

December 4, 2012

**SHELBY COUNTY BOARD MEETING AGENDA**  
**December 12, 2012 – 9:00 A. M. in Courtroom B**

1. Call to Order - Pledge of Allegiance
2. Roll Call
3. Approval of Minutes
4. Chairman Cannon – Resignation and Declaration of Vacancy Dorothy Camic, Shelby County Board of Review District #1
5. Chairman Cannon – Presentation of Contracts for Shelby County Geographic Information System Website Development, Web Hosting and Photogrammetric Services
6. County Clerk Kathy Lantz – Request for Approval of the Calendars of the Regularly Scheduled Board Meetings, Committee Meetings and County Holidays for 2013
7. County Highway Engineer Alan Spesard – Highway Engineer’s Report: Petition from Cold Spring Highway Commissioner to Repair Bridge; Agreement to Transfer Jurisdiction of Cold Spring Township Road and Bridge to Shelby County; Resolution Adding Highway and Bridge to County Highway System; Resolution Requesting Approval from IDOT to use Motor Fuel Tax for Maintaining County Highways in 2013; Resolution Requesting 50% Reimbursement of County Engineer Salary and Expenses from Federal Funds
8. EMA/Zoning Administrator Jared Rowcliffe – EMA/Zoning Reports
9. Committee Reports
10. Chairman Updates
11. Chairman Appointments
12. Correspondence
13. Public Body Comment
14. Adjournment

Please silence cell phones during the Board meeting.

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**SHELBY COUNTY BOARD MEETING**

**December 12, 2012 – 9:00 A.M.**

The Shelby County Board met on Wednesday, December 12, 2012, at 9:00 A.M. at the Courthouse in Shelbyville, Illinois.

Chairman Cannon called the meeting to order. All present recited the Pledge of Allegiance.

County Clerk Kathy Lantz called the roll. Fisher was absent

Minutes for the November 14, 2012 and the December 4, 2012 Organizational board meetings were presented for approval. Warren made motion to approve the minutes as presented. Wetherell seconded said motion, which passed by voice vote (20 yes, 0 no).

Chairman Cannon announced the resignation of Dorothy Camic from Board of Review District #1 effective January 1, 2013. Chairman Cannon declared the vacancy of position, and has notified the Central Committee Chairs.

Chairman Cannon presented the Bruce Harris & Associates (BHA) Shelby County Geographic Information System (GIS) website development and web hosting services and photogrammetric services contracts for approval. Discussion followed. (Contracts attached to these minutes).

Strohl made motion to approve the BHA Shelby County GIS website development and web hosting services and photogrammetric services contracts. Bennett seconded said motion which passed by roll call vote (18 yes, 2 voting no – Barr, Jordan).

Chairman Cannon presented the County Clerk's request for approval of the calendars of regularly scheduled board meetings, committee meetings and County holidays for 2013. (Calendars attached to these minutes).

Clark made motion to approve the calendars of regularly scheduled board meetings, committee meetings and County holidays for 2013. Cruitt seconded said motion, which passed by voice vote (20 yes, 0 no).

Alan Spesard, County Highway Engineer presented one petition; one agreement; three resolutions as follows: Petition from Cold Spring Highway Commissioner to Repair Bridge; Agreement to Transfer Jurisdiction of Cold Spring Township Road and Bridge to Shelby County; Resolution Adding Highway and Bridge to County Highway System; Resolution Requesting Approval from IDOT to use Motor Fuel Tax for Maintaining County Highways in 2013; Resolution Requesting 50% Reimbursement of County Engineer Salary and Expenses from Federal Funds. Providing a brief update at the end of his report, Spesard stated that the Highway Commissioner's Educational Conference was well attended on December 7<sup>th</sup>. Spesard announced that on January 4, 2013 there will be a rock and culvert letting. (All documents presented are attached to these minutes).

Amling made motion to approve the petition to replace a bridge (087-3322) in Cold Spring Township. Robertson seconded said motion which passed by voice vote (20 yes, 0 no).

Lenz made motion to approve the agreement to transfer jurisdiction of Cold Spring Township road and bridge to Shelby County. Robertson seconded said motion, which passed by voice vote (20 yes, 0 no).

Bennett made motion to approve the resolution adding highway and bridge to the county highway system.. Clark seconded said motion, which passed by voice vote (20 yes, 0 no).

Simpson made motion to approve the resolution requesting approval from IDOT to use Motor Fuel Tax for maintaining county highways in 2013. Kearney seconded said motion, which passed by voice vote (20 yes, 0 no).

Strohl made motion to approve the resolution requesting 50% reimbursement of county engineer salary and expenses from federal funds. Warren seconded said motion, which passed by voice vote (20 yes, 0 no).

EMA/Zoning Administrator Jared Rowcliffe highlighted the EMA/Zoning report previously mailed to the board for their review. (EMA/Zoning report attached to these minutes).

Chairman Cannon called for committee reports. (Committee reports are attached to the minutes). Reports were given and items presented for follow-up or for public awareness are as follows:

Insurance Committee Chair Bennett stated that the liability insurance renewal increased approximately \$4300.00.

Chairman Cannon announced the appointments to the county board committees for the new term 2012 – 2014. (Committee list attached to these minutes).

Chairman Cannon requested the following appointments:

Kenneth Barr member Shelby County Housing Authority  
Scott Lantz, Don Hennings, Fred Naber members Shelby County Planning Commission  
Ed Anderson Commissioner Drainage District #1 Big Spring and Prairie

Hayden made motion to approve the Chairman's appointments. Jordan seconded said motion, which passed by voice vote (20 yes, 0 no).

Shelby County Board Meeting  
December 12, 2012

Chairman Cannon provided correspondence to the board, by noting that Steve Melega had prepared the Shelby County board public comment regarding IL G62 permits to the USEPA. (Letter attached to these minutes).

At this time, board member Bennett stated that the United Counties Council of Illinois conducts educational seminars for county board members that she and Kearney have attended in the past. Bennett strongly recommended board members attend some of these seminars.

Bennett, also, announced that a reception in honor of County Clerk Kathy Lantz's retirement would be held immediately following the board meeting.

During public body comment SCCS retiring Director Richard Gloede introduced Tom Colclasure who is taking over his position. Chairman Cannon welcomed Mr. Colclasure.

There was no further business to come before the Shelby County board.

Clark made motion to assess mileage and per diem for the December meetings, to pay the bills/payroll as approved by the committees and adjourn until meeting to be held on January 9, 2013. Lenz seconded said motion, which passed by voice vote (20 yes, 0 no) and the meeting was adjourned at 9:45 A.M.



Kathy A. Lantz  
Shelby County Clerk and Recorder

December 12, 2012 REGULAR SESSION

		ROLL CALL			QUESTIONS									
		MILEAGE	12/12/2012 A.M.	/ /2012 P.M.	ON MOTIONS TO Approve Bruce Harris Physicals	ON MOTIONS TO Approve GIS Website Redesign Photocopying Services	ON MOTIONS TO		ON MOTIONS TO		ON MOTIONS TO		ON MOTIONS TO	
COUNTY BOARD MEMBERS					AYE	NAY	AYE	NAY	AYE	NAY	AYE	NAY	AYE	NAY
217	AMLING, ROBERT	35	✓		✓									
110	BARR, KENNETH	50	✓			✓								
116	BEHL, ROBERT H.	42	✓		✓									
117	BENNETT, BARBARA	40	✓		✓									
45	CANNON, BRUCE	26	✓		X									
133	CLARK, GLENN "DICK"	12	✓		✓									
99	CRUITT, DAVID		✓		✓									
214	DURBIN, JESSE	12	✓		✓									
	FISHER, DENNIS		A		A									
105	GERGENI, GARY	26	✓		✓									
177	HAYDEN, RICHARD	44	✓		✓									
144	HUNTER, ROBERT JR.	49	✓		✓									
193	JORDAN, ROBERT N.	31	✓		.	✓								
64	KEARNEY, KAY		✓		✓									
206	LENZ, LARRY	26	✓		✓									
181	ROBERTSON, ROBIN		✓		✓									
221	SIMS, TERRY JOE	24	✓		✓									
274	SIMPSON, ROBERT	32	✓		✓									
46	STROHL, DON	45	✓		✓									
4	WARNER, JOHN		✓		✓									
329	WARREN, JAMES	28	✓		✓									
44	WETHERELL, DALE	46	✓		✓									

15 aye  
2 nay  
X not voting.  
motion carried

Bruce called roll  
not clerk

**DOROTHY CAMIC**  
115 North Walnut  
Windsor IL 61957  
217-459-2021

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November 30, 2012

**FILED**  
DEC 04 2012  
*Kathy A. Lutz*  
SHELBY COUNTY CLERK

Shelby County Board  
Shelbyville, IL 62565

Please accept this as my letter of resignation from the Shelby County Board of Review, District 1 to be effective as of January 1, 2013. I have enjoyed my time in this position.

I want to suggest the name of Brenda Baugher to finish my term. She and her husband, Dan, live in Windsor, IL. She is a registered Democrat and feels she could fill the District 1 position. She would also bring computer experience to the office.

She understands that she will have to run for the District 1 position in 2014.

Her personal information is as follows:

Mrs. Brenda Baugher  
912 Maine St  
Windsor IL 61957  
217-459-2664  
[danandbrendabaugher@mchsi.com](mailto:danandbrendabaugher@mchsi.com)

Thank you for considering my suggested replacement.

