing purposes for the 2023 fiscal year, the County would benefit from doing a 15-month audit, rather than a 12 month and 3-month audit.

NOW, THEREFORE, BE IT RESOLVED that the Shelby County Board approves a 15-month audit for the 2023 fiscal year of September 1, 2022 to November 30, 2023.

Approved this 8th day of May, 2025.

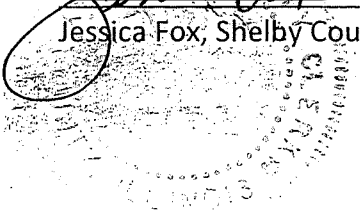


Tad Mayhall, County Board Chairman

Attest:



Jessica Fox, Shelby County Clerk





April 25, 2025

**NOTICE OF BUDGET/AUDIT/LEGISLATIVE COMMITTEE MEETING**

There will be a Budget/Audit/Legislative Committee (Mayhall, Wafford, Yantis, Matlock, Morse, Grant, Pritchard) meeting on Tuesday, April 29, 2025, at 6:00 PM. This meeting will be held in the Courtroom A of the Shelby County Courthouse.

1. Call to Order
2. Roll Call
3. Approval of minutes
4. Public Body Comment
5. Review and discuss FY 25 budget
6. Discuss and vote on county credit card policy
7. Discuss and vote on FY23 3-month extension resolution
8. Old Business
9. New Business
10. Adjournment

SHELBY COUNTY AIRPORT and LANDING FIELD COMMISSION  
TREASURER'S REPORT April 30, 2025

Beginning Balance	March 31, 2025	
		\$ 7,421.56
Deposits		
Arrow Energy--Credit Card Fuel Sales	\$ 3,517.97	
Fuel Sales--Cash & Check	\$ 1,708.52	
Rent	\$ 2,835.00	
Shelby County Aviation--Ameren	\$ 89.25	
Old Hangar Doors Salvage	\$ 946.00	
Transfer from First Federal	\$ 40,000.00	
ACH Deposit-Illinois LGIP	\$ 20,000.00	
Bank Interest	\$ 2.89	
	\$	69,099.63
		<u>\$ 76,521.19</u>

Bills Received and Paid

Shelby County Aviation--FBO April, 2025	\$ 3,500.00	
Shelby Electric Cooperative	\$ 1,008.59	
Steve Wempen--Bookkeeping April, 2025	\$ 200.00	
Illinois Department of Revenue--Sales Tax Payment	\$ 326.00	
John Deere Financial--New Tractor Payment 60 of 84	\$ 751.36	
Shelbyville Water Department	\$ 29.64	
Ameren IP	\$ 214.11	
Shelby County Aviation--New Grounding Reel	\$ 378.31	
Steve Wempen--Reimbursement for Postage	\$ 9.35	
Triple B Home Center--Building Material	\$ 17.14	
A. C. T. S. LLC--Internet	\$ 50.00	
Sloan Implement--New Loader & Mower Maintenance	\$ 12,424.87	
Albion Radio Communications, Inc.--NDB 2nd Qtr. Maintenance	\$ 504.00	
Shelbyville Ace Hardware--Breakers & Misc. for New Hangar Doors	\$ 292.90	
Consolidated Communications	\$ 196.58	
LRS--Trash Service	\$ 95.10	
ACH Payment--Illinois LGIP	\$ 40,000.00	
Arrow Energy--912 Gal. 100LL Avgas @\$4.2802 per Gal.	\$ 3,903.54	
	\$	63,901.49
		<u>\$ 12,619.70</u>

Shelby County State Bank	\$ 12,619.70
First Federal Savings and Loan	\$ 120.07
Farm Agency Account	\$ 14,566.27
Fuel Receivable	\$ 899.63
Rent Receivable	\$ 460.00
Cash On Hand	\$ 100.00
The Illinois Fund	\$ 80,659.97
Certificates of Deposit	\$ 73,769.35
	<u>\$ 183,194.99</u>

FILED  
MAY 07 2025

Jennie Dor  
SHELBY COUNTY CLERK

**SHELBY COUNTY AIRPORT and LANDING FIELD COMMISSION**  
**REGULAR MEETING MINUTES**

**April 7, 2025**

**Members present at meeting:**

Commissioners--John Hall, Rick Brown, Paul Canaday, Steve Wempen, Walt Lookofsky

**Members not present at meeting:**

Commissioners--

**Others Present**

Airport Manager--Scott Jefson

County Board Members--Carol Cole, Austin Pritchard

Shelby County States Attorney--Ruth Woolery

Steve calls the meeting to order.

Steve asks SA Ruth Woolery if she would start the meeting with what she had to discuss with the commission. Ruth presented a Consent Order to the Commission to resolve the issue with the EPA concerning Storm Water Drainage and not being in compliance. Ruth said if we would approve the Consent Order with the statutory amount of \$6480, then she would let the EPA know that we have reviewed it and approved it, that it's not something that has to go thru the county board, that we're a separate entity working thru her with the EPA office. She would let them know that we've agreed to that amount. Ruth explained their process and that this would reduce the risk of a law suit. A lengthy discussion ensued on the issue. Ruth said she thought it would be appropriate that she reach back out to them and explain that we had time to review this, some concerns and some of the reasons for being delayed as long as it was and that it wasn't really the airports fault. Ruth said with boards permission she would let them know that we don't necessarily disagree to agreeing to a consent order being entered but as for the penalty amount, this is why we think it should be less and see what they say. Carol asks Steve if we still send them money every year. Steve said that he gets an invoice every year for \$500 for Storm Water Compliance fee and that every check has been cashed. More discussion on the issue ensued. Walt makes a motion to give Ruth authority too settle with the EPA up to the amount of \$6,480. Paul second it and it was approved be all saying aye. Ruth thank us for our time and excused herself.

The minutes for the Regular Meeting held March 10th were read by all. Rick made a motion to approve the minutes. It was second by John and was approved by all saying aye.

The February Treasurer's Report was read by all. Walt made a motion to approve the Treasurer's Report. It was second by Paul and approved by all saying aye.

