

February 9, 2018

SHELBY COUNTY BOARD MEETING AGENDA
AMENDED
February 14, 2018 – 9:00 A. M. in Courtroom B

1. Call to Order- Prayer - Pledge of Allegiance
2. Roll Call
3. Approval of Minutes
4. Chairman Cruitt – Introduction of Probation CMO Aaron Burdick
5. State's Attorney Gina Vonderheide – Approval of Contract with Mytec Solutions for IT services for the Courthouse and Sheriff's Department
6. County Farm Committee Chairman Robert Jordan – Approve Shelby County Farm Lease Extension for 2018
7. Animal Control Committee Chairman Robert Jordan – Resolution to Approve Animal Control Warden obtaining Credit Card from Shelby County State Bank
8. County Treasurer Debbie Ramey –Request Approval of Resolution(s) to Transfer Shelby County Delinquent Properties(2013 Certificates) Purchased at Auction
9. Chairman Cruitt – Approval of \$2,000 donation to the Economic Development Council of Shelby County to be used for the Museum on Main Street
10. Chairman Cruitt – Approve Resolution calling for the Comptroller and General Assembly to Protect Auditing Standards for Units of Local Government
11. County Highway Engineer Alan Spesard – Highway Engineer's Report: Request approval of the following items – Resolution to award Oil bid, Resolution to award Cold Mix production, Resolution for funding bridge replacement in Sigel Township, Joint Agreement with IDOT for funding bridge replacement in Sigel Township
12. Committee Reports
13. Chairman Updates
14. Chairman Appointments
15. Correspondence
16. Public Body Comment
17. Adjournment

Please silence cell phones during the Board meeting.

PRAYER THIS MONTH IS GIVEN BY BOARD MEMBER BRYON COFFMAN

ALL BOARD MEMBERS ARE INVITED TO THE COUNTY HIGHWAY DEPARTMENT IMMEDIATELY FOLLOWING THE BOARD MEETING TO TOUR THE FACILITY AND MEET WITH EMPLOYEES AND LEARN MORE ABOUT THEIR JOBS AND DUTIES

SHELBY COUNTY BOARD MEETING

February 14, 2018-- 9:00 A.M.

The Shelby County Board met on Wednesday, February 14, 2018 at 9:00 A.M. at the Courthouse in Shelbyville, Illinois.

Chairman Cruitt called the meeting to order, Board member Bryon Coffman gave the prayer and all present recited the Pledge of Allegiance.

County Clerk Jessica Fox called the roll. Strohl was absent. Behl was tardy.

Cruitt introduced new Probation CMO Aaron Burdick to the Board. Cruitt also introduced the new president of the Shelbyville Chamber of Commerce Jody McCormick.

Minutes for the January 10, 2018 board meeting were presented for approval. Gergeni made motion to approve the minutes as presented. Mulholland seconded said motion, which passed by voice vote (20 yes, 0 no).

County Farm Committee Chairman Robert Jordan presented the County Farm Lease for the next year, which begins March 1, 2018. The Farm Committee met recently to review the lease with tenant Jim Hampton. Jordan stated with increases in expenses and the decrease in grain prices, the Committee recommends extending the lease for another year under the current price schedule of \$175.00 per acre. Discussion was held. (Farm lease attached to these minutes).

Hayden made a motion to extend the farm lease for another year at the current price of \$175.00 per acre. Mulholland seconded said motion, which passed by voice vote (19 yes, 1 no Dmjevic).

The Animal Control Committee makes recommendation to approve a resolution to allow Animal Control Warden Brad Hudson to obtain a credit card from Shelby County State Bank. This card will be used for equipment and purchases related to animal control. The card will have a \$1,000 limit and monthly expenses will be reviewed and approved by the committee at their regular monthly meetings.

Wetherell made motion to approve the SCSB credit card for the Animal Control Warden. Bennett seconded said motion, which passed by voice vote (20 yes, 0 no). (Resolution attached to these minutes).

County Treasurer Debra Ramey addressed the board requesting approval of a resolution(s) transferring two 2013 Shelby County Trustee Delinquent parcels to those people who had purchased the parcels at a sealed bid auction. These people will receive clear titles and these properties will go back on the tax rolls.

Wetherell made motion to approve the resolution(s) to transfer two 2013 trustee parcels to the new owners. Arthur seconded said motion, which passed by voice vote (20 yes, 0 no). (Resolutions attached to these minutes).

Chairman Cruitt informed the Board the Budget committee is recommending giving a \$2,000 donation to the Economic Development Council of Shelby County to be used for the Museum on Main Street. The City of Shelbyville has already made a donation to the Museum on Main Street for this same amount. This donation had been requested of the Board at the December 13, 2017 meeting and the Budget committee discussed this at their January 25, 2018 meeting. Discussion was held and concerns about donating money were expressed by some of the Board members. State's Attorney Gina Vonderheide was not available for today's meeting to provide her input regarding this donation.

Hayden made motion to table the issue of the \$2,000 donation until the State's Attorney can address the concerns. Dmjevic seconded said motion, which passed by voice vote (20 yes, 0 no).

Next, Chairman Cruitt requested approval for a resolution and letter to be sent to Comptroller Mendoza and the General Assembly that would protect auditing standards for units of local government. Comptroller Mendoza is calling for change regarding auditing procedures which will increase the costs.

Mulholland made motion to approve the resolution and letter be sent to the Comptroller. Amling seconded said motion, which passed by voice vote (20 yes, 0 no). (Resolution and letter attached to these minutes).

At this time, Chairman Cruitt called for the County Highway Engineer's report.

Alan Spesard, County Highway Engineer, presented the Highway Engineer's Report and requested approval from the Board for three Resolutions and an Agreement. Spesard first presented a funding agreement between the County and IDOT for funding replacement of a bridge located 3 miles northwest of Sigel. Funding for this bridge will be 80% Federal, 16% State, with the remaining 4% to be shared by the County and Township. Estimated costs are \$300,000 and this bridge is scheduled to be let on April 27 in Springfield.

Wetherell made motion to approve the agreement. Mulholland seconded said motion, which passed by voice vote (20 yes, 0 no). (Agreement attached to these minutes).

In conjunction with the agreement, Spesard presented a resolution which states Shelby County will provide their share of the funding for the Sigel bridge replacement. Mulholland made motion to approve the resolution. Wetherell seconded said motion, which passed by voice vote (20 yes, 0 no).

Next, Spesard presented the annual Cold Mix Award Resolution for approval. The only and low bidder at the February 9th bid letting was Howell Paving with a low bid of \$2.38 per gallon of oil, and also includes the pug mill and an operator to make the annual Cold Mix for the County and the Townships.

Behl made motion to approve the Cold Mix Award Resolution. Lenz seconded said motion, which passed by voice vote (20 yes, 0 no). (Resolution attached to these minutes).

The final resolution presented was for the oil bid which was also held Feb. 9th. Howell Paving was the low bidder with the prices being \$1.86/gallon for HFE; \$3.22/gallon for seal coat and patch mix at \$68.00 a ton. Bennett made motion to approve the oil bids. Hayden seconded said motion, which passed by voice vote (20 yes, 0 no). (Resolution attached to these minutes).

Shelby County Board Meeting
February 14, 2018

Continuing with updates, Spesard reported the Oconee Bridge is scheduled to be let on March 9th and as previously reported the Sigel Bridge will be let April 27th. Spesard welcomed all Board members out to the Highway Department after the Board meeting for a meet and greet with department employees and to tour the facility.

Chairman Cruitt called for committee reports. (Committee reports are attached to these minutes). Reports were given and items presented for follow-up or for public awareness are as follows:

Public Building Committee Chair Dale Wetherell informed the board there would be a pre-job bid meeting for the Courthouse roof repair project on March 1st and bids would be opened on March 8th.

Solid Waste Committee Chair Rob Ameling reported the committee had their first meeting to plan an Electronics pick-up on January 31st and will meet again on February 22nd. The committee is looking to schedule the pick-up for either April 4th or April 28th.

There were no Chairman updates.

Continuing with Chairman Appointments Cruitt requested approval for the following:


Appoint Troy Agney to the Shelby- Christian County 9-1-1 Board. Motion by Arthur, second by Wetherell, passed by voice vote (20 yes, 0 no).

Reappoint Sean McQueen to the Shelby – Christian County 9-1-1 Board. Motion by Mulholland, second by Bennett, passed by voice vote (20 yes, 0 no).

Reappoint Kay Kearney to the Regional Office of Education Committee. Motion by Drnjevic, second by Williams, passed by voice vote (20 yes, 0 no).

There was no public body comment and no further business to come before the Shelby County Board.

Metzger made motion to assess mileage and per diem for the February meetings, to pay the bills/payroll as approved by the committees and adjourn until the next meeting to be held on March 14, 2018. Wetherell seconded said motion, which passed by voice vote (20 yes, 0 no) and the meeting was adjourned at 9:40A.M.


Jessica Fox
Shelby County Clerk and Recorder

STATE OF ILLINOIS

ROLL CALL VOTES IN COUNTY BOARD

SHELBY COUNTY

Feb. 14, 2018

REGULAR MEETING

		ROLL CALL			QUESTIONS							
			2/14/2018	1/2018	ON MOTIONS TO		ON MOTIONS TO		ON MOTIONS TO		ON MOTIONS TO	
COUNTY BOARD MEMBERS		MILEAGE	A.M.	P.M.	AYE	NAY	AYE	NAY	AYE	NAY	AYE	NAY
217	AMLING, ROBERT	35	✓									
50	ARTHUR, JAMES	38	✓									
110	BARR, KENNETH	50	✓									
116	BEHL, ROBERT H.	42	✓									
117	BENNETT, BARBARA	40	✓									
45	CANNON, BRUCE	26	✓									
510	COFFMAN, BRYON	48	✓									
99	CRUITT, DAVID		✓									
500	DRNJEVIC, DENNIS	22	✓									
214	DURBIN, JESSE	12	✓									
105	GERGENI, GARY	26	✓									
177	HAYDEN, RICHARD	44	✓									
193	JORDAN, ROBERT N.	31	✓									
64	KEARNEY, KAY		✓									
206	LENZ, LARRY	26	✓									
511	METZGER, TERRY		✓									
7	MULHOLLAND, FRANK		✓									
274	SIMPSON, ROBERT	32	✓									
46	STROHL, DON	45	A									
44	WETHERELL, DALE	46	✓									
10	WILLIAMS, LYNN		✓									
208	WOODALL, JOE	8	✓									

LEASE AGREEMENT

THIS LEASE made and entered into this 13th day of February, 2013, by and between the County of Shelby, State of Illinois, ("Landowners"), represented by Robert Jordan, Jesse Durbin and Larry Lenz, County Board members and County Farm Committee members, and Jim W. Hampton, R.R.3, Shelbyville, Illinois 62565 ("Tenant").

The Landowner rents and leases to the Tenant, for agricultural purposes only, the following described REAL ESTATE, to-wit;

The Northeast Quarter (NE ¼) of Section Four (4), and the West Half of the Northwest Quarter (NW ¼) of Section Three (3), Township Elven North (11N), Range Three East (3E), of the Third (3rd) Principal Meridian, situated in the County of Shelby, State of Illinois, consisting of 196.3 acres of tillable ground.

LENGTH OF TENURE: The term of this lease shall begin on **MARCH 1, 2013**, and shall continue until **FEBRUARY 28, 2014**.

EXTENT OF AGREEMENT: Terms of this lease shall be binding on the heirs, executors, administrators, assigns or agents, for both Landowner and Tenant, in the same manner as upon the original parties.

RENT: The Tenant shall pay to the Landowner \$175.00 per acre, \$34,352.50, in two (2) equal payments of \$17,176.25. The first payment is due on April 2, 2013 but not later than April 30, 2013. The second payment is due on November 1, 2013, but no later than November 30, 2013. Failure to make either payment by the deadline is grounds for termination of the lease.

COSTS:

1. The Landowner agrees to pay up to two-thousand dollars (\$2,000.00) per year for necessary limestone; however, the Landowner shall have the right to have the aforementioned real estate tested to determine whether or not limestone is necessary.
2. The Tenant specifically agrees to pay for any and all types of fertilizer, herbicides, and seed. The Tenant also agrees to keep the cemetery, roadside, and waterways properly mowed.

