

April 5, 2016

**SHELBY COUNTY BOARD MEETING AGENDA**

**April 13, 2016 – 9:00 A. M. in Courtroom B**

1. Call to Order – Prayer - Pledge of Allegiance
2. Roll Call
3. Approval of Minutes
4. Chairman Cruitt – Resignation and Declaration of Vacancy Linda Kessel, Shelby County Board Member District #8; Appointment of Dennis Drnjevic as Shelby County Board Member District #8 to Fill Vacancy Created by Resignation of Linda Kessel
5. M, Y, B & K Robin Yockey, County Auditor – Audited Financial Report 8/31/2015
6. PCOM Jared Rowcliffe –Request approval for the following items: 5311/DOAP Transportation Ordinance, Resolution certifying Chairman to apply for 5311/DOAP Funds, Intergovernmental Agreements with Moultrie, Christian, Montgomery, Clay and Fayette Counties to provide Public Transportation, Purchase of Service Agreement, Vehicle Lease Agreement
7. Zoning Administrator Rowcliffe – Approve Resolution Granting Variance to deviate from required set back lines for Jason Prairie in Section 33 of Okaw Township
8. County Highway Engineer Alan Spesard – Highway Engineer's Report; Request approval for: Joint Agreement with IDOT on construction of Wood Street Bridge, Petition from Big Spring Township Highway Commissioner to replace Drainage Structure
9. Committee Reports
10. Chairman Updates
11. Chairman Appointments
12. Correspondence
13. Public Body Comment
14. Adjournment

**Prayer today is given by John Curtis, Minister of the Cornerstone Community Fellowship Church in Shelbyville**

Please silence cell phones during the Board meeting.

**SHELBY COUNTY BOARD MEETING**

**April 13, 2016 – 9:00 A.M.**

The Shelby County Board met on Wednesday, April 13, 2016, at 9:00 A.M. at the Courthouse in Shelbyville, Illinois.

Chairman David Cruitt called the meeting to order. Minister John Curtis from the Shelbyville Cornerstone Community Fellowship Church gave the prayer and all present recited the Pledge of Allegiance.

County Clerk Jessica Fox called the roll. Amling, Hunter and Woodall were absent.

Minutes for the March 9, 2016 board meeting were presented for approval. Mulholland moved to approve the minutes. Hayden seconded said motion, which passed by voice vote (18 yes, 0 no).

Upon recommendation by the Democratic Central Committee, Chairman Cruitt requested the appointment of Dennis Drnjevic to Shelby County Board District #8 to fill the vacancy created by the resignation of Linda Kessel.

Williams made motion to approve the appointment of Drnjevic. Mulholland seconded said motion, which passed by voice vote (18 yes, 0 no).

Clerk Fox administered the Oath to Mr. Drnjevic and he took his seat on the Board.

Robin Yockey, Certified Public Accountant and partner of the firm Mose, Yockey, Brown and Kull, LLC, addressed the Board to present the County's audit report for the fiscal year (FY) ending August 31, 2015. Mrs. Yockey had met on March 16, 2016 with the Budget committee to review the audit in detail before presenting it to the Board. Yockey explained there were three components of the audit: 1) the financial detailed on pages 1-2; 2) internal controls and compliance detailed on pages 3-4; and 3) federal compliance detailed in the Single Audit on pages 92-99. Each component of the audit requires an opinion that is noted in the audit. Drawing the Board's attention to the management discussion and analysis reports, Mrs. Yockey noted Shelby County's financial highlights. The highlights are the County's management report of items that the Budget Committee felt significant to include. Fund Financial Statements provide an entity-wide look at the county's finances but provide detail of the County's General Fund and major Special Revenue Funds. It was noted that the County's financial status as a whole stayed level. Ending the Audit report, Yockey stressed that the County needs to monitor the individual fund disbursements and amend the County Budget as necessary, as there was a fund last year that exceeded their budgeted amounts (Refer to pages 95-97 of County Audit). Chairman Cruitt thanked Mrs. Yockey for the County Audit report.

Mulholland made a motion to accept the fiscal year ending August 31, 2015 Audit Report as presented. Wetherell seconded said motion, which passed by voice vote (18 yes, 0 no). (See copy of Audit filed in County Clerk or Treasurer's office).

PCOM Jared Rowcliffe presented for approval the FY 2017 5311/DOAP Transportation Ordinance and Resolution certifying the Chairman to apply for 5311/DOAP Funds. The purchase of service agreement, vehicle lease agreement and the Intergovernmental Agreements with Clay, Fayette, Moultrie and Montgomery Counties to provide public transportation within their county limits, were also submitted for approval at this time. State's Attorney Vonderheide advised that all of these items could be approved with one motion instead of being acted on separately.

Bennett made motion to approve the Rural Transportation items. Clark seconded said motion, which passed by voice vote (18 yes, 0 no). (Resolution and Ordinance attached to these minutes).

Kim Adair, CIPT Transportation Director, thanked the Board for the approval of the previously mentioned items and informed the Board that March had the biggest ridership in the last 3 years with 4,000 riders utilizing rural public transportation. Adair stated that CIPT had been recognized in an article in National Mobility Magazine recently and was also advertising for a fulltime maintenance person for the Transit Facility located in Shelbyville.

As Zoning Administrator, Rowcliffe presented for approval a Resolution granting variance to deviate from required set back lines for Jason Prairie in Section 33 of Okaw Township. The Zoning Board of Appeals had met on March 31<sup>st</sup> and approved this variance.

Clark made motion to approve the variance request. Simpson seconded said motion, which passed by voice vote (18 yes, 0 no). (Resolution attached to these minutes).

At this time, Chairman Cruitt called for the County Highway Engineer's report.

Alan Spesard, County Highway Engineer, addressed the Board requesting approval for 1 petition, 1 agreement and some updates. Spesard presented a petition from the Big Spring Highway Commissioner to replace a drainage structure located 6.5 miles east of Strasburg. The estimated costs for this project are \$3,000.00 and will be split 50% County, 50% Township.

Behl made motion to approve the 50/50 petition for drainage structure repair in Big Spring Township. Gergeni seconded said motion, which passed by voice vote (18 yes, 0 no). (Petition attached to these minutes).

Spesard next presented an agreement between the County and State for construction of the Wood Street Bridge in Shelbyville. An 80% Federal grant has been received and the State will match 10%. The remaining 10% will be paid by the

**Shelby County Board Meeting**  
**April 13, 2016**

City of Shelbyville. The construction engineering is also reimbursed at 80%. Right of way easements still need to be obtained but Spesard is hopeful that this Bridge will be put out for bid at the June letting in Springfield.

Mulholland made motion to approve the agreement between the County and the State for the Wood Street Bridge project. Wetherell seconded said motion, which passed by voice vote (18 yes, 0 no). (Agreement attached to these minutes).

Continuing with updates, Spesard reported that the Rural Township Bridge is scheduled to be let on April 22 in Springfield. The Oconee Road will be let at the June 10<sup>th</sup> letting in Springfield; estimated costs for this project are 1.5 million dollars. Spesard had already obtained a \$200,000 grant to help offset costs of the Oconee Road project. The Richland Township Bridge and the Findlay/Assumption road resurfacing project are due to be let on May 9<sup>th</sup> at the Highway Department. The contractor is hoping to finish up work on the two closed Bridges in Richland Township in May. Bridge inspection on the east side of Shelby County has been completed. 150-200 bridges were inspected with no additional closures. The semi-annual Highway Commissioners conference will be held on Friday, May 6<sup>th</sup>, at the Highway Department.

Chairman Cruitt called for committee reports. (Committee reports attached to these minutes). Reports were given and items presented for follow-up or for public awareness are as follows:

Animal Control Committee Chair Jordan reported it has been suggested that the name on the sign of the new Animal Control Facility be changed to Shelby County Animal Control and Care Facility. Animal adoption continues to be going well through the diligent efforts and hard work of Shelbyville City Police Dispatcher Penny Standerfer and Animal Control Warden Brad Hudson.

Law Enforcement Chair Kearney updated the Board that \$600,000 in grants had been completed and filed for the Enhanced 9-1-1. Deputies had recently completed a 30 minute safety training course through the Illinois Public Risk Fund.

Airport Committee Chair Cannon stated the Airport is considering becoming a branded Phillips dealer of gasoline to help decrease transaction fees.

Chairman Cruitt requested the following Committee appointments and reappointments:

Jesse Durbin reappointed to the Cooperative Extension Committee. Clark made motion to approve the reappointment of Durbin to the Cooperative Extension Committee. Williams seconded said motion, which passed by voice vote (18 yes, 0 no).

Gary Gergeni reappointed to the Cooperative Extension Committee. Bennett made motion to approve the reappointment of Gergeni to the Cooperative Extension Committee. Wetherell seconded said motion, which passed by voice vote (18 yes, 0 no).

Don Strohl reappointed to the Cooperative Extension Committee. Wetherell made motion to approve the reappointment of Strohl to the Cooperative Extension Committee. Durbin seconded said motion, which passed by voice vote (18 yes, 0 no).

George Nuxoll reappointed trustee of the Sigel Fire Protection District. Strohl made motion to approve reappointment of Nuxoll to the Sigel FPD. Behl seconded said motion, which passed by voice vote (18 yes, 0 no).

Kenneth Barr reappointed trustee of the Herrick Fire Protection District. Clark made motion to approve reappointment of Barr to the Herrick FPD. Williams seconded said motion, which passed by voice vote (18 yes, 0 no).


Michael Miller reappointed trustee of the Herrick Fire Protection District. Mulholland made motion to approve the reappointment of Miller to the Herrick FPD. Wetherell seconded said motion, which passed by voice vote (18 yes, 0 no).

Travis Dollarhide reappointed trustee of the Strasburg Fire Protection District. Barr made motion to approve the reappointment of Dollarhide to the Strasburg FPD. Wetherell seconded said motion, which passed by voice vote (18 yes, 0 no).

Ron Koehler reappointed trustee of the Shelbyville Fire Protection District. Mulholland made motion to approve the reappointment of Koehler to the Shelbyville FPD., Kearney seconded said motion, which passed by voice vote (18 yes, 0 no).

There was no further business to come before the Shelby County Board.

Clark made motion to assess mileage and per diem for the April meetings, to pay the bills/payroll as approved by the committees and adjourn until the next regular meeting to be held on May 11, 2016. Strohl seconded said motion, which passed by voice vote (19 yes, 0 no) and the meeting was adjourned at 9:39 A.M.

  
Jessica Fox  
Shelby County Clerk and Recorder

## STATE OF ILLINOIS

## ROLL CALL VOTES IN COUNTY BOARD

## SHELBY COUNTY

April 13, 2016 REGULAR MEETING

		ROLL CALL			QUESTIONS							
			4/13/2016	1/2015	ON MOTIONS TO		ON MOTIONS TO		ON MOTIONS TO		ON MOTIONS TO	
COUNTY BOARD MEMBERS		MILEAGE	A.M.	P.M.	AYE	NAY	AYE	NAY	AYE	NAY	AYE	NAY
217	AMLING, ROBERT	35	A									
50	ARTHUR, JAMES	38	✓									
110	BARR, KENNETH	50	✓									
116	BEHL, ROBERT H.	42	✓									
117	BENNETT, BARBARA	40	✓									
45	CANNON, BRUCE	26	✓									
133	CLARK, GLENN "DICK"	12	✓									
99	CRUITT, DAVID		✓									
214	DURBIN, JESSE	12	✓									
105	GERGENI, GARY	26	✓									
177	HAYDEN, RICHARD	44	✓									
144	HUNTER, ROBERT JR.	49	A									
193	JORDAN, ROBERT N.	31	✓									
64	KEARNEY, KAY		✓									
206	LENZ, LARRY	26	✓									
7	MULHOLLAND, FRANK		✓									
274	SIMPSON, ROBERT	32	✓									
46	STROHL, DON	45	✓									
44	WETHERELL, DALE	46	✓									
10	WILLIAMS, LYNN		✓									
208	WOODALL, JOE	8	A									

Dennis Drnjevic (22) ✓  
Seated  
+  
piston



STATE OF ILLINOIS )  
 ) SS  
SHELBY COUNTY )

## OFFICIAL OATH

I, **DENNIS DRNJEVIC**, having been APPOINTED to the office of

**SHELBY COUNTY BOARD DISTRICT #8**


**April 13, 2016 – November 30<sup>th</sup>, 2018**

**(To fill the vacancy created by the resignation of Linda Kessel)**

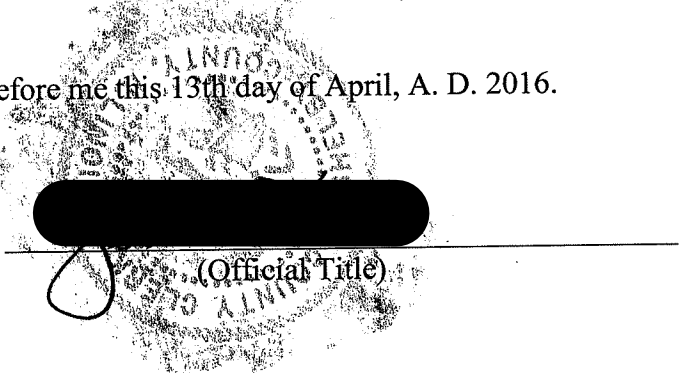
in the County of Shelby, in the State of Illinois, DO SOLEMNLY SWEAR or AFFIRM,  
that I will support the Constitution of the United States of America and the Constitution  
of the State of Illinois and will faithfully discharge the duties of the office of

**SHELBY COUNTY BOARD DISTRICT #8**

To the best of my ability.

  
\_\_\_\_\_

Signed and Sworn To, or Affirmed before me this 13<sup>th</sup> day of April, A. D. 2016.

  
\_\_\_\_\_  
(Official Title)

FILED

MAR 14 2016

*Jessica Fox*  
SHELBY COUNTY CLERK

March 11, 2016

Dear Honorable County Clerk:

Please be advised that the Shelby County Democrat Central Committee has selected Mr. Dennis Drnjevic, 1679 County Highway 42, Shelbyville, as our replacement for Ms. Linda Kessel, in Shelbyville County Board District 8.

Thank you for your attention in this matter.

A black rectangular redaction box covers the signature of Dennis Fisher. Above the box, the loops of a cursive signature are visible.

Dennis Fisher, Chairman  
Shelby County Democrat Central Committee

# Shelby County Board

P.O. Box 230  
Shelbyville, Illinois 62565

Phone:  
217/774-4421

March 9, 2016

Dennis Fisher, Chairman  
Democratic Central Committee  
609 W. N. Second Street  
Shelbyville, IL 62565

Dear Dennis:

This is to inform you that Linda Kessel, Shelby County Board District #8, has informed me that she is resigning from the Shelby County Board effective immediately due to health reasons. I informed the Board of Linda's resignation during today's meeting. Should you have any questions, please don't hesitate to contact me.

Sincerely,



David Cruitt, Chairman  
Shelby County Board

DC/jf

# Shelby County Board

P.O. Box 230  
Shelbyville, Illinois 62565

Phone:  
217/774-4421

March 9, 2016

John Shambo, Chairman  
Republican Central Committee  
304 N. Broadway  
Shelbyville, IL 62565

Dear John:

This is to inform you that Linda Kessel, Shelby County Board District #8, has informed me that she is retiring from the Shelby County Board effective immediately due to health reasons. I informed the Board of Linda's resignation during today's meeting. Should you have any questions, please don't hesitate to contact me.

Sincerely,



David Cruitt, Chairman  
Shelby County Board

**SHELBY COUNTY, ILLINOIS  
ANNUAL FINANCIAL REPORT  
YEAR ENDED AUGUST 31, 2015**

**MOSE, YOCKEY, BROWN & KULL, LLC  
CERTIFIED PUBLIC ACCOUNTANTS  
SHELBYVILLE, ILLINOIS**

PART TWO ATTACHMENT 3

RESOLUTION AUTHORIZING EXECUTION AND AMENDMENT OF DOWNSTATE OPERATING ASSISTANCE GRANT  
AGREEMENT  
2016-09

WHEREAS, the provision of public transit service is essential to the transportation of persons in the non-urbanized area; and

WHEREAS, 49 U.S.C. § 5311 ("Section 5311"), makes funds available to the State of Illinois to help offset certain operating deficits and administrative expenses of a system providing public transit service in non-urbanized areas; and

WHEREAS, the State of Illinois, acting by and through the Illinois Department of Transportation, is authorized by 30 ILCS 740/3-1 *et seq.* to provide the Section 5311 grant; and

WHEREAS, grants for said funds will impose certain obligations upon the recipient, including the provision by it of the local share of funds necessary to cover costs not covered by funds provided under Section 5311.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE COUNTY OF SHELBY:

Section 1. That an application be made to the Office of Intermodal Project Implementation, Department of Transportation, State of Illinois, for a financial assistance grant under Section 5311 for fiscal year 2017, for the purpose of off-setting a portion of the Public Transportation Program operating deficits of County of Shelby.

Section 2. That while participating in said operating assistance program the County of Shelby will provide all required local matching funds.

Section 3. That the County Board Chair of the County of Shelby is hereby authorized and directed to execute and file on behalf of the County of Shelby such application.

Section 4. That the County Board Chair of the County of Shelby is authorized to furnish such additional information as may be required by the Office of Intermodal Project Implementation and the Federal Transit Administration in connection with the aforesaid application for said grant.

Section 5. That the County Board Chair of the County of Shelby is hereby authorized and directed to execute and file on behalf of the County of Shelby a Section 5311 Grant Agreement ("Agreement") with the Illinois Department of Transportation, and amend such Agreement, if necessary, in order to obtain grant assistance under the provisions of Section 5311 for fiscal year 2017.

Section 6. That the County Board Chair of the County of Shelby is hereby authorized to provide such information and to file such documents as may be required to perform the Agreement and to receive the grant for fiscal year 2017.

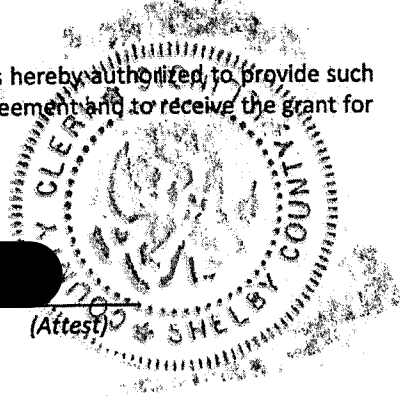
PRESENTED and ADOPTED this 13<sup>th</sup> day of April, 2016

  
(Signature of Authorized Official)

Shelby Co. Board Chairman  
(Title)

  
(Attest)

4-13-16  
(Date)



## 5311-DOAP Board Resolution

Number 2016-09

WHEREAS, the provision of public transit service is essential to the people of Illinois; and

WHEREAS, 49 U.S.C. § 5311 ("Section 5311"), makes funds available to the State of Illinois to help offset certain operating deficits and administrative expenses of a system providing public transit service in non-urbanized areas; and

WHEREAS, the Downstate Public Transportation Act (30 ILCS 740/2-1 *et seq.*) ("Act") authorizes the State of Illinois, acting by and through the Illinois Department of Transportation, to provide grants and make funds available to assist in the development and operation of public transportation systems; and

WHEREAS, grants for said funds will impose certain obligations upon the recipient, including the provision by it of the local share of funds necessary to cover costs not covered by funds provided under Section 5311 or the Act.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE Shelby County:

Section 1. That an application be made to the Division of Public and Intermodal Transportation, Department of Transportation, State of Illinois, for a financial assistance grant under Section 5311 and the Act for fiscal year 2017, for the purpose of off-setting a portion of the Public Transportation Program operating expenses and deficits of Shelby County.