**Bills Presented**

Albion Radio Communications, Inc.--2nd Qtr. NDB Maintenance	\$	504.00
Triple B Home Center--Lumber Trimming new Bathrooms	\$	17.14
Shelby County Aviation--New Grounding Reel at Fuel Pumps	\$	378.31
Sloan Implement Co.--New Loader for John Deere Tractor & Mower Mai	\$	12,424.87
Steve Wempen--Postage	\$	9.35

Rick made a motion to accept the bills as presented. Walt second it and it was approved by all saying aye.

**Managers Report**

Scott said that all 6 of the new hangar doors have been installed and the spray foam has been applied. Scott asks everyone if they received the quote he got from Triple B for liner panels for the new hangar doors. The steel is for lining the inside of the doors to protect the sprayed on foam. Scott mentioned that we had 6 extra sheets of steel left over from the door installation but wanted to save them incase of future repair of damage on the new doors. The bid from Triple B was \$3,716.89. The weather station is in but until his shoulder heals he wouldn't be able to do anything with it. Lyle was out at the airport last week while he was heeling after surgery. The old zero turn is all lubed up ready to go and John Weber has agreed to come out and help get the big mower ready to go. The new zero turn has not arrived yet, but is supposed to get here sometime in april. After doing the dirt work out front, it just moved the low spot. Still need to do something about the drainage.

Rick asks Scott if he had heard anything from the mowers who were here last year. Scott said that he had not. The new weather station is out in the Main Hangar. Lyle and Ryan are going to help with the technical stuff.

End of Managers Report

#### Old Business

Rick mentions the sealing of the Main Hangar roof. Do we pursue doing it ourselves or continue with making it an Additive Alternate on the Main Hangar rehab project. A lengthy discussion ensued on the issue. Austin asks Steve about the airports share of the ramp project and Steve said it should be around \$45,000 or so. Some discussion ensued on the ramp project

#### New Business

Discussion and vote on the EPA Settlement Proposal was discussed earlier in the meeting with Ruth. Walt makes a motion to increase Scott's salary by \$150 per month. It was second by John and Paul and approved by all saying aye. Scott agreed to give up his personal hangar in exchange for the increase. Walt said he would amend Scott's contract and list his salary as \$3650 per month and start a new three year term.

Walt made a motion to adjourn and John second it. Motion approved by all saying aye.



# SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION RECORD JOURNAL

CHECK NO.	DATE	DESCRIPTION OF TRANSACTION	BUDGET ACCT NO.	DEBITS	CREDITS	BALANCE
	31-Mar-25	Balance Shelby County State Bank				\$ 7,421.56
6590	1-Apr-25	Shelby County Aviation--FBO April, 2025	022-5210-12-023	\$ 3,500.00		\$ 3,921.56
6591	1-Apr-25	John Deere Financial--Payment 60 of 84	022-5455-12-023	\$ 751.36		\$ 3,170.20
6592	2-Apr-25	Shelbyville Water Department	022-7800-12-023	\$ 29.64		\$ 3,140.56
6593	3-Apr-25	Shelby Electric Cooperative	022-7800-12-023	\$ 1,008.59		\$ 2,131.97
	4-Apr-25	Arrow Energy--Deposit			\$ 1,385.13	\$ 3,517.10
6594	8-Apr-25	Shelby County Aviation--New Grounding Reel	022-7441-12-023	\$ 378.31		\$ 3,138.79
6595	8-Apr-25	Steve Wempen--Postage	022-7000-12-023	\$ 9.35		\$ 3,129.44
6596	8-Apr-25	Triple B Home Center--Lumber for Trimming New Bathrooms	022-7440-12-023	\$ 17.14		\$ 3,112.30
	8-Apr-25	Rent--B Brunken \$115, Flying Club \$230, J Livesay \$125				
		R Spain \$230, J Green \$115, S Wempen \$115				
		D Kroelein \$115, T Swiney \$115, EAA Chapter 814-\$65				
		Fuel--\$332.94 Rent--\$1225.00			\$ 1,557.94	\$ 4,670.24
6597	8-Apr-25	Sloan Implement Co.--New John Deere Loader	022-5455-12-023	\$ 11,600.00		\$ (6,929.76)
		--Mower Maintenance- Total Ck. \$12,424.87	022-7441-12-023	\$ 824.87		\$ (7,754.63)
6598	8-Apr-25	Albion Radio Communications, Inc.--2nd Qtr. NDB Maint.	022-7442-12-023	\$ 504.00		\$ (8,258.63)
6599	8-Apr-25	Shelbyville Ace Hardware--Breakers for Hangar Doors & Maint.	022-7440-12-023	\$ 292.90		\$ (8,551.53)
6600	8-Apr-25	LRS--Trash Service 4-1-25/6-30-25	022-7444-12-023	\$ 95.10		\$ (8,646.63)
6601	8-Apr-25	Ameren IP--SCA 37528 \$89.25 Airport 06211 \$124.86	022-7800-12-023	\$ 214.11		\$ (8,860.74)
	8-Apr-25	Illinois Department of Revenue--Sales Tax Payment		\$ 326.00		\$ (9,186.74)
	10-Apr-25	Transfer from First Federal			\$ 40,000.00	\$ 30,813.26
	10-Apr-25	ACH Deposit--Illinois LGIP Trade			\$ 20,000.00	\$ 50,813.26
6602		VOID				
6603	10-Apr-25	Arrow Energy--912 Gallon 100LL Avgas @\$4.2802 per Gallon	022-8010-12-023	\$ 3,903.54		\$ 46,909.72
	11-Apr-25	Arrow Energy--Deposit			\$ 325.03	\$ 47,234.75
	17-Apr-25	ACH Payment--Illinois LGIP		\$ 20,000.00		\$ 27,234.75
	18-Apr-25	Arrow Energy--Deposit			\$ 542.37	\$ 27,777.12
	18-Apr-25	Rent--K Best \$500, L Jefson \$115, EAA Chapter 814 \$65				
		W Jesse \$115, D Collette \$115, BARR \$115				
		G Wasson \$115				
		Fuel--\$492.66 Old Hangar Doors \$360.00 Rent--\$1140.00			\$ 1,992.66	\$ 29,769.78
		Blank				
6604	18-Apr-25	Steve Wempen--Bookkeeping April, 2025	022-5220-12-023	\$ 200.00		\$ 29,569.78
	25-Apr-25	Arrow Energy--Deposit			\$ 1,265.44	\$ 30,835.22
6605	27-Apr-25	Consolidated Communications	022-7800-12-023	\$ 196.58		\$ 30,638.64
6606	27-Apr-25	A. C. T. S. LLC.	022-7800-12-023	\$ 50.00		\$ 30,588.64
	30-Apr-25	Rent--D Kroelein \$115, J Green \$115, S Wempen \$115				
		M Figgins \$125 SCA/Ameren--\$89.25				
		Fuel \$882.92 Old Hangar Drs \$586.00 Rent--\$470.00			\$ 2,028.17	\$ 32,616.81
	30-Apr-25	ACH Payment--Illinois LGIP		\$ 20,000.00		\$ 12,616.81
	30-Apr-25	Bank Interest			\$ 2.89	\$ 12,619.70
		Board Meeting May 5, 2025				



## SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION RECORD JOURNAL

[illegible]



CHECK NO.	DATE	5210-01	5220-12	5455-12	6120-12	7000-12	7440-12	7441-12	7442-12	7443-12	7444-12	7800-12	8010-12	9900-12
6590	YTD	\$ 14,000.00	\$ 800.00	\$ 3,005.44	\$ -	\$ 120.00	\$ 9,333.79	\$ 151.46	\$ 955.75	\$ 510.00	\$ 322.50	\$ 7,654.50	\$ 17,690.65	\$ 1,423.08
6591	1-Apr-25			\$ 751.36										
6592	2-Apr-25											\$ 29.64		
6593	3-Apr-25											\$ 1,008.59		
6594	8-Apr-25					\$ 9.35		\$ 378.31						
6595	8-Apr-25						\$ 17.14							
6596	8-Apr-25			\$ 11,600.00		\$ 824.87								
6597	8-Apr-25					\$ 504.00								
6598	8-Apr-25					\$ 292.90								
9599	8-Apr-25													
9600	8-Apr-25													
6601	8-Apr-25										\$ 95.10			
6602	Void											\$ 214.11		
6603	10-Apr-25												\$ 3,903.54	
6604	18-Apr-25		\$ 200.00											
6605	27-Apr-25											\$ 196.58		
6606	27-Apr-25											\$ 50.00		

[illegible]



**SHELBY COUNTY AIRPORT--CERTIFICATES OF DEPOSIT**

[illegible]



## Shelby County Airport and Landing Field Commission

### Fuel Sales

April, 2025

DATE	QUANTITY	CUSTOMER INVOICE	TRANS. NO.	PRICE	CREDIT CARD	CHARGE	CASH
1-Apr-25	9.16	Credit Card Customer	2879	\$ 5.00	\$ 45.80		
1-Apr-25	30.06	Credit Card Customer	2880	\$ 5.00	\$ 150.30		
1-Apr-25	10.11	Credit Card Customer	2881	\$ 5.00	\$ 50.55		
2-Apr-25	4.12	Credit Card Customer	2882	\$ 5.00	\$ 20.60		
3-Apr-25	2.36	Credit Card Customer	2883	\$ 5.00	\$ 11.80		
3-Apr-25	34.06	Rick Brown	2884	\$ 4.95		\$ 168.60	
3-Apr-25	9.26	Rick Brown	2885	\$ 4.95		\$ 45.84	
3-Apr-25	5.01	Credit Card Customer	2886	\$ 5.00	\$ 25.05		
6-Apr-25	14.22	Credit Card Customer	2887	\$ 5.00	\$ 71.10		
6-Apr-25	7.55	Credit Card Customer	2888	\$ 5.00	\$ 37.75		
6-Apr-25		Timed Out	2889	\$ 5.00			
6-Apr-25	4.12	Credit Card Customer	2890	\$ 5.00	\$ 20.60		
7-Apr-25	5.11	Credit Card Customer	2891	\$ 5.00	\$ 25.55		
7-Apr-25	5.12	Credit Card Customer	2892	\$ 5.00	\$ 25.60		
8-Apr-25	14.10	Credit Card Customer	2893	\$ 5.00	\$ 70.50		
8-Apr-25	5.08	Credit Card Customer	2894	\$ 5.00	\$ 25.40		
9-Apr-25	6.11	Credit Card Customer	2895	\$ 5.00	\$ 30.55		
10-Apr-25	5.19	Credit Card Customer	2896	\$ 5.00	\$ 25.95		
10-Apr-25	10.12	Credit Card Customer	2897	\$ 5.00	\$ 50.60		
11-Apr-25	75.11	Cash Customer	2898	\$ 5.00			\$ 375.55
11-Apr-25	55.13	Cash Customer	2899	\$ 5.00			\$ 275.65
11-Apr-25	5.12	Credit Card Customer	2900	\$ 5.00	\$ 25.60		
12-Apr-25	45.73	Credit Card Customer	2901	\$ 5.00	\$ 228.65		
12-Apr-25	4.50	Credit Card Customer	2902	\$ 5.00	\$ 22.50		
12-Apr-25	7.07	Barry Brunken	2903	\$ 4.95		\$ 35.00	
12-Apr-25	9.85	Ken Best	2904	\$ 4.95		\$ 48.76	
12-Apr-25	9.53	Credit Card Customer	2905	\$ 5.00	\$ 47.65		
13-Apr-25	11.53	John Weber	2906	\$ 4.95		\$ 57.07	
13-Apr-25	5.01	Credit Card Customer	2907	\$ 5.00	\$ 25.05		
13-Apr-25	5.01	Credit Card Customer	2908	\$ 4.00	\$ 25.05		
15-Apr-25	15.11	Credit Card Customer	2909	\$ 5.00	\$ 75.55		
16-Apr-25	1.01	Paul Canaday	2910	\$ 4.95		\$ 5.00	
16-Apr-25	13.11	Credit Card Customer	2911	\$ 5.00	\$ 65.55		
16-Apr-25	57.05	Credit Card Customer	2912	\$ 5.00	\$ 285.25		
16-Apr-25	5.09	Credit Card Customer	2913	\$ 5.00	\$ 25.45		
16-Apr-25	4.85	Credit Card Customer	2914	\$ 5.00	\$ 24.25		
16-Apr-25	2.11	Credit Card Customer	2915	\$ 5.00	\$ 10.55		
16-Apr-25	5.07	Credit Card Customer	2916	\$ 5.00	\$ 25.35		
17-Apr-25	7.01	Scott Jefson	2917	\$ 4.95		\$ 34.70	
17-Apr-25	20.01	Credit Card Customer	2918	\$ 5.00	\$ 100.05		
18-Apr-25		Timed Out	2919	\$ 5.00			
18-Apr-25	5.10	Credit Card Customer	2920	\$ 5.00	\$ 25.50		
19-Apr-25	13.12	Credit Card Customer	2921	\$ 5.00	\$ 65.60		
19-Apr-25	13.11	Credit Card Customer	2922	\$ 5.00	\$ 65.55		
21-Apr-25	58.48	Cash Customer	2923	\$ 5.00			\$ 292.40
21-Apr-25		Timed Out	2924	\$ 5.00			
21-Apr-25	1.03	Credit Card Customer	2925	\$ 5.00	\$ 5.15		
21-Apr-25	5.11	Credit Card Customer	2926	\$ 5.00	\$ 25.55		
21-Apr-25	6.82	Credit Card Customer	2927	\$ 5.00	\$ 34.10		
22-Apr-25	10.68	Credit Card Customer	2928	\$ 5.00	\$ 53.40		
22-Apr-25		Timed Out	2929	\$ 5.00			
22-Apr-25	22.51	Credit Card Customer	2930	\$ 5.00	\$ 112.55		
22-Apr-25	30.10	Credit Card Customer	2931	\$ 5.00	\$ 150.50		
22-Apr-25	10.11	Credit Card Customer	2932	\$ 5.00	\$ 50.55		
22-Apr-25	24.62	Credit Card Customer	2933	\$ 5.00	\$ 123.10		
22-Apr-25	5.11	Credit Card Customer	2934	\$ 5.00	\$ 25.55		
22-Apr-25	5.12	Credit Card Customer	2935	\$ 5.00	\$ 25.60		
22-Apr-25	17.65	Lyle Jefson	2936	\$ 4.95		\$ 87.37	
23-Apr-25	65.27	Credit Card Customer	2937	\$ 5.00	\$ 326.35		
23-Apr-25	20.10	Credit Card Customer	2938	\$ 5.00	\$ 100.50		
23-Apr-25	6.12	Credit Card Customer	2939	\$ 5.00	\$ 30.60		





