

July 2, 2014

SHELBY COUNTY BOARD MEETING AGENDA

July 9, 2014– 9:00 A. M. in Courtroom B

1. Call to Order-Prayer - Pledge of Allegiance
2. Roll Call
3. Approval of Minutes
4. Chairman Cannon – Shelby County Fiscal Year 2013-2014 Budget Amendments
5. Chairman Cannon – Proposed Shelby County Fiscal Year 2014-2015 Budget
6. County Clerk Jessica Fox – Report of Selection of Judges of Election 2014-2016
7. Animal Control Committee Chair Jordan – Shelby County Animal Control Services Contract with Local Municipalities
8. County Highway Engineer Alan Spesard – Highway Engineer's Report: Approve Agreement on Engineering Support for Road Improvement Design in Cold Spring Township(Enbridge Pipeline), Resolution giving Authority to Road & Bridge Committee to Award Contract for Cold Spring Road Improvements(Enbridge Pipeline) to be Bid on July 14th, Resolution to Approve 2014 Budget Amendment, Agreement Amendment to "Oklahoma Bridge" Project to include State Match Funds
9. Zoning Administrator/EMA Coordinator/PCOM Jared Rowcliffe – Zoning/EMA/PCOM Reports
10. Committee Reports
11. Chairman Updates
12. Chairman Appointments
13. Correspondence
14. Public Body Comment
15. Adjournment

Please silence cell phones during the Board meeting.

PRAYER THIS MORNING GIVEN BY RON NEWMAN, RETIRED MINISTER OF THE FREE METHODIST CHURCH IN TOWER HILL

SHELBY COUNTY BOARD MEETING

July 9, 2014 – 9:00 A.M.

The Shelby County Board met on Wednesday, July 9, 2014, at 9:00 A.M. at the Courthouse in Shelbyville, Illinois.

Chairman Bruce Cannon called the meeting to order. Reverend Ronald Newman, retired minister from the Tower Hill Free Methodist Church, gave the prayer and all present recited the Pledge of Allegiance.

County Clerk Jessica Fox called the roll. Hayden was absent.

Minutes for the June 11, 2014 board meeting were presented for approval. Hunter made motion to approve the minutes as presented. Gergeni seconded said motion, which passed by voice vote (20 yes, 0 no).

Chairman Cannon presented the Fiscal Year 2013-2014 budget amendments stating that these amendments are for the budget we are currently in. The Budget Committee approved recommending the amendments for Airport, CEFS, Public Defender, Highway, Supt of Schools, Court Automation, GIS and Accounts Not Separately Budgeted. Cannon explained that most of these "expense" amendments had offsetting revenues, with the exception of a few. The Budget Committee felt that the Sheriff's office would finish the Fiscal Year 2013-2014 with money left in other areas of his budget so those amendments were not approved. (A detailed list of the amendments is attached to these minutes)

Amling made a motion to approve the FY 2013-2014 Budget amendments. Kearney seconded said motion, which passed by voice vote (20 yes, 0 no).

Next, Chairman Cannon presented the Fiscal Year 2014 – 2015 Proposed Budget totaling \$11,352,869.00. The proposed FY 14-15 Budget shows a deficit of \$38,988.00. Cannon explained the proposed budget deficit was approximately \$400,000 less than when the Budget Committee first started working on the Budget, and commended everyone for being able to decrease the projected deficit greatly. Discussion was held.

Warren made a motion to approve the Fiscal Year 2014-2015 Proposed Budget. Bennett seconded said motion, which passed by voice vote (20 yes, 0 no). (Copy of FY 14-15 Proposed Budget worksheet attached to these minutes).

Jessica Fox, Election Authority, addressed the board regarding the Report of the Selection of Election Judges for the 2014 – 2016 terms. Every two years, the board approves the proper ratio of persons to serve as election judges in each election precinct from certified lists which have been furnished by the Chairman of the County Central Committees. (Lists submitted to board by central committee chairs attached to these minutes).

Hunter made motion to approve the persons to serve as election judges for the 2014 – 2016 two-year terms as presented. Amling seconded said motion, which passed by voice vote (20 yes, 0 no).

Animal Control Committee Chair Jordan addressed the Board to explain the Animal Control Services Contract that will be sent out to the municipalities once it is approved by the County Board. With increased expenses, the Committee feels it necessary that the municipalities begin paying for the animal control services provided to them by Shelby County. Information from other counties Animal Control services were researched and State's Attorney Vonderheide worked with the Animal Control Committee in drawing up these contracts. Animal Warden Brad Hudson addressed the Board to detail the options municipalities would have in regards to services and costs. These were recently explained to the municipalities during a community meeting held in June. Hudson also explained that municipalities are responsible for providing their own animal control services, and currently the only municipality paying for those services is Shelbyville. Hudson reported that of the counties in Illinois he has contacted, Shelby and Moultrie Counties were the only 2 counties not currently contracting with their municipalities to provide animal control services. Jordan and Hudson summed the contract up by saying it was essentially an inter-governmental agreement between the County and the municipality for animal control services.

Cruitt made a motion to approve the Animal Control Services Contract. Wetherell seconded said motion, which passed by voice vote (19 yes, Lenz votes no). (Copy of Animal Control Services contract attached to these minutes).

At this time, Chairman Cannon called for the County Highway Engineer's report.

Alan Spesard, County Highway Engineer, presented an engineering agreement with Upchurch and Associates for the Cold Spring Township road upgrade project which will be 100% funded by Enbridge Pipeline. In conjunction with the engineering agreement, Spesard presented a Resolution for approval giving the road and bridge committee the authority to award the contract for the Cold Spring Township road upgrade project to the low bidder at the opening to be held at the Highway department on July 14th. Spesard reported that Enbridge Pipeline will be fully funding this project and the urgency is that this project needs to be completed by the end of the month.

Wetherell made motion to approve the Engineering agreement with Upchurch and Associates for the Cold Spring Township road upgrade project. Warner seconded said motion, which passed by voice vote (20 yes, 0 no). (Copy of agreement attached to these minutes).

Amling made motion to approve the Resolution giving the road and bridge committee authority to award the Cold Spring Township road project to the low bidder when bids are opened on July 14th. Williams seconded said motion, which passed by voice vote (20 yes, 0 no). (Copy of resolution attached to these minutes).

In continuing with department updates, Spesard reported that the letting for the Bridge replacement in Holland Township was held in Springfield on June 13th. There were 8 bidders for this project and IDOT awarded

Shelby County Board Meeting
July 9, 2014

the job to Schmitt Construction with a low bid of \$428,430.76. The estimated costs for this bridge replacement is \$424,777.00, this bridge replacement will be federally funded. The Findlay/Assumption intersection project has been completed and this intersection is now open. This is the first phase of a \$160,000.00 grant awarded to Shelby County by DCEO. The second phase will involve micro surfacing of some roads in the county and that phase will hopefully begin next month. A closed bridge in Holland Township will be replaced with a tank car, Spesard is hopeful that tank care will be installed and the bridge reopened before the end of July. The work on the closed bridge on the county highway south of Henton known as the Towbruff Bridge has been completed and this bridge has also been reopened.

Zoning Administrator/EMA/PCOM Jared Rowcliffe highlighted the Zoning/EMA/PCOM report previously mailed to the Board for their review.

Chairman Cannon called for committee reports. (Committee reports are attached to these minutes). Reports were given and items presented for follow-up or public awareness are as follows:

Legislative Committee Chair Amling reported the committee met to review closed meeting minutes. Since these minutes deal with litigation the committee recommended these minutes remain closed.

Law Enforcement Committee Chair Kearney stated the committee hadn't had a meeting recently, but did update the Board that the Jail had been inspected and given a good report.

Insurance Committee Chair Bennett reported that she currently had 2 companies reviewing the County's liability and workmen's compensation insurance to see if the County might get a better rate. Health insurance and life insurance for the employees are seeing a minimal increase.

Under Chairman Updates, Cannon reported that State Senator Chapin Rose would be in the area on July 16th meeting with all Shelby and Moultrie county emergency responders at 8:30 that morning in Shelbyville. Rose will be meeting with Highway Commissioners at the Findlay Village hall at 10:00 to discuss the capital bill, then plans to meet with area leaders from Moultrie and Shelby County in Sullivan at 11:30 to provide an update on Eagle Creek and will later meet with area school superintendents. Cannon urged those County Board members interested in attending to do so.

Chairman Cannon requested the following appointments:


Ken Fry, Greg Miller, Nancy Cruitt and Sandy Steinke, Shelby County Tourism Committee

Clark made motion to approve the Chairman's appointments. Wetherell seconded said motion, which passed by voice vote (20 yes, 0 no).

During public body comment, County Clerk Fox reminded County Board members to please notify her office of any committee meeting so a notice can be posted in accordance with the Open Meetings Act.

There was no further business to come before the Shelby County Board.

Clark made motion to assess mileage and per diem for the July meetings, to pay the bills/payroll as approved by the committees and adjourn until the next regular meeting to be held on August 13, 2014. Wetherell seconded said motion, which passed by voice vote (20 yes, 0 no) and the meeting was adjourned at 10:02 A.M.


Jessica Fox
Shelby County Clerk and Recorder

STATE OF ILLINOIS

ROLL CALL VOTES IN COUNTY BOARD

SHELBY COUNTY

July 9, 2014

REGULAR MEETING

			ROLL CALL			QUESTIONS									
				7/9/2014	/ /2014	ON MOTIONS TO		ON MOTIONS TO		ON MOTIONS TO		ON MOTIONS TO		ON MOTIONS TO	
COUNTY BOARD MEMBERS			MILEAGE	A.M.	P.M.	AYE	NAY	AYE	NAY	AYE	NAY	AYE	NAY	AYE	NAY
217	AMLING, ROBERT	35	✓												
110	BARR, KENNETH	50	✓												
116	BEHL, ROBERT H.	42	✓												
117	BENNETT, BARBARA	40	✓												
45	CANNON, BRUCE	26	✓												
133	CLARK, GLENN "DICK"	12	✓												
99	CRUITT, DAVID		✓												
214	DURBIN, JESSE	12	✓												
105	GERGENI, GARY	26	✓												
177	HAYDEN, RICHARD	44	✓	Absent											
144	HUNTER, ROBERT JR.	49	✓												
193	JORDAN, ROBERT N.	31	✓												
64	KEARNEY, KAY		✓												
206	LENZ, LARRY	26	✓												
7	MULHOLLAND, FRANK		✓												
221	SIMS, TERRY JOE	24	✓												
274	SIMPSON, ROBERT	32	✓												
46	STROHL, DON	45	✓												
4	WARNER, JOHN		✓												
329	WARREN, JAMES	28	✓												
44	WETHERELL, DALE	46	✓												
10	WILLIAMS, LYNN		✓												

To be submitted for County Board approval on July 9, 2014:

1. **Airport:**
add \$31,500 to 022-8010.12-023 Fuel & Oil – line item total \$35,000
add \$5,000 to 022-7442.12-023 Beacon Maintenance – line item total \$8,000
add \$2,049 to 022-6120.12-023 Insurance – line item total \$12,000
add \$5,000 to 022-7444.12-023 Maint. Admin Bldg – new line item total \$10,000; new budget total \$131,500
2. **CEFS:**
add \$407,773 to 023-5900.12-0034 CEFS Grant – line item total \$1,500,000; new budget total \$1,500,000
3. **Public Defender:**
add \$1,000 to 001-5670.01-026 Consultation Fees – line item total \$1,500; new budget total \$2,500
4. **Highway:**
add \$160,000 to 061-7301.12-008 DCEO Grant Expenses-line item total \$160,000; new budget total \$1,965,194
5. **Sheriff:** (Budget Committee did not feel the Sheriff's Budget required amending, the Committee feels the Sheriff's Budget will end the FY 13-14 without an overall shortfall)
add \$55,000 to 001-7440.12-032 Maintenance Co Jail – line item total \$85,000
add \$10,000 to 001-8000.12-032 Vehicle Operation Expense – line item total \$94,000; new budget total \$2,100,731
6. **Supt of Schools:**
Add \$3,708 to 001-6810.12-006 County Share ROE – line item total \$46,486; new budget total \$46,486
7. **Court Automation:**
add \$10,000 to 019-7000.12-046 Computer Expense – line item total \$37,000; new budget total \$47,000
8. **GIS:** Add \$5,800 to 052-6910.12-038 GIS Expenses – line item total \$60,800; new budget total \$60,800
9. **Accts Not Separately Budgeted**
add \$27,000 to 001-5680.01-029 Appointed Counsel Fees – line item total \$57,000
add \$20,000 to 006-5100.01-029 County Contribution IMRF-line item total \$635,000; new budget total \$1,579,316

ILBY COUNTY FISCAL YEAR 2014 - 2015 BUDGET WORKSHEET

prepared for County Board meeting July 9, 2014

Code	Dept. & # Emp/Insured	General Funds	Special Funds	Fund Totals
002	County Clerk 4	\$399,881.00		\$399,881.00
003	Circuit Clerk 4	\$289,155.00		\$289,155.00
004	Treasurer 4	\$246,581.00		\$246,581.00
005	Coroner	\$69,490.00		\$69,490.00
006	Supt. of Schools	\$43,165.00		\$50,565.00
007	States Attorney 4	\$326,700.00		\$326,700.00
008	County Highway 12		\$1,776,899.00	\$1,776,899.00
009	Supv of Assessments 4	\$268,970.00		\$268,970.00
010	Farmland Assessments	\$150.00		\$150.00
011	Probation 3	\$186,027.00		\$186,027.00
012	Animal Control 4	\$68,675.00		\$68,675.00
013	ESDA 2	\$34,400.00		\$34,400.00
014	County Farm	\$7,800.00		\$7,800.00
015	Circuit Judge	\$19,000.00		\$19,000.00
016	Sheriffs Dep. Merit Com	\$10,753.00		\$10,753.00
017	Board of Review	\$36,150.00		\$36,150.00
018	County Planning	\$2,450.00		\$2,450.00
019	Zoning BOA	\$2,825.00		\$2,825.00
020	Zoning Administrator	\$23,621.00		\$23,621.00
022	Cooperative Extension		\$73,333.00	\$73,333.00
023	Airport		\$119,451.00	\$119,451.00
024	County Health 14		\$927,564.00	\$927,564.00
025	Community Services		\$505,000.00	\$505,000.00
026	Public Defender 2	\$157,975.00		\$157,975.00
028	County Board	\$80,975.00		\$80,975.00
029	Exp Not Sep Budget 1	\$226,850.00	\$1,489,000.00	\$1,715,850.00
030	Probation Fee Fund		\$108,000.00	\$108,000.00
031	Court Security 1		\$69,911.00	\$69,911.00
032	Sheriff 26	\$2,066,705.00		\$2,066,705.00
033	Rescue Squad	\$20,500.00		\$20,500.00
034	CEFS		\$1,201,038.00	\$1,201,038.00
035	Law Library		\$12,000.00	\$12,000.00
036	DUI Equipment		\$4,000.00	\$4,000.00
037	9-1-1 ER Telephone	\$40,000.00		\$40,000.00
038	GIS		\$55,000.00	\$55,000.00
039	Probation Drug Testing		\$15,000.00	\$15,000.00
040	Victim Impact		\$500.00	\$500.00
041	Document Storage		\$30,000.00	\$30,000.00
042	Recording		\$20,000.00	\$20,000.00
043	Capital Improvement		\$125,000.00	\$125,000.00
044	Animal Control Fee Fund		\$11,500.00	\$11,500.00
045	Assist Court Fund		\$50,000.00	\$50,000.00
046	Automation		\$25,000.00	\$25,000.00
047	Drug Traffic Prevention		\$12,000.00	\$12,000.00
048	Rescue Sq - Dive Team		\$13,500.00	\$13,500.00
049	States Attorney Forfeited		\$1,000.00	\$1,000.00
051	Courthouse Security	\$32,240.00		\$32,240.00
052	EMA Special Fund		\$50,000.00	\$50,000.00
053	Drug Court Fund		\$10,000.00	\$10,000.00
054	PCOM		\$12,086.00	\$12,086.00
055	Tax Sale Automation		\$2,000.00	\$2,000.00
	Budget G/F	\$4,661,038.00	Budget S/F \$6,691,831.00	Total \$11,352,869.00
	Revenue G/F	\$4,678,000.00	Revenue S/F \$6,635,881.00	Total \$11,313,881.00
	G/F Bud/Rev Diff	\$16,962.00	S/F Bud/Rev Diff \$55,950.00	Total \$ 38,988.00

Projected years insurance figures/deductibles are included in each office budget.

2014-2015 Health ins premium \$689/employee x 11 months = \$7,579.00 x # of employees covered.

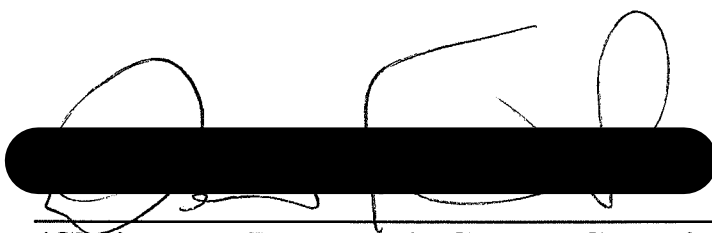

2014-2015 Life insurance premium \$57.00/year x # of employees.

