

July 2, 2012

SHELBY COUNTY BOARD MEETING AGENDA

July 11, 2012 – 9:00 A. M. in Courtroom B

1. Call to Order - Pledge of Allegiance
2. Roll Call
3. Approval of Minutes
4. Kristie Warfel, CEFS Transportation Director – Presentation of CY 2012 Section 5316 Job Access Commute for Digital Radios
5. Simec Energy Representative Stephen Thayer – Simec Energy Company to Consider Resale of Electricity
6. Chairman Cannon - Illinois Fraternal Order of Police Labor Council (FOP) Union Contract Proposal
7. Chairman Cannon – Shelby County Fiscal Year 2011 – 2012 Budget Amendments
8. Animal Control Committee Chair Robert Jordon – Proposed New Monthly Meeting Day for Animal Control Committee
9. Legislative Committee Chair Rob Amling – Committee Recommendation to Keep Reviewed Closed Session Minutes of County Board or Committee Meetings Closed or to Open to Public
10. County Clerk Kathy Lantz – Report of Selection of Judges of Election 2012 - 2014
11. County Highway Engineer Alan Spesard – Highway Engineer's Report
12. EMA Coordinator/Zoning Administrator Jared Rowcliffe – EMA/Zoning Reports
13. Committee Reports
14. Chairman Updates
15. Chairman Appointments
16. Correspondence
17. Public Body Comment
18. Adjournment

Please silence cell phones during the Board meeting.

SHELBY COUNTY BOARD MEETING

July 11, 2012 – 9:00 A.M.

The Shelby County Board met on Wednesday, July 11, 2012, at 9:00 A.M. at the Courthouse in Shelbyville, Illinois.

Chairman Bruce Cannon called the meeting to order. All present recited the Pledge of Allegiance.

County Clerk Kathy Lantz called the roll. There were no absentees.

Minutes for the June 13, 2012 board meeting were presented for approval. Hayden made motion to approve the minutes as presented. Strohl seconded said motion, which passed by voice vote (21 yes, 0 no).

Kristie Warfel, CEFS Transportation Director, addressed the board to present a Resolution and Grant Application for the Illinois Department of Transportation (IDOT) Section 5316 Job Access Reverse Commute CY 2012 for Digital Radios. (Resolution and application attached to these minutes).

Bennett made motion to approve the Resolution and Grant Application for the Illinois Department of Transportation (IDOT) Section 5316 Job Access Reverse Commute CY 2012 for Digital Radios. Kearney seconded said motion, which passed by voice vote (21 yes, 0 no).

Chairman Cannon stated that Stephen Thayer, of Simec Energy Company, was to present the next agenda item but would not be here. Simec Energy is a reseller of electricity and Thayer wanted the board to consider placing referenda on the November General Election ballot for aggregation of electricity. The counties of Coles, Effingham and the city of Mattoon are meeting today to choose an energy consultant to represent them. This group would like Shelby County to join them. Rural electric customers do not qualify for this program but Ameren customers in Shelbyville and throughout the County would. Shelbyville would be the largest user in Shelby County of this program. Shelbyville's council members were invited to attend today's board meeting but did not. The last day the board can approve putting on said referenda is August 20, 2012. Chairman Cannon asked Amling to provide a brief update on the energy aggregation meetings that he has been attending. Amling informed the board that the counties and cities meeting today would like Shelby County to join them in choosing a consultant that would cover all the details leading up to submitting the referenda to the voters including bringing the local villages and cities onboard. Consultants being interviewed today by Coles, Effingham, and Mattoon are Simec Energy, Good Energy and Independent Energy. Amling further described the advantages of banding together with the other counties and cities to use their expertise and getting a better price.

Chairman Cannon presented highlights of the Illinois Fraternal Order of Police (FOP) union contract agreement to the board members. (Highlights are attached to these minutes).

Cruitt made motion to approve the Illinois FOP Labor Council Union Contract Agreement as presented. Clark seconded said motion, which passed by voice vote (21 yes, 0 no).

Amendments to the fiscal year 2011 – 2012 Shelby County Budget were presented by Chairman Cannon. The board will need to approve the amendments to prevent audit findings against the County. Amendments provide for the 27th payroll period due to leap year which falls within the fiscal year budget; line item increases to cover cost overruns; and, line item revenue increases. Amendments total \$1,628,819.00. The following transfers of balances into the General Fund which includes Carriage Park Fund \$178.82, Findlay road Project Fund \$625.08 and Garden Acres Road Fund \$868.12 were presented for action. Treasurer Debra Page stated that these balances are due to interest which has been building in these funds. Transfers total \$1,672.02. (Report of Amendments and Treasurers Monthly Report of Investments detailing transfers attached to these minutes).

Wetherell made motion to approve the fiscal year 2011 – 2012 Shelby County Budget amendments and to transfer the dormant funds balances as presented to the General Fund. Cruitt seconded said motion, which passed by roll call vote (21 yes, 0 no).

Animal Control Committee Chair Jordan presented the revised Animal Control Committee regularly scheduled meeting dates for the rest of 2012. Dates of the meetings will be July 25th, August 29th, September 26th, October 24th, November 28th and December 27th.

Hunter made motion to approve the revised Animal Control Committee meeting dates as stated. Clark seconded said motion, which passed by voice vote (21 yes, 0 no).

Legislative Committee Chair Amling stated that the committee met to conduct the six month review of closed County Board meeting minutes. On the advice of State's Attorney Deborah Riley closed session minutes involving personnel will not be opened. Amling further noted that Negotiation Committee meetings do not have to be reported. There were no minutes opened.

Kathy A. Lantz, Election Authority, addressed the board regarding the Report of the Selection of Election Judges for the 2012 – 2014 terms. Every two years, the board approves the proper ratio of persons to serve as election judges in each election precinct from certified lists which have been furnished the Chairman of the County Central Committees. (Lists submitted to board by central committee chairs attached to these minutes).

Bennett made motion to approve the persons to serve as election judges for the 2012 – 2014 two-year terms as presented. Wetherell seconded said motion, which passed by voice vote (21 yes, 0 no).

Shelby County Board Meeting
July 11, 2012

At this time, Chairman Cannon called for the County Highway Engineer's report.

Alan Spesard, County Highway Engineer presented one agreement and provided a brief update at the end of his report. Reporting some good news, Spesard stated that 100% funding has been received for a railroad approach in Clarksburg Township. The Highway Department will do the engineering and oversight for this project. These expenses are 100% reimbursable. (Agreement attached to these minutes).

Bennett made motion to approve the Engineering Agreement between The Upchurch Group, Inc. and Shelby County for bridge (087-3332) on the Dry Point/Lakewood Township line. Clark seconded said motion, which passed by voice vote (21 yes, 0 no).

In EMA/Zoning Administrator Jared Rowcliffe's absence, Zoning Committee Chair Clark presented a Special Exception for Shelby Electric Cooperative to allow for expansion and replacement of an existing electrical substation in Prairie Township. Chairman Cannon read the EMA and REA Committee updates to the board from the board handout provided by Rowcliffe. (Resolution and board handout attached to these minutes).

Simpson made motion to approve the Special Exception for Shelby Electric Cooperative to allow for expansion and replacement of an existing electrical substation in Prairie Township. Wetherell seconded said motion, which passed by voice vote (21 yes, 0 no).

Chairman Cannon called for committee reports. (Committee reports are attached to the minutes). Reports were given and items presented for follow-up or public awareness are as follows:

Finance Committee Chair Amling – Budget Committee will meet July 12th to continue their review of the County's fiscal year 2012 – 2013 budget.

Animal Control Committee Chair Jordan – rabies have been found in Shelby County. The public needs to contact the Animal Control Warden if they find a bat, coon or skunk that does not appear to be acting right.

Law Enforcement Committee Chair Kearney – among updates it was noted that the Jail Inspection is complete. Chairman Cannon thanked Sheriff Miller for the clean audit. Amling told the board that a Cumberland County Deputy told him he was very impressed by the Shelby County Sheriff, Dive Team and the Deputy handling a recent drowning on Lake Mattoon.

Public Buildings Committee Chair Warren – an attic asbestos abatement cost issue has developed and will be addressed by the committee.

Liquor Commission Chair Cannon – meeting will be held on July 17th to consider a request for a package liquor license. At this time, the County does not have a package liquor license.

Insurance Committee Chair Bennett – employee health insurance monthly premium to increase next term from \$598.33 to \$636.90, a 6.82% increase. Commercial liability value will increase to 7.6 million which will meet the 90% insurance level and the 10% co-insurance level required for the County. This is up from the 81% presently carried.

Chairman Cannon updated the board on possible agenda items for the August board meeting. A Shelby County Clerk and Recorder resolution to increase office fees will be presented. This is a result of a cost study conducted by MGT of America. Also, a new liquor license category for package liquor sales may be presented.

Chairman Cannon requested the following appointments:


Mike Kessler and James Vonderheide, trustees Stewardson Fire Protection District

Warren made motion to approve the Chairman's appointments. Wetherell seconded said motion, which passed by voice vote (21 yes, 0 no).

Chairman Cannon thanked Spesard and the Highway Department for picking up items approved for destruction and disposing of them.

There was no public body comment and no further business to come before the Shelby County board.

Clark made motion to assess mileage and per diem for the July meetings, to pay the bills/payroll as approved by the committees and adjourn until the next regular meeting to be held on August 8, 2012. Doerner seconded said motion, which passed by voice vote (21 yes, 0 no) and the meeting was adjourned at 10:10 A.M.


Kathy A. Lantz
Shelby County Clerk and Recorder

STATE OF ILLINOIS ROLL CALL VOTES IN COUNTY BOARD

SHELBY COUNTY

July 11, 2012 REGULAR SESSION

		ROLL CALL			QUESTIONS									
		MILEAGE	7/11/2012 A.M.	7/11/2012 P.M.	ON MOTIONS TO APPROVE Budget, Amendment and transfers and FY 11-12 Budget	ON MOTIONS TO	ON MOTIONS TO	ON MOTIONS TO	ON MOTIONS TO	ON MOTIONS TO	ON MOTIONS TO	ON MOTIONS TO	ON MOTIONS TO	ON MOTIONS TO
COUNTY BOARD MEMBERS					AYE	NAY	AYE	NAY	AYE	NAY	AYE	NAY	AYE	NAY
217	AMLING, ROBERT	35	✓		✓									
110	BARR, KENNETH	50	✓		✓									
116	BEHL, ROBERT H.	42	✓		✓									
117	BENNETT, BARBARA	40	✓		✓									
45	CANNON, BRUCE	26	✓		X									
133	CLARK, GLENN "DICK"	12	✓		✓									
99	CRUITT, DAVID		✓		✓									
25	DOERNER, FRED		✓		✓									
214	DURBIN, JESSE	12	✓		✓									
105	GERGENI, GARY	26	✓		✓									
177	HAYDEN, RICHARD	44	✓		✓									
144	HUNTER, ROBERT JR.	49	✓		✓									
193	JORDAN, ROBERT N.	31	✓		✓									
64	KEARNEY, KAY		✓		✓									
206	LENZ, LARRY	26	✓		✓									
181	ROBERTSON, ROBIN		✓		✓									
148	ROESSLER, JOHN JACK	12	✓		✓									
221	SIMS, TERRY JOE	24	✓		✓									
274	SIMPSON, ROBERT	32	✓		✓									
46	STROHL, DON	45	✓		✓									
329	WARREN, JAMES	28	✓		✓									
44	WETHERELL, DALE	46	✓		✓									

21 ayes
 0 nay
 X not voting
 0 absent
 motion passed

C.E.F.S. Economic Opportunity Corporation

"Community Action Agency"



1805 S. Banker Street, P.O. Box 928
Effingham, IL 62401-0928
PHONE: (217) 342-2193 ~ FAX: (217) 342-4701
EMAIL: cefs@cefseoc.org
WEBSITE: www.cefseoc.org

PAUL D. WHITE
Chief Executive Officer

June 5, 2012

Illinois Department of Transportation
Attn: John Edmondson
Division of Public and Intermodal Transportation
J.R. Thompson Center, Suite 6-600
Chicago, IL 60601

Dear Mr. Edmondson,

Enclosed is the current year JARC application - digital radios. Signature pages and Board Resolution will come at a later date.

Sincerely,


Kristie L. Warfel
CIPT Director

Cc: Bruce Cannon, Shelby County Board Chairman
Paul D. White, Chief Executive Officer, C.E.F.S. Economic Opportunity Corporation

*J-
app contains
Resolution
12-22
CEFS for
dig radios
put all in board
minutes
please*

EQUAL OPPORTUNITY EMPLOYER

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Downstate Area Programs
5316 Job Access Reverse Commute
Grant Application

Illinois Department of Transportation

Section 5316 Job Access Reverse Commute

CY 2012 Grant Application

All applications are to be submitted to the Metropolitan Planning Organization (MPO) or Human Services Transportation Planning (HSTP) Regional Coordinator for your county.

PLEASE DO NOT SEND THIS APPLICATION TO THE ILLINOIS DEPARTMENT OF TRANSPORTATION OR THE DIVISION OF PUBLIC AND INTERMODAL TRANSPORTATION

SUBMITTED BY

Shelby County

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**Please Note
Do Not Substitute Sheets from any Other Application**

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I. APPLICATION INSTRUCTIONS

PLEASE READ ALL THE INSTRUCTIONS BEFORE FILLING OUT THIS APPLICATION!

Your application will be reviewed to ensure all required information has been provided and that the application is complete. Incomplete applications or those submitted after the application deadline will not be considered for funding.

GENERAL

This is an interactive form and designed to be filled out in Microsoft Word. Use the Tab key to move between fields or click directly in a text box to begin entering your information. Tab fields have been added to the first seven pages of the document to improve the navigability of the form.

APPLICATION CHECKLIST

- Please make sure all items listed are included with the application. The checklist signature page should be included with all other application materials.

APPLICANT INFORMATION

- Identify if the MPO area or HSTP region where the project is proposed to be implemented.

PROPOSED PROJECT

- Please be sure to identify each component of the project for which funding is being requested (i.e., This project is requesting capital funding for a new mini-van and dispatching software for same-day reservations, and operating funding to hire a driver and run the service).
- To determine the estimated annual number of trips generated, use one of the following equations which best suits your project (please note that trip is defined as each time a passenger boards):

If estimate is based on trips per hour:

No. of trips per hour X hours of service operated per day X no. of days service is operated per year

Example: 3(trips/hour) X 13(hours/day) X 312(days/year) = 12,168 passenger trips generated per year

If estimate is based on trips per day:

No. of trips per day X no. of days service is operated per year

Example: 8(trips/day) X 220(days/year) = 3,005 passenger trips generated per year

VEHICLE INVENTORY

- This inventory is only required for applicants that are not current 5311 or 5307 recipients.

PROJECT BUDGET

- Please manually total the project budget and review the required match calculations: All numbers are to be entered manually.
- The match requirement for capital projects (including mobility management) is 80% federal / 20% local.
- The match requirement for operating projects is 50% federal / 50% local of the net project cost. Revenues are strictly based on fares generated by the project. Please note that revenues are not an eligible operating expense and should not be included in the net operating cost of the project.
- For operating projects, outline the costs for the duration of the project (1-2 years). When estimating your cost over the two-year period, be sure to factor in cost escalations. If requesting funding for less than two years, please attach documentation stating how service will operate without additional grant funds.
- Please identify all 'other expenses' (under operating budget) in the space provided.
- Total Project Costs and Local Match must be entered manually (if you are not declaring use of TRCs)

SOURCES OF LOCAL MATCH

- Indicate all sources of local match and status. Status could be noted as secured or dependant upon grant approval

SCALABILITY

- Describe whether or not the project for which you are applying can be implemented on (a) a more limited scope or if it can (b) be implemented in phases. This question will help the selection committee decide on funding amounts for the projects selected.

II. JOB ACCESS REVERSE COMMUTE GRANT APPLICATION CHECKLIST

This checklist represents all of the information and attachments you will need to submit with your application to be considered for funding and must be completed and submitted with the application. Incomplete applications and those submitted after the deadline will not be considered for funding.

1. **Signed Job Access Reverse Commute Grant Application Checklist (THIS PAGE!)**
2. **One single sided "8 1/2 x 11" copy of a completed Project Application.**
Be sure that all parts of the Project Application are submitted. (Parts IV and V, Sections A-I)
3. **Executed Resolution of the Governing Board** (sample included in Appendix A)
*If Board meeting schedule conflicts with application due date, Executed Resolutions will be accepted after filing period.
4. **Letters of Support** (if applicable)

Bruce Cannon, Shelby County Board Chairman

Name of Agency's Authorized Representative

Signature

Date

7-11-12

DO NOT COMPLETE THE SECTION BELOW THIS LINE - DPIT STAFF USE ONLY

MPO:	_____
Project Name	_____
Project Type	<input type="checkbox"/> Rolling Stock <input type="checkbox"/> Non-Rolling Stock <input type="checkbox"/> Mobility Mgmt. <input type="checkbox"/> Operating
Total Project Cost \$	_____
Federal Funding Request \$	_____
Toll Revenue Credits Request \$	_____
MPO Review Completed by:	_____
Signature	Date

A complete, original copy of this application is on file with the Illinois Department of Transportation Division of Public and Intermodal Transportation.

An administrative staff review was completed by :

Name	Signature	Date
------	-----------	------

III. APPLICANT INFORMATION

IV. APPLICANT INFORMATION

Legal Name of Applicant: Shelby County
 Contact Person: Bruce Cannon, Shelby County Board Chairman
 Address: 301 E. Main St, PO Box 230
 City/State/Zip: Shelbyville, IL 62565
 Telephone: 217/774-4421
 Fax: 217/774-5291
 Email: kwarfel@cefseoc.org
 Website: www.cefseoc.org

Please note that All New Freedom projects must be contained in a locally developed Coordinated Public – Transit Human Service Transportation Plan (HSTP).

MPO area or HSTP region: Region 8, 9, and 10

Applicant Type: State or Local Government Private Non-Profit
 Public Transportation Provider Private Operator

Funding Requested For: Digital Radios
 Mobility Management (80/20) Rolling Stock (80/20) Non-Rolling Stock (80/20) Operating (50/50)

TRC Requested For: If available
 Mobility Management (80/20) Rolling Stock (80/20) Non-Rolling Stock (80/20) Operating (50/50)

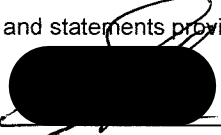
Project Information

Specific Area To Served: City(ies) _____
 County(ies) Shelby, Moultrie, Douglas, Clay, Fayette, Montgomery, Effingham
 Other (Note: Effingham County contingent upon IDOT Concurrence)

Service Provider (if different than above)
 Use additional sheets if more than one Service Provider. Central Illinois Public Transit

Organization Name: C.E.F.S. Economic Opportunity Corporation
 Contact: Kristie L. Warfel
 Title: Program Director
 Address: 1805 S. Banker Street
 City/State/Zip: Effingham, IL 62401
 Telephone: 217/342-2193 x 161
 E-mail: kwarfel@cefseoc.org

I certify that the information and statements provided in this application, and all supporting documents are correct and complete.



7/11/12

Signature of Authorized Representative (As Authorized by Board Resolution)

Date

Bruce Cannon

Shelby County Board Chairman

Print Name of Authorized Official

Title of Authorized Official

V. PROJECT APPLICATION

A. Applicant, Existing Services, and Service Area

- 1. Please provide a brief description of the applicant and its background with implementing this type of service

Shelby County as the Grantee and Central Illinois Public Transit as the service provider have a focused vision to improve and provide public transportation. The JARC initiative has identified local target and indicators for progress through a collaborative approach and process to achieve the outcomes of access.C.E.F.S. Economic Opportunity Corporation has been operating for 47 years. C.E.F.S. Economic Opportunity Corporation sponsors the Central Illinois Public Transit Program. Central Illinois Public Transit has been providing public transportation for 27 years. Central Illinois Public Transit is open to anyone at any age regardless of income. Central Illinois Public Transit currently provides transportation in 6 counties (Shelby, Moultrie, Douglas, Clay, Fayette, and Montgomery).Effingham County has selected Central Illinois Public Transit as the administrator and service provider, and is awaiting concurrence from IDOT to implement transit services.

- 2. Provide a brief description of the applicant's existing services.

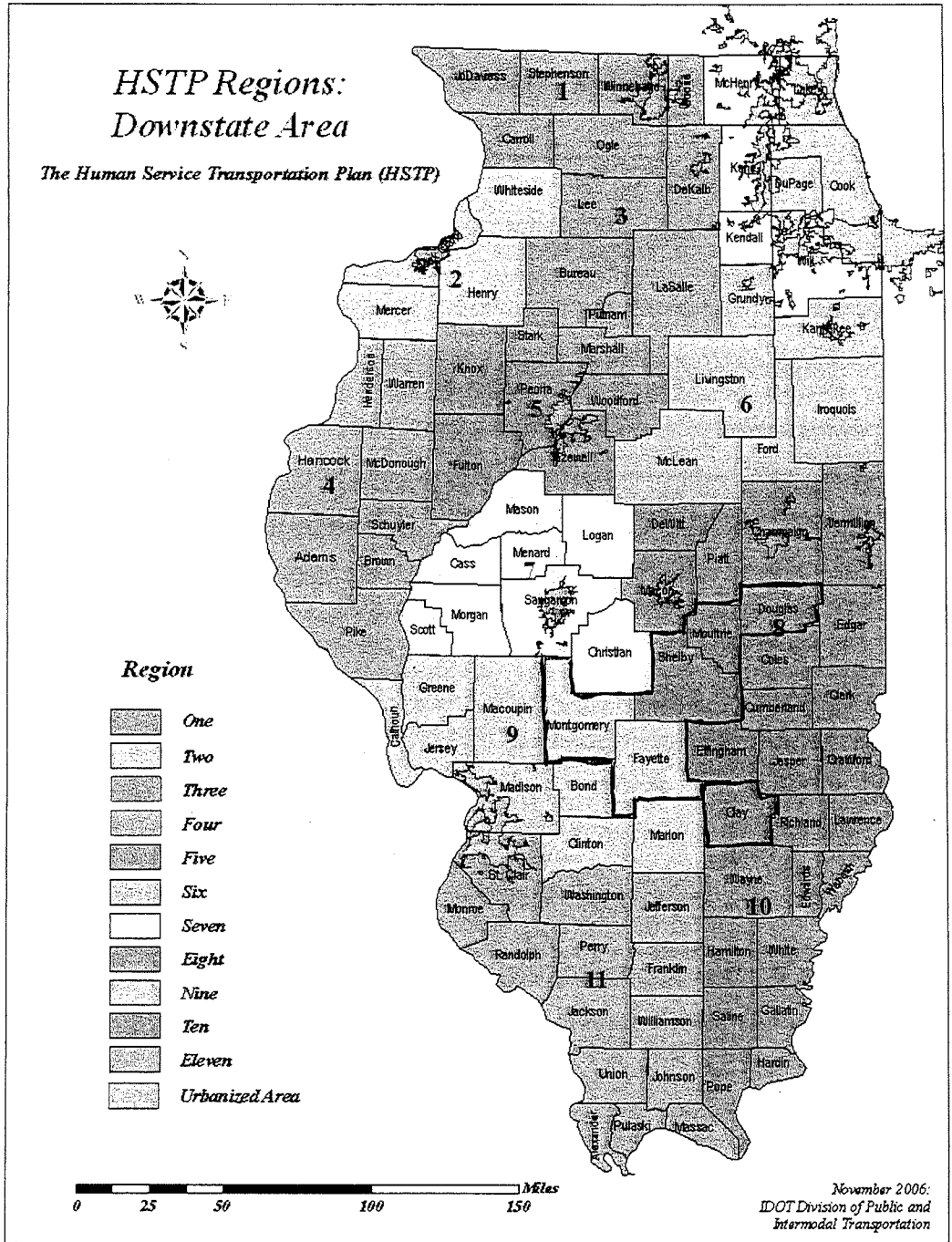
Central Illinois Public Transit is a Demand-Response provider. Service is provided Monday thru Friday in all six counties that we service (Shelby, Moultrie, Douglas, Clay, Fayette, and Montgomery). Transportation hours are as follows; Clay County 7AM to 4:30PM, Douglas County 7AM to 5PM, Fayette County 8:30AM to 4:30PM, Montgomery County 7:30AM to 5PM, Moultrie County 7AM to 4:30PM, Shelby County 6:30AM to 5PM. Transportation services are provided to anyone, at any age, regardless of income. Limited weekend service is available.