SHELBY COUNTY AIRPORT

100LL COST OF SALES REPORT 2024-2025

MONTH	GALLONS SOLD	AVE. PRICE PER. GAL.	SALES AMOUNT			TOTAL SALES	COST PER GAL	WITH TAX	ARROW FEE	TOTAL		NET PROFIT OR LOSS
			CREDIT CD	CHARGE	CASH					COST		
December	692.12	\$ 5.00	\$ 2,632.95	\$ 234.18	\$ 591.10	\$ 3,458.23	\$ 4.13	\$ 4.39	\$ 97.93	\$ 3,135.04	\$	323.19
January	504.86	\$ 4.99	\$ 1,752.95	\$ 451.99	\$ 314.80	\$ 2,519.74	\$ 4.15	\$ 4.41	\$ 69.44	\$ 2,295.56	\$	224.18
February	646.00	\$ 5.00	\$ 2,996.80	\$ 232.14	\$ -	\$ 3,228.94	\$ 4.15	\$ 4.41	\$ 105.22	\$ 2,953.68	\$	275.26
March	1127.04	\$ 4.99	\$ 4,063.00	\$ 978.83	\$ 583.94	\$ 5,625.77	\$ 4.21	\$ 4.47	\$ 131.98	\$ 5,173.37	\$	452.40
April	1196.16	\$ 4.99	\$ 4,128.50	\$ 899.63	\$ 943.60	\$ 5,971.73	\$ 4.27	\$ 4.54	\$ 137.75	\$ 5,564.58	\$	407.15
May						\$ -		\$ -	\$ -	\$ -	\$	-
June						\$ -		\$ -	\$ -	\$ -	\$	-
July						\$ -		\$ -	\$ -	\$ -	\$	-
August						\$ -		\$ -	\$ -	\$ -	\$	-
September						\$ -		\$ -	\$ -	\$ -	\$	-
October						\$ -		\$ -	\$ -	\$ -	\$	-
November						\$ -		\$ -	\$ -	\$ -	\$	-
TOTAL	4166.18		\$ 15,574.20	\$ 2,796.77	\$ 2,433.44	\$ 20,804.41			\$ 542.33	\$ 19,122.23	\$	1,682.18

\$30 Monthly Fee Included In Arrow Fee Above

JET A COST OF SALES REPORT 2024-2025

MONTH	GALLONS SOLD	AVE. PRICE PER. GAL.	SALES AMOUNT			TOTAL SALES	COST PER GAL	WITH TAX	ARROW FEE	TOTAL		NET PROFIT OR LOSS
			CREDIT CD	CHARGE	CASH					COST		
December	27.03	\$ 4.89	\$ 83.28	\$ 48.90	\$ -	\$ 132.18	\$ 2.83	\$ 3.01	\$ 2.15	\$ 83.42	\$	48.76
January	219.33	\$ 4.89	\$ 1,012.42	\$ 59.48	\$ -	\$ 1,071.90	\$ 2.83	\$ 3.01	\$ 22.78	\$ 682.28	\$	389.62
February	14.26	\$ 4.89	\$ 69.74	\$ -	\$ -	\$ 69.74	\$ 2.83	\$ 3.01	\$ 1.75	\$ 44.63	\$	25.11
March	0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-
April	0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-
May		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-
June		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-
July		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-
August		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-
September		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-
October		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-
November		\$ -	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-
TOTAL	260.62		\$ 1,165.44	\$ 108.38	\$ -	\$ 1,273.82			\$ 26.68	\$ 810.33	\$	463.49

**SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION**  
**SHELBYVILLE, IL.**

**REGULAR MEETING AGENDA**  
**Meeting to be held at the Shelby County Airport**  
**May 5, 2025**  
**7:00 PM**

- I. Call Meeting to Order**
- II. Guest Speaker (If Scheduled)**
  - 1 Jim Schwerman to present Farm Report**
  - 2**
- III. Approval of Minutes**
- IV. Approval of Treasurer's Report**
- V. Approval of Bills Presented**
- VI. Airport Manager's Report**
- VII. Old Business**
  - 1 Discuss Purchase of Interior Skins for New Hangar Doors**
  - 2**
  - 3**
- VIII. New Business**
  - 1 Discuss and Decide on Funding Rehabilitate Main Hangar Additive Alternates**
  - 2 Discuss Installing or Selling New Fence**
  - 3**
- IX. Adjournment**

## NOTICE OF FINANCE COMMITTEE MEETING

The Finance Committee will meet at 4:30 PM on Tuesday, May 6, 2025 in Jury Room for Courtroom B of the Shelby County Courthouse

### AGENDA

1. Call to Order
2. Roll taken
3. Approval of Minutes for the April meeting
4. Public Body Comment
5. Discussion of committee, review of policies
6. Review claims (invoices) submitted for payment by County Departments from General Funds, Special Funds, accounts not reviewed by the Road and Bridge, Animal Control Fund and Public Safety not reviewed by their respective committees.
7. Public Body Comment
8. Discussion and vote to make recommendation to the County Board for approval to pay claims reviewed by the Finance Committee
9. Adjournment

Teresa Boehm

Finance Committee Chair

**FILED**  
MAY 01 2025  
*Jessie Cox*  
SHELBY COUNTY CLERK



Road and Bridge Committee  
Meeting Minutes

FILED  
MAY 06 2025

*Jamie Fox*  
SHELBY COUNTY CLERK

Date and Time of meeting: Monday, April 7th, 2025, 4:29 pm

Location of Meeting: Shelby County Highway Department  
1590 State Highway 16  
Shelbyville, Illinois 62565

Roll Call: Teresa Boehm, Chad Yantis, Larry Syfert, Tim Morse, Brent Wallace (All in attendance)

Also present Wendy Gregory, Michael Tappendorf, Tim Baumgarten and Alex Rose

Public Body Comment – Alex Rose spoke regarding the \$1.00/hour ARPA money for nonunion employees. Has reached out to the States Attorney 3 times and hasn't gotten an answer. Teresa Boehm responded that no one in this Committee had control over the ARPA money and wasn't sure if there was any ARPA money left.

Approval of Minutes from previous meeting – March 10th, 2025 Motion made by Tim Morse, Seconded by Teresa Boehm, Unanimously passes

Maintenance Department Update – A typed list of work completed by the maintenance department was supplied by Tim Baumgarten. Brent Wallace thanked the maintenance department for the good work they did with the ROW clearing down by Herrick. Chad Yantis also said CH 3 had no water over it this past week even though we had lots of rain. He was happy with that. Wallace asked if we are still having problems with stolen signs. Baumgarten said we put a camera up but they haven't been back to steal that sign.

Engineers report – A typed Engineer's report was supplied by Michael Tappendorf. Teresa Boehm discussed the USDA grant and is reaching out to them to see what more they need from the County regarding our 2022 audits so we can apply. Boehm also asked about the Findlay Road between bridge and Findlay getting done this year. Tappendorf said there is a letting April 25. Brent Wallace asked about the \$400,000 +/- future bill coming for work performed in 2022. Tappendorf said work was done before he got here, and the Federal/State is always behind on its billing, but was told the bill would be coming. But we have the money to pay for this. He just wanted the Committee to be aware. Tim Morse asked if there was a ceiling on the equipment grant that we hope to apply for. Tappendorf said up to \$30,000 matching if he recalls correctly.

Resolutions/Petitions for County Board Approval

1. Discussion and Approval of Resolution and to enter in to a Joint Agreement for use of local funds for the reconstruction of County Highway 3 East of Findlay. Estimated total cost to be \$2,550,000 of which \$160,000 may be used from local funds from the Matching Account (aka FASM) account. Motion made by Chad Yantis, Seconded by Larry Syfert, Unanimously passes
2. Discussion and Approval to award Section 19-17120-00-BR, reconstruction of county bridge 087-3120 to C Hill Civil Contractors in the amount of \$424,993.50 100% of construction cost to be paid by the Township Bridge Account. Motion made by Brent Wallace, Seconded by Chad Yantis, Unanimously passes, Unanimously passes
3. Discussion and Approval of Supplemental Engineering Agreement for Structure 087-3038 over Drake Creek Branch in Ash Grove/Big Spring Townships on TR 253A for the amount of \$12,100.
  - a. Supplemental due to shutdown of engineer leaving years ago and to cover costs of Construction layout and surveying services. Motion made by Chad Yantis, Seconded by Brent Wallace, Unanimously passes

Other Discussion For Road/Bridge Committee

4. Permitting
  - a. Policy on permitting landowner/contractor to perform ditching improvements on County Highways – continued.

- i. Approved List of Contractors?
  - b. Policy on the permitting of oversize/overweight loads. Multiple discussion held with other county engineers. Attachment sent with correspondence to R/B committee.
    - ii. Fees?
  - c. Oxcart Permitting System. Free to use and will track for us.
- Tappendorf is bringing the permitting policies decided on as a discussion and approval item next month.
- 5. Online Posting for information on Policies for snow removal, ditching, ROW Permits. As well as posting for information on future upcoming projects.
  - a. Add/Remove Information? Post at all?
- Tappendorf is bringing this item as a discussion and approval item next month.
- 6. Future Bill of \$400,000 +/- coming. This is unanticipated as construction was performed in 2022. Money to come from County Bridge and Matching Account.
- 7. Grants
  - a. USDA has an equipment grant. I have been told we cannot apply due to Audit.
  - b. No other Grants available other than EDP/CDBG. HSIP and TARP Opening soon. Possible Denial due to Audit.