Sincerely,



Dorothy Camic

# Shelby County Board

P.O. Box 230  
Shelbyville, Illinois 62565

Phone:  
217/774-4421

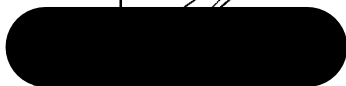
December 4, 2012

John Shambo, Chairman  
Republican Central Committee  
304 N. Broadway  
Shelbyville, IL 62565

Dear John:

This is to inform you that Dorothy Camic, Board of Review District #1, has submitted a letter of resignation effective January 1, 2013.

Sincerely,

A black oval redaction box covers the signature of Bruce Cannon.

Bruce Cannon, Chairman  
Shelby County Board

471A

# Shelby County Board

P.O. Box 230  
Shelbyville, Illinois 62565

Phone:  
217/774-4421

December 4, 2012

Dennis Fisher, Chairman  
Democratic Central Committee  
609 W. N. Second Street  
Shelbyville, IL 62565

Dear Dennis:

This is to inform you that Dorothy Camic, Board of Review District #1, has submitted a letter of resignation effective January 1, 2013.

Sincerely,



Bruce Cannon, Chairman  
Shelby County Board

471 B

**CONTRACT FOR**

**GIS WEBSITE DEVELOPMENT  
AND  
WEB HOSTING SERVICES**

*BETWEEN*

**SHELBY COUNTY, ILLINOIS**

*AND*

**BRUCE HARRIS & ASSOCIATES, INC.**

21 N. River Street  
Batavia, IL 60510

**Bruce Harris**



*& Associates, Inc.*

**FILED**  
DEC 19 2012

*Kathy A. Lantz*  
SHELBY COUNTY CLERK

**CONFIDENTIAL BUSINESS INFORMATION**

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## CONTRACT

THIS AGREEMENT entered into this 12<sup>th</sup> day of December 2012, between Bruce Harris & Associates, Inc., hereinafter called "Contractor", party of the first part, and Shelby County, Illinois, hereinafter called "Shelby County", party of the second part, WITNESSETH:

THAT WHEREAS, the Contractor is in the business of providing Geographic Information Systems and related services for various governmental agencies in the United States, and

WHEREAS, Shelby County is desirous of having the Contractor provide GIS website development and web hosting services to Shelby County.

NOW, THEREFORE, in consideration of the covenants and conditions of this Contract, IT IS AGREED between the parties as follows:

## **SCOPE OF SERVICES**

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The Contractor shall provide the following GIS website functionality and services for Shelby County.

### **GIS WEBSITE DEVELOPMENT**

The Shelby County GIS website will utilize GIS and website products to integrate the County's GIS with existing Fike & Fike assessment and CAMA data. The following functionality will be included:

- i. Search by Parcel Number, Owner Name, Address and Subdivision
- ii. Shelby County cadastral map to include a minimum of the following layers:
  1. Aerial photography
  2. Parcel Polygons
  3. Cadastral Annotation and Symbols including parcel numbers and dimensions
  4. PLSS layers
  5. Additional layers as developed by Shelby County GIS
- iii. Provide Parcel Results to include:
  1. Owner Information
  2. Current Values
  3. Land Information
  4. Sales Information (most recent)
- iv. Interactive ArcGIS Server Map with the following Functionality
  1. Display
  2. Pan and Zoom
  3. Layer Controls
  4. Selections
  5. Measure
  6. Identify
- v. Property Photography (if available digitally and in a usable format)
- vi. Building Sketches (if available digitally and in a usable format)
- vii. Print to PDF
- viii. Custom Property Record Card Printing (if desired)

### **WEB HOSTING**

Web hosting from Bruce Harris & Associates' secure data server facility, and maintenance of the web site will begin the month following completion and approval of the site. Bruce Harris & Associates' web data server facility includes a redundant/fail over power system, including multiple power sources and long term generator power, and multiple entry points for Internet bandwidth from different providers for increased reliability. Services include daily automated transfer of data updates, mutually agreed upon website improvements and modifications, and regular functionality enhancements through the web hosting period. The update feature requires the County to maintain a dedicated Internet access with a minimum speed of 256K.

Services also include monitoring of Bruce Harris & Associates' web servers on a 24/7 basis; however, because of infrastructure issues beyond the control of Bruce Harris & Associates' staff, web services are not guaranteed to be available 24 hours per day, 7 days per week. Should any outages occur, other than those caused by natural disaster and situations beyond the control of Bruce Harris & Associates, Shelby County will receive a credit against the monthly hosting fee on a per diem basis. This does not apply to minor outages necessitated by periodic security updates to the hosting infrastructure.

### **PROGRESS REPORTING**

The Contractor will provide both on-site and WebEx or other remote support to present the website progress to Shelby County and to discuss customizations.

## **ADDITIONAL PROVISIONS**


1. It is agreed between Bruce Harris & Associates, hereinafter called "Contractor", and Shelby County, hereinafter called "Shelby County", that the Contractor will begin work immediately upon execution of this contract by Shelby County and that all work and services as described in this contract will be completed within 3 months from the date of execution of this contract.
2. It is agreed that the Contractor will be compensated by Shelby County as follows:
  - a. Initial \$7,000 start-up fee
  - b. \$450 monthly hosting fee beginning the month following completion and approval of the web site.
3. It is further agreed that any additional programming or modifications requested by Shelby County will be furnished at a rate of \$150 per hour. The Contractor shall submit an estimate of hours to County for authorization prior to proceeding with any additional work.
4. This agreement may be terminated by Shelby County by giving written notice to the Contractor at least thirty days prior to cancellation. In the event the County terminates this agreement, the Contractor shall be paid the fair value for the services rendered prior to notice of cancellation from the County. Fair value will be based on the hours documented on employee time sheets. The hourly rate will be calculated at the rate of \$150 (One Hundred Fifty Dollars) per hour.
5. This agreement may be terminated by Bruce Harris & Associates by giving written notice to Shelby County at least thirty days prior to cancellation, but may not be cancelled prior to deployment of the Shelby County GIS website unless instructed to do so by Shelby County.

## **TERMS OF CONTRACT**


This contract shall be in force from the date of execution of this contract and may be revised periodically subject to renegotiation concerning the services provided and the amount of the services, should the services differ from those outlined in the contract.

This Contract, as heretofore described, made and entered on this 12<sup>th</sup> day of December, 2012.

BRUCE HARRIS & ASSOCIATES, INC.  
Contractor

By:   
Bruce C. Harris, President

COUNTY OF SHELBY  
Shelbyville, Illinois

By:   
Chairman *Bruce Cannon*  
Shelby County Board

Attested:

By:   
County Clerk

Bruce Harris personally appeared before me as an officer and agent of said corporation this 14<sup>th</sup> day of DECEMBER, 2012.

  
Notary Public



**CONTRACT FOR  
PHOTOGRAMMETRIC SERVICES**

**BETWEEN**

**SHELBY COUNTY, ILLINOIS**

**AND**

**Bruce Harris**



**FILED**  
DEC 19 2012

*Kathy A. Lantz*  
SHELBY COUNTY CLERK

**BRUCE HARRIS & ASSOCIATES, INC.**  
21 N. River Street  
Batavia, IL 60510

**CONTRACT**

THIS AGREEMENT entered into this 12<sup>th</sup> day of December 2012, between Bruce Harris & Associates, Inc., hereinafter called "Contractor", party of the first part, and Shelby County, Illinois, a municipal corporation, hereinafter called "Shelby County", party of the second part, WITNESSETH:

THAT WHEREAS, the Contractor is in the business of preparing and providing photogrammetric services, computerized property mapping and parcel numbering programs for various governmental agencies in the United States, and

WHEREAS, Shelby County is desirous of having the Contractor prepare and provide aerial photographic services covering Shelby County.

NOW, THEREFORE, in consideration of the covenants and conditions of the Contract, IT IS AGREED between the parties as follows:

## **Project Overview**

The Contractor, through its aerial photography subcontractor Ayres Associates Inc., shall acquire spring 2013 color aerial imagery of Shelby County, Illinois, prepare an analytical aerotriangulation solution for the block of aerial imagery, and prepare digital orthoimagery. The Contractor will provide 6-inch color orthoimagery for the County, including a quarter-mile buffer around the periphery of the County. Deliverables will meet National Map Accuracy Standard specifications for 1" = 100' mapping scale.

## **Project Extent**

The aerial photography will cover all of Shelby County, including a quarter-mile buffer around the periphery of the County. This photography will provide a seamless, intensity-balanced photo image, that will be utilized for creating digital orthophoto image mapping at 6-inch pixel resolution.

## **Photogrammetric Services**

### **Image Acquisition**

The digital aerial imagery will be captured for Shelby County and a quarter-mile buffer around the periphery of the County in the spring of 2013 using Intergraph's DMC II digital camera. The entire area of the project shall be stereoscopically covered by successive and adjacent overlaps of photographs within the usable portion of the field of the lens. Rejected imagery shall be corrected with re-flights at no additional cost to the County. All re-flights will be centered on the plotted flight lines and will be taken with the same camera system.

### **Environmental Conditions**

Digital image acquisition shall not be attempted when the ground is obscured by haze, smoke, dust, or snow, or when the clouds or cloud shadows will appear on more than 5% of the area of any one photograph.

*Vegetation:* Digital image acquisition shall be undertaken when vegetation is in a leaf-off state.