G/F health insurance deductible is approximately \$110,000.00/55 employees covered x \$2,000.00/yr

S/F health insurance deductible is approximately \$58,000.00/29 employees covered x \$2,000.00/yr

**CERTIFIED LIST OF CANDIDATES
FOR JUDGES OF ELECTION**

**2014 - 2016
DEMOCRATIC PARTY**

(Chairman – Democratic Central Committee)




(Chairman – Shelby County Board)




(Shelby County Clerk)

CERTIFIED LIST OF CANDIDATES FOR ELECTION ASSISTANTS: 2014 - 2016

DEMOCRATIC PARTY Page 1

CENTRAL COUNTING CENTER – OFFICE OF THE ELECTION AUTHORITY

(Judge Name, Address and Zip, Telephone)

Mark "X" for Those Not Selected

Glenn Davis – Attorney – Tally Judge Alternate
150 N. Morgan
Shelbyville, IL 62565
774-5501

James P. Miller – Election Assistant
711 N. Wood Street
Shelbyville, IL 62565
774-4988

Debbie Page – Election Assistant
2149 E 780 North
Shelbyville, IL 62565
774-4938

Mary Jo Curry – Election Assistant
505 W. S. 7th
Shelbyville, IL 62565
774-2810

LIST OF CANDIDATES FOR JUDGES OF ELECTION 2014 - 2016

DEMOCRATIC PARTY

Page 2

PRECINCT: ASH GROVE

Number of Judges Entitled: 2

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Kenna Wirth
1449 State Hwy 16
Gays, IL 61928
273-6517 cell

Linda Doehring
1448 County Hwy 10
Windsor, IL 61957
459-2079
254-6804 cell

Barbara "Bobbi" Hilligoss – ALTERNATE
3128 E 1100 North
Windsor, IL 61957
644-3042

LIST OF CANDIDATES FOR JUDGES OF ELECTION 2014 - 2016

DEMOCRATIC PARTY

Page 3

PRECINCT: BIG SPRING

Number of Judges Entitled: 2

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Marie Williams
3216 E 625 North
Neoga, IL 62447
895-2170

Rita Cyr
3357 E 655 North
Neoga, IL 62447
895-3982

Anna Ballinger - ALTERNATE
818 N 3275 East
Stewardson, IL 62463
663-9119

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

DEMOCRATIC PARTY

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PRECINCT: CLARKSBURG

Number of Judges Entitled: 2

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Lori Hinton
783 N 2140 East
Shelbyville, IL 62565
827-6942 cell

Tabbitha Mars
783 N 2144 East
Shelbyville, IL 62565
218-4472 cell

Gwendolyn Hannah - ALTERNATE
784 N 2145 E
Shelbyville, IL 62565
774-4176

Beverly Edwards - ALTERNATE
1905 E 750 North
Shelbyville, IL 62565
774-3273

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

DEMOCRATIC PARTY

Page 5

PRECINCT: COLD SPRING

Number of Judges Entitled: 2

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Deborah Beck
455 N 1200 East
Cowden, IL 62422
783-2433
343-7188 cell

Tina Janssen
723 E 700 North
Tower Hill, IL 62571
827-5991

Gerald Aldridge – ALTERNATE
975 E 400 North
Herrick, IL 62431
783-6303

Janet K. Adams – ALTERNATE
1000 E 400 North
Herrick, IL 62431
783-6385
433-6385 cell

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

DEMOCRATIC PARTY

Page 6

PRECINCT: DRY POINT

Number of Judges Entitled: 2

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

George Davis
PO Box 145
Cowden IL 62422
783-2646
343-2646 cell

Norma Kresin
PO Box 363
Cowden IL 62422
783-6364
343-1124 cell

Ann Sarver - ALTERNATE
PO Box 9
Cowden IL 62422
783-2403

Chris Johnston - ALTERNATE
PO Box 243
Cowden IL 62422
783-6541

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

DEMOCRATIC PARTY

Page 7

PRECINCT: FLAT BRANCH

Number of Judges Entitled: 2

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Cheryl Wooters
1151 E 2600 N Road
Moweaqua, IL 62550
454-3773 cell

Betty Craft
2689 N 700 East
Moweaqua, IL 62550
768-3566
820-8700 cell

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

DEMOCRATIC PARTY

Page 8

PRECINCT: HERRICK

Number of Judges Entitled: 2

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Kay Mathon
696 E 300 North
Herrick, IL 62431
217-825-3015 cell

Cheryl Kircher
22 N East Ave
PO Box 174
Herrick, IL 62431
618-428-5502

Yvonne Mathias - ALTERNATE
Box 272
Herrick, IL 62431
618-428-5536
618-335-0425 cell

Janet Ballard - ALTERNATE
PO Box 215
Herrick, IL 62431
618-428-5548

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2012 - 2014

DEMOCRATIC PARTY

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PRECINCT: HOLLAND

Number of Judges Entitled: 2

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Carol Young
2279 E 100 North
Shumway, IL 62461
618-487-5667

Ann Kessler
251 N 2400 East
Mode, IL 62444
682-3331

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

DEMOCRATIC PARTY

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PRECINCT: LAKEWOOD

Number of Judges Entitled: 2

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Kathie B. Storm
1349 E County Hwy 12
Lakewood, IL 62438
783-2591
827-1766 cell

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

DEMOCRATIC PARTY

Page 11

PRECINCT: MOWEAQUA # 1

Number of Judges Entitled: 2

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Jill Jordan
549 E. South Street
Moweaqua, IL 62550
768-3151
454-2765 cell

Debbie McFarling
220 S. East
Moweaqua, IL 62550
768-3426
433-7278 cell

Louis Jordan - ALTERNATE
549 E. South Street
Moweaqua, IL 62550
768-3151

Jack Penrod - ALTERNATE
329 E. Cherry
Moweaqua, IL 62550
768-3383

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

DEMOCRATIC PARTY

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PRECINCT: MOWEAQUA #2

Number of Judges Entitled: 2

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Ruth Wright
330 E. Locust
Moweaqua, IL 62550
768-4453
620-4453 cell

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

DEMOCRATIC PARTY

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PRECINCT: OCONEE

Number of Judges Entitled: 2

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Mary "Christy" Van Uytven
60 US Hwy 51
Oconee, IL 62553
827-1135 cell

Betty Smith
413 N 475 East
Oconee, IL 62553
539-4550
972-9664 cell

Cheryl J. Tedrick - ALTERNATE
400 E. S. 2nd
Oconee, IL 62553
823-0184 cell

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

DEMOCRATIC PARTY

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PRECINCT: OKAW

Number of Judges Entitled: 2

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Patty Totten
203 W. S. 3rd
PO Box 478
Findlay, IL 62534
756-3248
454-6218

Diane Carroll – Assigned from Todds Point
PO Box 433
Findlay, IL 62534
823-5484

Lauriann Dooley - ALTERNATE
1793 N 2200 East
Findlay, IL 62534
273-0420

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

DEMOCRATIC PARTY

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PRECINCT: PENN

Number of Judges Entitled: 2

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Donna Hemer
1350 E 2700 N Road
Moweaqua, IL 62550
768-4910
620-0007 cell

Jo Ann McGregor
2759 State Hwy 128
Bethany, IL 61914
665-3746

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

DEMOCRATIC PARTY

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PRECINCT: PICKAWAY

Number of Judges Entitled: 2

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Joyce White
2199 N 1500 East
Findlay, IL 62534
738-2625
825-5580 cell

Carla Briscoe
1550 E 2175 North
Findlay, IL 62534
254-3143 cell

Ann Stocks-Johnson – ALTERNATE
1337 E 2200 North
Findlay, IL 62534
738-2334

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

DEMOCRATIC PARTY

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PRECINCT: PRAIRIE

Number of Judges Entitled: 2

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Janice Bridges
421 E. Main - Box 204
Stewardson, IL 62463
682-5562
259-9201 cell

Sarah "Sue" Zalman
417 W.N. 4th
Stewardson, IL 62463
682-5568
690-6193 cell

Chris Storm – Election Judge for Election Authority in Central Counting Center
789 N 2675 East
Strasburg, IL 62465
644-2608

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

DEMOCRATIC PARTY

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PRECINCT: RICHLAND

Number of Judges Entitled: 2

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Michael Antonacci
PO Box 313
Strasburg, IL 62465
644-2299
343-9789 cell

Elizabeth E. Noffke
209 W. N. 2nd
Strasburg, IL 62465
618-980-3801

Kathleen Agney - ALTERNATE
2591 E 950 North
Strasburg, IL 62465

James Noffke - ALTERNATE
PO Box 371
Strasburg, IL 62465
644-3288

Linda Oakley - ALTERNATE
1122 N 2550 East
Strasburg, IL 62465

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

DEMOCRATIC PARTY

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PRECINCT: RIDGE

Number of Judges Entitled: 2

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Teresa Roberts
1673 N 1250 East
Shelbyville, IL 62565
738-2616
825-3368 cell

LaVonne Chaney
1679 County Hwy 18
Shelbyville, IL 62565
774-5553

Michelle Hippard - ALTERNATE
1291 County Hwy 18
Shelbyville, IL 62565
972-0940

Maryann Peters - ALTERNATE
1668 N 1200 East
Tower Hill, IL 62571
738-2344

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

DEMOCRATIC PARTY

Page 20

PRECINCT: ROSE #1

Number of Judges Entitled: 2

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Judith L. Reimer
1679 State Hwy 16
Shelbyville, IL 62565
774-4049
565-0390 cell

Bill Gidcomb - ALTERNATE
1131 N 1800 East
Shelbyville, IL 62565
774-5385

Karen Tucker - ALTERNATE
1538 E 950 North
Lakewood, IL 62438
774-5230

Patti Kensil - ALTERNATE
314 Virginia
Shelbyville, IL 62565
774-2831

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

DEMOCRATIC PARTY

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PRECINCT: ROSE # 2

Number of Judges Entitled: 2

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Betty Kieffer
112 N. Oak Street
Shelbyville, IL 62565
774-2364
495-0133 cell

Sandra Graven
1320 N 1650 East
Shelbyville, IL 62565
294-3555 cell

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

DEMOCRATIC PARTY

Page 22

PRECINCT: RURAL

Number of Judges Entitled: 2

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Mary Himes
1773 N 800 East
Tower Hill, IL 62571
226-4228

Shirley Sinclair
732 E 1800 North
Pana, IL 62557
820-0652

Michael White - ALTERNATE
891 E 2000 North
Assumption, IL 62510
226-3518

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

DEMOCRATIC PARTY

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PRECINCT: SHELBYVILLE # 1

Number of Judges Entitled: 2

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Levi D. Best
119 E. Main
Shelbyville, IL 62565
460-2827

Stephanie Holland
702 N. Morgan Street
Shelbyville, IL 62565
774-4724

Janet Eileen Murphy - ALTERNATE
201 N. Washington
Shelbyville, IL 62565
774-5188

Jacqueline Eberspacher – ALTERNATE
216 N Broadway
Shelbyville, IL 62565
774-5459

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

DEMOCRATIC PARTY

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PRECINCT: SHELBYVILLE # 2

Number of Judges Entitled: 2

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Shirley Fesperman
711 W. Main Street
Shelbyville, IL 62565
774-2664

Kathy Fesperman
601 W.N. 3rd
Shelbyville, IL 62565
827-0684

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

DEMOCRATIC PARTY

Page 25

PRECINCT: SHELBYVILLE # 3

Number of Judges Entitled: 2

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Lynn Williams
906 S. Douglas
Shelbyville, IL 62565
774-2812
246-5408 cell

Mary Jo Curry – Election Judge for Election Authority in Central Counting Center
505 W. S. 7th
Shelbyville, IL 62565
774-2810

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

DEMOCRATIC PARTY

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PRECINCT: SHELBYVILLE # 4

Number of Judges Entitled: 2

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Judy Boester
500 S. Walnut
Shelbyville, IL 62565
774-2628

Rhonda Evans
405 W. S. 4th Street
Shelbyville, IL 62565
774-2936

Kristina Phelps - ALTERNATE
411 W. S. 3rd Street
Shelbyville, IL 62565
774-4767

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

DEMOCRATIC PARTY

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PRECINCT: SHELBYVILLE # 5

Number of Judges Entitled: 2

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Margaret Hammond
1297 N Circle Park Dr
Shelbyville, IL. 62565
774-4905
565-3222 cell

Heather D. Smithson
1247 N 2200 East
Shelbyville, IL 62565
774-3688
433-0665 cell

Linda Kingston - ALTERNATE
1287 N 2100 East
Shelbyville, IL 62565
774-4256

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

DEMOCRATIC PARTY

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PRECINCT: SHELBYVILLE # 6

Number of Judges Entitled: 2

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Olive M. Small
927 N. Long
Shelbyville, IL 62565
774-4210
254-4096 cell

Colleen Bradbury - ALTERNATE
1210 N. Broadway, Apt. 18
Shelbyville, IL 62565
433-3158 cell

Barb Wells
1019 N. Long
Shelbyville, IL 62565
774-4123

Dave Mills - ALTERNATE
826 N. Long
Shelbyville, IL 62565
415-1221

Roger West - ALTERNATE
406 N. Long
Shelbyville, IL 62565
774-5749
454-1532

Amanda Stockdale - ALTERNATE
1004 N Chestnut
Shelbyville, IL 62565
246-9320 cell

Gary Crowder - ALTERNATE
1104 N Long
Shelbyville, IL 62565
619-3827

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

DEMOCRATIC PARTY

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PRECINCT: SHELBYVILLE # 7

Number of Judges Entitled: 2

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Kay Kearney
502 W. N. 12th Street
Shelbyville, IL 62565
774-4632
254-4319 cell

Marie Herdes
914 W. N. 14th Street
Shelbyville, IL 62565
774-5336
259-7570 cell

Barb Allred - ALTERNATE
805 N. Will Street
Shelbyville, IL 62565
774-4723

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

DEMOCRATIC PARTY

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PRECINCT: SIGEL

Number of Judges Entitled: 2

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Marge Kaufman
3399 County Hwy 23
Sigel, IL 62462
844-4450
690-1975 cell

Mary L. Pettyjohn
104 S. Sunrise
Sigel, IL 62462
844-3381
663-2598 cell

Larry Orme – ALTERNATE
PO Box 82
Sigel, IL 62462
343-7314

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

DEMOCRATIC PARTY

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PRECINCT: TODDS POINT

Number of Judges Entitled: 2

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Marilyn Weakley
PO Box 254
Findlay, IL 62534
756-8571
549-3472 cell

Pamela Howell
2263 County Hwy 2
Findlay, IL 62534
756-8219
519-3385 cell

Lana Holmes - ALTERNATE
203 S Wright
Findlay, IL 62534
774-4982

Carol Logan - ALTERNATE
500 W N 3rd
Findlay, IL 62534
756-3325

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

DEMOCRATIC PARTY

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PRECINCT: TOWER HILL

Number of Judges Entitled: 2

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Laura Bennett
308 W Dayton
Tower Hill, IL 62571
567-3306

Shirley Smart
924 N 800 East
Tower Hill, IL 62571
567-3436

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

DEMOCRATIC PARTY

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PRECINCT: WINDSOR # 1

Number of Judges Entitled: 2

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Betsy Stilabower
302 N. Chestnut
Windsor, IL 61957
459-2312
259-1755 cell

Judy C. Bridges
521 N. Chestnut
Windsor, IL 61957
459-2451
254-2451 cell

Esther Wallace - ALTERNATE
320 N. Cedar
Windsor, IL 61957
459-2413
459-2834 work

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

DEMOCRATIC PARTY

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PRECINCT: WINDSOR # 2

Number of Judges Entitled: 2

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Joyce Beem
1511 Broadway
Windsor, IL 61957
459-2857

Cynthia Wiback
2411 E 1500 North
Shelbyville, IL 62565
273-4973 cell


Wanda Kearney - ALTERNATE
501 N Walnut
Windsor, IL 61957
254-0506 cell

Shea Teresa Johnson - ALTERNATE
PO Box 213
Findlay, IL 62534
405-204-0233

Laura McCullough - ATERNATE
2517 E 1700 North
Windsor, IL 61957
459-2885

**CERTIFIED LIST OF CANDIDATES
FOR JUDGES OF ELECTION**


**2014 - 2016
REPUBLICAN PARTY**



Vice (Chairman – Republican Central Committee)



(Chairman – Shelby County Board)



(Shelby County Clerk)

CERTIFIED LIST OF CANDIDATES FOR ELECTION ASSISTANTS: 2014 - 2016

REPUBLICAN PARTY Page 1

CENTRAL COUNTING CENTER – OFFICE OF THE ELECTION AUTHORITY

(Judge Name, Address and Zip, Telephone)

Mark "X" for Those Selected

John Baker – Attorney – Tally Judge
132 N. Broadway
Shelbyville, IL 62565
774-3955

John Freeman – Attorney – Tally Judge
220 N. Morgan
Shelbyville, IL 62565
774-9595

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

REPUBLICAN PARTY

Page 2

PRECINCT: ASH GROVE

Number of Judges Entitled: 3

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Rebecca Shuemaker
3377 E 1000 North
Windsor, IL 61957
259-2787 cell

Cynthia Roley
1018 N 3125 East
Windsor, IL 61957
644-3162
259-5756 cell

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

REPUBLICAN PARTY

Page 3

PRECINCT: BIG SPRING

Number of Judges Entitled: 3

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Carol O'Dell
766 N 3450 East
Neoga, IL 62447
895-3571
714-5671 cell

Sara Warfel
536 N 3450 East
Neoga, IL 62447

Vincent Keck
3389 Co Hwy 33
Neoga, IL 62447
895-3201

Robert Behl - ALTERNATE
656 County Hwy. 9
Neoga, IL 62447
895-2257

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

REPUBLICAN PARTY

Page 4

PRECINCT: CLARKSBURG

Number of Judges Entitled: 3

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Esther Goss
457 County Hwy 6
Mode, IL 62444
259-3702