Approval of CPCA – Motion made by Brent Wallace, Seconded by Chad Yantis, Unanimously passes


Approval of Claims- Motion made by Brent Wallace, Seconded by Tim Morse, Unanimously passes

Public Body Comment - None

Adjournment: Next Scheduled Meeting will be May 5th, 2025 @ 4:30 pm @ Highway Department Motion made by Brent Wallace, Seconded by Chad Yantis, Unanimously passes

I hereby approve these meeting minutes and authorize them to be duly recorded.


## Road & Bridge Committee

  
Teresa Boehm (Committee Chairwoman)

5-5-25  
Date

  
Tim Morse

5/5/25  
Date

  
Larry Syfert

\_\_\_\_\_  
Date

  
Brent Wallace

5/5/25  
Date

  
Chad Yantis

5-5-25  
Date

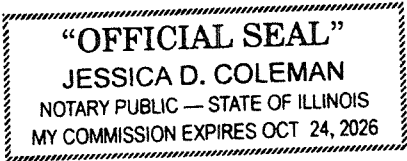
PETITION TO THE CHAIR AND COUNTY BOARD  
OF  
SHELBY COUNTY, ILLINOIS

The undersigned herewith petitions the Honorable Chair and the Honorable Members of the County Board of Shelby County, Illinois for appointment as a Trustee of the Findlay Fire Protection District in accordance with the provision of Section 4 of the Illinois Fire Protection District Act (70 ILCS 705/4) for a three-year term commencing the first Monday in May 2025. The undersigned certifies that he is a registered voter residing within the jurisdiction of the Findlay Fire Protection District and meets all qualifications to serve as a member of the Board of Trustees of the said Fire Protection District.

  
\_\_\_\_\_  
Rodney McClain

STATE OF ILLINOIS )  
                                  ) SS.  
COUNTY OF SHELBY )


Subscribed and sworn to before me, a Notary Public, this 15th day of April, 2025.



  
\_\_\_\_\_  
Notary Public

APPROVAL

The undersigned Chair of the County Board of Shelby County, Illinois with the advice and consent of the County Board of Shelby County, Illinois, does hereby reappoint Rodney McClain as a trustee of the Findlay Fire Protection District for a three-year term commencing the first Monday in May 2025 and until his successor has been appointed and qualifies to serve all in accordance with Section 4 of Illinois Fire Protection District Act (70 ILCS 705/4).

  
\_\_\_\_\_  
Chair  
County Board of Shelby County, Illinois  
Date: 5/8/2025

Attest:   
\_\_\_\_\_  
County Clerk



SHELBY COUNTY, ILLINOIS

BOND OF FIRE PROTECTION DISTRICT TRUSTEE

The undersigned, Rodney McClain, as principal, and Sean Creviston, as surety, and Tim Uphoff, as surety, jointly and severally, do herewith bind ourselves to the People of the State of Illinois in the penal sum of \$500.00 and the said principal will faithfully discharge his obligation and duties as a Trustee of the Findlay Fire Protection District.

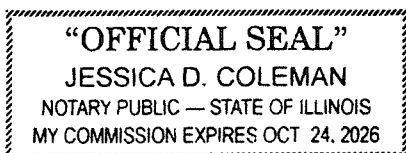
[Redacted Signature]  
Rodney McClain, Principal

[Redacted Signature]  
Sean Creviston, Surety

[Redacted Signature]  
Tim Uphoff, Surety

STATE OF ILLINOIS    )  
                                  ) SS.  
COUNTY OF SHELBY    )

On the 15th day of April, 2025, there did appear before me, a Notary Public, Rodney McClain, Sean Creviston, and Tim Uphoff, who being personally known to me, did execute the above and foregoing instrument as their free and voluntary act for the uses and purposes therein set forth.



[Redacted Signature]  
Notary Public

APPROVED: [Redacted Signature]

Chair, Shelby County Board

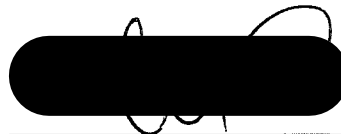
Date: 5/8/2025

RESOLUTION  
2025-29

This matter coming on to be heard upon the application of GEORGE NUXOLL to be appointed as Trustee of the Sigel Fire Protection District to fill the term expiring on the first Monday in May, 2025 and the County Board of Shelby County, Illinois, having been fully advised in the premises:

IT IS HEREBY RESOLVED:

- A. That George Nuxoll be appointed as Trustee of the Sigel Fire Protection District for a three-year term commencing on the first Monday in May 2025 and expiring the first Monday in May, 2028.
- B. That bond be set at \$2,000.00.
- C. That this appointment shall be effective on the first Monday in May 2025, or upon filing of the bond, whichever last occurs.



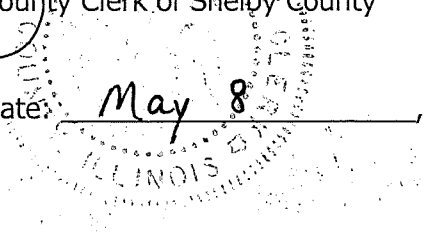
Chair, County Board of Shelby County,  
Illinois

ATTEST:



County Clerk of Shelby County

Date: May 8, 2025



To: Honorable Tad Mayhall, Chair  
Shelby County Board  
P.O. Box 230  
Shelbyville, IL 62565

PETITION FOR APPOINTMENT AS TRUSTEE OF  
SIGEL FIRE PROTECTION DISTRICT

I, GEORGE NUXOLL, being first duly sworn, do hereby make application for reappointment as Trustee of the Sigel Fire Protection District of Effingham, Cumberland, and Shelby Counties, Illinois, to fill the vacancy created by the expiration of my term on the first Monday in May, 2025, and in support of this application state as follows:

1. I am a resident and registered voter of the Sigel Fire Protection District and Shelby County, Illinois. I meet the requirements of 70 ILCS 705/4 and 70 ILCS 705/10.1 for eligibility for appointment as a trustee of said fire protection district.
2. The Sigel Fire Protection District includes parts of Effingham, Cumberland, and Shelby Counties, Illinois.
3. My appointment as Trustee will be consistent with the provisions of 70 ILCS 705/4, relating to proportionate representation among counties with respect to population.
4. My appointment as Trustee will not violate the provisions of 70 ILCS 705/4, prohibiting more than one (1) trustee from an incorporated municipality except where such municipality contains more than 50% of the population of the District.
5. If appointed, I agree to enter into a bond with such surety and in such amount as the County Board determines.