Section 2. That while participating in said operating assistance program the Shelby County will provide all required local matching funds.

Section 3. That Shelby County Board Chairman of the Shelby County Board is hereby authorized and directed to execute and file on behalf of the Shelby County such application.

Section 4. That the Shelby County Board Chairman of the Shelby County Board is authorized to furnish such additional information as may be required by the Division of Public and Intermodal Transportation and the Federal Transit Administration in connection with the aforesaid application for said grant.

Section 5. That Shelby County Board Chairman of the Shelby County is hereby authorized and directed to execute and file on behalf of the Shelby County a Section 5311-Downstate Operating Assistance Grant Agreement ("Agreement") with the Illinois Department of Transportation and amend such Agreement, if necessary, in order to obtain grant assistance under the provisions of Section 5311 and the Act for fiscal year 2017.

Section 6. That Shelby County Board Chairman of the Shelby County is hereby authorized to provide such information and to file such documents as may be required to perform the Agreement and to receive the grant for fiscal year 2017.

PRESENTED and ADOPTED this 13<sup>th</sup> day of April, 2016

  
(Signature of Authorized Official)

Shelby County Board Chairman  
(Title)

  
(Attest)

  
(Date)

## Ordinance

ORDINANCE NUMBER 16-02-"0"  
AN ORDINANCE TO PROVIDE FOR PUBLIC TRANSPORTATION  
IN SHELBY COUNTY, ILLINOIS

Whereby, public transportation is an essential public purpose for which public funds may be expended under Article 13, Section 7 of the Illinois Constitution; and

WHEREAS, Shelby County wishes to provide public transportation for its citizens and become eligible for grants from the State of Illinois or any department or agency thereof, from any unit of local government, from the Federal government or any department or agency thereof; and

WHEREAS, Illinois Compiled Statutes 740/2-1 et seq. authorizes a county to provide for public transportation within the (county or counties) limits:

NOW, THEREFORE, BE IT ORDAINED by the President and the County Board of Shelby County that:

Section 1. Shelby County shall hereby provide public transportation within the (county or counties) limits.

Section 2. The County Clerk of the County of Shelby shall file a certified copy of this Ordinance, within sixty days after passage of this ordinance.

Section 3. This Ordinance shall be in full force and effect from and after its passage and approval, as required by law.

Section 4. That the Board Chairman of Shelby County of the Shelby County Board is hereby authorized and directed to execute and file on behalf of the Shelby County a Grant Application to the Illinois Department of Transportation.

Section 5. That the Board Chairman of Shelby County of the Shelby County Board is hereby authorized and directed to execute and file on behalf of the Shelby County all required Grant Agreements with the Illinois Department of Transportation.

PASSED by the President and the Board of Shelby County on the 13<sup>th</sup> day of April, 2016, and deposited and filed in the office of the County Clerk of said County on that date.

Elected Board Members 22

PRESENT 19

AYE 18

NAY

Clerk of Shelby County, Illinois

APPROVED by the Chairman of the Shelby County Board, this 13<sup>th</sup> day of April, 2016

Chairman of Shelby  
+ County, Illinois



**Resolution Number:** 2016-10

**Applicants:** Jason Prairie

**Whereas,** petition by Jason Prairie, requesting a variance from the set-back requirement from the right-of-way be reduced from twenty five feet to 5 feet as well as allow the accessory building to be placed in front of the front line of the principal building, due to extraordinary lot dimensions. The property is located in Section 33 of Okaw Township, also known as, 2099 E 1500 North Road Shelbyville, IL 62565.

**Whereas,** a hearing with respect to this variance request concerning the said real estate has been held before the Shelby County Board of Appeals and the Board of Appeals recommended approval;

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the County Board of Shelby County assembled this 13th day of April, 2016, that the variance request for the said real estate is approved.

**BE IT FURTHER RESOLVED** that the Zoning Administrator is hereby directed to issue Notice of Petition Approval to the owner of the said real estate.

Duly adopted and approved this 13th day of April, 2016.

  
David Cruitt, Chairman  
Shelby County Board

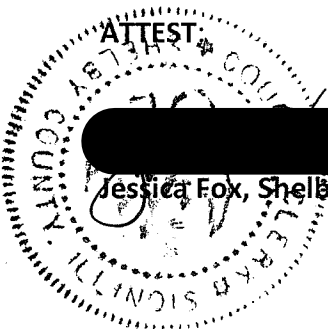
Ayes 18

Nays 0

Abstain           

ATTEST:

  
Jessica Fox, Shelby County Clerk



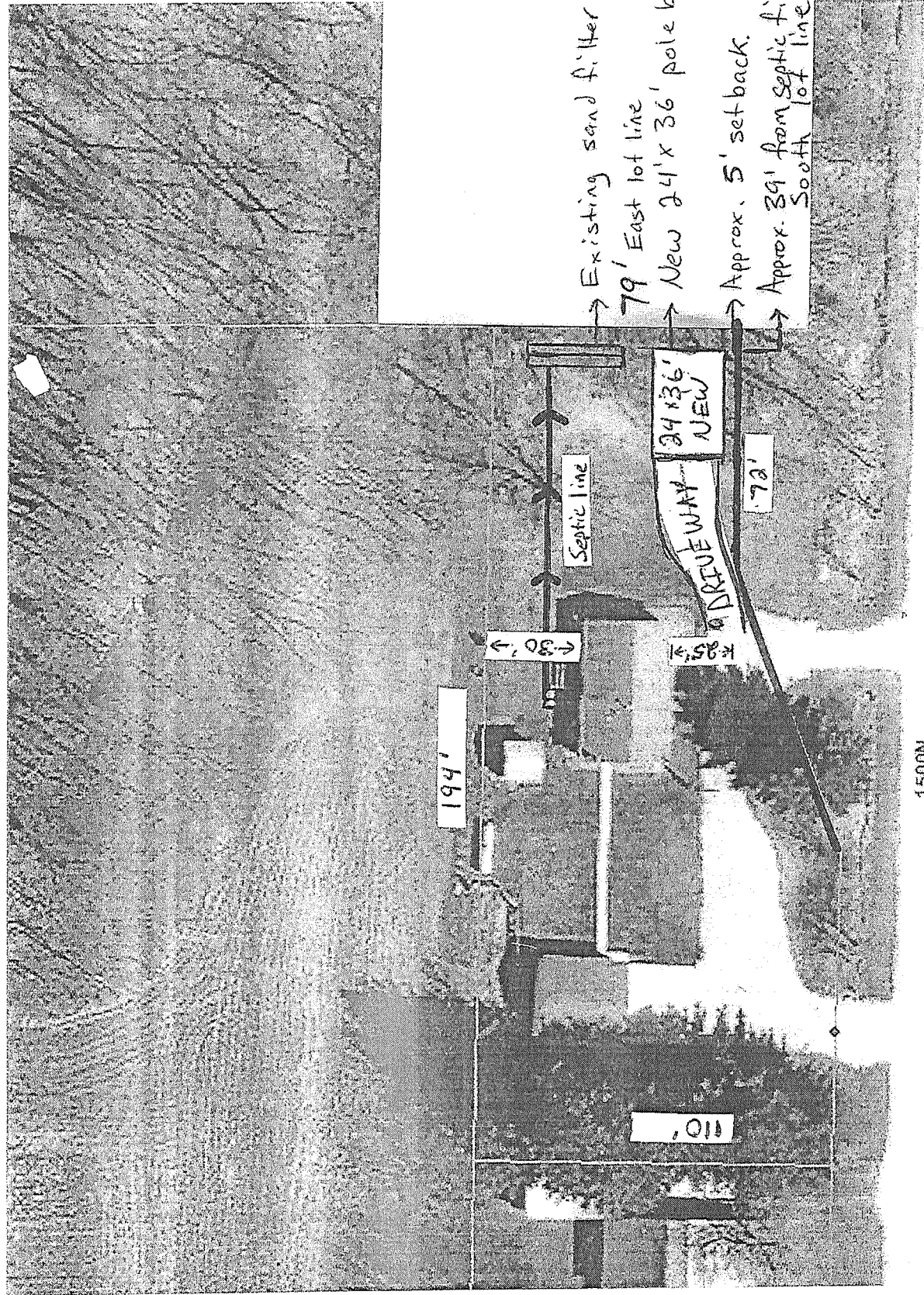
To Whom It May Concern:

My Wife and I are looking to construct a new storage shed on our property. We are asking for a variance from the County to set the building in the Southeast corner of the property as shown on the attached drawing. The reason for the variance is the code states that any auxiliary building cannot sit past the front face of the primary building. We would like to set the building approx. 15' south of the front face of the house to make it accessible from the driveway. We will also be building within 5' of the South lot line due to the large right of way on the South East corner of the property. On the back side of the property we are limited in space by the main septic drain line and the sand filter distribution system.

There will be a public hearing on March 31<sup>st</sup>, 2016 at 7:00 p.m. The meeting will be held in the Shelby County Courthouse, Courtroom B, Shelbyville, IL. If you have any questions or concerns before that please feel free to call me.

Thank you

Jason and Heather Prairie  
2099 E. 1500 N Rd.  
Shelbyville, IL 62565  
815-791-1286  
[doggy78@comcast.net](mailto:doggy78@comcast.net)



- Existing sand filter bed.
- 79' East lot line
- New 24' x 36' pole building
- Approx. 5' setback.
- Approx. 39' from Septic field to South lot line



Big Spring

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING  
EXAMINED THE ATTACHED

RESOLUTION \_\_\_\_\_

PETITION   X  

AGREEMENT \_\_\_\_\_

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,  
ROAD & BRIDGE COMMITTEE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

STATE OF ILLINOIS,

County of Shelby } ss.

Road District of Big Spring }


To the County Board of Shelby County, Illinois:

The undersigned, Highway Commissioner of the Road District of Big Spring in said County, would respectfully represent that a box culvert needs to be replaced over the unnamed tributary where the same is crossed by the highway TR 406 at a point near NW 1/4 NE 1/4 Section 2; R6E; T10N; 3rd PM

in said Road District, for which said work the Road District of Big Spring is responsible; and the cost of which work will be three thousand Dollars, which sum will be more than .02 per cent of the full, fair cash value of all the taxable property in said Road District, as equalized or assessed by the Department of Revenue, and the tax rate for road purposes in said Road District was in each year for the 2 years last past not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code.

Wherefore, the said Highway Commissioner hereby petitions you for aid, and for an appropriation from the "County Bridge Fund" in the County Treasury of a sum sufficient to meet one half the expenses of said bridge or other work, said Road District being prepared to furnish the other half of the amount required.

Dated at Shelbyville, this 30th day of March 2016.

  
Highway Commissioner.

STATE OF ILLINOIS,

County of Shelby } ss.

Road District of Big Spring }

I, the undersigned Highway Commissioner of the Road District of Big Spring County aforesaid, hereby state that I have made a careful estimate of the probable cost of the

(Here state the description of the work asked for.)

Pipe Culverts - 1800

Labor, Equip, Mat'l - 1200

TOTAL - \$3000

and I do estimate that the probable cost of the same will be three thousand Dollars.

Witness my hand, this 30th day of March 2016

  
Highway Commissioner.

PETITION FOR COUNTY AID TO BUILD  
OR REPAIR BRIDGE, CULVERT OR  
DRAINAGE STRUCTURE  
ROAD DISTRICT OF

Big Spring

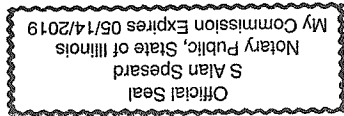
Shelby

COUNTY, ILLINOIS

Filed this \_\_\_\_\_ day of \_\_\_\_\_

County Clerk.

258 Byers Printing Company, Springfield, Illinois.



217

STATE OF ILLINOIS,  
County of Shelby } ss.  
Road District of Big Spring }  
Steve Lemar  
Highway Commissioner of said Road District of  
Big Spring  
being duly sworn, on oath says that  
three thousand  
Dollars mentioned in the estimate to which this  
affidavit is attached is necessary, and that the same will not be more expensive than is needed for the purpose  
required.  
Subscribed and sworn to before me, this 30th day of March 2016  
[Redacted Signature]  
[Redacted Signature]  
Highway Commissioner.



im004414.jpg (1600x1200x24b jpeg)



TR406

Big Spring  
3450 E  
890 N

3.8' x 3'

needs 30 feet Long

Use (2) 42" x 29" x 30 feet

St. Agreen  
Wood St. Bridge

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING  
EXAMINED THE ATTACHED

RESOLUTION \_\_\_\_\_

PETITION \_\_\_\_\_


AGREEMENT X

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,  
ROAD & BRIDGE COMMITTEE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



 <b>Illinois Department of Transportation</b> <b>Local Public Agency Agreement for Federal Participation</b>	Local Public Agency Shelby County	State Contract X	Day Labor	Local Con.	RR Force Account
	Section 12-00054-00-BR	Fund Type MBR	ITEP, SRTS, or HSIP Number(s)		

Construction		Engineering		Right-of-Way	
Job Number	Project Number	Job Number	Project Number	Job Number	Project Number
C-97-035-16	BRM-5086(006)				

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "LPA", and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as "STATE". The STATE and LPA jointly propose to improve the designated location as described below. The improvement shall be constructed in accordance with plans prepared by, or on behalf of the LPA, approved by the STATE and the STATE's policies and procedures approved and/or required by the Federal Highway Administration, hereinafter referred to as "FHWA".

#### Location

Local Name Wood Street Route MS 7220A Length 0.01 mi.  
Termini City Limits of Shelbyville over SIR (Shelbyville Industrial Rail Spur) Railroad

Current Jurisdiction City of Shelbyville TIP Number \_\_\_\_\_ Existing Structure No 087-9902

#### Project Description

Bridge replacement with a PPC Deck Beam Bridge and other items to complete the section.

#### Division of Cost

Type of Work	MBR	%	ST MATCH ASSIST	%	LPA	%	Total
Participating Construction	880,000	( * )	110,000	( ** )	110,000	( BAL )	1,100,000
Non-Participating Construction		( )		( )		( )	
Preliminary Engineering		( )		( )		( )	
Construction Engineering	62,000	( * )		( )	15,500	( BAL )	77,500
Right of Way		( )		( )		( )	
Railroads		( )		( )		( )	
Utilities		( )		( )		( )	
Materials							
TOTAL	\$ 942,000		\$ 110,000		\$ 125,500		\$ 1,177,500

\*80% Major Bridge funds NTE \$942,000

\*\*Lump Sum State Match Assist NTE \$110,000 to be used first as match to the federal funds

**NOTE:** The costs shown in the Division of Cost table are approximate and subject to change. The final LPA share is dependent on the final Federal and State participation. The actual costs will be used in the final division of cost for billing and reimbursement.

If funding is not a percentage of the total, place an asterisk in the space provided for the percentage and explain above.

#### Local Public Agency Appropriation

By execution of this Agreement, the LPA attests that sufficient moneys have been appropriated or reserved by resolution or ordinance to fund the LPA share of project costs. A copy of the authorizing resolution or ordinance is attached as an addendum (required for State-let contracts only)

#### Method of Financing (State Contract Work Only)

METHOD A---Lump Sum (80% of LPA Obligation) \_\_\_\_\_  
METHOD B--- \_\_\_\_\_ Monthly Payments of \_\_\_\_\_ due by the \_\_\_\_\_ of each successive month.  
METHOD C---LPA's Share BALANCE divided by estimated total cost multiplied by actual progress payment.

(See page two for details of the above methods and the financing of Day Labor and Local Contracts)

## Agreement Provisions

### THE LPA AGREES:

- (1) To acquire in its name, or in the name of the **STATE** if on the **STATE** highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established State policies and procedures. Prior to advertising for bids, the **LPA** shall certify to the **STATE** that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the **LPA**, and the **STATE** and the **FHWA**, if required.
- (2) To provide for all utility adjustments, and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Agency Highway and Street Systems.
- (3) To provide for surveys and the preparation of plans for the proposed improvement and engineering supervision during construction of the proposed improvement.
- (4) To retain jurisdiction of the completed improvement unless specified otherwise by addendum (addendum should be accompanied by a location map). If the improvement location is currently under road district jurisdiction, an addendum is required.
- (5) To maintain or cause to be maintained, in a manner satisfactory to the **STATE** and the **FHWA**, the completed improvement, or that portion of the completed improvement within its jurisdiction as established by addendum referred to in item 4 above.
- (6) To comply with all applicable Executive Orders and Federal Highway Acts pursuant to the Equal Employment Opportunity and Nondiscrimination Regulations required by the U.S. Department of Transportation.
- (7) To maintain, for a minimum of 3 years after final project close-out by the **STATE**, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General and the department; and the **LPA** agrees to cooperate fully with any audit conducted by the Auditor General and the **STATE**; and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the **STATE** for the recovery of any funds paid by the **STATE** under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
- (8) To provide if required, for the improvement of any railroad-highway grade crossing and rail crossing protection within the limits of the proposed improvement.
- (9) To comply with Federal requirements or possibly lose (partial or total) Federal participation as determined by the **FHWA**.
- (10) (State Contracts Only) That the method of payment designated on page one will be as follows:
  - Method A - Lump Sum Payment. Upon award of the contract for this improvement, the **LPA** will pay to the **STATE** within thirty (30) calendar days of billing, in lump sum, an amount equal to 80% of the **LPA**'s estimated obligation incurred under this Agreement. The **LPA** will pay to the **STATE** the remainder of the **LPA**'s obligation (including any nonparticipating costs) within thirty (30) calendar days of billing in a lump sum, upon completion of the project based on final costs.
  - Method B - Monthly Payments. Upon award of the contract for this improvement, the **LPA** will pay to the **STATE**, a specified amount each month for an estimated period of months, or until 80% of the **LPA**'s estimated obligation under the provisions of the Agreement has been paid, and will pay to the **STATE** the remainder of the **LPA**'s obligation (including any nonparticipating costs) in a lump sum, upon completion of the project based upon final costs.
  - Method C - Progress Payments. Upon receipt of the contractor's first and subsequent progressive bills for this improvement, the **LPA** will pay to the **STATE** within thirty (30) calendar days of receipt, an amount equal to the **LPA**'s share of the construction cost divided by the estimated total cost, multiplied by the actual payment (appropriately adjusted for nonparticipating costs) made to the contractor until the entire obligation incurred under this Agreement has been paid.

Failure to remit the payment(s) in a timely manner as required under Methods A, B, or C, shall allow the **STATE** to internally offset, reduce, or deduct the arrearage from any payment or reimbursement due or about to become due and payable from the **STATE** to **LPA** on this or any other contract. The **STATE**, at its sole option, upon notice to the **LPA**, may place the debt into the Illinois Comptroller's Offset System (15 ILCS 405/10.05) or take such other and further action as may be required to recover the debt.
- (11) (Local Contracts or Day Labor) To provide or cause to be provided all of the initial funding, equipment, labor, material and services necessary to construct the complete project.
- (12) (Preliminary Engineering) In the event that right-of-way acquisition for, or actual construction of, the project for which this preliminary engineering is undertaken with Federal participation is not started by the close of the tenth fiscal year following the fiscal year in which the project is federally authorized, the **LPA** will repay the **STATE** any Federal funds received under the terms of this Agreement.
- (13) (Right-of-Way Acquisition) In the event that the actual construction of the project on this right-of-way is not undertaken by the close of the twentieth fiscal year following the fiscal year in which the project is federally authorized, the **LPA** will repay the **STATE** any Federal Funds received under the terms of this Agreement.