*Sun angle:* Digital image acquisition shall be undertaken when the sun angle is 30 degrees or greater, there is no atmospheric haze, and the lighting and weather conditions are suitable for obtaining acceptable imagery.

*Crab/tilt:* Any series of two or more consecutive photographs crabbed in excess of 5 degrees as measured from the mean flight path of the airplane (indicated by the principle points of the consecutive photographs) will be cause for rejection of the photographs. Average crab for any flight line shall not exceed 3 degrees. Images exposed with the optical axis of the aerial camera in a vertical position are desired.



**Orthoimagery**

Bruce Harris & Associates will create 100-ft map scale color digital orthoimagery at 6-inch pixel resolution for the County and quarter-mile buffer. Orthos will be tiled by PLSS section (or other tile format agreed upon) as well as mosaicked via MrSID compression software. Due to the size of the County, it may not be feasible to create a single county-wide mosaic. We will work with Shelby County to determine the most effective mosaic blocks. Black and white orthoimagery tiles (post-processed from the original color ortho tiles) will also be prepared in MrSID format and delivered at no additional cost.

**Orthoimagery DEM**

Bruce Harris & Associates will create a digital elevation model (DEM) to support the orthoimagery to 1" = 100' scale standards. Alternatively, if an existing DEM is available for the project area, we may update the surface as needed to support the ortho-rectification process.

**Control**

Bruce Harris & Associates will work with Shelby County to establish a surveyor of choice and make all necessary arrangements for establishing ground control for the project and performing the GPS survey. We estimate that 13 control points will be established to support the project using photo-identifiable features (see attached map for approximate locations).

**Project Deliverables**

Deliverable products included in the contract are as follows:

- Digital ortho tiles in TIF format by PLSS section for 6-inch pixel resolution orthoimagery
- Mosaics: County-wide (or large block) and township in MrSID format
- Ground control coordinates and field notes
- DEM suitable for ortho-rectification in ArcGRID format
- Coordinate System: Illinois State Plane (unless otherwise specified)

**Project Timeframe**

Bruce Harris & Associates will collect the aerial imagery in the spring of 2013. Appropriate sun angles for acquisition exist in early March, but specific acquisition dates will be weather dependent. Orthoimagery will be delivered to Shelby County by October 31, 2013.

**ADDITIONAL PROVISIONS**

1. It is agreed between Bruce Harris & Associates, hereinafter called "Contractor" and Shelby County, hereinafter called "Shelby County" that the Contractor will begin work immediately upon execution of this Contract by Shelby County and will continue diligently thereafter until all the work, services and materials as covered under this Contract are completed. The overall completion date for this project is September, 2013. The photography is scheduled for the spring 2013 flying season, weather permitting. In the event the weather conditions do not permit spring 2013 photography, this Contract will be amended to reflect a revised completion date.
2. Shelby County shall pay the Contractor the sum of One Hundred Three Thousand Eight Hundred Dollars (\$103,800.00) as compensation for the work, services, and materials as provided under this Contract.
3. It is agreed the Contractor will submit monthly invoices detailing the work that has been completed and delivered to Shelby County. Shelby County agrees to pay all reasonable invoices within 30 days of receipt and acceptance.

**TERM OF CONTRACT**

This Contract shall be in force from the date of execution of this Contract and may be revised periodically subject to renegotiation concerning the services provided and the amount of the services, should the services differ from those outlined in the Contract.

This Contract, as heretofore described, made and entered on this 12<sup>th</sup> day of December, 2012.

BRUCE HARRIS & ASSOCIATES, INC.

Contractor

By: \_\_\_\_\_

Bruce C. Harris  
President

COUNTY OF SHELBY

Shelbyville, Illinois

By: \_\_\_\_\_

Chairman *Bruce Cannon*  
Shelby County Board

Bruce Harris personally appeared before me as an officer and agent of said corporation this 14<sup>th</sup> day of DECEMBER, 2012.

Notary Public



Attest:

By: \_\_\_\_\_

County Clerk

COUNTY SEAL



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**SHELBY COUNTY REGULARLY SCHEDULED**

**BOARD MEETINGS FOR 2013**

January 9

February 13

March 13

April 10

May 8

June 12

July 10

August 14

September 11

October 9

November 13

December 11

Meetings are scheduled to commence at 9:00 A. M. in Courtroom B on the main floor of the Courthouse in Shelbyville, Illinois. Exceptions to the scheduled meeting place will be noted on the Board Agenda for that month and posted on the bulletin board in the hallway just outside the Office of the County Clerk.

Posted at the office of the Shelby County Clerk on December 12, 2012.

  
Kathy A. Lantz  
Shelby County Clerk

**SHELBY COUNTY**  
**NOTICE OF 2013 MEETING DATES**  
**COUNTY BOARD COMMITTEES**

COUNTY BOARD – Stated meetings of the County Board of Shelby County will be held in Courtroom B, Shelby County Courthouse in Shelbyville, Illinois commencing at 9:00 A.M. on the following dates:

January 9	February 13	March 13	April 10
May 8	June 12	July 10	August 14
September 11	October 9	November 13	December 11

PURCHASING COMMITTEE - Regularly scheduled committee meetings will be held in Jury Room B, Shelby County Courthouse in Shelbyville, Illinois commencing at 9:00 A.M. on the following dates:

January 8	February 11	March 12	April 9
May 7	June 11	July 9	August 13
September 10	October 8	November 12	December 10

FEES AND SALARIES - Regularly scheduled committee meetings will be held in Courtroom B, Shelby County Courthouse in Shelbyville, Illinois commencing at 9:00 A. M. on the following dates:

January 8	February 11	March 12	April 9
May 7	June 11	July 9	August 13
September 10	October 8	November 12	December 10

HEALTH – Regularly scheduled committee meetings will be held in Jury Room B, Shelby County Courthouse in Shelbyville, Illinois commencing at 10:00 A. M. on the following dates:

January 7	February 11	March 11	April 8
May 6	June 10	July 8	August 12
September 9	October 7	November 12	December 9

AIRPORT – Regularly scheduled meetings will be held at the Airport commencing at 7:00 P. M. on the following dates:

January <u>no meeting</u>	February 4	March 4	April 1
May 6	June 3	July 1	August 5
September 9	October 7	November 4	December 2

LAW ENFORCEMENT – Regularly scheduled meetings will be held at the Detention Center, 151 North Morgan Street, Shelbyville, Illinois commencing at 9:00 A. M. on the following dates:

January 3	February 7	March 7	April 4
May 2	June 6	July 8	August 1
September 5	October 3	November 7	December 5

ROAD AND BRIDGE – Regularly scheduled meetings will be held at the County Highway Office Building, R. # 3, Shelbyville, Illinois commencing at 9:00 A. M. on the following dates:

January 4, 7	February 8, 11	March 8, 11	April 5, 8
May 3, 6	June 7, 10	July 5, 8	August 9, 12
September 6, 9	October 4, 7	November 7, 8	December 6, 9

ANIMAL CONTROL – Regularly scheduled meetings will be held in the Animal Control Office, at the Courthouse, Shelbyville, Illinois commencing at 9:00 A.M. on the following dates:

January 30	February 27	March 27	April 24
May 29	June 26	July 31	August 28
September 25	October 30	November 27	December 18

**Kathy A. Lantz**  
**County Clerk and Recorder**

**\* \* \* 2013 HOLIDAY CALENDAR \* \* \***

**SHELBY COUNTY OFFICES**

		<u>Observed</u>
January 1	New Years Day	Tuesday, January 1
January 21	Martin Luther King, Jr. Day	Monday, January 21
February 12	Lincoln's Birthday	Tuesday, February 12
February 18	President's Day	Monday, February 18
March 29	Good Friday	Friday, March 29
May 27	Memorial Day	Monday, May 27
July 4	Independence Day	Thursday, July 4
September 2	Labor Day	Monday, September 2
October 14	Columbus Day	Monday, October 14
November 11	Veteran's Day	Monday, November 11
November 28	Thanksgiving Day	Thursday, November 28
November 29	Day following Thanksgiving	Friday, November 29
December 24	Christmas Eve	Tuesday, December 24
December 25	Christmas Day Observed	Wednesday, December 25

Approved by the Shelby County Board at their regular meeting, December 12, 2012.

  
Kathy A. Lantz, Shelby County Clerk

Cold Spring

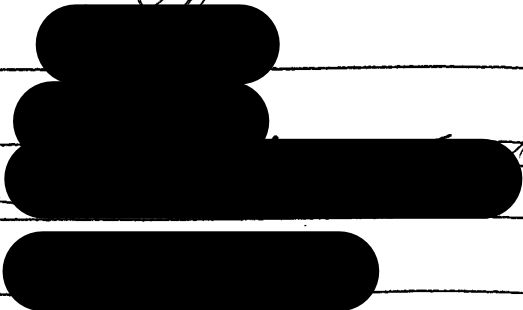
TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE,  
HAVING EXAMINED THE ATTACHED

RESOLUTION \_\_\_\_\_  
PETITION   X   \_\_\_\_\_  
AGREEMENT \_\_\_\_\_

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,  
ROAD & BRIDGE COMMITTEE

A large black rectangular redaction covers the signature area, obscuring the names of the committee members. The redaction is positioned over several horizontal lines.