- 3. Provide a description of the service area. Attach any maps if necessary.

Counties: Shelby, Moultrie, Douglas, Clay, Fayette, Montgomery
Effingham County will be added to the service area when IDOT finalizes the project and concurs with Central Illinois Public Transit to deliver transit services.
If selected as the administrator and service provider for Christian County, we will add the county to the service area.

See Attached Map

F. Map of Human Services Transportation Planning Regions



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B. Proposed Project

1. Describe the proposed project, indicating the specific service to be provided, to implement, support, or maintain transportation service. This should include how service will assist low income workers with transportation options to job sites and employment related activities or serve in a reverse commute capacity. **Be sure to identify each component of the project by the funding requested. Be sure to identify each component of the project by the funding requested.**

Our current two-way analog radios will be outdated and no longer accessible in 2013 and will need to be replaced with digital radios. The analog radios that we currently have do not have an extended service area. With many of our transports being medical and out of the county, the drivers have no form of communication when out of the limited service area. The analog radios that we currently have are getting costly to maintain. With digital radios, the drivers communication would be enhanced when traveling longer distances. We would also be able to communicate with other providers when we are in their service area or if other providers were in our service area. This project would aid in the transition of a one call center.

2. Identify the number of estimated individuals with low or limited incomes to be served and describe how this estimate was derived.

According to the US Census Bureau (2006-2010) population percentages that are at poverty or below are as follows:

- Shelby County 11.3%
- Moultrie County 11.0%
- Douglas County 10.2%
- Clay County 16.3%
- Fayette County 16.1%
- Montgomery County 14.0%

* The C.E.F.S. Head Start self-assesment showed an increased need for transportation to work and medical appointments for low income parents that are employed, unemployed or underemployed.

The goal of the JARC program is to assist in the reduction of the above percentages by giving the target population an option for transportation access to reach greater employment opportunities.

3. Identify the number and locations of employers that have been contacted to be served or how the project will increase accessibility of target population to employment / employment opportunities.

Digital radios will increase accessibility of target population by allowing the drivers that are out of the service area for the current analog system to receive messages from base of additional riders that need to be transported on same day service to employment opportunity. This will be an enhancement to the software system. Drivers will be able to communicate back to base in a more efficient manner.

4. Estimate the number of one way passenger trips per year this service will generate. A trip is defined by each time an individual passenger boards.

Digital radios will increase the number of one way trips due to the ability to add same day passenger requests. There will be a 1% increase in trips due to better communication.

5. Identify the service area to be covered by the project (attach maps if necessary).

Shelby, Moultrie, Douglas, Clay, Fayette, and Montgomery Counties
 Effingham County will be added to the service matrix area when IDOT concurs with the project.
 If selected as the administrator and service provider for Christian County, Central Illinois Public Transit will add the county to the service area.

See Attached Map

D. Responsiveness to Project Selection Criteria

- 1. Describe how the project responds to one or more of the strategies identified in the regional HSTP. This includes service gaps, challenges of the project area, or other issues:

Service Gap - Coordination

The new digital radios would allow better coordination with other public transit providers.

- 2. Describe how the project demonstrates coordination among local jurisdictions, interested stakeholder organizations, and other agencies. Coordination can include activities such as joint planning or purchasing, sharing vehicles, dispatching, scheduling, training or maintenance, or coordinating client trips.

The radios will aid with the coordination of client trips throughout the service area and outside of the service area. Digital radios would be an enhancement to the scheduling software.

- a. Indicate how other entities will be involved in coordination efforts and/or the project. Letters of support can be included as attachments to the application

N/A

- 3. Describe your agency's ability to manage the project, including its financial, human resources, and institutional capabilities. Please include a description of staff and years of experience.

The top leadership in our local organization has impeccable credentials and decades of experience. Chief Executive Officer, Paul White, has been with C.E.F.S. over 33 years providing effective leadership, vision, direction and guidance for the agency since 1978.

Under the direction of the Board of Directors, the CEO ensures agency compliance, effectiveness, financial security, and achievement of performance outcomes.

The many years of CEO leadership and direction of the agency provides organizational credibility, effective leadership, and the highest operational benchmarks to achieve quality performance and outcomes.

Chief Financial Officer, Bill Burrell, has been with the agency for almost 10 years. Bill is a CPA who has extensive experience both as an independent auditor and in municipal government.

Chief Operations Officer, Kevin Bushur, has been with the agency for over four years and has a Master's Degree in Community Counseling. COO Bushur has over 15 years of program management in local non-profit organizations.

Fiscal Officer/Payroll Manager, Linda Tryon, has been with the agency for 32 years.

Program Director, Kristie Warfel, has been with the agency for 11 years.

- 4. What efforts have been undertaken to identify and obtain local funding for this project? What local funding sources have been committed to the project? (Attach documentation if necessary).

C.E.F.S Unrestricted Funds

- 5. Describe how this new service will be promoted / marketed to potential users.

N/A

- 6. Briefly describe the new ideas, new technologies, innovative partnerships, creative funding sources, or other characteristics of the project that make it an innovative solution that responds to unmet transportation needs, and how the idea can be replicated elsewhere in the state.

Unmet Needs: With analog radios, when the driver is out of the analog radio service area, they can not receive any messages from the base county. With digital radios, the base can communicate with the driver about additional transports that need to be completed or last minute call in transports to

better meet passenger needs.

Enhanced Communication: If all providers across the state communicated thru digital radios the drivers would be able to communicate back to their local base and to the local provider in the county area that they are in. This would allow for enhanced coordination between providers.

7. Describe your agency's involvement in the local transportation planning process.

The Central Illinois Public Transit Director is the Vice Chair for Region 8. The program attends Region 9 and 10 meetings. Central Illinois Public Transit is the TPG team leader for Effingham County Public Education and Outreach. The program is attending the Christian County Public Education and Outreach meetings. The program is also attending the System Development meeting in both Effingham and Christian Counties. Central Illinois Public Transit is also attending the Public Education and Outreach meetings in Sangamon County.

E. Project Budget

Capital Equipment (Rolling Stock, Non-Rolling Stock, Mobility Management)		Total Capital Cost	
Rolling Stock			
Non-Rolling Stock			
Digital Radios		85,000	
Mobility Management			
Total Capital Cost		(1)	85,000
Federal Share Capital Cost		(2)	68,000
Local Share Capital Cost		(3)	17,000
Operating			
	Year 1	Year 2	Total Operating Cost
Labor	0	0	0
Fringe Benefits	0	0	0
Fuel and Oil	0	0	0
Maintenance	0	0	0
Vehicle Insurance	0	0	0
Purchased Transportation			
Other Expenses*			
Total Operating Expenses (A)	(5)		
Total Operating Revenue (B)	(6)		
Net Operating Project Cost (A-B)	(7)		
Note: The amount of eligible Operating expense does not include revenues.			
Federal Share Operating (50%)	(8)		
Local Share Operating (50%)	(9)		
PROJECT COST SUMMARY			
<i>**Enter sum of all sub-totals for entire project (capital and operating) in the boxes below:</i>			
Total Project Cost	(1+7)	85,000	
Total Federal Share	(2+8)	68,000	
Total Local Share	(3+9)	17,000	
Total Revenue	(6)		
* Please Indicate Other Expenses Here:			

F. Sources of Project Funding

Please list the source of local matching funds. Include specific dollar amounts for each.

Agency Name/Source	Type	Amount	Matching Project			
			Rolling Stock	Non-Rolling Stock	Mobility Management	Operating
<i>Example Agency</i>	<i>Donation</i>	<i>\$5,000</i>		X		
Year 1						
CEFS Unrestricted	Donation	17,000		X		
	TOTAL	17,000				

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G. Project Scalability

1. Could the project be implemented on a more limited scope with less funding?

Yes No

If "Yes" please describe:

2. Could the project be implemented in phases depending upon the availability of project funding?

Yes No

If "Yes" please describe:

Phase one: Install base station and install digital radios in half of the fleet
Phase Two: Install digital radios in the second half of the fleet.

H. Project Scalability

Provide an estimated operational plan for providing the service including timeline and milestones

Timeline and Project and Milestones	
Describe briefly the major steps that will be followed from project start through project end. For the Date, please indicate estimated Completion of each task after grant approval.	
Milestone	Date
<i>Phase 1 - Bid Package</i>	<i>July 2012</i>
<i>Award Vendor</i>	<i>August 2012</i>
<i>Implement Digital Radios</i>	<i>Aug/Sept. 2012</i>
<i>Phase 2 - Bid Package</i>	<i>July 2013</i>
<i>Award Vendor</i>	<i>August 2013</i>
<i>Implement Digital Radios</i>	<i>Aug/Sept. 2013</i>

I. Joint Certifications and Assurances for Grantees

Illinois Department of Transportation ("IDOT") and Federal Transit Administration ("FTA") Assistance Programs Joint Certifications and Assurances for Grantees

Each Grantee will execute the following applicable assurances and certifications to cover all applications and government agreements that include federal capital and operating assistance. The fifteen categories of certifications and assurances are listed by roman numerals I through XV. All Grantees must make all certifications and assurances in Category I. Categories II through XIII will apply to some, but not all Grantees. The categories correspond to the following description or circumstances mandating submission of specific certifications, assurances or agreements.

The Grantee agrees to comply with all the applicable requirements of IDOT and FTA Assurance Programs Joint Certifications and Assurances for Grantees hereinafter listed.

(The Grantee may make this selection instead of individual selections below.)

OR

The Grantee agrees to comply with the applicable requirements of the following categories it has selected:

- Certifications and Assurances Required of Each Grantee
- Lobbying Certification (if applicable exceeds \$100,000)
- Effects on Private Mass Transportation Companies
- Public hearing Certification for Projects with Substantial Impacts
- Certification for the Purchase of Rolling Stock N/A
- Bus Testing Certification N/A
- Charter Service Agreement
- School Transportation Agreement
- Certification for Demand Responsive Service
- Substance Abuse Certifications
- Certification for a Project involving interest or Other Financing Costs N/A
- Certification regarding Intelligent Transportation System Program Assistance N/A
- Certifications for the Urbanized Area Formula Program, Job Access and Reverse Commute Program, and the Clean Fuels Program
- Certifications and Assurances for the Elderly and Persons with Disabilities Program N/A
- Certifications for the Nonurbanized Area Formula Program
- Certifications and Assurances for the State Infrastructure Bank Program (Not applicable in Illinois) N/A

The last page of the Joint Certifications and Assurances as well as the Affirmation of the Grantee's Attorney must be appropriately completed, signed and attached with this application.

1. Certifications and Assurances Required of Each Grantee*A. Authority of Grantee and Its Representatives*

The authorized representative of the Grantee and legal counsel who sign these certifications, assurances, and agreements attest that both the Grantee and its authorized representative have adequate authority under state and local law and the by-laws or internal rules of the Grantee organization to:

- (1) Execute and file the applications for Federal assistance on behalf of the Grantee,
- (2) Execute and file the required certifications, assurances and agreements on behalf of the Grantee binding the Grantee; and
- (3) Execute grant agreements and cooperative agreements with FTA or IDOT on behalf of the Grantee

B. Standard Assurances

The Grantee assures that:

1. It has sufficient authority under its State, local, or Indian tribal law, regulations by-laws and internal rules to carry out each FTA funded project as required by Federal laws and regulations,
2. It will comply with all applicable Federal statutes and regulations to carry out any FTA funded project,
3. It is under a continuing obligation to comply with the terms and conditions of the FTA Grant Agreement or Cooperative Agreement for the project, including the FTA Master Agreement incorporated by reference and made part of the latest amendment to Grant Agreement or Cooperative Agreement,
4. It recognizes that Federal laws and regulations may be modified from time to time and those modifications may affect project implementation,
5. It understands that Presidential executive orders and Federal directives, including Federal policies and program guidance, may be issued concerning matters affecting the Grantee or its project, and
6. It agrees that the most recent Federal laws, regulations, and directives will apply to the project, unless FTA determines otherwise in writing.

C. Debarment, Suspension, and Other Responsibility Matters for Primary Covered Transactions

The Grantee agrees that:

- (1) It will not engage third party participants that are debarred or suspended except as authorized by:
 - (a) U.S. DOT regulations, "Nonprocurement Suspension and Debarment," 2 C.F.R. Part 1200, which adopt and supplement the following U.S. Office of Management and Budget (U.S. OMB) Guidelines and Executive Order,
 - (b) U.S. OMB, "Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement)," 2 C.F.R. Part 180, and
 - (c) Executive Orders Nos. 12549 and 12689, "Debarment and Suspension," 31 U.S.C. § 6101 note,
- (2) It will review the "Excluded Parties Listing System" at <http://epls.gov/>, if required by U.S. DOT regulations, 2 C.F.R. Part 1200, and
- (3) It will include, and require its third party participants to include a similar condition in each lower tier covered transaction, assuring that the lower tier third party participant will comply with:
 - (a) Federal debarment and suspension requirements, and
 - (b) Review the "Excluded Parties Listing System" at <http://epls.gov/>, if needed for compliance with U.S. DOT regulations, 2 C.F.R. Part 1200.

D. Drug-Free Workplace Certification

Until new U.S. DOT Drug-Free Workplace regulations that rescind the requirements for a Drug-Free Workplace certification are promulgated, and in accordance with Illinois and U.S. DOT regulations on Drug-Free Workplace Requirements (Grants) at 30 ILCS 580/1 *et seq.* and 49 CFR Part 29 at Subpart F, as amended by 41 U.S.C. Section 702 the Grantee certifies that it will provide a drug-free workplace by:

- (1) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Grantee's

- workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (2) Establishing an ongoing drug-free awareness program to inform employees about:
 - (a) The dangers of drug abuse in the workplace
 - (b) The Grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and,
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace
 - (3) Making it a requirement that each employee to be engaged in the performance of the grant or cooperative agreement be given a copy of the statement required by paragraph (1).
 - (4) Notifying the employee in the statement required by paragraph (1) that, as a condition of employment financed with federal and state assistance provided by the grant or cooperative agreement, the employee will:
 - (a) Abide by the terms of the statement, and
 - (b) Notify the employer in writing of her or her conviction of a criminal drug statute occurring in the workplace no later than 5 calendar days after such conviction.
 - (1) Notifying IDOT in writing, within 10 calendar days after receiving notice under paragraph (4)(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to ever project officer or other designee on whose project activity the convicted employee was working. Notice shall include the identification number(s) of each affected grant or cooperative agreement.
 - (2) Taking one of the following actions, within 30 calendar days of receiving notice number paragraph (4)(b), with respect to any employee who is so convicted:
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (b) Requiring such employee to participate satisfactorily in drug abuse assistance or rehabilitation program approved for such purposes by federal, state or local health law enforcement, or other appropriate agency.
 - (c) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (1), (2), (3), (4), (5), and (6). The Grantee has or will provide to IDOT a list identifying its headquarters location and each workplace it maintains in which project activities supported by IDOT are conducted.

E. Drug-Free Workplace Certification

If required, the Grantee assures that each project application submitted to IDOT for assistance has been or will be submitted, as required by each state, for intergovernmental review to the appropriate state and local agencies. Specifically, the Grantee assures that it has fulfilled or will fulfill the obligations imposed on FTA by U.S. DOT regulations, "Intergovernmental Review of Department of Transportation Programs and Activities: 49 CFR Part 17.

F. Nondiscrimination Assurance

1. The Grantee assures that it will comply with the following laws and regulations so that no person in the United States will be denied the benefits of, or otherwise be subjected to discrimination in any U.S. DOT or FTA funded program or activity (particularly in the level and quality of transportation services and transportation-related benefits on the basis of race, color, national origin, creed, sex, or age:
 - a. Federal transit law, specifically 49 U.S.C. 5332 (prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age, and in employment or business opportunity),
 - b. Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000d, and
 - c. U.S. DOT regulations, "Nondiscrimination in Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act," 49 CFR part 21.
2. As required by 49 CFR 21.7, the Grantee assures that:
 - a. It will comply with 49 U.S.C. 5332, 42 U.S.C. 2000d, and 49 CFR part 21 in the manner:
 - (1) It conducts each project,
 - (2) It undertakes property acquisitions, and
 - (3) It operates the project facilities, including:

- (a) Its entire facilities, and
- (b) Its facilities operated in connection with its project,
- b. This assurance applies to its entire project and entire facilities, including facilities operated in connection with its project,
- c. It will promptly take the necessary actions to carry out this assurance, including:
 - (1) Notifying the public that discrimination complaints about transportation-related services or benefits may be filed with U.S. DOT or FTA, and
 - (2) Submitting information about its compliance with these provisions to U.S. DOT or FTA upon their request,
- d. If it transfers FTA funded real property, structures, or improvements to another party, any deeds and instruments recording that transfer will contain a covenant running with the land assuring nondiscrimination:
 - (1) While the property is used for the purpose that the Federal funding is extended,
 - (2) While the property is used for another purpose involving the provision of similar services or benefits,
- e. The United States has a right to seek judicial enforcement of any matter arising under:
 - (1) Title VI of the Civil Rights Act, 42 U.S.C. 2000d,
 - (2) U.S. DOT regulations, 49 CFR part 21, and
 - (3) This assurance,
- f. It will make any changes in its Title VI implementing procedures as U.S. DOT or FTA may request to comply with:
 - (1) Title VI of the Civil Rights Act, 42 U.S.C. 2000d,
 - (2) U.S. DOT regulations, 49 CFR part 21, and
 - (3) Federal transit law, 49 U.S.C. 5332,
- g. It will extend the requirements of 49 U.S.C. 5332, 42 U.S.C. 2000d, and 49 CFR part 21 to each third party participant, including:
 - (1) Any subrecipient,
 - (2) Any transferee,
 - (3) Any third party contractor or subcontractor at any tier,
 - (4) Any successor in interest,
 - (5) Any lessee, or
 - (6) Any other participant in the project,
- h. It will include adequate provisions to extend the requirements of 49 U.S.C. 5332, 42 U.S.C. 2000d, and 49 CFR part 21 to each third party agreement, including:
 - (1) Each subagreement,
 - (2) Each property transfer agreement,
 - (3) Each third party contract or subcontract at any tier,
 - (4) Each lease, or
 - (5) Each participation agreement,
- i. The assurances it has made will remain in effect for the longest of the following:
 - (1) As long as Federal funding is extended to the project,
 - (2) As long as the Project property is used for a purpose for which the Federal funding is extended,
 - (3) As long as the Project property is used for a purpose involving the provision of similar services or benefits, or
 - (4) As long as the Grantee retains ownership or possession of the project property.

G. Assurances of Nondiscrimination on the Basis of Disability

The Grantee assures that it and its project implementation and operations will comply with all applicable requirements of:

- a. The Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, *et seq.*,
 - b. The Americans with Disabilities Act of 1990, as amended, 42 U.S.C. 12101 *et seq.*,
 - c. U.S. DOT regulations, specifically 49 CFR parts 27, 37, and 38, and
 - d. Any other applicable Federal laws that may be enacted or Federal regulations that may be promulgated,
2. As required by U.S. DOT regulations, "Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance," 49 CFR part 27, specifically 49 CFR 27.9, the Grantee assures that:
- a. The following prohibition against discrimination on the basis of disability is a condition to the approval or extension of any FTA funding awarded to:

- (1) Construct any facility,
 - (2) Obtain any rolling stock or other equipment,
 - (3) Undertake studies,
 - (4) Conduct research, or
 - (5) Participate in or obtain any benefit from any FTA administered program,
- b. In any program or activity receiving or benefiting from Federal funding FTA or any entity within U.S. DOT administers, no otherwise qualified people with a disability will, because of their disability, be:
- (1) Excluded from participation,
 - (2) Denied benefits, or
 - (3) Otherwise subjected to discrimination.

H. *Procurement Compliance*

The Grantee certifies that its procurements and procurement system will comply with all applicable Federal laws and regulations in accordance with applicable Federal directives, except to the extent FTA has approved otherwise in writing.

I. *Certifications Prescribed by the Office of Management and Budget (SF-424B and SF-424D)*

1. *Administrative Activities.* The Grantee assures that:

a. For every project described in any application it submits, it has adequate resources to properly plan, manage, and complete the project, including:

- (1) The legal authority to apply for Federal funding, and
- (2) The institutional capability,
- (3) The managerial capability, and
- (4) The financial capability (including funds sufficient to pay the non-Federal share of project cost).

b. It will give access and the right to examine project-related materials, including but not limited to:

- (1) FTA,
- (2) The Comptroller General of the United States, and,
- (3) If appropriate, the State, through any authorized representative,

c. It will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

d. It will establish safeguards to prohibit employees from using their positions for a purpose that:

- (1) Results in a personal or organizational conflict of interest, or personal gain, or
- (2) Presents the appearance of a personal or organizational conflict of interest or personal gain.

2. *Project Specifics.* The Grantee assures that:

a. Following receipt of FTA award, it will begin and complete Project work within the applicable time periods,

b. For FTA funded construction projects:

- (1) It will comply with FTA provisions concerning the drafting, review, and approval of construction plans and specifications
- (2) It will to the extent practicable provide and maintain competent and adequate engineering supervision at the construction site to assure that the completed work conforms with the approved plans and specifications,
- (3) It will include a covenant in the title of federally funded real property acquired to assure nondiscrimination during the useful life of the project,
- (4) To the extent FTA requires, it will record the Federal interest in the title to FTA assisted real property or interests in real property, and
- (5) To the extent practicable, without permission and instructions from FTA, it will not alter the site of the FTA funded construction project or facilities by:
 - (a) Disposing of the underlying real property or other interest in the site and facilities,
 - (b) Modifying the use of the underlying real property or other interest in the site and facilities, or
 - (c) Changing the terms of the underlying real property title or other interest in the site and facilities.

c. It will furnish progress reports and other information as FTA or the State may require.