Linda Rentfro
497 N 1900 East
Mode, IL 62444
783-2407

Loma Roley - ALTERNATE
1970 E 800 North
Shelbyville, IL 62565
827-5852 cell

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

REPUBLICAN PARTY

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PRECINCT: COLD SPRING

Number of Judges Entitled: 3

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Tammy Ukena
674 E 900 North
Tower Hill, IL 62571
827-5659 cell

Fred Krueger
762 E 575 North
Tower Hill, IL 62571
567-3293

Emily Compton
771 County Hwy 15
Tower Hill, IL 62571
823-2092

Brad Phillips - ALTERNATE
357 N 800 East
Herrick, IL 62431
343-5560

Donna Phillips - ALTERNATE
357 N 800 East
Herrick, IL 62431
343-5560

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

REPUBLICAN PARTY

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PRECINCT: DRY POINT

Number of Judges Entitled: 3

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Debra Barnes
37 N 1400 East
Cowden, IL 62422
343-6556 cell

Stephen Neville
PO Box 205
Cowden IL 62422
783-2321

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

REPUBLICAN PARTY

Page 7

PRECINCT: FLAT BRANCH

Number of Judges Entitled: 3

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Mary Lynette Cutler
2324 E 700 North
Moweaqua, IL 62550
768-4767
273-4767 cell

Tiffany Sloan
1048 E 2500 North
Moweaqua, IL 62550
768-3193
855-3194 cell

Sandra Earp
2491 N 1100 East
Moweaqua, IL 62550
768-3926

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

REPUBLICAN PARTY

Page 8

PRECINCT: HERRICK

Number of Judges Entitled: 3

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Thomas Mills
7 Adams Street
PO Box 292
Herrick, IL 62431
618-428-5732

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

REPUBLICAN PARTY

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PRECINCT: HOLLAND

Number of Judges Entitled: 3

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Marvin Debolt
141 County Hwy 25
Shumway, IL 62461
682-3692
690-2088 cell

Linda Debolt
141 County Hwy 25
Shumway, IL 62461
682-3692

Joyce Slifer
250 N 2100 East
Mode, IL 62444
774-2365
343-1734 cell

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

REPUBLICAN PARTY

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PRECINCT: LAKEWOOD

Number of Judges Entitled: 3

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Judy Robertson
740 N 1300 East
Lakewood, IL 62438
783-2119
690-0348 cell

Darleene Dunaway
1587 E 500 North
Cowden, IL 62422
343-7129 cell

Daisy Belle Pettyjohn
476 N 1700 East
Cowden, IL 62422
783-2252
343-4142 cell

Lola Endsley - ALTERNATE
1228 E 650 North
Lakewood, IL 62438
783-2218

Betty Corley – Election Judge for Election Authority in Central Counting Center
1667 E 800 North
Lakewood, IL 62438
774-2402
343-7451 cell

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

REPUBLICAN PARTY

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PRECINCT: MOWEAQUA # 1

Number of Judges Entitled: 3

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Evelyn Lowe
201 W. Main
Moweaqua, IL 62550
454-4014 cell

Barbara Jostes
430 S. East Street
Moweaqua, IL 62550
768-4637
853-7515 cell

Patty Ann Jordan
305 Bohlen
Moweaqua, IL 62550
768-3487
433-5688 cell

Barb Zindel – ALTERNATE assigned to Mow 2
802 E. Warren
Moweaqua, IL 62550
768-4800
825-8270 cell

R. Iona Van Fleet - ALTERNATE
428 S. East
Moweaqua, IL 62550
768-3091

CERTIFIED LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

REPUBLICAN PARTY

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PRECINCT: MOWEAQUA # 2

Number of Judges Entitled: 3

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Alice Ann Hunter
1062 E 3000 N Road
Moweaqua, IL 62550
768-3492
341-2501 cell

Peggy Joan Bright
PO Box 103
Moweaqua, IL 62550
454-2460 cell

Cheryl Grigg
608 N East St.
Moweaqua, IL 62550
768-4923

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

REPUBLICAN PARTY

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PRECINCT: OCONEE

Number of Judges Entitled: 3

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Linda A. McBee
53 N 600 East
Herrick, IL 62431
618-428-5473
412-9303 cell

Dorothy Pollman
183 E County Hwy 14
Oconee, IL 62553
539-4540
827-6117 cell

Whitney Walter
480 E 900 North
Pana, IL 62557
827-8164

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

REPUBLICAN PARTY

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PRECINCT: OKAW

Number of Judges Entitled: 3

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Doris Warfel
1656 N 2175 East
Findlay, IL 62534
756-8912
273-8560 cell

Peggy Esmond
1664 N 2175 East
Findlay, IL 62534
756-8853
847-638-5714 cell

Donald Jesse Reynolds
1529 N 1900 East
Shelbyville, IL 62565
343-2301 cell

Jim Bolinger – ALTERNATE
401 South Park Street – Apt. 16
PO Box 461
Findlay, IL 62534
827-6337 cell

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

REPUBLICAN PARTY

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PRECINCT: PENN

Number of Judges Entitled: 3

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Linda Kroenlein
1597 E 1700 North
Moweaqua, IL 62550
665-3528
620-0404 cell

Brenda Alward
1422 E 2700 N Road
Moweaqua, IL 62550
768-4970
820-8167 cell

Sara Primmer
2628 N 1500 East
Moweaqua, IL 62550
768-3920

Kathryn Gaither – ALTERNATE
2902 E 1400 North
Moweaqua, IL 62550
768-4565
454-3928 cell

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

REPUBLICAN PARTY

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PRECINCT: PICKAWAY

Number of Judges Entitled: 3

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Beverly Lanter
2412 N 1200 East
Assumption, IL 62510
768-4764
825-3772 cell

Nancy Miller – Permanently assigned from Okaw
1531 N 1900 East
Shelbyville, IL 62565
774-5726
823-1726 cell

Teressa Stump
1488 E 2400 North
Findlay, IL 62534
812-249-0961

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

REPUBLICAN PARTY

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PRECINCT: PRAIRIE

Number of Judges Entitled: 3

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Rosemary Schlechte
2847 E 800 North
Strasburg, IL 62465
644-2609
343-7374 cell

Elaine Meers
305 W. Main
Stewardson, IL 62463
682-5767
663-3881 cell

Sharon Tate
210 E. S. Fourth
Stewardson, IL 62463
682-5562
259-3838 cell

Donna Bales - ALTERNATE
214 E. S. 1st
Stewardson, IL 62463
682-3333

Diane Wetherell - ALTERNATE
64 N 2900 East
Stewardson, IL 62463
682-3359

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

REPUBLICAN PARTY

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PRECINCT: RICHLAND

Number of Judges Entitled: 3

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Cinda Held
101 W N 3rd
Strasburg, IL 62465
644-3156
254-4576 cell

Melissa Luce
2639 E 950 North
Strasburg, IL 62465
644-2223
254-2232 cell

Bradley Friese
PO Box 382
Strasburg, IL 62465
644-2622

Lisa Rincker – ALTERNATE
2593 E 1200 North
Strasburg, IL 62465
273-3123

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

REPUBLICAN PARTY

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PRECINCT: RIDGE

Number of Judges Entitled: 3

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Rhonda Cole
1391 County Hwy 18
Shelbyville, IL 62565
738-2330
273-0114 cell

Dawn Feken
209 2nd
Westervelt, IL 62565
343-2720

Carol Powers
1749 County Hwy 18
Shelbyville, IL 62565
774-2620
855-5355 cell

Linda Cole - ALTERNATE
1301 County Hwy 18
Shelbyville, IL 62565
738-2318
273-3390 cell

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

REPUBLICAN PARTY

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PRECINCT: ROSE # 1

Number of Judges Entitled: 3

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Marilyn Hamparzomian
991 N 1775 East
Shelbyville, IL 62565
827-2413

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

REPUBLICAN PARTY

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PRECINCT: ROSE # 2

Number of Judges Entitled: 3

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Denise Reed
1441 State Hwy 128
Shelbyville, IL 62565
774-4990
433-2157 cell

Dawn Cox
1355 E 1100 North
Shelbyville, IL 62565
825-4965 cell

Debbie Weiland
1715 W. N. 2nd
Shelbyville, IL 62565
774-2458
801-8477 cell

Wendy Powers - ALTERNATE
1272 E 1400 North
Shelbyville, IL 62565
774-4618

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

REPUBLICAN PARTY

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PRECINCT: RURAL

Number of Judges Entitled: 3

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Mary Ann Eversole
717 E 1925 N Road
Assumption, IL 62510
226-4190
823-0165 cell

Rhea Fouts
753 E 1925 North
Assumption, IL 62510
494-3537

Melissa Sieben
1726 N 1000 East
Tower Hill, IL 62571
871-5184

Shirley Waddington - ALTERNATE
793 E 1800 North
Pana, IL 62557
226-4204

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

REPUBLICAN PARTY

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PRECINCT: SHELBYVILLE # 1

Number of Judges Entitled: 3

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Patty Townsend
809 N. Morgan
Shelbyville, IL 62565
774-4901

Susan Tynan
511 N. Broadway
Shelbyville, IL 62565
774-5117

Reva Woods
717 N. Broadway
Shelbyville, IL 62565
836-7825 cell

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

REPUBLICAN PARTY

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PRECINCT: SHELBYVILLE # 2

Number of Judges Entitled: 3

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Ed Boedecker
718 W. N. 3rd Street
Shelbyville, IL 62565
774-2977

Mary Boedecker
718 W. N. 3rd Street
Shelbyville, IL 62565
774-2977

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

REPUBLICAN PARTY

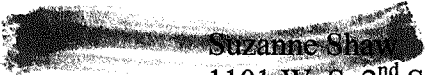
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PRECINCT: SHELBYVILLE # 3

Number of Judges Entitled: 3

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

 Suzanne Shay
1101 W. S. 2nd Street
Shelbyville, IL 62565
774-3150

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

REPUBLICAN PARTY

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PRECINCT: SHELBYVILLE # 4

Number of Judges Entitled: 3

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Martha Mars – Permanently assigned from Rose 2
1333 N 1655 East
Shelbyville, IL 62565
820-3078 cell

Diana Litteral - ALTERNATE
415 W.S. 3rd
Shelbyville, IL 62565
825-5065 cell

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

REPUBLICAN PARTY

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PRECINCT: SHELBYVILLE # 5

Number of Judges Entitled: 3

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Linda Halbrook
1968 E 1150 North
PO Box 644
Shelbyville, IL 62565
774-4794
972-5797 cell

Jody Fleshner
1857 E 1000 North
Shelbyville, IL 62565
774-2232
521-0269 cell

Karla Goodwin
1307 N 2150 East
Shelbyville, IL 62565
774-5394
246-8116 cell

Kay Harris – ALTERNATE
2001 State Hwy 16
Shelbyville, IL 62565
774-1470
972-0381 cell

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

REPUBLICAN PARTY

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PRECINCT: SHELBYVILLE # 6

Number of Judges Entitled: 3

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Linda West
406 N. Long
Shelbyville, IL 62565
827-7425 cell

Robert Jones
724 N Long
Shelbyville, IL 62565
821-1722 cell

Jacob Highland - ALTERNATE
909 N. Wood Street
Shelbyville, IL 62565
774-5261

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

REPUBLICAN PARTY

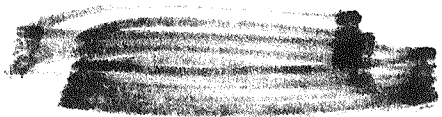
Page 29

PRECINCT: SHELBYVILLE # 7

Number of Judges Entitled: 3

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected



Carolyn Halbrook
710 N. Charles Street
Shelbyville, IL 62565
774-5675
454-7632 cell

Barb Hillyer
603 W N 4th
Shelbyville, IL 62565
774-3129

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

REPUBLICAN PARTY

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PRECINCT: SIGEL

Number of Judges Entitled: 3

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Margaret Mihlbachler
PO Box 74
Sigel, IL 62462
844-2172

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

REPUBLICAN PARTY

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PRECINCT: TODDS POINT

Number of Judges Entitled: 3

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Angie Bricker
2008 E 2200 North
Findlay, IL 62534
756-3339
853-4557 cell

Iris Bast
305 N. Wall Street
PO Box 235
Findlay, IL 62534
756-8537
246-0194 cell

Shirley Brown
502 W N 3rd
Findlay, IL 62534
756-8985

Catherine Yantis – Assigned from Okaw - ALTERNATE
2260 County Hwy 3
Findlay, IL 62534
756-3101

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

REPUBLICAN PARTY

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PRECINCT: TOWER HILL

Number of Judges Entitled: 3

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Wilma Trainor
876 E 1500 North
Tower Hill, IL 62571
454-4845 cell

Elmer Cox, Jr.
939 N 700 East
Tower Hill, IL 62571
820-9182 cell

Arlene Glick
1163 State Hwy 16
Tower Hill, IL 62571
567-3582
454-7297 cell

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

REPUBLICAN PARTY


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PRECINCT: WINDSOR # 1

Number of Judges Entitled: 3

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected



Julie A. LeCrone
604 Pennsylvania
Windsor, IL 61957
459-2694
259-4750 cell

Joe Curry
102 Locust
Windsor IL 61957
254-9253

Linda Bennett
15 W. Slater Street
Windsor, IL 61957
459-2733

Lori Rothrock – ALTERNATE
1013 Wisconsin
Windsor, IL 61957
254-7484 cell

LIST OF CANDIDATES FOR JUDGES OF ELECTION: 2014 - 2016

REPUBLICAN PARTY

Page 34

PRECINCT: WINDSOR # 2

Number of Judges Entitled: 3

(Judge Name, Address and Zip, Telephone)

Mark "X" Through those NOT Selected

Margaret Anne Hampton
2633 E 1550 North
Windsor, IL 61957
459-2368
259-2368 cell

Joann Brandenburg
2889 E 1675 North
Windsor, IL 61957
459-2778

Nancy Fontaine – Assigned from Windsor 1
28 Ritchie Dr
Windsor, IL 61957
459-2159

Carol Spencer - ALTERNATE
2896 E 1750 North
Windsor, IL 61957
459-2528

SHELBY COUNTY ANIMAL CONTROL

REPORTING ANIMAL COMPLAINTS PROCEDURE

If you live in unincorporated Shelby County (not within a city/village limit), your call will be handled by Shelby County Animal Control. Report animal complaints by calling (217) 774-4932. If no one answers, please leave a message with your name, telephone number and the nature of the complaint. Your call will be answered in the order it was received unless the call is in regards to a vicious/dangerous dog as those calls take precedence over others. Dog bites take precedent over all other calls.

If you live within the city/village limits of a contracting municipality, contact local law enforcement. You must first report animal complaints to your municipal police, municipal official or local law enforcement. Your municipal police will either respond or request assistance from Shelby County Animal Control. See the Shelby County Animal Control Home page for a list of contracting municipalities.

If you live within the city/village of a municipality NOT contracting with Shelby County, your complaint call will be handled exclusively by municipal police, municipal official or local law enforcement. See the Shelby County Animal Control home page for a list of municipalities not contracting with Shelby County Animal Control. Shelby County Animal Control responds to dog bites in jurisdictions not contracting with Shelby County Animal Control.

Per Capita Municipality Population
2010 Census
Animal Control Contracting

<u>Town/Village</u>	<u>Per Capita</u>	<u>\$2.00</u>
Cowden	629	\$1,258
Findlay	683	\$1,366
Herrick	436	\$872
Moweaqua	1,820	\$3,640
Oconee	180	\$360
Shelbyville	4,700	\$9,400
Sigel	373	\$746
Stewardson	734	\$1,468
Strasburg	467	\$934
Tower Hill	611	\$1,222
Windsor	1,187	\$2,374
Total per Contract Year		\$23,640

INTERGOVERNMENTAL COOPERATIVE AGREEMENT
RELATING TO ANIMAL CONTROL SERVICES

This agreement is made and entered into this _____ day of _____, 2014 by and between the County of Shelby, State of Illinois, (hereinafter referred to as Shelby County) and the CITY/VILLAGE/TOWN/MUNICIPALITY of _____, State of Illinois (hereinafter referred to as the Municipality).

WHEREAS, the Municipality is in need of an animal control program; and

WHEREAS, Shelby County operates the Shelby County Animal Control Facility for the County of Shelby; and

WHEREAS, Shelby County and the Municipality desire, pursuant to authority granted by Article VII, Section 10 of the Constitution of Illinois of 1970 and the Intergovernmental Cooperation Act, 5 ILCS220/1 et seq., to enter into an agreement for the joint exercise of their authorities and powers.

NOW, THEREFORE, upon mutual promises one to the other, Shelby County and the Municipality agree as follows:

SECTION 1 – Purpose of Agreement

Municipality is in need of a location to store stray, abandoned or seized dogs. SHELBY COUNTY has a location available for the stray, abandoned or seized dogs to be stored. The purpose of this AGREEMENT is the furnishing of a location for the municipality to store stray or seized dogs pending adoption or euthanization and Animal Control Services.

SECTION 2 – Power and Authority

- a. The Municipality shall be responsible for all animal control enforcement within its borders if there is NO per capita contract in place. It shall be responsible for holding stray, abandoned or seized dogs for 48 hours and shall during that time period be required to attempt to locate and identify the owners thereof.
- b. The Municipality, after storage of the dogs for at least 48 hours, shall be responsible for transporting all dogs seized to the Shelby County Animal Control Facility which is seized by that Municipality.

If the Municipality cannot transport a fee of \$ 25, plus a \$20 boarding fee, will be billed to the Municipality.