LANDOWNER AGREES TO FURNISH AS HIS INVESTMENT AND EXPENSES:

1. The above described farm, including the fixed improvements thereon.
2. Materials the Landowner deems necessary for repairs and improvements on the above described farm.
3. Skilled labor employed in making permanent improvements.

3. Nothing in this lease shall confer upon the Tenant any right to minerals underlying said land or any part thereof, but the same are hereby expressly reserved by the Landowner together with the full right, liberty and land room to them, to enter upon the premises and to bore, search and excavate for same, to work and remove the same, and to deposit excavated rubbish, and with full liberty to pass over said premises with vehicles and lay down and work any such railroad track or tracks, tanks, pipe lines, powers and structures as may be necessary or convenient for the above purpose. Said Landowner, however, agrees to deduct from the annual rent, pro-rata, for the land so taken by him or his assigns for said uses when the rental of such land is cash, and to reimburse the said Tenant for any actual damage he may suffer for crops destroyed where such land is on grain rent and to release Tenant from obligation to continue farming this property when development of resources interferes materially with Tenant's ability to make a satisfactory return.

4. Landowner shall in no way be liable in damages for failure of water supply or for any damage by the elements or otherwise, to any of the improvements, nor for any loss or damage while improvements are under construction or repair nor for any failure to repair or alter or replace any buildings or improvement.

5. Tenant takes possession of the leased premises subject to the hazards of operating a farm, and assumes all risk of accidents to himself, his family, his employees, or agents in pursuance of his farming operations, or in performing repairs to the buildings, fences and other improvements.

RIGHT OF ENTRY: The landowner or his agent shall be entitled to free access to the premises at all times and may make any repairs and improvements thereon. If this lease is terminated, the Landowner or his agent shall be entitled to fall plow, fertilize or otherwise prepare the ground and plant in proper season for the flowing year's crops.

LANDOWNER'S LIEN:

The Landowner's lien provided by law shall be the security for the rent herein specified.

If the Tenant shall, from any cause, fail to comply with all his agreements herein, the Landowner may at any time when such failure occurs after giving three days written notice of his intention to do so, take active possession of said premises and buildings thereon which the Tenant agrees to surrender, and employ other persons to tend said crop and perform all the agreements of the Tenant as herein contained as fully as the same are contemplated in this agreement and after deducting all monies advanced, or monies due for the rent and the expense of attending such crop as aforesaid, to pay the residue, if any, to the Tenant.

If the Tenant shall fail to pay the cash rent and advances, or account for the share rent as herein stipulated or shall fail to keep any of the agreements of this lease, all costs and attorney's fees of the Landowner in enforcing collection or performance, shall be added to and become a part of the obligations payable by the Tenant hereunder.

YIELDING POSSESSION: The Tenant agrees that at the expiration of the term of this lease, he will yield up possession of the premises to the Landowner without further demand or notice, in as good

COUNTY FARM LEASE AGREEMENT

EXTENSION

This Lease extended from 3/1/2016

to 2/28/2017 Dated 2/10/2016

Shelby County - Landowner

By [Signature]

Shelby County Board Chairman

[Redacted] - Tenant

[Redacted]

EXTENSION

This Lease extended from 3/1/2017

to 2/28/2018 Dated 2/8/2017

Shelby County - Landowner

By [Signature]

Shelby County Board Chairman

[Redacted] - Tenant

[Redacted]

EXTENSION

This Lease extended from 3/1/2018

to 2/28/2019 Dated 2/14/2018

Shelby County - Landowner

By [Redacted]

Shelby County Board Chairman

[Redacted] - Tenant

[Redacted]

[Redacted]

EXTENSION

This Lease extended from _____

to _____ Dated _____

_____- Landowner

By _____

Shelby County Board Chairman

_____- Tenant

Resolution to Authorize the Shelby County Animal Control Warden to enter into an Agreement with Shelby County State Bank to obtain a Credit Card

2018-07

WHEREAS, the Shelby County Animal Control Warden does at times require the use of a Credit Card for online purposes related to supplies and equipment for their department , and;

WHEREAS, other Shelby County Departments currently have and use a Credit Card for payment of purchases and items necessary for their departmental operations, and;

WHEREAS, the Shelby County Animal Control Committee has discussed and approved the Shelby County Animal Control Warden to make application to Shelby County State Bank for such a Credit Card in order to conduct such business, and;

WHEREAS, the Credit Card issued by Shelby County State Bank will have a credit limit of \$1,000 and all purchases made with card will be reviewed and approved at the monthly meetings of the Shelby County Animal Control Committee, and;

WHEREAS, the Shelby County Animal Warden will be duly authorized to sign the Credit Card Agreement with Shelby County State Bank and the agreement shall be in full force and effect unless and until written notice by the County of Shelby's revocation is delivered and received by Shelby County State Bank.


NOW, THEREFORE, BE IT RESOLVED by the Shelby County Board of Shelby County, Illinois that authority is hereby given to the Shelby County Animal Control Warden to obtain a Credit Card from Shelby County State Bank, located in Shelbyville, Illinois.

Duly adopted and approved this 14th day of February, 2018



David Cruitt, Chairman
Shelby County Board

Attest:


Jessica Fox, Shelby County Clerk



2018-08

WHEREAS, The County of Shelby, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Shelby, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

RICHLAND TOWNSHIP

PERMANENT PARCEL NUMBER: 1614-35-09-103-001

As described in certificates(s) : 201200115 sold December 2013

and it appearing to the County Board that it is in the best interest of the County to dispose of its interest in said property.

WHEREAS, ABW Auctions, has bid \$806.00 for the County's interest, such bid having been presented to the County Board at the same time it having been determined by the County Board and the Agent for the County, that the County shall receive from such bid \$300.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$56.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$806.00.

WHEREAS, your County Board recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF SHELBY COUNTY, ILLINOIS, that the Chairman of the Board of Shelby County, Illinois, be hereby authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$300.00 to be paid to the Treasurer of Shelby County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by ^{Voice}~~roll call~~ vote this 14th day of February, 2018

ATTEST

CLERK

COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

01-18-001



2018-09

WHEREAS, The County of Shelby, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Shelby, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

SHFI BYVILLE TOWNSHIP

PERMANENT PARCEL NUMBER: 2013-18-08-203-001

As described in certificate(s) : 201200172 sold December 2013

and it appearing to the County Board that it is in the best interest of the County to dispose of its interest in said property.

WHEREAS, ABW Auctions, has bid \$806.00 for the County's interest, such bid having been presented to the County Board at the same time it having been determined by the County Board and the Agent for the County, that the County shall receive from such bid \$300.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$56.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$806.00.

WHEREAS, your County Board recommends the adoption of the following resolution:

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ADOPTED by ^{voice} ~~roll call~~ vote this 14th day of February, 2018

ATTEST

[Redacted Signature]

CLERK

[Redacted Signature]
COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

01-18-002

RESOLUTION NO. 2018-10

**A RESOLUTION CALLING FOR THE COMPTROLLER AND GENERAL ASSEMBLY
TO PROTECT AVAILABILITY OF AUDITING STANDARDS FOR UNITS OF LOCAL
GOVERNMENT**

WHEREAS, County Governments and other units of local government are subject to countless unfunded mandates, numerous budget challenges, and legal constraints,

WHEREAS, the county board of each county must annually cause an audit of county funds and accounts; and

WHEREAS, each county is required to file with the Comptroller the county's financial report containing information required by the Comptroller; and

WHEREAS, such financial report is required to be on a form designed by the Comptroller so as not to require professional accounting services for its preparation; and

WHEREAS, in 2017, the Comptroller's Office advised units of local government regarding "GAAP compliant Audit Reports" and the rejection of future audit reports that do not comply with Illinois Rules and Regulations; and

WHEREAS, forcing units of local government to adopt particular bases of accounting, such as the accrual basis, to the exclusion of other bases would only serve to impose yet another unfunded mandate and unnecessarily drive up the cost of governing for units of local government and their respective tax payers.

NOW, THEREFORE, BE IT RESOLVED by the members of the Board of Shelby County, Illinois as follows:


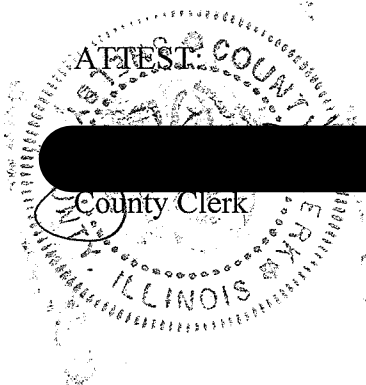
That this Board urges the Comptroller and the General Assembly to reject any proposals to significantly modify the acceptable forms of accounting and auditing utilized by units of local government in their mandated reporting to the Comptroller's Office.

That this Board hereby authorizes and directs the Chairman of the County Board to sign the letter attached to this Resolution as Exhibit A and send a copy of the same to members of the General Assembly representing the County, the Governor, and the Comptroller.

Passed by the Board of Shelby County this 14th day of February, 2018.

AYES:	<u>20</u>
NAYS:	<u>0</u>
PRESENT:	<u>0</u>
ABSTAIN/ABSENT:	<u>1</u>


Chairman

ATTEST: COUNTY CLERK

County Clerk


Shelby County Board

P.O. Box 230
Shelbyville, Illinois 62565

Phone:
217/774-4421

February 14, 2018

The Honorable Susana Mendoza
Comptroller of the State of Illinois
207 State House
Springfield, IL 62706

Re: **GAAP Compliant Audit Reports**

Dear Comptroller Mendoza:

I write to you today on behalf of the Members of the Shelby County Board to bring to your attention recently introduced legislation in the General Assembly as well as notices from the Comptroller's Office regarding GAAP Compliant Audit Reporting. In 2017, the Illinois Office of the Comptroller's Office began advising units of local government regarding "GAAP compliant Audit Reports" and the rejection of future audit reports that do not comply with Illinois Rules and Regulations. The General Assembly is currently considering House Bill 4104 and Senate Bill 2258, both of which would permit all municipal reports of financial position and results of financial operations for each fund of a municipality to be completed in either accrual or cash basis in accordance with generally accepted accounting principles.

These proposed actions in the notices from the Comptroller's Office will result in additional costs to counties to restructure their accounting and auditing practices at a time when revenues are reduced and budgets are tight. Additionally, the changes may interfere with a county's ability to complete its audit reporting in such a way as not to require professional accounting services.¹

Therefore the Shelby County Board respectfully requests that your office reconsider any action to limit the availability of any auditing basis that otherwise complies with the Generally Accepted Auditing Standards. Additionally, the Board encourages you to work with legislators to pursue additional options to lessen the burden on all units of local government, including counties, to comply with reporting requirements.

Sincerely,

David Cruitt, Chairman


¹ See 55 ILCS 5/6-31003

Sign Bridge
15-21122-00BA

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING
EXAMINED THE ATTACHED

RESOLUTION

X

PETITION

AGREEMENT

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE

RESOLUTION NO. 2018- 11

WHEREAS, the bridge located on TR 425 (Sigel Township, bridge #087-3260), Shelby County, is in need of replacement.

And, This Bridge is eligible for replacement at a cost share with IDOT utilizing 80% STP-Br federal funds.

BE IT RESOLVED, THAT the Shelby County Board agrees to provide 20% local matching dollars from the Shelby County Highway Department's local account(s) as shown in the Local Agency Agreement Division of Cost.



Dave Cruitt, Chairman
Shelby County Board

**STATE OF ILLINOIS)
COUNTY OF SHELBY) SS**

I, Jessica Fox, County Clerk in and for said County in the state aforesaid and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true perfect and complete copy of a RESOLUTION adopted by the County Board of Shelby County at its regular meeting held in Shelbyville Illinois on Feb. 14, 2018.

IN TESTIMONY WHEREOF I have hereunto set my hand and affixed the seal of said County at my office in Shelbyville in said County this 14th day of Feb. A.D. 2018.