STATE OF ILLINOIS,  
County of Shelby } ss.  
Road District of Cold Spring }

To the County Board of Shelby County, Illinois:

The undersigned, Highway Commissioner of the Road District of Cold Spring in said County, would respectfully represent that Bridge 087-3322 needs to be replaced over the unnamed tributary where the same is crossed by the highway TR112 at a point near NE 1/4, NE 1/4 Section 14; R2E; T10N; 3rd PM

in said Road District, for which said work the Road District of Cold Spring is responsible; and the cost of which work will be twenty thousand Dollars, which sum will be more than .02 per cent of the full, fair cash value of all the taxable property in said Road District, as equalized or assessed by the Department of Revenue, and the tax rate for road purposes in said Road District was in each year for the 2 years last past not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code.

Wherefore, the said Highway Commissioner hereby petitions you for aid, and for an appropriation from the "County Bridge Fund" in the County Treasury of a sum sufficient to meet one half the expenses of said bridge or other work, said Road District being prepared to furnish the other half of the amount required.

Dated at Shelbyville, this 16th day of November 2012



Highway Commissioner.

STATE OF ILLINOIS,  
County of Shelby } ss.  
Road District of Cold Spring }

I, the undersigned Highway Commissioner of the Road District of Cold Spring County aforesaid, hereby state that I have made a careful estimate of the probable cost of the

(Here state the description of the work asked for.)

Multiple Pipe or Tank Cars -	18,000
Labor, Equip, Mat'l -	2,000
TOTAL -	\$20,000

and I do estimate that the probable cost of the same will be twenty thousand Dollars.

Witness my hand, this 16th day of November 2012



Highway Commissioner.



J D from Cold Spring  
to City Highway System  
TR 273 TR 278

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE,  
HAVING EXAMINED THE ATTACHED

RESOLUTION \_\_\_\_\_  
PETITION \_\_\_\_\_  
AGREEMENT     X    

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,  
ROAD & BRIDGE COMMITTEE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



<b>Local Agency No. 1</b> (Conveyor)	<b>Local Agency No. 2</b> (Recipient)
Municipality:	Municipality:
Township/Road District: Cold Spring Township	Township/Road District:
County:	County: Shelby

In accordance with authority granted in Section 4-409 of the Illinois Highway Code, this agreement is made and entered into between the above Local Agency No. 1, hereinafter referred to as "Conveyor" and the above Local Agency No. 2, hereinafter referred to as "Recipient", to transfer the jurisdiction of the designated location from the Conveyor to the Recipient.

Location Description

Name TR 275/273 275 Route CH 15 Length 1.14 miles  
Termini From FAS 713 south along TR 275 and turning west along TR 273 to the intersection with FAS 713  
in its entirety in its entirety

This transfer  does  does not include Structure No. 087-3015

Include for Municipalities Only

WHEREAS, the authority to make changes to the Municipal Street System is granted to the Municipality by Section 7-101 of the Illinois Highway Code.

NOW THEREFORE IT IS AGREED that the corporate authority of said municipality will pass an ordinance providing for the transfer of the above location and shall attach hereto and make a part thereof a copy of the ordinance, and

Include for Counties Only

WHEREAS, the authority to make changes to the County Highway System is granted to the County by Section 5-105 of the Illinois Highway Code.

NOW THEREFORE IT IS AGREED that the County Board of said County will pass a resolution providing for the transfer of the above location and shall attach hereto and make a part thereof a copy of the resolution, and

Include for Township/Road Districts Only

WHEREAS, the authority to make changes to the Township Road District System is granted to the Highway Commissioner under Section 6-201.3 of the Illinois Highway Code.

The Conveyor Agrees to prepare a map of the above location and attach a copy of such location map hereto.

IT IS MUTUALLY AGREED, that this jurisdictional transfer will become effective:

upon IDOT approval  \_\_\_\_\_ calendar days after \_\_\_\_\_

Supplements

Additional information and/or stipulations, if any, are hereby attached and identified below as being a part of this agreement.

Supplement attached map of road  
(Insert supplement numbers or letters and page numbers, if applicable)

IT IS FURTHER AGREED, that the provisions of this agreement shall be binding upon and inure to the benefit of the parties hereto, their successors and assigns.

APPROVED BY CONVEYOR

APPROVED BY RECIPIENT

Name Donald Simpson

Name Bruce Cannon

Title Highway Commissioner  
Chairman County Board/Mayor/Village President/etc.

Title Chairman County Board  
Chairman County Board/Mayor/Village President/etc.

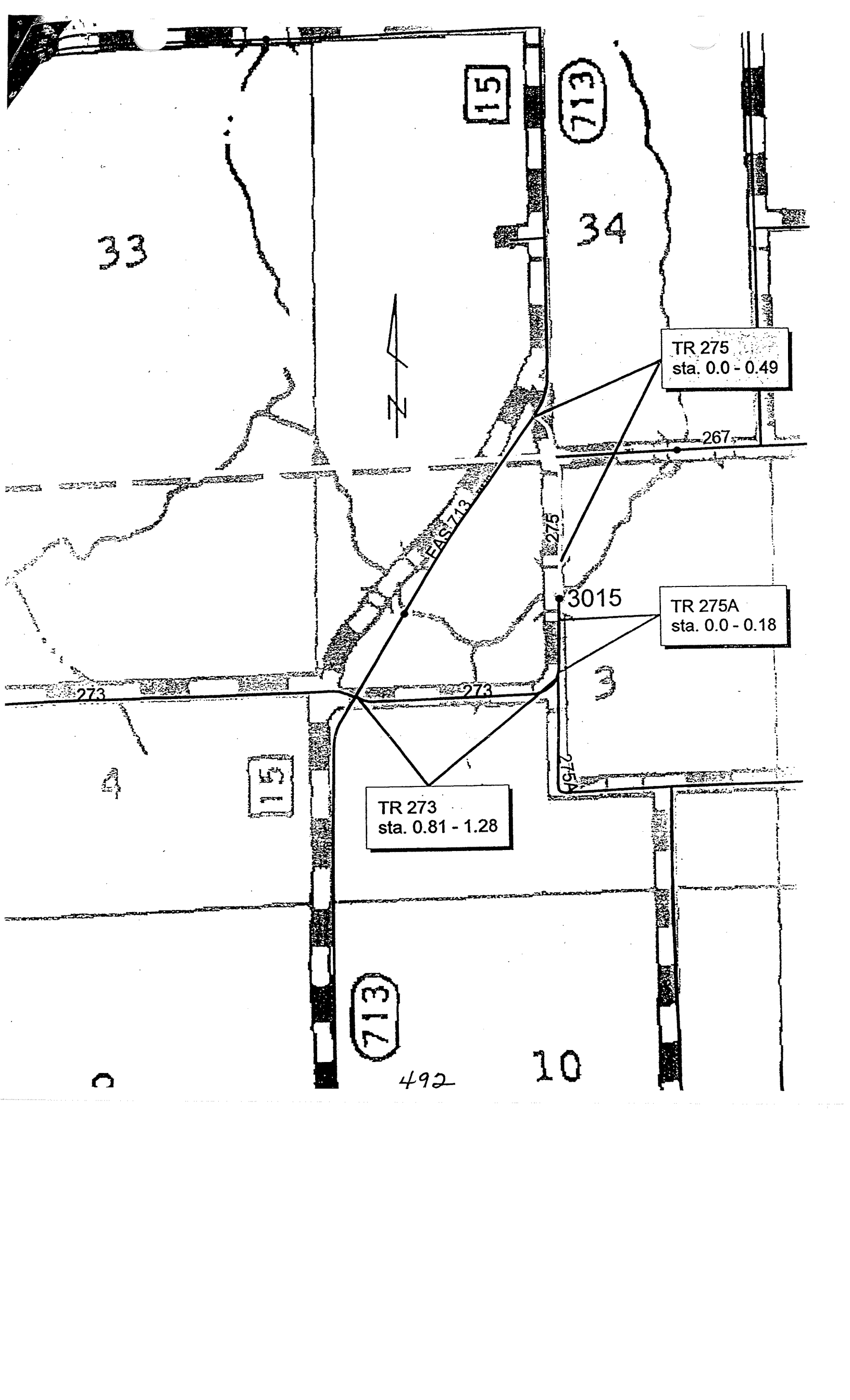
Signature

Signature

APPROVED

STATE OF ILLINOIS  
DEPARTMENT OF TRANSPORTATION

By: 1-15-2013 12/12/12  
Director of Highways Date



33

15

713

34



TR 275  
sta. 0.0 - 0.49

267

EAS 713

275

TR 275A  
sta. 0.0 - 0.18

3015

273

273

3

15

TR 273  
sta. 0.81 - 1.28

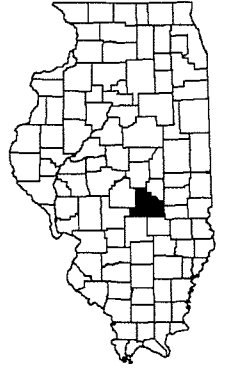
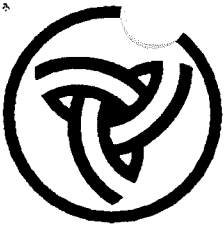
275A