- c. Shelby County shall accept full responsibility for all dogs that have been placed by a representative of the Municipality within a cage or enclosure within the Shelby County Animal Control Facility with the required and completed paper work.
- d. Shelby County shall attempt to find new homes for all dogs held at its facility for the Municipality. Shelby County shall hold dogs brought to its facility by the Municipality for a period of at least 7 days. Shelby County shall have the authority to euthanize any dog that remains within the facility after 7 days.
- d. If a per capita contract is in place, the Municipality shall designate a contact person who would call Shelby County Animal Control for assistance with stray, abandoned, or seized dogs. The representative shall be responsible for arranging transport and/or boarding for the dog with the Shelby County Animal Control.
- e. The contact person from the Municipality shall be responsible for filling out all the required paperwork concerning every stray, abandoned or seized dog. Shelby County is not required to accept responsibility for any dog which is brought to the shelter which is not accompanied by the required paperwork. The Municipality shall be required to remove and transport from the shelter any dog that is placed in or brought to the shelter without the required paperwork.
- f. Shelby County shall not be responsible for locating the owner of any dog that has been placed at the shelter for storage. The Municipality shall be responsible for keeping a list of all dogs brought to the shelter by date, type and identifying markings and the sex of the animal. The Municipality shall be responsible for all inquiries relating to dogs seized by its representatives.

SECTION 3 – Compensation and other Responsibilities

- a. The Municipality shall be responsible for compensating the County for boarding animals and/or animal control services.
- b. The Municipality shall have two options for payment, and shall inform Shelby County which option it chooses.
 - 1. The Municipality shall pay to Shelby County a total sum equal to two dollars (\$2.00) per capita based on the Municipality's population, as represented in the 2010 Census of Shelby County (see attached). Statements will be sent at the end of the calendar year and are due on March 1, 2015 and each year thereafter unless the contract has been terminated.
 - 2. The Municipality shall pay a sum of \$ 100.00 per instance of animal control services used. Instance is defined as: any call received from the designated

reporting authority in which Animal Control responds by traveling to the location of the complaint. If the Municipality cannot transport the dog to Shelby County Facility, a \$25 transport fee will be charged plus \$ 20 boarding fee. Statements will be sent the end of the calendar year and are due on March 1, 2016 and each year thereafter unless the contract has been void.

- c. Animal Control does not take responsibility for wild animals, i.e., raccoons, opossums, squirrels, deer or any other non-domestic animal. Same fees listed above shall apply to cats.
- d. The Shelby County Animal Control Officer shall respond to calls regarding, and pick up animals running at large, within the town/village limits during regular operating hours of Monday through Friday from 8am to 3pm. Animal Control's response time will be a priority. Dog bite calls will have first priority. Shelby County Animal Control shall establish criteria for handling requests for service after regular operating hours.

SECTION 4 – Indemnification

The Municipality does hereby agree, as part of this Agreement, to indemnify, defend and hold harmless Shelby County and any employee, agent or officer thereof, for any liability, cost, expense, claim, demand, judgment or attorney fees arising from the personal injury to any of the county's employees while engaging in activities associated with this Agreement. The Municipality does also hereby agree, as part of this Agreement, to indemnify, defend and hold harmless Shelby County and any employee, agent or officer thereof for any liability, cost, expense, claim, demand, judgment or attorney fees arising from the injury, death or other disposition of any dog brought to the shelter that results from any action of the agents of the County regardless of negligence on the part of Shelby County.

SECTION 5 – Effective Date of Agreement

This Agreement shall be in full effect and legally binding on the date of approval by both parties hereto.

SECTION 6 – Termination of Agreement

_____ and /or Shelby County may terminate this Agreement at any time, at its option, by written notice given by the County Board Chairman or the Mayor to the other such termination, however, shall not relieve any party from any obligations or liabilities already accrued pursuant to the terms of this Agreement or of any payment to Shelby County for services rendered or to be rendered pursuant hereto after the termination of this Agreement.

IN WITNESS WHEREOF, this INTERGOVERNMENTAL COOPERATIVE AGREEMENT has been duly signed in duplicate by the parties hereto.

Dated: July 9, 2014
Shelby County, ILLINOIS

By: _____
County Board Chairman

Attest _____
By: _____
Jessica Fox, County Clerk – County of Shelby

Date: July 9, 2014

The Municipality of _____, has chosen one of the following contract options (please mark with an X):

_____ \$2.00 per capita based on the Municipality's Population in the annual amount of \$ _____ (see attached sheet for that amount).

Or

_____ \$100 per instance for Animal Control services which will be billed at the end of the calendar year.

By: _____

Municipality Official

Dated: _____

Engr. Agent
Upchurch for Enbridge Pipeline

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING
EXAMINED THE ATTACHED


RESOLUTION _____

PETITION _____

AGREEMENT X

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE

Municipality Shelby County Highway Dept	LOCAL AGENCY	 Illinois Department of Transportation Preliminary Engineering Services Agreement For Motor Fuel Tax Funds	CONSULTANT	Name The Upchurch Group, Inc.
Township Cold Spring				Address 123 N. 15 th Street
County Shelby				City Mattoon
Section				State IL

THIS AGREEMENT is made and entered into this _____ day of _____, _____ between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Motor Fuel Tax Funds, allotted to the LA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT", will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Section Description

Name Roadway improvements related to Enbridge Pipeline construction

Route CR 325N Length 0.25 325N Mi. 1360 FT (Structure No. _____)

Termini CR 325N: CR 350N to 0.25 mi west of CR 350N

Description:

Roadway geometry, width, and surface improvements to accommodate pipeline construction vehicles.

Agreement Provisions

The Engineer Agrees,

1. To perform or be responsible for the performance of the following engineering services for the LA, in connection with the proposed improvements herein before described, and checked below:
 - a. ☒ Make such detailed surveys as are necessary for the preparation of detailed roadway plans
 - b. ☐ Make stream and flood plain hydraulic surveys and gather high water data, and flood histories for the preparation of detailed bridge plans.
 - c. ☐ Make or cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations are to be made in accordance with the current requirements of the DEPARTMENT.
 - d. ☐ Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.
 - e. ☐ Prepare Army Corps of Engineers Permit, Department of Natural Resources-Office of Water Resources Permit, Bridge waterway sketch, and/or Channel Change sketch, Utility plan and locations, and Railroad Crossing work agreements.
 - f. ☐ Prepare Preliminary Bridge design and Hydraulic Report, (including economic analysis of bridge or culvert types) and high water effects on roadway overflows and bridge approaches.
 - g. ☒ Make complete general and detailed plans, special provisions, proposals and estimates of cost and furnish the LA with five (5) copies of the plans, special provisions, proposals and estimates. Additional copies of any or all documents, if required, shall be furnished to the LA by the ENGINEER at his actual cost for reproduction.
 - h. ☒ Furnish the LA with survey and drafts in quadruplicate of all necessary right-of-way dedications, construction easement and borrow pit and channel change agreements including prints of the corresponding plats and staking as required.

Note: Four copies to be submitted to the Regional Engineer

- i. ☒ Assist the LA in the tabulation and interpretation of the contractors' proposals
 - j. ☐ Prepare the necessary environmental documents in accordance with the procedures adopted by the DEPARTMENT's Bureau of Local Roads & Streets.
 - k. ☐ Prepare the Project Development Report when required by the DEPARTMENT.
- (2) That all reports, plans, plats and special provisions to be furnished by the ENGINEER pursuant to the AGREEMENT, will be in accordance with current standard specifications and policies of the DEPARTMENT. It is being understood that all such reports, plats, plans and drafts shall, before being finally accepted, be subject to approval by the LA and the DEPARTMENT.
- (3) To attend conferences at any reasonable time when requested to do so by representatives of the LA or the Department.
- (4) In the event plans or surveys are found to be in error during construction of the SECTION and revisions of the plans or survey corrections are necessary, the ENGINEER agrees that he will perform such work without expense to the LA, even though final payment has been received by him. He shall give immediate attention to these changes so there will be a minimum delay to the Contractor.
- (5) That basic survey notes and sketches, charts, computations and other data prepared or obtained by the Engineer pursuant to this AGREEMENT will be made available, upon request, to the LA or the DEPARTMENT without cost and without restriction or limitations as to their use.
- (6) That all plans and other documents furnished by the ENGINEER pursuant to this AGREEMENT will be endorsed by him and will show his professional seal where such is required by law.

The LA Agrees,

1. To pay the ENGINEER as compensation for all services performed as stipulated in paragraphs 1a, 1b, 1c, 1e, 1f, 1g, 1i, 1j, 2, 3, 5 and 6 in accordance with one of the following methods indicated by a check mark:
- a. ☒ A sum of money equal to \$25,428.81 percent of the awarded contract cost of the proposed improvement as approved by the DEPARTMENT.
 - b. ☐ A sum of money equal to the percent of the awarded contract cost for the proposed improvement as approved by the DEPARTMENT based on the following schedule.

Schedule for Percentages Based on Awarded Contract Cost

Awarded Cost		Percentage Fees	
	Under \$50,000	10.00	(see note)
First	\$50,000	10.00	%
Next	\$50,000	7.75	%
Next	\$100,00	6.50	%
Next	\$200,000	5.60	%
Next	\$200,000	5.20	%

Note: Not necessarily a percentage. Could use per diem, cost-plus or lump sum.

- c. ☐ On the basis of the following compensation formula:

Cost Plus Fixed Fee ☐ CPFF = 14.5%[DL + R(DL) + OH(DL) + IHDC], NOT TO EXCEED
WITHOUT PRIOR AUTHORIZATION OF THE LA.

2. To pay for services stipulated in paragraphs 1b, 1c, 1d, 1e, 1f, 1h, 1j & 1k of the ENGINEER AGREES at actual cost of performing such work plus 180 percent to cover profit, overhead and readiness to serve - "actual cost" being defined

as material cost plus payrolls, insurance, social security and retirement deductions. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost. Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under the paragraph 1b, 1c, 1d, 1e, 1f, 1h, 1j & 1k. If the ENGINEER sublets all or part of this work, the LA will pay the cost to the ENGINEER plus a five (5) percent service charge.

"Cost to Engineer" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work. The classifications of the employees used in the work should be consistent with the employee classifications for the services performed. If the personnel of the firm, including the Principal Engineer, perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.

3. That payments due the ENGINEER for services rendered in accordance with this AGREEMENT will be made as soon as practicable after the services have been performed in accordance with the following schedule:
 - a. Upon completion of detailed plans, special provisions, proposals and estimate of cost - being the work required by paragraphs 1a through 1g under THE ENGINEER AGREES - to the satisfaction of the LA and their approval by the DEPARTMENT, 90 percent of the total fee due under this AGREEMENT based on the approved estimate of cost.
 - b. Upon award of the contract for the improvement by the LA and its approval by the DEPARTMENT, 100 percent of the total fee due under the AGREEMENT based on the awarded contract cost, less any amounts paid under "a" above.

By Mutual agreement, partial payments, not to exceed 90 percent of the amount earned, may be made from time to time as the work progresses.

4. That, should the improvement be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a, through 1h and prior to the completion of such services, the LA shall reimburse the ENGINEER for his actual costs plus 180 percent incurred up to the time he is notified in writing of such abandonment - "actual cost" being defined as in paragraph 2 of THE LA AGREES.
5. That, should the LA require changes in any of the detailed plans, specifications or estimates except for those required pursuant to paragraph 4 of THE ENGINEER AGREES, after they have been approved by the DEPARTMENT, the LA will pay the ENGINEER for such changes on the basis of actual cost plus 180 percent to cover profit, overhead and readiness to serve - "actual cost" being defined as in paragraph 2 of THE LA AGREES. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans and specifications.

It is Mutually Agreed,

1. That any difference between the ENGINEER and the LA concerning their interpretation of the provisions of this Agreement shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LA and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
2. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all surveys, permits, agreements, preliminary bridge design & hydraulic report, drawings, specifications, partial and completed estimates and data, if any from traffic studies and soil survey and subsurface investigations with the understanding that all such material becomes the property of the LA. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with Section 4 of THE LA AGREES.
3. That if the contract for construction has not been awarded one year after the acceptance of the plans by the LA and their approval by the DEPARTMENT, the LA will pay the ENGINEER the balance of the engineering fee due to make 100 percent of the total fees due under this AGREEMENT, based on the estimate of cost as prepared by the ENGINEER and approved by the LA and the DEPARTMENT.
4. That the ENGINEER warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract, and that he/she has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this contract. For Breach or violation of this warranty the LA shall have the right to annul this contract without liability.

IN WITNESS WHEREOF, the parties have caused the AGREEMENT to be executed in quadruplicate counterparts, each of which shall be considered as an original by their duly authorized officers.

Executed by the LA:

Shelby County of the
(Municipality/Township/County)

ATTEST:

State of Illinois, acting by and through its

By [Redacted]
Shelby County Clerk

County Board
By [Redacted]
Title Chairman, Shelby County Board

Executed by the ENGINEER:

The Upchurch Group, Inc.

123 North 15th Street

ATTEST:

Mattoon, Illinois, 61920

By [Redacted]
Title PRESIDENT

By [Redacted]
Title Director of Civil Engineering

<p>Approved</p> <p>_____</p> <p>Date</p> <p>Department of Transportation</p> <p>_____</p> <p>Regional Engineer</p>

SHELBY COUNTY

35/



Illinois Department of Transportation

Direct Costs Check Sheet

Firm Name: The Upchurch Group, Inc.

PTB/Item No: Enbridge Oil Pipeline

REQUIRED – DIRECT COSTS WILL ONLY BE ACCEPTED FOR INCLUSION IN CONTRACT WHEN DOCUMENTED ON THIS FORM.

(Indicate only rate and quantities for this specific project.)

Item	Allowable	Contract ⁽¹⁾ Rate	Quantity (n/a for work orders)	Total
Per Diem	Up to State Rate Maximum	\$28.00		\$0.00
Lodging (Overnight)	Up to State Rate Maximum	\$70.00		\$0.00
Lodging (Extended)	Actual Cost (based on IDOT's and firm's policy)	Up to State Rate		
Air Fare Coach Rate (with two weeks' notice)	As Approved	As Approved		
Vehicles:			400.00	
Mileage	Up to State Rate Maximum	\$0.56		\$222.00
Daily Rate (owned or leased)	\$45/day	\$45/day		
Overtime	(Premium Portion)	(Premium Portion)		
Tolls	Actual Cost	Actual Cost		
Digital Photo Processing	Actual Cost	Actual Cost		
Photo Processing	Actual Cost	\$1.00		\$0.00
Cell Phones – (traffic systems, survey, phase III only)	\$70/month/phone (maximum) – Phase III (max. of three without IDOT approval)	\$70/month/ph one (maximum) – Phase III (max. of three without IDOT approval)		
Telephone Usage (traffic system monitoring)	Actual Cost	Actual Cost		
2-Way Radio (survey or phase III only)	Actual Cost	Actual Cost		
Overnight Delivery/Postage/ Courier Service	Actual Cost	\$20.00	2.00	\$40.00
Copies of Deliverables/Mylars (in-house)	Actual Cost	\$18.00		\$0.00
Copies of Deliverables/Mylars (outside)	Actual Cost	Actual Cost		
Specific Insurance (required for project)	Actual Cost	Actual Cost		
CADD	Actual Cost (max. \$15.00/hour)	\$10.00	156.00	\$1,560.00
Monuments (permanent)	Actual Cost	\$3.00		\$0.00
Advertisements	Actual Cost	Actual Cost		
Web Site	Actual Cost	Actual Cost		
Facility Rental for Public Meetings & Exhibits/Renderings & AV	Actual Cost	Actual Cost		
Transcriptions (specific to project)	Actual Cost	Actual Cost		
Recording Fees	Actual Cost	Actual Cost		
Courthouse Fees	Actual Cost		5	\$0.00
Testing of Soil Samples	Actual Cost	Actual Cost		
Lab Services	Actual Cost	Actual Cost		
Concrete Cylinder Molds		\$1.50/Ea.		
Concrete Cylinder Strength Test		\$12.00/Ea.		
Moisture Sample Preparation		\$50.00/Ea.		
Standard Proctor Curve, ASTM 698		\$225.00/Ea.		
Modified Proctor Curve, ASTM 1557		\$275.00/Ea.		

Item	Allowable	Contract ⁽¹⁾ Rate	Quantity (n/a for work orders)	Total
Storm Sewer Cleaning and Televising	Actual Cost (requires 2-3 quotes)	Actual Cost		
Traffic Control and Protection	Actual Cost (requires 2-3 quotes)	Actual Cost		
Aerial Photography and Mapping	Actual Cost (requires 2-3 quotes)	Actual Cost		
Utility Exploratory Trenching	Actual Cost (requires 2-3 quotes)	Actual Cost		
Shift Differential	Actual Cost (based on firm's policy)	Actual Cost		
PROJECT Site Travel	Actual Cost (based on IDOT's and firm's policy)	Actual Cost		
	Actual Cost (requires 2-3 quotes)	Actual Cost		
Computers		\$60.00/Month		
	Actual Cost (requires 2-3 quotes)			\$0.00
	Include 2-3 vendor quotes and explanation for necessity.			\$0.00
Copies: Black & White, 8.5"x11"		\$0.15		\$0.00
Copies: Color, 8.5"x11"		\$1.50		\$0.00
Copies: Black & White, 11"x17"		\$0.25	104.00	\$26.00
Bond Plots: 24"x36"		\$5.00	13.00	\$65.00

(1) Used to determine upper limit of compensation for direct cost. Unless maximum is specified under allowable, bill at actual cost.