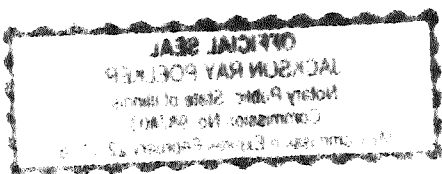
WHEREFORE, I request reappointment as Trustee of the Sigel Fire Protection District for a three-year term upon the expiration of my term on the first Monday in May, 2025.

  
George Nuxoll

Subscribed and sworn to before me this 11 day of MARCH, 2025.

  
Notary Public





STATE OF ILLINOIS  
COUNTY OF SHELBY

IN THE MATTER OF THE SIGEL  
FIRE PROTECTION DISTRICT,  
A PUBLIC FIRE  
PROTECTION DISTRICT


)  
)  
)  
)  
)  
)

BEFORE THE CHAIR MEMBERS  
OF THE COUNTY BOARD  
SHELBY COUNTY, ILLINOIS


OATH OF TRUSTEE

GEORGE NUXOLL, being first duly sworn on his oath according to law, states as follows:

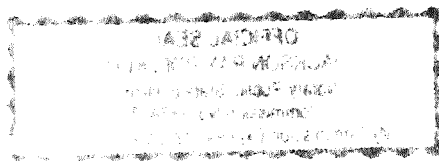
That this affiant, GEORGE NUXOLL, is a Trustee of the Sigel Fire Protection District, a public fire protection district, organized and existing under the laws of the State of Illinois, and that this affiant upon appointment by the appropriate appointing authority as set out in 70 ILCS 705/4, as a Trustee of the said District to fill a term commencing the first Monday in May 2025 and expiring on the first Monday in May 2028, will well and truly and faithfully do and perform each and all of the acts that are required of him to do and perform under the law and to the very best of his ability as Trustee of the Sigel Fire Protection District, a public fire protection district.

  
George Nuxoll, Trustee of the  
Sigel Fire Protection District  
a public fire protection district

Subscribed and sworn to before me  
This 11 day of MARCH, 2025

  
Notary Public






TRUSTEE BOND


KNOW ALL MEN BY THESE PRESENTS THAT: George Nuxoll of 203 E. County Blacktop, Sigel, Illinois, hereinafter called the PRINCIPAL, and Robert Hoene of 19734 No. US Hwy 45, Effingham, Illinois, and Robert Flach of 311 County Road 350 N, Sigel, Illinois, hereinafter called the SURETIES, are held and firmly bound unto the Sigel Fire Protection District of Effingham, Cumberland, and Shelby Counties, Illinois hereinafter called the OBLIGEE, in the principal sum of \$2,000.00 for the payment thereof to the Obligee, the Principal and Surety bind themselves, their heirs, executors, administrators and assigns, jointly and severally by these presents, the conditions hereof being that:

WHEREAS, the above named Principal has been appointed to the Office of Trustee of the Obligee for a term ending on the first Monday in May 2028;

NOW, THEREFORE, should the principal satisfactorily perform such duties as may be imposed upon him by law and shall account for all money that may come into his hands in his official capacity in said term this obligation shall be void, otherwise to remain in full force.

  
George Nuxoll  
(As Principal)

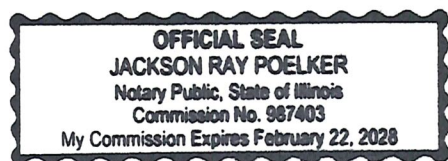
  
Robert Hoene  
(As Surety)

  
Robert Flach  
(As Surety)

STATE OF ILLINOIS            )  
  ) SS.  
COUNTY OF Effingham )

Subscribed and sworn to before me by George Nuxoll, Robert Hoene, and Robert Flach on the 11 day of MARCH, 2025.

  
Notary Public



OFFICIAL SEAL  
DIVISION OF REVENUE  
STATE OF MISSISSIPPI  
JANUARY 1900



FILED  
APR 14 2025

*Jessie Fox*  
SHELBY COUNTY CLERK

PETITION TO THE CHAIR AND COUNTY BOARD

OF

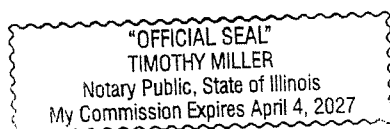
SHELBY COUNTY, ILLINOIS

The undersigned herewith petitions the Honorable Chair and the Honorable Members of the County Board of Shelby County, Illinois for appointment as a Trustee of the Cowden Fire Protection District in accordance with the provisions of Section 4 of the Illinois Fire Protection District Act (70 ILCS 705/4) for a term ending the first Monday in May 2028. The undersigned certifies that he will be replacing Kevin Cutler who has resigned as Trustee of the Cowden Fire Protection District and that he is a registered voter residing within the jurisdiction of the Cowden Fire Protection District and meets all qualifications to serve as a member of the Board of Trustees of the said Fire Protection District.

  
Brad Storm

STATE OF ILLINOIS )  
                                  ) SS.  
COUNTY OF SHELBY )


Subscribed and sworn to before me, a Notary Public, this 11<sup>th</sup> day of March, 2025.