3. *Statutory and Regulatory requirements.* The Grantee assures that:

a. It will comply with all applicable Federal statutes relating to nondiscrimination including, but not limited to the:

- (1) Prohibitions against discrimination on the basis of race, color, or national origin of Title VI of the Civil Rights Act, 42 U.S.C. 2000d,

- (2) Prohibitions against discrimination on the basis of sex of:
 - (a) Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 – 1683, and 1685 – 1687, and
 - (b) U.S. DOT regulations, "Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance," 49 CFR part 25,
 - (3) Prohibitions against discrimination on the basis of age in federally assisted programs of the Age Discrimination Act of 1975, as amended, 42 U.S.C. 6101 – 6107,
 - (4) Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, which prohibits discrimination on the basis of disability,
 - (5) Prohibitions against discrimination on the basis of disability of Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794,
 - (6) Nondiscrimination requirements relating to the sale, rental, or financing of housing of Title VIII of the Civil Rights Act, 42 U.S.C. 3601 *et seq.*,
 - (7) Prohibitions against discrimination on the basis of drug abuse of the Drug Abuse Office and Treatment Act of 1972, as amended, 21 U.S.C. 1101 *et seq.*,
 - (8) Prohibitions against discrimination on the basis of alcohol abuse of the Comprehensive Alcohol Abuse and Alcoholism Prevention Act of 1970, as amended, 42 U.S.C. 4541 *et seq.*,
 - (9) Confidentiality requirements for the records of alcohol and drug abuse patients of the Public Health Service Act, as amended, 42 U.S.C. 290dd – 290dd-2, and
 - (10) Nondiscrimination provisions of any other statute(s) that may apply to the project,
- b. Regardless of whether Federal funding has been provided for any of the real property acquired for Project purposes, it will provide for fair and equitable treatment of displaced persons or persons whose property is acquired as a result of federally assisted programs, and:
- (1) It has the necessary legal authority under State and local law to comply with:
 - (a) The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (Uniform Relocation Act) 42 U.S.C. 4601 *et seq.*, as specified by sections 210 and 305 of that Act, 42 U.S.C. 4630 and 4655, respectively, and
 - (b) U.S. DOT regulations, "Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally Assisted Programs," 49 CFR part 24, specifically 49 CFR 24.4.
 - (2) It has complied with or will comply with the Uniform Relocation Act and implementing U.S. DOT regulations including but not limited to doing the following:
 - (a) It will adequately inform each affected person of the benefits, policies, and procedures provided for in 49 CFR part 24,
 - (b) As required by 42 U.S.C. 4622, 4623, and 4624, and 49 CFR part 24, it will provide fair and reasonable relocation payments and assistance for displacement, resulting from any FTA funded project, of:
 - 1 Families and individuals,
 - 2 Partnerships, corporations, or associations,
 - (c) As provided by 42 U.S.C. 4625 and 49 CFR part 24, it will provide relocation assistance programs offering the services described in to the U.S. DOT regulations to such displaced:
 - 1 Families and individuals,
 - 2 Partnerships, corporations, or associations,
 - (d) As required by 42 U.S.C. 4625(c)(3), within a reasonable time before displacement it will make available comparable replacement dwellings to families and individuals,
 - (e) It will:
 - 1 Carry out the relocation process to provide displaced persons with uniform and consistent services, and
 - 2 Make available replacement housing in the same range of choices with respect to such housing to all displaced persons regardless of race, color, religion, or national origin,
 - (f) It will be guided to the greatest extent practicable under State law, by the real property acquisition policies of 42 U.S.C. 4651 and 4652,
 - (g) It will pay or reimburse property owners for their necessary expenses as specified in 42 U.S.C. 4653 and 4654, understanding that FTA will provide Federal funding for its eligible costs of providing payments for those expenses, as required by 42 U.S.C. 4631,
 - (h) It will execute the necessary implementing amendments to third party contracts and subagreements financed with FTA funding, and
 - (i) It will execute, furnish, and be bound by such additional documents as FTA may determine necessary to effectuate or implement these assurances, and

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- (j) It will incorporate these assurances by reference into and make them a part of any third party contract or subagreement, or any amendments thereto, relating to any FTA funded project involving relocation or land acquisition, and
- (k) It will provide in any affected document that these relocation and land acquisition provisions must supersede any conflicting provisions,
- c. To the extent practicable, it will comply with the Lead-Based Paint Poisoning Prevention Act, 42 U.S.C. 4831(b), which prohibits the use of lead-based paint in the construction or rehabilitation of residence structures,
- d. It will, to the extent practicable, comply with the protections for human subjects involved in research, development, and related activities supported by Federal funding of:
- (1) The National Research Act, Pub. L. 93-348, July 12, 1974, as amended, 42 U.S.C. 289 *et seq.*, and
 - (2) U.S. DOT regulations, "Protection of Human Subjects," 49 CFR part 11,
- e. It will, to the extent practicable, comply with the labor standards and protections for federally funded projects of:
- (1) The Davis-Bacon Act, as amended, 40 U.S.C. 3141 *et seq.*,
 - (2) Sections 1 and 2 of the Copeland "Anti-Kickback" Act, as amended, 18 U.S.C. 874, and 40 U.S.C. 3145, respectively,
 - (3) The Contract Work Hours and Safety Standards Act, as amended, 40 U.S.C. 3701 *et seq.*,
- f. It will, to the extent practicable, comply with any applicable environmental standards that may be prescribed to implement the following Federal laws and executive orders, including but not limited to the following:
- (1) It will comply with the institution of environmental quality control measures under the National Environmental Policy Act of 1969, as amended, 42 U.S.C. 4321 – 4335 and Executive Order No. 11514, as amended, 42 U.S.C. 4321 note,
 - (2) It will comply with notification of violating facilities pursuant to Executive Order No. 11738, 42 U.S.C. 7606 note,
 - (3) It will comply with protection of wetlands pursuant to Executive Order No. 11990, 42 U.S.C. 4321 note,
 - (4) It will comply with evaluation of flood hazards in floodplains in accordance with Executive Order No. 11988, 42 U.S.C. 4321 note,
 - (5) It will comply with an assurance of project consistency with the approved State management program developed pursuant to the requirements of the Coastal Zone Management Act of 1972, as amended, 16 U.S.C. 1451 – 1465,
 - (6) It will comply with Conformity of Federal actions to State (Clean Air) Implementation Plans under section 176(c) of the Clean Air Act of 1955, as amended, 42 U.S.C. 7401 – 7671q,
 - (7) It will comply with protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, 42 U.S.C. 300f – 300j-6,
 - (8) It will comply with protection of endangered species under the Endangered Species Act of 1973, as amended, 16 U.S.C. 1531 – 1544, and
 - (9) It will comply with environmental protections for Federal transportation programs, including, but not limited to, protections for parks, recreation areas, or wildlife or waterfowl refuges of national, State, or local significance or any land from a historic site of national, State, or local significance to be used in a transportation project as required by 49 U.S.C. 303(b) and 303(c),
 - (10) It will comply with protection of the components of the national wild and scenic rivers systems, as required under the Wild and Scenic Rivers Act of 1968, as amended, 16 U.S.C. 1271 – 1287, and
 - (11) It will comply with and facilitate compliance with
 - (a) Section 106 of the National Historic Preservation Act of 1966, as amended, 16 U.S.C. 470f,
 - (b) The Archaeological and Historic Preservation Act of 1974, as amended, 16 U.S.C. 469 – 469c, and
 - (c) Executive Order No. 11593 (identification and protection of historic properties), 16 U.S.C. 470 note,
- g. To the extent practicable, it will comply with Federal requirements for the care, handling, and treatment of warm blooded animals held or used for research, teaching, or other activities supported by Federal funding of:
- (1) The Animal Welfare Act, as amended, 7 U.S.C. 2131 *et seq.*, and
 - (2) U.S. Department of Agriculture regulations, "Animal Welfare," 9 CFR subchapter A, parts 1, 2, 3, and 4,
- h. To the extent practicable, before accepting delivery of any FTA funded building it will obtain a certificate of compliance with the seismic design and construction requirements of U.S. DOT regulations, "Seismic Safety," 49 CFR part 41, specifically 49 CFR 41.117(d),
- i. To the extent practicable, it and its subrecipients located in special flood hazard areas will comply with section 102(a) of the Flood Disaster Protection Act of 1973, as amended, 42 U.S.C. 4012a(a), by:

- (1) Participating in the Federal flood insurance program,
- (2) Purchasing flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more,
- j. To the extent practicable, it will comply with:
 - (1) The Hatch Act, 5 U.S.C. 1501 – 1508, 7324 – 7326, which limits the political activities of State and local agencies and their officers and employees whose primary employment activities are financed in whole or part with Federal funds including a Federal loan, grant agreement, or cooperative agreement, and
 - (2) 49 U.S.C. 5307(k)(2) and 23 U.S.C. 142(g), which provide an exception from Hatch Act restrictions for a nonsupervisory employee of a public transportation system (or of any other agency or entity performing related functions) receiving FTA funding to whom the Hatch Act does not otherwise apply,
- k. It will have performed the financial and compliance audits as required by:
 - (1) The Single Audit Act Amendments of 1996, 31 U.S.C. 7501 *et seq.*,
 - (2) U.S. OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations," Revised, and
 - (3) The most recent applicable U.S. OMB A-133 Compliance Supplement provisions for the U.S. DOT, and It will, to the extent practicable, comply with all applicable provisions of all other Federal laws or regulations, and follow Federal directives governing the project, except to the extent that FTA has expressly approved otherwise in writing.

2. Lobbying Certification Required for Each Application Exceeding \$100,000

As required by 31 U.S.C. 1352 and U.S. DOT regulations, "New Restrictions on Lobbying," specifically 49 CFR 20.110, the Grantee understands that:

- a. The lobbying restrictions of your certification apply your Grantee's requests for:
 - (1) \$100,000 or more in Federal funding for a grant or cooperative agreement, and
 - (2) \$150,000 or more in Federal funding for a loan, line of credit, or loan guarantee,
- b. Its certification covers the lobbying activities of:

- (1) It,
- (2) Its principals, and
- (3) Its first tier subrecipients:

Therefore, on behalf of your Grantee, you certify to the best of your knowledge and belief, that:

- 1. No Federal appropriated funds have been or will be paid by or on its behalf to any person:
 - a. To influence or attempt to influence:
 - (1) An officer or employee of any Federal agency,
 - (2) A Member of Congress, an employee of a member of Congress, or an officer or employee of Congress,
 - b. Regarding the award of a:
 - (1) Federal grant or cooperative agreement, or
 - (2) Federal loan, line of credit, loan guarantee, or loan insurance
- 2. It will submit a complete OMB Standard Form-LLL, "Disclosure of Lobbying Activities (Rev. 7-97)," in accordance with its instructions, if any funds other than Federal appropriated funds have been or will be paid to any person:
 - a. To influence or attempt to influence:
 - (1) An officer or employee of any Federal agency,
 - (2) A Member of Congress, an employee of a Member of Congress, or an officer or employee of Congress, or
 - b. Regarding any application for a:
 - (1) Federal grant or cooperative agreement,
 - (2) Federal loan, line of credit, loan guarantee, or loan insurance, and
- 3. It will include the language of this certification in the award documents for all subawards at all tiers including, but not limited to:
 - a. Subcontracts,
 - b. Subgrants,
 - c. Subagreements, and
 - d. Third party contracts under a:
 - (1) Federal grant or cooperative agreement, or
 - (2) Federal loan, line of credit, loan guarantee, or loan insurance, and
- 4. It understands that:

- a. This certification is a material representation of fact that the Federal Government relies on, and
- b. It must submit this certification before the Federal Government may award funding for a transaction covered by 31 U.S.C. 1352, including a:
 - (1) Federal grant or cooperative agreement, or
 - (2) Federal loan, line of credit, loan guarantee, or loan insurance, and
- 5. It also understands that any person who does not file a required certification will be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

3. Effects on Private Mass Transportation Companies

As required by 49 U.S.C. 5323(a)(1), the Grantee certifies that:

- 1. Before it:
 - a. Acquires the property or an interest in the property of a private provider of public transportation, or
 - b. Operates public transportation equipment or facilities:
 - (1) In competition with transportation service provided by an existing public transportation company, or
 - (2) In addition to transportation service provided by an existing public transportation company,
- 2. It has or will have:
 - a. Determined that the funding is essential to carrying out a program of projects as required by 49 U.S.C. 5303, 5304, and 5306,
 - b. Provided for the participation of private companies engaged in public transportation to the maximum extent feasible, and
 - c. Paid just compensation under State or local law to the company for any franchise or property acquired.

4. Public Hearing Certification For A Capital Project That Will Substantially Affect a Community or Its Transit Service

As required by 49 U.S.C. 5323(a)(1), the Grantee certifies that:

- 1. Before it:
 - a. Acquires the property or an interest in the property of a private provider of public transportation, or
 - b. Operates public transportation equipment or facilities:
 - (1) In competition with transportation service provided by an existing public transportation company, or
 - (2) In addition to transportation service provided by an existing public transportation company,
- 2. It has or will have:
 - a. Determined that the funding is essential to carrying out a program of projects as required by 49 U.S.C. 5303, 5304, and 5306,
 - b. Provided for the participation of private companies engaged in public transportation to the maximum extent feasible, and
 - c. Paid just compensation under State or local law to the company for any franchise or property acquired.

5. Bus Testing Certification Required for the Acquisition of New Buses

Complete the bus testing required by:

- (a) Federal transit law, specifically 49 U.S.C. § 5318(e), and
- (b) FTA regulations, "Bus Testing," 49 C.F.R. Part 665.

6. Charter Service Agreement

The Grantee understands and agrees that:

- a. Applicability. To the extent required by Federal law and regulations, FTA's "Charter Service" requirements apply to it and any third party participant involved in a Project funded under:
 - (1) Federal transit laws, 49 U.S.C. chapter 53,
 - (2) 23 U.S.C. § 133, or
 - (3) 23 U.S.C. § 142.
- b. Prohibition. Neither it nor any third party participant involved in its Project will engage in charter service operations, except as permitted under:
 - (1) Federal transit law, specifically 49 U.S.C. § 5323(d),
 - (2) FTA regulations, "Charter Service," 49 C.F.R. Part 604,
 - (3) Any other Federal Charter Service regulations, or
 - (4) Federal directives, except as FTA determines otherwise in writing.
- c. Charter Service Agreement. The Charter Service Agreement it has selected in its latest annual Certifications and Assurances is incorporated by reference and made part of the underlying Agreement.
- d. Violations.

- (1) If:
 - (a) It has failed to select the Charter Service Agreement in its latest annual Certifications and Assurances, and
 - (b) It or any subrecipient has conducted charter service operations prohibited by FTA's Charter Service regulations:
- (2) Then:
 - (a) FTA's Charter Service regulations and any amendments to these regulations will apply to any charter service it or its third party participants provide,
 - (b) The definitions in FTA's Charter Service regulations will apply to it and its third party participants that conduct charter operations, and
 - (c) A pattern of violations of FTA's Charter Service regulations may require corrective measures and imposition of remedies, including:
 - 1 Barring it or any third party participant operating public transportation under the Project that has provided prohibited charter service from receiving FTA funds, or
 - 2 Withholding an amount of Federal funds as provided by Appendix D to FTA's Charter Service regulations.

7. School Transportation Agreement

The Grantee understands and agrees that:

- a. Applicability. To the extent required by Federal law and regulations, FTA's "Charter Service" requirements apply to it and any third party participant involved in a Project funded under:
 - (1) Federal transit laws, 49 U.S.C. chapter 53,
 - (2) 23 U.S.C. § 133, or
 - (3) 23 U.S.C. § 142.
- b. Prohibition. Neither it nor any third party participant involved in its Project will engage in charter service operations, except as permitted under:
 - (1) Federal transit law, specifically 49 U.S.C. § 5323(d),
 - (2) FTA regulations, "Charter Service," 49 C.F.R. Part 604,
 - (3) Any other Federal Charter Service regulations, or
 - (4) Federal directives, except as FTA determines otherwise in writing.
- c. Charter Service Agreement. The Charter Service Agreement it has selected in its latest annual Certifications and Assurances is incorporated by reference and made part of the underlying Agreement.
- d. Violations.
 - (1) If:
 - (a) It has failed to select the Charter Service Agreement in its latest annual Certifications and Assurances, and
 - (b) It or any subrecipient has conducted charter service operations prohibited by FTA's Charter Service regulations:
 - (2) Then:
 - (a) FTA's Charter Service regulations and any amendments to these regulations will apply to any charter service it or its third party participants provide,
 - (b) The definitions in FTA's Charter Service regulations will apply to it and its third party participants that conduct charter operations, and
 - (c) A pattern of violations of FTA's Charter Service regulations may require corrective measures and imposition of remedies, including:
 - 1 Barring it or any third party participant operating public transportation under the Project that has provided prohibited charter service from receiving FTA funds, or
 - 2 Withholding an amount of Federal funds as provided by Appendix D to FTA's Charter Service regulations.

8. Certification Required for the Direct Award of FTA Assistance to a Grantee for its Demand Response Service

In accordance with U.S. DOT regulations, "Transportation service for Individuals with Disabilities (ADA)," AT 49 CFR Part 37.77, the Grantee certifies that its demand responsive service offered to persons with disabilities, including persons who use wheelchairs, is equivalent to the level and quality of service offered to persons without disabilities. Such service, when viewed in its entirety, is provided in the most integrated setting feasible and is equivalent with respect to: (1) response time; (2) fares; (3) geographic

service area; (4) hours and days of service; (5) restrictions on trip purpose; (6) availability of information and reservation capability ; and (7) constraints on capacity or service.

9. Prevention of Alcohol Misuse and Prohibited Drug Use Certification

As applicable to the Grantee pursuant to federal regulations "Prevention of Alcohol Misuse and Prohibited Drug Use in Transit Operations," at 49 CFR Part 665, Subpart I, the Grantee certifies that it has established and implemented an anti-drug and alcohol misuse program, and has complied with or will comply with the applicable requirements of FTA regulations, "Prevention of Alcohol Misuse and Prohibited Drug Use in Transit Operations," at 49 CFR Part 665"

10. Certification for a Project Involving Interest or Other Financing Costs

As required by 49 U.S.C. Section 5307(g), 49 U.S.C. Section 5309(g)(2)(B), 49 U.S.C. Section 5309(g)(3)(A), and 49 U.S.C. Section 5309(3), the Grantee certifies that it will not seek reimbursement for interest and other financing costs unless its records demonstrate it has used reasonable diligence in seeking the most favorable financing terms underlying those costs, to the extent FTA might require.

11. Intelligent Transportation System Program Assistance

1. As provided in subsection 5307(c) of SAFETEA-LU, 23 U.S.C. 512 note:
 - a. "Intelligent transportation system projects carried out using funds made available from the Highway Trust Fund, including funds made available under this subtitle to deploy intelligent transportation system technologies, [will] conform to the national architecture, applicable standards or provisional standards, and protocols developed under subsection (a) [of section 5307 of SAFETEA-LU]."
 - b. ITS standards will not apply if it obtains an exception to subsection 5307(c) of SAFETEA-LU, 23 U.S.C. 512 note.
2. It will use its best efforts to assure that any ITS project it undertakes will not preclude interface with other intelligent transportation systems in the Region, if supported with Federal funding not derived from:
 - a. Title 49, United States Code, or
 - b. Title 23, United States Code.
3. To facilitate compliance with subsection 5307(c) of 23 U.S.C. 512 note, except as the Federal Government determines otherwise in writing, the Grantee assures that it will comply with:
 - a. FTA Notice, "FTA National ITS Architecture Policy on Transit Projects," 66 FR 1455, January 8, 2001, specifically:
 - (1) Applicable provisions of Section V (Regional ITS Architecture, and
 - (2) Section VI (Project Implementation), and
 - b. Other FTA policies that may be issued in connection with any ITS project it undertakes financed with funds authorized under Title 49 or Title 23, United States Code

12. Certifications for the Urbanized Area Formula Program, The Job Access and Reverse Commute Program, and the Clean Fuels Program

The following certifications apply to the Grantee funding under the Urbanized Area Formula Program authorized under 49 U.S.C. 5307. The Grantee certifies that:

1. As required by 49 U.S.C. 5307(d)(1)(A), it has or will have the:
 - a. Legal capacity to carry out its proposed projects,
 - b. Financial capacity to carry out its proposed projects,
 - c. Technical capacity to carry out its proposed projects,
 - d. Safety aspects of its proposed projects, and
 - e. Security aspects of its proposed projects,
2. As required by 49 U.S.C. 5307(d)(1)(B), it has or will have satisfactory continuing control over the use of project equipment and facilities,
3. As required by 49 U.S.C. 5307(d)(1)(C), it will maintain the project equipment and facilities adequately,
4. As required by 49 U.S.C. 5307(d)(1)(D), it will ensure that the following individuals will be charged not more than fifty (50) percent of the peak hour fare for transportation during non-peak hours using or involving project facilities or equipment supported under 49 U.S.C. 5307:
 - a. Elderly individuals,
 - b. Individuals with disabilities, or

- c. Individuals presenting a Medicare card issued to himself or herself pursuant to title II or title XVIII of the Social Security Act (42 U.S.C. 401 *et seq.* or 42 U.S.C. 1395 *et seq.*),
5. As required by 49 U.S.C. 5307(d)(1)(E), when carrying out a procurement under 49 U.S.C. 5307, it will:
- Use competitive procurement (as defined or approved by FTA),
 - Not use exclusionary or discriminatory specifications in its procurements,
 - Comply with applicable Buy America laws, and
 - Comply with the:
 - General provisions for FTA programs of 49 U.S.C. 5323, and
 - Third party procurement requirements of 49 U.S.C. 5325,
6. As required by 49 U.S.C. 5307(d)(1)(F), it has complied with or will comply with 49 U.S.C. 5307(c) because it:
- Has informed or will inform the public of the amounts of its Urbanized Area Formula Program funds available under 49 U.S.C. 5307, and the projects it proposes to undertake,
 - Has developed or will develop, in consultation with interested parties including private transportation providers, the projects proposed to be funded,
 - Has published or will publish a list of its projects in a way that affected citizens, private transportation providers, and local elected officials will have an opportunity to examine and submit comments on the proposed projects and its performance,
 - Has provided or will provide an opportunity for a public hearing to obtain the views of citizens on the proposed projects,
 - Has assured or will assure that the proposed projects provide for coordination of transportation services assisted under 49 U.S.C. 5336 with federally assisted transportation services supported by a Federal Government source other than U.S. DOT,
 - Has considered or will consider the comments and views received, especially those of private transportation providers, in preparing its final list of projects, and
 - Has made or will make the final list of projects available to the public,
7. As required by 49 U.S.C. 5307(d)(1)(G), it:
- Has or will have the amount of funds required for the local share,
 - Will provide the local share funds from approved non-Federal sources except as permitted by Federal law, and
 - Will provide the local share funds when needed,
8. As required by 49 U.S.C. 5307(d)(1)(H), it will comply with:
- The requirements of 49 U.S.C. 5301(a) for public transportation systems that:
 - Maximize the safe, secure, and efficient mobility of people,
 - Minimize environmental impacts, and,
 - Minimize transportation-related fuel consumption and reliance on foreign oil,
 - The requirements of 49 U.S.C. 5301(d) for special efforts to:
 - Design public transportation for elderly individuals and individuals with disabilities, and
 - Provide public transportation for elderly individuals and individuals with disabilities, and
 - The requirements of 49 U.S.C. 5303 – 5306 for:
 - Metropolitan and State Planning, and
 - Private enterprise participation,
9. As required by 49 U.S.C. 5307(d)(1)(I), it has a locally developed process to solicit and consider public comment before:
- Raising a fare, or
 - Implementing a major reduction of public transportation,
10. As required by 49 U.S.C. 5307(d)(1)(J), if it serves an urbanized area with a population of at least 200,000:
- Each fiscal year, it will spend at least one (1) percent of its 49 U.S.C. 5307 funding for public transportation security projects (limited to capital projects in the case of an Grantee serving an urbanized area with a population of 200,000 or more), or
 - That fiscal year, it will certify that such expenses for transportation security projects are not necessary,
 - Public transportation security projects include:
 - Increased lighting in or adjacent to a public transportation system (including bus stops, subway stations, parking lots, and garages),
 - Increased camera surveillance of an area in or adjacent to that system,
 - Emergency telephone line or lines to contact law enforcement or security personnel in an area in or adjacent to that system, and
 - Any other project intended to increase the security and safety of an existing or planned public transportation, and

11. As required by 49 U.S.C. 5307(d)(1)(K), if it serves an urbanized area with a population of at least 200,000:

- a. Each fiscal year, it or all the Recipients of 49 U.S.C. 5307 funding in its urbanized area will spend at least one (1) percent of that funding for transit enhancements, as defined in 49 U.S.C. 5302(a),
- b. It will include in its quarterly report for the fourth quarter of the preceding Federal fiscal year a list of the projects during that Federal fiscal year using those 49 U.S.C. 5307 funds, and the report of its transit enhancement projects is or will be incorporated by reference and made part of its certifications and assurances.