- (14) (Railroad Related Work Only) The estimates and general layout plans for at-grade crossing improvements shall be forwarded to the Rail Safety and Project Engineer, Room 204, Illinois Department of Transportation, 2300 South Dirksen Parkway, Springfield, Illinois, 62764. Approval of the estimates and general layout plans should be obtained prior to the commencement of railroad related work. All railroad related work is also subject to approval by the Illinois Commerce Commission (ICC). Final inspection for railroad related work should be coordinated through appropriate IDOT District Bureau of Local Roads and Streets office.
- Plans and preemption times for signal related work that will be interconnected with traffic signals shall be submitted to the ICC for review and approval prior to the commencement of work. Signal related work involving interconnects with state maintained traffic signals should also be coordinated with the IDOT's District Bureau of Operations.
- The LPA is responsible for the payment of the railroad related expenses in accordance with the LPA/railroad agreement prior to requesting reimbursement from IDOT. Requests for reimbursement should be sent to the appropriate IDOT District Bureau of Local Roads and Streets office.
- Engineer's Payment Estimates shall be in accordance with the Division of Cost on page one.
- (15) And certifies to the best of its knowledge and belief its officials:
- (a) are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
  - (b) have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;
  - (c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, local) with commission of any of the offenses enumerated in item (b) of this certification; and
  - (d) have not within a three-year period preceding the Agreement had one or more public transactions (Federal, State, local) terminated for cause or default.
- (16) To include the certifications, listed in item 15 above, and all other certifications required by State statutes, in every contract, including procurement of materials and leases of equipment.
- (17) (State Contracts) That execution of this agreement constitutes the LPA's concurrence in the award of the construction contract to the responsible low bidder as determined by the **STATE**.
- (18) That for agreements exceeding \$100,000 in federal funds, execution of this Agreement constitutes the LPA's certification that:
- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or any employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement;
  - (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress, in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions;
  - (c) The LPA shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
- (19) To regulate parking and traffic in accordance with the approved project report.
- (20) To regulate encroachments on public right-of-way in accordance with current Illinois Compiled Statutes.
- (21) To regulate the discharge of sanitary sewage into any storm water drainage system constructed with this improvement in accordance with current Illinois Compiled Statutes.
- (22) To complete this phase of the project within three (3) years from the date this agreement is approved by the **STATE** if this portion of the project described in the Project Description does not exceed \$1,000,000 (five years if the project costs exceed \$1,000,000).
- (23) To comply with the federal Financial Integrity Review and Evaluation (FIRE) program, which requires States and subrecipients to justify continued federal funding on inactive projects. 23 CFR 630.106(a)(5) defines an inactive project as a project which no expenditures have been charged against Federal funds for the past twelve (12) months.
- To keep projects active, invoicing must occur a minimum of one time within any given twelve (12) month period. However, to ensure adequate processing time, the first invoice shall be submitted to the **STATE** within six (6) months of the federal authorization date. Subsequent invoices will be submitted in intervals not to exceed six (6) months.
- (24) The LPA will submit supporting documentation with each request for reimbursement from the **STATE**. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor receipts, cost plus fee invoice, progress report, and personnel and direct cost summaries and other documentation supporting the requested reimbursement amount (Form BLRS 05621 should be used for consultant invoicing purposes). LPA invoice requests to the **STATE** will be submitted with sequential invoice numbers by project.

The **LPA** submit to the **STATE** a complete and detailed final invoice with applicable supporting documents of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of this phase of the improvement or from the date of the previous invoice, whichever occurs first. If a final invoice is not received within this time frame, the most recent invoice may be considered the final invoice and the obligation of the funds closed.

- (25) The **LPA** shall provide the final report to the appropriate **STATE** district within twelve months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve months documenting the reason and the new anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result in the immediate close-out of the project and loss of further funding.

- (26) (Single Audit Requirements) That if the **LPA** expends \$750,000 or more a year in federal financial assistance they shall have an audit made in accordance with 2 CFR 200. **LPAs** expending less than \$750,000 a year shall be exempt from compliance. A copy of the audit report must be submitted to the **STATE** (Office of Finance and Administration, Audit Coordination Section, 2300 South Dirksen Parkway, Springfield, Illinois, 62764), within 30 days after the completion of the audit, but no later than one year after the end of the **LPA's** fiscal year. The CFDA number for all highway planning and construction activities is 20.205.

Federal funds utilized for construction activities on projects let and awarded by the **STATE** (denoted by an "X" in the State Contract field at the top of page 1) are not included in a **LPA's** calculation of federal funds expended by the **LPA** for Single Audit purposes.

- (27) That the **LPA** is required to register with the System for Award Management or SAM (formerly Central Contractor Registration (CCR)), which is a web-enabled government-wide application that collects, validates, stores, and disseminates business information about the federal government's trading partners in support of the contract award and the electronic payment processes. To register or renew, please use the following website: <https://www.sam.gov/portal/public/SAM/#1>.

The **LPA** is also required to obtain a Dun & Bradstreet (D&B) D-U-N-S Number. This is a unique nine digit number required to identify subrecipients of federal funding. A D-U-N-S number can be obtained at the following website: <http://fedgov.dnb.com/webform>.

#### THE STATE AGREES:

- (1) To provide such guidance, assistance and supervision and to monitor and perform audits to the extent necessary to assure validity of the **LPA's** certification of compliance with Titles II and III requirements.
- (2) (State Contracts) To receive bids for the construction of the proposed improvement when the plans have been approved by the **STATE** (and **FHWA**, if required) and to award a contract for construction of the proposed improvement, after receipt of a satisfactory bid.
- (3) (Day Labor) To authorize the **LPA** to proceed with the construction of the improvement when Agreed Unit Prices are approved, and to reimburse the **LPA** for that portion of the cost payable from Federal and/or State funds based on the Agreed Unit Prices and Engineer's Payment Estimates in accordance with the Division of Cost on page one.
- (4) (Local Contracts) For agreements with Federal and/or State funds in engineering, right-of-way, utility work and/or construction work:
  - (a) To reimburse the **LPA** for the Federal and/or State share on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of payment by the **LPA**;
  - (b) To provide independent assurance sampling, to furnish off-site material inspection and testing at sources normally visited by **STATE** inspectors of steel, cement, aggregate, structural steel and other materials customarily tested by the **STATE**.

#### IT IS MUTUALLY AGREED:

- (1) Construction of the project will utilize domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction and federal Buy America provisions.
- (2) That this Agreement and the covenants contained herein shall become null and void in the event that the **FHWA** does not approve the proposed improvement for Federal-aid participation within one (1) year of the date of execution of this Agreement.
- (3) This Agreement shall be binding upon the parties, their successors and assigns.
- (4) For contracts awarded by the **LPA**, the **LPA** shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT – assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The **LPA** shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT – assisted contracts. The **LPA's** DBE program, as required by 49 CFR part 26 and as approved by USDOT, is incorporated by reference in this Agreement. Upon notification to the recipient of its failure to carry out its approved program, the **STATE** may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for

enforce under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.). In the absence of a USDOT – approved LPA DBE Program or on State awarded contracts, this Agreement shall be administered under the provisions of the STATE's USDOT approved Disadvantaged Business Enterprise Program.

- (5) In cases where the STATE is reimbursing the LPA, obligations of the STATE shall cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or applicable Federal Funding source fails to appropriate or otherwise make available funds for the work contemplated herein.
- (6) All projects for the construction of fixed works which are financed in whole or in part with funds provided by this Agreement and/or amendment shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.) unless the provisions of that Act exempt its application.

#### ADDENDA

Additional information and/or stipulations are hereby attached and identified below as being a part of this Agreement.

Number 1- Location Map. Number 2 – LPA Appropriation Resolution Number 3 - Jurisdictional Agreement

(Insert Addendum numbers and titles as applicable)

The LPA further agrees, as a condition of payment, that it accepts and will comply with the applicable provisions set forth in this Agreement and all Addenda indicated above.

#### APPROVED

Local Public Agency

David Cruitt

Name of Official (Print or Type Name)

County Board Chairperson

Title (County Board Chairperson/Mayor/Village President/etc.)

(Signature)

Date

The above signature certifies the agency's TIN number is  
376002119 conducting business as a Governmental  
Entity.

DUNS Number 040135279

#### APPROVED

State of Illinois, Department of Transportation

Randall S. Blankenhorn, Secretary

Date

Theresa A. Tobias, P.E., Director of Program Development

William M. Barnes, Chief Counsel

Date

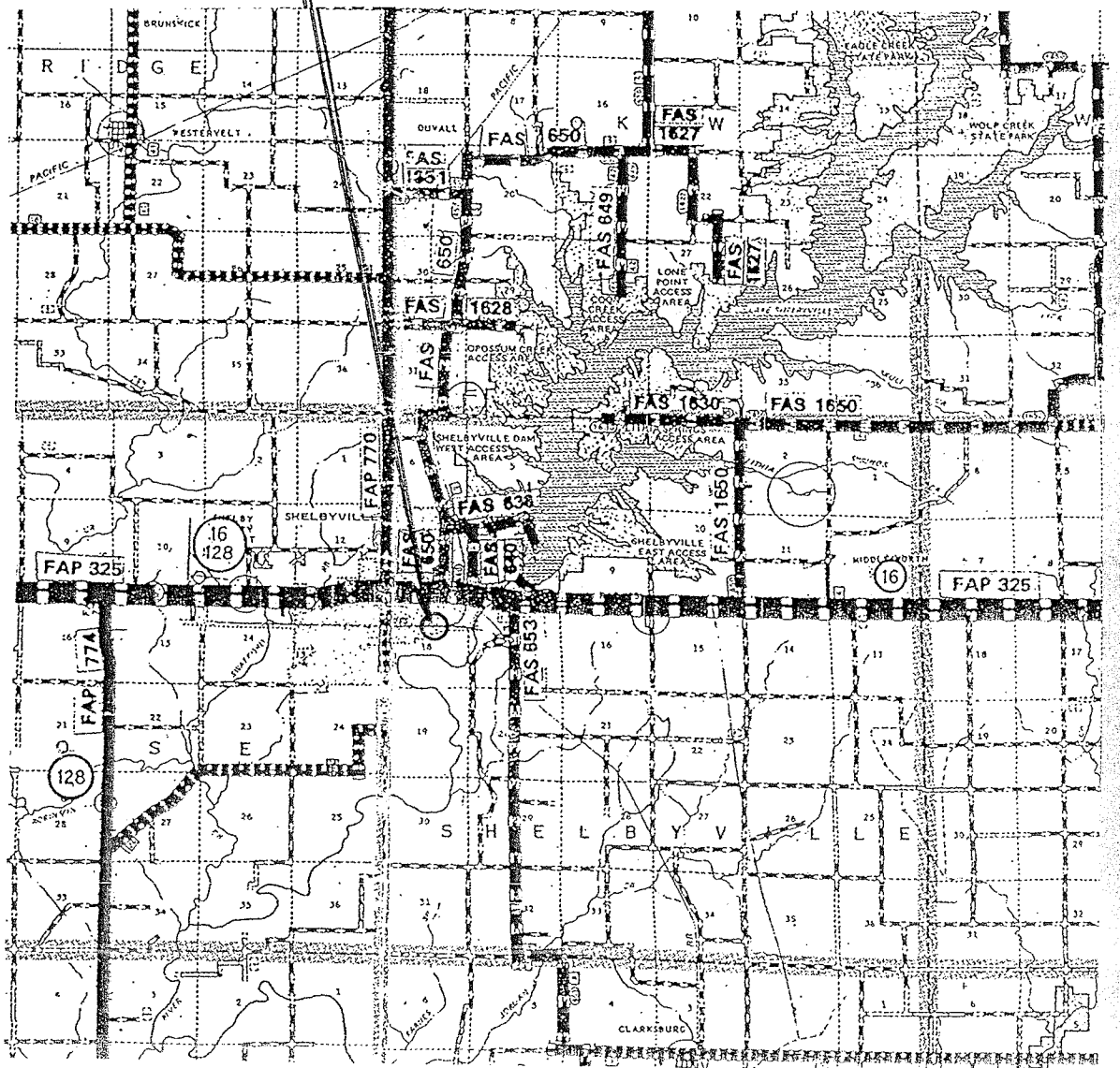
Jeff Heck, Chief Fiscal Officer (CFO)

Date

**NOTE:** If the LPA signature is by an APPOINTED official, a resolution authorizing said appointed official to execute this agreement is required.

IN COOPERATION WITH THE  
U.S. DEPARTMENT OF TRANSPORTATION  
FEDERAL HIGHWAY ADMINISTRATION

PROJECT  
LOCATION



42

420

COUNTY of Shelby  
Section No.: 12-00054-00 BR  
Project No.: BRM-5086(006)  
Job No.: C-97-035-16  
Addenda #2

2016-19  
RESOLUTION

WHEREAS, the County of Shelby endeavors to replace bridge 087-9902 (AKA Wood Street Bridge) in the City of Shelbyville that is approximately 0.01 miles in length and known to the Illinois Department of Transportation as MFT Section Number 12-00054-00 BR and State Job Number C-97-035-16.

WHEREAS, the cost of said improvement has necessitated the use of federal funds.

WHEREAS, the federal fund source requires a match of local funds.

WHEREAS, the use of federal funds requires a joint funding agreement (AGREEMENT) with the Department of Transportation.

NOW THEREFORE, BE IT RESOLVED that the County of Shelby authorizes two hundred thirty-five thousand dollars, (\$235,500 consisting of \$ 125,500 local public agency funds plus \$110,000 state match assistance) or as much of such sum as may be needed to match federal funds in the completion of the aforementioned project known as MFT Section Number 12-00054-00 BR.

BE IT FURTHER RESOLVED that the Chairman is hereby authorized and directed to execute the above-mentioned AGREEMENT and any other such documents related to advancement and completion of said project.

Certificate:

I, Jessica Fox, Clerk in and for said County in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect, and complete copy of a Resolution adopted by the County Board at its meeting held on May 11, 20 16.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County at my office in Shelbyville, in Shelby County, this 11th day of May, 20 16.

(SEAL)


Clerk

ADDENDUM #2

**JURISDICTIONAL ADDENDUM NO. 3**

County	Shelby
City	Shelbyville
Section	12-00054-00 BR
Project	Bridge Replacement

Paragraph (4) on Page 2 under *Local Agency Agrees* is hereby revised to read "The City has current jurisdiction and will continue to retain jurisdiction of the completed improvement".

  
\_\_\_\_\_  
Mayor  
City of Shelbyville



# ROAD & BRIDGE COMMITTEE

## Meeting Minutes March 7, 2016

- **Roll Call**
  - Dave Cruitt, Bruce Cannon, Jesse Durbin, Larry Lenz.
    - Also in attendance was Alan Spesard
- **Approval of Meeting Last Month's Minutes**
  - Committee recommended approval
- **Review Claims** Monthly payroll and claims from the County Bridge, County Highway, FASM, Co. MFT, Local Bridge, Township Construction, Township MFT accounts were reviewed and signed by committee members
  - Committee recommended approval
- **New Business:**
  - Resolution to Award Seal Coat oil bids
    - Committee recommended award
  - Findlay-Bethany people want road and drainage improvements like Moultrie County
    - Generating a Petition – Complaints on facebook
    - Review Cost Estimate of Project
  - Monthly Review County Highway Dept Finances – FASM account shows a negative balance on budget report – may need a budget revision
  - New County Engineer Vehicle is here
  - Rumors are that State budget issues that impact MFT allotments may start again in July – contracts for oil and rock are proceeding with understanding that this may cause a financial issue halfway thru the sealcoat season.
  - Review Federal funding of projects
  - Rural Bridge, Oconee Road and Prairie Bridge bid lettings – trying for two on the April 22<sup>nd</sup> State letting
    - ROW problems on Prairie Bridge
    - Environmental clearance delayed on Oconee Road
  - Would like to move forward with Richland bridge and Microsurface of Findlay-Assumption road
    - Committee agreed to move forward with these projects
  - Budget submission due April 1<sup>st</sup> to Jessica
  - Jared asked for invoices on 911 reference sign costs – He is seeking reimbursement
  - Bridges closed over 5 years are now considered permanently closed
  - Wood Street Bridge planned for June letting – issue with heliport flight path at Hospital ??
  - Sample agreement with IPWM
  - Ameren Transmission Line – Sigel
  - Irate phone calls received on condition of Mode Road – Timber SVC LLC – Did not leave name
  - Ken Barr wants bridge in Herrick even if they pay more than the normal amount. Tony Smith does not want township to pay more than the normal amount
  - Ron Gaddis has submitted 2 week notice
  - On Vacation from March 18 thru 28
- **Old Business:**
  - Herrick contamination comments to Gina
  - Marlin Environmental called about Findlay agreement – I referred them to Gina
  - Organizing a tire collection day for next year
  - ADA Sidewalk inventory and Transition Plan
- **Adjournment:** next months meetings are April 8<sup>th</sup> and 11<sup>th</sup>

# ROAD & BRIDGE COMMITTEE

## Meeting Minutes

March 4, 2016

- **Roll Call:** Dave Cruitt, Bruce Cannon, Jesse Durbin, Larry Lenz
  - Also in attendance: Alan Spesard, County Engineer
- **New Business:**
  - Bids were opened and publicly read for the County and Township maintenance sealcoat oil and rock
  - The committee traveled throughout the County to view on-site construction and potential highway issues at the following locations:
    - Looked at microsurface proposed project on Findlay-Assumption road
- **Adjournment:** Next meeting scheduled for March 7, 2016

**Law Enforcement Committee**

**Meeting Agenda 04-07-16**

1. 911 Grant request to the State
2. New Squad Car
3. No Cell policy for Court House
4. Stewardson HAZMAT Incident

**FILED**  
APR 07 2016  
*Jessica Fox*  
SHELBY COUNTY CLERK

Law Enforcement Committee

Meeting Minuets 04-07-16

Meeting was called to order at 9:00 a.m. Present at the meeting were Committee members Kay Kearney, Bob Simson, Richard Hayden, Sheriff Koonce and Undersheriff McCall who served as Secretary.

McCall reported the grant request to the State 911 commission is complete and has been submitted. Following the collection of information about call volume and equipment needs to merge Christian Co with Shelby County for emergency calls, a request for just under \$600,000.00 dollars has been made. These funds are available from the State as they are now collecting all phone surcharge moneys and dispersing them. It is believed Counties currently without an E911 system will receive funds first.

A new Patrol vehicle has been ordered from Leach Wilsons and should arrive in 8 to 10 weeks. All of the equipment for the vehicle has already been purchased. This will close out the Vehicle purchase line item for this year.

The Sheriff has implemented a No Cell Phone policy for the Court House. It was reported there have been several issues with person recording court proceedings on their phones. This policy does not apply to County Employees or official visitors to the Court House such as Attorney's, Case workers, Law Enforcement officers etc.

Sheriff Koonce briefly spoke on the recent HAZMAT incident in Stewardson on 04-05-16 where several tons of Anhydrous was released into the community early in the morning. The Sheriff's Office responded with 4 Deputies the Sheriff, the Undersheriff and two Reserve Deputies on Standby. The west half of the town was evacuated without incident. Several person did however later seek medical treatment for breathing issues later that day.

The meeting was closed with a brief discussion about Social Media and the Sheriff's office during the recent event at the Ridge Cemetery.

Respectfully Submitted:

Rob McCall

Undersheriff

FILED  
APR 07 2016  
Jessica Joy  
SHELBY COUNTY CLERK

April 11, 2016

**NOTICE OF BUDGET COMMITTEE MEETING**

There will be a Budget Committee meeting on Wednesday April 20, 2016 at 9:00 AM. This meeting will begin the FY 16-17 Budget process with first review of all submitted departmental budgets. This meeting will be held in the Election Room of the Shelby County Courthouse.