713

492

10

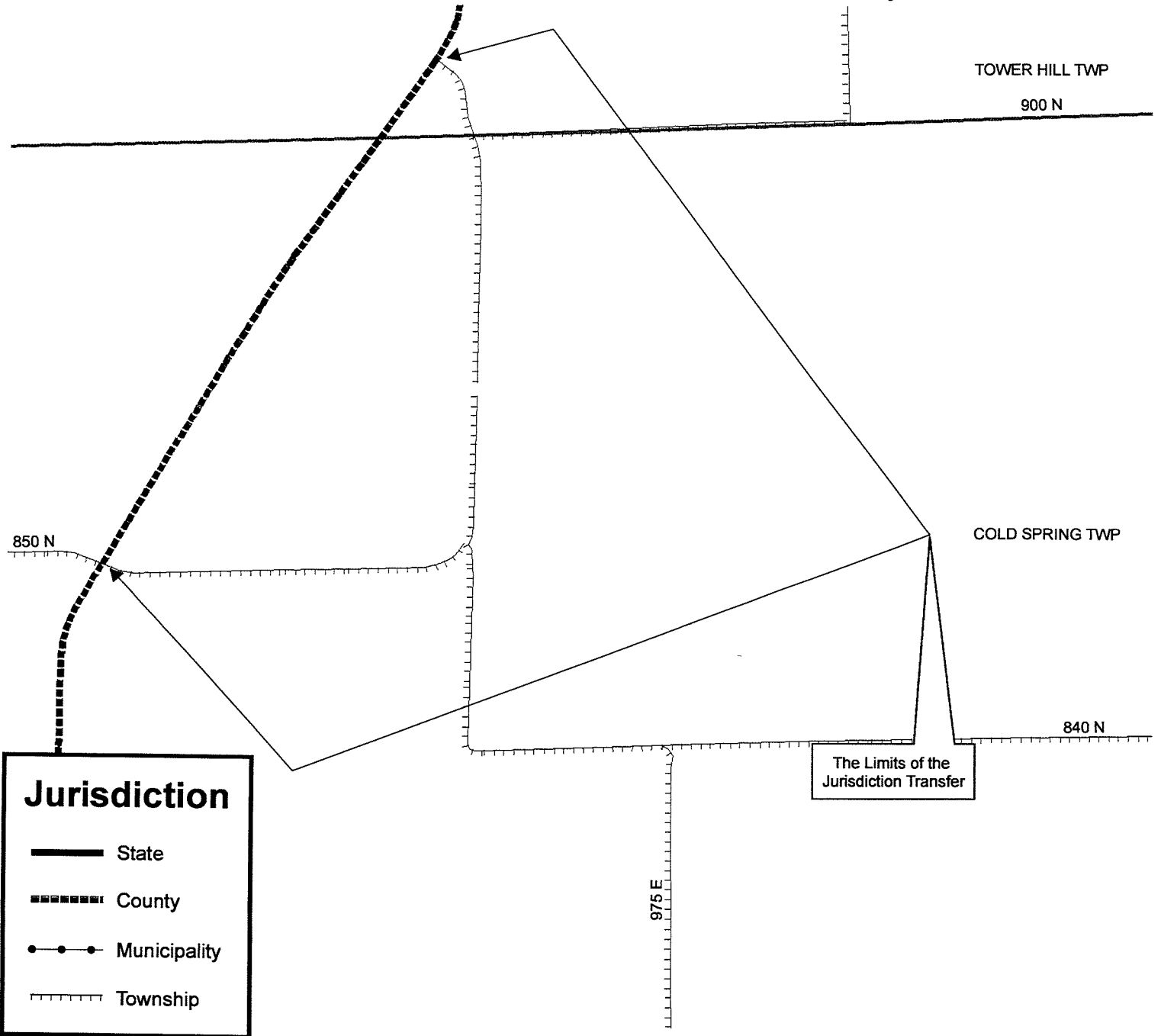
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## Jurisdictional Transfer

Cold Spring Township to Shelby County  
TR 275/273

from FAS 713 south along TR275 and  
turning west along TR 273 to the  
intersection with FAS 713, in its entirety



492A

**RESOLUTION NO.** 2012-49

Providing for the addition to the County Highway System, CH 15, of TR 275 & TR 273 from FAS 713 and turning West to the intersection with FAS 713; a total of 1.14 miles.

WHEREAS the County Board of Shelby County and Township of Cold Spring entered into an agreement for the transfer of the jurisdiction of the above location to the County Highway System.

NOW, THEREFORE, BE IT RESOLVED, that the above location, with Department of Transportation approval, be added to the highway system of Shelby County and that said route is identified as CH 15, from FAS 713 and turning West to the intersection with FAS 713; a total of 1.14 miles.

BE IT FURTHER RESOLVED, that all numbered structures located along said route be included in the transfer.

STATE OF ILLINOIS )  
COUNTY OF SHELBY ) SS

I, Kathy A. Lantz County Clerk  
in and for said County in the State aforesaid, and keeper of the records  
and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect, and  
complete copy of a Resolution adopted by the County Board of Shelby County at its  
regular meeting held in Shelbyville, Illinois on December 12, 2012

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of  
Said County at my office in Shelbyville in said County this 12th day  
Of December A.D. 2012.





COUNTY CLERK

492B

Add to Conn Highway  
System  
TR 273/TR275

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE,  
HAVING EXAMINED THE ATTACHED

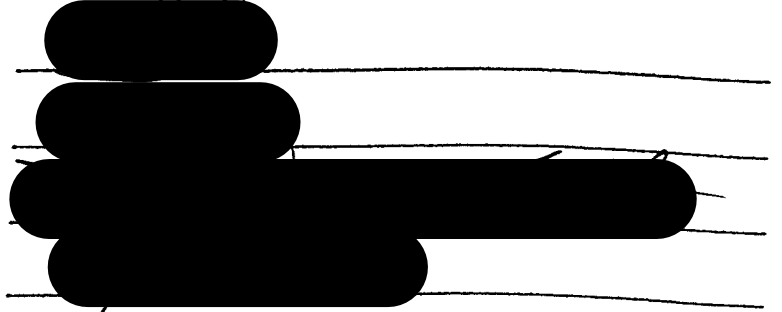
RESOLUTION   X  

PETITION           

AGREEMENT           

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,  
ROAD & BRIDGE COMMITTEE

A large area of the document is redacted with black ink, covering the names and signatures of the members of the Road & Bridge Committee. The redaction consists of several thick, horizontal black bars of varying lengths, completely obscuring the text underneath.

**RESOLUTION NO.** 2012-49

Providing for the addition to the County Highway System, CH 15, of TR 275 & TR 273 from FAS 713 and turning West to the intersection with FAS 713; a total of 1.14 miles.

WHEREAS the County Board of Shelby County and Township of Cold Spring entered into an agreement for the transfer of the jurisdiction of the above location to the County Highway System.

NOW, THEREFORE, BE IT RESOLVED, that the above location, with Department of Transportation approval, be added to the highway system of Shelby County and that said route is identified as CH 15, from FAS 713 and turning West to the intersection with FAS 713; a total of 1.14 miles.

BE IT FURTHER RESOLVED, that all numbered structures located along said route be included in the transfer.

STATE OF ILLINOIS  
COUNTY OF SHELBY

)  
SS  
I, Kathy A. Lantz County Clerk  
in and for said County in the State aforesaid, and keeper of the records  
and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect, and  
complete copy of a Resolution adopted by the County Board of Shelby County at its  
regular meeting held in Shelbyville, Illinois on December 12, 2012

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of  
Said County at my office in Shelbyville in said County this 12th day  
Of December A.D. 2012.





COUNTY CLERK

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE,  
HAVING EXAMINED THE ATTACHED


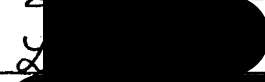
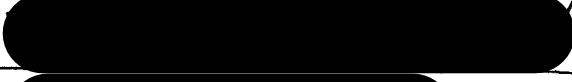

RESOLUTION   X  

PETITION           

AGREEMENT           

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,  
ROAD & BRIDGE COMMITTEE





RESOLVED, by the County board of Shelby County, that \$675,000.00 is appropriated from the Motor Fuel Tax allotment for the maintenance on county or State highways and meeting the requirements of the Illinois Highway Code, and be it further

RESOLVED, that maintenance sections or patrols be maintained under the provision of said Illinois Highway Code beginning January 1, 2013 and ending December 31, 2013, and be it further

RESOLVED, that the County Engineer/County Superintendent of Highways shall, as soon as practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in funds authorized for expenditure by said Department under this appropriation, and be it further

RESOLVED, that the County Clerk is hereby directed to transmit two certified copies of this resolution to the district office of the Department of Transportation.

Approved

1/10/13  
Date

Department of Transportation

[Redacted Signature] Regional Engineer

STATE OF ILLINOIS

Shelby County, } ss.

I, Kathy G. Lantz County Clerk, in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of

Shelby County, at its regular meeting held at Courthouse, Shelbyville Ill on 12/12/2012 Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Shelbyville, Illinois in said County, this 12th day of December A.D. 2012



[Redacted Signature] County Clerk.

City Engineer's  
Salary - 1/2 from  
Federal Funds

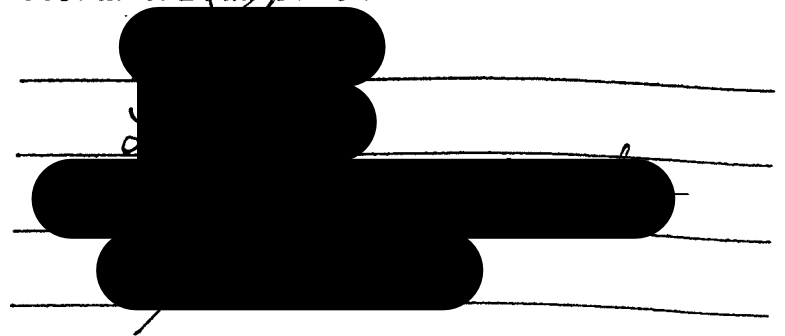
TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE,  
HAVING EXAMINED THE ATTACHED

RESOLUTION   X    
PETITION             
AGREEMENT           

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,  
ROAD & BRIDGE COMMITTEE

A large black rectangular redaction covers the signature and name of the committee member. The redaction is positioned over several horizontal lines that appear to be part of a signature line or a set of lines for a name.