The following certifications apply to each Grantee for funding under the Clean Fuels Grant Program authorized under 49 U.S.C. 5308:

1. As required by FTA regulations, "Clean Fuels Grant Program, 49 CFR part 624, specifically 49 CFR 624.7, the Grantee certifies it will operate vehicles purchased with Federal funding provided under the Clean Fuels Grant Program, 49 U.S.C. 5308 only with clean fuels.
2. Under 49 U.S.C. 5308(d)(1), the requirements of 49 U.S.C. 5307 apply to the Clean Fuels Grant Program. To comply with those requirements, as specified under 49 U.S.C. 5307(d)(1), the Grantee certifies that:
 - a. As required by 49 U.S.C. 5307(d)(1)(A), it has or will have the:
 - (1) Legal capacity to carry out its proposed projects,
 - (2) Financial capacity to carry out its proposed projects,
 - (3) Technical capacity to carry out its proposed projects,
 - (4) Safety aspects of its proposed projects, and
 - (5) Security aspects of its proposed projects,
 - b. As required by 49 U.S.C. 5307(d)(1)(B), it has or will have satisfactory continuing control over the use of project equipment and facilities,
 - c. As required by 49 U.S.C. 5307(d)(1)(C), it will maintain the project equipment and facilities adequately,
 - d. As required by 49 U.S.C. 5307(d)(1)(D), it will ensure that the following individuals will be charged not more than fifty (50) percent of the peak hour fare for transportation during non-peak hours using or involving project facilities or equipment supported under 49 U.S.C. 5308:
 - (1) Elderly individuals,
 - (2) Individuals with disabilities, or
 - (3) Individuals presenting a Medicare card issued to himself or herself pursuant to title II or title XVIII of the Social Security Act (42 U.S.C. 401 *et seq.* or 42 U.S.C. 1395 *et seq.*),
 - e. As required by 49 U.S.C. 5307(d)(1)(E), when carrying out a procurement under 49 U.S.C. 5308, it will:
 - (1) Use competitive procurement (as defined or approved by FTA),
 - (2) Not use exclusionary or discriminatory specifications in its procurements,
 - (3) Comply with applicable Buy America laws, and
 - (4) Comply with the general provisions for FTA programs of 49 U.S.C. 5323, and
 - (5) Comply with the third party procurement requirements of 49 U.S.C. 5325,
 - f. As required by 49 U.S.C. 5307(d)(1)(F), it has complied with or will comply with 49 U.S.C. 5307(c) because it:
 - (1) Has informed or will inform the public of the amounts of its Clean Fuels Grant Program funds available under 49 U.S.C. 5308, and the projects it proposes to undertake,
 - (2) Has developed or will develop, in consultation with interested parties including private transportation providers, the projects proposed to be funded,
 - (3) Has published or will publish a list of its projects in a way that affected citizens, private transportation providers, and local elected officials will have an opportunity to examine and submit comments on the proposed projects and its performance,
 - (4) Has provided or will provide an opportunity for a public hearing to obtain the views of citizens on the proposed projects,
 - (5) Has assured or will assure that the proposed projects provide for coordination of transportation services assisted under 49 U.S.C. 5336 with federally assisted transportation services supported by a Federal government source other than U.S. DOT,
 - (6) Has considered or will consider the comments and views received, especially those of private transportation providers, in preparing its final list of projects, and
 - (7) Has made or will make the final list of projects available to the public,
- g. As required by 49 U.S.C. 5307(d)(1)(G), it:
 - (1) Has or will have the amount of funds required for the local share,

- (2) Will provide the local share funds from approved non-Federal sources except as permitted by Federal law, and
 - (3) Will provide the local share funds when needed,
- As required by 49 U.S.C. 5307(d)(1)(H), it will comply with:
- (1) The requirements of 49 U.S.C. 5301(a) for public transportation systems that:
 - (a) Maximize the safe, secure, and efficient mobility of people,
 - (b) Minimize environmental impacts, and
 - (c) Minimize transportation-related fuel consumption and reliance on foreign oil,
 - (2) The requirements of 49 U.S.C. 5301(d) for special efforts to:
 - (a) Design public transportation for elderly individuals and individuals with disabilities, and
 - (b) Provide public transportation for elderly individuals and individuals with disabilities, and
 - (3) The requirements of 49 U.S.C. 5303 – 5306 for:
 - (a) Metropolitan and State Planning, and
 - (b) Private enterprise participation, and
- i. As required by 49 U.S.C. 5307(d)(1)(I), it has a locally developed process to solicit and consider public comment before:
- (1) Raising a fare, or
 - (2) Implementing a major reduction of public transportation.

The following certifications and assurances apply to each State or State organization serving as the Grantee for funding under the Nonurbanized Area Formula Program authorized under 49 U.S.C. 5311. The Grantee assures that:

- 1. It has or will have the necessary legal, financial, and managerial capability to:
 - a. Apply, receive and disburse 49 U.S.C. 5311(c)(1) funding, and
 - b. Carry out each project, including the:
 - (1) Safety aspects of its proposed projects, and
 - (2) Security aspects of its proposed projects,
- 2. It has or will have satisfactory continuing control over the use of project equipment and facilities,
- 3. The project equipment and facilities will be adequately maintained,
- 4. As required by 49 U.S.C. 5311(b)(2)(C)(i), its program has provided for a fair distribution of Federal funding authorized for 49 U.S.C. 5311 within the State, including Indian reservations within the State,
- 5. As required by 49 U.S.C. 5311(b)(2)(C)(ii), its program provides or will provide the maximum feasible coordination of public transportation service to receive funding under 49 U.S.C. 5311 with transportation service assisted by other Federal sources,
- 6. The projects in its Nonurbanized Area Formula Program are included in:
 - a. The Statewide Transportation Improvement Program, and
 - b. To the extent applicable, a metropolitan Transportation Improvement Program,
- 7. It has or will have the amount of funds required for the local share, as required by 49 U.S.C. 5311(g), and
 - (2) Will provide the local share funds from approved non-Federal sources except as permitted by Federal law, and
 - (3) Will provide the local share funds when needed, and
- 8. As required by 49 U.S.C. 5311(f), each fiscal year:
 - a. It will spend at least fifteen (15) percent of its 49 U.S.C. 5311 funding available that fiscal year to develop and support intercity bus transportation within the State, with eligible activities including:
 - (1) Planning and marketing for intercity bus transportation,
 - (2) Capital grants for intercity bus shelters,
 - (3) Joint-use stops and depots,
 - (4) Operating grants through purchase-of-service agreements, user-side subsidies, and demonstration projects, and
 - (5) Coordinating rural connections between small public transportation operations and intercity bus carriers, or
 - b. It will provide to the Federal Transit Administrator a certification of the State's chief executive officer that:
 - (1) After consulting with the affected intercity bus service providers about the intercity bus needs of the State,
 - (2) The State's intercity bus service needs are being met adequately.

13. Certifications and Assurances for the Elderly and Persons with Disabilities Program

The following certifications and assurances apply to each State or State organization serving as Grantee for funding and each subrecipient of funding under the Elderly Individuals and Individuals with Disabilities Formula Grant Program authorized under 49 U.S.C. 5310, and the Elderly Individuals and Individuals with Disabilities Pilot Program authorized under subsection 3012(b) of SAFETEA-LU.

1. The State or State organization Grantee assures that:

a. Each subrecipient is:

- (1) Recognized under State law as a private nonprofit organization with the legal capability to contract with the State to carry out the proposed project, or
- (2) A public body that has met the statutory requirements to receive Federal funding authorized for 49 U.S.C. 5310,

b. The State or State organization Grantee can conclude from information in a private nonprofit subrecipient's application for 49 U.S.C. 5310 funding that:

- (1) The transit service provided or offered to be provided by existing public or private transit operators cannot meet the special needs of elderly individuals and individuals with disabilities, because it is:
 - (a) Unavailable,
 - (b) Insufficient, or
 - (c) Inappropriate,

c. As required by 49 U.S.C. 5310(d)(2)(A) and subsection 3012(b)(2) of SAFETEA-LU, the State certifies that, before it transfers funds to a project funded under 49 U.S.C. 5336, the project has been or will have been coordinated with private nonprofit providers of services under 49 U.S.C. 5310,

d. As required by 49 U.S.C. 5310(d)(2)(C), the Grantee certifies that allocations to subrecipients 49 U.S.C. 5310 funding or subsection 3012(b) funding will be distributed on a fair and equitable basis, and

e. As required by 49 U.S.C. 5310(d)(2)(B) and subsection 3012(b)(2) of SAFETEA-LU, the Grantee certifies that:

(1) The projects it has selected or will select for funding under that program were derived from a public transit-human services transportation plan that has been:

- (a) Locally developed, and
- (b) Coordinated, and

(2) That locally developed, coordinated plan was produced through a process that included:

- (a) Representatives of public, private, and nonprofit transportation providers,
- (b) Representatives of public, private, and nonprofit human services providers, and
- (c) Participation by the public.

2. As permitted by 49 U.S.C. 5310(d), the Federal Transit Administrator has selected certain requirements of 49 U.S.C. 5307 to be appropriate for the Elderly Individuals and Individuals with Disabilities Formula Grant Program authorized by 49 U.S.C. 5310, and the Elderly Individuals and Individuals with Disabilities Pilot Program authorized by subsection 3012(b) of SAFETEA-LU, 49 U.S.C. 5310 note, of which some require certifications. Therefore, as specified under 49 U.S.C. 5307(d)(1), the State or State organization Grantee certifies that:

a. As required by 49 U.S.C. 5307(d)(1)(A), it and each subrecipient has or will have the:

- (1) Legal capacity to carry out its proposed projects,
- (2) Financial capacity to carry out its proposed projects,
- (3) Technical capacity to carry out its proposed projects,
- (4) Safety aspects of its proposed projects, and
- (5) Security aspects of its proposed projects,

b. As required by 49 U.S.C. 5307(d)(1)(B), it and each subrecipient has or will have satisfactory continuing control over the use of project equipment and facilities,

c. As required by 49 U.S.C. 5307(d)(1)(C), it and each subrecipient will maintain the project equipment and facilities adequately,

d. As required by 49 U.S.C. 5307(d)(1)(E), when carrying out a procurement under the Elderly Individuals and Individuals with Disabilities Formula Grant Program authorized by 49 U.S.C. 5310, or the Elderly Individuals and Individuals with Disabilities Pilot Program authorized by subsection 3012(b) of SAFETEA-LU, 49 U.S.C. 5310 note, it and each subrecipient will:

- (1) Use competitive procurement (as defined or approved by FTA),
- (2) Not use exclusionary or discriminatory specifications in its procurements,
- (3) Comply with applicable Buy America laws, and
- (4) Comply with the general provisions for FTA programs of 49 U.S.C. 5323, and
- (5) Comply with the third party procurement requirements of 49 U.S.C. 5325,

- e. As required by 49 U.S.C. 5307(d)(1)(G), it and each subrecipient:
 - (1) Has or will have the amount of funds required for the local share,
 - (a) As required by 49 U.S.C. 5310(c), and
 - (b) Subsections 3012(b)(3) and (4) of SAFETEA-LU, if applicable,
 - (2) Will provide the local share funds from approved non-Federal sources except as permitted by Federal law, and
 - (3) Will provide the local share funds when needed, and
- f. As required by 49 U.S.C. 5307(d)(1)(H), it and each subrecipient will comply with:
 - (1) The requirements of 49 U.S.C. 5301(a) for public transportation systems that:
 - (a) Maximize the safe, secure, and efficient mobility of people,
 - (b) Minimize environmental impacts, and
 - (c) Minimize transportation-related fuel consumption and reliance on foreign oil,
 - (2) The requirements of 49 U.S.C. 5301(d) for special efforts to:
 - (a) Design public transportation for elderly individuals and individuals with disabilities, and
 - (b) Provide public transportation for elderly individuals and individuals with disabilities, and
 - (3) The requirements of 49 U.S.C. 5303 – 5306 for:
 - (a) Metropolitan and State Planning, and
 - (b) Private enterprise participation.

14. Certifications and Assurances for the Nonurbanized Area Formula Program

The following certifications and assurances apply to each State or State organization serving as the Grantee for funding under the Nonurbanized Area Formula Program authorized under 49 U.S.C. 5311. The Grantee assures that:

- 1. It has or will have the necessary legal, financial, and managerial capability to:
 - a. Apply, receive and disburse 49 U.S.C. 5311(c)(1) funding, and
 - b. Carry out each project, including the:
 - (1) Safety aspects of its proposed projects, and
 - (2) Security aspects of its proposed projects,
- 2. It has or will have satisfactory continuing control over the use of project equipment and facilities,
- 3. The project equipment and facilities will be adequately maintained,
- 4. As required by 49 U.S.C. 5311(b)(2)(C)(i), its program has provided for a fair distribution of Federal funding authorized for 49 U.S.C. 5311 within the State, including Indian reservations within the State,
- 5. As required by 49 U.S.C. 5311(b)(2)(C)(ii), its program provides or will provide the maximum feasible coordination of public transportation service to receive funding under 49 U.S.C. 5311 with transportation service assisted by other Federal sources,
- 6. The projects in its Nonurbanized Area Formula Program are included in:
 - a. The Statewide Transportation Improvement Program, and
 - b. To the extent applicable, a metropolitan Transportation Improvement Program,
- 7. It has or will have the amount of funds required for the local share, as required by 49 U.S.C. 5311(g), and
 - (2) Will provide the local share funds from approved non-Federal sources except as permitted by Federal law, and
 - (3) Will provide the local share funds when needed, and
- 8. As required by 49 U.S.C. 5311(f), each fiscal year:
 - a. It will spend at least fifteen (15) percent of its 49 U.S.C. 5311 funding available that fiscal year to develop and support intercity bus transportation within the State, with eligible activities including:
 - (1) Planning and marketing for intercity bus transportation,
 - (2) Capital grants for intercity bus shelters,
 - (3) Joint-use stops and depots,
 - (4) Operating grants through purchase-of-service agreements, user-side subsidies, and demonstration projects, and
 - (5) Coordinating rural connections between small public transportation operations and intercity bus carriers, or
 - b. It will provide to the Federal Transit Administrator a certification of the State's chief executive officer that:
 - (1) After consulting with the affected intercity bus service providers about the intercity bus needs of the State,
 - (2) The State's intercity bus service needs are being met adequately.

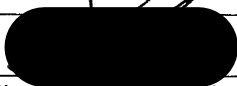
15. Certifications and Assurances for the State Infrastructure Bank Program

Name of Grantee: Shelby County

Name of Authorized Representative: Bruce Cannon

Relationship of Authorized Representative: Shelby County Board Chairman

BY ENDORSING THIS SIGNATURE, I,



Declare that I am duly authorized by the Grantee to make the certifications and assurances on behalf of the Grantee and bind the Grantee to comply with them. Thus, when its authorized representative signs this document, the Grantee agrees to comply with all federal statues, regulations, executive orders, and administrative guidance required for any application it makes to the Federal Transit Administration (FTA) and Illinois Department of Transportation (IDOT)

IDOT and FTA intend that the certifications and assurances apply, as required, to each project for which the Grantee seeks now, or may later seek FTA and IDOT assistance.

The Grantee affirms the truthfulness and accuracy of the certifications and assurances it has made in the statements submitted herein with this document and any other submission made to FTA or IDOT, and acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. Section 3801 et seq., as implemented by U.S. DOT regulations, "Program Fraud Civil Remedies." 49 CFR Part 31 apply to any certification, assurance or submission made to IDOT or FTA. The criminal fraud provisions of 18 U.S.C. Section 1001 apply to any certification, assurance, or submission made in connection with the FTA and IDOT formula assistance program for urbanized areas, and may apply to any other certification, assurance, or submission made in connection with any program administered by FTA or

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Grantee are true and correct.

7-11-12

Date



Authorized Representative of Grantee


J. Affirmation of Grantee's Attorney

For:

Shelby County

As the undersigned legal counsel for the above named Grantee, I hereby affirm that the Grantee has authority under state and local law to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the certifications and assurances have been legally made and constitute legal and binding obligations on the Grantee.

I further affirm that, to the best of my knowledge is no legislation or litigation pending or threatened that might adversely affect the validity of these certifications and assurances, or of the performance of the project.



Grantee's Attorney

7/9/2012

Date

Board Resolution

Created on

2012 - 22

Resolution Number:

Resolution authorizing application for Public Transportation Financial Assistance under Section 5311 of the Federal Transit Act of 1991, as amended (49 U.S.C. § 5316).

WHEREAS, the provision of public transit service is essential to the transportation of persons in the non-urbanized area; and

WHEREAS, Section 5311 of the Federal Transit Act of 1991, as amended (49 U.S.C. § 5316), makes funds available to help offset certain operating deficits and administrative expenses of a system providing public transit service in non-urbanized areas; and

WHEREAS, grants for said funds will impose certain obligations upon the recipient, including the provision by it of the local share of funds necessary to cover costs not covered by funds provided under Section 5316 of the Federal Transit Act of 1991, as amended (49 U.S.C. § 5316).

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF *Shelby County*:

Section 1. That an application be made to the Division of Public and Intermodal Transportation, Department of Transportation, State of Illinois, for a financial assistance grant under Section 5316 of the Federal Transit Act of 1991, as amended (49 U.S.C. § 5316), for the purpose of off-setting a portion of the Public Transportation Program operating deficits of *Shelby County*.

Section 2. That while participating in said operating assistance program *Shelby County* will provide all required local matching funds.

Section 3. That *Shelby County Board Chairman* of *Shelby County* is hereby authorized and directed to execute and file on behalf of *Shelby County* such application.

Section 4. That the *Shelby County Board Chairman* of *Shelby County* is authorized to furnish such additional information as may be required by the Division of Public and Intermodal Transportation and the Federal Transit Administration in connection with the aforesaid application for said grant.

Section 5. That *Shelby County Board Chairman* of *Shelby County* is hereby authorized and directed to execute and file on behalf of *Shelby County* all required Grant Agreements with the Illinois Department of Transportation, in order to obtain grant assistance under the provisions of the Section 5316 of the Federal Transit Act of 1991, as amended (49 U.S.C. § 5316).

Section 6. That *Shelby County Board Chairman* of *Shelby County* is hereby authorized to provide such information and to file such documents as may be required to perform the Grant Agreement and to receive the grant.