Sigel R. dgp
15-21122-00BR

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING
EXAMINED THE ATTACHED


RESOLUTION _____

PETITION _____

AGREEMENT X _____

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE

 Illinois Department of Transportation Local Public Agency Agreement for Federal Participation	Local Public Agency Shelby County	State Contract X	Day Labor	Local Contract	RR Force Account
	Section 15-21122-00-BR	Fund Type STP-Br	ITEP, SRTS, or HSIP Number(s)		

Construction		Engineering		Right-of-Way	
Job Number	Project Number	Job Number	Project Number	Job Number	Project Number
C-97-043-18	7U7B(626)				

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "LPA", and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as "STATE". The STATE and LPA jointly propose to improve the designated location as described below. The improvement shall be constructed in accordance with plans prepared by, or on behalf of the LPA, approved by the STATE and the STATE's policies and procedures approved and/or required by the Federal Highway Administration, hereinafter referred to as "FHWA".

Location

Local Name 200 N Road Route TR 0425 Length 0.01 Mi
Termini 2.5 miles northwest of Sigel at Green Creek

Current Jurisdiction Sigel Township TIP Number Existing Structure No 087-3260

Project Description

Remove and replace existing SN087-3260 with a precast prestressed concrete deck beam bridge.

Division of Cost

Type of Work	STP-Br	%	TBP	%	LPA	%	Total
Participating Construction	240,000	(80)	48,000	(16)	12,000	(4)	300,000
Non-Participating Construction		()		()		()	
Preliminary Engineering		()		()		()	
Construction Engineering		()		()		()	
Right of Way		()		()		()	
Railroads		()		()		()	
Utilities		()		()		()	
Materials		()		()		()	
TOTAL	\$ 240,000		\$ 48,000		\$ 12,000		\$ 300,000

NOTE: The costs shown in the Division of Cost table are approximate and subject to change. The final LPA share is dependent on the final Federal and State participation. The actual costs will be used in the final division of cost for billing and reimbursement.

If funding is not a percentage of the total, place an asterisk in the space provided for the percentage and explain above.

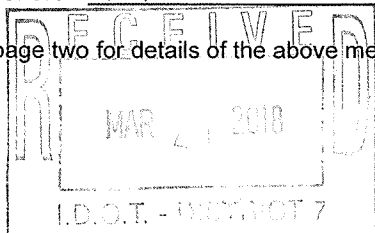
Local Public Agency Appropriation

By execution of this Agreement, the LPA attests that sufficient moneys have been appropriated or reserved by resolution or ordinance to fund the LPA share of project costs. A copy of the authorizing resolution or ordinance is attached as an addendum (**required for State-let contracts only**)

Method of Financing (State Contract Work Only)

METHOD A---Lump Sum (80% of LPA Obligation) _____
METHOD B--- _____ Monthly Payments of _____ due by the _____ of each successive month.
METHOD C---LPA's Share \$60,000 divided by estimated total cost multiplied by actual progress payment.

(See page two for details of the above methods and the financing of Day Labor and Local Contracts)



Agreement Provisions

THE LPA AGREES:

- (1) To acquire in its name, or in the name of the **STATE** if on the **STATE** highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established State policies and procedures. Prior to advertising for bids, the **LPA** shall certify to the **STATE** that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the **LPA**, and the **STATE** and the **FHWA**, if required.
- (2) To provide for all utility adjustments, and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Agency Highway and Street Systems.
- (3) To provide for surveys and the preparation of plans for the proposed improvement and engineering supervision during construction of the proposed improvement.
- (4) To retain jurisdiction of the completed improvement unless specified otherwise by addendum (addendum should be accompanied by a location map). If the improvement location is currently under road district jurisdiction, an addendum is required.
- (5) To maintain or cause to be maintained, in a manner satisfactory to the **STATE** and the **FHWA**, the completed improvement, or that portion of the completed improvement within its jurisdiction as established by addendum referred to in item 4 above.
- (6) To comply with all applicable Executive Orders and Federal Highway Acts pursuant to the Equal Employment Opportunity and Nondiscrimination Regulations required by the U.S. Department of Transportation.
- (7) To maintain, for a minimum of 3 years after final project close-out by the **STATE**, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General and the department; and the **LPA** agrees to cooperate fully with any audit conducted by the Auditor General and the **STATE**; and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the **STATE** for the recovery of any funds paid by the **STATE** under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
- (8) To provide if required, for the improvement of any railroad-highway grade crossing and rail crossing protection within the limits of the proposed improvement.
- (9) To comply with Federal requirements or possibly lose (partial or total) Federal participation as determined by the **FHWA**.
- (10) (State Contracts Only) That the method of payment designated on page one will be as follows:
 - Method A - Lump Sum Payment. Upon award of the contract for this improvement, the **LPA** will pay to the **STATE** within thirty (30) calendar days of billing, in lump sum, an amount equal to 80% of the **LPA**'s estimated obligation incurred under this Agreement. The **LPA** will pay to the **STATE** the remainder of the **LPA**'s obligation (including any nonparticipating costs) within thirty (30) calendar days of billing in a lump sum, upon completion of the project based on final costs.
 - Method B - Monthly Payments. Upon award of the contract for this improvement, the **LPA** will pay to the **STATE**, a specified amount each month for an estimated period of months, or until 80% of the **LPA**'s estimated obligation under the provisions of the Agreement has been paid, and will pay to the **STATE** the remainder of the **LPA**'s obligation (including any nonparticipating costs) in a lump sum, upon completion of the project based upon final costs.
 - Method C - Progress Payments. Upon receipt of the contractor's first and subsequent progressive bills for this improvement, the **LPA** will pay to the **STATE** within thirty (30) calendar days of receipt, an amount equal to the **LPA**'s share of the construction cost divided by the estimated total cost, multiplied by the actual payment (appropriately adjusted for nonparticipating costs) made to the contractor until the entire obligation incurred under this Agreement has been paid.

Failure to remit the payment(s) in a timely manner as required under Methods A, B, or C, shall allow the **STATE** to internally offset, reduce, or deduct the arrearage from any payment or reimbursement due or about to become due and payable from the **STATE** to **LPA** on this or any other contract. The **STATE**, at its sole option, upon notice to the **LPA**, may place the debt into the Illinois Comptroller's Offset System (15 ILCS 405/10.05) or take such other and further action as may be required to recover the debt.
- (11) (Local Contracts or Day Labor) To provide or cause to be provided all of the initial funding, equipment, labor, material and services necessary to construct the complete project.
- (12) (Preliminary Engineering) In the event that right-of-way acquisition for, or actual construction of, the project for which this preliminary engineering is undertaken with Federal participation is not started by the close of the tenth fiscal year following the fiscal year in which the project is federally authorized, the **LPA** will repay the **STATE** any Federal funds received under the terms of this Agreement.
- (13) (Right-of-Way Acquisition) In the event that the actual construction of the project on this right-of-way is not undertaken by the close of the twentieth fiscal year following the fiscal year in which the project is federally authorized, the **LPA** will repay the **STATE** any Federal Funds received under the terms of this Agreement.

- (14) (Railroad Related Work Only) The estimates and general layout plans for at-grade crossing improvements should be forwarded to the Rail Safety and Project Engineer, Room 204, Illinois Department of Transportation, 2300 South Dirksen Parkway, Springfield, Illinois, 62764. Approval of the estimates and general layout plans should be obtained prior to the commencement of railroad related work. All railroad related work is also subject to approval by the Illinois Commerce Commission (ICC). Final inspection for railroad related work should be coordinated through appropriate IDOT District Bureau of Local Roads and Streets office.
- Plans and preemption times for signal related work that will be interconnected with traffic signals shall be submitted to the ICC for review and approval prior to the commencement of work. Signal related work involving interconnects with state maintained traffic signals should also be coordinated with the IDOT's District Bureau of Operations.
- The LPA is responsible for the payment of the railroad related expenses in accordance with the LPA/railroad agreement prior to requesting reimbursement from IDOT. Requests for reimbursement should be sent to the appropriate IDOT District Bureau of Local Roads and Streets office.
- Engineer's Payment Estimates shall be in accordance with the Division of Cost on page one.
- (15) And certifies to the best of its knowledge and belief its officials:
- (a) are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;
 - (c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, local) with commission of any of the offenses enumerated in item (b) of this certification; and
 - (d) have not within a three-year period preceding the Agreement had one or more public transactions (Federal, State, local) terminated for cause or default.
- (16) To include the certifications, listed in item 15 above, and all other certifications required by State statutes, in every contract, including procurement of materials and leases of equipment.
- (17) (State Contracts) That execution of this agreement constitutes the LPA's concurrence in the award of the construction contract to the responsible low bidder as determined by the STATE.
- (18) That for agreements exceeding \$100,000 in federal funds, execution of this Agreement constitutes the LPA's certification that:
- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or any employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement;
 - (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress, in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions;
 - (c) The LPA shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
- (19) To regulate parking and traffic in accordance with the approved project report.
- (20) To regulate encroachments on public right-of-way in accordance with current Illinois Compiled Statutes.
- (21) To regulate the discharge of sanitary sewage into any storm water drainage system constructed with this improvement in accordance with current Illinois Compiled Statutes.
- (22) To complete this phase of the project within three (3) years from the date this agreement is approved by the STATE if this portion of the project described in the Project Description does not exceed \$1,000,000 (five years if the project costs exceed \$1,000,000).
- (23) To comply with the federal Financial Integrity Review and Evaluation (FIRE) program, which requires States and subrecipients to justify continued federal funding on inactive projects. 23 CFR 630.106(a)(5) defines an inactive project as a project which no expenditures have been charged against Federal funds for the past twelve (12) months.
- To keep projects active, invoicing must occur a minimum of one time within any given twelve (12) month period. However, to ensure adequate processing time, the first invoice shall be submitted to the STATE within six (6) months of the federal authorization date. Subsequent invoices will be submitted in intervals not to exceed six (6) months.
- (24) The LPA will submit supporting documentation with each request for reimbursement from the STATE. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor receipts, cost plus fix fee invoice, progress report, and personnel and direct cost summaries and other documentation supporting the requested reimbursement amount (Form BLRS 05621 should be used for consultant invoicing purposes). LPA invoice requests to the STATE will be submitted with sequential invoice numbers by project.

The LPA will submit to the STATE a complete and detailed final invoice with applicable supporting documentation of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of this phase of the improvement or from the date of the previous invoice, whichever occurs first. If a final invoice is not received within this time frame, the most recent invoice may be considered the final invoice and the obligation of the funds closed.

- (25) The LPA shall provide the final report to the appropriate STATE district within twelve months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve months documenting the reason and the new anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result in the immediate close-out of the project and loss of further funding.
- (26) (Single Audit Requirements) That if the LPA expends \$750,000 or more a year in federal financial assistance they shall have an audit made in accordance with 2 CFR 200. LPAs expending less than \$750,000 a year shall be exempt from compliance. A copy of the audit report must be submitted to the STATE (Office of Finance and Administration, Audit Coordination Section, 2300 South Dirksen Parkway, Springfield, Illinois, 62764), within 30 days after the completion of the audit, but no later than one year after the end of the LPA's fiscal year. The CFDA number for all highway planning and construction activities is 20.205.

Federal funds utilized for construction activities on projects let and awarded by the STATE (denoted by an "X" in the State Contract field at the top of page 1) are not included in a LPA's calculation of federal funds expended by the LPA for Single Audit purposes.

- (27) That the LPA is required to register with the System for Award Management or SAM (formerly Central Contractor Registration (CCR)), which is a web-enabled government-wide application that collects, validates, stores, and disseminates business information about the federal government's trading partners in support of the contract award and the electronic payment processes. To register or renew, please use the following website: <https://www.sam.gov/portal/public/SAM/#1>.

The LPA is also required to obtain a Dun & Bradstreet (D&B) D-U-N-S Number. This is a unique nine digit number required to identify subrecipients of federal funding. A D-U-N-S number can be obtained at the following website:
<http://fedgov.dnb.com/webform>.

THE STATE AGREES:

- (1) To provide such guidance, assistance and supervision and to monitor and perform audits to the extent necessary to assure validity of the LPA's certification of compliance with Titles II and III requirements.
- (2) (State Contracts) To receive bids for the construction of the proposed improvement when the plans have been approved by the STATE (and FHWA, if required) and to award a contract for construction of the proposed improvement, after receipt of a satisfactory bid.
- (3) (Day Labor) To authorize the LPA to proceed with the construction of the improvement when Agreed Unit Prices are approved, and to reimburse the LPA for that portion of the cost payable from Federal and/or State funds based on the Agreed Unit Prices and Engineer's Payment Estimates in accordance with the Division of Cost on page one.
- (4) (Local Contracts) For agreements with Federal and/or State funds in engineering, right-of-way, utility work and/or construction work:
 - (a) To reimburse the LPA for the Federal and/or State share on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of payment by the LPA;
 - (b) To provide independent assurance sampling, to furnish off-site material inspection and testing at sources normally visited by STATE inspectors of steel, cement, aggregate, structural steel and other materials customarily tested by the STATE.