Resolution Appropriating Funds for the Payment of the County Engineer's Salary

Resolution No. 2012-51
Section No. 13-CS173-0-AC

WHEREAS, the County Board of Shelby County has adopted a resolution establishing the salary of the County Engineer to be one hundred (100%) percent of the recommended salary for the County Engineer as determined annually by the Illinois Department of Transportation, and

WHEREAS, the County Board of Shelby County has entered into an agreement with the Illinois Department of Transportation for transfer of federal funds to pay one-half of the salary paid to the County Engineer.

NOW, THEREFORE, BE IT RESOLVED, by the Shelby County Board that there is hereby appropriated, the sum of ninety six thousand(salary) thirteen thousand dollars (\$109,000) from the County's MFT funds for the purpose of paying the County Engineer's salary from 1/1/2013 to 12/31/2013, and

BE IT FURTHER RESOLVED, that the Shelby County Board hereby authorizes the Department of Transportation, State of Illinois, to transfer forty eight thousand dollars (\$48000) of Federal Surface Transportation Program Funds allocated to Shelby County to the Department of Transportation in return for an equal amount of State funds.

I, Kathy A. Lantz, COUNTY CLERK in and for said County of Shelby in the State of Illinois, and a keeper of the records and files thereof, as provided by statute, do hereby certify the forgoing to be a true, perfect and complete copy of a resolution adopted by the County Board of Shelby County, at its adjourned meeting held at Courthouse, Shelbyville, IL on 12/12/2012.

I certify that the correct TIN/FEIN number for Shelby County is 37-6002119
Legal Status: Governmental.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Shelbyville, IL, in said County, this 12th day of December, 2012



[Redacted signature]
County Clerk

**Zoning/EMA Report**  
**Shelby County Board Meeting 12/12/12**

**Zoning**

Planning Commission and Board of Appeals will NOT meet this month.

7 Building Permits Issued in November.

- 5 Accessory Buildings
- 1 Mobile Home
- 1 Modular Home

**EMA**

December is Radiation Safety Month.

EOP approved on November 21, 2012. Approval is in effect for two years. Next review will be no later than November 30, 2014.

Received reimbursement for 3<sup>rd</sup> quarter expenses through EMPG Grant, totaling \$5,883.77

**November Building Permit Log**

<u>Permit #</u>	<u>Date</u>	<u>Name</u>	<u>Township</u>	<u>Parcel ID</u>	<u>Type</u>	<u>Fee</u>
12-101	11/1/2012	Charles Evans	22; Flat Branch	0603-22-00-400-003	Acc. Building	N/F
12-102	11/1/2012	Ty Sims	34; Tower Hill	2311-34-00-100-008	Acc. Building	N/F
12-103	11/8/2012	Roger Tipsword	08; Ash Grove	0115-08-00-100-018	Mobile Home	\$ 175.00
12-104	11/13/2012	Stanley Knearem	35; Dry Point		Modular Home	\$ 175.00
12-105	11/13/2012	Zac and Abbie Ballard	04; Clarksburg	0319-04-00-300-006	Acc. Building	\$ 125.00
12-106	11/15/2012	Peter Christopher	31; Windsor	2409-31-00-300-012	Acc. Building	\$ 125.00
12-107	11/28/2012	Robert Dunaway	18; Dry Point	0524-18-00-200-006	Acc. Building	N/F

County of Shelby

Renewal Premium Summary

2011		2012	
Coverage	Premium	Coverage	Premium
Automobile - \$2M Auto Liability	\$ 24,231	Automobile - \$5M Auto Liability	\$ 25,410
Employee Benefits Liability - \$1M/\$1M	\$ 415	Employee Benefits Liability - \$1M/\$1M	\$ 415
Employment Practices Liability - \$1M/\$1M	\$ 2,928	Employment Practices Liability - \$1M/\$1M	\$ 2,928
Multi-Class Liability - \$5M/\$10M	\$ 64,718	Multi-Class Liability - \$5M/\$10M	\$ 71,762
<b>Ann Total with Changes</b>	<b>\$ 92,292</b>	<b>Total</b>	<b>\$ 100,515</b>
Property	\$	Property	\$
Crime	\$ 15,569	Crime	\$ 17,642
Contractors Equipment	\$ 1,277	Contractors Equipment	\$ 1,277
Electronic Data Processing	Included	Electronic Data Processing	Included
General Floater	Included	General Floater	Included
Valuable Papers	Included	Valuable Papers	Included
Garage	\$ 1,090	Garage	Included
TRIAD Liability \$1M	Included	TRIAD Liability \$1M	\$ 1,165
Watercraft Liab/Hull Coverage	Included	Watercraft Liab/Hull Coverage	Included
Terrorism	\$ 376	Terrorism	Included
<b>Ann Total with Changes</b>	<b>\$ 18,312</b>	<b>Sub-Total</b>	<b>\$ 20,084</b>
Workers' Compensation (audited) Qualified for a Safety Grant	\$ 87,014	Workers' Compensation Qualifies for a \$9300 Safety Grant	\$ 81,398
<b>Ann Total with Changes</b>	<b>\$ 197,618</b>	<b>Total</b>	<b>\$ 201,997</b>

Increase in premium due to increased exposure, for example:  
 Added Builders Risk  
 Increased the Courthouse Value by an additional \$1.5million  
 Audited police payroll went from \$801,179 to \$973,188  
 Municipal NOC payroll went from \$150,397 to \$215,320

FILED  
 DEC 11 2012  
 Shelby County Clerk  
 Kristy A. Smith

**COUNTY BOARD COMMITTEES  
2012 – 2014**

**FEES & SALARIES:**

**Barbara Bennett**  
Kay Kearney  
Dave Cruitt

**PURCHASING:**

**Don Strohl**  
Gary Gergeni  
Robert Hunter  
Jim Warren  
Robin Robertson  
Dennis Fisher  
John Warner

**COUNTY FARM:**

**Robert Jordan**  
Jesse Durbin  
Larry Lenz

**FINANCE:**

**Robert Amling**  
Gary Gergeni  
Larry Lenz  
Don Strohl  
Jim Warren

**AMINAL CONTROL:**

**Robert Jordan**  
Kay Kearney  
Joe Sims

**ROAD & BRIDGE:**

**Bruce Cannon**  
Dave Cruitt  
Larry Lenz  
Jesse Durbin

**COUNTY PUBLIC HEALTH:**

**Barbara Bennett**  
Kenneth Barr  
Robert Hunter  
Jesse Durbin  
John Warner

**EMA:**

**David Cruitt**  
Richard Hayden  
Robert Behl

**LAW ENFORCEMENT:**

**Kay Kearney**  
Don Strohl  
Richard Hayden

**ZONING:**

**Dick Clark**  
Robert Simpson  
Robert Behl

**AIRPORT:**

**Bruce Cannon**  
Robert Jordan  
Robert Simpson

**PUBLIC BUILDINGS:**

**Jim Warren**  
Dale Wetherell  
Kenneth Barr  
Gary Gergeni  
Dennis Fisher

**MISCELLANEOUS/AMBULANCE:**

**Dennis Fisher**  
Dale Wetherell  
John Warner  
Robert Hunter

**LIQUOR:**

**Board Chairman**  
Rob Amling  
Don Strohl

**LEGISLATIVE:**

**Robert Amling**  
Barbara Bennett  
Gary Gergeni  
Joe Sims  
Robert Hunter

**PUBLIC AID:**

**Board Chairman**  
David Cruitt (D)  
Larry Lenz (R)  
Robin Robertson (D)  
Dale Wetherell (R)

**INSURANCE RISK MGMT:**

**Barbara Bennett**  
David Cruitt  
Richard Hayden  
Kay Kearney

**SOFTWARE LIAISON:**

**Barbara Bennett**

**BUDGET:**

**Board Chairman**  
David Cruitt  
Rob Amling  
Barbara Bennett  
Kay Kearney  
Larry Lenz  
Gary Gergeni  
Don Strohl  
Jim Warren

Effective 12/2012

STATE OF ILLINOIS                    )  
  ) SS.  
COUNTY OF SHELBY                 )

2012-52  
**RESOLUTION FOR APPOINTMENT**

WHEREAS, a vacancy exists in the office of Commissioner of:

DRAINAGE DISTRICT #1 , TOWNS OF PRAIRIE AND BIG SPRING,  
COUNTY OF SHELBY, STATE OF ILLINOIS

and it is the duty of said County Board to make an appointment to fill said vacancy;


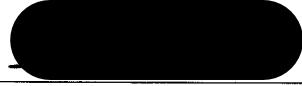
On motion by Richard Hayden and seconded by  
Robert Jordan, the name of **ED ANDERSON** was proposed  
as said Commissioner effective September, 2012 until September, 2015.

The motion was passed by the County Board and the County Clerk is hereby directed to issue  
the appropriate Certificate of Appointment to said appointee.