PRESENTED and ADOPTED this 11th day of July 2012

(Signature of Authorized Official)

Bruce Cannon

Shelby County Board Chairman

Shelby County Clerk (Attest)

7-11-2012

(Date)

VI. Appendices

- A. Job Access Reverse Commute Evaluation Criteria
- B. Sample Quarterly Report
- C. Possible Non-DOT Federal Sources for Match
- D. Listing of Illinois Metropolitan Planning Organizations with Contacts
- E. Listing of Human Services Transportation Planning Regional Coordinators with Contact Information
- F. Map of Human Services Transportation Planning Regions
- G. Definitions

A. Job Access Reverse Commute Project Evaluation Criteria

Project Eligibility Screening Criteria		Eligible / Ineligible
Proposed Project addresses unmet transportation needs of welfare recipients, eligible low-income persons and other individuals in urbanized areas seeking employment in urbanized areas or employment-related activities in rural areas.		Eligible / Ineligible
Project application identifies and addresses one or more service gaps identified in the MPO's HSTP. The application should identify the service gap(s) addressed by the project and how the project addresses the service gap(s).		Eligible / Ineligible
Project Evaluation Criteria	Definition (possible points)	Maximum Points
Project addresses coordination strategies identified by the MPO. (Page 13, Question 5; Page 15, Question 2)	<ul style="list-style-type: none"> Multi-municipality (but intra-county) service/linkage/coordination (20) Service/linkage coordination with other transportation provider(s) within municipality. (10) No evidence of service/linkage coordination. (0) 	20
Applicant participates in local coordination process. (Page 15, Question 7)	<ul style="list-style-type: none"> Leadership participant/evidence of extra effort (20) Active Participant/evidence of some effort (15) Participant/evidence of minimal effort (10) Does not participate/little or no effort (0) 	20
Project application identifies one or more local funding sources and evidences those sources are committed to supplying the necessary local match for duration of the project. (Pages 16, 17 & 18)	<ul style="list-style-type: none"> Strong evidence of local match, no TRC requested (10) Some evidence of local match with some TRC requested (5) No evidence of local match, TRC needed to implement project (0) <p>TRC = Toll Revenue Credit</p>	10
Project increases mobility options for target population. (Page 13, Question 1)	<p>Project provides greater mobility by:</p> <ul style="list-style-type: none"> Increasing service levels (hours of a day / days of a week) (5) Introduces mobility management techniques (5) Continuing service to targeted populations (5) 	15
Projects will be operational within a reasonable timeframe. (Page 20)	<p>Project is operational (i.e., starts providing services) within a short time-frame:</p> <ul style="list-style-type: none"> Within 6 months (10) Within 6-12 months (5) Over 12 Months (0) 	10
Project provides continued operating funding for an existing project. (Page 13, Question 4)	<ul style="list-style-type: none"> Achieved projected ridership (15) Exceed projected ridership (5) Marketing plan to increase ridership to targeted groups (5) 	25
Agency personnel or contractors are qualified and have appropriate experience to implement project. (Page 12, Questions 1 & 2)	<p>Agency and/or contractor qualifications and experience (including key personnel) demonstrate that they have the technical and managerial capabilities and experience to conduct the project / operate the service.</p> <ul style="list-style-type: none"> High qualifications/experience (20) Good qualifications/experience (10) Fair qualifications/experience (5) Poor qualifications/experience (0) 	20
Project demonstrates a new or innovative idea that can be replicated elsewhere in the state. (Page 15, Question 6)	<p>Project incorporates:</p> <ul style="list-style-type: none"> Innovative use of technology (5) Creative sources of financing (5) Service Design (5) Innovative Partnership (5) 	20

Memorandum
Shelby County FOP

July 11, 2012

To: Shelby County Board

From: Negotiating Committee: Bruce Cannon, Barbara Bennett, Dave Cruitt, Kay Kearny

Highlights of the agreement:

- 1: Deputies Longevity system has been revised by the county to create a clear career path.
- 2: Jail and dispatch longevity system has been revised by the county to create a clear career path
- 3: Future civilian employees will be hired and get their raises under the same plan as the courthouse clericals
- 4: Ten Jail and dispatch employees get smaller increases to base pay 9/1/11(retro) than the county gave the courthouse clericals.
- 5: The past practice regarding holiday comp pay has been abolished.
- 6: Health insurance stayed the same. Employee pays one month of premium
- 7: The union withdrew proposals to improve shift bidding and changing shifts
- 8: The uniform allowance system was revised to a quartermaster system designed by the Sheriff.
- 9: All union employees must establish residency within the county upon completion of the probation period.
- 10: Contract bargaining on the next successor contract June 1, 2012

FY 2011 – 2012 Budget

Amended FY 2011 – 2012 budget total \$11,675,132

Amendments total \$1,628,819

1. Amendments for 27th pay/other expenses \$122,510
2. Amendments to for grants/other revenue sources \$1,506,309

Please attach to your copy of the County's FY 2011-2012 Budget



Shelby County Budget Amendments FY 2011-2012

approved by the County Board on September 14, 2011:

1. Highway:

add \$40,000 to 012-6610.12-008 Maint Materials – line item total \$95,000; new budget total \$1,965,356

approved by the County Board on July 11, 2012:

1. County Clerk:

add \$2,090 to 001-5000.01-002 Office Holder Salary – line item total \$56,420;

add \$6,820 to 001-5070.01-002 Deputy Clerks – line item total \$110,666; new budget total \$376,131

2. Circuit Clerk:

add \$2,023 to 001-5000.01-003 Office Holder Salary – line item total \$56,603;

add \$9,146 to 001-5070.01-003 Deputy Clerks – line item total \$138,431; new budget total \$260,023

3. Treasurer:

add \$2,089 to 001-5000.01-004 Office Holder Salary – line item total \$56,420;

add \$6,858 to 001-5070.01-004 Deputy Clerks – line item total \$103,358;

add \$4,680 to 001-5110.01-004 Group Insurance – line item total \$39,680; new budget total \$237,428

4. States Attorney:

add \$919 to 001-5000.01-007 Office Holder Salary – line item total \$133,919;

add \$2,116 to 001-5010.01-007 SA Assistant – line item total \$57,116;

add \$2,270 to 001-5070.01-007 Employees – line item total \$62,270; new budget total \$311,266

5. Assessor:

add \$6,984 to 001-5070.01-009 Deputy Clerks – line item total \$107,567; new budget total \$270,687

6. Probation:

add \$2,098 to 001-5000.01-011 Office Holder Salary – line item total \$56,649;

add \$1,640 to 001-5010.01-011 Probation Officer – line item total \$44,300;

add \$1,436 to 001-5070.01-011 Secretary – line item total \$37,781; new budget total \$174,785

7. Airport:

add \$12,000 to 022-5210.01-023 Fixed Base Operator – line item total \$39,457;

add \$400 to 022-5220.12-023 Maintenance Building – line item total \$2,400;

add \$600 to 022-7000.12-023 Supplies – line item total \$2,411;

add \$3,000 to 022-7441.12-023 Equip Maint – line item total \$26,434;

add \$300 to 022-7442.12-023 Beacon Maint – line item total \$10,059;

add \$4,200 to 022-7810.12-023 Telephone/Utilities – line item total \$14,838;

add \$1,500 to 022-8010.12-023 Fuel & Oil – line item total \$20,810; new budget total \$298,599

8. County Health:

add \$1,000 to 002-5021.01-024 Assoc. Sanitarian – line item total \$37,195;

add \$1,000 to 002-5022.01-024 Comm. Diseases – line item total \$38,777;

add \$2,000 to 002-5032.01-024 Public Health Nurses – line item total \$66,395;

add \$1,000 to 002-5033.01-024 Family Case Mgmt. – line item total \$42,115;

add \$750 to 002-5034.01-024 Vision/Hearing Tech – line item total \$26,320;

add \$1,000 to 002-5035.01-024 Health Educator Nurse – line item total \$32,530;

\$3,000 to 002-5036.01-024 Secretary/Bookkeepers – line item total \$88,068;
add \$1,000 to 002-5038.01-024 WIC Coordinator – line item total \$40,367;
add \$1,000 to 002-5039.01-024 WIC Nurse – line item total \$34,000;
add \$1,020 to 002-5040.01-024 WIC Clerk – line item total \$36,487; new budget total \$855,309

9. Public Defender:

add \$3,154 to 001-5000.01-026 Office Holder Salary – line item total \$85,154;
add \$1,417 to 001-5030.01-026 Other Employees – line item total \$37,252; new budget total \$148,041

10. Accts Not Separately Budgeted:

add \$10,000 to 001-5110.01-029 Group Insurance – line item total \$17,000;
add \$40,000 to 001-6110.12-029 Liability – line item total \$115,000;
add \$35,000 to 001-6130.12-029 Workmen’s Comp – line item total \$85,000;
add \$25,000 to 001-6150.12-029 Unemployment Comp – line item total \$50,000;
add \$500 to 001-6852.12-029 Court Reporter Expense – line item total \$1,500;
add \$200,000 to 006-5100.01-029 IMRF – line item total \$600,000; new budget total \$1,485,766

11. Sheriff:

add \$18,000 to 001-6210.12-032 Food for Prisoners – line item total \$53,000;
add \$2,500 to 001-6220.12-032 Medical Prisoners – line item total \$12,500;
add \$5,000 to 001-7440.12-032 Maintenance Jail – line item total \$35,000;
add \$18,000 to 001-8000.12-032 Vehicle Oper Exp – line item total \$88,000; new budget total \$1,809,014

12. Capital Improvement:

add \$1,000,000 to 054-7430.12-043 Maint & Mat – line item total \$1,140,000; new budget total \$1,140,000

13. Animal Control Fee Fund:

add \$18,514 to 003-9900.12-044 Contingency – line item total 19,514; new budget total \$28,514

14. Rescue Squad Dive Team Fee Fund:

add \$50,000 to 050-7423.12-048 Purchase Equipment – line item total \$60,000; new budget total \$60,000

15. EMA Special Fund:

add 75,795 to 056-7430.12-052 EMA Expenses – line item total \$84,895; new budget total \$84,895

Will be on July agenda – notify board members in June

**Notes to County Board Members re:
Selection of Election Judges for 2012-2014**

Every two years, the County Board approves the proper ratio of persons to serve as election judges in each election precinct from the certified lists which have been furnished by the Chairmen of the County Central Committees. Motion and vote required.

The number of votes cast for Governor in the last three Governor elections determines the ratio of Democratic and Republican judges in each precinct. Based upon those numbers, the ratio of three Republican judges and two Democratic judges will be used in all 33 precincts.

A copy of the Governor vote totals spreadsheet for the years 2002, 2006 and 2010 is available in the County Clerk's office.

Please, do not hesitate to contact me if you have any question about the selection of election judges for 2012-2014. Kathy

Election Judge Party Ratio Determination - Governor Election Vote Totals - November 2002, 2006, 2010

Township Precinct	2002		2006		2010		Totals		Divided by 3		Ratio	
	Democratic	Republican	Democratic	Republican	Democratic	Republican	Democratic	Republican	Democratic	Republican	3 Judges	2 Judges
Ash Grove	69	116	47	107	50	152	166	375	55.33	125	3	Republican
Big Spring	81	181	87	145	58	198	226	524	75.33	174.66	3	Republican
Clarksburg	49	85	35	86	30	108	114	279	38	93	3	Republican
Cold Spring	61	69	60	71	40	68	161	208	53.66	69.33	3	Republican
Dry Point	104	241	68	182	49	245	221	668	73.66	222.66	3	Republican
Flat Branch	65	118	46	82	37	151	148	351	49.33	117	3	Republican
Herrick	114	109	83	76	51	122	248	307	82.66	102.33	3	Republican
Holland	40	100	49	87	32	106	121	293	40.33	97.66	3	Republican
Lakewood	74	82	62	68	48	99	184	249	61.33	83	3	Republican
Moweaqua 1	133	176	84	163	66	225	283	564	94.33	188	3	Republican
Moweaqua 2	182	244	122	247	98	340	402	831	134	277	3	Republican
Oconee	128	157	87	147	68	188	283	492	94.33	164	3	Republican
Okaw	176	191	124	189	110	267	410	647	136.66	215.66	3	Republican
Penn	14	37	5	38	12	41	31	116	10.33	38.66	3	Republican
Pickaway	36	41	23	48	24	45	83	134	27.66	44.66	3	Republican
Prairie	133	309	98	297	82	372	313	978	104.33	326	3	Republican
Richland	94	241	56	203	53	278	203	722	67.66	240.66	3	Republican
Ridge	61	106	41	87	24	110	126	303	42	101	3	Republican
Rose 1	164	155	90	150	76	194	330	499	110	166.33	3	Republican
Rose 2	128	190	85	162	68	221	281	573	93.66	191	3	Republican
Rural	47	80	32	77	25	100	104	257	34.66	85.66	3	Republican
Shelbyville 1	83	129	42	140	29	150	154	419	51.33	139.66	3	Republican
Shelbyville 2	92	85	56	67	49	105	197	257	65.66	85.66	3	Republican
Shelbyville 3	99	84	67	78	51	110	217	272	72.33	90.66	3	Republican
Shelbyville 4	102	108	65	73	51	113	218	294	72.66	98	3	Republican
Shelbyville 5	121	164	99	157	70	231	290	552	96.66	184	3	Republican
Shelbyville 6	171	176	103	151	98	211	372	538	124	179.33	3	Republican
Shelbyville 7	145	162	91	160	79	178	315	500	105	166.66	3	Republican
Sigel	64	235	43	232	49	262	156	729	52	243	3	Republican
Todds Point	74	104	59	90	45	115	178	309	59.33	76	3	Republican
Tower Hill	172	157	119	155	73	220	364	532	121.33	177.33	3	Republican
Windsor 1	119	187	93	137	75	196	287	520	95.66	173.33	3	Republican
Windsor 2	94	95	50	86	49	117	193	298	64.33	99.33	3	Republican
Totals	3289	4714	2271	4238	1819	5638	7379	14590			33 Rep	33 Dem

PE Agreement
12-05119BK

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE,
HAVING EXAMINED THE ATTACHED


RESOLUTION _____

PETITION _____

AGREEMENT X

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE

Municipality N/A	LOCAL AGENCY  Illinois Department of Transportation Preliminary Engineering Services Agreement For Motor Fuel Tax Funds	CONSULTANT	Name The Upchurch Group, Inc.
Township Lakewood/Dry Point			Address 123 North 15 th Street
County Shelbv			City Mattoon
Section 12-05119-00-BR			State Illinois

THIS AGREEMENT is made and entered into this _____ day of _____, _____ between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Motor Fuel Tax Funds, allotted to the LA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT", will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Section Description

Name Bridge Replacement over Mitchell Creek

Route TR 373 Length _____ Mi. _____ FT (Structure No. 087-3332)

Termini 2-3/4 mi NW of Cowden, on the Lakewood and Dry Point Twp line SE 1/4 Sec 30 T10N R3E 3PM,

Description:
P.C.C. Deck Beam Replacement Bridge and Roadway Approach

Agreement Provisions

The Engineer Agrees,

1. To perform or be responsible for the performance of the following engineering services for the LA, in connection with the proposed improvements herein before described, and checked below:
 - a. Make such detailed surveys as are necessary for the preparation of detailed roadway plans
 - b. Make stream and flood plain hydraulic surveys and gather high water data, and flood histories for the preparation of detailed bridge plans.
 - c. Make or cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations are to be made in accordance with the current requirements of the DEPARTMENT.
 - d. Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.
 - e. Prepare Army Corps of Engineers Permit, Department of Natural Resources-Office of Water Resources Permit, Bridge waterway sketch, and/or Channel Change sketch, Utility plan and locations, and Railroad Crossing work agreements.
 - f. Prepare Preliminary Bridge design and Hydraulic Report, (including economic analysis of bridge or culvert types) and high water effects on roadway overflows and bridge approaches.
 - g. Make complete general and detailed plans, special provisions, proposals and estimates of cost and furnish the LA with five (5) copies of the plans, special provisions, proposals and estimates. Additional copies of any or all documents, if required, shall be furnished to the LA by the ENGINEER at his actual cost for reproduction.
 - h. Furnish the LA with survey and drafts in quadruplicate of all necessary right-of-way dedications, construction easement and borrow pit and channel change agreements including prints of the corresponding plats and staking as required.

Note: Four copies to be submitted to the Regional Engineer

3. That payments due the ENGINEER for services rendered in accordance with this AGREEMENT will be made as soon as practicable after the services have been performed in accordance with the following schedule:
 - a. Upon completion of detailed plans, special provisions, proposals and estimate of cost - being the work required by paragraphs 1a through 1g under THE ENGINEER AGREES - to the satisfaction of the LA and their approval by the DEPARTMENT, 90 percent of the total fee due under this AGREEMENT based on the approved estimate of cost.
 - b. Upon award of the contract for the improvement by the LA and its approval by the DEPARTMENT, 100 percent of the total fee due under the AGREEMENT based on the awarded contract cost, less any amounts paid under "a" above.

By Mutual agreement, partial payments, not to exceed 90 percent of the amount earned, may be made from time to time as the work progresses.

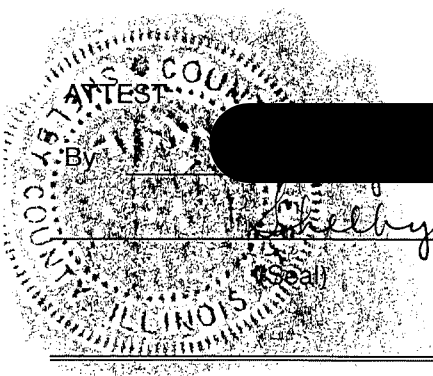
4. That, should the improvement be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a, through 1h and prior to the completion of such services, the LA shall reimburse the ENGINEER for his actual costs plus 180 percent incurred up to the time he is notified in writing of such abandonment -"actual cost" being defined as in paragraph 2 of THE LA AGREES.
5. That, should the LA require changes in any of the detailed plans, specifications or estimates except for those required pursuant to paragraph 4 of THE ENGINEER AGREES, after they have been approved by the DEPARTMENT, the LA will pay the ENGINEER for such changes on the basis of actual cost plus 180 percent to cover profit, overhead and readiness to serve -"actual cost" being defined as in paragraph 2 of THE LA AGREES. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans and specifications.

It is Mutually Agreed,

1. That any difference between the ENGINEER and the LA concerning their interpretation of the provisions of this Agreement shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LA and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
2. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all surveys, permits, agreements, preliminary bridge design & hydraulic report, drawings, specifications, partial and completed estimates and data, if any from traffic studies and soil survey and subsurface investigations with the understanding that all such material becomes the property of the LA. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with Section 4 of THE LA AGREES.
3. That if the contract for construction has not been awarded one year after the acceptance of the plans by the LA and their approval by the DEPARTMENT, the LA will pay the ENGINEER the balance of the engineering fee due to make 100 percent of the total fees due under this AGREEMENT, based on the estimate of cost as prepared by the ENGINEER and approved by the LA and the DEPARTMENT.
4. That the ENGINEER warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract, and that he/she has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this contract. For Breach or violation of this warranty the LA shall have the right to annul this contract without liability.

IN WITNESS WHEREOF, the parties have caused the AGREEMENT to be executed in quadruplicate counterparts, each of which shall be considered as an original by their duly authorized officers.

Executed by the LA:



[Redacted signature]

Shelby County Clerk

Shelby County of the
(Municipality/Township/County)

State of Illinois, acting by and through its

[Redacted signature]

By *Bruce Cannon*

Title *Chairman Shelby Co. ZC Board*

Executed by the ENGINEER:

The Upchurch Group, Inc.

123 North 15th Street

Mattoon, IL 61938

ATTEST:

By _____

By _____

Title _____

Title Director of Civil Engineering

Approved

Date
Department of Transportation

Regional Engineer

Zoning/EMA Report
Shelby County Board Meeting 7/11/12

Zoning

Planning Commission recommends approval of a Petition for Special Exception permit by Shelby Electric Cooperative for property located in Section 15 of Prairie Township, north-west corner of St. Rt. 32 and CR600N. They would like to remove and replace an existing substation with a larger capacity substation. An existing Special Exception exists on the original .23 acres and they are requesting the recently acquired .77 acres that surrounds the original lot also be granted a Special Exception for a substation.

Planning Commission and Board of Appeals will NOT meet on this month.

EMA

July is IEMA's Business Preparedness month.

Attending training, July 11 and 12 in Sullivan titled, EOC Management and Operations.

Gave a presentation on June 26th to the Shelby County Economic Development Board regarding rural addressing.

REA Committee met on June 28th and discussed addressing policy going forward and also received an update from Coles County Regional Planning Commission regarding their progress thus far.

June Building Permit Log

<u>Permit #</u>	<u>Date</u>	<u>Name</u>	<u>Township</u>	<u>Parcel ID</u>	<u>Type</u>	<u>Fee</u>
12-042	6/4/2012	Eric Bowyer	29; Okaw	1208-29-03-301-005	Acc. Building	\$ 125.00
12-043	6/5/2012	Tony Chapman	10; Oconee	1116-10-07-201-003	New Residence	\$ 175.00
12-044	6/6/2012	Cory Rahn	29; Big Spring	0221-29-00-400-005	Mobile Home	\$ 175.00
12-045	6/7/2012	Ron Jansen	15; Big Spring	0221-15-00-300-027	Mobile Home	\$ 175.00
12-046	6/12/2012	Debra Lochbaum	34; Rose	1812-34-00-400-011	Acc. Building	\$ 125.00
12-047	6/13/2012	Eugene Pollock	34; Flat Branch	0603-34-00-300-005	Acc. Building	N/F
12-048	6/18/2012	Dave Kessler	18; Herrick	0723-18-00-300-008	New Residence	\$ 175.00
12-049	6/19/2012	Jack Logan	01; Big Spring	0221-01-08-201-004	Acc. Building	\$ 125.00
12-050	6/19/2012	Gregory's Resort	33; Okaw	1208-33-04-402-001	Comm. Acc. Build.	\$ 250.00
12-051	6/22/2012	Martha Butler	13; Rose	1812-13-00-300-006	Res. Addition	\$ 125.00
12-052	6/22/2012	Tony Helmink	35; Holland	0819-35-00-200-	Mobile Home	\$ 175.00
12-053	6/26/2012	John Logue	26; Cold Spring	0417-26-00-300-001	Acc. Building	N/F
12-054	6/29/2011	Fred Shumake	19; Cold Spring	0417-19-00-400-005	Acc. Building	N/F

Resolution Number: 2012 - 23

Applicants: Shelby Electric Cooperative


Whereas, petition by Shelby Electric Cooperative for a Special Exception to expand and replace an existing electrical substation, for property that is currently zoned Agriculture(Ag),. The property is located at S15 T10N R5E~PT OF SE COR E 1/2 SE SE~.77 AC~ (Section 15 of Prairie Township). The entire area of said property will be included in the Special Exception.

Whereas, hearings with respect to this rezoning request concerning the said real estate have been held before the Shelby County Planning Commission and Zoning Board of Appeals;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the County Board of Shelby County assembled this 11th day of July, 2012, that the Special Exception request for the said real estate be approved.


BE IT FURTHER RESOLVED that the Zoning Administrator be, and he is, hereby directed to issue Notice of District Change to the owner of the said real estate.

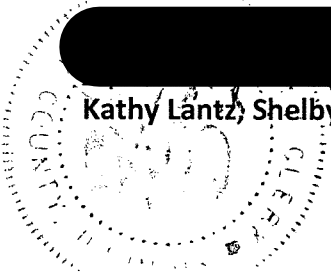
Duly adopted and approved this 11th day of July, 2012.



Bruce Cannon, Chairman
Shelby County Board

ATTEST:


Kathy Lantz, Shelby County Clerk



Animal Control

Radio - agreed that we need to talk with
Budget Committee - New truck radio

Changed meeting dates for rest of the year

New Dates - Wednesday

July 25

August 29

September 26

October 24

November 28

December 27 ← Thursday

last
Wed.

FILED

JUN 27 2012

Kathy A. Lantz
SHELBY COUNTY CLERK

Budget Meeting

7-12-12

Attending:

Bruce Cannon, Rob Amberg, Dave Creitt, Kay Kearny,
Jim Warren, Don Stehl, Gary Sergini, Harry King
Barbara Bennett

Met with Sheriff Miller to discuss budget.
Decided to lower Holiday & Overtime pay from
\$118500 to 70200.

Kathy Lantz attended to discuss cost study.
Rob Amberg made motion to approve the
cost study as presented & brought to
Co. Board in Aug. All ayes Jim Warren seconded.

Motion to adjourn Jim Warren
Seconded Rob Amberg
All ayes.