\$1,913.00

2014

354

R+B Author to
Award Eald Sp.
Road Bids

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING
EXAMINED THE ATTACHED

RESOLUTION

X

PETITION

AGREEMENT

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE

RESOLUTION NO. 2014-30

WHEREAS, The Shelby County Board resolves that Cold Spring Township road requires improvement to support the Enbridge Pipeline construction is required

AND, Enbridge Energy Company, Inc. has agreed to pay for 100% of the road improvements

AND, a bid letting is scheduled for July 14th in order to have the road improvements completed in time for the Pipeline construction.

NOW THEREFORE, BE IT RESOLVED, that the Shelby County Board give the Road & Bridge Committee authority to approve and award to the acceptable low bidder for the road improvements.

**STATE OF ILLINOIS)
COUNTY OF SHELBY) SS**

I Jessica Fox County Clerk in and for said County in the state aforesaid and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true perfect and complete copy of a RESOLUTION adopted by the County Board of Shelby County at its regular meeting held in Shelbyville Illinois on July 9, 2014.

IN TESTIMONY WHEREOF I have hereunto set my hand and affixed the seal of said County at my office in Shelbyville in said County this 9th day of July A.D. 2014.



COUNTY CLERK

ROAD & BRIDGE COMMITTEE

Meeting Minutes

July 3rd, 2014

- **Roll Call** Bruce Cannon, Dave Cruitt, Jesse Durbin, Larry Lenz
 - Also in attendance: Alan Spesard, County Engineer
- **New Business:**
 - The committee traveled throughout the County to view on-site construction and potential highway issues at the following locations:
 - Bridge under construction in Ash Grove Township
 - Bridge repair completed in Sigel Township
 - Bridge that had been let for bid to be replaced in Holland Township
 - Bridge under construction in Lakewood Township
 - Bridge construction completed on County Highway 30
- **Adjournment:** Next meeting scheduled for July 7th, 2014

ROAD & BRIDGE COMMITTEE

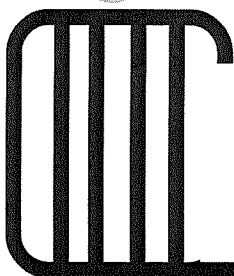
Meeting Minutes July 7th, 2014

- **Roll Call:** Bruce Cannon, Dave Cruitt, Jesse Durbin, Larry Lenz
 - Also in attendance was Alan Spesard
- **Approval of Meeting Minutes**
 - Previous minutes of meeting was approved
- **Review Claims** Monthly payroll and claims from the County Bridge, County Highway, FASM, Co. MFT, Local Bridge, Township Construction, Township MFT accounts were reviewed and signed by committee members
 - Committee recommended approval of claims
- **New Business:**
 - Agreement with Upchurch Engineering for Cold Spring road improvement – Enbridge Pipeline
 - Committee recommended approval
 - Resolution giving R&B committee authority to award Cold Spring road improvement contract to be bid on July 14th
 - Committee recommended approval
 - Agreement with IDOT on funding amendment to Oklahoma Bridge due to delay in receiving DCEO grant
 - Committee decided to table this issue pending expected information about status of Grant
 - Amendment to Budget: DCEO grant, Cold Spring road improvements
 - Committee decided to table this issue
 - ROW problems with closed bridge (i.e. the “Yellow Bridge”) in Prairie Township – and, Highway commissioner would rather we build bridge on 100N – Mathias has refused to sign
 - Committee agreed to try and get bridge on 100N let for bid in Prairie Township while we continue to pursue ROW on this bridge
 - Discuss update on Lakewood Bridge funding process with IEMA – Received first reimbursement
 - Holland Bridge bid results: Schmidt Const. Low Bidder at \$428,430.76
 - Findlay- Assumption intersection improvement completed – DCEO grant
 - Closed bridge in Holland expected to be reopened this week.
 - Towbruff closed bridge completed and reopened
 - Ameren Transmission Line meeting to be rescheduled
 - IDOT reviewed bridge inspection program – need better documentation
 - Flagger training attended by all maintenance personnel
 - Pickaway rock sample being taken by IDOT to check specifications
- **Old Business:**
 - Notified of contaminated soil in Village of Herrick – State’s Attorney - Gina is reviewing
 - Marlin Environmental called about Findlay agreement – I referred them to Gina
 - Significant Budget issues:
 - Oklahoma road DCEO grant (\$200K) not released as yet – Contacted Tim Dudley
 - Clarksburg County Highway grant (\$390K) railroad crossing projects is reimbursable Tax & MFT revenue down
 - Ken Barr has asked us to cleanout township road ditches in Fayette county that county pipe drain to because he can’t get them to do it – called Fayette County Engineer and he said the Township highway commissioner should clean his own ditch – Talked to Richard Vaughn (Bowling Green Highway Commissioner 618-267-6355) and he agreed to relocate entrance pipes and clean ditches.

ROAD & BRIDGE COMMITTEE

Meeting Minutes July 7th , 2014

- Damage occurred to Neoga Road surface – Received quote from Howell Paving and mailed it to Don Strohl – sent to Don's insurance company but have not received a response.
 - July 7th - Bruce contacted Don and asked that he give Alan the insurance information
- **Adjournment: Next meetings scheduled for August 8th and 11th**



Illinois
Department of
Corrections

Pat Quinn
Governor

S. A. Godinez
Director

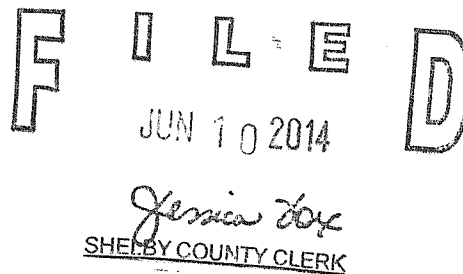
1301 Concordia Court • P.O. Box 19277
Springfield IL 62794-9277

Telephone: (217) 558-2200
TDD: (800) 526-0844

June 10, 2014

Sheriff Michael A. Miller
Shelby County Sheriff's Office
151 North Morgan Street
Shelbyville, Illinois 62565

Shelby County Clerk Jessica Fox
301 East Main Street
P. O. Box 230
Shelbyville, Illinois 62565



Dear Sheriff Miller and Clerk Fox:

A copy of our recent inspection report of your county jail is enclosed. The *Illinois Compiled Statutes* [730 ILCS 5/3-15-2(b)] mandates the Department of Corrections to inspect county jails annually and to make the results available for public review. Your offices should make this inspection report available in the records of Shelby County and you are encouraged to give notice to the citizens of your county, by news release or other means, that this inspection report is available for public review.

Two things stand out from this year's inspection. First and foremost, 4 of your correctional officers were awarded the Correctional Officer of the Year by the Illinois Sheriff's Association for their actions during a suicide attempt at your facility. Secondly, a report from the latest inspection of your facility from the Illinois Department of Labor shows no major noncompliance issues.

During a random cell check log examination of a date picked by Specialist Besson, all cell checks recorded by the security staff were well within the standards set by the Department of Corrections.

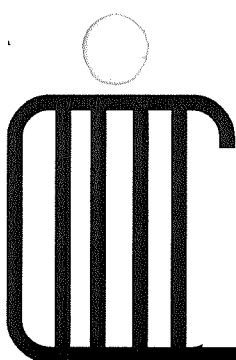
Members of the Jail and Detention Standards Unit, are available for consultation should you desire. You may reach the office at 217/558-2200, extension 4212.

Sincerely,

Mike Funk
Manager
Jail and Detention Standards Unit

Enclosure

cc: Chairman Bruce Cannon
Specialist Brad Besson



**Illinois
Department of
Corrections**

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**SHELBY COUNTY JAIL
2014 JAIL INSPECTION REPORT**

Criminal Justice Specialist Brad Besson inspected the Shelby County Jail on June 5, 2014. The entrance and exit interviews were conducted with Jail Administrator Val Rhodes.

IMPROVEMENTS SINCE LAST INSPECTION

1. Four correctional officers were named Correctional Officers of the Year by the Illinois Sheriff's Association for their actions in the prevention of a suicide attempt in your facility.
2. The Illinois Department of Labor provided a report detailing their inspection in December 2013.
3. The entire facility has been upgraded with new software and new soft and hardware in the dispatch area.
4. The facility inmate telephone contract has been awarded to SECURUS Inc.
5. The facility now uses disposable transportation suits.
6. An additional part-time correctional officer has been hired.
7. The facility policy and procedures manual has been updated with a new fire evacuation plan.

NONCOMPLIANCES WITH *ILLINOIS COUNTY JAIL STANDARDS*

None

Brad Besson
Criminal Justice Specialist

STATE OF ILLINOIS
DEPARTMENT OF CORRECTIONS
OFFICE OF JAIL AND DETENTION STANDARDS
P.O. Box 19277
Springfield, Illinois 62794-9277
217/558-2200, Ext. 4212
Fax Number 217/522-3906

COUNTY JAIL INSPECTION CHECKLIST

Date: June 5, 2014

Name of Facility: Shelby County Jail

Phone Number: 217/774-3941

Address: 151 North Morgan Street Shelbyville, Illinois Zip Code: 62565

Sheriff: Michael A. Miller Phone Number: 217/774-3941

Address: 151 North Morgan Street Shelbyville, Illinois Zip Code: 62565

Chairman, County Board: Bruce Cannon

Address: 708 North Morgan Street Shelbyville, Illinois Zip Code: 62565

Chief Judge: Michael D. McHaney Judicial Circuit: 4th

Address: Cumberland County Courthouse Toledo, Illinois Zip Code: 62468

Resident Judge: Allen F. Bennett

Address: Shelby County Courthouse Shelbyville, Illinois Zip Code: 62565

Jail Superintendent: Valerie Rhodes

Officials (and titles) interviewed, other than above:

Date of Construction: 1987 Date of Renovation: N/A Date of last Grand Jury Inspection: N/A

Capacity: Total: 27 Men: 24 Women: 3 Juv. Male: 0 Juv. Female: 0

Inspection date pop: Total: 22 Men: 13 Women: 9 Juv. Male: 0 Juv. Female: 0

Number of cells: Single: 3 Double: 0 Other: 0

Number of detention rooms: Single: 16 Double: 0 Other: One 8-bed dormitory

Employees specifically assigned full-time jail duties: Male 3 Female 3

a. Part-time jail officers: Male 6 Female 2

b. Non-jail staff persons performing jail duties: Male 1 Female 2

DC483-C
IL 426-0954 (Rev. 11/99)

701.10 ADMINISTRATION

- | | YES | N/A | NO |
|---|-------------------------------------|--------------------------|--------------------------|
| 1. Are full-time jail officers trained in accordance with current law? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| a. Are jail officers trained in security and emergency procedures? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Is staff training documented? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Has a written jail procedures manual been established? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| a. Are emergency procedures (evacuations, riots, escapes, natural disasters, and bomb threats) part of the manual? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Is a comprehensive duty description of each jail post available in writing? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Are all jail records required by law maintained and available for examination? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Is discrimination and harassment of employees and detainees prohibited? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Has a code of conduct for jail staff been established? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Does staff training include first aid, CPR, and identification of signs and management of detainees with a mental illness or a developmental disability? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Are staff trained annually by mental health professionals on suicide prevention and mental health issues. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

701.20 PERSONNEL

- | | | | |
|---|-------------------------------------|-------------------------------------|--------------------------|
| 1. Are sufficient personnel assigned to provide 24 hour supervision of detainees? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Has a jail administrator been appointed when the average daily population exceeds 25? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| a. Is the appointed Jail Administrator qualified by training and experience? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. When each floor of detention has 15 or more detainees, is there one officer assigned to each floor? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4. Is same sex supervision provided where feasible? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Do jail officers working in direct contact with detainees have thorough knowledge of rules and emergency procedures? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Are jail officers prohibited from recommending or furnishing advice concerning the retention of a specific lawyer? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| a. Is a list of local lawyers made available? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

701.30 RECORDS

- | | | | |
|---|-------------------------------------|--------------------------|--------------------------|
| 1. Are booking and personal records maintained? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Is the monthly jail population forwarded to the Jail & Detention Standards Unit monthly? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Are extraordinary or unusual occurrences properly reported? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

701. 40 **ADMISSION PROCEDURES**

	YES	N/A	NO
1. Are Notices of Rights and Jail Rules conspicuously posted in all receiving rooms and common areas?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are detainees given an immediate frisk search?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Do receiving jail officers determine the legality of confinement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Is the identity of the admitted person verified?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Are detainees fingerprinted and photographed in accordance with current law?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are seriously injured, ill, or unconscious persons given a medical examination by a licensed physician or a medical staff member prior to admittance?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are admitted detainees given a strip search?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is the search conducted in privacy?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is the search conducted by a person of the same sex?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Is personal clothing searched?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Is probing of body cavities prohibited when reasonable suspicion of contraband exists?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is the body cavity search conducted by medically trained personnel?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is the search conducted in a private location under sanitary conditions?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Is each item of personal property taken from the detainee listed and described in the presence of the detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Does the property receipt contain the signatures of the admitting officer and the detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is the original receipt placed in the detainee's personal record and a duplicate given to the detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Is personal property securely stored?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. If personal property is released to a third party, is a written release obtained from the detainee and the signature of the receiving individual?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is there a policy for the disposal of abandoned property?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Are detainees allowed to make a reasonable number of completed telephone calls as soon as practicable?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is the expense for making the call, if any, borne by the detainee or the party called?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. When a family member is unavailable, are friends allowed to be called?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Is the date and time of the calls made during the admission recorded?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Does the receiving officer observe detainees for any obvious injuries or illnesses requiring emergency medical care?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
14. Does the receiving officer question detainees to determine if the detainee has any medical condition which requires medical attention?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are detainees questioned as to past treatment for mental disorders, mental illness, developmental disabilities, or dual diagnosis?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are detainees questioned as to suicidal tendencies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Are detainees questioned to determine if the detainee is on medication?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Are detainees questioned to determine if a female detainee is pregnant?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. When a detainee shows signs of or reports unusual physical or mental distress, is the detainee referred to health care personnel as soon as possible?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Are mental health screenings conducted either an assessment by a mental health professional or an assessment by a jail officer using an approved screening instrument for assessing mental health.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Are detainees exhibiting psychiatric symptoms such as acute psychotic features, mood disturbances, or who have a known psychiatric history evaluated by a mental health professional?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Are detainees who exhibiting suicidal behavior or ideations placed in a reasonable level of care that provides for their safety and stability?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Is medication in a detainee's possession at admission withheld until verification of its proper use is obtained and documented?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. Is a record established for each detainee at time of admission and maintained for the duration of the period of confinement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Does the record contain the required information?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. Is a medical record part of the detainee's personal record?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Does the medical record contain the health and physical condition, including treatment and medication administered to the detainee?			
1. Upon admission?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. During confinement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Upon release?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22. Is medications administered as prescribed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23. Are procedures in place for the emergency involuntary or voluntary administration of medications including psychotropic medications?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24. Does the record contain an itemized record of the detainee's cash and other valuables, expenditures, and receipts while in custody?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
25. Is a record of authorized absences from the jail part of the detainee record?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
26. Is a record of visitor's names and dates of visits maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
27. Is a disciplinary record of the detainee's misconduct maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
28. Is a record of case disposition, judge, and court maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
29. Is immediate treatment initiated upon detection of body pests?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
30. Are all detainees required to take an admitting shower?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
31. Are detainees assigned to suitable quarters?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
32. Are detainees issued clean bedding, a towel, necessary clothing, and soap?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Does bedding include a mattress cover?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are flame-retardant mattresses issued?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Is bed covering appropriate to the season?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Is the towel made of cloth and of bath size?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
33. Are detainees permitted to purchase toothbrushes and dentifrice?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are detainees without funds issued such items by staff?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
34. Are detainees held accountable for all jail property issued to them?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.50 ORIENTATION

1. Is an orientation given to each detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Does it include all required information?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Is special assistance given to the illiterate and non-English speaking?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.60 RELEASE PROCEDURES

1. Is positive identification of each detainee made prior to discharge, transfer, or release?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is a record made as to date, time, and authority of each release of a detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Is each detainee given a physical inspection and a record made of wounds or injuries?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are detainees searched prior to release?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Are all personal property items inventoried and returned to the detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is a copy of the itemized and signed personal property receipt maintained by the jail as a permanent record?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are detainees delivered to the custody of the Illinois Department of Corrections in accordance with <i>Illinois Compiled Statutes</i> ?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

DISCHARGE OF MENTALLY ILL DETAINEES

8. When a mentally ill detainee is released, is the detainee given a listing of community mental health resource addresses and telephone numbers?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
---	-------------------------------------	--------------------------	--------------------------

- | | YES | N/A | NO |
|---|-------------------------------------|--------------------------|--------------------------|
| 9. Is the detainee provided with the opportunity to receive a copy of the jail's mental health, medical, and medication records? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. Does linkage and after care include a referral to a mental health provider, a prescription for medications, or a 2 week supply of prescribed medications? (Supercedes state standards). | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

701.70 CLASSIFICATION AND SEPARATION

- | | | | |
|--|-------------------------------------|-------------------------------------|--------------------------|
| 1. Is there a classification plan that specifies criteria and procedures for determining and changing the status of a detainee? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Are required segregation policies followed? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| a. Are female detainees separated sight and sound from male detainees? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Are juvenile detainees separated sight and sound from adult detainees? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| c. Are witnesses separated from detainees charged with the same offense? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| d. When possible, are non-criminal detainees separated from criminal detainees? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| e. Are charged detainees segregated from convicted detainees? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| f. Are mentally ill, developmentally disabled, dually diagnosed, or emotionally disturbed detainees housed or tiered as recommended by a mental health professional? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| g. Are suspected mentally ill, developmentally disabled, dually diagnosed, or emotionally disturbed persons immediately examined by a mental health professional? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| h. Are detainees transferred to an appropriate facility who have been determined by mental health professionals to be severely mentally ill, developmentally disabled, or emotionally disturbed? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Is detainee classification reviewed at least every 60 days? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