**\*\*Please bring with you your FY 2015-2016 budget and this report in order to compare variations between the new budgets and last year's budgeted amounts. \*\***

Respectfully,

Jessica Fox  
Shelby Co. Clerk & Recorder

# C.E.F.S. Economic Opportunity Corporation

*"Community Action Agency"*



1805 S. Banker Street, P.O. Box 928  
Effingham, IL 62401-0928  
PHONE: (217) 342-2193 ~ FAX: (217) 342-4701  
EMAIL: [cefs@cefseoc.org](mailto:cefs@cefseoc.org)  
WEBSITE: [www.cefseoc.org](http://www.cefseoc.org)

**PAUL D. WHITE**  
*Chief Executive Officer*

March 28, 2016

TO: Jessica Fox  
Shelby County Clerk  
301 E. Main  
PO Box 320  
Shelbyville, IL 62565

FROM: Kim Adair  
Transportation Director  
1805 S. Banker St.  
Shelbyville, IL 62041

During the month of February, Mobility Manager, Nathan Nichols, attended the Shelby County Board meeting along with Kim Adair. Nathan did the monthly radio show for CIPT in Shelby County. He sent out monthly calendars, newsletters, and announcements to recipients of Shelby County. Enclosed are copies of the Shelby County February PCOM report to share with your board members. Please contact Kim Adair, Transportation Director, at 217-342-2193 ext. 161 or by e-mail at [kadair@cefseoc.org](mailto:kadair@cefseoc.org) if there are any questions.

Kim Adair  
Transportation Director

Enclosures

FILED  
MAR 30 2016

*Jessica Fox*  
SHELBY COUNTY CLERK

**EQUAL OPPORTUNITY EMPLOYER**

**C.E.F.S./Central Illinois Public Transit  
Grant Recipient Monthly Monitoring Outcome Report**

Shelby County

Items of Service for Shelby County Transportation are 7:00 A.M. to 5:00 P.M.													Total
	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	
Monitoring Indexes													
Number of Days of Service	22	21	21	23	19	21	20	21					168
Number of Trips	1,612	1,928	2,159	2,338	1,873	2,006	2,042	1,929					15,887
Number of Vehicles	9	8	9	9	9	7	8	8					7,497
Revenue Vehicle Hours	978	955	967	1,004	841	942	904	906					98,544
Revenue Vehicle Miles	12,862	12,848	12,645	12,649	10,630	11,876	12,981	12,053					\$57,929
DOAP Revenues					\$32,120		\$25,809	\$29,210					\$29,210
5311 Revenues													\$0
JARC Revenues													\$0
Contract Revenues		\$5,436	\$5,347	\$5,559		\$10,809	\$5,415	\$5,407					\$37,973
Fares	\$430	\$545	\$366	\$320	\$519	\$331	\$501	\$409					\$3,421
System Expenses	\$24,703	\$23,406	\$28,327	\$30,447	\$34,549	\$29,403	\$22,504	\$27,795					\$221,134
Net Revenues	-\$24,273	-\$17,425	-\$22,614	-\$24,568	-\$1,910	-\$18,263	\$9,221	\$7,231	\$0	\$0	\$0	\$0	-\$92,601
Ridership	81	134	144	152	147	136	140	143					1,077
Trip Denials	6	3	7	4	6	5	9	9					49
Trip Denied but Provided	0	0	0	0	0	0	0	0					0
Cost per Trip	\$15.32	\$12.14	\$13.12	\$13.02	\$18.45	\$14.66	\$11.02	\$14.41	\$0.00	\$0.00	\$0.00	\$0.00	\$13.92
Cost per Hour	\$25.26	\$24.51	\$29.29	\$30.33	\$31.08	\$31.21	\$24.89	\$30.68	\$0.00	\$0.00	\$0.00	\$0.00	\$29.50
Cost per Mile	\$1.92	\$1.82	\$2.24	\$2.41	\$3.25	\$2.48	\$1.73	\$2.31	\$0.00	\$0.00	\$0.00	\$0.00	\$2.24
Maintenance of Vehicles	6	7	9	7	8	5	8	5					55
Maintenance of Facilities	0	0	0	0	0	0	0	0					0
New Service Contracts	0	0	0	1	0	0	0	0					1
Overtime Hours													0
Complaints	0	0	0	0	0	0	0	0					0
Vehicle Accidents	0	0	0	0	0	0	0	0					0
Mobility Index Outcomes/Efforts	0.072	0.086	0.097	0.105	0.084	0.090	0.091	0.086	0.000	0.000	0.000	0.000	0.710
Annualized Mobility Index	0.865	0.950	1.019	1.078	1.064	1.066	1.070	1.066	0.947	0.852	0.775	0.710	
(Note - Annual Goal is .69)													
2010 Census Rural Population													
Shelby County	22,363												

428

**F O L E D**

MAR 30 2016

*Shelby County Clerk*

FILED  
MAR 30 2016  
SHELBY COUNTY CLERK

C.E.F.S./Central Illinois Public Transit  
Grant Recipient Monthly Monitoring Outcome Report  
Combined Report for Shelby County Transportation Project

of Service for Transportation for All Counties are 7:00 A.M. to 5:00 P.M.														SHERBY COUNTY CLERK <i>Sherry Cook</i>	
Monitoring Indexes	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Total		
Number of Days of Service-Shelby	22	21	21	23	19	21	20	21	0	0	0	0	168		
Number of Trips	5,631	6,415	7,520	7,134	6,267	6,385	6,620	7,156	0	0	0	0	53,128		
Number of Vehicles	28	31	30	30	31	30	31	33	0	0	0	0	25,820		
Revenue Vehicle Hours	3,220	3,198	3,313	3,182	2,868	3,256	3,330	3,453	0	0	0	0	331,882		
Revenue Vehicle Miles	39,908	38,688	39,893	39,115	35,076	42,713	47,946	48,543	0	0	0	0	\$305,343		
DOAP Revenues	\$0	\$0	\$0	\$0	\$146,000	\$0	\$159,343	\$0	\$0	\$0	\$0	\$0	\$180,340		
5311 Revenues	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$180,340	\$0	\$0	\$0	\$0	\$0		
JARC Revenues	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
Contract Revenues	\$141	\$9,284	\$9,865	\$11,513	\$5,392	\$16,409	\$10,111	\$12,432	\$0	\$0	\$0	\$0	\$75,147		
Fares	\$2,140	\$2,253	\$2,320	\$1,745	\$2,540	\$2,182	\$2,852	\$2,975	\$0	\$0	\$0	\$0	\$19,007		
System Expenses	\$96,459	\$83,445	\$95,347	\$113,327	\$128,498	\$127,320	\$99,175	\$144,303	\$0	\$0	\$0	\$0	\$887,874		
Net Revenues	-\$94,178	-\$71,908	-\$83,162	-\$100,069	\$25,434	-\$108,729	\$73,131	\$51,444	\$0	\$0	\$0	\$0	-\$308,037		
Ridership	447	510	491	564	577	588	539	594	0	0	0	0	4,310		
Trip Denials	35	39	84	50	59	37	47	61	0	0	0	0	412		
Trip Denied but Provided	0	1	0	0	0	0	0	0	0	0	0	0	1		
Cost per Trip	\$17.13	\$13.01	\$12.68	\$15.89	\$20.50	\$19.94	\$14.98	\$20.17	\$0.00	\$0.00	\$0.00	\$0.00	\$16.71		
Cost per Hour	\$29.96	\$26.09	\$28.78	\$35.62	\$44.80	\$39.10	\$29.78	\$41.79	\$0.00	\$0.00	\$0.00	\$0.00	\$34.39		
Cost per Mile	\$2.42	\$2.16	\$2.39	\$2.90	\$3.66	\$2.98	\$2.07	\$2.97	\$0.00	\$0.00	\$0.00	\$0.00	\$2.68		
Maintenance of Vehicles	23	26	25	23	24	22	26	27	0	0	0	0	196		
Maintenance of Facilities	0	0	0	0	0	0	0	0	0	0	0	0	0		
New Service Contracts	1	3	3	6	3	5	1	7	0	0	0	0	29		
Overtime Hours	0	0	0	0	0	0	0	0	0	0	0	0	0		
Complaints	0	0	0	0	0	0	0	0	0	0	0	0	0		
Vehicle Accidents	1	1	1	0	0	0	0	0	0	0	0	0	3		
Mobility Index Outcomes/Efforts	0.041	0.046	0.054	0.052	0.045	0.046	0.048	0.052	0.000	0.000	0.000	0.000	0.385		
Annualized Mobility Index	0.489	0.523	0.567	0.580	0.573	0.570	0.571	0.577	0.513	0.462	0.420	0.385			
(Note - Annual Goal is .69)															
Quarterly Reporting	First Quarter			Second Quarter			Third Quarter			Fourth Quarter			Year to Date		
Fare Box Recovery Ratio	2.44%			1.75%			2.39%			0.00%			2.14%		
Subsidy per D/R Trip	\$0.00			\$7.38			\$24.66			\$0.00			\$9.14		
Avg. Miles per Trip	6.06			5.91			7.00			0.00			6.25		
Subsidy per Mile	\$0.00			\$1.25			\$3.52			\$0.00			\$1.46		
Revenue per Mile	\$0.22			\$1.59			\$3.81			\$0.00			\$1.75		
Shelby County	22,363	16%	29209.81												
Montgomery County	14,846	11%	19391.35												
Fayette County	30,104	22%	39320.84												
Christian County	22,140	16%	28918.53												
Clay County	34,800	25%	45454.60												
	13,815	10%	18044.69												
Total Population	138,068		180339.83												



## **Zoning/EMA/PCOM Report**

### **Shelby County Board Meeting 4/13/16**

#### **Zoning**

12 Building Permits Issued in March.

- 4 New Residences
- 3 Accessory Building
- 2 Mobile Homes
- 2 Residential Additions
- 1 Modular Home

Shelby County Board of Appeals met on March 31<sup>st</sup> at 7:00 pm in Courtroom B and approved the following:

-Petition for Variance

Jason Prairie

Section 33 of Okaw Township

2099 E 1500 North Rd

Variance to deviate from required set back lines

#### **EMA**

April is Volunteers in Preparedness and Response Month

Hazard Mitigation Plan Steering Committee met on 4/7/16.

IESMA Training Summit April 27<sup>th</sup> through 29<sup>th</sup>.

Attended the Lake Shelbyville Water Safety Task Force meeting on March 24<sup>th</sup>.

#### **PCOM**

Please Reference PCOM Report in Board Packet.

Approximately half of the maintenance building equipment delivered, waiting on NAPA to receive the rest.

-5311/DOAP Public Transportation Ordinance

-Resolution certifying chair to apply for 5311/DOAP funds

-Intergovernmental Agreements with Moultrie, Christian, Montgomery, Clay, Fayette Counties to provide Public Transportation

-Purchase of Service Agreement

-Vehicle Lease Agreement

CIPT beginning more outreach to local groups that would like them to speak about the service if anyone has a recommendation, please let us know.

#### **March Building Permit Log**

<u>Permit #</u>	<u>Date</u>	<u>Name</u>	<u>Township</u>	<u>Parcel ID</u>	<u>Type</u>	<u>Est. Cost</u>	<u>Fee</u>
16-008	3/8/2016	Brian and Lori Sparrow	01; Big Spring	0221-01-00-100-017	Modular Home	\$ 177,000.00	\$ 175.00
16-009	3/9/2016	Chris and Karla Tabbert	17; Prairie		Mobile Home	N/A	\$ 175.00
16-010	3/11/2016	Michael and Roberta McBride	15; Todds Point	2205-15-00-400-008	New Residence	\$ 270,000.00	\$ 175.00
16-011	3/11/2016	Aaron Holley	13; Big Spring		New Residence	\$ 230,000.00	\$ 175.00
16-012	3/14/2016	David Rincker	16; Richland	1614-16-00-100-002	Acc. Building	N/A	N/F
16-013	3/16/2016	James Weiss	33; Richland	1614-33-00-400-008	Acc. Building	N/A	N/F
16-014	3/16/2016	Jo Husson	25; Okaw	1208-25-04-401-003	Mobile Home	N/A	\$ 175.00
16-015	3/21/2016	Richard Reel	20; Richland	1614-20-00-100-011	Res. Addition	N/A	\$ 125.00
16-016	3/22/2016	Darwin and Skyla Richardson	18; Rose	1812-18-00-400-006	Res. Addition	N/A	\$ 125.00
16-017	3/23/2016	Brett Boehm	01; Herrick	0723-01-00-400-007	New Residence	\$ 274,000.00	\$ 175.00
16-018	3/24/2016	Derek Pearcy	11; Ridge	1707-11-00-300-007	New Residence	\$ 172,000.00	\$ 175.00
16-019	3/28/2016	Theron Newell	07; Ash Grove	0115-07-00-300-003	Acc. Building	N/A	N/F

**April 5, 2016**

## **NOTICE OF LABOR RELATIONS COMMITTEE MEETING**

**The Labor Relations Committee (Kearney, Ramey) will meet with members of AFSCME on Tuesday April 12<sup>th</sup> at 2:00 PM at the Shelby County Courthouse in Jury Room B. These quarterly meetings were requested by the County negotiating committee during AFSCME Contract negotiations.**

### **Agenda**

- 1. Discussion of Courthouse Closing Policy for Inclement Weather**
- 2. New Business**
- 3. Old Business**

Brad Hudson  
Joe Woodall  
Bob Jordan  
Kay Kearney  
Dr. Spesard

March 30, 2016  
Animal Control  
9:00 a.m. - 9:40

Reviewed payroll and bills

January Dog Wash = 328<sup>00</sup>  
February " = 397.50 ~~425.50~~

Shane Fox worked the ground ~~surround~~ surrounding the building & Brad has seeded the property  
- Mower may need a battery

Three volunteers are helping on a regular basis  
One with cleaning  
Two with registrations

Moons Signs - Lakewood

Drawing design for new sign

Shelby County Animal Control  
& Care Center

(White w blue lettering - reflective, if possible.)

FILED

MAR 30 2016

Jessica Fox  
SHELBY COUNTY CLERK

Dave, Lar, Frank,  
Gary, Rob, Kay  
Don

## Budget

3-16-2016

9:00 a.m. - 10:30 a.m.

Robin Yockey  
Deb Ramey  
Don Koonce

Abs- Bruce, Barb

### 1. Robin Yockey - Audit Draft Presentation

Focus on changes

- Level Year (p15 <sup>shows</sup> "slight improvement")

- Expanded Disclosure Requirements to IMRF

~~p15~~ Program Receipts = level (timing was normal)

Robin requesting items to be put in Financial Highlights

p37 Notes to Basic Financial Statements

- Pension Plan and our IMRF Obligations

and Rate of Contribution - p38 shows plans

p42-44 Pension Liability

p49 - Note 8 Overspending explanations

p53 Note 13 Commitments - consider ~~unpaid~~ paid vacation

Litigation - Galvin

Sheriff's Office

> still open Aug 31, 2015

Robin & Dave will check on these cases with

Gina and Don

Revenue Sources "level or decreasing" - Expenditures  
need to be controlled.

~~End~~ Audit to be presented at April 13 Board Meeting

FILED  
MAR 16 2016  
JENNIE FOX  
SHELBY COUNTY CLERK

## 2. 6 Month Budget Review

p 4 Coroner - More autopsy / possible law suits

Public Defender - New Office Equipment

Most look to be in line.

## 3. Sheriff Koonce - Court House Maintenance & Repair Building Committee met and created a plan.

Phase One - Basically Roof Repair <sup>Fee Estimate</sup> \$12,500 <sup>Roof Line</sup> & up

Thinking some things could be removed from list.

Plan Will be presented to full Board.

Reminder that there are many "unknowns" until the work actually begins. We may have to borrow money to complete the work/repair.

Building Committee feels that they can work with Utz and Associates

Budget Committee <sup>for Building Committee</sup> agrees to continue to meet and work toward making the improvements/repairs.

~~The~~ Public Defender has provided her work hours and accomplishments to the Board Chairman.

FILED

MAR 16 2016

Jessica Doy  
SHELBY COUNTY CLERK



March 1, 2016

**NOTICE OF BUDGET COMMITTEE MEETING**

There will be a Budget Committee meeting on Wednesday March 16, 2015 at 9:00 AM. This meeting will be held in Courtroom B. The agenda for this meeting is as follows:

1. Robin Yockey, CPA County Auditor – Audit Draft Presentation
2. 6 month Budget review (Please review report prior to meeting)
3. Courthouse Maintenance and Repair Project – Sheriff Koonce

Respectfully,

Jessica Fox  
Shelby Co. Clerk & Recorder

# **SHELBY COUNTY AIRPORT and LANDING FIELD COMMISSION** **TREASURER'S REPORT** **February 29, 2016**

<b>Beginning Balance</b>	February 1, 2016	\$ 23,555.64
--------------------------	------------------	--------------

Heartland Payment Systems--Credit Card Fuel Sales	\$ 906.02
Fuel Sales--Cash & Check	\$ 1,700.33
Rent	\$ 2,410.00
Transfer From Busey Bank	\$ 649.35
Durbin Entrps.-For Shelby County Aviation/Deposited in Error	\$ 1,206.68
Bank Interest	\$ 1.71
	<u>\$ 6,874.09</u>
	\$ 30,429.73

**Bills Received and Paid**

Consolidated Communications	\$ 222.36
Heartland Payment Systems--Fees	\$ 91.91
Steve Wempen--Bookkeeping February, 2016	\$ 200.00
Shelby County Aviation--FBO February, 2016	\$ 3,500.00
City Area Water/Sewer Department	\$ 16.30
Shelby Electric Cooperative	\$ 1,060.56
Shelbyville Ace Hardware--Office Supplies	\$ 6.49
Ameren Illinois	\$ 237.28
Shelby County Aviation--Durbin Entrps. Deposited in Error	\$ 1,206.68
Scott Jefson--Office Supplies/Wal Mart	\$ 18.92
Farm Pride Shelbyville--Equipment Maintenance	\$ 42.42
Reber Welding--Snow Plow Repair	\$ 20.76
R.L. Wempen Lumber, Inc.--24 New Chairs	\$ 384.00
Big D's Septic Service--Annual Full Coverage Contract	\$ 280.00
Shelbyville Disposal, Inc.--Annual Disposal Fee	\$ 198.00
	<u>\$ 7,485.68</u>
	\$ 22,944.05

Shelby County State Bank	\$ 22,944.05
Busey Bank	\$ 161.76
Farm Agency Account	\$ 79,490.74
Gas Receivable	\$ 470.01
Rent Receivable	\$ 1,140.00
Cash On Hand	\$ 60.00
Certificates of Deposit	\$ 45,019.06
	<u>\$ 149,285.62</u>

**Total**

*Genia Jax*  
 SHELBY COUNTY CLERK

**FILED**  
 MAR 17 2016

# **SHELBY COUNTY AIRPORT and LANDING FIELD COMMISSION**

## **MINUTES OF MEETING**

**February 1, 2015**

Commissioner Rick Brown calls the meeting to order.

Members present at meeting:

Commissioners--Rick Brown, Steve Wempen, Jeff Green, John Hall, Walt Lookofsky

County Board Members--Bruce Cannon, Bob Simpson, Bob Jordan

Airport Manager--Scott Jefson

Others Present--Derek Percy, Jim Schwerman, Kevin Campbell

There is some discussion on the area fuel prices. Bruce asks if our new system will be similar to Taylorvilles. Scott replies that they have verticle tanks and ours will be a horizontal tank.