FILED
JUL 12 2012

Kathy A. Lantz
SHELBY COUNTY CLERK

**SHELBY COUNTY AIRPORT and LANDING FIELD COMMISSION
TREASURER'S REPORT July 2, 2012**

Beginning Balance	June 4, 2012	\$	49,515.04
Deposits			
Bank Interest		\$	13.91
Heartland Payment Systems--Credit Card Fuel Sales		\$	1,682.89
Fuel Sales--Checks & Cash		\$	388.74
Final Reimbursements for T-Hangar Project		\$	27,002.00
Rent		\$	1,050.00
		\$	30,137.54
		\$	79,652.58

Bills Received and Paid

Heartland Payment Systems--Fees	\$	111.09
Illinois Department of Revenue--Sales Tax Payment	\$	108.00
Shelbyville Ace Hardware--Misc. Supplies	\$	131.48
Steve Wempen--KeyPad Lock Ebay Purchase	\$	134.92
Steve Wempen--Bookkeeping June, 2012	\$	200.00
Express Services Inc.--FBO 06-17-2012---06-24-2012	\$	1,500.00
Consolidated Communication-- May, 2012	\$	230.88
Shelby Electric Cooperative--May 2012	\$	745.33
Pemco--Fuel System Installation	\$	4,111.39
J H Moore--Runway Lights & Beacon Maintenance	\$	580.00
Farm Pride--Tractor & Mower Maintenance	\$	2,487.42
Effingham Equity--Gasoline & Diesel	\$	1,688.40
Alday Plumbing--Fix Toilet & Water Clean Up	\$	244.19
Reber Welding--Door Stop Adjustment	\$	75.00
Neal Tire--New Tire & Z-Trak Repair	\$	156.78
City Area Water-Sewer Department--May/June	\$	39.26

Shelby County State Bank
BuseyBank
Farm Agency Account
Certificates of Deposit

FILED
JUL 11 2012

Kathy A. Slattery
SHELBY COUNTY CLERK

Total	\$	12,544.14
	\$	67,108.44
	\$	67,108.44
	\$	67,108.44
	\$	123.45
	\$	27,802.56
	\$	65,215.12
	\$	160,249.57

SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION RECORD JOURNAL

CHECK NO.	DATE	DESCRIPTION OF TRANSACTION	BUDGET ACCT NOS.	DEBITS	CREDITS	BALANCE
	4-Jun-12	Balance Shelby County State Bank				\$ 49,515.04
	1-Jun-12	Heartland Payment Systems, Inc.--Fees		\$ 1.35		\$ 49,513.69
4427	4-Jun-12	Shelby Electric Cooperative--May 2012	022-7810.12-023	\$ 745.33		\$ 48,768.36
	5-Jun-12	Illinois Department of Revenue---Sales Tax Payment		\$ 108.00		\$ 48,660.36
4428	7-Jun-12	Pemco--Fuel System Installation	022-7441.12-023	\$ 4,111.39		\$ 44,548.97
	7-Jun-12	Rent--Derek Pearcy \$95, John Livesay \$95 Anthony Krause \$85			\$ 275.00	\$ 44,823.97
4429	7-Jun-12	J H Moore, Inc.--Runway Lights Maintenance	022-7442.12-023	\$ 300.00		\$ 44,523.97
4430	7-Jun-12	Farm Pride--Tractor & Mower Maintenance	022-7441.12-023	\$ 2,487.42		\$ 42,036.55
4431	7-Jun-12	Effingham Equity--Gas & Diesel	022-8010.12-023	\$ 1,688.40		\$ 40,348.15
4432	7-Jun-12	Alday Plumbing-Fix Toilet & Clean up Water	022-7444.12-023	\$ 244.19		\$ 40,103.96
4433	7-Jun-12	Reber Welding--Adjust Door Stops	022-7444.12-023	\$ 75.00		\$ 40,028.96
4434	7-Jun-12	Neal Tire--New Tire & Z-Trac Repair	022-7441.12-023	\$ 156.78		\$ 39,872.18
	11-Jun-12	Heartland Payment Systems, Inc.--Deposit			\$ 289.56	\$ 40,161.74
	11-Jun-12	Heartland Payment Systems, Inc.--Fees		\$ 72.30		\$ 40,089.44
	15-Jun-12	Heartland Payment Systems, Inc.--Fees		\$ 0.08		\$ 40,089.36
4435	18-Jun-12	Consolidated Communications	022-7810.12-023	\$ 230.88		\$ 39,858.48
4436	18-Jun-12	City Area Water-Sewer Department	022-7810.12-023	\$ 17.36		\$ 39,841.12
4437	18-Jun-12	Shelbyville Ace Hardware--Misc. Supplies	022-7000.12-023	\$ 131.48		\$ 39,709.64
4438	18-Jun-12	J H Moore, Inc.--Runway Lights Maintenance	022-7442.12-023	\$ 280.00		\$ 39,429.64
	18-Jun-12	Final Reimbursements for T-Hangar Project			\$ 27,002.00	\$ 66,431.64
	18-Jun-12	Heartland Payment Systems--Deposit			\$ 296.99	\$ 66,728.63
	18-Jun-12	Heartland Payment Systems--Fees		\$ 7.27		\$ 66,721.36
	20-Jun-12	Heartland Payment Systems--Deposit			\$ 280.71	\$ 67,002.07
	20-Jun-12	Heartland Payment Systems--Fees		\$ 6.96		\$ 66,995.11
	21-Jun-12	Heartland Payment Systems--Deposit			\$ 32.77	\$ 67,027.88
	21-Jun-12	Heartland Payment Systems--Fees		\$ 0.97		\$ 67,026.91
	22-Jun-12	Heartland Payment Systems--Deposit+ 6-25-2012			\$ 782.86	\$ 67,809.77
	22-Jun-12	Heartland Payment Systems--Fees		\$ 4.09		\$ 67,805.68
4439	24-Jun-12	Express Services, Inc.--FBO 06-17-2012	022-5210.01-023	\$ 750.00		\$ 67,055.68
4440	24-Jun-12	Steve Wempen--KeyPad Lock Ebay Purchase	022-7444.12-023	\$ 134.92		\$ 66,920.76
	25-Jun-12	Heartland Payment Systems--Fees		\$ 18.07		\$ 66,902.69
4441	29-Jun-12	Steve Wempen--Bookkeeping June, 2012	022-5220.12-023	\$ 200.00		\$ 66,702.69
4442	29-Jun-12	Express Services, Inc.--FBO 06-24-2012	022-5210.01-023	\$ 750.00		\$ 65,952.69
4443	30-Jun-12	City Area Water-Sewer Department	022-7810.12-023	\$ 21.90		\$ 65,930.79
	30-Jun-12	Bank Interest			\$ 13.91	\$ 65,944.70
	2-Jul-12	Rent-Bauchman \$85,Livesay \$95,Wempen \$510,Wiss \$85			\$ 775.00	\$ 66,719.70
	2-Jul-12	Fuel			\$ 388.74	\$ 67,108.44
	2-Jul-12	Board Meeting--July 2, 2012				

SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION
BUDGET ACCOUNT SUMMARY **July 2, 2012**

CHECK NO.	DATE	5210.01	5220.12	6120.12	7000.12	7441.12	7442.12	7443.12	7444.12	7810.12	8010.12	9900.12	
	YTD	\$28,206.40	\$2,000.00	\$9,951.00	\$0.00	\$1,410.72	\$23,433.43	\$7,058.96	\$725.37	\$174,573.42	\$10,804.88	\$19,309.25	\$380.64
4427	4-Jun-12						\$4,111.39			\$745.33			
4428	7-Jun-12												
4429	7-Jun-12												
4430	7-Jun-12						\$2,487.42						
4431	7-Jun-12												
4432	7-Jun-12												
4433	7-Jun-12								\$244.19				\$1,688.40
4434	7-Jun-12								\$75.00				
4435	18-Jun-12												\$230.88
4436	18-Jun-12												\$17.36
4437	18-Jun-12												
4438	18-Jun-12						\$131.48						
4439	24-Jun-22												
4440	24-Jun-12												
4441	29-Jun-12												
4442	29-Jun-12												
4443	30-Jun-12												\$21.90
Meeting	2-Jul-12	\$1,500.00	\$200.00	\$0.00	\$0.00	\$131.48	\$6,755.59	\$580.00	\$0.00	\$454.11	\$1,015.47	\$1,688.40	\$0.00
	YTD	\$29,706.40	\$2,200.00	\$9,951.00	\$0.00	\$1,542.20	\$30,189.02	\$7,638.96	\$725.37	\$175,027.53	\$11,820.35	\$20,997.65	\$380.64
Monthly Expenses			\$12,325.05										
Heartland Fees			\$111.09										
Illinois dept. of Revenue			\$108.00										
Total Monthly Expenses			<u>\$12,544.14</u>										

324B

SHELBY COUNTY AIRPORT and LANDING FIELD COMMISSION

MINUTES OF MEETING

June 4, 2012

Tad Mayhall calls the meeting to order.

The minutes were reviewed by all. Tad made a motion to approve and Steve seconded it.

Steve Wempen mentioned picking up the Snow Plow from Rural Township and paying for it. Tad informs those present that the Commission had held a couple closed meetings on the management issue. He then proceeded to explain that the Commission had decided to end Jim Putney's employment at the airport and had met with Jim on Saturday morning, May 12th, at nine o'clock to inform him. He was given till noon Sunday to vacant the premises, and also all of his personal belongings. It was also mentioned that Scott Jefson had been employed as airport manager.

The Treasurer's Report was reviewed. Tad made a motion to approve the Treasurer's Report, seconded by Steve and was approved by all saying aye.

Managers Report

Jeff Green, in Scott's absence, put together a report made up of notes that Scott had put down. McDonald had cut and bailed the grass, but bails were still on property. Tad explains that the airport does not receive anything for the grass, but saved the airport the cost of mowing the grass twice and still have all the grass to deal with.

The tires had been removed, painted and replaced on the grass runways. Also the trailer area had been cleaned up and that the power cable had been buried. The man door on Rick Reeds hangar had been replaced and the interior washed. The trenches were tilled and leveled. B & M Aviation was removed from the front sign. The flag pole was painted and a new pulley and lights were installed. Filled some holes and ruts in the runways and patched several holes in the asphalt runway. Mowed waterway and sprayed weed killer in cracks in the taxiway. Had tire removed and repaired on Ztrak and large finishing mower. Rearranged the SRE Bldg.

It was mentioned that Jeff Green had been filling in for Scott and doing a fine job. A discussion followed on how best to compensate Jeff for his work. It was left undecided.

Bills Presented

Alday Plumbing--Fix Toilet and Clean up Water	\$	244.19
Steve Wempen--New keypad lock	\$	134.92
Reber Welding--Adjusting Door Stops	\$	75.00
Effingham Equity--Gas & Diesel	\$	1,688.40
Farm Pride--Tractor & Mower Maintenance	\$	2,487.40
J H Moore--Runway Lighting Repair	\$	300.00

A motion to pay said bills was made and seconded.

Jim Schwerman is present and gives an update on the crop spraying and also wanted to know what the survey stakes were for in between the runways. There for the new wind cone, but will probably be moved some.

Jim also updates and explains to the Commission on what grain he's been selling and what he's holding on to. Jim informs the Commission that he was approached about possibly losing access to the airport at the north-east corner. There is no owner to a small piece of land next to the airport's east fence. He said we would not give up use of the land by prescription and has heard nothing since.

Jim also talked about the drainage ditch and recommended keeping it sprayed to keep trees from going up instead of working the dirt to make it mowable and also losing farm ground.

324E

Tad explains about the Commission having a meeting with Scott and about the managerial issue we were faced with and the complaints we were receiving . After some discussion about responsibilities, hours, and a salary, a tentative agreement was arrived at.

Some discussion ensued about the hiring of Scott and the future of the airport. There was also some more discussion about the firing of Jim Putney and the severance package that was offered to him.

Steve mentions someone calling and checking on a rental plane or if we had a CFI available. Some discussion on this and possibly purchasing a plane to rent followed.

It was asked when the Electrical Vault & Runway Lighting project was going to start. Some discussion on how slow the wheels turn in the system followed, but that it was in the works and should start within a couple months.

Tad makes a motion to adjourn and Steve seconded it.

324F

ROAD & BRIDGE COMMITTEE
Meeting Minutes July 9th, 2012

- **Roll Call** Bruce Cannon, Rob Behl, Dave Cruitt, Larry Lenz
 - Also in attendance: Alan Spesard, County Engineer
- **Approval of Meeting Minutes**
 - Previous minutes of meeting was approved
- **Review Claims** Monthly payroll and claims from the County Bridge, County Highway, FASM, Co. MFT, Local Bridge, Township Construction, Township MFT accounts were reviewed and signed by committee members
- Claims were approved
- **New Business:**
 - Engineering Agreement for design of Dry Point/Lakewood Bridge with Upchurch & Associates
 - Agreement was recommended for approval by the committee
 - Lakeland College work-study program student started on July 2nd. Agreement to provide no benefits.
 - Wood Street Bridge grant formal paperwork was received approving \$942,000 – Agreement with engineering firm is next step
 - Railroad crossing approach in Clarksburg Township was approved for 100% funding - \$108,380 – all costs by County are reimbursed.
 - Waterline permits approved for Village of Herrick – Received complaint from Kenny Barr construction of water line under driveways and width of right-of-way.
 - Clarksburg Township Bridge bid opening by IDOT on June 15th low Bidder was Schmidt Construction for \$501,462 – cost estimate was \$659,120
 - Neoga Road Construction started on June 25th – road is closed to thru traffic
 - Findlay Road from Il route 128 east toward Findlay is scheduled to mill joints/bumps the week of July 23rd – will rent equipment.
 - Notified of contaminated soil in Village of Herrick – State’s Attorney is contacting an environmental lawyer for review
 - Received info on Ameren on the Illinois Rivers Project transmission line
- **Old Business:**
 - Cold Spring Highway Commissioner requests recently closed bridge to be replaced; Herrick Highway Commissioner has worked on road at closed bridge and wants bridge replaced . – Cold Spring commissioner asked for low water crossing
- **Adjournment:** Next meetings scheduled for August 3rd and 6th

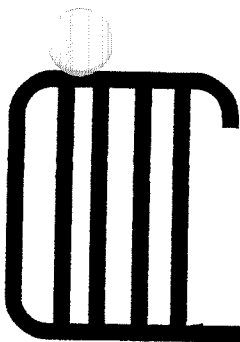
ROAD & BRIDGE COMMITTEE

Meeting Minutes

July 6th, 2012

- **Roll Call** Rob Behl, Larry Lenz
 - Also in attendance: Alan Spesard, County Engineer
- **New Business:**
 - The committee traveled throughout the County to view on-site construction and potential highway issues at the following locations:
 - Water line construction in Village of Herrick
 - Approved railroad crossing approach in Clarksburg Township

- **Adjournment:** Next meeting scheduled for July 9, 2012



Illinois
Department of
Corrections

Pat Quinn
Governor

S. A. Godinez
Director

1301 Concordia Court • P.O. Box 19277
Springfield IL 62794-9277

Telephone: (217) 558-2200
TDD: (800) 526-0844

SHELBY COUNTY JAIL
2012 JAIL INSPECTION REPORT

Criminal Justice Specialist Brad Besson inspected the Shelby County Jail on June 21, 2012. The entrance interview was conducted with Sheriff Michael Miller and Jail Administrator Val Rhodes. The exit interview was conducted with Jail Administrator Val Rhodes.

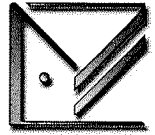
IMPROVEMENTS SINCE LAST INSPECTION

1. Eleven showers within the facility have been improved with a new epoxy based roll-on coating designed to prevent water damage and to prevent the growth of mold. The threshold of each of these showers has also been treated to prevent slippage.
2. Each shift now has one full-time and one part-time officer assigned. This realignment removes last year's most serious noncompliance.
3. The plumbing systems within the facility have been improved to provide greater power to the detainee cell blocks.
4. Rip stop heavy duty mattress covers have been purchased and are now being issued to all detainees.
5. The isolation cell is now equipped with an improved audio/video system to better monitor detainees.
6. A new digital format camera has been purchased and migrated into the booking software. All booking photos are now in digital format.
7. All inside and exit doors have been retrofitted with key fob accessible locks. All department staff have been issued coded access fobs.
8. All services performed by the department, (bonding, fingerprints, sex offender registration, etc.) are now set on a scale of charges.
9. The Shelby County Sheriff's Department now posts information regarding sex offenders on their website.
10. An electronic "smart board" has been installed in the training room.



MMLP Ltd.

Melotte Morse Leonatti Parker, Ltd.
213 1/2 South Sixth Street, Springfield, Illinois 62701-1502
Phone: (217) 789-9515; Email: architect@mmlpltd.com



5 July 2012 issued
27 June 2012
2 PM
Job Progress and Pay Request Meeting Notes
Shelby County Court House Renovation
Arch. Job No. 111084

Those Present:

Bruce Canon, County Board Chairman
Jim Warren, Chairman, Shelby County Board Building Committee
Board Committee
Dale Wetherell, Shelby County Board Building Committee
Fred Doemer, Shelby County Board Building Committee
Kenneth Barr, Shelby County Board Building Committee
Richard Morse, MMLP Ltd
Matt Goebel, Morrissey
Claude Lane, Morrissey
Representatives from the following Contractors were present:
King Lar
Swingler

Additional Distribution includes: Kirk Mescher, CM Engineering; Jeff Bane, Horner Shifrin; Sherriff
Mike Miller, Kathy Lantz, County Clerk

NOTES:

Purpose of the meeting was to review project progress, review for approval the first Pay Request and its format, contract details and additional information and requirements

Discussed:

1. The meeting was called to order by Matt Goebel of Morrissey Construction co. Progress and Schedule were reviewed and are discussed below. The first Job summary report and the proposed Pay Requests No. 1 from the 4 Contractors were also submitted for review, prior to approval from the Building Committee at their meeting at 4 PM the same day.
 - A. The month's activities were reviewed and summarized in the June 25 Project Executive Summary provided by Morrissey. All attendees and (later) the County Board Building Committee received this Summary.
 - B. The schedule target dates were reviewed and modified during the discussion of the overall job schedule. Those modifications were as follows:

First floor demolition of mechanicals should be complete the week of July 2nd.

- a. King-Lar is to have the first floor demolition completed by July 13. King-Lar is increasing crew size.
- b. Lead Paint removal can be started on July 9 and should be finished within a week.
- c. The goal for startup of the ground floor air conditioning was moved up to a week in August.

2. Cost summaries:

- A. A Contract Requirements, Change Order and an Allowance log were all reviewed in the Morrissey Executive Summary.
- B. Attic Change Order No. 1 from Swingler and No. 1 from Envirotech were both acknowledged. These were to be reviewed by the County Board Building Committee at their meeting and were only briefly discussed.

3. General Questions:

- A. Vestibule Construction Details: Swingler was concerned about materials selection. Architect agreed to work with them on finding appropriate color matches.
- B. A second review of safety railings was discussed and Swingler will provide a different design.
- C. Shop Drawings schedule was discussed. Any submitted Shop Drawings were all forwarded by Morrissey to MMLP and MMLP has either completed or will completed reviews.
- D. Temporary Air Conditioning: Claude reported that a new strategy for maintaining the air conditioning of the Court House had been developed. It includes the continued use of the existing system during installation of the new. This necessitates maintaining supply lines through the old Dog House basement as it is filled in. Morrissey expects this to cost less than the allowance provided for through the window temporary air conditioning units that was originally bid and budgeted for at \$30,000 as an allowance. Morrissey and King-Lar is estimating a \$7,500 cost to provide the protection and the continued use of the supply lines by rerouting them the lines will be cut and filled when no longer needed. This Chang Order proposal will be discussed with the County Board Building committee. And all agreed it was a useful and cost effective solution.

4. Pay Requests:

- A. The four Pay Requests from each of the Contractors were presented for review.
- B. Dick Morse requested that Swingler use the current AIA form for the next submission and that the submissions of all of the Contractors be in the architect's office a week in advance of the submittal to the Owner.
- C. Architect reviewed and approved for recommendation to the Owner the four Pay Requests and signed them. Future Pay Requests will be reviewed and signed or returned for correction prior to the job progress meeting.

These meeting notes shall stand as submitted. Refer to Morrissey Executive Summary NO 1. Schedule for additional information. Additions or corrections should be forwarded in writing within a week of date of issuance to the MMLP.

Respectfully Submitted:



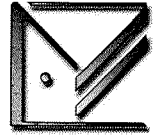
Richard R. Morse, AIA, LEED-AP
Melotte Morse Leonatti Parker, Ltd.

Attachments: Project Schedule
Contractor Contact information



MMLP Ltd.

Melotte Morse Leonatti Parker, Ltd.
213 1/2 South Sixth Street, Springfield, Illinois 62701-1502
Phone: (217) 789-9515; Email: architect@mmlpltd.com



11 July 2012 issued
Job Progress County Board Review Meeting. 27 June 2012,
4:00 P M
Shelby County Court House Remodeling, Shelbyville, Illinois
MMLP Job No. 111084

Those Attending:

Bruce Cannon, County Board Chairman
Jim Warren, Chairman, Shelby County Board Building Committee
Board Committee
Dale Wetherell, Shelby County Board Building Committee
Fred Doemer, Shelby County Board Building Committee
Kenneth Barr, Shelby County Board Building Committee
Richard Morse, MMLP Ltd.
Matt Goebel, Morrissey
Claude Lane, Morrissey

Additional Distribution includes: Kirk Mescher, CM Engineering; Jeff Bane, Horner Shifrin; Sherriff
Mike Miller, Kathy Lantz, County Clerk

NOTES:

Purpose of the meeting was to review project progress, review for approval the first Pay Request
and its format, contract details and additional information and requirements.

I. Change Order Reviews

- A. Attic Cleaning Change Orders. Dick Morse reviewed the circumstances leading to the
need for an additional expense for attic cleaning and the Change Orders that were
proposed.
 - a. The first Envirotech Change Order #1(CO) from Envirotech added the cost of
complete clean up of the attic and the installation of a reinforced poly barrier
to project construction workers and future attic work from an exposure to
asbestos containing products. (see the description on the CO proposal for
details) The proposed CO was for \$32,608.00

- b. The Swinger CO # 1 proposal submitted was a deduct of \$5,384.00 for removing all the cleaning functions for Swinger since Envirotech was now performing them.
- c. After discussion Bruce Cannon directed the Architect and Construction Manager to review other methods of achieving the required attic cleaning end product that could be less expensive than that initially proposed. The Architect and Construction Manager agreed to review other possible approaches with both Swinger and Envirotech and provide revised proposals at the next Pay Request and Job Progress Meeting.

II. Project Reports:

- A. Interim Air Conditioning Proposal: Morrissey (CM) reported that the existing equipment for air conditioning could remain in service if the current supplies plies were rerouted through the former Boiler Room and protected during the completion of filling the Boiler Room basement for the Vestibule and drop off construction. This is a more cost effective method costing a estimate of \$7,500 and causing only a very short down time while the lines were switched. There is a \$30,000 allowance for temporary cooling in the project, so a considerable saving can be obtained. Jim Warren asked the committee to approve this procedure prior to the issuance of a formal work order and that was agreed to by the committee. (the work has since been successfully completed according Morrissey Jul 10).
- B. Drop-Off Lane: Jim Warren asked that the drop-off lane be as wide as possible to facilitate accessibility from the passenger side of vehicles. MMLP agreed to review the drawings and site with contractors and provide as wide a lane as possible.
- C. Drop Box for Treasurer: Bruce Cannon requested that MMLP provide design and cost information for a drive thru (drive by) secure drop box for payments. The County Treasurer has requested this and Bruce and the committee agreed it was worthwhile to investigate. Architect will investigate and discuss with Treasurer. A change order proposal will be necessary if the work is to proceed.
- D. Lead Based Paint: CM reported that the Lead Based Paint removal locations were to be identified by CM, and King-Lar for start up in second week of July. Architect and Mechanical Engineer to review prior to start.

III. Documentation and Pay Request Procedures.

- A. Matt Goebel described and distributed the first Project Executive Summary (no.1) to the committee members. All the contractors had reviewed earlier at the first Pay Request and Job Progress meeting held a 2 PM. He reviewed the Contract requirements, Schedules and Allowances.
- B. Pay Requests. Each contractor provided a Pay Request and the details were reviewed. It was agreed by the Committee that the Pay Requests would be submitted with recommendations to the Committee prior on the 4th Wednesday of the month. With the committee's approval then each Pay Request will be submitted for payment to the Board at the monthly meeting. The Architect reviewed the individual

pay requests and recommended payment be authorized. The Committee approved the first Pay Requests as presented for submission to the Board at the next Board meeting.

These meeting notes shall stand as submitted. Refer to Morrissey Executive Summary NO 1. And the project schedule for additional information. Additions or corrections should be forwarded in writing within a week of date of issuance to MMLP.