701.80 HOUSING

Floors of detention: One

- | | | | |
|--|-------------------------------------|--------------------------|--------------------------|
| 1. Do cells provide at least 50 square feet of floor space with a minimum ceiling height of 8 feet? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Do detention rooms provide at least 64 square feet of floor space with a minimum ceiling height of 8 feet? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Are all cells and detention rooms designated for a maximum of double occupancy? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Is each equipped with: | | | |
| a. A rigidly constructed metal bed, with solid or perforated metal bottom, securely anchored to the floor and/or wall, or a concrete sleeping surface? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. A washbasin with piped hot and cold water? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| c. A prison-type toilet? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

	YES	N/A	NO
d. Illumination sufficient for comfortable reading?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Tamper-proof light fixtures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. A secured metal mirror?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Do dormitories provide at least 50 square feet of floor space per occupant with a minimum ceiling height of 8 feet?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is each dormitory equipped with:			
a. A rigidly constructed metal bed, with solid or perforated metal bottom, securely anchored to the floor and/or wall for each detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. A washbasin with piped hot and cold water for every eight occupants?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. A prison-type toilet for every eight occupants?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. A shower with piped hot and cold water for every eight occupants?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Illumination sufficient for comfortable reading?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Tamper-proof light fixtures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Seating for each detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Do cells or detention rooms conform to current building and accessibility codes?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Is a dayroom provided for each cell block and/or detention room cluster?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Do day rooms provide at least 35 square feet of floor space?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is seating adequate for all detainees in the dayroom?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Are showers provided in each cellblock area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Is the jail comfortably heated or cooled according to the season?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Does the system eliminate disagreeable odors and routinely provide temperatures within the normal comfort zone?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Are all requirements of a physical nature in compliance?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>701.90 MEDICAL AND MENTAL HEALTH CARE</u>			
1. Are all required medical and mental health services available?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is a medical doctor available to attend the medical and mental health needs of detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. If no mental health professional is on staff, are professional mental health services secured through linkage agreements with local and regional providers or independent contractors?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. If so, are linkage agreements and credentials of independent contractors documented?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

MENTAL HEALTH TRAINING

YES

N/A

NO

- | | | | | |
|----|---|-------------------------------------|--------------------------|--------------------------|
| 5. | At least annually, do mental health professionals provide training to all jail officers and other personnel primarily assigned to correctional duties on suicide prevention and mental health issues? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. | Does suicide prevention training include: | | | |
| a. | The nature and symptoms of suicide? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. | The specifics of identification of suicidal individuals through the recognition of verbal and behavioral cues? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| c. | Situational stressors? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| d. | Evaluation of detainee coping skills? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| e. | Other signs of potential risk? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| f. | Monitoring? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| g. | Evaluation? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| h. | Stabilization? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| i. | Referral of suicidal individuals? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. | Does mental health training include; | | | |
| a. | The nature of mental illness? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. | Symptoms? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| c. | Specifics of identification of mentally ill individuals through the recognition of verbal and behavioral cues? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| d. | Symptoms of mental illness? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| e. | Situational stressors? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| f. | Evaluation of detainee coping skills, and other signs of potential risk? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| g. | Monitoring? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| h. | Evaluation? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| i. | Stabilization? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| j. | Referral of the mentally ill detainee? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. | Have arrangements been made for emergency dental care? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. | General medical services are provided by: <u>Public Health Nurse and contracted doctor</u> | | | |
| 5. | Are detainees suspected of having communicable diseases immediately referred to appropriate medical staff and isolated? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. | Are detainees given a medical screening by a medical doctor, physician's assistant, registered nurse, or licensed practical nurse within 14 days after confinement? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

	YES	N/A	NO
7. Is a schedule for daily sick call established?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are the names of those detainees reporting to sick call recorded in the medical log?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are detainees with emergency complaints attended to as quickly as possible?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Has the attending physician provided written approval for non-medical staff to issue over-the-counter medication at the request of the detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Are detainee medical and mental health treatment logs maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is all the treatment and medication prescribed recorded including date and time of treatment and medication is administered?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is a written record kept of all detainees' special diets?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Are all medications securely stored?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Is a jail officer present when a physician or other medical personnel attend to detainees at the jail?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Are proper precautions taken to ensure detainees actually ingest medication?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Are detainees prohibited from having access to medical supplies, patient's records, or medications?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Has at least one officer on each shift completed a recognized course in first aid including CPR?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Is there a proper stock of first aid supplies available to staff?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Is there a TB isolation room?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
a. Is proper air supply maintained?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Are all air returns permanently sealed?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Is all air from the room exhausted to the exterior of the building?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Is the air pressure switch or sail switch properly installed?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Is a differential air pressure gauge used to monitor isolation rooms?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Are all windows permanently closed or inoperable?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Does the corridor door to the isolation room have a door closer?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

701.100 CLOTHING, PERSONAL HYGIENE GROOMING

1. Are mechanical washing and drying equipment and cleaning agents provided when detainees are required to supply and wear personal clothing?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is clean clothing issued at least twice weekly?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are detainees without funds provided necessary equipment and articles to maintain proper grooming and hygiene?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
4. Are detainees allowed to shower or bathe 3 times weekly?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Are detainees allowed to shave daily?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are females provided with shaving supplies appropriate for personal hygiene needs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are barber and beautician services available?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Are female detainees provided with necessary articles for personal hygiene?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.110 FOOD SERVICES

Menu on day of inspection:

Breakfast: Cold Cereal, Fruit, Milk, Coffee

Lunch: Ham & Cheese Sandwich (2), Chips, Salad, Jello, KoolAid

Dinner: Cheeseburger, French Fries, Corn, KoolAid

1. Are meals of sufficient nutritional value?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Does food quantity appear sufficient?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are meals served at reasonable intervals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Is a drink other than water served with each meal?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Is at least one complete, balanced, and hot meal served each 24 hours?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are special meals adhered to when medically prescribed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Meal service type: <u>Catered</u>			
8. Does at least one full-time cook have a Food Service and Sanitation Certificate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Are menu items substituted when a detainee's religious beliefs prohibit eating of particular foods?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Do detainees submit written requests for alternative diets?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are dietary restrictions confirmed with religious leaders?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Are menus preplanned?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Retained for at least 3 months?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Diversified?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Do food service operations conform with the <i>Food Sanitation Code</i> ?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Are food service trustees screened by medical staff?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13. Are employees and trustees visually evaluated at the beginning of each shift?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14. Are kitchen trustees required to bathe and dress in clean clothing prior to their daily work shift?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
15. Is the jail cook or kitchen staff familiar with security aspects of jail operation, training, and supervision of trustees?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16. Are heated or insulated carts used for transportation of food from the jail kitchen to detainees when a significant distance is involved?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Is food and drink protected from contaminants during preparation and delivery?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Are divided or compartmented trays used for meal service?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are eating utensils removed from detainee quarters soon after the meal is finished?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
19. Are openings to the outside protected against the entrance of rodents and insects?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. Are ranges, stoves, and ovens equipped with accurate thermostats or temperature gauges?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
21. Is the kitchen equipped with a mechanical dishwasher?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. A three-compartment sink?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
22. Are dishes and trays drain dried?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
23. Are dry goods properly stored?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24. Are refrigerators and freezers equipped with accurate thermometers?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.120 SANITATION

1. Are non-carpeted floors swept and mopped with detergent or a germicidal agent at least once daily?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are germicidal cleaning agents used on all floors in the toilet, shower, and food service areas?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are the windows clean?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Are openings to the outside effectively protected against the entrance of rodents and insects?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Is ventilation sufficient to provide at least 10 cubic feet of air per minute per person?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Are walls kept clear of etched or inscribed graffiti or writing?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the jail free of litter and trash?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are cleaning implements and equipment cleaned, dried, and securely stored after use?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Are detainee work details supervised by a jail officer?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Are toilets, washbasins, showers, and sinks cleaned and sanitized daily?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Is trash and garbage contained and disposed of in a sanitary manner?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Is a source of drinking water provided in each cell and day room?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
12. Is an adequate supply of clean clothing, bedding, towels, soap, and cleaning equipment maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Are sheets, pillowcases, and mattress covers changed and washed at least once a week?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Are mattresses washed and disinfected monthly or before reissue?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Are blankets laundered or sterilized monthly or before reissue?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Are cotton or fiber-filled mattresses aired and spray-sanitized monthly or before reissue?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Is a clean towel issued at least twice weekly?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Are shaving and barber tools thoroughly cleaned, disinfected, and secured?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Are floors in rooms in which food or drink are stored, prepared, or served kept clean?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. Are all counters, shelves, tables, equipment, and utensils in which food or drink comes in contact kept in good repair?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. Are utensils stored in a clean, dry place protected from flies, dirt, overhead leakage, and condensation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22. Are plumbing facilities in good working order?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23. Are range cooking surfaces, hoods, vents, and filters cleaned regularly?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
24. Are windows, walls, and woodwork clean?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
25. Are frequent inspections of living areas made for the control of body pests?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
26. Are immediate control or extermination measures taken when body pest infestation occurs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
27. Does the jail have an established rodent, pest, and vermin control program?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.130 SUPERVISION

1. Are sufficient jail officers present in the jail?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is continuous 24-hour supervision provided in direct supervision housing?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Are supervisory checks provided at least once every 30 minutes in indirect supervision housing?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are dormitories housing more than 25 inmates provided continuous observation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Do radio operators who conduct 30 minute checks have jail officer training?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Are all supervisory checks recorded by time, signed by the jail officer conducting the check, and noted for any relevant remarks?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are detainees prohibited from having control or authority over anyone?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8. Are detainees locked in their individual cells between designated times of lights out and arising in the morning?

YES

N/A

NO

☒

☐

☐

a. Time of lights out? 10:30 p.m.

701.140 SECURITY

1. Are detainees searched prior to exiting and entering the jail?

☒

☐

☐

2. Are jail officers and other personnel assigned to jail duty trained in security measures?

☒

☐

☐

3. Are detainees prohibited from exercising control of security measures?

☒

☐

☐

4. Are all locks, doors, bars, windows, and other security equipment frequently inspected?

☒

☐

☐

5. Are all cell block doors and doors opening into a corridor kept locked?

☒

☐

☐

6. Are security vestibule doors opened one at a time?

☒

☐

☐

7. Are all unoccupied cells and rooms kept locked at all times?

☒

☐

☐

8. Are backup personnel available when doors to living quarters are opened?

☒

☐

☐

9. Are glass or unattached metal items prohibited in the detention area?

☒

☐

☐

10. Are trustees carefully supervised and not permitted unrestricted movement?

☒

☐

☐

11. Are detainees who present special security concerns checked more frequently than 30 minutes?

☒

☐

☐

12. Is a master population record, locator board, or computer printout maintained at the control center indicating the various jail sections and housing assignments?

☒

☐

☐

13. Are spot population counts conducted hourly?

☒

☐

☐

14. Are keys inventoried and documented at the beginning of each shift?

☒

☐

☐

15. Are random unannounced shakedowns of detainees and their quarters conducted?

☒

☐

☐

a. Frequency Weekly or as needed

16. Are bars, walls, windows, and floors of the jail regularly inspected and kept clear of posters, pictures, calendars, and articles of clothing which might be used to conceal escape attempts?

☒

☐

☐

17. Are tools and equipment inventoried and securely stored?

☒

☐

☐

18. Are eating utensils accounted for after each meal?

☒

☐

☐

19. Is damaged or nonfunctioning security equipment promptly repaired?

☒

☐

☐

20. Are detainees prohibited from using or having jail keys of any type in their possession?

☒

☐

☐

21. Are detainees prohibited access to all jail records?

☒

☐

☐

22. Is a physical head count made and recorded at least three times daily?

☒

☐

☐

	YES	N/A	NO
23. Is a record of all keys inventoried and issued maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are keys not in use stored in a secure key locker?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is one set of keys from those in current use securely stored in a separate area accessible to designated jail staff for use in the event of any emergency?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24. Are weapons prohibited in the secure section of the jail?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are weapons secured in a locked drawer, cabinet, or container outside of the security area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are reserve firearms, ammunition, chemical agents, and other protective equipment stored in a secure room?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
25. Are persons authorized to use tear gas, mace, oleoresin capsicum, trained in the proper deployment of the chemical agents?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is the training documented?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. When chemical agents are used, is a record of the incident made?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Are detainees affected by chemical agents given a thorough medical examination and appropriate treatment after security control has been gained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
26. Is an emergency electrical power source available?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Date last tested: <u>June 3, 2014</u> Type: <u>Natural Gas</u>			

701.150 SAFETY

1. Is there at least one fire extinguisher for each 5,000 square feet of floor area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are extinguishers readily accessible to staff but not detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are extinguishers examined at least once a year and tagged with date of inspection and initials of the inspector?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are all jail personnel familiar with the characteristics and operation of all types of extinguishers in the jail?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Does the jail have a posted fire plan and evacuation procedures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are simulated fire drills conducted?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are all emergency exits known to jail personnel and exit keys immediately available?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are there two exits from each floor of detention?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are all means of egress kept clean and open?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Are detainees prohibited from engaging in wrestling, contact sports, horseplay, or any activity likely to cause injury?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Are detainees assigned vocational tasks given a safety orientation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.160 DISCIPLINE

YES

N/A

NO

1. Are detainees provided with:
 - a. Rules and regulations governing behavior? ☒ YES ☐ N/A ☐ NO
 - b. Conduct constituting a penalty offense? ☒ YES ☐ N/A ☐ NO
 - c. Types of penalties, including duration, which may be imposed? ☒ YES ☐ N/A ☐ NO
 - d. Who may impose penalties? ☒ YES ☐ N/A ☐ NO
 - e. Authorized methods of seeking information and making complaints? ☒ YES ☐ N/A ☐ NO
 - f. All other matters necessary to enable the detainee to understand both his or her rights and obligations? ☒ YES ☐ N/A ☐ NO
2. Is special assistance given to non-English speaking detainees? ☒ YES ☐ N/A ☐ NO
3. Are detainees allowed to make requests or complaints to the jail administrator in written form? ☒ YES ☐ N/A ☐ NO
4. Are detainees permitted to submit a complaint to the Jail & Detention Standards Unit? ☒ YES ☐ N/A ☐ NO
5. Do jail officers observing a disciplinary violation submit a written report? ☒ YES ☐ N/A ☐ NO
6. Do supervisory staff conduct a review of the factors of an alleged minor rule violation within 24 hours after its occurrence? ☒ YES ☐ N/A ☐ NO
 - a. Are detainees segregated as a result of a minor rule infraction informed by supervisory staff of the result of his or her review? ☒ YES ☐ N/A ☐ NO
 - b. Are detainees allowed to submit a grievance to higher authority? ☒ YES ☐ N/A ☐ NO
7. Are penalties for minor rule violations limited to a reprimand or the loss of privileges for no more than 72 hours? ☒ YES ☐ N/A ☐ NO
8. Does someone other than the reporting officer conduct an investigation on major rule violations? ☒ YES ☐ N/A ☐ NO
 - a. If probable cause is established, is a hearing date scheduled? ☒ YES ☐ N/A ☐ NO
 - b. Are penalties withheld until after the hearing? ☒ YES ☐ N/A ☐ NO
9. Are major rule violation hearings conducted in accordance with hearing rules for major violations? ☒ YES ☐ N/A ☐ NO
10. Do major rule violation disciplinary findings:
 - a. Contain restrictions of privileges carefully evaluated and assessed as it relates to the infraction and does not impose a secondary penalty on another person? ☒ YES ☐ N/A ☐ NO
 - b. Impose segregation only after lesser penalties have been considered? ☒ YES ☐ N/A ☐ NO
11. Are restricted diets and corporal punishment prohibited? ☒ YES ☐ N/A ☐ NO
12. Is forfeiture of good time done in conformity with *The County Jail Good Behavior Allowance Act [730ILCS 130/3.1]*? ☒ YES ☐ N/A ☐ NO
13. Are restraint devices prohibited from being applied as a penalty? ☒ YES ☐ N/A ☐ NO

	YES	N/A	NO
14 Are restraint devices used:			
a. As a precaution against escape during transportation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. On medical grounds by the direction of a physician?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. By order of the jail administration in order to prevent a detainee from injuring others or to prevent a detainee from damaging or destroying property?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Is a written report placed on file whenever restraint devices are applied?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are individual cases reviewed once every 24 hours to determine the necessity for such restraints?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Are psychotropic medicines prohibited for use as disciplinary devices or control measures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. When force is used, is the least force necessary used?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. When detainees are accused of a crime in the jail, is documentation made and the case referred to the appropriate law enforcement official for possible prosecution?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.170 EMPLOYMENT OF DETAINEES

1. Is employment of detainees prohibited when such assignment may violate any personal right or jail standard?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is employment of detainees prohibited if the assignment is hazardous or potentially dangerous?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Is employment of detainees prohibited if the assignment is in conflict with any law, ordinance, or local labor working agreements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Is employment of detainees prohibited if the assignment endangers jail security?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.180 MAIL PROCEDURES