The minutes were read by all. Jeff makes a motion to approve the minutes. It was seconded by Walt and was approved by all saying aye.

Jim Schwerman is present accompanied by Kevin Campbell, our farmer, to give an update on our grain and the upcoming farming season. Jim goes over and explains the 2015 Year End Farm Report. He explains all the expenses and the net income for the 2014-2015 farm crop. Jims says there are some indications that there could be some problems this year because of the weather patterns that we've been having. Jim also talks about having called Steve and discussing the possibility of letting the grass grow at the south end of runway 18-36, which consist of approximately 12.6 acres and harvesting it instead of planting a crop. Putting a couple areas in grass/ hay would cut down on mowing time for Scott and be less expense and additional income for the airport. The crop would help act as a buffer to some of it and to help with the concern of animals. The gentleman he has in mind for this would be bailing it in square bails and would be getting it off fairly quickly and is also willing to pay \$100 to \$150 per acre cash rent. His request would be 50% alfalfa, 25 % timothy, and the other quarter in orchard grass, and we would also be responsible for establishing that. Jim said he would get us the cost for that, but said it would be a good deal for the airport. We would have a split crop this year. Soy beans up to the Papi lights, then corn and the grass would be soed this fall for harvesting in 2017. There was a lengthy discussion on the matter and also the needed clearances for the lights at the end of the runway and the Papi lights.

The Treasurer's report was read by all. A motion to approve the Treasurers Report was made. It was seconded and was approved by all saying aye.

### **Bills Presented**

Farm Pride Shelbyville--Equipment Maintenance	\$	42.42
Big D's Septic Service--Annual Full Coverage Contract	\$	280.00
Reber Welding--Snow Plow Repair/Hydraulic Hoses	\$	20.76
Scott Jefson--Office Supplies	\$	18.92

Jeff made a motion to pay said bills, and Steve seconded it. It was approved by all saying aye.

### **Managers Report**

Got the snow plow out and blew some hydraulic hoses and replaced them. Got a load of fuel in and dropped the price to \$3.80. More and more pilots are flying in now for fuel because of the low price. Have another tenant now who bought the Challenger that made a hard landing and has been in the main hangar being repaired, Wyatt Jessie and will be purchasing fuel. Have a meeting with the Balloon Fest people this coming Friday to get things started for the upcoming Balloon Fest this fall, which is to be held on Columbus Day weekend along with the EAA Young Eagles Flying Event. Steve mentions purchasing 32 white plastic chairs and had 24 available for the airport if we wanted.



We have 6 tables already and this would be 6 for each table. Cost would be \$16 each totaling \$384. A motion was made to purchase the chairs and it was seconded by all saying aye.

We had another bid come in for the reskinning of the Main Hangar for \$45,000 about double the other bid.

Scott also mentioned Derek checking out the fees from Heartland Payment Systems being way too much. Steve agreed with Derek and would call this Merchant Service Group and see what their fees would be after sending them a few of our statements.

Scott mentioned getting an email to update our NOTAM list which a list of authorize people that can put out a NOTAM if needed. The list consist of himself, Steve, Rick and Jeff at this time.

Rick mentions having the Boy Scouts out at the airport on March 12th and depending on the weather maybe taking them up for an airplane ride, with parent consent, other wise show them around the airport and maybe preflight and things of that sort.

Scott mentions Rick signing an easement with IDOT giving them permission to use our property when they change our driveway entrance out front.

Steve mentions getting the retainer sent in for the upcoming fuel project and that a predesign meeting would be scheduled shortly there after. It would likely be on Thursday or the following Thursday.

Scott also mentions possibly purchasing a tank ourselves or maybe recommending a certain tank for the project too save some money. A lengthy discussion followed on the subject.

End of Managers Report-New & Old Business

Rick makes motion to adjourn and Jeff seconded and approved by all sayin aye.

# SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION RECORD JOURNAL

CHECK NO.	DESCRIPTION OF TRANSACTION	BUDGET ACCT NOS.	DEBITS	CREDITS	BALANCE
31-Jan-16	Balance Shelby County State Bank				\$ 23,555.64
1-Feb-16	Heartland Payment Systems--Fees		\$ 91.91		\$ 23,463.73
1-Feb-16	Heartland Payment Systems--Deposit			\$ 81.01	\$ 23,544.74
1-Feb-16	Heartland Payment Systems--Deposit			\$ 139.39	\$ 23,684.13
5097	Shelby County Aviation--FBO February 2016	022-5210-01-023	\$ 3,500.00		\$ 20,184.13
5098	City Area Water-Sewer Department	022-7800-12-023	\$ 16.30		\$ 20,167.83
5099	Ameren IP--37528 \$147.04, 06211 \$90.24	022-7800-12-023	\$ 237.28		\$ 19,930.55
5100	Shelby County Aviation--Durbin Check Deposited/Error		\$ 1,206.68		\$ 18,723.87
2-Feb-16	Heartland Payment Systems--Deposit			\$ 15.68	\$ 18,739.55
8-Feb-16	Heartland Payment Systems--Deposit			\$ 147.01	\$ 18,886.56
5101	Scott Jetson--Office Supplies	022-7000-12-023	\$ 18.92		\$ 18,867.64
5102	Farm Pride Shelbyville--Equipment Maintenance	022-7441-12-023	\$ 42.42		\$ 18,825.22
5103	Shelbyville Disposal Inc--Annual Disposal Fee	022-7444-12-023	\$ 198.00		\$ 18,627.22
5104	Shelby Electric Cooperative	022-7800-12-023	\$ 1,060.56		\$ 17,566.66
5105	Big D's Septic Service--Annual Full Coverage Contract	022-7444-12-023	\$ 280.00		\$ 17,286.66
5106	Reber Welding--Snow Plow Repair	022-7441-12-023	\$ 20.76		\$ 17,265.90
5107	Shelbyville Ace Hardware--Office Supplies	022-7000-12-023	\$ 6.49		\$ 17,259.41
5108	R.L. Wempen Lumber, Inc--24 New Chairs	022-7444-12-023	\$ 384.00		\$ 16,875.41
11-Feb-16	Transfer From Bussey Bank				\$ 17,524.76
11-Feb-16	Rent--J Green \$85, Bob Howie \$255, J Livesay \$90			\$ 649.35	\$ 17,524.76
	B Brunken \$85, A Krause \$85		\$ 605.00		
	Fuel		\$ 1041.03		
	Durbin Entpr.-To Shelby County Aviation/Error		\$ 1206.68		\$ 20,377.47
16-Feb-16	Heartland Payment Systems--Deposit			\$ 2,852.71	\$ 20,687.03
22-Feb-16	Heartland Payment Systems--Deposit			\$ 19.36	\$ 20,706.39
24-Feb-16	Heartland Payment Systems--Deposit			\$ 64.53	\$ 20,770.92
5109	Consolidated Communications	022-7800-12-023	\$ 222.36		\$ 20,548.56
5110	Steve Wempen--Bookkeeping February 2016	022-5220-12-023	\$ 200.00		\$ 20,348.56
25-Feb-16	Rent--S Wempen \$170, R Creamer \$285, R Brown \$510				
	B Bachman \$85, D Beyers \$190, D Greer \$55				
	Fuel--		\$ 659.30		\$ 1,954.30
29-Feb-16	Rent--K Entrps. \$340, S Durbin \$170			\$ 510.00	\$ 22,812.86
29-Feb-16	Heartland Payment Systems--Deposit			\$ 129.48	\$ 22,942.34
29-Feb-16	Bank Interest			\$ 1.71	\$ 22,944.05
	Board Meeting--March 7, 2016				



## SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION RECORD JOURNAL

CHECK NO.	DATE	DESCRIPTION OF TRANSACTION	DEBITS	CREDITS	BALANCE
	1-Sep-15	Beginning Balance - Busey Bank 2015-2016			161.76
720	25-Sep-15	Shelby County Treasurer	Ck.#12931		
	29-Sep-15	Transfer to Busey Bank			
	15-Oct-15	Replacement Tax--7th Allocation	Ck.#6638		
721	1-Nov-15	Transfer to SCSB			
	14-Dec-15	Replacement Tax--8th Allocation	Ck.#6649		
	28-Dec-15	Shelby County Treasurer	Ck.#13088		
	29-Dec-15	Shelby County Treasurer	Ck.#13213		
	30-Dec-15	Shelby County Treasurer	Ck.#6739		
722	11-Jan-16	Transfer to SCSB			
	19-Jan-16	Replacement Tax--1st Allocation			
723	9-Feb-16	Transfer to SCSB			



## February 29, 2016

441



SHELBY COUNTY AIRPORT---CERTIFICATES OF DEPOSIT									
ISSUEING FACILITY	ACCT. NO.	OPG. DATE	AMOUNT	APY RATE	MAT. TERM	NEXT MAT.	BALANCE		
SHELBY COUNTY STATE BANK	4485	11-May-84	\$ 10,000.00	0.65	182 Days	8-Apr-11	Closed		
SHELBY COUNTY STATE BANK	5280	14-May-85	\$ 10,000.00	0.65	182 Days	12-Apr-11	Closed		
SHELBY COUNTY STATE BANK	18512	15-Feb-06	\$ 20,000.00	0.25	365	15-Feb-17	\$ 23,724.15		
SHELBY COUNTY STATE BANK - MOWEAQUA	5100001126	20-Nov-08	\$ 20,226.22	0.65	182 Days	20-May-11	Closed		
SHELBY COUNTY STATE BANK - MOWEAQUA	5100001127	20-Nov-08	\$ 20,000.00	0.65	182 Days	20-May-11	Closed		
BUSEY BANK	125662	15-Feb-06	\$ 20,000.00	NA	1 Year	15-Feb-12	Closed		
BUSEY BANK	3340077	19-Nov-08	\$ 20,000.00	NA	1 Year	19-Nov-16	\$ 21,294.91		
BUSEY BANK	3340117	19-Nov-08	\$ 20,000.00	NA	7 Months	19-Apr-15	Closed		
Total							\$ 45,019.06		

SHELBY COUNTY AIRPORT---CERTIFICATES OF DEPOSIT									
ISSUEING FACILITY	ACCT. NO.	OPG. DATE	AMOUNT	APY RATE	MAT. TERM	NEXT MAT.	BALANCE		
SHELBY COUNTY STATE BANK	4485	11-May-84	\$ 10,000.00	0.65	182 Days	8-Apr-11	Closed		
SHELBY COUNTY STATE BANK	5280	14-May-85	\$ 10,000.00	0.65	182 Days	12-Apr-11	Closed		
SHELBY COUNTY STATE BANK	18512	15-Feb-06	\$ 20,000.00	0.25	365	15-Feb-17	\$ 23,724.15		
SHELBY COUNTY STATE BANK - MOWEAQUA	5100001126	20-Nov-08	\$ 20,226.22	0.65	182 Days	20-May-11	Closed		
SHELBY COUNTY STATE BANK - MOWEAQUA	5100001127	20-Nov-08	\$ 20,000.00	0.65	182 Days	20-May-11	Closed		
BUSEY BANK	125662	15-Feb-06	\$ 20,000.00	NA	1 Year	15-Feb-12	Closed		
BUSEY BANK	3340077	19-Nov-08	\$ 20,000.00	NA	1 Year	19-Nov-16	\$ 21,294.91		
BUSEY BANK	3340117	19-Nov-08	\$ 20,000.00	NA	7 Months	19-Apr-15	Closed		
Total							\$ 45,019.06		



## February, 2016

443



FILED

MAR 22 2016

Jessica Fox  
SHELBY COUNTY CLERK

Budget Meeting  
March 22, 2016

Justin Leather of IL DCEO attended  
to discuss Enterprise Zones & Grants

Those attending:

Dave Cruitt, Bruce Cannon, Frank Mulholland,  
Larry Benz, Gary Sergeni, Don Strahl, Rob  
Ambling, Barbara Bennett

Treasure - Deb Ramey Ema - Jerod Rowcliff

Application Process: Enterprise zone  
starts in Oct - ends Dec.

1. Draw Map - "Key"

target certain areas - low income

look for 8.7% unemployment

Joint application with City & County  
Acceptable & looked on favorable

Specifics are best for what will come

No application fee - available on line.

Enterprise good for 15 years initially  
revaluated after 13 if shows good  
standing extended for another 10 yrs.

Dave will talk to City about  
joining together in enterprise zone.

COUNTY CLERK RECORDER REPORT  
FOR PERIOD OF  
SEPT. 2015 - FEB. 2016

	CO. FUNDS	RE STAMPS
RECORDING BALANCE	\$159,907.15	\$30,861.50
RECORDING	\$106,429.00	
R E STAMPS	\$65,435.25	
CERTIFIED COPIES	\$7,004.00	
XEROX	\$1,667.60	
MARRIAGE LICENSE	\$5,950.00	
DOMESTIC VIOLENCE FUND 78 @ \$5.00 EA	\$425.00	
NOTARY PUBLIC	\$210.00	
TAX REDEMPTION	\$5,885.00	
VARIOUS FEES		
MISCELLANEOUS	\$1,949.62	
CHARGE PAYMENTS	\$7,434.00	
TOTAL RECIEPTS	\$202,389.47	
RE STAMPS RECEIVED		\$40,535.00
 RECEIPTS PLUS BEGINNING BALANCE	 <b>\$362,296.62</b>	 <b>\$71,396.50</b>
 TRANSFERRED TO COUNTY TREASURER	 \$143,728.65	
RHSP TO STATE	\$15,327.00	
PURCHASE OF TRANSFER STAMPS	\$48,735.00	
DEATH CERT90 @ \$4.00 EACH	\$284.00	
AUG - JAN DOMESTIC VIOLENCE FUND	\$495.00	
HARLAND CLARKE CHECK ORDER	\$85.60	
 TOTAL PAYMENTS	 \$208,655.25	
 REAL ESTATE STAMPS SOLD		\$43,623.50
ENDING BALANCE	\$153,641.37	\$27,773.00
TOTAL	<b>\$362,296.62</b>	<b>\$71,396.50</b>
 FUNDS ON HAND		
BANK CHECKING ACCT	\$144,158.05	
CASH ON HAND	\$11,721.66	
TOTAL	\$155,879.71	

I, JESSICA FOX, COUNTY CLERK & RECORDER, DO HEREBY CERTIFY THAT THIS IS A TRUE REPORT OF THE MONIES RECEIVED AND TRANSACTIONS OF THE OFFICE OF SHELBY COUNTY CLERK & RECORDER FOR THE PERIOD OF SEPTEMBER 2015 THROUGH FEBRUARY 2016.

DATED: MARCH 18, 2016

\_\_\_\_\_  
COUNTY CLERK & RECORDER  
JESSICA FOX

**GIS**

1960	doc @	\$1.00	\$1,960.00
1960	doc @	\$22.00	\$43,120.00

**EARNINGS**

1960	doc @	\$3.00	\$5,880.00
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**FEES**

\$85,621.37

**TOTAL**

1706	doc @	\$9.00	\$15,354.00
1706	doc @	\$0.50	\$853.00
1706	doc @	\$0.50	\$853.00
			\$153,641.37

DEATH CERT 82 @ \$4.00=			\$328.00
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## AGREEMENT BETWEEN OWNER AND ARCHITECT

THIS AGREEMENT made this 1st day of March, 2016 by and between **Shelby County Board**, 301 East Main St. Shelbyville, IL 62565 hereinafter called the OWNER, and **Utz & Associates, Architects P.C.**, 505 South Maple Street, Suite B, Effingham IL 62401 hereinafter called the ARCHITECT, witnesseth

Whereas the OWNER intends to contract for Architectural / Engineering Services of a **Phased Roof and Window Work**.

### 1. Basic Service Outline of the Architect:

#### A. Phase One:

Fee Estimate: \$12,500 + Reimbursible Expenses

1. Measuring and documenting existing conditions
2. Evaluate and investigate roofing architectural trim and guttering options
3. Preliminary cost estimate
4. Building elevations
5. Roof plan & details
6. Specifications
7. Advertise project to local contractors
8. Respond to RFI's and conduct pre-bid meeting
9. Receive and assist in bids
10. Assist in executing construction contract
11. Conduct pre-construction meeting
12. Conduct bi-weekly construction and pay request meetings
13. Punch list and project close out

#### B. Phase One:

Fee Estimate: \$15,500 + Reimbursible Expenses.

1. Measuring and documenting existing conditions
2. Evaluate and investigate window and stucco repair options
3. Preliminary cost estimate
4. Building elevations
14. Window details
15. Specifications
16. Advertise project to local contractors
17. Respond to RFI's and conduct pre-bid meeting
18. Receive and assist in bids
19. Assist in executing construction contract
20. Conduct pre-construction meeting
21. Conduct bi-weekly construction and pay request meetings
22. Punch list and project close out

### 2. Payments to the Architect

The Owner agrees to pay said Architect for his basic services a fixed fee based of <sup>28</sup> ~~\$78,000~~ plus Reimbursable Costs and other payments, if any, as specified in Paragraph 3. Extra services as mentioned in Paragraph 3 will be performed only on written order of the Owner.

The architect shall be paid on a monthly basis based on the percentage of work completed at that time.

Payments are due thirty days from receipt of statement. Payments unpaid after thirty days will bear interest at the rate of 1.5% per month (18% APR).

3. **Extra Services and Special Cases**

If the Architect is caused extra drafting or other expenses due to changes ordered by the Owner or due to the delinquency or insolvency of the Owner or Contractor, or as a result of damage by fire, or for making as-built drawings, he shall be equitably paid for the services and any extra expenses involved. The cost involved shall be agreed upon before work is started.

The following items shall be considered as reimbursable expenses for this project:

1. Reproduction and copying costs.
2. Preparation of color renderings
3. As-Built Documents & Owner Manual Coordination

Where required for the project, the cost of any specialized consultant will be arranged for by the Architect and billed as extra service with a 10% additional charge for coordination and administration of the work, unless otherwise noted. The necessity for any specialized consultant along with the associated cost shall be determined and approved jointly by the Architect and Owner prior the work being started.

Specialized consultants include but are not limited to the following

1. Geotechnical Engineering
2. Environmental Engineering
3. Fire alarm and fire suppression plans & details
4. Security alarm design
5. Specialized testing Engineers and/or Laboratories
6. Specialty gas piping
7. As-Built documents & owner manual coordination

4. **Observation of the Work**

The Architect will endeavor by observation to guard the Owner against defects and deficiencies in the work of the Contractors. The Architect will make periodic visits to the site to familiarize himself generally with the progress and quality of the work and to determine, in general, if the work is proceeding in accordance with the contract documents. See Basic Services for frequency of visits.

5. **Ownership of Documents**

Drawings and Specifications are the property of the Utz and Associates Architects P.C. Copies of said documents will timely be made available to Owner upon request

6. **Surveys, Borings and Tests**

The Owner shall, so far as the work under this Agreement may require, furnish the Architect with the following information: complete and accurate surveys of the building site, giving the lines of streets, pavements and adjoining properties, the rights restrictions, easements and boundaries of the building site.

Where required, the Architect will furnish his own topographical surveys. If surveys, tests or soil borings are required, they will be performed or arranged for by the Architect at extra cost. Where it is necessary to subcontract these services, they shall be billed at the rate of 1.1 times the cost to the Architect.

7. **Arbitration**

Any questions in dispute under this agreement shall be decided by arbitration under the rules of the American Arbitration Association. Each party shall select one arbitrator and the two arbitrators so selected, shall select a third arbitrator. These three arbitrators shall consider the questions in dispute, and the majority decision regarding these questions shall be binding on both parties.