Dated: December 12, 2012

ATTEST:

  
(COUNTY CLERK)

  
  
(CHAIRMAN-COUNTY BOARD)

**ROAD & BRIDGE COMMITTEE**  
**Meeting Minutes** December 10th, 2012

**FILED**  
DEC 12 2012  
*Kathryn A. Lantz*  
SHELBY COUNTY CLERK

- **Roll Call:** Bruce Cannon, Rob Behl, Dave Cruitt, Larry Lenz
  - Also in attendance: Alan Spesard, County Engineer
- **Approval of Meeting Minutes**
  - Previous minutes of meeting was approved
- **Review Claims** Monthly payroll and claims from the County Bridge, County Highway, FASM, Co. MFT, Local Bridge, Township Construction, Township MFT accounts were reviewed and signed by committee members
  - Claims were approved
- **New Business:**
  - Petition from Cold Spring for pipe replacement at 50-50 – bridge closed do to structural concerns noticed during redecking of bridge
    - Committee recommended approval
  - Jurisdictional agreement to transfer road from cold spring township to county
    - Committee recommended approval
  - Resolution accepting road into county system
    - Committee recommended approval
  - Resolution requesting authorization from IDOT to expend MFT on maintenance of county highways
    - Committee recommended approval
  - Resolution requesting federal funds be used to pay half of County Engineers salary
    - Committee recommended approval
  - Highway Commissioner conference attendance on December 7<sup>th</sup>
  - County Highway computer status
    - Committee agreed on replacement on a gradual basis
  - High School student interested in engineering job shadowed County Engineer for one day
  - County Airport crack sealing invoice
  - Weed spraying license training needed for maintenance department
  - Getting quote for bridge repair for closed bridge in Windsor Township
    - Schmidt Construction Company provided cost quote
  - Interesting bridge article about national status of bridges
  - Enbridge Pipeline field manager stopped by office to discuss potential for road permits
  - Submitted grant application for County Highway Bridge near Henton
  - Road priorities concerns expressed at last county board meeting
    - Committee will readdress priorities in near future
  - Received notice from ICC on improvements for 2 railroad crossings in Okaw Township
  - Rock and culvert letting scheduled for January 4<sup>th</sup>
  - 2012 Annual report will be submitted in January
- **Old Business:**
  - Cold Spring Highway Commissioner requests recently closed bridge to be replaced; – Cold Spring commissioner asked for low water crossing
  - Notified of contaminated soil in Village of Herrick – State’s Attorney is contacting an environmental lawyer for review
  - We have a significant backlog of design projects: Neoga Road Bridge (Major bridge federal grant – shooting for a March 2013 letting); Shelbyville Township RRxing approach (100 % State funding – due in December 2013); Clarksburg rrxing approach (100% State funding –



# **ROAD & BRIDGE COMMITTEE**

## **Meeting Minutes December 10th, 2012**

due June 2013); Oklahoma Bridge (80% federal funding; \$200K DCEO grant funding); Prairie/Richland township bridges (80% federal funding; 16% state; 4% local); Rural township funding submittal for rrxing approach; Repair bridge in Windsor Township (50/50 with township) December 10<sup>th</sup>: Clarksburg Cty Highway rrxing approach; 2 Okaw township rrxing approaches

- December 10<sup>th</sup>: Received Subpoena from Kanoski & Associates on maintenance records for flashing lights on Moweaqua/II Rte 51 – deposition will probably occur on Jan. 21<sup>st</sup>.
- December 10<sup>th</sup>: Office Computers outdated – have in budget and did not replace computer from last year's budget

- **Adjournment: Next meetings scheduled for January 4<sup>th</sup> and 7<sup>th</sup>**

# ROAD & BRIDGE COMMITTEE

## Meeting Minutes

December 7<sup>th</sup>, 2012

- **Roll Call** Bruce Cannon, Rob Behl, Dave Cruitt, Larry Lenz
  - Also in attendance: Alan Spesard, County Engineer
- **New Business:**
  - The committee attended highway commissioner conference presentations as follows:
    - County Engineer: bridge status, pesticide license requirements
    - Steve Melega (Health Department): NPDES permit requirements
    - Hammond & Reid Land Surveyors Inc: Right of way and plats
    - Clark County Supply: Erosion Control methods and products
  
- **Adjournment:** Next meeting scheduled for December 10, 2012

**FILED**  
DEC 12 2012

*Kathy A. Lentz*  
SHELBY COUNTY CLERK

Law & Salary

Dec 11, 2013

Barb Bennett, Kay Kearney, Dave Pruitt

Questioned some salaries but needs to  
be addressed at budget time.

Approved Claims.

FILED  
DEC 11 2012

Kathy A. Lantz  
SHELBY COUNTY CLERK

Insurance mtg

Nov. 29, 2012

Those attending: Chris Smith, Rachel Wallace, Barbara Bennett, Kay Kearney, Dave Pruitt, Richard Hayden.

Ask for a quote on Pollution liability.

Going to check on insurance for Animal Control & carry firearm.

Work comp is down from \$87014.4 to \$81398.

4 Repeaters

Mabus Equip going on Co. Insurance?

If equip is ours we can insure.

FILED  
DEC 11 2012

Kathy A. Lentz  
SHELBY COUNTY CLERK

December 11, 2012

Purchasing Committee

Present were Don Strall Robert Hunter  
Jim Warren Robin Robertson Gary Gergen  
Bills were presented

Motion made by Jim Warren to approve bill,  
seconded by Robin Robertson All voted aye

Motion made by Gary Gergen to adjourn  
seconded by Robert Hunter all voted aye

FILED

DEC 11 2012

Kathryn A. Lantz  
SHEESY COUNTY CLERK

10:00

Public Health Comm.  
All bills were ascert + approved

10:30 A.M.



FILED  
DEC 10 2012

Kathy A. Lantz  
SHELBY COUNTY CLERK

9:00a.

Sheriff Miller  
Kay Kearney  
Tina Wade

*Michael A. Miller*  
**SHERIFF OF SHELBY COUNTY**  
151 N. MORGAN STREET  
PHONE 217-774-3941 FAX 217-774-2851  
SHELBYVILLE, ILLINOIS 62565

Absent -  
Don Strohl  
Barb Bennett

**LAW ENFORCEMENT COMMITTEE MEETING**  
**12/6/12**

1. New Digital Radio System
2. Detention Center Population
3. Deputies and K-9

*No meeting due to did not have quorum*

Michael A. Miller



Shelby County Sheriff

**FILED**  
DEC 07 2012

*Kathy A. Lantz*  
SHELBY COUNTY CLERK

Greene Committee Mtg. - Dec. 7, 2012

Attending: Jack Nepal, Bruce Cannon,  
Barbara Bennett, Kay Kearney, David  
Critt, Dick Clark, Jussi Durbin  
Mark Russillo, Bob Sakowski, Mike Miller

Greene filed by J.O.P. taking comp  
time instead of taking pay for Holiday.  
by Tim Wade & Bill Calvert.

Respond by 5 working days - Next Friday

Accept language as written & accept  
either Pay or Comp for Holiday  
2 yes 1 no      Greene Committee vote

FILED  
DEC 07 2012

Kathy A. Lutz  
SHELBY COUNTY CLERK

510A



We held our monthly meeting. Discuss the Bills & OKed them. One Bill for care for dogs should be reintroduced after Court hearing.

We discuss the situation with the fire arm. And it was decided the next time there was a school close Brad should go.

Police Chief ~~would~~ would help with finding a School.

Those those present were,  
Brad, Doc., Joe, & Bob.

Thank you

FILED  
DEC 28 2012

Kathryn A. Lantry  
SHERIFF COUNTY CLERK

510B

12-4-12

Committee met. Set date for solid waste pickup, Jan 5 (Backup Jan 12 in case of bad weather).

Joined with The Corp (Phil Manhart) will set up in they're drive.

also ~~the~~ Friends of Lake Shelbyville — if as ~~we~~ we are going to ask for donations they will get it

Will contact Lions Clubs in each community to pickup those unable to do so and bring it to us.

Phil will make flier & post electronically.

# Shelby County Board

P.O. Box 230  
Shelbyville, Illinois 62565

Phone:  
217/774-4421

November 13, 2012

Mark Ackerman  
U.S. Environmental Protection Agency (WN-16J)  
77 W. Jackson Blvd.  
Chicago, Illinois 60604-3590

RE: Public Comment: ILG62 Permit

Dear Mr. Ackerman:

The Shelby County Board is very alarmed and concerned regarding the USEPA's ILG62 permit for discharging new and replacement Septic Systems that would require coverage under a National Pollution Discharge Elimination System (NPDES) permit for surface discharging private sewage disposal systems. With Lake Shelbyville being one of the largest recreational lakes within the state, we are very concerned about water quality and protecting the environment. However, we feel that requiring NPDES permits on surface discharging private sewage disposal systems will do very little to improve water quality of our lakes and streams since the majority of these types of private sewage disposal systems have a discharge that remains on the owner's property.

On June 5, 2007, USEPA issued a memorandum to regional US. EPA offices directing them not to assert the Clean Water Act jurisdictions over small flow discharges that flow into a ditch or gully. Nearly all surface discharging private sewage disposal systems comply in this manner and would not be subjected to the federal Clean Water Act. Also it is the board's understanding that the State of Iowa, under U.S. EPA Region 5 which oversees Illinois too, does not require NPDES permits in that state when the discharge remains on the owner's property.