IT IS MUTUALLY AGREED:

- (1) Construction of the project will utilize domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction and federal Buy America provisions.
- (2) That this Agreement and the covenants contained herein shall become null and void in the event that the FHWA does not approve the proposed improvement for Federal-aid participation within one (1) year of the date of execution of this Agreement.
- (3) This Agreement shall be binding upon the parties, their successors and assigns.
- (4) For contracts awarded by the LPA, the LPA shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT – assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The LPA shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT – assisted contracts. The LPA's DBE program, as required by 49 CFR part 26 and as approved by USDOT, is incorporated by reference in this Agreement. Upon notification to the recipient of its failure to carry out its approved program, the STATE may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for

enforced under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801). In the absence of a USDOT - approved LPA DBE Program or on State awarded contracts, this Agreement shall be administered under the provisions of the STATE's USDOT approved Disadvantaged Business Enterprise Program.

- (5) In cases where the STATE is reimbursing the LPA, obligations of the STATE shall cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or applicable Federal Funding source fails to appropriate or otherwise make available funds for the work contemplated herein.
- (6) All projects for the construction of fixed works which are financed in whole or in part with funds provided by this Agreement and/or amendment shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.) unless the provisions of that Act exempt its application.

ADDENDA

Additional information and/or stipulations are hereby attached and identified below as being a part of this Agreement.

Number 1- Location Map. Number 2 - LPA Appropriation Resolution Number 3 - Jurisdictional Addenda

(Insert Addendum numbers and titles as applicable)

The LPA further agrees, as a condition of payment, that it accepts and will comply with the applicable provisions set forth in this Agreement and all Addenda indicated above.

APPROVED

Local Public Agency

Dave Cruitt

Name of Official (Print or Type Name)

County Board Chairperson

Title (County Board Chairperson/Mayor/Village President/etc.)

(Signature)

Date

2-14-18

The above signature certifies the agency's TIN number is
376002119 conducting business as a Governmental
Entity.

DUNS Number 040135279

APPROVED

State of Illinois, Department of Transportation

Randall S. Blankenhorn, Secretary

Date

6/4/18

Edin L. Aleman, Director of Planning and Programming

Date

5/30/18

Philip C. Kaufman, Chief Counsel

Date

5/24/18

Matt Magalis
Chief Fiscal Officer

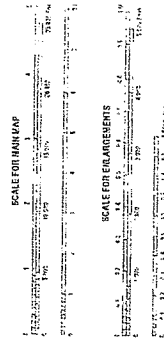
Date

5-24-18

NOTE: If the LPA signature is by an APPOINTED official, a resolution authorizing said appointed official to execute this agreement is required.

GENERAL HIGHWAY MAP SHELBY COUNTY ILLINOIS

ILLINOIS DEPARTMENT OF TRANSPORTATION
OFFICE OF PLANNING AND PROGRAMS
1100 EAST WASHINGTON
SPRINGFIELD, ILLINOIS 62761-1000
U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL HIGHWAY ADMINISTRATION



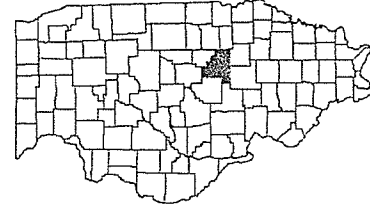
Legend

- (A) Interstate, U.S. State Route
- County Highway Route
- PA Primary Route
- PA Secondary Route
- Paved (Divided - Access Controlled)
- Unimproved (Divided - Access Controlled)
- Paved (Divided)
- Unimproved (Divided)
- Paved
- Unimproved (High Type)
- Unimproved (Low Type)
- Gravel and Stone
- Soil Surface
- Future Road

POPULATION: 22,883 (2000 CENSUS)
TOTAL AREA: 759 SQUARE MILES.

25,000 FOOT GRID BASED ON ILLINOIS
STATE PLANE COORDINATES (EAST ZONE).

THE RURAL REFERENCE SYSTEM USES THE SECTION LINE GRID
PROGRESSIVELY NUMBERED NORTH FROM THE COUNTIES SOUTHERNMOST
SECTION LINE AND EAST FROM ITS WESTERMOST SECTION LINE.



ATTACHMENT

925,000

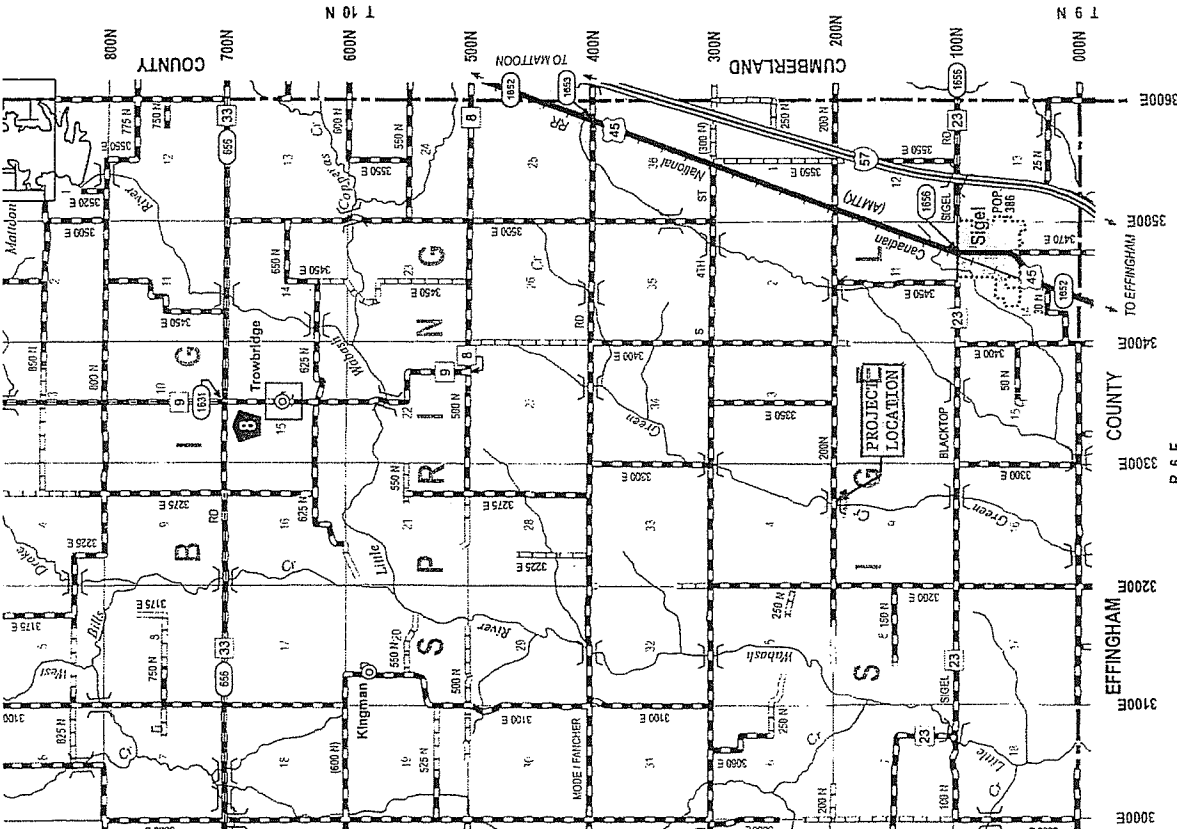
88°20'

88°25'

88°30'

35°

SECTION 15-21122-00-BR
JOB NO. C-97-043-18
PROJECT 7U7B(626)



347A

RESOLUTION NO. 2018-11

WHEREAS, the bridge located on TR 425 (Sigel Township, bridge #087-3260), Shelby County, is in need of replacement.

And, This Bridge is eligible for replacement at a cost share with IDOT utilizing 80% STP-Br federal funds.

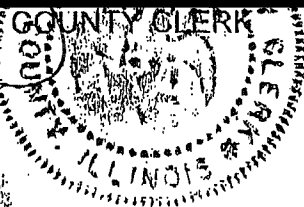
BE IT RESOLVED, THAT the Shelby County Board agrees to provide 20% local matching dollars from the Shelby County Highway Department's local account(s) as shown in the Local Agency Agreement Division of Cost.


Dave Cruitt, Chairman
Shelby County Board

STATE OF ILLINOIS)
COUNTY OF SHELBY) SS

I, Jessica Fox, County Clerk in and for said County in the state aforesaid and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true perfect and complete copy of a RESOLUTION adopted by the County Board of Shelby County at its regular meeting held in Shelbyville Illinois on Feb. 14, 2018.

IN TESTIMONY WHEREOF I have hereunto set my hand and affixed the seal of said County at my office in Shelbyville in said County this 14th day of Feb. A.D. 2018.



JURISDICTIONAL ADDENDUM NO. 3

County	Shelby
Road District	Sigel Road District
Section	15-21122-00 BR
Project	Bridge Replacement

Paragraph (4) on Page 2 under *Local Agency Agrees* is hereby revised to read “The Road District has current jurisdiction and will continue to retain jurisdiction of the completed improvement”.



Highway Commissioner
Sigel Road District

10 mill

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING
EXAMINED THE ATTACHED





RESOLUTION X

PETITION

AGREEMENT

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE

RESOLUTION

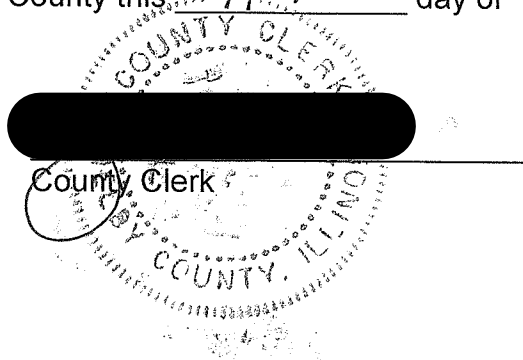
2018-12

BE IT RESOLVED, by the County Board of Shelby County, State of Illinois, that Shelby County concurs in the awarding of a contract for 27,000 gallons of HFE 300 to be used in the production of Cold Mix, to Howell Paving based on their low bid of \$2.38 submitted at a letting held on February 9, 2018.

STATE OF ILLINOIS)
) SS
COUNTY OF SHELBY)

I, Jessica Fox County Clerk in and for said County in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect, and complete copy of a Resolution adopted by the County Board of Shelby County at its regular meeting held in Shelbyville, Illinois on Feb. 14, 2018.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Shelbyville in said County this 14th day of February, 2018 A.D.



oil thing

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING
EXAMINED THE ATTACHED

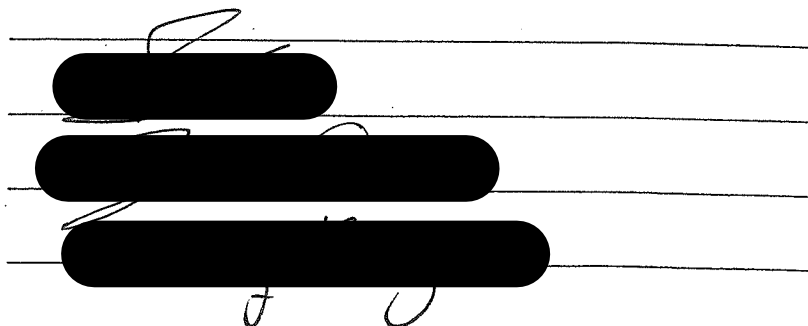
RESOLUTION X

PETITION

AGREEMENT

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE



RESOLUTION

2018-13

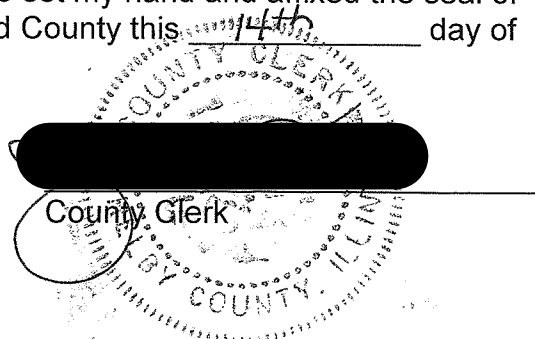
BE IT RESOLVED BY THE SHELBY COUNTY BOARD that the following items of material for the maintenance of Section 18-00000-00-GM be awarded to Howell Paving, Inc. Mattoon, IL. These were submitted at a letting held on February 9, 2018.