  
Notary Public

APPROVAL

The undersigned Chair of the County Board of Shelby County, Illinois with the advice and consent of the County Board of Shelby County, Illinois, does hereby appoint Brad Storm as a trustee of the Cowden Fire Protection District for a term ending the first Monday in May 2028 and until his successor has been appointed and qualifies to serve all in accordance with Section 4 of Illinois Fire Protection District Act (70 ILCS 705/4).

  
Chair  
County Board of Shelby County, Illinois  
Date: 5/8/2025

Attest:

  
County Clerk

SHELBY COUNTY, ILLINOIS

BOND OF FIRE PROTECTION DISTRICT TRUSTEE

The undersigned, Brad Storm, as principal, and Eric Tucker, as surety, and Kory Kersey, as surety, jointly and severally, do herewith bind ourselves to the People of the State of Illinois in the penal sum of \$500.00 and the said principal will faithfully discharge his obligation and duties as a Trustee of the Cowden Fire Protection District

  
\_\_\_\_\_  
Brad Storm, Principal


  
\_\_\_\_\_  
Eric Tucker, Surety

  
\_\_\_\_\_  
Kory Kersey, Surety

STATE OF ILLINOIS   )  
                                  ) SS.  
COUNTY OF SHELBY   )

On the 25 day of March, 2025, there did appear before me, a Notary Public, Brad Storm, Eric Tucker, and Kory Kersey, who being personally known to me, did execute the above and foregoing instrument as their free and voluntary act for the uses and purposes therein set forth.

  
\_\_\_\_\_  
Notary Public

APPROVED:   
\_\_\_\_\_  
Chair, Shelby County Board

Date: 5/8/2025



## MINUTES OF 3/11/25

Called to order by Chair Teresa Boehm at 4:30

Those attending:

Julie Edwards

Clay Hardy

Tricia Miller

Jeff Gregg

Sonny Ross (4:33)

Absent member Christine Matlock

FILED  
APR 23 2025  
*Jessie Cox*  
SHELBY COUNTY CLERK

Approval of minutes for February 11, 2025 meeting

Motioned by Tricia Miller 2<sup>nd</sup> by Clay Hardy. All approved

Public Body Comments: Julie Edwards voiced a concerns about the Sheriff's bill having no review or oversight.

Review of claims: Prior to review of the claims there was a discussion of all the Utility bills being paid prior to the finance meeting. It was decided by the Finance members that the Utility bills will be paid and not held for approval. Those bills will be reviewed at the Finance meetings. This was approved by all those members in attendance.

Old Business NONE

Public Body Comments: Clay Hardy made a comment and gave a powerpoint presentation

Motion to submit claims to the board with the approval of the Finance Committee.  
Motioned by Sonny and 2<sup>nd</sup> by Tricia. All in Favor

Motion to adjourn by Sonny 2<sup>nd</sup> by Tricia. All in Favor

*all*  
*all*  
*all*  
*all*  
*all*  
*all*

COUNTY CLERK RECORDER REPORT  
FOR PERIOD OF  
APRIL 2025

COUNTY FUNDS

RECORDING FUNDS ON HAND balance from last month	\$35,664.32
RECORDING	\$23,736.00
IL REAL ESTATE TRANSFER TAX	\$16,319.50
COUNTY REAL ESTATE TRANSFER TAX	\$8,159.75
VITAL CERTIFIED COPIES	\$2,630.00
XEROX COPIES	\$420.00
MARRIAGE LICENSE	\$910.00
DOMESTIC VIOLENCE FUND 13 April marriage licenses @ \$5.00 EA	\$65.00
TAX REDEMPTION	\$2,900.00
MISCELLANEOUS	\$0.00
CHARGE/LAREDO PAYMENTS	\$3,488.75
Repayment of returned check	\$77.00
TOTAL RECIEPTS	\$58,706.00

RECEIPTS PLUS BEGINNING BALANCE	\$94,370.32
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TRANSFERRED TO General, Recording and GIS Funds	\$23,956.82
RHSP TO STATE	\$3,924.00
IL TRANSFER TAX PAYMENT for previous month	\$7,408.00
IDPH Feb. DEATH CERTS 19 @ \$4 EA March ck not cleared	\$76.00
DOMESTIC VIOLENCE FUND 3 March MARR. LIC. @ \$5 EA	\$15.00
TOTAL PAYMENTS	\$35,379.82

ENDING BALANCE for Funds on Hand April 30, 2025	\$58,990.50
TOTAL	\$94,370.32

FUNDS ON HAND

BANK CHECKING ACCT April 30, 2025	\$55,834.50
CASH ON HAND April 30, 2025	\$3,156.00
TOTAL ending balance	\$58,990.50

I, JESSICA FOX, COUNTY CLERK & RECORDER, DO HEREBY CERTIFY THAT THIS IS A TRUE REPORT OF THE MONIES RECEIVED AND TRANSACTIONS OF THE OFFICE OF SHELBY COUNTY CLERK & RECORDER FOR THE PERIOD OF APRIL 2025.

DATED: May 8, 2025

  
COUNTY CLERK & RECORDER  
JESSICA FOX

GIS

306	doc @	\$1.00	\$306.00 Recording Fund ck #3709
306	doc @	\$17.00	\$5,202.00 GIS Fund ck #3710

EARNINGS

306	doc @	\$18.00	\$5,508.00 Recording Fund ck #3711
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FEES

BALANCE OF FEES	\$18,479.25 General Fund ck #3712
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IL TRANSFER TAX	\$16,319.50 ACH pmt 5/6/2025 \$16,697.00 due to eRecordings
CO TRANSFER TAX	\$8,159.75 General Fund ck #3713

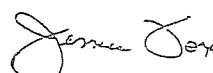
264	doc @	\$18.00	\$4,752.00 RHSP ACH pmt 5/6/2025
264	doc @	\$0.50	\$132.00 General Fund ck #3714
264	doc @	\$0.50	\$132.00 County Clerk

TOTAL	\$58,990.50
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APRIL DEATH CERTS 27 @ \$4 = \$108.00

Prepared by Angie Bricker Date 5-8-2025

FILED  
MAY 12 2025

  
SHELBY COUNTY CLERK