Notice of the demand for arbitration shall be filed in writing within allowable time limits required for such proceedings. Notices shall be filed with the other party to this agreement and with the American Arbitration Association.

8. Termination

If any work designed or specified by the Architect is abandoned or suspended, in whole or in part, the Architect shall be paid for the services tendered on account of it.

Should the project be terminated at the completion of the preliminary design phase, the Architect shall be paid for services rendered to date. This will normally be 1.4% of the estimated cost of construction (20% of the fee) plus any additional fee for extra services authorized by the Owner.

Should the project be terminated during the working drawing phase, prior to receiving bids, the Architect shall be paid for services rendered to date based on the percentage of construction documents completed.

9. Miscellaneous Provisions

The Architect and the Architect's Consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials in any form at the Project site, including but not limited to asbestos, asbestos products, polychlorinated biphenyl (PCB), mold or other toxic substances.

10. Successors and Assignments

The Owner and the Architect each binds himself, his partners, successors, legal representatives, and assigns to the other party to this agreement and to the partners, successors, legal representatives, and assigns of such other party in respect of all covenants of agreement. Except as mentioned above, neither the Owner or the Architect shall assign, sublet, or transfer his interest in this agreement without written consent of the other.

THE OWNER and the ARCHITECT hereby agree to the full performance of the covenants contained herein.

IN WITNESS WHEREOF they have executed this Agreement the day and year first written above.

UTZ and ASSOCIATES ARCHITECTS P.C.  
Effingham, Illinois

SHELBY COUNTY BOARD  
Shelbyville, Illinois

  
\_\_\_\_\_  
Architect

\_\_\_\_\_  
Owner

2/26/16  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Health Comm.

10:00 AM.

all Bills were read + approved

[REDACTED]

10:25 A.M.

FILED

APR 12 2016

Jessica Fox  
SHELBY COUNTY CLERK

Leesa Salary  
April, 12, 2016

Brian Breen, Carone addressed Committee.

29090 - increase of 3500. 2012

Extra 2500 for using home - not figured in  
retirement,

\$35000 - Proposed Salary  
Stipend 6500 from State

Will discuss with Budget Committee  
Claims were approved.

FILED

APR 12 2016

Jessica Doy  
SHELBY COUNTY CLERK

# Purchasing Committee

April 12, 2016

Present were Jim Authen Gary Gergen  
Joe Woodall Lynn Williams Don Strohl

Bills were presented

Lynn Williams made the motion to pay  
the bills Joe Woodall seconded All voted aye  
Jim Authen made the motion to adjourn  
Gary Gergen seconded All voted aye

FILED

APR 12 2016

Jessica Fox  
SHELBY COUNTY CLERK

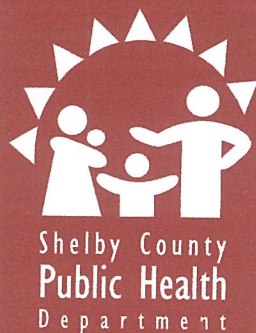
# SHELBY COUNTY HEALTH DEPARTMENT

Annual Report  
2014



1700 W. S. Third Street • Shelbyville, Illinois 62565  
Telephone: 217/774-9555





# Annual Report

**September 1, 2013 - August 31, 2014**

## *Shelby County Board Of Health*

*Greg Miller, President*

*Rick Brown, D.M.D., Vice President*

*Mary Naber, Secretary,*

*Rosie Shuck*

*Odus Cheek*

*Rick Travis*

*Barbara Bennett*

*Urbano Dauz, M.D.*

*John Brix, D.V.M.*

*Doris Bowers, M.D.*

## *Administrative Staff*

*Stephen L. Melega, M.A.,HSA, Administrator*

*Sue Berryman, R.N.,*

*Director of Nursing and Health Services*

*Jeffrey A. Houska, L.E.H.P.*

*Director of Environmental Health Services*

*Dian Camic, Fiscal Services Manager*

*Melanie Clark, Bookkeeper*

*Kelsey Collins, Secretary/Receptionist*

## *Environmental Health Staff*

*Christina Hewing, B.S.*

## *Nursing and Health Services Staff*

*Brooke Verdeyen, R.N., MCH/FCM*

*Coordinator*

*Jennifer Beeson, R.N., Communicable Disease*  
*Coordinator*

*Theresa Kile, R.N., WIC Program*  
*Coordinator*

*Jeri Danneberger, B.S.N., Public Health*  
*Nurse*

*Pam Furr, Vision and Hearing Technician*

*Rebecca Dove, R.N., WIC/Public Health Nurse*

*Susan Myers, WIC Intake Clerk*

## **Division of Nursing And Health Services**

**Immunization Clinics:** Adult Immunizations excl. Influenza 354, 1009 vaccinations, Children Immunizations 2,135, Influenza Immunizations 1,400, Pneumonia Immunizations 51, Children: Influenza 476.

## **TB Clinics (Health Dept. & Jail)**

557 tests performed, Area Nursing Homes received 70 doses of serum.

**Public Health Nursing Contacts:** Communicable Disease 0, inspections for head lice infestations 38, County Jail Physical Screenings: 115.

**Adult Wellness Clinic:** (blood pressure, cholesterol, lipids, hemoglobin) 328 patients, Diabetes screenings (glucose) 129.  
Total Patients served: 457, Cholesterol Screenings 103, Hemoglobin 11.

**DNA Testing:** 0 patients

**School Health (enrollment 3,289 students)** Nursing Visits to Schools 28, Physical Exams 212, 5 clinics held.

## **Vision and Hearing Services (PRESCHOOL & SCHOOL)**

**Vision:** Total number screened 1,310, Referrals 55, Doctor reports returned 36, Glasses or treatment indicated 35, Problem Verified 35 - no treatment 1.

**Hearing:** Total number screened 1,771, Number failed 107, rescreened 107. Medical Referrals 7, **Adult Services:** Vision 0, Hearing 2, Audiogram 28.

## **66th Annual Report**

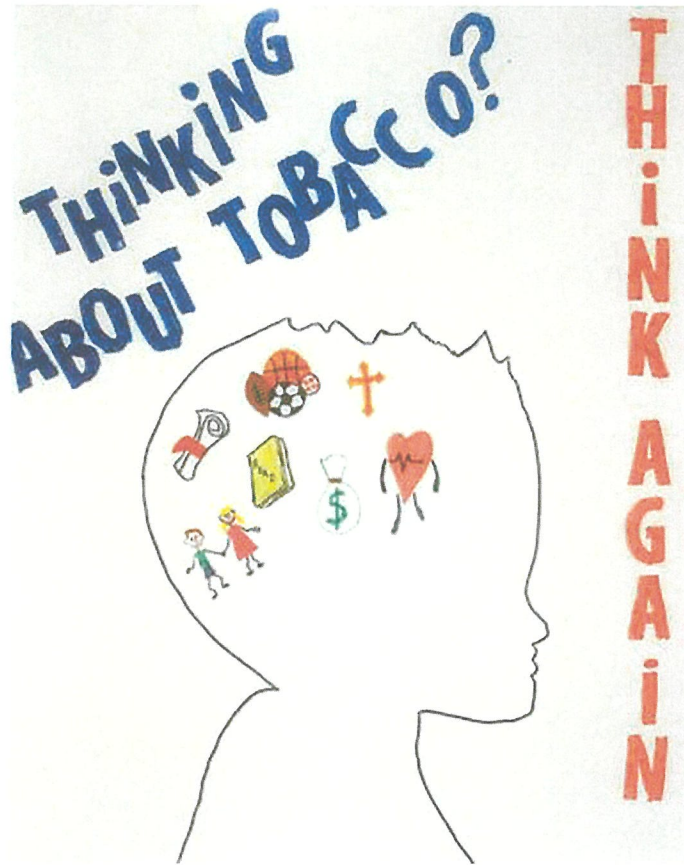
The mission of the Shelby County Public Health Department is to improve and safeguard the public's health through intervention, preventative actions and community collaboration. To promote healthy families living in healthy environments for the betterment of all citizens of Shelby County.

E-mail us at [shelbyhealth@consolidated.net](mailto:shelbyhealth@consolidated.net) or visit us on the web at [www.shelbyhealth.net](http://www.shelbyhealth.net)



# Nursing and Health Services

## Health Education and Promotion Shelby County Tobacco Control Program



2014 Illinois Tar Wars Poster WINNER Jarrett Robertson 1st Place - 4th Grade - Central A&M Gregory Elementary

**Moweaqua Student Wins Annual Tar Wars Statewide Poster Contest** designing the winning poster of the Family Health Foundation of Illinois. Jarrett beat out eight other finalist and will represent the State of Illinois at the National Tar Wars Poster contest in Washington, D.C.



2014 Illinois Tar Wars Poster WINNER  
Kersten Stone 3rd Place 4th Grade  
Stewardson - Strasburg Elementary School

**Christina Hewing**  
taught the Tar Wars  
program to 276  
students in  
Shelby County

---

## **Family Case Management, health planning and counseling for high risk infants and children).**

**Participants 296, Pregnancy Testing 9, ALL Kids Enrollment 21**

**Medical Presumptive Eligibility (MPE) Temporary Medical Card issued for up to 45 days.  
MPE Cards 25, Prenatal Attendess: 9, Maternal Home Visits 91, Infant & Children Home visits 70,  
Newborn letters 33.**

### **FAMILY CASE MANAGEMENT**

The Family Case Management Program serves pregnant women and/or families with infants up to age one and high risk children up to age three who are on Medicaid or have low incomes. The program's purpose is to insure that pregnant women, infants and high risk children receive necessary health care services to prevent unhealthy

births and avoidable high health care cost. Registered nurses assess the client's needs and make referrals as necessary. Nurses make home visits to assess environmental conditions at the prenatal stage, newborn stage and at one year of age. The program is a coordinated effort of the public health nurses and WIC nurses.

---

## **Women, Infants and Children (WIC)**

**WIC Average Monthly Caseload 475**

**Total Certification Contacts 679 : Women (PG/BF, Postpartum) 236, Infants 129, Children 314**

**Group Sessions Offered: 12, Total Clients Attending Group Sessions: 56,**

**Total Clients Attending Individual Sessions: 326**

**Prevalence of Risk Among Clients: High Weight to Height 11%, Teen Pregnancies (<18 years) 2%,  
Low hemoglobin 6%**

The supplemental food program offers only specific foods rich in iron, calcium and vitamins A and C. The objective is to prevent health problems associated with inadequate dietary intake among women, infants and children. WIC vouchers list the amounts of infant formula, milk, eggs, cheese, fruit juice, cereal, legumes, or peanut butter a client receives monthly. No money exchanges hands between client and vendor. WIC is not welfare. All working families are

eligible if they fall within certain income guidelines. An evening clinic is available for working families every other month. The WIC Program provides health assessment, nutrition education and health care referrals to each client. WIC serves pregnant, breastfeeding, postpartum women, infants and children up to five years of age to help prevent health and nutritional problems during the most critical time of growth and development.

---

## **GET COVERED ILLINOIS (Affordable Care Act)**

**In-Person Counselors: Marketplace applications 7, Expansion of Medicaid: applications 15**

Health department staff were trained to be able to provide help to consumers, small businesses, and their employees as they look for health insurance options through the Marketplace, including helping them complete eligibility and enrollment forms both to

mail in and complete on-line. In-Person Professionals might also be called Navigator or Certified Application Counselors. These services were grant supported and free to consumers.

---

## **Childhood Lead Poisoning Prevention Program**

Lead screening is provided in cooperation with Shelby Memorial Hospital and the Illinois Department of Public Health. Lead screening is performed on infants and children age 6 months to 6 years of age. Follow up is performed on all children whose blood lead level is 10ug/dl (micrograms per deciliter) or greater.

Public Health Nurses work together with the state's Environmental Health staff in this program.

**CHILDREN SCREENED 193, HIGH RISK CASES  
MANAGED 2**



## Reported Communicable Disease - Shelby County

AIDS (Accumulative 4 HIV, 5 AIDS) .....	9
Chlamydia .....	33
E.Coli .....	1
Haemophilus Influenza .....	1
Hepatitis Type B .....	1
Hepatitis Type C .....	4
Pertusiss .....	1
MRSA .....	1
Lyme Disease .....	3
Rabies .....	1
Salmonellosis .....	3
Streptococcal ( Invasive Group A, 1) Strep Pneumonia, 2 ) .....	3
Syphilis .....	1
Varicella (Chickenpox) .....	2
<b>Total</b> .....	<b>64</b>

## Shelby County Vital Statistics

Source - Illinois Dept. of Public Health Vital Records 1/14 - 12/14

DEATH (all Causes) .....	254
<u>Cause of Death</u>	
Diseases of the heart .....	63
Malignant neoplasma .....	66
Chronic Respiratory Diseases (excl. Influenza & Pneumonia ) .....	16
Cerebrovascular Vascular Diseases (Stroke) .....	6
Accidents .....	10
Alzheimers .....	3
Diabetes mellitus .....	12
Nephrotic Syndrome & Nephrosis .....	3
Influenza and Pneumonia .....	5
Septicemia .....	3
Intentional Self - harm (Suicide) .....	3
Chronic liver disease and cirrhosis .....	1
Population .....	(2010 Census) 21,363
Total Births .....	266
Males .....	133
Females .....	133

## Reported Animal Bites - Shelby County

Cat .....	1
Dog .....	10
Raccoon.....	1
<b>Total</b> .....	<b>12</b>

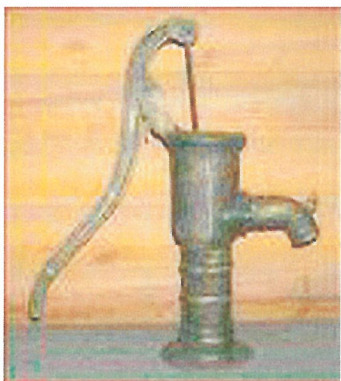
# Environmental Health

## *Division of Environmental Health Services*



### Food Protection Program

Total Number - Routine Food Service and Retail Inspections .....	279
Total Number - Reinspections .....	46
High Risk Establishments .....	61
Medium Risk Establishments .....	30
Low Risk Establishments .....	50
Average Establishment Score.....	92
Total Operating Establishments Permitted .....	141
Temporary Food Permits Issued .....	218
Total Number - Temporary Food Service Inspections .....	96
Total Number - Pre-Operational Food Service/Retail Inspections .....	8
Non-FBI Complaints Investigated .....	3
Consultations and Public Contacts .....	498



### Potable Water Supply Program

Active Non-Community Water Supplies .....	7
Private Water Well Permits Issued .....	8
Private Water Wells Inspected .....	8
Geo thermal closed loop wells .....	5
Sampling of New Private Water Wells .....	8
Sampling of Existing Private Water Wells .....	96
Action Letters Released .....	96
Water Well Surveys for Loan Approval .....	0
Non-Community Public Water Supplies (Transient) Surveyed .....	0
Consultations and Public Contacts .....	256



### Private Sewage Disposal Program

Permits Issued to Construct .....	52
Inspections of Private Sewage Disposal Installations .....	59
Aerobic Treatment Plants Installed .....	30
Holding Tanks Installed .....	6
Graveless Subsurface Systems Installed .....	11
Buried Sand Filters Installed .....	5
Sewage Complaint Inspections .....	4
Consultations and Public Contacts .....	279

#### Tanning Facilities Program / Nuisance Control Program / West Nile Virus

Tanning: Initial Inspections - 0, Follow-up Inspections - 0, Routine/License Renewal - 6, West Nile Virus: Bird investigations - 5, Public Contacts - 5, - Birds tested Neg.- 4, Positive - 0.

Nuisance: Complaint Investigations - 48, Action Letters Released - 15, Consultations and Public Contacts - 141.





**Shelby County  
Health Department**

# Health Department Granted Recertification

**Completes Community Health  
Assessment and Community Health Plan**

**April 25, 2014**



Pat Quinn, Governor  
LaMar Hasbrouck, MD, MPH, Director

525-535 West Jefferson Street • Springfield, Illinois 62761-0001 • [www.idph.state.il.us](http://www.idph.state.il.us)

April 25, 2014

Stephen L. Melega, M.A., HSA  
Public Health Administrator  
Shelby County Health Department  
1700 West South Third Street  
Shelbyville, Illinois 62565

Dear Mr. Melega:

The Department has received notice from the Office of Policy, Planning and Statistics, that the Shelby County Health Department's Community Needs Assessment and Health Plan have been approved. Additionally, you are in compliance with Subparts C&D of the Certified Local Health Department Code.

Therefore, I am pleased to notify you that the Shelby County Health Department is granted certification by the Department, effective October 7, 2012, for a period of five years. Enclosed is a certificate documenting your achievement. As a certified local health department, the Shelby County Health Department is now eligible for the Department's Local Health Protection Grant.

Congratulations on achieving certification. The diligent efforts by you and your staff are now duly recognized. The citizens of Shelby County will benefit from your activities and the services that your certified local health department provides.

Sincerely,



LaMar Hasbrouck, MD, MPH  
Director

Enclosure

*Improving public health, one community at a time*

*printed on recycled paper*

# *Division of Administrative Services*

## *State and Federal Awarded Grants July 1, 2013 - June 30, 2014*

### Shelby County Health Department Awards

Family Case Management	\$ 69,995
Women, Infants & Children	\$ 78,245
Breastfeeding Peer Counseling	\$ 8,500
Health Protection Grant	\$ 63,201
In Person Counselor Services	\$ 25,399
Vision & Hearing Program	\$ 4,248
Potable Water Supply	\$ 2,650
Lead Poisoning Prevention	\$ 2,832
Tobacco Free Communities	\$ 24,247
West Nile Virus	\$ 9,000
Indoor Radon Grant	\$ 7,021
Tanning Facility Program	\$ 1,100
Total Awards	\$ 296,438

### Financial Management

September 1, 2013 - August 31, 2014

County Health (Operating Account)	
County Health Misc. (Fund Account)	
Home Nursing (Fund Account)	
WIC (Fund Account)	
Total Receipts (all accounts)	\$ 1,176,409.23
Total Disbursements (all accounts)	\$ 1,125,283.76
Surplus	\$ 51,125.47

### BREAKDOWN:

<u>Revenue</u>	
TAX Distributions	\$ 349,143.99
State/Fed Grants	\$ 296,438.00
Services /Fees/Acct. Transfers	\$ 530,827.24
<u>Expenses</u>	
Salaries	\$ 578,791.59
Operating	\$ 326,208.41
Programs	\$ 220,283.76



**66th Annual Report**

**April 2016 County Board Re-Appointments**

**MOTION – SECOND – VOTE by VOICE AFTER EACH INDIVIDUAL APPOINTMENT**

Jesse Durbin, Cooperative Extension Committee

Gary Gergeni, Cooperative Extension Committee

Don Strohl, Cooperative Extension Committee

George Nuxoll, Sigel Fire Protection District Trustee

Kenneth Barr, Herrick Fire Protection District Trustee

Michael Miller, Herrick Fire Protection District Trustee

Travis Dollarhide, Strasburg FPD Trustee

Ron Koehler, Shelbyville FPD Trustee

George Nuxoll  
203 E. County Blacktop  
Sigel, IL 62462

March 7, 2016

Honorable Bruce Cannon, Chair  
Shelby County Board  
P.O. Box 230  
Shelbyville, IL 62565

Re: Request for Reappointment to Board of Trustees  
Of the Sigel Fire Protection District


Dear Chair Cannon:

Please accept this letter as my request for reappointment as a Trustee of the Sigel Fire Protection District.