Respectfully Submitted:



Richard R. Morse, AIA, LEED-AP
Melotte Morse Leonatti Parker, Ltd.

Lees & Salary July 10, 2012

Attending: Bruce Cannon, Kay Kearny, Dave
Critt, Barbara Bennett.

Discussion of union contract, approved
bills & Claims.

FILED
JUL 10 2012

Kathy A. Lantz
SHELBY COUNTY CLERK

June 15, 2012
Budget
First Review of FY 2012-2013
1:00pm

Bruce Cannon
Kay Kearney
Barb Bennett
Juni Warren
Don Stahl
Dave Cruit
Rob Ambling

Talk to Sheriff about cutting budget - 98,000
Animal Control - rework budget - 10,000

Amendments to 2011-2012 Budgets

County Clerk - as requested

Treasurer - "

Assessments - "

Probation - "

States Attorney - "

County Health - "

Public Defender - "

Exp Not Separately Budgeted -

Sheriff - as requested

EMA Spec Fund - as requested

Rescue Squad - "

Circuit Clerk - as requested

(See Amendment
FY 2011 - 2012
Budget)
Dated 4-16-2012

FILED
JUN 15 2012

Kathy A. Lantz
SHERIFF COUNTY CLERK

↑ Reviewed each budget - explained changes and approved

page 2 - Amendments 2011-2012 Budget

Amend Capital Improvement to \$1,000,000
Animal Control - for truck (around \$11,000)

3 Amendments recommended by Robin Yockey

Garden Acres	868.01
Findlay Road	625.00
Carriage Park	178.82

4. Need to forgive interfund loan (\$22,000)
was to do with coal rights

Things Budget Committee will be considering

UCCI - Membership

Technological Improvements - TVs / etc for Bd ^{Meeting} Room
Servers - Upgrades (3) (Try to do over 3 years)

West Central Development Council

Next Budget Meeting June 29 @ 1100

June 27, 2012

Animal Control

9:00am

Jury Room B

Brad Hudson AC

Kay Kearney

Joe Sims

Bob Jordan

Dr Spesard

Dr. Brix

Jeff Houska

Dr. Brix and Jeff Houska met with the Animal Control Committee to discuss Rabies. A bat in Shelby County tested positive for Rabies. An article in The Daily Union advised people to call Animal Control if a bat gets in the house. Brad expects ^{the} number of calls for help to increase. Jeff Houska informed us that vaccine is available for one case but can be obtained if we need more. The treatment costs about \$1000. An informational handout was provided. Dr Brix said that it is transmitted by saliva but could also be through an open cut. He thinks Brad should be vaccinated. We need to encourage people to get their pets vaccinated - even inside pets.

Reviewed and approved Bills/Payroll

Firearms -

- Report from June 26 Safety Meeting
- Joe will try to find information about other AC departments weapons and/or procedures

Radio - agreed that we need to talk with
Budget Committee - New truck radio

Changed meeting dates for rest of the year

New Dates - Wednesday

July 25

August 29

September 26

October 24

November 28

December 27 ← Thursday

FILED
JUN 27 2012

Kathy A. Lentz
SHELBY COUNTY CLERK

Jeff Houska

From: "Haramis, Linn" <Linn.Haramis@Illinois.gov>
To: "Jeff Houska" <jeff@shelbyhealth.net>
Cc: "Kuechler, Mark" <Mark.Kuechler@Illinois.gov>; "Colwell, Curt" <Curt.Colwell@Illinois.gov>; "Mitchell, Joe" <Joe.Mitchell@Illinois.gov>
Sent: Friday, June 22, 2012 10:27 AM
Subject: FW: Manual about handling animals with suspected rabies ///// FW: Rabies - bats /// question about bat data - SHELBY CO

Jeff

Connie Austin DVM of the IDPH Infectious Diseases section said that your animal control officer should contact the IL Dept of Agriculture for info because it is animal control issue:

Illinois Department of Agriculture
 Bureau of Animal Health
 Mark J. Ernst, D.V.M., State Veterinarian
 State Fairgrounds P.O. Box 19281
 Springfield, IL 62794-9281

Phone (217) 782-4944

FILED
 JUN 27 2012
Ruth A. Lantz
 SHELBY COUNTY CLERK

LH

From: Haramis, Linn
Sent: Friday, June 22, 2012 9:36 AM
To: 'Jeff Houska'
Subject: RE: Rabies - bats /// question about bat data - SHELBY CO

Jeff

This is out of my area of expertise. I will ask our infectious diseases section and get back to you.

LH

From: Jeff Houska [<mailto:jeff@shelbyhealth.net>]
Sent: Friday, June 22, 2012 9:31 AM
To: Haramis, Linn
Subject: Re: Rabies - bats /// question about bat data - SHELBY CO

Linn,

Do you know if there is any training available on how to handle animals with suspected rabies? We have a new animal control officer in the county who is interested.

340

6/22/2012



MEMORANDUM

TO: Local Health Departments, Regional Offices of Illinois Department of Public Health, Illinois Department of Public Health Rabies Laboratories, Illinois Department of Agriculture Rabies Laboratories, Illinois Department of Agriculture Animal Welfare, Illinois Department of Natural Resources

FROM: Connie Austin, D.V.M., M.P.H., Ph.D.
State Public Health Veterinarian

DATE: * March 19, 2012

SUBJECT: Animal Rabies Surveillance for 2011

Reducing the number of animals unnecessarily tested for rabies

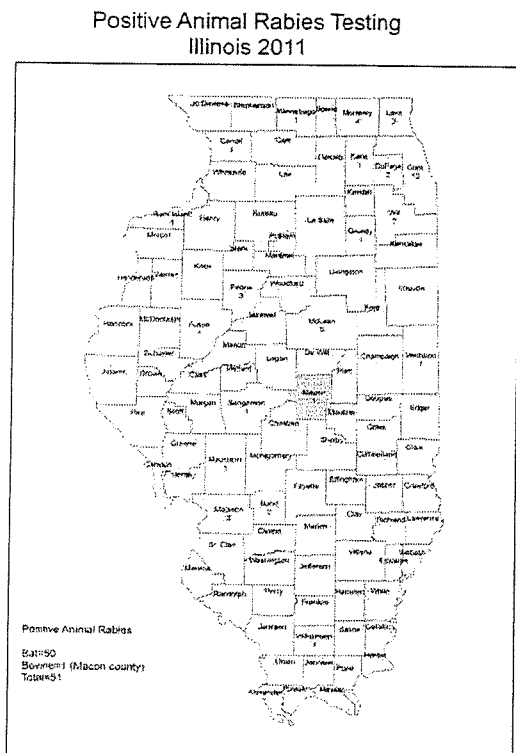
We appreciate the dedication of personnel from local jurisdictions in decreasing the number of animals submitted for rabies testing unnecessarily. Many bats were submitted in previous years that had not exposed a person or domestic animal. **One area where improvements could be made is in the number of domestic animals and rodents tested for rabies.** Healthy dogs and cats biting someone in a provoked manner can be confined for 10 days rather than being submitted for rabies testing. Small rodents such as squirrels, chipmunks, mice, rats, hamsters and voles are extremely low risk for rabies. Testing of small rodents for rabies is not necessary unless there is something extremely unusual about the bite. In 2011, 51 squirrels were tested. Budget constraints are prevalent in the state and we appreciate the cooperation of local jurisdictions in decreasing the number of unnecessary animal rabies tests in 2011. We request that the same thoughtful evaluation of animals needing submission for rabies testing go on in 2012 so that the IDPH laboratories can continue to provide the service of animal rabies testing in the state.

In 2011, a total of 4,533 animals were submitted for rabies testing to the Illinois Department of Agriculture (IDOA) and the Illinois Department of Public Health (IDPH) diagnostic laboratories. There were 69 animal brains not suitable for testing. Of the 4,464 animals tested, 51 were fluorescent antibody-positive for rabies. One bovine and 50 bats tested positive (Figure 1). Animals testing positive for rabies from 2002 to 2011 are listed in Table 1. In 2011, the most frequently tested animals were bats (1,590), dogs (1,558), cats (826), skunks (169), raccoons (133) and squirrels (51).

Table 1. Rabies test positive animals by species and year in Illinois, 2002-2011

Species	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Bat	31	24	50	43	46	113	103	83	117	50
Cat	0	0	0	0	0	0	0	0	0	0
Cattle	0	0	0	1	0	0	0	0	0	1
Dog	0	0	0	0	0	0	0	0	0	0
Fox	0	0	0	1	0	0	0	0	0	0
Skunk	0	0	0	6	0	0	0	0	0	0
Raccoon	0	0	0	0	0	0	0	0	0	0
Horse	0	0	1	0	0	0	0	0	0	0
Total	31	24	51	51	46	113	103	83	117	51

Figure 1. Animal Rabies Cases by County, 2011



BATS

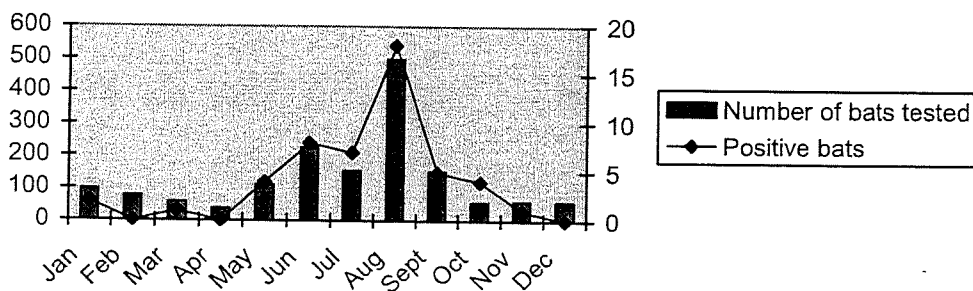
In 2011, bats were the primary species identified with rabies in Illinois. In this year, 1,590 bats were tested for rabies. Of those tested, 1,540 were determined negative for the virus and 50 were confirmed positive. An additional 45 bats were submitted for testing but specimens were unsatisfactory. The percent of bats tested which were positive for rabies in 2011 was 3 percent (See Table 2).

Table 2. Bat rabies testing results in Illinois for 2011.

Negative	Positive	Total Tested	% Positive
1,540	50	1,590	3

Geographic location of bats testing positive for rabies is shown in Figure 1. The majority, 1,142 (72 percent) of testing occurred from May to September when bats are very active and likely to come in contact with humans or pets, as demonstrated in Figure 2.

Figure 2. Number of all bats and positive bats tested in Illinois by month for 2011



SPECIMEN SUBMISSION

Animal brains should be submitted for rabies testing under the following conditions:

- A mammal that has bitten a domestic animal or a person and is not eligible for a confinement period. (Note: rabbits and small rodents are not recommended for rabies testing due to their low risk of rabies).
- When an animal exhibits signs suggestive of rabies.
- Routine submission of skunks for rabies surveillance.
- All brain or head specimens where a human exposure occurred should be submitted immediately for testing and not batched with other specimens. If someone has been exposed to a possibly rabid animal, the animal should be sent immediately for testing. If the animal should test positive, the person would

need to be started immediately on rabies treatment. A delay in obtaining results could result in a delay in starting needed treatment and result in a poor outcome for the exposed individual.

- For large animals, such as horses and cattle, brains should be removed from the skull before arriving at the IDPH laboratories.
- Bats that have not exposed a person or domestic animal should not be submitted for rabies testing. An example of a bat not needing testing would be if a dead bat were picked up from the ground in a park.

SKUNKS AND OTHER TERRESTRIAL MAMMALS

In 2011, no skunks tested positive for rabies. Of the 4,464 animals tested, only 169 (4 percent) were skunks. The following counties submitted skunks for rabies testing DuPage (48 skunks), Cook (25), McHenry (19), Will (18), Winnebago (17), Sangamon (7), McLean (6), Lake (5), Kane (5), Jackson (3), Clinton (2), Jasper (2), Macon (2) and one each in Bond, DeWitt, Edwards, Grundy, JoDaviess, Logan, Macoupin, Madison, Marshall and Vermilion.

One bovine tested positive from Macon County in 2011. Testing at CDC Rabies laboratory showed that the bull had been infected with a bat strain of rabies. Large domestic animals with rabies are unusual in Illinois. Most large animals with rabies in Illinois have been infected with the skunk strain of rabies.

To maintain adequate surveillance in the state, testing of the skunk must be maintained, since it is the main terrestrial animal reservoir for the rabies virus in Illinois. Negative testing of wild mammals, especially skunks, in counties is one factor used to determine whether rabies post-exposure treatment is recommended for persons bitten by dog and cats that cannot be observed for the 10 day period.

County animal control officers are encouraged to submit skunks for testing if:

- they have exposed a person or a domestic animal or
- they have signs suggestive of rabies, including
 - lack of fear of humans
 - aggressive behavior
 - salivation
 - sighted during the day
 - staggering
 - paralysis and muscle tremors
 - found in places unusual for a skunk

Local animal control and local public health agencies are also asked to submit skunks which have not exposed persons or animals for surveillance purposes. This is especially important if limited numbers of skunks have been tested for rabies in their jurisdiction. This will help in determining the extent of

circulation of this strain of the virus in this area of the state. Local agencies are encouraged to contact nuisance wildlife trappers, police officers, streets and sanitation personnel and others in their jurisdictions who may have freshly killed skunks that could be tested and arrange for transportation and testing by one of the IDOA or IDPH laboratories. Please check with the IDOA laboratory about testing fees for skunk testing. The IDOA laboratories typically charge a fee for rabies testing. All rabies testing is free at the IDPH laboratories. Please share with your animal control partners.

ILLINOIS DEPARTMENT OF PUBLIC HEALTH

HEALTH BEAT**Rabies**[IDPH Rabies Web site](#)**What is rabies?**

Rabies is a deadly disease caused by a virus that attacks the central nervous system. The virus is present primarily in the saliva, brain tissue and spinal fluid of a rabid animal.

What animals can get rabies?

Rabies can affect all mammals. Since 1995 in the United States, more than 7,000 animals per year--most of them wild--have been diagnosed as having the disease. The disease is found in all states except Hawaii, as well as in Canada, Mexico and most other countries around the world.

In wild animal species, rabies is more common in bats, skunks, raccoons and foxes, but the disease also has been found in deer and in large rodents, such as woodchucks. Cats, dogs and livestock can get rabies, too, if they are not vaccinated. Some animals, including chipmunks, gerbils, guinea pigs, hamsters, mice, rabbits, rats and squirrels, rarely get rabies. Birds, fish, insects, lizards, snakes and turtles never get rabies.

Most of the recent cases of human rabies that have occurred in the United States have been caused by rabies virus from bats. In Illinois, rabid bats can be found anywhere. Awareness that bats can be a source of the rabies virus can help people protect themselves.

Although bats can carry the rabies virus, most bats are not infected with it. The only way rabies can be diagnosed in a bat, however, is by laboratory testing. There are several signs, though, that could indicate a bat is more likely to be infected with the rabies virus. Bats seen during the day, those found in a place where bats are usually not found (e.g., in a room in your home, on your lawn, etc.) or bats that are unable to fly are more likely to be infected than others. Bats, like all wild animals, should never be handled.

People usually know when they have been bitten by a bat, but there are instances when a bite may not be apparent. Bats have very small teeth and marks made by these teeth may not be easy to see. If you find yourself in close proximity to a bat and cannot assure you were not exposed to it, you should call your doctor or your local health department; they can help to determine if you could have been exposed to

rabies. For example, if you awaken and find a bat in your bedroom, if you see a bat in the room of an unattended young child, or if you see a bat near a mentally impaired or intoxicated person, a doctor or local health department should be consulted. Do not discard the bat and do not damage the bat's head.

What are the signs of rabies in an animal?

The first sign of rabies is usually a change in the animal's behavior. An animal need not be "foaming at the mouth" to have rabies. Other signs include difficulty walking, a general appearance of sickness or a change in the animal's normal behavior. For example, if an animal that is normally wild and avoids contact with humans approaches a picnic area, campsite or home and appears tame or friendly, consider it rabid. Conversely, if a normally tame and friendly animal becomes hostile or aggressive without provocation, it too should be considered rabid. A rabid animal usually dies within one week after showing signs of the disease.

How are people exposed to rabies?

People usually are exposed to the rabies virus when an infected animal bites them. Exposure may occur if the animal's saliva enters an open cut or mucous membrane (nose, mouth, eyes). The presence of a bat in a home, or any contact with a bat, represents a possible hazard for rabies and should be reported to the local health department so that the circumstances can be evaluated. The last human case in Illinois was reported in 1954.

What should a person do if an animal bite occurs?

Wash the wound thoroughly with soap and water and seek medical attention immediately. The local health department or the county animal control office also should be notified immediately. The animal should be captured without damaging its head and only if direct contact with the animal can be avoided.

If an apparently healthy domestic dog, cat or ferret bites a human, it must be captured, confined and professionally observed for 10 days following the bite. If the animal remains healthy during this period, it would not have transmitted rabies at the time of the bite. There is no reliable observation period established for non-domestic animals. If a person is bitten by a non-domestic animal and it is available for testing, testing should be done immediately. All animal bites should be reported to the local animal control office.

If an animal suspected of having rabies cannot be observed or tested, or if it tests positive for rabies, treatment of the individual with rabies immune globulin and the vaccine series must begin immediately. Vaccine injections are given in the arm.

People in high-risk occupations--for example, veterinarians, wildlife biologists, wildlife rehabilitators, animal control officers and taxidermists--should consider getting the rabies vaccine to protect themselves from exposures that could occur in their work. This type of vaccination (pre-exposure vaccination) consists of three rabies vaccine injections. These vaccinated persons should have their rabies titers tested every two years. If their titer falls below 1:5 they should receive a booster

vaccination. A person already vaccinated and later exposed to rabies must receive two booster injections three days apart immediately after exposure.

What if a pet is exposed to a rabid animal?

If your pet has been in a fight with another animal call your veterinarian. A vaccinated pet may need a booster dose of rabies vaccine as soon as possible. Unvaccinated animals exposed to a known rabid animal must be confined and professionally observed for six months or euthanized.

What can people do to protect themselves and their pets from rabies?

- Do not feed, touch or adopt wild animals or stray dogs or cats.
- Vaccinated pets serve as a buffer between rabid wildlife and humans, so be sure dogs and cats are up-to-date on their rabies vaccinations. Consult with your veterinarian about when your pet needs to be vaccinated .
- Do not allow pets to roam free.
- Do not attract wild animals to your home or yard. Store bird seed or other animal feed in containers with tight-fitting lids. Feed pets indoors. Make sure garbage cans are tightly capped. Board up any openings to your attic, basement, porch or garage. Cap chimneys with screens.
- Encourage children to immediately tell an adult if they are bitten or scratched by an animal. Teach children not to approach or to touch any animal they do not know.
- Report all animal bites to the local animal control.

If a wild animal comes on your property, let it wander away. Bring children and pets indoors and alert neighbors. If the animal is acting abnormally (nocturnal animal around during daylight hours, animal having trouble walking etc) you should contact your local animal control.

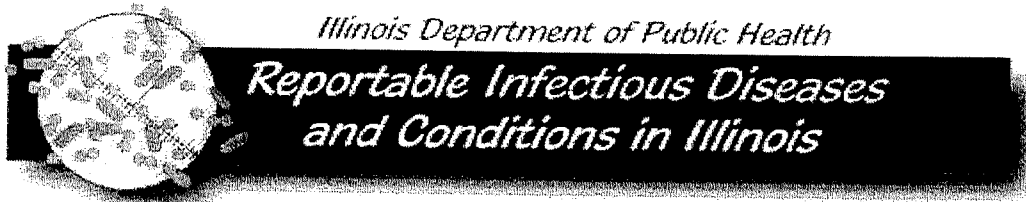
Last updated April 23, 2012

idph online home

health fact sheets



Illinois Department of Public Health
535 West Jefferson Street
Springfield, Illinois 62761
Phone 217-782-4977
Fax 217-782-3987
TTY 800-547-0466
[Questions or Comments](#)



2012 Counties with Positive Cases of Animal Rabies

Positive Animals		
Bond	Bat	1
Cook - Chicago	Bat	2
Cook - Outside Chicago	Bat	1
DuPage	Bat	2
Jo Daviess	Bat	1
Kankakee	Bat	1
Lake	Bat	3
LaSalle	Bat	1
Madison	Bat	3
McLean	Bat	1
Moultrie	Bat	1
Shelby	Bat	1
Stark	Bat	1
Will	Bat	1
Williamson	Bat	1
Total		21

As of June 13, 2012



idph online home

Illinois Department of Public Health
 535 West Jefferson Street
 Springfield, Illinois 62761
 Phone 217-782-4977
 Fax 217-782-3987
 TTY 800-547-0466

Shelby County Rural Emergency Addressing Committee

Shelby County Health Dept., Shelbyville, Illinois 62565

6:00 P.M. – June 28, 2012

1. Introductions, please sign in
2. Chairman Update
3. Coles County Regional Planning Commission
4. Next meeting...
5. Adjournment

FILED
JUN 29 2012

[Signature]
CLERK

Shelby County 911 Addressing/GIS Committee Minutes

Shelby County Health Dept., Shelbyville, Illinois 62565

6:00 P.M. – June 28th, 2012

1. Introductions
2. Chairman gave updates relating to project.
 - Chairman Jared Rowcliffe informed the committee that the County Board had acted at their last meeting to accept the committee's recommendations.
3. Coles County Regional Planning Commission
 - CCRPD representatives Kelly Lockhart and Kevin McReynolds gave the committee an update on their progress so far. They are in contact with USPS and waiting on the address list. Informed the committee that there is a possibility of unincorporated communities that had a post office at one time will be able to use the communities name in their address, ie. Westervelt. Briefly spoke about subdivisions and how they will be addressed. Kelly Lockhart talked about Lake Pana and informed the committee that the Planning and Economic Development Director for the City of Pana, Jim Deere, had contacted him about the area around Pana Lake. CCRPD will be providing the committee with a website to monitor the progress of the project, in the near future.
4. Action needed from Committee
 - Question from CCRPD how the committee wanted curved roads that switch from east-west and north-south and back in forth, addressed.
 - Brian Sims made a motion to keep with the rural reference grid as much as possible.
 - Dale Wetherell seconded.
 - All voted aye by voice vote.
 - CCRPD also brought up diagonal roads and how they should be addressed and presented an option to name these roads to eliminate confusion about whether it is a north-south or east-west road.
 - Sheriff Miller made a motion to use numbers and grid on all roads.
 - Gary Gergeni seconded.
 - All voted aye by voice vote.
 - Scott Enkoff made a motion to table the diagonal roads issue until the committee can research the issue.
 - Brian Sims seconded.
 - All voted aye by voice vote.
5. Adjournment
 - Dale Wetherell makes motion
 - Kay Kearney seconds
 - Motion Carries

FILED
JUN 29 2012

Kathy A. Lentz
SHELBY COUNTY CLERK

June 29, 2012

Budget Meeting

Attending: Bruce Cannon, Larry Long,
Dave Cribb, Gary Sargeni, Rob Bowling,
Jim Warren, Kay Kearny, Barb Bennett.

Robin Gockey was asked to assist in
the budget.

Discussed Sheriff's budget. Need him to
resubmit with only a 3.18% increase.
Letter being sent with Bruce's signature
to that effect.