1. Can detainees receive an unlimited number of letters?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is incoming mail opened and examined for contraband or funds?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are cashier's checks, money orders, or certified checks recorded indicating the sender, amount, and date?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are personal checks and cash returned to sender?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Is incoming mail containing contraband held for inspection and disposition by the jail administrator?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is the contraband labeled and logged?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are appropriate law enforcement agencies notified?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Is incoming mail promptly delivered?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is mail forwarded to discharged detainees or returned to sender if a forwarding address is known?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
6. Are detainees prohibited from opening, reading, or delivering another detainee's mail without his or her permission?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are detainees permitted to receive books and periodicals subject to inspection and approval by jail personnel?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Does the jail administrator spot check and read incoming non-privileged mail when there is reason to believe that jail security may be impaired, or mail procedures are being abused?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. When a detainee is prohibited from receiving a letter or portions thereof, are both the detainee and sender notified in writing of the decision?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Are detainees allowed to send an unlimited number of letters?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Have provisions been made to allow detainees to send packages?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Is outgoing mail clearly marked with the sender's name?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Is outgoing mail collected Monday through Friday and mailed promptly?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Is outgoing non-privileged mail submitted in unsealed envelopes?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Is outgoing non-privileged mail reproduced or withheld from delivery if it presents a threat to jail security or safety?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is the detainee notified in writing of any outgoing mail withheld?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Are procedures established for processing certified or registered mail?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Is privileged mail submitted in sealed envelopes?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Is incoming mail clearly marked "privileged" opened in the presence of detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Are disciplinary restrictions prohibited from being placed on a detainee's mail privileges?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.190 TELEPHONE

1. Are detainees permitted to place at least one 5-minute telephone call per week?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are telephone calls subject to being monitored?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Can violations of telephone rules result in the suspension of the detainee's use of the telephone for a designated period of time?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is a notice of monitoring posted by each monitored telephone?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are rules governing the use of telephones established?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Can violations of telephone rules result in the suspension of the detainee's use of the telephone for a designated period of time?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

702.200 VISITING

1. Are visiting procedures established?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are there at least two visiting days per week?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
a. Is one of the visits during the weekend?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are visits allowed up to 15 minutes per visit?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are 2 or more visitors visiting at the same time counted as one visit?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. May children visit when accompanied by an adult?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are professional individuals associated with a defendant's case or involved with counseling needs granted liberal visitations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is an area provided to ensure privacy during the visit?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are all visitors required to provide identification and sign in before being permitted to visit a detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Are detainees searched before and after each visitation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Is a visitors "Search Notice" sign posted?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Is constant visual supervision maintained in contact visitation areas?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>701.210 SOCIAL SERVICE PROGRAMS</u>			
1. Are social service programs available in the jail?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are volunteer workers and groups invited to participate in jail programs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>701.220 EDUCATION</u>			
1. Are relevant educational programs provided?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are educational information and academic materials permitted and made accessible to detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are vocational information and materials permitted and made accessible to detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>701.230 LIBRARY</u>			
1. Are library services made available to detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is access to current <i>Illinois Compiled Statutes</i> provided?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is access to current jail rules and regulations provided?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is there a written policy covering day-to-day activities and schedules?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. If a full-time librarian is not required, is a jail staff person assigned library administration responsibility?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>701.240 RELIGIOUS SERVICES</u>			
1. Are detainees allowed to participate in religious services and obtain religious counseling?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are detainees prohibited from being required to participate in religious activities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.250 COMMISSARY

YES

N/A

NO

- | | | | |
|--|-------------------------------------|--------------------------|--------------------------|
| 1. Has a commissary system been established? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Are prices charged detainees consistent with local community stores? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| a. Are prices for postal supplies sold at post office cost? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Is commissary provided on a regular scheduled basis at least weekly? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Are commissary purchases reflected by debit entry on the detainee's cash account? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| a. Is the entry initialed by the detainee? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Is a receipt issued? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Are commissary profits used for detainee welfare? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| a. Is the commissary account audited? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

701.260 RECREATION AND LEISURE TIME

- | | | | |
|--|-------------------------------------|--------------------------|-------------------------------------|
| 1. Is out-of-cell indoor recreation provided? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| a. Outdoor? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Are exercise areas appropriately equipped and utilized? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Are detainees allowed in the exercise area for no less than one hour per day? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Are recreation and leisure time activities planned and scheduled? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

701.270 JUVENILE DETENTION

- | | | | |
|--|-------------------------------------|-------------------------------------|-------------------------------------|
| 1. Are status offenders prohibited from being detained? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Are juveniles detained? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Is the detention 6 hours or less? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4. Is periodic supervision maintained and recorded? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| a. Are supervisory checks made on each juvenile at least once every 15 minutes? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| b. Are juveniles detained sight and sound separate from adults? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5. Are minors informed of the purpose of the detention, the time it is expected to last, and that detention cannot exceed 6 hours? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6. Are minors 12 or older confined for more than 6 hours but less than 36 hours (excluding Saturdays, Sundays and court holidays)? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 7. Are minors housed sight and sound separate from adults? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 8. Are parents, legal guardians, or persons with whom the minor resides notified of the minor's detention, if the law enforcement officer or court officer has been unable to do so? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 9. Are juvenile records maintained separately from adult records? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

	YES	N/A	NO
a. Are juvenile records prohibited from being open to public inspection or disclosure, except by appropriate authority?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Is same sex supervision of minors provided?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. During the performance of established procedures which require physical contact or examination such as body searches?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. During periods of personal hygiene activities such as showers, toilet, and related activities?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Is periodic supervision maintained?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Are periodic checks made once every 15 minutes for the first 6 hours of confinement?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Are periodic checks made once every 30 minutes after the first 6 hours of confinement?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Are periodic checks made once every 15 minutes of minors subject to isolation or segregation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Are checks recorded by a mechanical device or logged in ink?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Are the times of the checks recorded?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Does the supervisory check log allow for entries of relevant remarks?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Do the checks contain the signature of staff conducting the check?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12. Are minors assigned to single occupancy cells or detention rooms?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13. Are minors provided with meals when detained during the facility's normal meal periods?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14. Is evidence of child abuse reported to the Illinois Department Of Human Services?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15. Are staff trained in juvenile supervision with training approved by the Illinois Law Enforcement Training Standards Board?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

701.280 TEMPORARY DETENTION STANDARDS

1. Are minors detained for more than 36 hours, but less than 7 days (including Saturdays, Sundays and court Holidays)?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Are youth offered a minimum of 2 hours of day room activity daily?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Are youth offered a minimum of one hour of physical activity daily?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Are appropriate reading materials, table games, and radios and/or televisions provided?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Is appropriate social interaction provided for youth?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Is an outdoor recreation area available for detainee use?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Are outdoor activities for youth scheduled?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
4. Is academic instruction provided a minimum of 4 hours per day?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Is the instruction appropriate to the individual needs of each youth?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Is the instruction provided by a trained teacher or tutor?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Are medical, psychiatric, psychological, casework, and counseling services provided as needed in all individual cases?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is a daily visiting schedule established?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Is one visit per day afforded?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Are liberal visits afforded to persons professionally associated with a youth's case?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Are youth allowed to place or receive at least one telephone call per day?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Is each youth provided with a copy of written rules and regulations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Do the rules contain a description of conduct constituting a penalty offense?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Do the rules contain the types and duration of penalties?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Do the rules contain the method or conditions under which penalties may be imposed and persons so authorized to impose discipline?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Do the rules contain procedures for seeking information, making complaints, and filing appeals?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Are rule violations reviewed by the jail administrator?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Are minor rule violations reviewed within 24 hours?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Are major rule violations reviewed within 36 hours?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

701.290 YOUTHS PROSECUTED UNDER THE CRIMINAL CODE OF 1961

1. Do jail officers determine that a minor being detained is confined under proper legal authority?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Is a day room of no less than 35 square feet per cell or room provided?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Are youth allowed 8 hours of day room activity each day?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Is recreation of an energetic nature offered?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Are appropriate reading materials, table games, radios and/or televisions provided?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Is an outdoor recreation area available for detainee use?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Are outdoor activities for youth scheduled?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Is regularly scheduled academic instruction provided?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Is the instruction appropriate to the individual needs of each youth?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Have educational arrangements been made through the appropriate local school district?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

- | | | | |
|---|--------------------------|-------------------------------------|--------------------------|
| c. Are co-educational classes scheduled? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6. Is access to psychiatric, psychological, casework, and counseling services provided as needed in individual cases? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 7. Has a visiting schedule been established identifying no fewer than 2 visiting days per week? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| a. Is one visit allowed during evening hours? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| b. Is one visit allowed during the weekend? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| c. Are visits permitted on holidays? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 8. Are liberal visits afforded to professional persons associated with a youth's case? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

INSPECTOR'S COMMENTS

1. All employees are trained in CPR, First-Aid, and AED annually.
2. One booking cell and one padded room are not included in the jail's capacity.
3. Detainees notify staff when medical care is needed. A nurse is on call. The Shelby County Department of Public Health provides a nurse that visits once per week or more often if needed. The 14-day screenings and TB tests are given then. A local doctor is contracted to provide additional medical services. A local dentist is contracted to provide dental care. All security staff have been provided with the three shot series for Hepatitis B.
4. Meals are catered from the Farm House Restaurant. Food is transported and served in styrofoam containers. The restaurant is inspected annually by the health department. Officers serve pre-packaged items for breakfast.
5. Detainees use a debit time system for telephone service.
6. Visiting is conducted on Tuesday through Saturday. Visits are 20 minutes in length and can be scheduled between the hours of 8:00 a.m. and 3:30 p.m.
7. Detainees in need of mental and/or substance abuse counseling are referred to the Shelby County Community Services. AA meetings are held at the jail upon request.
8. Razors are supplied daily.
9. The library is supplied with books donated by the Shelbyville Public Library.
10. Stellar provides weekly commissary.
11. The Shelbyville Fire Department tours the jail yearly. Simulated fire drills are conducted at that time.
12. The jail is a non-smoking facility.
13. Local clergy visit the jail on Tuesdays or as requested.
14. The county does not hold detainees for any other government or county law enforcement department.
15. The inspector spoke freely with numerous detainees who had no complaints.
16. Val Rhodes may be reached at: sc401@scso87.org
17. The jail was very clean.
18. Additional e-mails: Sheriff Michael Miller, sc509@scso87.org
Clerk Jessica Fox, shelbyctyclerk@consolidated.net
Chairman Bruce Cannon, shelbyctychair@consolidated.net

Brad Besson
Criminal Justice Specialist II

Heath Committee July 8, 2014

Kenny Barr, Jessie Durbin, Robert Hunter,
Barbara Bennett

Claims were approved as presented

FILED

JUL 08 2014

Jessica Cox
SHELBY COUNTY CLERK

Fees & Salary July 8, 2014

Dave Pruitt, Kay Kearney, Barb Bennett

Claims were approved as
presented.

FILED

JUL 08 2014

Jessica Fox
SHELBY COUNTY CLERK

Purchasing Committee

Present Lynn Williams Robert Hunter Gary Gergen
Frank Mulholland Jim Warren Don Strahl

Bills were presented

Lynn Williams made motion to approve bills
Robert Hunter seconded All voted aye

Jim Warren made motion to adjourn Gary Gergen
seconded All voted aye

FILED

JUL 08 2014

Jessica Doy
SHELBY COUNTY CLERK

Budget Meeting July 2, 2014 9:00 AM

David Cruitt
Barbara Bennett
Larry Lenz
Jim Warren
Gary Gergen
Kay Kearney

Bruce Carna
Rob Ameling
Don Strohl

FILED
JUL 03 2014

Jessica Tox
SHELBY COUNTY CLERK

Also in attendance -

Marlene Waggoner, SOA
Jessica Tox, County Clerk + Recorder
Debbie Page, County Treasurer
Mona Vonderheide, SA

14-15

Budget:

Froze Raises for 3 Elected Officials
Raises through the Union at a wage we
can manage

Bruce feels the County Board can't
control what raises office heads give non-union
employees Discussion held

Suggested non-union employees get perhaps
a 9% raise

Statut Quo with raises for both union +
non-union

Budget Committee - 7/2/14 9:00 AM

Proposed Budget Amendments:

Sheriff Miller present to discuss
his budget amendments

Decision by Budget Committee to not
amend Sheriff's Budget as they think he
will break even

Amendment changes discussed

Jef Hathaway attends meeting to discuss
wages, raises

100% reimbursed by State
Health Benefits reimbursed

Secretary

Supplies

Telephone

Health Ins

County Pays for

COLA Supreme Court by Judge

1.4%

2.45% raise reimbursed by State

Probation fee shortfall - what State
doesn't pay

Exploration to County Board Budget Committee
re: flows of money in his office

Budget Committee 7/2/14

(030) Probation fee fund
pay for all costs of programs for

Proposed Budget to Board

11:35 Meeting adjourned

LEGISLATIVE COMMITTEE

6/19/14

9:00 AM

PRESENT, SIMS GREGORY AMLING

ABSENT HUNTER BENNETT

TWO CLOSED MINUTES WERE REVIEWED,
DATED APRIL 9 AND MAY 14. BOTH CLOSED
MEETINGS CONCERNED PENDING LITIGATION. AFTER
REVIEWING, THE COMMITTEE VOTED TO KEEP
THE MINUTES FROM THE PUBLIC BECAUSE THEY
DEAL WITH PENDING LITIGATION

VOTE ALL AYES.

FILED

JUN 19 2014

Jessica Joy
SHELBY COUNTY CLERK

SUBMITTED BY

[REDACTED]

Budget Meeting

6/18/14

Rob Amling

Bruce Cannon

Barb Bennett

Larry Lenz

Jim Warren

Gary Gergeri

FILED

JUN 18 2014

Jessica Fox
SHELBY COUNTY CLERK

Absent: Strohl, Kearney, Cruitt

Also in attendance: Dick Gloede, SCCS

Jessica Fox, CCR

Debbie Page, Treasurer

Dick Gloede, ~~XXXXXXXXXXXXXXXXXXXX~~ For Profit Side
Hill Top - obtaining purchase + tear down
County potential to develop later on
47,500.- + pay taxes, hold it until County
able to purchase back
transparent transaction
discussion held re: County Board, economy,
office space, costs

Jared

Jim

Rob

Jessica

Dave

Bruce

Dick

Debbie

Building
for
space
- Hill Top -

6/18/14 Budget Committee

Revolving Loan Fund discussed,

Raises -

General Funds raises discussed

No SA

Pro + Asst 1.5

CAS + JA 0

Budget Amendments:

FILED

Breakdown - Sheriff
Cu Clerk

JUN 18 2014

Jessica Doye
SHELBY COUNTY CLERK

GIS -

029

Marlene

July 2 9AM

Final #'s

Budget Amendments

10AM

SA
Probation
~~Det~~
~~Asst~~

adjourn at noon

SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION RECORD JOURNAL

CHARTER NO.	DESCRIPTION OF TRANSACTION	BUDGET ACCT NOS.	DEBIT	CREDIT	BALANCE
30-Apr-14	Balance Shelby County State Bank				\$ 35,549.49
1-May-14	Heartland Payment Systems--Fees		102.15		\$ 35,447.34
3-May-14	Shelby Electric Cooperative	022-7810.12-023	1,041.60		\$ 34,405.74
3-May-14	City Area Water-Sewer Department	022-7810.12-023	28.16		\$ 34,377.58
5-May-14	Heartland Payment Systems--Deposit			28.00	\$ 34,405.58
6-May-14	Heartland Payment Systems--Deposit			97.45	\$ 34,503.03
7-May-14	Heartland Payment Systems--Deposit			298.06	\$ 34,801.09
12-May-14	Heartland Payment Systems--Deposit			472.25	\$ 35,273.34
13-May-14	Express Services, Inc.--FBO 05-04-2014	022-5210.01-023	750.00		\$ 34,523.34
13-May-14	Reber Welding--Chain & Clevis Hook	022-7441.12-023	71.44		\$ 34,451.90
13-May-14	Ameren IP--Gas Back Hangar--\$37.05	022-7810.12-023	96.39		\$ 34,355.51
13-May-14	Shelbyville Ace Hardware--Misc. Supplies	022-7444.12-023	29.57		\$ 34,325.94
13-May-14	Farm Pride Shelbyville-Sleeve for Red Tractor	022-7441.12-023	32.06		\$ 34,293.88
13-May-14	Sloan Implement Co.--Mower Parts	022-7441.12-023	108.88		\$ 34,185.00
13-May-14	Steve Wempen--Ink Cartridges for Printer	022-7000.12-023	73.90		\$ 34,111.10
13-May-14	Heartland Payment Systems--Deposit			22.56	\$ 34,133.66
14-May-14	Heartland Payment Systems--Deposit			31.18	\$ 34,164.84
16-May-14	Heartland Payment Systems--Deposit			33.54	\$ 34,198.38
19-May-14	Heartland Payment Systems--Deposit			156.41	\$ 34,354.79
20-May-14	Heartland Payment Systems--Deposit			53.03	\$ 34,407.82
21-May-14	Heartland Payment Systems--Deposit			129.72	\$ 34,537.54
22-May-14	Heartland Payment Systems--Deposit			110.02	\$ 34,647.56
22-May-14	Express Services, Inc.--FBO 05-11-2014/05-18-2014	022-5210.01-023	1,500.00		\$ 33,147.56
22-May-14	Consolidated Communications	022-7810.12-023	168.80		\$ 32,978.76
27-May-14	Heartland Payment Systems, Inc.--Deposit			492.62	\$ 33,471.38
28-May-14	WorkHorse Concrete and Construction--Main Hangar	022-7444.12-023	8,984.00		\$ 24,487.38
29-May-14	Heartland Payment Systems--Deposit			212.95	\$ 24,700.33
30-May-14	Heartland Payment Systems--Deposit			88.06	\$ 24,788.39
31-May-14	Express Services, Inc.--FBO 05-25-2014	022-5210.01-023	750.00		\$ 24,038.39
31-May-14	Steve Wempen--Bookkeeping May 2014	022-5220.12-023	200.00		\$ 23,838.39
31-May-14	Bank Interest			2.96	\$ 23,841.35
31-May-14	Transfer From Busey Bank			775.33	\$ 24,616.68
31-May-14	State Reimbursement--Electrical Vault Project			4,124.66	\$ 28,741.34
31-May-14	Rent--M Greer \$55, A Krause \$85, L Bachman \$85				
	K Baker \$255, J Green \$85, B Brunken \$85				
	B Howie \$255, D Gherardini \$170, AJ Wiss \$85				
	K Carter \$425, J Livesay \$95, S Durbin \$170				
	R Brown \$170				
	Fuel				
	Scott Jefson--Ameren Bill for Back Hangar				
	Board Meeting--June 9, 2014				
				2,882.58	\$ 31,623.92