11,800 GAL	BITUMIOUS MATERIAL SEAL COAT: SC-70, SC-250, SC-800, SC-3000 LIQUID ASPHALT	\$3.22/GAL \$37,996.00
33,000 GAL	BITUMINOUS MATERIAL SEAL COAT: HFE-150 ASPHALT EMULSION	\$1.86/GAL \$61,380.00
9,000 GAL	BITUMINOUS MATERIAL SEAL COAT: HFE-300 ASPHALT EMULSION	\$1.86/GAL \$16,740.00
400 TON	M 19-07	\$68.00/TON \$27,200.00

STATE OF ILLINOIS)
) SS
COUNTY OF SHELBY)

I, Jessica Fox County Clerk in and for said County in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect, and complete copy of a Resolution adopted by the County Board of Shelby County at its regular meeting held in Shelbyville, Illinois on Feb. 14, 2018.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Shelbyville in said County this 14th day of February, 2018 A.D.



255.

**Road & Bridge Committee
Meeting Minutes
January 8, 2018**

- **Roll Call: Dave Cruitt, Bruce Cannon, Jesse Durbin, Larry Lenz**
 - Also in attendance: Alan Spesard, County Engineer
- **Approval of Last Month's Minutes**
 - Committee Recommended Approval
- **Review Claims**
 - Committee Recommended Approval
- **Review County Highway Finances**
- **New Business:**
 - Resolution to award Culvert bids
 - Committee Recommended approval
 - Resolution to award rock bids
 - Committee Recommended approval
 - Cold Mix Bid letting on February 9th
 - Oil Bid Letting on February 9th
 - Township Rock hauling bid letting on February 9th
 - Have acquired all ROW for Sigel Bridge. Will be on State's April 27th bid opening.
 - Cowden intersection design continuing. Funding approved by Village Council. Anticipating bidding at February committee meeting.
 - Cowden Intersection design being reviewed by Village and by IDOT. Probably bid in March
 - Annual Report
 - Vacation in March. Will miss County Board meeting.
- **Old Business:**
 - Christian County dump truck bids schedule
 - Ridge Highway Commissioner requested help with drainage issues along North boundary of Westervelt. We performed a survey and will try to come up with some solution for him
 - Oconee Bridge has ROW issues. May have to look for other bridges to build next year : Looking at Richland Bridge, Windsor Bridge or Rural Bridge to replace these bridges
- **Adjournment: Next meetings scheduled for February 8th and 9th**

Road & Bridge Committee

Meeting Minutes

January 5, 2018

- **Roll Call: Dave Cruitt, Bruce Cannon, Jesse Durbin, Larry Lenz**
 - Also in attendance: Alan Spesard, County Engineer
- **The annual rock and culvert bids for the County and Townships were publically opened and read**
- **Adjournment: Next meetings scheduled for January 8th**

**Road & Bridge Committee
Meeting Minutes
January 5, 2018**

- **Roll Call:** Dave Cruitt, Bruce Cannon, Jesse Durbin, Larry Lenz
 - Also in attendance: Alan Spesard, County Engineer
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- **Adjournment:** Next meetings scheduled for January 8th

**Road & Bridge Committee
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- **Adjournment: Next meetings scheduled for February 8th and 9th**

Health Comm.

10:00

All Bills were read and approved

[REDACTED]

for

10:30

[REDACTED]
[REDACTED]
[REDACTED]

FILED

FEB 13 2018

Jessica Fox
SHELBY COUNTY CLERK

APPROVED Health Committee

RES#	Account	Type	Account Name	Parcel#	Township	Total Collected	County Clerk	Auctioneer	Recorder/ Sec of State	Agent	Trea
01-18-001	1017008F	SAL	ABW AUCTIONS	1614-35-09-103-001	RICHLAND	806.00	0.00	0.00	56.00	450.00	300.00
01-18-002	1017010F	SAL	ABW AUCTIONS	2013-18-08-203-001	SHELBYVILLE	806.00	0.00	0.00	56.00	450.00	300.00
Totals						\$1,612.00	\$0.00	\$0.00	\$112.00	\$900.00	\$600.00

Clerk Fees
Recorder/Sec of State Fees
Total to County

\$0.00
\$112.00
\$712.00

Committee Members

F I L E D

FEB 13 2018

Jessica Fox
SHELBY COUNTY CLERK

Lees & Salary

Kay Kearney, Frank Mulholland, Barb Bennett

Claims were approved.

FILED

FEB 13 2018

Jessica Fox
SHELBY COUNTY CLERK

Lynn Williams
Terry Metzger
Garry Gergeni
Jim Arthur
Joe Woodall

FILED

FEB 13 2018

Jessica Fox
SHELBY COUNTY CLERK

Jim Arthur motion to accept bills as ~~present~~^{present}
2nd Terry Metzger

Pass

motion to Adjourn
2nd Garry

Pass

SHELBY COUNTY AIRPORT and LANDING FIELD COMMISSION TREASURER'S REPORT December 31, 2017

Beginning Balance Deposits

	December 1, 2017	
Arrow Energy--Credit Card Fuel Sales		\$ 2,126.05
Fuel Sales--Cash & Check		\$ 387.98
Rent		\$ 1,230.00
State of Illinois--Reimbursement Project 2H0-4449 Invoice #1057345		\$ 13,338.05
State of Illinois--Reimbursement Project 2H0-4449 Pay App. #2		\$ 132,144.30
Correction with Nov. Deposit--Additional \$35.00 Currency		\$ 35.00
Bank Interest		\$ 3.13
		\$ 149,264.51
		\$ 192,152.95

Bills Received and Paid

Consolidated Communications	\$ 203.47	
Fire Equipment Sales & Service, Inc.--Annual Extr. Inspection	\$ 1,619.43	
Shelby County Aviation--FBO December, 2017	\$ 3,500.00	
City Area Water/Sewer Department	\$ 26.38	
Shelby Electric Cooperative	\$ 1,024.71	
Steve Wempen--Bookkeeping December, 2017	\$ 200.00	
Ameren Illinois	\$ 175.89	
Steve Wempen--Ink Cartridges from EBAY	\$ 36.89	
Illinois Department of Revenue--December Sales Tax Payment	\$ 315.00	
Shelbyville Ace Hardware--New Flag	\$ 22.99	
Steve Wempen--FMU Thermal Paper Rolls & Copy Paper/Sam's Club	\$ 20.96	
Illinois Department of Agriculture--Annual Pump Inspections	\$ 200.00	
Albion Radio Communications, Inc.--1st. Qtr. NDB Maintenance	\$ 420.00	
Arrow Energy--2042 Gallon of 100LL @ \$3.46515 Per Gal.	\$ 7,075.84	
Shelby County State Bank--Loan Payoff	\$ 152,219.18	
Shelby County Aviation--Wal-Mart/Transmission Fluid for Snow Plow	\$ 24.85	
	\$ 167,085.59	
	\$ 25,067.36	

Shelby County State Bank
Busey Bank
Farm Agency Account
Gas Receivable
Rent Receivable
Cash On Hand
Certificates of Deposit

FEB 13 2018

Shelby County Clerk

Total

\$ 25,067.36
\$ 304.08
\$ 55,151.46
\$ 1,851.03
\$ 1,727.50
\$ 2,132.21
\$ 21,380.36
\$ 107,614.00

SHELBY COUNTY AIRPORT and LANDING FIELD COMMISSION

MINUTES OF MEETING

December 4, 2017

Members present at meeting:

Commissioners--Rick Brown, Steve Wempen, Walt Lookofsky, John Hall, Jeff Green

County Board Members--Bruce Cannon, Bob Simpson, Bob Jordan

Airport Manager--Scott Jefson

Others Present--

Commissioner Rick Brown calls the meeting to order.

The minutes were read by all. Rick makes a motion to approve the minutes.

It was seconded by Jeff and was approved by all saying aye.

The Treasurer's report was read by all. Walt makes a motion to approve the Treasurers Report. It was seconded by John and approved by all saying aye.

Bills Presented

City Area Water-Sewer Department	\$ 26.38
Fire Equipment Sales & Service--Annual Inspection & Maintenance	\$ 1,619.43
Steve Wempen--Ink Cart./EBay, Sam's Club FMU Paper & Copy Paper	\$ 57.85
Shelbyville Ace Hardware--New Flag	\$ 22.99
Shelby Electric Cooperative	\$ 1,024.71

Rick makes a motion to pay the bills as presented and was seconded by Jeff and approved by all saying aye.

Managers Report

With the nice weather we've had, there's been a lot of flying going on.

We're down to 828 gallon of fuel from the last load already.

Man from Jack-a-Slab, out of Decatur came down and looked at the Main Hangar floor. He said it would be under a thousand dollars for Jack-a-Slab to come down and hydraulically lift the concrete and get it back as level as he could get it. Some discussion followed.

Scott also informed the Commission that Giles Henderson, a local icon in aviation, from over at Coles County Airport in Mattoon, was killed Saturday in a parachuting accident. Giles was inducted into the Hall of Fame for Aerobatic Pilots in 2012. Giles and several of his friends would fly in to Shelbyville once or twice a month and go in town for lunch and also ring leader of the Thursday night Tail Draggers. Some conversation about Giles and his exploits followed.

Haven't had to mow for two weeks, so hoping the mowing is done for year.

Also Scott mentions a few of us being interviewed by Stan, the local reporter, and the article in the paper about loosing some farm ground because minimum clearances from the center line of the runways.

There's a lengthy discussion that followed on the matter. Jeff said he had talk to Dennis Jarman about the issue. Dennis explain it somewhat and emailed a diagram showing the distance clearances.

Rick asks if we needed to make a motion on hiring Jack-a-Slab. There's more discussion on the matter.

Rick makes a motion to have the floor raised in the Main Hangar and it passed with all saying aye.

Scott said he would get it set up.

Jeff mentions emailing all the info that Dennis Jarman had sent him to all the commissioners. There is more discussion on the runway clearance minimums which eliminates roughly 50 acres of farm ground.

Scott asks we were stood with consultant selection and Steve explained what phase we were in concerning the selection. Also if we knew how much entitlement money is left over after the jet fuel project that is available to put towards the ALP Update project. A lengthy discussion followed on issue and how the time spent at the TIPS meeting had doubled because Robert Hahn at IDOT had brought it up and said it needed to be addressed.

Jeff explains more about the clearances issue with the hard runway, that there cannot be anything higher than the primary surface area, which is the runway surface. The primary surface area is not just the crown of the runway, or the highest point, it is also extends on each side of the center line down into the transition area. Dennis also included side transitions for the sod runways too. Bruce said losing the 45-50 acres on the west side of the runway would cost us \$12,000 to \$14,000 in farm income. Some more discussion followed.

Jeff then mentions most sod runways are 100 ft. wide so if we narrowed ours to 100 ft. we could gain back half the acreage we lost. A short discussion ensued.

Bruce mentions Brad Halbrook calling him for all the particulars on this issue and wanting to know what was needed or what maybe he could do. Some more discussion.

Rick makes a motion to adjourn and it was seconded by Steve.

SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION RECORD JOURNAL

CHECK NO.	DESCRIPTION OF TRANSACTION	BUDGET ACCT NOS.	DEBITS	CREDITS	BALANCE
	30-Nov-17 Balance Shelby County State Bank				\$ 42,888.44
5392	4-Dec-17 Shelby County Aviation--FBO December, 2017	022-5210-12-023	\$ 3,500.00		\$ 39,388.44
5393	7-Dec-17 City Area Water-Sewer Department	022-7800-12-023	\$ 26.38		\$ 39,362.06
5394	7-Dec-17 Shelby Electric Cooperative	022-7800-12-023	\$ 1,024.71		\$ 38,337.35
5395	7-Dec-17 Shelbyville Ace Hardware--New Flag	022-7440-12-023	\$ 22.99		\$ 38,314.36
5396	7-Dec-17 Fire Equipment Sales & Service, Inc.--Annual Extr. Inspection	022-7440-12-023	\$ 1,619.43		\$ 36,694.93
5397	7-Dec-17 Steve Wempen--Ink Cartridges from Ebay	022-7000-12-023	\$ 36.89		\$ 36,658.04
5398	7-Dec-17 Steve Wempen--FMU Thermal Paper Rolls & Copy Paper	022-7000-12-023	\$ 20.96		\$ 36,637.08
5399	7-Dec-17 Ameren IP--SCA 37528-\$97.06, Airport 06211-\$78.83	022-7800-12-023	\$ 175.89		\$ 36,461.19
	8-Dec-17 Arrow Energy--Deposit			\$ 723.36	\$ 37,184.55
	12-Dec-17 Illinois Department of Revenue--December Sales Tax Payment		\$ 315.00		\$ 36,869.55
	14-Dec-17 Rent--B Brunken \$85, J Livesay \$95, A Krause \$85				
	Fuel-- \$313.28 Rent--\$265.00			\$ 578.28	\$ 37,447.83
	14-Dec-17 State of Illinois--Reimbursement Project 2H0-4449 Inv. #1057345			\$ 13,338.05	\$ 50,785.88
	14-Dec-17 State of Illinois--Reimbursement Project 2H0-4449 Pay App #2			\$ 132,144.30	\$ 182,930.18
	15-Dec-17 Rent-J Weber \$85, K Harshman \$95, J Green \$85, SDurbin \$170			\$ 435.00	\$ 183,365.18
5400	15-Dec-17 Illinois Department of Agriculture--Annual Pump Inspection	022-7440-12-023	\$ 200.00		\$ 183,165.18
	15-Dec-17 Arrow Energy--Deposit			\$ 384.30	\$ 183,549.48
5401	15-Dec-17 Shelby County State Bank--Loan Payoff		\$ 152,219.18		\$ 31,330.30
5402	15-Dec-17 Consolidated Communications	022-7800-12-023	\$ 203.47		\$ 31,126.83
5403	15-Dec-17 Arrow Energy--2042 Gallon 100LL @ \$3.46515 per Gal.	022-8010-12-023	\$ 7,075.84		\$ 24,050.99
	22-Dec-17 Arrow Energy--Deposit			\$ 355.94	\$ 24,406.93
5404	22-Dec-17 Albion Radio Communications, Inc.--1st. Qrt. NDB Maintenance	022-7442-12-023	\$ 420.00		\$ 23,986.93
5405	22-Dec-17 Steve Wempen--Bookkeeping December, 2017	022-5220-12-023	\$ 200.00		\$ 23,786.93
	29-Dec-17 Arrow Energy--Deposit			\$ 662.45	\$ 24,449.38
	29-Dec-17 Rent--R Creamer \$190, C Crosby \$255, B Bachman \$85				
	Fuel-- \$74.70 Rent--\$530.00			\$ 604.70	\$ 25,054.08
5406	29-Dec-17 Shelby County Aviation--Walmart/Transmission Fluid/Snow Plow	022-7441-12-023	\$ 24.85		\$ 25,029.23
	31-Dec-17 Bank Interest			\$ 3.13	\$ 25,032.36
	31-Dec-17 Correction with Nov. Deposit Additional \$35.00 Currency			\$ 35.00	\$ 25,067.36
	No Board Meeting--January 2018				

SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION **BUDGET ACCOUNT SUMMARY** **December 31, 2017**

CHECK NO.	DATE	5210-01	5220-12	5455-12	6120-12	7000-12	7440-12	7441-12	7442-12	7443-12	7444-12	7800-12	8010-12	9900-12
5392	YTD	\$ 10,500.00	\$ 600.00	\$ 11,751.83	\$ 10,502.00	\$ 135.08	\$ 1,145.36	\$ 1,780.99	\$ -	\$ -	\$ -	\$ 5,139.75	\$ 15,688.29	\$ -
5393	4-Dec-17	\$ 3,500.00												
5394	7-Dec-17													
5395	7-Dec-17						\$ 22.99					\$ 1,024.71		
5396	7-Dec-17						\$ 1,619.43							
5397	7-Dec-17					\$ 36.89								
5398	7-Dec-17					\$ 20.96								
5399	7-Dec-17													
5400	12/15/17						\$ 200.00					\$ 175.89		
5401	15-Dec-17													
5402	15-Dec-17											\$ 203.47		
5403	15-Dec-17												\$ 7,075.84	
5404	22-Dec-17								\$ 420.00					
5405	22-Dec-17													
5406	29-Dec-17						\$ 24.85							

Shelby County Airport and Landing Field Commission

Fuel Sales December, 2017

DATE	QUANTITY	CUSTOMER INVOICE	PRICE	CREDIT CD	CHARGE	CASH
1-Dec-17	5.04	Credit Card Customer	134 \$ 4.20	\$ 21.17		
1-Dec-17	20.34	Credit Card Customer	136 \$ 4.20	\$ 85.43		
1-Dec-17	3.12	Credit Card Customer	137 \$ 4.20	\$ 13.10		
2-Dec-17	5.11	Credit Card Customer	139 \$ 4.20	\$ 21.46		
2-Dec-17	50.11	Scott Jefson	140 \$ 4.15		\$ 207.96	
2-Dec-17	5.37	Scott Jefson	141 \$ 4.15		\$ 22.29	
2-Dec-17	9.95	Barry Brunken	142 \$ 4.15		\$ 41.29	
2-Dec-17	9.75	Credit Card Customer	143 \$ 4.20	\$ 40.95		
3-Dec-17	9.72	Credit Card Customer	144 \$ 4.20	\$ 40.82		
4-Dec-17	4.12	Credit Card Customer	145 \$ 4.20	\$ 17.30		
4-Dec-17	108.12	Credit Card Customer	146 \$ 4.20	\$ 454.10		
5-Dec-17	100.12	Don Kroenline	147 \$ 4.15		\$ 415.50	
5-Dec-17	42.12	Don Kroenline	148 \$ 4.15		\$ 174.80	
7-Dec-17	4.12	Credit Card Customer	149 \$ 4.20	\$ 17.30		
7-Dec-17	5.11	Credit Card Customer	150 \$ 4.20	\$ 21.46		
7-Dec-17	5.03	Credit Card Customer	152 \$ 4.20	\$ 21.13		
8-Dec-17	46.60	Credit Card Customer	153 \$ 4.20	\$ 195.72		
12-Dec-17	31.64	Credit Card Customer	154 \$ 4.20	\$ 132.89		
12-Dec-17	0.93	Credit Card Customer	155 \$ 4.20	\$ 3.91		
14-Dec-17	26.29	Credit Card Customer	156 \$ 4.20	\$ 110.42		
14-Dec-17	5.12	Credit Card Customer	157 \$ 4.20	\$ 21.50		
14-Dec-17	21.05	Steve Wempen	158 \$ 4.15		\$ 87.36	
15-Dec-17	20.30	Paul Canaday	159 \$ 4.15		\$ 84.24	
15-Dec-17	25.22	Scott Jefson	160 \$ 4.15		\$ 104.66	
15-Dec-17	3.00	Cash Customer	161 \$ 4.20			\$ 12.60
15-Dec-17	38.64	Cash Customer Empty Tanker?	162 \$ 4.20			\$ 162.29
16-Dec-17	55.11	Credit Card Customer	163 \$ 4.20	\$ 231.46		
19-Dec-17	6.00	Wyatt Jesse	164 \$ 4.15		\$ 24.90	
20-Dec-17	44.86	Credit Card Customer	165 \$ 4.20	\$ 188.41		
20-Dec-17	27.61	Credit Card Customer	166 \$ 4.20	\$ 115.96		
21-Dec-17	11.70	Credit Card Customer	167 \$ 4.20	\$ 49.14		
21-Dec-17	5.13	Credit Card Customer	169 \$ 4.20	\$ 21.55		
22-Dec-17	4.87	Credit Card Customer	170 \$ 4.20	\$ 20.45		
23-Dec-17	11.23	Credit Card Customer	171 \$ 4.20	\$ 47.17		
23-Dec-17	4.89	Credit Card Customer	172 \$ 4.20	\$ 20.54		
24-Dec-17	0.01	Credit Card Customer	173 \$ 4.20	\$ 0.04		
24-Dec-17	5.12	Credit Card Customer	174 \$ 4.20	\$ 21.50		
25-Dec-17	31.59	Credit Card Customer	176 \$ 4.20	\$ 132.68		
26-Dec-17	14.12	Credit Card Customer	177 \$ 4.20	\$ 59.30		
27-Dec-17	49.78	Credit Card Customer	178 \$ 4.20	\$ 209.08		
28-Dec-17	1.00	Credit Card Customer	179 \$ 4.20	\$ 4.20		
30-Dec-17	1.13	Credit Card Customer	181 \$ 4.20	\$ 4.75		
30-Dec-17	25.13	Credit Card Customer	182 \$ 4.20	\$ 105.55		
			\$ 4.20			
			\$ 4.20			
			\$ 4.20			
			\$ 4.20			
			\$ 4.20			
TOTAL	905.32			\$ 2,450.44	\$ 1,163.00	\$ 174.89
		TOTAL				\$ 3,788.33

SHELBY COUNTY AIRPORT and LANDING FIELD COMMISSION

TREASURER'S REPORT

January 31, 2018

Beginning Balance

January 1, 2018 \$ 25,067.36

Deposits

Arrow Energy--Credit Card Fuel Sales	\$	1,826.90
Fuel Sales--Cash & Check	\$	1,774.21
Rent	\$	2,220.00
State of Illinois--Reimbursement Project 2H0-4449 Invoice #1061861	\$	1,418.98
Transfer from Busey Bank	\$	142.32
Bank Interest	\$	2.22
	\$	<u>7,384.63</u>
	\$	32,451.99

Bills Received and Paid

Consolidated Communications	\$	221.47
Shelby County Aviation--FBO January, 2018	\$	3,500.00
City Area Water/Sewer Department	\$	16.93
Shelby Electric Cooperative	\$	1,160.03
Steve Wempen--Bookkeeping January, 2018	\$	200.00
Ameren Illinois	\$	384.64
U S Postal Service--PO Box Annual Fee	\$	88.00
Illinois Department of Revenue--December Sales Tax Payment	\$	252.00
R.L. Wempen Lumber, Inc.--New Locks for Old T-Hangars	\$	100.01
	\$	<u>5,923.08</u>
	\$	26,528.91

Shelby County State Bank
Busey Bank
Farm Agency Account
Gas Receivable
Rent Receivable
Cash On Hand
Certificates of Deposit

FEB 13 2018

Sherry Cox
SHERY COX CLERK

Total

\$	26,528.91
\$	646.33
\$	40,744.24
\$	2,348.70
\$	1,855.00
\$	312.24
\$	21,380.36
\$	<u>93,815.78</u>

SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION RECORD JOURNAL

CHECK NO.	DESCRIPTION OF TRANSACTION	BUDGET ACCT NOS.	DEBITS	CREDITS	BALANCE
	31-Dec-17 Balance Shelby County State Bank				\$ 25,067.36
5407	1-Jan-18 Shelby County Aviation--FBO January, 2018	022-5210-12-023	\$ 3,500.00		\$ 21,567.36
5408	8-Jan-18 City Area Water-Sewer Department	022-7800-12-023	\$ 16.93		\$ 21,550.43
5409	8-Jan-18 Shelby Electric Cooperative	022-7800-12-023	\$ 1,160.03		\$ 20,390.40
5410	8-Jan-18 R.L. Wempen Lumber, Inc.--New Locks on Old T-Hangars	022-7440-12-023	\$ 100.01		\$ 20,290.39
5411	8-Jan-18 U S Postal Service--PO Box Annual Fee	022-9900-12-023	\$ 88.00		\$ 20,202.39
	8-Jan-18 Arrow Energy--Deposit			\$ 499.06	\$ 20,701.45
	12-Jan-18 Arrow Energy--Deposit			\$ 53.88	\$ 20,755.33
	18-Jan-18 Transfer from Busey Bank			\$ 142.32	\$ 20,897.65
	18-Jan-18 State of Illinois--Reimbursement Project 2H0-4449 Inv. #1061861			\$ 1,418.98	\$ 22,316.63
	18-Jan-18 Rent--D Beyers \$190, D Greer \$55, J Green \$85, B Brunken \$85				
	J Livesay \$95, D Gherardini \$170, S Wempen \$85				
	Fuel-- \$1,437.26			\$ 2,202.26	\$ 24,518.89
	19-Jan-18 Arrow Energy--Deposit			\$ 756.02	\$ 25,274.91
	22-Jan-18 Illinois Department of Revenue--Sales Tax Payment		\$ 252.00		\$ 25,022.91
	26-Jan-18 Arrow Energy--Deposit			\$ 517.94	\$ 25,540.85
5412	29-Jan-18 Consolidated Communications	022-7800-12-023	\$ 221.47		\$ 25,319.38
5413	29-Jan-18 Ameren IP--SCA 37528 \$256.35, Airport \$128.29	022-7800-12-023	\$ 384.64		\$ 24,934.74
5414	29-Jan-18 Steve Wempen--Bookkeeping January, 2018	022-5220-12-023	\$ 200.00		\$ 24,734.74
	30-Jan-18 Rent--D Gherardini \$255, D Gherardini/Baker \$255				
	A Krause \$85, B Harshman \$95, B Bachman \$85	022-7800-12-023			
	C Jesse \$510, J Weber \$85 Cash, S Wempen \$85	022-8010-12-023			
	Fuel--\$336.95			\$ 1,791.95	\$ 26,526.69
	31-Jan-18 Bank Interest			\$ 2.22	\$ 26,528.91
	Board Meeting--February 5, 2018				

[illegible]

SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION
BUDGET ACCOUNT SUMMARY **January 31, 2018**

CHECK NO.	DATE	5210-01	5220-12	5455-12	6120-12	7000-12	7440-12	7441-12	7442-12	7443-12	7444-12	7800-12	8010-12	9900-12
	YTD													
5407	1-Jan-18	\$ 14,000.00	\$ 800.00	\$ 11,751.83	\$ 10,502.00	\$ 192.93	\$ 2,987.78	\$ 1,805.84	\$ 420.00	\$ -	\$ -	\$ 6,570.20	\$ 22,764.13	\$ -
5408	8-Jan-18											\$ 16.93		
5409	8-Jan-18											\$ 1,160.03		
5410	8-Jan-18													
5411	8-Jan-18						\$ 100.01							
5412	29-Jan-18											\$ 221.47		\$ 88.00
5413	29-Jan-18											\$ 384.64		
5414	29-Jan-18		\$ 200.00											

Shelby County Airport and Landing Field Commission
Jet Fuel Sales 2017

[illegible]

360 J

January, 2018

360K

C.E.F.S. Economic Opportunity Corporation

"Community Action Agency"



1805 S. Banker Street, P.O. Box 928
Effingham, IL 62401-0928
PHONE: (217) 342-2193 ~ FAX: (217) 342-4701
EMAIL: cefs@cefseoc.org
WEBSITE: www.cefseoc.org

PAUL D. WHITE
Chief Executive Officer

January 23, 2018

TO: Jessica Fox
Shelby County Clerk
301 E. Main
PO Box 320
Shelbyville, IL 62565

FROM: Susan Love
Transportation Director
1805 S. Banker St.
Effingham, IL 62041

FILED
JAN 26 2018
Jessica Fox
SHELBY COUNTY CLERK

During the month of December, Nathan Nichols, Mobility Manager, had a booth at the Festival of Lights. He also distributed updated calendars and info to various locations. Enclosed are copies of the Shelby County December PCOM report to share with your board members. Please contact Susan Love, Transportation Director, at 217-342-2193 ext. 161 or by e-mail at salove@cefseoc.org if there are any questions.

Susan Love
Transportation Director

Enclosures

EQUAL OPPORTUNITY EMPLOYER

FILED
JAN 26 2018
SHELBY COUNTY CLERK

C.E.F.S. ECONOMIC OPPORTUNITY CORPORATION
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
SHE - SHELBY COUNTY
From 12/1/2017 Through 12/31/2017

Jessica Fox
SHELBY COUNTY CLERK

	Current Period Actual	Current Year Actual	Total Budget - Original
REVENUES:			
Program Income	0.00	23,662.98	0.00
Local Cash	332.85	2,594.60	0.00
Donations	0.00	2,000.00	0.00
Other Income	<u>1,276.13</u>	<u>1,354.46</u>	<u>0.00</u>
Total REVENUES:	<u>1,608.98</u>	<u>29,612.04</u>	<u>0.00</u>
EXPENDITURES			
Labor	17,056.06	109,244.87	0.00
Fringe Benefits	4,295.54	22,584.09	0.00
Services	1,922.29	16,109.17	0.00
Materials & Supplies	3,462.68	21,711.66	0.00
Utilities	445.89	6,087.14	0.00
Miscellaneous	675.76	4,367.07	0.00
Leases & Rentals	<u>62.33</u>	<u>903.04</u>	<u>0.00</u>
Total EXPENDITURES	<u>27,920.55</u>	<u>181,007.04</u>	<u>0.00</u>
INDIRECT COSTS			
Indirect Costs	<u>2,524.30</u>	<u>8,095.49</u>	<u>0.00</u>
Total INDIRECT COSTS	<u>2,524.30</u>	<u>8,095.49</u>	<u>0.00</u>

**C.E.F.S./Central Illinois Public Transit
Grant Recipient Monthly Monitoring Outcome Report**

Shelby County

Hours of Service for Shelby County Transportation are 6:00 A.M. to 6:00 P.M.

Monitoring Indexes	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Total
Number of Days of Service	21	23	20	23	21	19							127
Number of Trips	1,579	2,181	2,183	2,391	2,213	2,031							12,578
Number of Vehicles	9	9	9	9	9	9							
Revenue Vehicle Hours	874	1,062	965	996	913	824							5,634
Revenue Vehicle Miles	12,101	13,674	12,710	13,565	12,268	11,712							76,030
DOAP Revenues													\$0
5311 Revenues													\$0
Contract Revenues		\$2,056	\$8,921	\$820	\$11,866								\$23,663
Fares	\$445	\$503	\$383	\$382	\$549	\$333							\$2,595
System Expenses	\$26,367	\$39,732	\$31,093	\$27,007	\$34,458	\$30,445							\$189,102
Net Revenues	-\$25,922	-\$37,173	-\$21,789	-\$25,805	-\$22,043	-\$30,112	\$0	\$0	\$0	\$0	\$0	\$0	-\$162,844
Ridership	90	179	144	139	146	143							841
Trip Denials	17	2	2	6	6	6							39
Trip Denied but Provided	0	0	0	0	0	0							0
Cost per Trip	\$16.70	\$18.22	\$14.24	\$11.30	\$15.57	\$14.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15.03
Cost per Hour	\$30.17	\$37.41	\$32.22	\$27.12	\$37.74	\$36.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33.56
Cost per Mile	\$2.18	\$2.91	\$2.45	\$1.99	\$2.81	\$2.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2.49
Maintenance of Vehicles	8	4	7	6	7	6							38
Maintenance of Facilities	0	0	0	0	0	0							0
New Service Contracts	0	5	0	2	0	0							7
Overtime Hours	18	8	19	15	75	64							199
Complaints	0	0	0	0	0	0							0
Vehicle Accidents	0	0	0	0	0	0							0
Mobility Index Outcomes/Efforts	0.071	0.098	0.098	0.107	0.099	0.091	0.000	0.000	0.000	0.000	0.000	0.000	0.562
Annualized Mobility Index	0.847	1.009	1.063	1.118	1.132	1.125	0.964	0.844	0.750	0.675	0.614	0.562	
(Note - Annual Goal is .69)													
2010 Census Rural Population													
Shelby County	22,363												

FILED

JAN 26 2018

Genine Zax
SHELBY COUNTY CLERK

Zoning/EMA/PCOM Report

Shelby County Board Meeting 2/13/17

Zoning

1 Building Permits Issued in January
1 Acc. Buildings

EMA

February is Earthquake Preparedness Month.
Participated in WebEOC virtual exercise 1-26-18.
IEMA Regional Meeting 1-24-18
Solid Waste Committee met 1-31-18
LEPC Met 2-1-18
911 Board Meeting 2-12-18
Grant agreement signed for EOC Enhancement Grant, \$13,322.00. Began purchasing equipment.

PCOM

Please Reference PCOM Report in Board Packet.
CIPT beginning more outreach to local groups that would like them to speak about the service if anyone has a recommendation, please let us know.

January Building Permit Log

Permit #	Date	Name	Township	Parcel ID	Type	Est. Cost	Fee
18-001	1/18/2018	Ted Probst	01; Sigel	2127-01-00-300-006	Acc. Building	N/A	N/F

<u>Shelby County</u>			
<u>Zoning Year End Review</u>			
		<u>2017</u>	<u>2016</u>
Total Permits:		84	86
New Residence		23	26
Modular Home		5	2
Mobile Home		9	7
Residential Addition		5	5
Accessory Building		38	35
Grain Bin		3	8
Wind Turbine		0	0
New Commercial		0	0
Commercial Accessory		1	0
Commercial Addition		0	2
Church		0	0
Communication Tower		0	0
Billboard		0	0
			1
Total Fees	\$	8,725.00	\$ 7,975.00
Total Fee Waivers		31	38
Total Est. Value	\$	6,843,465.00	\$6,106,500.00

February 5, 2018

NOTICE OF AIRPORT COMMITTEE MEETING CHANGE

The Airport Committee meeting originally scheduled for Monday February 5, 2018 at 7:00 PM has been rescheduled for Monday February 12, 2018 at 7:00 PM. This meeting is held at the Shelby County Airport.

Respectfully

Jessica Fox
Shelby County Clerk & Recorder

January 10, 2018

NOTICE OF BUDGET COMMITTEE MEETING

There will be a Budget Committee meeting on Thursday January 25, 2018 at 9:00 AM. This meeting will be held in Courtroom B of the Shelby County Courthouse.

1. David Woods Mytec Solutions – Cyber Security Update
2. Discussion regarding \$2,000 donation request for Museum on Mainstreet
3. 90 day Budget review
4. Old Business
5. New Business

Respectfully,

Jessica Fox
Shelby Co. Clerk & Recorder

SHELBY COUNTY BUDGET MEETING

January 25, 2018 – 9:00 A.M.

The Shelby County Budget Committee met on Thursday January 25, 2018, at 9:00 A.M. at the Courthouse in Shelbyville, Illinois.

Chairman David Cruitt called the meeting to order. Those Budget members in attendance were Amling, Bennett, Cannon, Gergeni, Kearney and Lenz. Mulholland was tardy and Strohl was absent.

Clerk Fox distributed copies of the FY 17-18 budget that were recently printed and also a copy of the contract that had been submitted by David Woods from Mytec Solutions on November 30, 2017 to provide IT services. Treasurer Ramey passed a revenue/expense report by fund ending 11/30/2017. This report will be on file in the Clerk's office in the Fiscal Year 2017-2018 Budget Folder.

Office heads in attendance were Sheriff Koonce, Treasurer Ramey, CCAO Waggoner, States Attorney Vonderheide and Clerk & Recorder Fox.

David Woods from Mytec Solutions addressed the Board regarding the Cyber security measures he has been working on for the past few months and his monthly contract that he has presented for approval. Basically, Woods is providing the County with fulltime IT service at basically the same costs he has charged in the past. Fiber cable has been run, data is being backed up and all offices are now V-land protected. He discussed surrounding counties who have recently come under attack such as Champaign who employs fulltime IT for \$88,000 and was down for 1 day due to a cyber attack. Montgomery County employs fulltime IT at \$55,000 a year and suffered an attack that shut them down for 2 weeks. So far Montgomery County has spent \$180,000 attempting to recover their data and is still in the process of recovering what had been lost in the attack. Woods stated the only services not covered under his contract would be new equipment, hardware, or the new installation of software if such should occur. Discussion was held regarding services covered under the contract. Woods stated he felt that since the County requires computers to operate, this expense should be budgeted and fall under the 029 account. Sheriff Koonce echoed the same. The budget committee felt that since some of these expenses had been paid by the offices in the past, the offices could continue to budget and pay for this out of their respective offices. Woods stated the costs would be \$40.00 per computer and he has the machines divided per office. Since the initial meeting regarding Cyber security was held in late August 2017 before the start of the new fiscal year, all offices might not have the money budgeted for these services so budget amendments will possibly be necessary. The budget committee requested that State's Attorney Vonderheide review the contract so it can be presented to the full board in February for approval.