Discussed coal right money that was
used to pay off bonds. Need to repay or
forgive

Discussed raising insurance value
from 6,148,253 to 7,601,113

FILED

JUN 29 2012

Kathryn A. Lantz
SHELBY COUNTY CLERK

7-9-12

Public Health Comm.

10:00 A.M.

10:30 A.M.

All Bills were read + approved



FILED
JUL 09 2012

Kathy A. Lantz
SHELBY COUNTY CLERK

9:00 - 10:30 a.m

Michael A. Miller
Tina
Kay
Barb
Don

Michael A. Miller
SHERIFF OF SHELBY COUNTY
151 N. MORGAN STREET
PHONE 217-774-3941 FAX 217-774-2851
SHELBYVILLE, ILLINOIS 62565

LAW ENFORCEMENT COMMITTEE MEETING
7/5/12

- 1. New Deputies - Class Schedules Brandon Sawyer PT ^{Transitional}
Quincy Wood } 12 wk training
Jacob Washburn } 2-wk Trai
- 2. New Programs Work Out Equipment on basement
Brandon Murray - K-9 training (10wk) ^{August}
- 3. Budget Dustin - K-9 training (Feb)

34 inmates (July 5)

Kay -
Radio for Animal Control - OK

Michael A. Miller



Shelby County Sheriff

FILED
JUL 05 2012

Kathy A. Lentz
SHELBY COUNTY CLERK

Legislative Meeting

June 6, 2012

Attending: Rob Amberg - chair, Joe Sims,
Gary Bergini, Bob Hunter, Barbara Bennett

Discussed if we had to open negotiation
meeting minutes. We saw notes on negotiation
but did not constitute as minutes of closed
meeting.

Decided OK to open Airport closed session
minutes subject to legal opinion of State
Atty. Dated April 11, May 9, April 19, 2012.
Joe made motion, Bob seconded. All aye.
Joe made motion to adjourn, Gary seconded.
All aye.

FILED

JUL 06 2012

Kathy A. Lantz
SHELBY COUNTY CLERK

July 10, 2012 Purchasing Committee

Present were Jack Roessler Robert Hunter
Don Strick Jim Warren Gary Gergeni
Fred Doerner Robin Robertson

Bills were presented Jack Roessler made
motion to pay bills Robin Robertson seconded
All voted aye

Fred Doerner made motion to adjourn Jim Warren
seconded All voted aye

FILED
JUL 10 2012

Kathy A. Lantz
SHELBY COUNTY CLERK

2012 - 24
RESOLUTION FOR THE APPOINTMENT OF TRUSTEE
OF STEWARDSON FIRE PROTECTION DISTRICT

WHEREAS, the STEWARDSON FIRE PROTECTION DISTRICT is a duly organized and operating Fire Protection District located in both Shelby and Effingham Counties, and


WHEREAS, based upon the Federal Decennial census of population, all of the Trustees for said District should be residents of Shelby County due to the number of residents of the District who reside in Shelby County in relation to the total population of the District, and

WHEREAS, the term of David Friese as Trustee has expired and he has declined to be re-appointed, and

WHEREAS, MIKE KESSLER is a resident of Shelby County and has consented to serve as Trustee,

NOW, THEREFORE, BE IT RESOLVED by the County Board of Shelby County, Illinois, that, pursuant to the provisions of 70 ILCS 705/4, Illinois Compiled Statutes, MIKE KESSLER is hereby appointed to serve a full three year term as Trustee for the STEWARDSON FIRE PROTECTION DISTRICT, which term shall commence on the first Monday in May, 2012, and he is hereby directed to submit his bond in the amount of Five Hundred Dollars (\$500.00) with two individual sureties, to the Chairman of the County Board who is hereby authorized to approve such bond, and he is further directed to file said bond after approval with the Circuit Clerk of Shelby County, Illinois.


PASSED AND APPROVED this 11th day of July, 2012.



Chairman, Shelby County Board

Bruce Cannon

ATTEST:



County Clerk

(District located in more than one county)

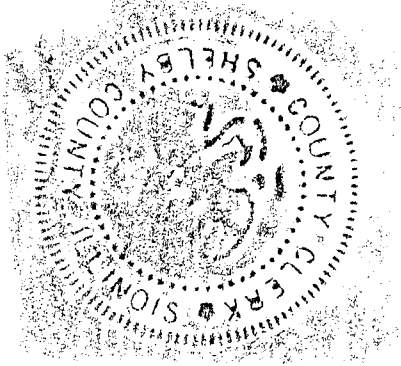
IN THE CIRCUIT COURT OF THE FOURTH JUDICIAL CIRCUIT
SHELBY COUNTY, ILLINOIS

IN THE MATTER OF)
THE STEWARDSON FIRE PROTECTION DIST) NO. 66-17

CERTIFICATE OF APPOINTMENT

I, the undersigned, County Clerk of Shelby County, Illinois, do hereby certify that MIKE KESSLER was appointed (TO REPLACE DAVID FRIESE) by the Chairman of the County Board of Shelby County, Illinois, to a full three year term as trustee of THE STEWARDSON FIRE PROTECTION DISTRICT beginning on the first Monday in May, 2012, and that said appointment was approved by the County Board of Shelby County on the 11th day of July, 2012.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and seal of office on the 11th day of July, 2012.






County Clerk

APPOINTMENT OF TRUSTEE FOR
THE STEWARDSON FIRE PROTECTION DISTRICT

PURSUANT TO authority granted in 70 ILCS 705/4 (4)(B), I, the undersigned, being the presiding officer of the County Board of Shelby County, Illinois, hereby appoint MIKE KESSLER as Trustee for the **STEWARDSON FIRE PROTECTION DISTRICT**, (TO REPLACE DAVID FRIESE) with the advice and consent of the County Board, to serve a full three year term commencing on the first Monday in May, 2012, and direct that, prior to that date, he present to me for approval his bond in the amount of Five Hundred Dollars (\$500.00) with two individuals as sureties thereon and that, upon approval thereof, he file such bond in the office of the Shelby County Circuit Clerk.

Dated this 11th Day of July 2012



Chairman, Shelby County Board

Bruce Lanna

IN THE CIRCUIT COURT FOR THE FOURTH JUDICIAL CIRCUIT
SHELBY COUNTY, ILLINOIS


IN THE MATTER OF)
STEWARDSON FIRE PROTECTION) No. 66-17
DISTRICT)


TRUSTEE'S BOND


KNOW ALL MEN BY THESE PRESENTS, that we, Mike Kessler as Principal, and Larry Syfent and Russell Belcher as sureties, of the County of Shelby and State of Illinois, are bound to the People of the State of Illinois in the penal sum of Five Hundred Dollars (\$500.00).

THE CONDITION OF THIS OBLIGATION IS SUCH that, if the said principal, who has been appointed a member of the Board of Trustees of STEWARDSON FIRE PROTECTION DISTRICT, faithfully discharges the duties of his office according to law and does all acts which at any time may be required of him by law, then this obligation is void; otherwise it remains in full force and effect.

WITNESS our hands and seals this 3 day of July, 2012



Principal



Surety


Surety

STATE OF ILLINOIS)
COUNTY OF SHELBY) ss.

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, do hereby certify that ~~LOUIS STANLEY~~ MIKE KESSLER and LARRY SYFENT and RUSSELL BELCHER personally known to me to be the same persons whose names are subscribed to the fore-going instrument, appeared before me this day in person and acknowledged that they signed, sealed and delivered the said instrument as their free and voluntary act, for the uses and purposes therein set forth.

GIVEN under my hand and Notarial Seal this 3 day of July, 2012



Notary Public



OATH OF OFFICE

I MICHAEL, do solemnly swear that I will faithfully perform the duties of a Trustee of the STEWARDSON Fire Protection District, and that I will do and perform all acts required of me by law to the best of my ability.

DATED this 2 day of JULY, 2012

[Redacted Signature]

SUBSCRIBED AND SWORN TO before me this 2nd day of July, 2012.

[Redacted Signature]
Notary Public



BOND APPROVED: [Redacted Signature]
Chairman, Shelby County Board
Bruce Cannon 7/1/12

RESOLUTION APPROVING THE RE-APPOINTMENT OF TRUSTEE
FOR THE STEWARDSON FIRE PROTECTION DISTRICT

WHEREAS, the STEWARDSON FIRE PROTECTION DISTRICT is a duly organized and operating fire protection district located within the Counties of Shelby and Effingham, State of Illinois, each with a population of less than three million and

WHEREAS, 70 ILCS 705/4 (4)(B), provides that the trustees for a fire protection district so situated shall be appointed by the presiding officer of the County Board with the advice and consent of the County Board, and

WHEREAS, there have been trustees appointed for the said fire protection district and the present term of JAMES VONDERHEIDE will expire on the first Monday in May, OF THIS YEAR, and it is necessary to appoint a successor, and

WHEREAS, the said trustee has consented to serve another term as trustee, and

WHEREAS, the Chairman of the County Board has appointed JAMES VONDERHEIDE to serve a full three year term as trustee commencing the first Monday in May, 2012, and directed that, prior to that time, he file with the Shelby County Circuit Clerk his bond in the amount of Five Hundred Dollars (\$500.00) with two individual sureties,

NOW, THEREFORE, be it resolved by the County Board of Shelby County, Illinois, that the Chairman's appointment of JAMES VONDERHEIDE to serve as Trustee for the STEWARDSON Fire Protection District is hereby approved, and the Chairman is authorized to approve his Trustee's Bond in the amount of Five Hundred Dollars (\$500.00) with two individual sureties.

PASSED AND APPROVED this 11th day of July, 2012.

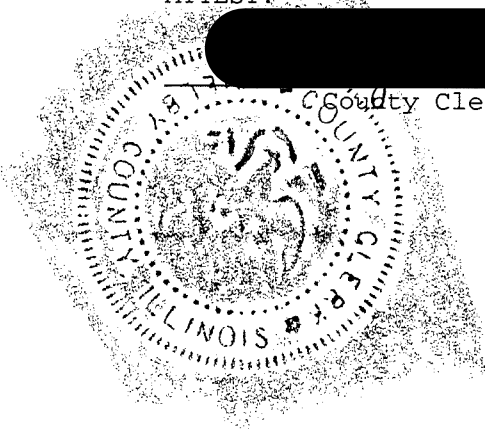


Chairman, Shelby County Board

ATTEST:




County Clerk



APPOINTMENT OF TRUSTEE FOR
THE STEWARDSON FIRE PROTECTION DISTRICT

PURSUANT TO authority granted in 70 ILCS 705/4 (4)(B), I, the undersigned, being the presiding officer of the County Board of Shelby County, Illinois, hereby appoint JAMES VONDERHEIDE as Trustee for the **STEWARDSON FIRE PROTECTION DISTRICT**, with the advice and consent of the County Board, to serve a full three year term commencing on the first Monday in May, 2012, and direct that, prior to that date, he present to me for approval his bond in the amount of Five Hundred Dollars (\$500.00) with two individuals as sureties thereon and that, upon approval thereof, he file such bond in the office of the Shelby County Circuit Clerk.

Dated this 11th Day of July 2012



Chairman, Shelby County Board

359 A

IN THE CIRCUIT COURT FOR THE FOURTH JUDICIAL CIRCUIT
SHELBY COUNTY, ILLINOIS

IN THE MATTER OF)
STEWARDSON FIRE PROTECTION) No. 66-17
DISTRICT)

TRUSTEE'S BOND

KNOW ALL MEN BY THESE PRESENTS, that we, JAMES VONDERHEIDE as Principal, and Larry Syfert and Marvin Debolt as sureties, of the County of Shelby and State of Illinois, are bound to the People of the State of Illinois in the penal sum of Five Hundred Dollars (\$500.00).

THE CONDITION OF THIS OBLIGATION IS SUCH that, if the said principal, who has been appointed a member of the Board of Trustees of STEWARDSON FIRE PROTECTION DISTRICT, faithfully discharges the duties of his office according to law and does all acts which at any time may be required of him by law, then this obligation is void; otherwise it remains in full force and effect.

WITNESS our hands and seals this 14th day of June, 20 12

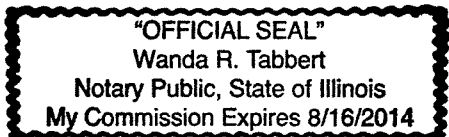
[Redacted Signature]
Principal
[Redacted Signature]
Surety
[Redacted Signature]
Surety

STATE OF ILLINOIS)
COUNTY OF SHELBY) ss.

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, do hereby certify that JAMES VONDERHEIDE and Larry Syfert and Marvin Debolt, personally known to me to be the same persons whose names are subscribed to the fore-going instrument, appeared before me this day in person and acknowledged that they signed, sealed and delivered the said instrument as their free and voluntary act, for the uses and purposes therein set forth.

GIVEN under my hand and Notarial Seal this 14th day of June, 20 12

[Redacted Signature]
Notary Public



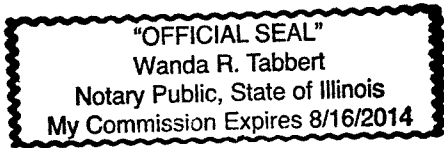
OATH OF OFFICE


I, JAMES VONDERHEIDE, do solemnly swear that I will faithfully perform the duties of a Trustee of the STEWARDSON Fire Protection District, and that I will do and perform all acts required of me by law to the best of my ability.

DATED this 14 day of June, 2012

SUBSCRIBED AND SWORN TO before me
this 14th day of June, 2012


Notary Public



BOND APPROVED: 

Chairman, Shelby County Board

Bruce Cannon 7/12/2012


IN THE CIRCUIT COURT OF THE FOURTH JUDICIAL CIRCUIT
SHELBY COUNTY, ILLINOIS

IN THE MATTER OF)
THE STEWARDSON FIRE PROTECTION DIST) NO. 66-17

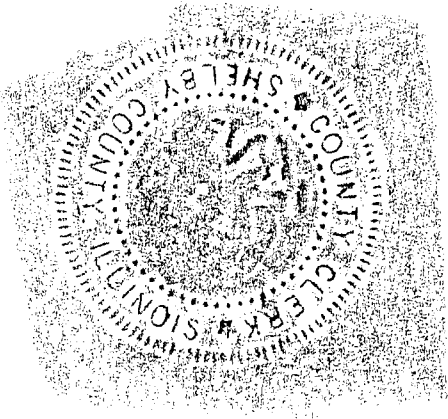
CERTIFICATE OF APPOINTMENT

I, the undersigned, County Clerk of Shelby County, Illinois, do hereby certify that **JAMES VONDERHEIDE** was appointed by the Chairman of the County Board of Shelby County, Illinois, to a full three year term as trustee of THE STEWARDSON FIRE PROTECTION DISTRICT beginning on the first Monday in May, 2012, and that said appointment was approved by the County Board of Shelby County on the 11th day of July, 2012.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and seal of office on the 11th day of July, 2012.



County Clerk



359 D

Shelby County Treasurer
 Monthly Report of Investments
 1-Jul-12
 Bank Balance: \$16,706,627.90

Passbooks, Money Markets,
 & Certificates of Deposits

Checking & Cash

\$	639,477.34	MMD		
\$	1,405,939.16	MMD	General Fund	\$ 2,000.00
\$	-			
\$	-		County Payroll Clearing	\$ 29,341.70
\$	-			
\$	-		Section 105 Claims	\$ 1,882.00
\$	-			
\$	44,425.85	PB	County Health Fund	\$ -
\$	125,617.18	CD		
\$	18,694.36	MMD	County Health-TB	\$ -
\$	37,657.96	MMD		
\$	41,266.13	MMD	Animal Control Fund	\$ -
\$	23,442.55	MMD		
\$	85,721.21	PB	Ambulance Fund	\$ -
\$	152,376.57	MMD		
\$	979,452.58	MMD	Mental Health Fund	\$ -
\$	-			
\$	1,464,713.21	PB	IMRF Fund	\$ -
\$	-			
\$	213,623.48	PB	Social Security Fund	\$ -
\$	54,600.46	CD & MMD		
\$	37,212.10	PB	Indemnity Fund	\$ -
\$	-			
\$	2,168.89	PB	Court Security Fund	\$ -
\$	-			
\$	207,947.43	MMD	County Bridge Fund	\$ -
\$	-			
\$	35,034.28	PB	County Highway Fund	\$ -
\$	-			
\$	20,472.04	MMD	FASM Fund	\$ -
\$	-			
\$	355,058.22	MMD	County Motor Fuel Tax Fund	\$ -
\$	-			
\$	8,899.90	PB	Tourism Fund	\$ -
\$	97,317.07	CD & MMD		
\$	253,633.24	PB	Probation Fund	\$ -
\$	55,000.00	CD & MMD		
\$	51,431.29	PB	Assist Court Fund	\$ -
\$	-			
\$	4,157.72	PB	Law Library Fund	\$ -
\$	-			
\$	85,649.36	PB	Automation Fund	\$ -
\$	-			
\$	116,634.95	PB	Recording Fund	\$ -
\$	-			
\$	10,621.76	PB	Drug Traffic Fund	\$ -
\$	-	CD		
\$	49,515.09	MMD	Airport Fund	\$ 118.45
\$	242,212.78	CD & MMD		
\$	624,140.86	MMD	Home Nursing Fund	\$ -
\$	-			
\$	-		W.I.C. Fund	\$ 16,121.27
\$	-			
\$	112,729.22	MMD	Local Bridge Fund	\$ -
\$	-			
\$	-		Township Bridge Fund	\$ 33,589.01
\$	-			
\$	-		Township Construction Fund	\$ 309.13

\$	293,031.96	MMD		
\$	1,036,352.31	MMD	Township Motor Fuel Tax	\$ -
\$	-			
\$	1,148.77	PB	Estate Tax Fund	\$ -
\$	-			
\$	276,047.74	PB	Minor Unknown Heirs Fund	\$ -
\$	-			
\$	3,754.04	PB	Probation Drug Testing	\$ -
\$	-			
\$	178.82	MMD	Carriage Park Fund ✓	\$ -
\$	42,346.84	MMD		
\$	129,015.54	PB	Drainage Fund	\$ 2,073.15
\$	-			
\$	39,389.70	PB	Document Storage Fund	\$ -
\$	82,048.96	MMD		
\$	63,905.19	PB	Misc County Health Fund	\$ -
\$	26,950.33	MMD		
\$	5,576.84	PB	Litigation Fund	\$ -
\$	208,364.48	CD		
\$	204,874.40	PB	Revolving Loan Fund	\$ -
\$	-			
\$	13,143.23	PB	Victim Impact Panel Fund	\$ -
\$	-			
\$	770.48	PB	States Attorney Forf Fund	\$ -
\$	-			
\$	625.08	MMD	Findlay Road Project Fund ✓	\$ -
\$	-			
\$	8,440.19	PB	Rescue Squad Fund	\$ -
\$	-			
\$	868.12	MMD	Garden Acres Road Fund ✓	\$ -
\$	-			
\$	17,947.06	PB	DUI Equipment Fund	\$ -
\$	-			
\$	174,074.83	PB	GIS Fund	\$ -
\$	-	CD		
\$	102,443.51	PB	Capital Improvement Fund	\$ 1,451,896.03
\$	-			
\$	-		Pet Population	\$ 12,601.66
\$	-			
\$	-	MMD	EMA Special Fund	\$ 8,166.51
\$	-			
\$	-		County Health Petty Cash	\$ 135.64
\$	-			
\$	-		Probation Petty Cash	\$ 50.00
\$	-			
\$	-		County Treasurer Cash	\$ 5,000.00
\$	-			
\$	-			\$ 11,951,427.21

County Collector Accounts

Shelby County State Bank-Checking	\$ 200.00
Busey Bank-Checking	\$ 200.00
National Bank at Pana	\$ 10,792.89
First National Bank of Assumption	\$ 18,981.27
Community Banks of Shelby County-Cowden	\$ 116,453.40
Shelby County State Bank-Strasburg	\$ 121,920.54
First Federal Savings & Loan-Shelbyville	\$ 91,073.62
Busey Bank-Real Estate Tax Trust Account	\$ 4,419.13
Shelby County State Bank-Shelbyville-Money Market	\$ 1,568,861.25
Busey Bank-Money Market	\$ 1,937,739.14
Ayars State Bank-Moweaqua	\$ 168,360.23
Shelby County State Bank-Findlay	\$ 90,009.95
First National Bank of Pana	\$ 95,692.04
Peoples Bank of Pana	\$ 75,025.35
Prairie National	\$ 90,715.69
Shelby County State Bank-Windsor Branch	\$ 104,506.55
Dewitt Federal Savings & Loan-Moweaqua	\$ 41,948.89
Sigel Community Bank	\$ 76,349.27
Shelby County State Bank-Moweaqua	\$ 38,086.31
Illinois Epay	\$ 8,173.13

\$ 4,659,508.65

CERTIFICATE OF DEPOSITS
July 1, 2012

General Fund(001) Community Banks of Shelby County-MMD# 390	
.25% Interest	\$ <u>639,477.34</u>
Animal Control Fund(003) Community Banks of Shelby County-MMD# 390	
.25% Interest	\$ <u>37,657.96</u>
Ambulance Fund(004) Community Banks of Shelby County-MMD# 390	
.25% Interest	\$ <u>23,442.55</u>
Mental Health Fund(005) Community Banks of Shelby County-MMD# 390	
.25% Interest	\$ <u>152,376.57</u>
Indemnity Fund(008) Community Banks of Shelby County-MMD# 390	
.25% Interest	\$ <u>9,600.46</u>
Probation Fund(016) Community Banks of Shelby County-MMD# 390	
.25% Interest	\$ <u>97,317.07</u>
Assist Court(017) Community Banks of Shelby County-MMD# 390	
.25% Interest	\$ <u>-</u>
Home Nursing Fund(024) Community Banks of Shelby County-MMD# 390	
.25% Interest	\$ <u>117,212.78</u>
Township Motor Fuel Tax Fund(029) Community Banks of Shelby County-MMD# 390	
.25% Interest	\$ <u>293,031.96</u>
Miscellaneous County Health Fund(043) Community Banks of Shelby County-MMD# 390	
.25% Interest	\$ <u>82,048.96</u>
County Health Fund-TB(002) Ayars State Bank-CD# 3162 Matures 7/29/2012	
.45% Interest	\$ <u>125,617.18</u>

CERTIFICATE OF DEPOSITS
July 1, 2012

Indemnity Fund(008) Shelby County State Bank-CD# 14065 Matures 8/10/2012 .40% Interest	\$ <u>45,000.00</u>
Assist Court Fund(017) Shelby County State Bank-CD# 14794 Matures 10/16/2012 .40% Interest	\$ <u>55,000.00</u>
Home Nursing Fund(024) Prairie National Bank-CD# 14288 Matures 8/16/2012 .50% Interest	\$ <u>125,000.00</u>
Revolving Loan Fund(045) Community Banks of Shelby County-MMD# 720151 .10% Interest	\$ <u>208,364.48</u>
Capital Improvement(054) First Federal Savings & Loan-CD# 17931 Matures 4/15/2012 .80% Interest	\$ <u>-</u>
Airport(022)	\$ <u>-</u>
 TOTAL	\$ <u>2,011,147.31</u>