Enclosed please find a Petition for Appointment, Oath and Bond, together with a proposed Resolution making the appointment.

Should anything further be required for my reappointment to go forward please contact me or the District's legal counsel, James S. Sinclair at 618-465-6978.

Sincerely,

  
George Nuxoll




**RESOLUTION**

2016-11

This matter coming on to be heard upon the application of GEORGE NUXOLL to be appointed as Trustee of the Sigel Fire Protection District to fill the term expiring on the first Monday in May, 2016 and the County Board of Shelby County, Illinois, having been fully advised in the premises:

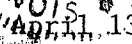
**IT IS HEREBY RESOLVED:**

- A. That George Nuxoll be appointed as Trustee of the Sigel Fire Protection District for a three year term commencing on the first Monday in May 2016 and expiring the first Monday in May, 2019.
- B. That bond be set at \$2,000.00.
- C. That this appointment shall be effective on the first Monday in May 2016, or upon filing of the bond, whichever last occurs.

  
\_\_\_\_\_  
Chair, County Board of Shelby County,  
Illinois

ATTEST

  
\_\_\_\_\_  
County Clerk of Shelby County

Date: , 2016


To: Honorable Bruce Cannon, Chair  
Shelby County Board  
P.O. Box 230  
Shelbyville, IL 62565

**PETITION FOR APPOINTMENT AS TRUSTEE OF**  
**SIGEL FIRE PROTECTION DISTRICT**

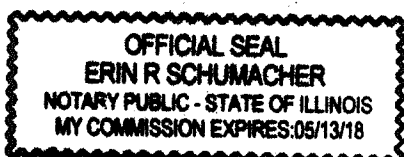
I, GEORGE NUXOLL, being first duly sworn, do hereby make application for reappointment as Trustee of the Sigel Fire Protection District of Effingham, Cumberland, and Shelby Counties, Illinois, to fill the vacancy created by the expiration of my term on the first Monday in May, 2016, and in support of this application state as follows:

1. I am a resident and registered voter of the Sigel Fire Protection District and Shelby County, Illinois. I meet the requirements of 70 ILCS 705/4 and 70 ILCS 705/10.1 for eligibility for appointment as a trustee of said fire protection district.
2. Sigel Fire Protection District includes parts of Effingham Cumberland, and Shelby Counties, Illinois.
3. My appointment as Trustee will be consistent with the provisions of 70 ILCS 705/4, relating to proportionate representation among counties with respect to population.
4. My appointment as Trustee will not violate the provisions of 70 ILCS 705/4, prohibiting more than one (1) trustee from an incorporated municipality except where such municipality contains more than 50% of the population of the District.
5. If appointed, I agree to enter into a bond with such surety and in such amount as this County Board determines.

WHEREFORE, I request reappointment as Trustee of the Sigel Fire Protection District for a three year term upon the expiration of my term on the first Monday in May, 2016.

  
George Nuxoll

Subscribed and sworn to before me this 15<sup>th</sup> day of March, 2016.



  
Notary Public

BEFORE THE CHAIR MEMBERS  
OF THE COUNTY BOARD  
SHELBY COUNTY, ILLINOIS

## OATH OF TRUSTEE

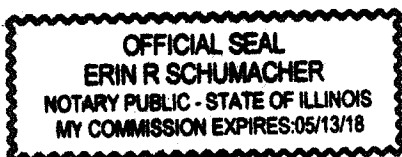
GEORGE NUXOLL, being first duly sworn on his oath according to law, states as follows:

That this affiant, GEORGE NUXOLL, is a Trustee of the Sigel Fire Protection District, a public fire protection district, organized and existing under the laws of the State of Illinois, and that this affiant upon appointment by the appropriate appointing authority as set out in 70 ILCS 705/4, as a Trustee of the said District to fill a term commencing the first Monday in May 2016 and expiring on the first Monday in May, 2019, will well and truly and faithfully do and perform each and all of the acts that are required of him to do and perform under the law and to the very best of his ability as Trustee of the Sigel Fire Protection District, a public fire protection district.

George Nuxoll, Trustee of the  
Sigel Fire Protection District  
a public fire protection district

Subscribed and sworn to before me  
This 15<sup>th</sup> day of March, 2016

Notary Public



**TRUSTEE BOND**


KNOW ALL MEN BY THESE PRESENTS THAT: George Nuxoll of 203 E. County Blacktop, Sigel, Illinois, hereinafter called the PRINCIPAL, and Robert Hoene of 19734 No. US Hwy 45, Effingham, Illinois, and Thomas Deters of 156 County Road 400 N, Sigel, Illinois, hereinafter called the SURETIES, are held and firmly bound unto the Sigel Fire Protection District of Effingham, Cumberland, and Shelby Counties, Illinois hereinafter called the OBLIGEE, in the principal sum of \$2,000.00 for the payment thereof to the Obligee, the Principal and Surety bind themselves, their heirs, executors, administrators and assigns, jointly and severally by these presents, the conditions hereof being that:

WHEREAS, the above named Principal has been appointed to the Office of Trustee of the Obligee for a term ending on the first Monday in May 2019;

NCW, THEREFORE, should the principal satisfactorily perform such duties as may be imposed upon him by law and shall account for all money that may come into his hands in his official capacity in said term this obligation shall be void, otherwise to remain in full force.

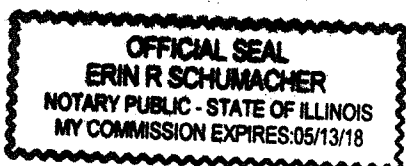
  
George Nuxoll  
(As Principal)

  
Robert Hoene  
(As Surety)

  
~~Thomas Deters~~ Rob Flach  
(As Surety)

STATE OF ILLINOIS            )  
  ) SS.  
COUNTY OF Shelby        )

Subscribed and sworn to before me by George Nuxoll, Robert Hoene, and ~~Thomas Deters~~ Rob Flach  
on the 15<sup>th</sup> day of March, 2016.



  
Notary Public

2016- 12

RESOLUTION APPROVING THE APPOINTMENT OF TRUSTEE  
FOR THE HERRICK FIRE PROTECTION DISTRICT

WHEREAS, the HERRICK FIRE PROTECTION DISTRICT is a duly organized and operating fire protection district located within the Counties of Shelby and Fayette, State of Illinois, each with a population of less than three million and

WHEREAS, 70 ILCS 705/4 (4) (B), provides that the trustees for a fire protection district so situated shall be appointed by the presiding officer of the County Board with the advice and consent of the county Board, and


WHEREAS, there have been trustees appointed for the said fire protection district and the term of KENNETH BARR expired, and

WHEREAS, the KENNETH BARR has consented to continue to serve as trustee, and


WHEREAS, the Chairman of the County Board has appointed KENNETH BARR to serve a full three year term as trustee commencing the first Monday in May, 2016, and directed that, prior to that time, he file with the Shelby County Circuit Clerk his bond in the amount of Five Hundred Dollars (\$500.00) with two individual sureties,

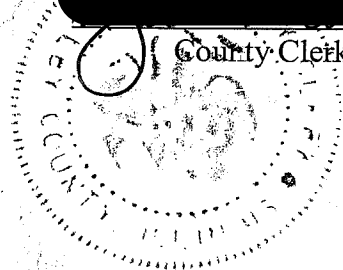
NOW, THEREFORE, be it resolved by the county Board of Shelby County, Illinois, that the Chairman's appointment of KENNETH BARR to serve as Trustee for the HERRICK FIRE PROTECTION DISTRICT is hereby approved, and the Chairman is authorized to approve his Trustee's Bond in the amount of Five Hundred Dollars (\$500.00) with two individual sureties.

PASSED AND APPROVED this 13th day of April, 2016.

  
Chairman, Shelby County Board

ATTEST:

  
County Clerk




IN THE CIRCUIT COURT OF THE FOURTH JUDICIAL CIRCUIT  
SHELBY COUNTY, ILLINOIS

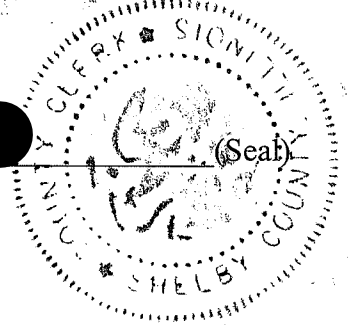
IN THE MATTER OF )  
THE HERRICK FIRE PROTECTION DIST ) NO. \_\_\_\_\_

CERTIFICATE OF APPOINTMENT

I, the undersigned, County Clerk of Shelby County, Illinois, do hereby certify that **KENNETH BARR** was reappointed by the Chairman of the County Board of Shelby County, Illinois, to a full three year term as trustee of THE HERRICK FIRE PROTECTION DISTRICT beginning on the first Monday in MAY, 2016, and that said appointment was approved by the County Board of Shelby County on the 13<sup>th</sup> day of April, 2016.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and seal of office on the 13<sup>th</sup> day of April, 2016

  
County Clerk



APPOINTMENT OF TRUSTEE FOR  
THE HERRICK FIRE PROTECTION DISTRICT

PURSUANT TO authority granted in 70 ILCS 705/4 (4) (B), I, the undersigned, being the presiding officer of the County Board of Shelby County, Illinois, hereby appoint KENNETH BARR as Trustee for the HERRICK FIRE PROTECTION DISTRICT with the advice and consent of the County Board, to serve a full three year term commencing on the first Monday in MAY, 2016, and direct that, prior to that date, he present to me for approval his bond in the amount of Five Hundred Dollars (\$500.00) with two individuals as sureties thereon and that, upon approval thereof, he file such bond in the office of the Shelby County Circuit Clerk.

Dated this 13<sup>th</sup> Day of April 2016

  
Chairman County Board

IN THE CIRCUIT COURT FOR THE FOURTH JUDICIAL CIRCUIT  
SHELBY COUNTY, ILLINOIS

IN THE MATTER OF  
HERRICK FIRE PROTECTION  
DISTRICT

)  
)  
)

No. \_\_\_\_\_

TRUSTEE'S BOND

KNOW ALL MEN BY THESE PRESENTS, that we, KENNETH BARR as  
Principal, and Norman Wilson and Michael M. Miller  
as sureties, of the County of Shelby and State of Illinois, be bound to the People of the State of  
Illinois in the penal sum of Five Hundred Dollars (\$500.00).

THE CONDITION OF THIS OBLIGATION IS SUCH that, if the said principal, who has  
been appointed a member of the Board of Trustees of HERRICK FIRE PROTECTION  
DISTRICT, faithfully discharges the duties of his office according to law and does all acts which  
at any time may be required of him by law, then this obligation is void; otherwise it remains in full  
force and effect.

WITNESS our hands and seals this 29th day of March, 2016

[Redacted Signature]

Principal

[Redacted Signature]

Surety

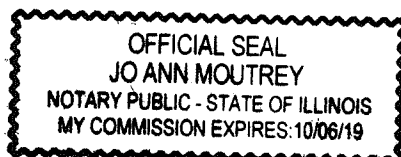
[Redacted Signature]

Surety

STATE OF ILLINOIS )  
COUNTY OF SHELBY ) ss.

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, do hereby  
certify that KENNETH BARR and Norman Wilson and Michael M. Miller,  
personally known to me to be the same persons whose names are subscribed to the fore-going  
instrument, appeared before me this day in person and acknowledged that they signed, sealed and  
delivered the said instrument as their free and voluntary act, for the uses and purposes therein set  
forth.

Given under my hand and Notarial Seal this 29th day of March, 2016.



[Redacted Signature]

Notary Public



OATH OF OFFICE

I, KENNETH BARR, do solemnly swear that I will faithfully perform the duties of a Trustee of the HERRICK FIRE PROTECTION DISTRICT, and that I will do and perform all acts required of me by law to the best of my ability.

DATED this 29th day of March, 2016.

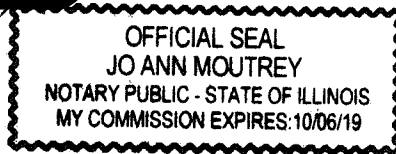


SUBSCRIBED AND SWORN TO before me

this 29th day of March, 2016.



Notary Public



BOND APPROVED: 

Chairman, Shelby County Board

2016- 13

RESOLUTION APPROVING THE APPOINTMENT OF TRUSTEE  
FOR THE HERRICK FIRE PROTECTION DISTRICT

WHEREAS, the HERRICK FIRE PROTECTION DISTRICT is a duly organized and operating fire protection district located within the Counties of Shelby and Fayette, State of Illinois, each with a population of less than three million and

WHEREAS, 70 ILCS 705/4 (4) (B), provides that the trustees for a fire protection district so situated shall be appointed by the presiding officer of the County Board with the advice and consent of the county Board, and


WHEREAS, there have been trustees appointed for the said fire protection district and the term of MICHAEL A. MILLER expired, and

WHEREAS, the MICHAEL A. MILLER has consented to continue to serve as trustee, and

WHEREAS, the Chairman of the County Board has appointed MICHAEL A. MILLER to serve a full three year term as trustee commencing the first Monday in MAY, 2016, and directed that, prior to that time, he file with the Shelby County Circuit Clerk his bond in the amount of Five Hundred Dollars (\$500.00) with two individual sureties,

NOW, THEREFORE, be it resolved by the county Board of Shelby County, Illinois, that the Chairman's appointment of MICHAEL A. MILLER to serve as Trustee for the HERRICK FIRE PROTECTION DISTRICT is hereby approved, and the Chairman is authorized to approve his Trustee's Bond in the amount of Five Hundred Dollars (\$500.00) with two individual sureties.

PASSED AND APPROVED this 13<sup>th</sup> day of April, 2016.

  
Chairman, Shelby County Board

ATTEST:

  
County Clerk


IN THE CIRCUIT COURT OF THE FOURTH JUDICIAL CIRCUIT  
SHELBY COUNTY, ILLINOIS


IN THE MATTER OF )  
THE HERRICK FIRE PROTECTION DIST ) NO. \_\_\_\_\_

CERTIFICATE OF APPOINTMENT

I, the undersigned, County Clerk of Shelby County, Illinois, do hereby certify that **MICHAEL A. MILLER** was reappointed by the Chairman of the County Board of Shelby County, Illinois, to a full three year term as trustee of THE HERRICK FIRE PROTECTION DISTRICT beginning on the first Monday in MAY, 2016, and that said appointment was approved by the County Board of Shelby County on the 13<sup>th</sup> day of April, 2016.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and seal of office on the 13<sup>th</sup> day of April, 2016

  
\_\_\_\_\_  
County Clerk

(Seal)  


APPOINTMENT OF TRUSTEE FOR  
THE HERRICK FIRE PROTECTION DISTRICT

PURSUANT TO authority granted in 70 ILCS 705/4 (4) (B), I, the undersigned, being the presiding officer of the County Board of Shelby County, Illinois, hereby appoint MICHAEL A. MILLER as Trustee for the HERRICK FIRE PROTECTION DISTRICT with the advice and consent of the County Board, to serve a full three year term commencing on the first Monday in MAY, 2016, and direct that, prior to that date, he present to me for approval his bond in the amount of Five Hundred Dollars (\$500.00) with two individuals as sureties thereon and that, upon approval thereof, he file such bond in the office of the Shelby County Circuit Clerk.

Dated this 13<sup>th</sup> Day of April 2016

  
Chairman County Board

IN THE CIRCUIT COURT FOR THE FOURTH JUDICIAL CIRCUIT  
SHELBY COUNTY, ILLINOIS

IN THE MATTER OF  
HERRICK FIRE PROTECTION  
DISTRICT

)  
)  
)

No. \_\_\_\_\_

TRUSTEE'S BOND

KNOW ALL MEN BY THESE PRESENTS, that we, MICHAEL A. MILLER as Principal, and Norman Wilson and Kenneth Barr as sureties, of the County of Shelby and State of Illinois, be bound to the People of the State of Illinois in the penal sum of Five Hundred Dollars (\$500.00).

THE CONDITION OF THIS OBLIGATION IS SUCH that, if the said principal, who has been appointed a member of the Board of Trustees of HERRICK FIRE PROTECTION DISTRICT, faithfully discharges the duties of his office according to law and does all acts which at any time may be required of him by law, then this obligation is void; otherwise it remains in full force and effect.

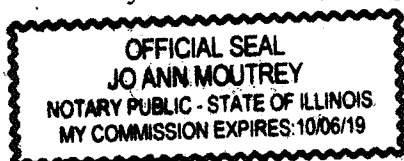
WITNESS our hands and seals this 29th day of March, 2016

\_\_\_\_\_  
Principal  
\_\_\_\_\_  
Surety  
\_\_\_\_\_  
Surety

STATE OF ILLINOIS     )  
COUNTY OF SHELBY    ) ss.

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, do hereby certify that MICHAEL A. MILLER and Norman Wilson and Kenneth Barr, personally known to me to be the same persons whose names are subscribed to the fore-going instrument, appeared before me this day in person and acknowledged that they signed, sealed and delivered the said instrument as their free and voluntary act, for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this 29th day of March, 2016.



\_\_\_\_\_  
Notary Public

OATH OF OFFICE


I, MICHAEL A MILLER, do solemnly swear that I will faithfully perform the duties of a Trustee of the HERRICK FIRE PROTECTION DISTRICT, and that I will do and perform all acts required of me by law to the best of my ability.

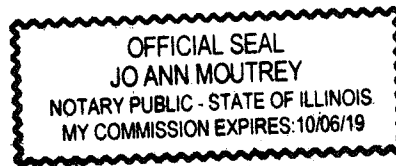
DATED this 29th day of March, 2016.

  
\_\_\_\_\_

SUBSCRIBED AND SWORN TO before me

this 29th day of March, 2016.

\_\_\_\_\_  
  
Notary Public



BOND APPROVED:   
\_\_\_\_\_  
Chairman, Shelby County Board

2016- 14  
RESOLUTION APPROVING THE RE-APPOINTMENT OF TRUSTEE  
FOR THE STRASBURG FIRE PROTECTION DISTRICT

WHEREAS, the STRASBURG FIRE PROTECTION DISTRICT is a duly organized and operating fire protection district contained entirely within the County of Shelby, State of Illinois, but not wholly within a single township or municipality, and


WHEREAS, 70 ILCS 704/4 (3), provides that the trustees for a fire protection district so situated shall be appointed by the presiding officer of the County Board with the advice and consent of the County Board, and

WHEREAS, there have been trustees appointed for the said fire protection district and the present term of TRAVIS DOLLARHIDE will expire on the first Monday in May, of this year, and it is necessary to appoint a successor, and


WHEREAS, the Chairman of the County Board has appointed TRAVIS DOLLARHIDE to serve a full three year term as trustee commencing the first Monday in May, 2016, and directed that prior to that time, he file with the Shelby County Circuit Clerk his bond in the amount of FIVE HUNDRED DOLLARS (\$500.00) with two individual sureties,

NOW, THEREFORE, be it resolved by the County Board of Shelby County, Illinois, that the Chairman's appointment of TRAVIS DOLLARHIDE to serve as Trustee for the STRASBURG FIRE PROTECTION DISTRICT is hereby approved, and the Chairman is authorized to approve his Trustee's Bond in the amount of FIVE HUNDRED DOLLARS (\$500.00) with two individual sureties.

PASSED AND APPROVED this 13<sup>th</sup> day of April, 2016.