 JUN 17 2014

Shelby County Clerk

SHELBY COUNTY CLERK

SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION **BUDGET ACCOUNT SUMMARY May 31, 2014**

4792	YTD	\$27,000.00	\$1,800.00	\$11,049.00	\$0.00	\$234.26	\$1,494.94	\$7,321.93	\$0.00	\$897.29	\$11,225.26	\$22,968.92	\$186.48
4793	3-May-14										\$1,041.60		
4794	3-May-14										\$28.16		
4795	13-May-14	\$750.00					\$71.44						
4796	13-May-14									\$29.57	\$96.39		
4797	13-May-14						\$32.06						
4798	13-May-14						\$108.88						
4799	13-May-14					\$73.90							
4800	13-May-14												
4801	22-May-14	\$1,500.00											
4802	22-May-14												
4803	28-May-14									\$8,984.00	\$168.80		
4804	31-May-14	\$750.00											
4805	31-May-14		\$200.00										
30-Apr-14	YTD	\$3,000.00	\$200.00	\$0.00	\$0.00	\$73.90	\$212.38	\$0.00	\$0.00	\$9,013.57	\$1,334.95	\$0.00	\$0.00
		\$30,000.00	\$2,000.00	\$11,049.00	\$0.00	\$308.16	\$1,707.32	\$7,321.93	\$0.00	\$9,710.86	\$12,560.21	\$22,968.92	\$186.48

Monthly Expenses
Heartland Fees \$ 13,834.80
IL. Dept. of Rev.--Sales Tx \$ 102.15
Total Monthly Expenses \$ 13,936.95

F I L E D
JUN 17 2014

Janice Boy
SHELBY COUNTY CLERK

- The Upper Kaskaskia Watershed Association presents -

UPPER KWA SHOWCASE

Save
the DATE



Location Lake Shelbyville Visitor Center

Registration 8:00 a.m.—9:00 a.m.

Cost- \$15 per person (lunch included)

Presenters 9:00 a.m.—11:30 a.m.

Bruce Condill, President of Upper KWA; Jeff Johnson, Mayor of Shelbyville, COL Anthony Mitchell, USACE St. Louis District Commander; Bill Teichmiller, EJ Water Co.; Jerry Yockey, General Dacey Trail; Lunch Entertainment

Field Trips 12:30 p.m.—3:00 p.m.

- Delbert Mundt Water Treatment Plant Tour (EJ Water, Holland Township)
- Lake Shelbyville Boat Trip (Lithia Springs Marina)

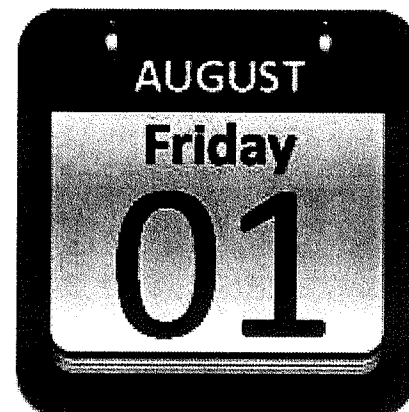
—VARIOUS STATE AND FEDERAL REPRESENTATIVES MAY ATTEND—

For more information, contact the Lake Shelbyville Project Office at 217.774.3951 ext. 2

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For more information, contact the Lake Shelbyville Project Office at 217.774.3951 ext. 2

**C.E.F.S./Central Illinois Public Transit
Grant Recipient Monthly Monitoring Outcome Report
Combined Report for Shelby County Transportation Project**

Hours of Service for Transportation for All Counties are 7:00 A.M. to 5:00 P.M.

Index	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Total
Number of Days of Service-Shelby	22	22	20	23	18	20	21	19	21	21	21	0	228
Number of Trips	5,180	5,499	6,184	6,356	5,761	5,577	5,112	5,821	6,714	6,813	6,867	0	65,884
Number of Vehicles	27	27	28	29	29	29	29	27	27	27	25	0	36,854
Revenue Vehicle Hours	3,369	3,317	3,143	3,599	2,971	3,170	3,157	3,304	3,715	3,591	3,518	0	488,216
Revenue Vehicle Miles	45,289	45,984	41,239	49,837	39,953	41,335	39,062	44,149	46,757	47,825	46,786	0	\$728,500
DOAP Revenues	\$0	\$0	\$0	\$143,700	\$0	\$164,556	\$0	\$0	\$129,591	\$0	\$290,653	\$0	\$358,497
5311 Revenues	\$0	\$0	\$0	\$0	\$0	\$159,534	\$0	\$0	\$198,963	\$0	\$0	\$0	\$85,440
JARC Revenues	\$0	\$0	\$0	\$0	\$0	\$23,316	\$0	\$0	\$0	\$62,124	\$0	\$0	\$83,711
Contract Revenues	\$0	\$9,025	\$7,664	\$8,396	\$8,775	\$9,086	\$9,639	\$9,208	\$9,537	\$12,792	\$9,589	\$0	\$27,269
Fares	\$1,384	\$4,043	\$1,742	\$1,756	\$1,443	\$3,214	\$2,018	\$5,952	\$1,571	\$2,343	\$1,803	\$0	\$1,230,507
System Expenses	\$36,539	\$147,970	\$111,454	\$70,453	\$131,585	\$181,949	\$67,683	\$110,605	\$166,598	\$56,051	\$149,620	\$0	\$62,910
Net Revenues	-\$35,155	-\$134,902	-\$102,048	\$63,399	-\$121,367	\$177,757	-\$56,025	-\$65,445	\$173,064	\$21,208	\$152,425	\$0	\$6,336
Ridership	552	606	567	610	567	581	522	542	585	595	609	0	265
Trip Denials	1	0	7	4	20	24	36	23	37	50	63	0	4
Trip Denied but Provided	0	0	0	0	0	0	0	0	0	0	4	0	\$18,68
Cost per Trip	\$7.05	\$26.91	\$18.02	\$11.08	\$22.84	\$32.62	\$13.24	\$19.00	\$24.81	\$8.23	\$21.79	\$0.00	\$33.39
Cost per Hour	\$10.85	\$44.61	\$35.46	\$19.58	\$44.29	\$57.40	\$21.44	\$33.48	\$44.84	\$15.61	\$42.53	\$0.00	\$2.52
Cost per Mile	\$0.81	\$3.22	\$2.70	\$1.41	\$3.29	\$4.40	\$1.73	\$2.51	\$3.56	\$1.17	\$3.20	\$0.00	\$2.53
Maintenance of Vehicles	21	18	20	22	25	25	23	25	25	27	22	0	253
Maintenance of Facilities	0	0	0	1	0	0	0	0	0	0	0	0	1
New Service Contracts	1	1	2	2	1	1	1	1	3	1	2	0	16
Overtime Hours	0	0	0	0	0	0	0	0	0	0	0	0	0
Complaints	0	0	0	0	0	0	0	0	0	1	1	0	2
Vehicle Accidents	0	0	0	1	0	0	0	0	1	0	1	0	3
Mobility Index Outcomes/Efforts	0.042	0.045	0.050	0.052	0.047	0.045	0.041	0.047	0.054	0.055	0.056	0.000	0.535
Annualized Mobility Index	0.504	0.520	0.547	0.565	0.564	0.561	0.552	0.554	0.565	0.575	0.583	0.535	
(Note - Annual Goal is .69)													
Quarterly Reporting			First Quarter			Second Quarter				Third Quarter		Fourth Quarter	Year to Date
Fare Box Recovery Ratio			2.42%			1.67%				2.77%		2.02%	2.22%
Subsidy per D/R Trip			\$0.00			\$27.76				\$18.62		\$25.79	\$17.80
Avg. Miles per Trip			7.86			7.41				7.36		6.92	7.41
Subsidy per Mile			\$0.00			\$3.75				\$2.53		\$3.73	\$2.40
Revenue per Mile			\$0.18			\$3.99				\$2.82		\$4.01	\$2.65
2010 Census Rural Population													
Shelby County	22,363												
Montgomery County	14,846												
Fayette County	30,104												
Douglas County	22,140												
Clay County	19,980												
Total Population	123,248												

FILED
JUN 26 2014

Animal Control

6-25-2014

9:00 a.m.

F I L E

JUN 25 2014

Jessica Fox
SHERIFF COUNTY CLERK

D

Brad Hudson

Dr. Spesard

Joe Simis

Bob Jordan

Kay Kearney

1. Brad contracted 327.5 gallons of propane @ \$1.76 per gallon
2. Brad shared information regarding Safe-Capture Chemical Immobilization Workshops. The committee approved/recommended participation in one of the workshops (according to scheduling and availability)
3. Brad shared information regarding a call regarding a "sick coyote". DNR was called. The Sheriff's office could not help at the time - did not offer help until 2 1/2 hours later. Chrissy from the city police department went with Brad. ~~She gave Brad the scope and he shot the animal.~~
4. Brad will be available at the July County Board Meeting and he will also invite Penny Stauder... to help with questions regarding the contract with villages.

Shelby County Treasurer
Monthly Report of Investments
1-Jul-14
Bank Balance: \$15,929,655.74

Passbooks, Money Markets, & Certificates of Deposits		Checking & Cash
\$ 641,911.94	MMD	
\$ 1,565,854.96	MMD General Fund	\$ 2,000.00
\$ -		
\$ -	County Payroll Clearing	\$ 73,283.73
\$ -		
\$ -	Section 105 Claims	\$ 2,000.00
\$ -		
\$ 105,577.96	PB County Health Fund	\$ -
\$ -	CD	
\$ 21,447.20	MMD County Health-TB	\$ -
\$ 37,801.33	MMD	
\$ 59,145.97	MMD Animal Control Fund	\$ -
\$ 23,531.80	MMD	
\$ 77,490.10	PB Ambulance Fund	\$ -
\$ 152,956.68	MMD	
\$ 1,056,567.33	MMD Mental Health Fund	\$ -
\$ -		
\$ 1,141,966.44	PB IMRF Fund	\$ -
\$ -		
\$ 206,652.35	PB Social Security Fund	\$ -
\$ 54,635.17	CD & MMD	
\$ 42,734.39	PB Indemnity Fund	\$ -
\$ -		
\$ 752.03	PB Court Security Fund	\$ -
\$ -		
\$ 136,898.90	MMD County Bridge Fund	\$ -
\$ -		
\$ 35,153.36	PB County Highway Fund	\$ -
\$ -		
\$ 31,913.50	MMD FASM Fund	\$ -
\$ -		
\$ 659,422.59	MMD County Motor Fuel Tax Fund	\$ -
\$ -		
\$ 8,267.13	PB Tourism Fund	\$ -
\$ 97,687.37	CD & MMD	
\$ 290,739.91	PB Probation Fund	\$ -
\$ -	CD & MMD	
\$ 66,369.99	PB Assist Court Fund	\$ -
\$ -		
\$ 3,967.27	PB Law Library Fund	\$ -
\$ -		
\$ 60,412.22	PB Automation Fund	\$ -
\$ -		
\$ 140,047.64	PB Recording Fund	\$ -
\$ -		
\$ 521.48	PB Drug Traffic Fund	\$ -
\$ 65,290.91	CD	
\$ 35,549.54	MMD Airport Fund	\$ 985.86
\$ -		
\$ 500.42	PB CEFS	\$ -
\$ 242,659.02	CD & MMD	
\$ 704,016.87	MMD Home Nursing Fund	\$ -
\$ -		
\$ -	W.I.C. Fund	\$ 17,945.79
\$ -		
\$ 102,954.92	MMD Local Bridge Fund	\$ -
\$ -		
\$ -	Township Bridge Fund	\$ 47,814.27
\$ -		
\$ -	Township Construction Fund	\$ 357.13

\$ -	MMD		
\$ 1,635,858.36	MMD	Township Motor Fuel Tax	\$ -
\$ -			
\$ 1,149.78	PB	Estate Tax Fund	\$ -
\$ -			
\$ 276,291.04	PB	Minor Unknown Heirs Fund	\$ -
\$ -			
\$ 944.00	PB	Probation Drug Testing	\$ -
\$ 42,632.66	MMD		
\$ 193,907.49	PB	Drainage Fund	\$ 2,000.00
\$ -			
\$ 38,823.60	PB	Document Storage Fund	\$ -
\$ 82,361.36	MMD		
\$ 101,209.84	PB	Misc County Health Fund	\$ -
\$ 27,098.12	MMD		
\$ 5,594.78	PB	Litigation Fund	\$ -
\$ 208,937.22	CD		
\$ 244,949.81	PB	Revolving Loan Fund	\$ -
\$ -			
\$ 13,932.43	PB	Victim Impact Panel Fund	\$ -
\$ -			
\$ 771.16	PB	States Attorney Forf Fund	\$ -
\$ -			
\$ 9,208.21	PB	Rescue Squad Fund	\$ -
\$ -			
\$ 23,205.26	PB	DUI Equipment Fund	\$ -
\$ -			
\$ 218,443.46	PB	GIS Fund	\$ -
\$ -	CD		
\$ 322,612.64	MMD	Capital Improvement Fund	\$ -
\$ -			
\$ -		Pet Population	\$ 17,767.13
\$ -			
\$ 16,814.76	MMD	EMA Special Fund	\$ -
\$ -			
\$ 1,252.08	PB	SA Automation Fund	\$ -
\$ -			
\$ 1,323.52	PB	Drug Court Fund	\$ -
\$ -			
\$ 645.05	PB	Tax Sale Automation Fund	\$ -
\$ -			
\$ 33,279.03	MMD	County Highway Misc Grant	\$ -
\$ -			
\$ -		County Health Petty Cash	\$ 135.64
\$ -			
\$ -		Probation Petty Cash	\$ 50.00
\$ -			
\$ -		County Treasurer Cash	\$ 5,000.00
\$ -			
			\$ 11,541,983.90

County Collector Accounts

Shelby County State Bank-Checking	\$ 1,296.04
Busey Bank-Checking	\$ 200.00
National Bank at Pana	\$ 11,656.57
First National Bank of Assumption	\$ 35,782.59
Community Banks of Shelby County-Cowden	\$ 70,963.36
Shelby County State Bank-Strasburg	\$ 87,519.72
First Federal Savings & Loan-Shelbyville	\$ 85,024.90
Busey Bank-Real Estate Tax Trust Account	\$ 1,394.08
Shelby County State Bank-Shelbyville-Money Marke	\$ 475,068.48
Busey Bank-Money Market	\$ 2,893,153.04
Ayars State Bank-Moweaqua	\$ 136,077.69
Shelby County State Bank-Findlay	\$ 87,088.39
First National Bank of Pana	\$ 70,916.85
Peoples Bank of Pana	\$ 65,882.54
Prairie Nationa	\$ 135,128.91
Shelby County State Bank-Windsor Branch	\$ 121,914.47
Dewitt Federal Savings & Loan-Moweaqua	\$ 25,498.35
Sigel Community Bank	\$ 58,752.80
Shelby County State Bank-Moweaqua	\$ 12,101.59
Illinois Epay	\$ 12,251.47
	\$ 4,387,671.84

401A

CERTIFICATE OF DEPOSITS
July 1, 2014

General Fund(001) Community Banks of Shelby County-MMD# 390	
.25% Interest	\$ <u>641,911.94</u>
Animal Control Fund(003) Community Banks of Shelby County-MMD# 390	
.25% Interest	\$ <u>37,801.33</u>
Ambulance Fund(004) Community Banks of Shelby County-MMD# 390	
.25% Interest	\$ <u>23,531.80</u>
Mental Health Fund(005) Community Banks of Shelby County-MMD# 390	
.25% Interest	\$ <u>152,956.68</u>
Indemnity Fund(008) Community Banks of Shelby County-MMD# 390	
.25% Interest	\$ <u>9,635.17</u>
Probation Fund(016) Community Banks of Shelby County-MMD# 390	
.25% Interest	\$ <u>97,687.37</u>
Home Nursing Fund(024) Community Banks of Shelby County-MMD# 390	
.25% Interest	\$ <u>117,659.02</u>
Miscellaneous County Health Fund(043) Community Banks of Shelby County-MMD# 390	
.25% Interest	\$ <u>82,361.36</u>
Indemnity Fund(008) Shelby County State Bank-CD# 14065 Matures 8/8/2014	
.15% Interest	\$ <u>45,000.00</u>
Home Nursing Fund(024) Prairie National Bank-CD# 14288 Matures 8/14/2014	
.30% Interest	\$ <u>125,000.00</u>
Revolving Loan Fund(045) Community Banks of Shelby County-MMD# 720151	
.35% Interest	\$ <u>208,937.22</u>
Airport(022)	\$ <u>65,290.91</u>
TOTAL	\$ <u>1,607,772.80</u>

401B