The Shelby County Board does not support the ILG62 permit; as it will halt economic growth and development within the state of Illinois; be more stringent than other states; cost taxpayers thousands of dollars and place a financial hardship on our constituents. The elimination of surface discharging private sewage disposal systems will create a much greater public health threat with increasing failures of subsurface sewage disposal systems being forced into tight clay soils resulting in failed septic systems that would subject homeowners to pathogenic organisms being released to the ground surface that have the significant potential for human disease outbreaks. With these concerns in mind, the Shelby County Board is requesting that septic systems that do not directly discharge into a stream, river, or body of water or tributary that does not permanently and continuously flow for more than three months out of the year, whereby the system's discharge can remain on the homeowners property to be "EXEMPT" from the ILG62 NPDES permit.

Thank you for your time and consideration of this very important matter.

Best Regards,



Bruce Cannon, Chairman  
Shelby County Board

# Shelby County Board

P.O. Box 230  
Shelbyville, Illinois 62565

Phone:  
217/774-4421

December 12, 2012

Tom Colclasure, Director  
Shelby County Community Services  
1810 W. S. Third Street  
Shelbyville, IL 62565

Dear Tom:

On behalf of the Shelby County Board, I would like to congratulate you on your new position as Director of the Shelby County Community Services. I am certain the organization will benefit by your business and non-for-profit background.

Our past relationship with Richard Gloede and Shelby County Community Services has been one of mutual trust and support for the goals and objectives of the organization. We look forward to continuing that relationship with you.

Best regards,


Bruce Cannon, Chairman  
Shelby County Board

Shelby County Treasurer  
 Monthly Report of Investments  
 1-Dec-12  
 Bank Balance: \$13,816,167.55

Passbooks, Money Markets,  
& Certificates of Deposits

Checking & Cash

\$	640,030.18	MMD		
\$	2,143,376.76	MMD	General Fund	\$ 2,000.00
\$	-			
\$	-		County Payroll Clearing	\$ 25,019.25
\$	-			
\$	-		Section 105 Claims	\$ 2,000.00
\$	-			
\$	94,693.61	PB	County Health Fund	\$ -
\$	125,899.04	CD		
\$	19,155.90	MMD	County Health-TB	\$ -
\$	37,690.48	MMD		
\$	44,229.84	MMD	Animal Control Fund	\$ -
\$	23,458.93	MMD		
\$	110,047.99	PB	Ambulance Fund	\$ -
\$	152,508.16	MMD		
\$	1,222,354.27	MMD	Mental Health Fund	\$ -
\$	-			
\$	1,567,410.95	PB	IMRF Fund	\$ -
\$	-			
\$	365,130.75	PB	Social Security Fund	\$ -
\$	54,608.75	CD & MMD		
\$	37,321.11	PB	Indemnity Fund	\$ -
\$	-			
\$	4,677.47	PB	Court Security Fund	\$ -
\$	-			
\$	277,250.45	MMD	County Bridge Fund	\$ -
\$	-			
\$	314,913.83	PB	County Highway Fund	\$ -
\$	-			
\$	73,900.00	MMD	FASM Fund	\$ -
\$	-			
\$	550,909.30	MMD	County Motor Fuel Tax Fund	\$ -
\$	-			
\$	13,340.32	PB	Tourism Fund	\$ -
\$	97,401.11	CD & MMD		
\$	238,785.31	PB	Probation Fund	\$ -
\$	55,000.00	CD & MMD		
\$	34,714.00	PB	Assist Court Fund	\$ -
\$	-			
\$	4,637.13	PB	Law Library Fund	\$ -
\$	-			
\$	88,126.47	PB	Automation Fund	\$ -
\$	-			
\$	116,078.93	PB	Recording Fund	\$ -
\$	-			
\$	4,372.00	PB	Drug Traffic Fund	\$ -
\$	65,290.91	CD		
\$	46,129.36	MMD	Airport Fund	\$ 118.45
\$	242,314.00	CD & MMD		
\$	632,389.58	MMD	Home Nursing Fund	\$ -
\$	-			
\$	-		W.I.C. Fund	\$ 41,537.42
\$	-			
\$	87,797.60	MMD	Local Bridge Fund	\$ -
\$	-			
\$	-		Township Bridge Fund	\$ 12,696.43
\$	-			
\$	-		Township Construction Fund	\$ 369.13

\$ -	MMD		
\$ 862,172.97	MMD	Township Motor Fuel Tax	\$ -
\$ -			
\$ 1,149.39	PB	Estate Tax Fund	\$ -
\$ -			
\$ 276,196.37	PB	Minor Unknown Heirs Fund	\$ -
\$ -			
\$ 1,791.40	PB	Probation Drug Testing	\$ -
\$ 42,436.42	MMD		
\$ 176,127.47	PB	Drainage Fund	\$ 1,655.80
\$ -			
\$ 43,044.13	PB	Document Storage Fund	\$ -
\$ 82,119.82	MMD		
\$ 47,881.77	PB	Misc County Health Fund	\$ -
\$ 26,999.10	MMD		
\$ 5,576.84	PB	Litigation Fund	\$ -
\$ 208,441.83	CD		
\$ 212,030.67	PB	Revolving Loan Fund	\$ -
\$ -			
\$ 13,453.29	PB	Victim Impact Panel Fund	\$ -
\$ -			
\$ 770.89	PB	States Attorney Forf Fund	\$ -
\$ -			
\$ 8,614.27	PB	Rescue Squad Fund	\$ -
\$ -			
\$ 18,896.92	PB	DUI Equipment Fund	\$ -
\$ -			
\$ 219,112.97	PB	GIS Fund	\$ -
\$ -	CD		
\$ 303,939.70	PB	Capital Improvement Fund	\$ 367,713.26
\$ -			
\$ -		Pet Population	\$ 14,037.86
\$ -			
\$ -	MMD	EMA Special Fund	\$ 60,488.87
\$ -			
\$ -		County Health Petty Cash	\$ 135.64
\$ -			
\$ -		Probation Petty Cash	\$ 50.00
\$ -			
\$ -		County Treasurer Cash	\$ 5,000.00
\$ -			
			\$ 12,669,522.82

County Collector Accounts

Shelby County State Bank-Checking	\$ 588.95
Busey Bank-Checking	\$ 313.66
National Bank at Pana	\$ 134.74
First National Bank of Assumption	\$ 139.58
Community Banks of Shelby County-Cowden	\$ 158.09
Shelby County State Bank-Strasburg	\$ 177.71
First Federal Savings & Loan-Shelbyville	\$ 201.01
Busey Bank-Real Estate Tax Trust Account	\$ 4,470.82
Shelby County State Bank-Shelbyville-Money Market	\$ 61,324.14
Busey Bank-Money Market	\$ 1,004,344.88
Ayars State Bank-Moweaqua	\$ 224.77
Shelby County State Bank-Findlay	\$ 224.56
First National Bank of Pana	\$ 259.31
Peoples Bank of Pana	\$ 185.24
Prairie National	\$ 193.61
Shelby County State Bank-Windsor Branch	\$ 199.92
Dewitt Federal Savings & Loan-Moweaqua	\$ 125.36
Sigel Community Bank	\$ 229.58
Shelby County State Bank-Moweaqua	\$ 154.34
Illinois Epay	\$ 72,994.46
	\$ 1,146,644.73

CERTIFICATE OF DEPOSITS  
December 1, 2012

General Fund(001) Community Banks of Shelby County-MMD# 390	
.20% Interest	\$ <u>640,030.18</u>
Animal Control Fund(003) Community Banks of Shelby County-MMD# 390	
.20% Interest	\$ <u>37,690.48</u>
Ambulance Fund(004) Community Banks of Shelby County-MMD# 390	
.20% Interest	\$ <u>23,458.93</u>
Mental Health Fund(005) Community Banks of Shelby County-MMD# 390	
.20% Interest	\$ <u>152,508.16</u>
Indemnity Fund(008) Community Banks of Shelby County-MMD# 390	
.20% Interest	\$ <u>9,608.75</u>
Probation Fund(016) Community Banks of Shelby County-MMD# 390	
.20% Interest	\$ <u>97,401.11</u>
Home Nursing Fund(024) Community Banks of Shelby County-MMD# 390	
.20% Interest	\$ <u>117,314.00</u>
Miscellaneous County Health Fund(043) Community Banks of Shelby County-MMD# 390	
.20% Interest	\$ <u>82,119.82</u>
County Health Fund-TB(002) Ayars State Bank-CD# 3162 Matures 1/27/2013	
.25% Interest	\$ <u>125,899.04</u>

CERTIFICATE OF DEPOSITS  
December 1, 2012

Indemnity Fund(008) Shelby County State Bank-CD# 14065 Matures 2/8/2013 .30% Interest	<u>\$ 45,000.00</u>
Assist Court Fund(017) Shelby County State Bank-CD# 14794 Matures 04/16/2013 .30% Interest	<u>\$ 55,000.00</u>
Home Nursing Fund(024) Prairie National Bank-CD# 14288 Matures 2/14/2013 .40% Interest	<u>\$ 125,000.00</u>
Revolving Loan Fund(045) Community Banks of Shelby County-MMD# 720151  .10% Interest	<u>\$ 208,441.83</u>
Airport(022)	<u>\$ 65,290.91</u>
TOTAL	<u>\$ 1,784,763.21</u>