  
\_\_\_\_\_  
Chairman, Shelby County Board

Attest:

  
\_\_\_\_\_  
Shelby County Clerk

APPOINTMENT OF TRUSTEE FOR  
THE STRASBURG FIRE PROTECTION DISTRICT

Pursuant to the authority granted in 70 ILCS 705/4 (3), I, the undersigned, being the presiding officer of the County Board of Shelby County, Illinois, hereby appoint TRAVIS DOLLARHIDE as Trustee for the STRASBURG FIRE PROTECTION DISTRICT, with the advice and consent of the County Board, to serve a full three year term commencing on the first Monday in May, 2016, and direct that, prior to that date, he present to me for approval his bond in the amount of Five Hundred Dollars (\$500.00) with two individuals as sureties thereon and that, upon approval thereof, he file such bond in the office of the Shelby County Circuit Clerk.

Dated this 13<sup>th</sup> day of April, 2016.

  
\_\_\_\_\_  
Chairman, Shelby County Board



IN THE CIRCUIT COURT FOR THE FOURTH JUDICIAL CIRCUIT  
SHELBY COUNTY, ILLINOIS

In the Matter of the )  
STRASBURG FIRE PROTECTION ) No. \_\_\_\_\_  
DISTRICT )

TRUSTEE'S BOND

KNOW ALL MEN BY THESE PRESENTS, that we, TRAVIS DOLLARHIDE,  
principal, and John Beldon, and Tim Lenz, as  
sureties, of the County of Shelby and the State of Illinois, are bound  
to the People of the State of Illinois in the penal sum of FIVE  
HUNDRED DOLLARS (\$500.00).

THE CONDITION OF THIS OBLIGATION IS SUCH that, if the said  
principal who has been appointed a member of the Board of Trustees of  
the STRASBURG FIRE PROTECTION DISTRICT, faithfully discharges the  
duties of his office according to law and does all acts which at any  
time may be required of him by law, then this obligation is void;  
otherwise it remains in full force and effect.

WITNESS our hands and seals this 24 day of March, 2016.

\_\_\_\_\_  
Travis Dollarhide, Principal

\_\_\_\_\_  
Surety

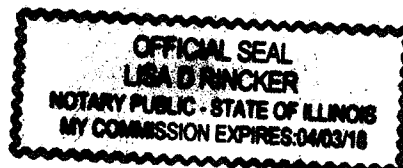
\_\_\_\_\_  
Surety

State of Illinois )  
County of Shelby ) SS.

I, the undersigned, a Notary Public, in and for said County, in  
the State aforesaid, do hereby certify that TRAVIS  
DOLLARHIDE, John Beldon, and Tim Lenz,  
personally known to me to be the same persons whose names are  
subscribed to the fore-going instrument, appeared before me this day  
in person and acknowledged that they signed, sealed, and delivered the  
said instrument as their free and voluntary act, for the uses and  
purposes therein set forth.

Given under my hand and Notarial Seal this 24 day of March,  
2016.

\_\_\_\_\_  
Notary Public



464B

OATH OF OFFICE

I, TRAVIS DOLLARHIDE, do solemnly swear that I will faithfully perform the duties of a Trustee of the STRASBURG FIRE PROTECTION DISTRICT, and that I will do and perform all acts required of me by law to the best of my ability.

Dated this 24 day of March, 2016.

  
Travis Dollarhide

SUBSCRIBED AND SWORN TO before me this 24 day of March, 2016.



  
Notary Public

BOND APPROVED:

  
Chairman, Shelby County Board

Ron Koehler  
407 W. Main St.  
Shelbyville, IL 62565

March 23, 2016

Shelby County Board  
Mr. Dave Cruitt  
P.O. Box 230  
Shelbyville, IL 62565

RE: Shelbyville Fire Protection District Trustee Reappointment

Dear Mr. Cruitt:

I am currently serving as a trustee of the Shelbyville Fire Protection District. My three year term on the board ends this April and by this letter, I am requesting that I be reappointed to the Board of Trustees of the District for a term of three (3) years, ending in April of 2019.

If there is any questions concerning the foregoing, or if any additional information is needed to complete my reappointment, please contact me at 774-5159.

Sincerely,

  
Ron Koehler

Cc: Jessica Fox, County Clerk

PETITION TO THE CHAIRMAN AND COUNTY BOARD  
OF  
SHELBY COUNTY, ILLINOIS

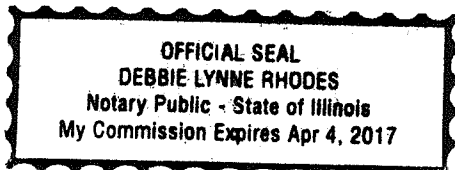
The undersigned herewith petitions the Honorable Chairman and the Honorable Members of the County Board of Shelby County, Illinois for appointment as a Trustee of the Shelbyville Fire Protection District in accordance with the provision of Section 4 of the Illinois Fire Protection District Act (70 ILCS 705/4). The undersigned certifies that she is a registered voter residing within the jurisdiction of the Shelbyville Fire Protection District and meets all qualifications to serve as a member of the Board of Trustees of the said Fire Protection District.

[Redacted Signature]

\_\_\_\_\_  
Ronald Koehler

STATE OF ILLINOIS        )  
                                      ) SS.  
COUNTY OF SHELBY        )

Subscribed and sworn to before me, a Notary Public, this 4<sup>TH</sup> day of  
APRIL, 2016.



[Redacted Signature]

\_\_\_\_\_  
Notary Public

SHELBY COUNTY, ILLINOIS


OATH OF OFFICE AS FIRE PROTECTION DISTRICT TRUSTEE

The undersigned, having been duly appointed to the office of Trustee of the Shelbyville Fire Protection District does herewith on oath, after being first duly sworn, state and confirm that she will faithfully discharge the office of Trustee of the Shelbyville Fire Protection District, Shelby County, Illinois.

  
\_\_\_\_\_  
**Ronald Koehler**

STATE OF ILLINOIS       )  
                                      ) SS.  
COUNTY OF SHELBY     )

Subscribed and sworn to before me, a Notary Public, this 4<sup>TH</sup> day of  
APRIL, 2016.

  
\_\_\_\_\_  
Notary Public

OFFICIAL SEAL  
DEBBIE LYNNE RHODES  
Notary Public - State of Illinois  
My Commission Expires Apr 4, 2017



SHELBY COUNTY, ILLINOIS

BOND OF FIRE PROTECTION DISTRICT TRUSTEE

The undersigned, **Ronald Koehler** as principal, and STEVE SHORFF, as surety, and ROBIN ROBERTSON, as surety, jointly and severally, do herewith bind ourselves to the People of the State of Illinois in the penal sum of \$ 500.00 that the said principal will faithfully discharge her obligations and duties as a Trustee of the Shelbyville Fire Protection District.

[Redacted Signature]  
Principal

[Redacted Signature]  
Surety **Ronald Koehler**

[Redacted Signature]  
Surety

STATE OF ILLINOIS       )  
                                      ) SS.  
COUNTY OF SHELBY     )

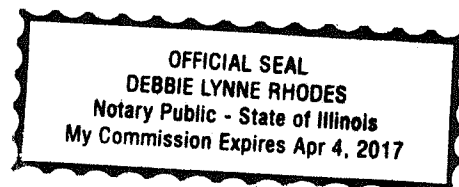
On the 4TH day of APRIL, 2016, there did appear before me, a Notary Public, **Ronald Koehler**, STEVE SHORFF and ROBIN ROBERTSON, who being personally known to me, did execute the above and foregoing instrument as their free and voluntary act for the uses and purposes therein set forth.

[Redacted Signature]  
Notary Public

APPROVED:

[Redacted Signature]  
Chairman, Shelby County Board

Date: April 13, 2016



# Shelby County Monthly Balance Sheet

			<u>3/31/2016</u>
ASSETS			
GENERAL	001-1000-00-000	CHECKING	\$5,864.31
GENERAL	001-1001-00-000	COUNTY PAYROLL CLEARING	\$17,498.10
GENERAL	001-1002-00-000	SECTION 105	\$10,000.00
GENERAL	001-1100-00-000	PETTY CASH	\$5,000.00
GENERAL	001-1101-00-000	PROBATION CASH	\$50.00
GENERAL	001-1300-00-000	MONEY MARKETS	\$2,028,911.58
GENERAL	001-1400-00-000	CERTIFICATE OF DEPOSITS	\$644,232.20
GENERAL	001-1999-00-000	DUE TO/DUE FROM GENERAL FUND	\$54,849.12
Totals for Fund 001:			<u>\$2,766,405.31</u>
COUNTY HEALTH	002-1100-00-000	PETTY CASH	\$135.64
COUNTY HEALTH	002-1200-00-000	SAVINGS	\$38,793.99
COUNTY HEALTH	002-1300-00-000	MONEY MARKETS	\$23,768.41
COUNTY HEALTH	002-1999-00-000	DUE TO/DUE FROM GENERAL FUND	(\$216.78)
Totals for Fund 002:			<u>\$62,481.26</u>
ANIMAL CONTROL	003-1300-00-000	MONEY MARKETS	\$17,024.05
ANIMAL CONTROL	003-1400-00-000	CERTIFICATE OF DEPOSITS	\$37,937.97
Totals for Fund 003:			<u>\$54,962.02</u>
AMBULANCE	004-1200-00-000	SAVINGS	\$90,819.31
AMBULANCE	004-1400-00-000	CERTIFICATE OF DEPOSITS	\$23,616.86
Totals for Fund 004:			<u>\$114,436.17</u>
MENTAL HEALTH	005-1300-00-000	MONEY MARKETS	\$1,283,739.10
MENTAL HEALTH	005-1400-00-000	CERTIFICATE OF DEPOSITS	\$153,509.56
Totals for Fund 005:			<u>\$1,437,248.66</u>
IMRF	006-1200-00-000	SAVINGS	\$875,759.15
IMRF	006-1999-00-000	DUE TO/DUE FROM GENERAL FUND	(\$35,781.04)
Totals for Fund 006:			<u>\$839,978.11</u>
SOCIAL SECURITY	007-1200-00-000	SAVINGS	\$255,595.42
Totals for Fund 007:			<u>\$255,595.42</u>
INDEMNITY	008-1200-00-000	SAVINGS	\$52,481.49
INDEMNITY	008-1400-00-000	CERTIFICATE OF DEPOSITS	\$54,724.96
Totals for Fund 008:			<u>\$107,206.45</u>
COURT SECURITY	010-1200-00-000	SAVINGS	\$1,435.36
COURT SECURITY	010-1999-00-000	DUE TO/DUE FROM GENERAL FUND	(\$14,408.53)
Totals for Fund 010:			<u>(\$12,973.17)</u>
COUNTY BRIDGE	011-1300-00-000	MONEY MARKETS	\$121,102.36
Totals for Fund 011:			<u>\$121,102.36</u>
COUNTY HIGHWAY	012-1200-00-000	SAVINGS	\$173,253.32
COUNTY HIGHWAY	012-1999-00-000	DUE TO/DUE FROM GENERAL FUND	(\$399.40)

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# Shelby County

## Monthly Balance Sheet

			<u>3/31/2016</u>
	Totals for Fund 012:		\$172,853.92
FASM	013-1300-00-000 MONEY MARKETS		\$239,417.04
	Totals for Fund 013:		\$239,417.04
COUNTY MFT	014-1300-00-000 MONEY MARKETS		\$588,953.38
	Totals for Fund 014:		\$588,953.38
TOURISM	015-1200-00-000 SAVINGS		\$1,856.72
	Totals for Fund 015:		\$1,856.72
PROBATION	016-1200-00-000 SAVINGS		\$282,757.79
PROBATION	016-1400-00-000 CERTIFICATE OF DEPOSITS		\$98,040.49
PROBATION	016-1999-00-000 DUE TO/DUE FROM GENERAL FUND		(\$102.70)
	Totals for Fund 016:		\$380,695.58
ASSIST COURT	017-1200-00-000 SAVINGS		\$3,969.15
	Totals for Fund 017:		\$3,969.15
LAW LIBRARY	018-1200-00-000 SAVINGS		\$1,802.15
	Totals for Fund 018:		\$1,802.15
AUTOMATION	019-1200-00-000 SAVINGS		\$27,932.70
	Totals for Fund 019:		\$27,932.70
RECORDING	020-1200-00-000 SAVINGS		\$152,188.49
	Totals for Fund 020:		\$152,188.49
DRUG TRAFFIC PREVENTION	021-1200-00-000 SAVINGS		\$3,544.01
	Totals for Fund 021:		\$3,544.01
AIRPORT	022-1000-00-000 CHECKING		\$422.56
AIRPORT	022-1300-00-000 MONEY MARKETS		\$22,944.10
AIRPORT	022-1400-00-000 CERTIFICATE OF DEPOSITS		\$44,457.87
	Totals for Fund 022:		\$67,824.53
CEFS	023-1200-00-000 SAVINGS		\$416,350.25
CEFS	023-1999-00-000 DUE TO/DUE FROM GENERAL FUND		(\$3,330.71)
	Totals for Fund 023:		\$413,019.54
HOME NURSING	024-1300-00-000 MONEY MARKETS		\$794,606.49
HOME NURSING	024-1400-00-000 CERTIFICATE OF DEPOSITS		\$243,084.34
HOME NURSING	024-1999-00-000 DUE TO/DUE FROM GENERAL FUND		(\$147.58)
	Totals for Fund 024:		\$1,037,543.25
WIC	025-1000-00-000 CHECKING		\$29,679.86
WIC	025-1999-00-000 DUE TO/DUE FROM GENERAL FUND		(\$62.46)
	Totals for Fund 025:		\$29,617.40
LOCAL BRIDGE	026-1300-00-000 MONEY MARKETS		\$66,775.00

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# Shelby County Monthly Balance Sheet

			<u><u>3/31/2016</u></u>
	Totals for Fund 026:		\$66,775.00
TOWNSHIP BRIDGE	027-1200-00-000 SAVINGS		\$45,330.66
	Totals for Fund 027:		\$45,330.66
TOWNSHIP CONTRUCTION	028-1000-00-000 CHECKING		\$300.23
	Totals for Fund 028:		\$300.23
TOWNSHIP MFT	029-1300-00-000 MONEY MARKETS		\$1,292,349.35
	Totals for Fund 029:		\$1,292,349.35
ESTATE TAX	031-1200-00-000 SAVINGS		\$1,149.99
	Totals for Fund 031:		\$1,149.99
MINOR UNKNOWN HEIRS	032-1200-00-000 SAVINGS		\$46,048.33
	Totals for Fund 032:		\$46,048.33
PROBATION DRUG TESTING	037-1200-00-000 SAVINGS		\$6,162.04
	Totals for Fund 037:		\$6,162.04
DRAINAGE	039-1000-00-000 CHECKING		\$9,624.82
DRAINAGE	039-1200-00-000 SAVINGS		\$269,177.14
DRAINAGE	039-1300-00-000 MONEY MARKETS		\$40,067.94
	Totals for Fund 039:		\$318,869.90
DOCUMENT STORAGE	040-1200-00-000 SAVINGS		\$48,098.54
	Totals for Fund 040:		\$48,098.54
MISC COUNTY HEALTH	043-1200-00-000 SAVINGS		\$69,191.29
MISC COUNTY HEALTH	043-1400-00-000 CERTIFICATE OF DEPOSITS		\$82,659.08
	Totals for Fund 043:		\$151,850.37
LITIGATION	044-1200-00-000 SAVINGS		\$5,606.16
LITIGATION	044-1300-00-000 MONEY MARKETS		\$17,706.88
	Totals for Fund 044:		\$23,313.04
REVOLVING LOAN	045-1200-00-000 SAVINGS		\$297,097.90
REVOLVING LOAN	045-1400-00-000 CERTIFICATE OF DEPOSITS		\$209,312.79
	Totals for Fund 045:		\$506,410.69
VICTIM IMPACT PANEL	046-1200-00-000 SAVINGS		\$15,030.44
	Totals for Fund 046:		\$15,030.44
STATE'S ATTORNEY FORFEITED	047-1200-00-000 SAVINGS		\$1,126.45
	Totals for Fund 047:		\$1,126.45
RESCUE SQUAD DIVE TEAM	050-1200-00-000 SAVINGS		\$21,139.04
	Totals for Fund 050:		\$21,139.04
DUI EQUIPMENT	051-1200-00-000 SAVINGS		\$36,721.67

466B

# Shelby County Monthly Balance Sheet

			<u><u>3/31/2016</u></u>
	Totals for Fund 051:		\$36,721.67
GIS	052-1200-00-000 SAVINGS		\$353,758.75
GIS	052-1999-00-000 DUE TO/DUE FROM GENERAL FUND		(\$400.00)
	Totals for Fund 052:		\$353,358.75
CAPITAL IMPROVEMENT	054-1300-00-000 MONEY MARKETS		\$323,744.19
	Totals for Fund 054:		\$323,744.19
PET POPULATION	055-1000-00-000 CHECKING		\$20,461.68
	Totals for Fund 055:		\$20,461.68
EMA SPECIAL	056-1300-00-000 MONEY MARKETS		\$14,343.33
	Totals for Fund 056:		\$14,343.33
STATE'S ATTORNEY AUTOMATION	057-1200-00-000 SAVINGS		\$2,977.80
	Totals for Fund 057:		\$2,977.80
DRUG COURT	058-1200-00-000 SAVINGS		\$6,734.66
	Totals for Fund 058:		\$6,734.66
TAX SALE AUTOMATION	060-1200-00-000 SAVINGS		\$2,978.31
	Totals for Fund 060:		\$2,978.31
MISC STATE GRANT PROGRAM	061-1300-00-000 MONEY MARKETS		\$27.59
	Totals for Fund 061:		\$27.59
RESCUE SQUAD	062-1200-00-000 SAVINGS		\$5,832.85
	Totals for Fund 062:		\$5,832.85
	Total		\$12,178,795.35
	Total ASSETS		\$12,178,795.35
LIABILITIES AND FUND BALANCE			
LIABILITIES			
GENERAL	001-2001-00-000 ACCOUNTS PAYABLE CLEARING		\$225.00
GENERAL	001-2002-00-000 PAYROLL CLEARING		\$51,361.16
	Totals for Fund 001:		(\$51,586.16)
	TOTAL LIABILITIES		\$51,586.16
	TOTAL LIABILITIES AND FUND BALANCE		\$51,586.16

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Run date: 04/05/2016 @ 14:40  
Bus date: 03/31/2016

County Collector  
Balance Sheet

Select...: SXXX-XXXX.XX-XXX  
GLBALSH.L10 Page 1

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Period ending 03/31/2016

Description	Balance
100-1000.00-001 SCSB	1,013.94
100-1000.00-002 BuseyBank	10,000.00
100-1000.00-017 National Bank-Pana	1,024.39
100-1200.00-003 Assumpticn	269.79
100-1200.00-005 Community Banks	272.19
100-1200.00-010 SCSB-Strasburg	178.86
100-1200.00-013 First Federal	208.13
100-1200.00-015 BuseyBank-RE Tax Trust	2,593.93
100-1300.00-001 SCSB	3,056.73
100-1300.00-002 BuseyBank	9,386.29
100-1300.00-004 Ayars Bank	890.53
100-1300.00-006 SCSB-Findlay	178.08
100-1300.00-007 First National of Pana	192.90
100-1300.00-008 Peoples Bank & Trust	146.70
100-1300.00-009 First National Bank-Stewardson	204.78
100-1300.00-011 SCSB-Windsor	237.21
100-1300.00-012 Dewitt Savings Bank	159.31
100-1300.00-016 Sigel Community Bank	260.10
100-1300.00-018 SCSB-Moweaqua	191.97
100-1300.00-019 The Illinois Funds	1,228.77
	-----
Total Assets	31,694.60
	=====
Excess Revenue over (under) Expenditures	.00
	-----
Total Net Assets	.00
	-----
Total Liabilities and Net Assets	.00
	=====

4660