The committee next addressed the issue of making a donation for the Museum on Main Street that was requested by Vista Volunteer Brenda Elder at the December 2017 County Board meeting. The City of Shelbyville has also made a donation of \$2,000 for this purpose. Clerk Fox had forwarded 60 ILCS 1/275-5 to Vonderheide for review which allows Townships to donate for museum purposes, however neither Fox nor Vonderheide could find anything which would allow for this from the County. Vonderheide stated there are several statutes which allow for expenditures for Economic Development and suggested the County give the donation to EDCO of Shelby County and let them make the donation for the Museum on Main Street.

Cannon made a motion to request Board approval to donate \$2,000 to EDOC of Shelby County. Amling seconded said motion, which passed by voice vote (8 yes, 0 no).

The Committee continued with the 90 day budget review which ended 11/30/2017. Chairman Cruitt said most offices were right on target for the 90 days. Questions were asked about 029. With the recent changes in Insurance current figures have not been spread which results in higher than normal expenses noted under this account. Discussion was held regarding the Probation Fee Fund and the Public Service Coordinator and how this process is budgeted. This position has to be paid out of the Sheriff's budget and is listed as Court Services Specialist. Sheriff Koonce updated the committee regarding damage to a vehicle (\$10,000), which has since been repaired, and a Work Comp Injury to the Deputy, who has not lost any work days. This injury and accident occurred due to a chase by another police department. The Sheriff's office was not involved in the chase; however a parked vehicle was damaged by the perpetrator.

Continuing with the 90 day budget review, discussion turned to the Coroner's office. Chairman Cruitt stated he has spoken with UCCI legal and found that it is legal for the Coroner to have his office in his home. Cruitt mentioned that area Coroner's also had their offices in their homes as well as keep their records there. The committee questioned how secure these records were and the accessibility of such records, should something happen to the Coroner or his wife. Clerk Fox reminded the committee that since the Coroner is an elected official and that no statutes dictate his office location or his records that the Board and Budget committee had little control. Clerk Fox also stated all inquests later than 2012 were stored at the storage shed and she wasn't sure if an inquest could be deemed a "public record." This has recently become an issue due to a recent Coroner's Jury ruling a death a homicide in Shelby County and the news media wishing to obtain a copy of the inquest, autopsy reports and inquest transcripts. The reporter was told she needed to FOIA the Coroner for the records she was requesting. Chairman Cruitt also made mention in the future it might be necessary to purchase a van in order to transport bodies to Bloomington for autopsies. The Coroner currently uses a local funeral home van but at times there can be a lack of vehicles for transport available. Cannon made mention the Airport had a van that was rarely used that the Coroner could use for transport. The budget committee hopes to meet with the Coroner at a future budget meeting to discuss their concerns.

Under old business, the audit was discussed as well as changes to the audit procedures which will result in an increase in costs for the county due to Comptroller Mendoza interpreting the statute differently than previous Comptrollers. Chairman Cruitt mentioned that UCCI had sent a resolution that was on the February agenda regarding these changes in hopes that Mendoza will reverse her decision to force counties to change their accounting methods.

Discussion was also held once again regarding payment of WDCD dues in the amount of \$4,442.40. The budget committee had rejected payment of these dues at their meeting in July 2017. Representative Halbrook is looking to see if Shelby County could perhaps go in another direction, away from West Central Development Council. Dues have been paid

BUDGET COMMITTEE MEETING
January 25, 2018

once in the last 10-15 years and it was felt that Shelby County reaped little to no benefit from that payment. All members voiced the Job Center would be a great loss; however all felt that at this time the dues should remain unpaid.

Under new business, the budget committee had a request to discuss the increase in Federal mileage rates from \$0.54 to \$0.545. Chairman Cruitt stated that last year the rates had been \$0.535 and the County had paid \$0.54. Clerk Fox stated the mileage in the Travel Ordinance was \$0.54.

Gergeni made motion to not change the mileage rate at this time. Mulholland seconded said motion, which passed by voice vote (8 yes, 0 no).

Animal Control member Kearney informed the budget committee that Shelby County Animal Control Warden Brad Hudson has requested a credit card in order to purchase supplies for his department. The Animal Control Committee has approved this request. Application for a credit card from Shelby County State Bank has been made. Kearney stated a resolution will be brought before the board for approval of this credit card at the February meeting.

Chairman Cruitt updated the Board that he and Treasurer Ramey had been working on closing out the Revolving Loan Fund and returning that money to the State, this has to be done by the end of the month. Treasurer Ramey stated she would be closing out the accounts and issuing a check to refund that money. On Feb. 1, 2018 County Engineer Spesard and Chairman Cruitt will participate in a teleconference to begin the process of applying to get this money back for a future road project, as it can only be use for infrastructure projects. The Country Club road project has been given the verbal ok as a use for these funds.

There has been little to no progress at this time concerning Eagle Creek.

Amling made motion to adjourn the budget committee meeting. Lenz seconded said motion, which passed by voice vote (8 yes, 0 no) and the meeting was adjourned at 10:25 AM.

Jessica Fox, Shelby County Clerk

Brad, Bob, Jerry
Dr. Spesard, Kay
Bd Chairman Cruitt

Animal Control

Jan. 31, 2018

9:00 a.m.

Reviewed resolution to obtain an Animal Control credit card which will be on the agenda for the February Board meeting.

Discussion on conflicts with Cowden and Moweaqua with Animal Control contracts and procedures for calls regarding dogs within^{the} villages.

- Ask Gina SA to review letter from Liz Nohren and AC policy and request her opinion
- Dave Cruitt will try to get an opinion from UCCI attorneys.

Reviewed 2017 Animal Control Fees ~~from~~^{for} area villages

Reviewed and approved payroll & bills

Dog Wash December 2017 \$334.50

20017 Total \$5,596.50 (2016 was \$4,523.43)
an increase of \$1,073.07

FILED

JAN 31 2018

Jessica Fox
SHELBY COUNTY CLERK

**Shelby County Animal Control
Evolution Dog Wash - 2017**

Date	Vendor/Customer Name	Description	Amount	Profit/Loss
			Bal. Forward	\$ (12,517.77)
1/2/2017	Cash	Sales	\$ 102.00	\$ (12,415.77)
1/7/2017	Cash	Sales	\$ 42.00	\$ (12,373.77)
1/11/2017	Cash	Sales	\$ 42.00	\$ (12,331.77)
1/16/2017	Cash	Sales	\$ 33.00	\$ (12,298.77)
1/21/2017	Cash	Sales	\$ 68.25	\$ (12,230.52)
1/29/2017	Cash	Sales	\$ 124.00	\$ (12,106.52)
1/31/2017	Cash	Sales	\$ 10.00	\$ (12,096.52)
2/9/2017	Cash	Sales	\$ 72.00	\$ (12,024.52)
2/14/2017	Cash	Sales	\$ 78.00	\$ (11,946.52)
		Shampoos , Disinfectant & Tokens	\$ (451.01)	\$ (12,397.53)
2/16/2017	Evolution Dog Wash		\$ 157.00	\$ (12,240.53)
2/21/2017	Cash	Sales	\$ 40.00	\$ (12,200.53)
2/28/2017	Cash	Sales	\$ 21.00	\$ (12,179.53)
3/6/2017	Cash	Sales	\$ 58.00	\$ (12,121.53)
3/9/2017	Cash	Sales	\$ 41.50	\$ (12,080.03)
3/14/2017	Cash	Sales	\$ 44.00	\$ (12,036.03)
3/18/2017	Cash	Sales	\$ 96.00	\$ (11,940.03)
3/20/2017	Cash	Sales	\$ 69.00	\$ (11,871.03)
3/24/2017	Cash	Sales	\$ 40.00	\$ (11,831.03)
3/27/2017	Cash	Sales	\$ 118.00	\$ (11,713.03)
4/3/2017	Cash	Sales	\$ 118.50	\$ (11,594.53)
4/10/2017	Cash	Sales	\$ 89.00	\$ (11,505.53)
4/17/2017	Cash	Sales	\$ 126.00	\$ (11,379.53)
4/18/2017	Cash	Sales	\$ 50.00	\$ (11,329.53)
4/24/2017	Cash	Sales	\$ 95.75	\$ (11,233.78)
4/27/2017	Cash	Sales	\$ 78.00	\$ (11,155.78)
4/30/2017	Cash	Sales	\$ 57.00	\$ (11,098.78)

2017 Sales		2016 Sales	
January	\$ 421.25	January	\$ 328.00
February	\$ 368.00	February	\$ 397.50
March	\$ 466.50	March	\$ 456.25
April	\$ 614.25	April	\$ 463.00
May	\$ 482.00	May	\$ 93.93
June	\$ 491.00	June	\$ 372.00
July	\$ 469.00	July	\$ 402.00
August	\$ 471.25	August	\$ 397.00
September	\$ 546.50	September	\$ 346.75
October	\$ 503.00	October	\$ 498.50
November	\$ 429.25	November	\$ 405.00
December	\$ 334.50	December	\$ 363.50
Total for Year	\$ 5,596.50	Total for Year	\$ 4,523.43

Difference \$ 1,073.07

APPROVED Animal Control Committee

Evolution Dog Wash - 2017

[illegible]

FILED

JAN 31 2018

JAN. 31, 2018
SOLID WASTE COMMITTEE

Jenifer 10:00 AM
SHELBY COUNTY CLERK

PRESENT. DENNY DRNJEVIC, LARRY LENZ
JIM ARTHUR, ROB AMLING
ABSENT: RICHARD HAYDEN

ALSO PRESENT JARED ROWCLIFF

THE COMMITTEE DISCUSSED HOLDING AN
ELECTRONIC RECYCLING EVENT. DATE TO
LOOK AT WOULD BE APRIL 14 OR 28
BOTH SATURDAYS. TIME WOULD BE
8 AM - 12:00 NOON. THE EVENT WOULD
BE HELD AT FORREST PARK. WE WILL
HAVE TO TALK TO ATR RECYCLING TO
SEE WHAT DATE WE COULD GET THE TRUCK

VOLUNTEERS TO CONTACT: SHELBY ELECTRIC COOP,
ARMY CORP; DIVE TEAM RESCUE SQUAD.

WE WILL AGAIN ASK FOR DONATIONS
OF \$10 PER TV.

NEXT MEETING FEB 22 10:AM
ZONING OFFICE

Law Enforcement Committee
Meeting Minuets February 1, 2018

Meeting was called to order at 9:00 a.m. with the following Committee members present. Kay Kearney, Bob Simpson Richard Hayden, Sheriff Koonce, and Undersheriff McCall served as Secretary.

Sheriff reported on the ongoing Court House Security upgrades with nothing very new to report. We are currently waiting on equipment that has been ordered (Door lock and swipe card reader) and hopefully will be installed as soon as it arrives.

Undersheriff McCall reported the 911 system purchased a new mapping system for us to better connect with the 911 center and to have more information about where 911 calls are taking place. With the system came GPS locaters for the cars so the dispatcher now know where the nearest squad car is to the call being received by the 911 center.

Sheriff Koonce informed the committee 7 members of the Reserve corps had to be removed from the sheriff's Office roster as they did not live in Shelby County. The requirement for residency was brought to the sheriff's attention during a routine audit of our employee roster by the Illinois training and standards board. Apparently, it is state law Reserves must live in the county they are serving. Sheriff Koonce is working with legislators and the Sheriff's Association in an attempt to lift this requirement.

Sheriff Koonce reported we are currently responding to and taking care of all I Law Enforcing calls in Moweaqua, Findlay and now Stewardson. All of these towns have had changes in police personnel and are no longer operating police department. As of now call volume has remained steady and is able to be absorbed by the Sheriff's Office. Summer may be another issue.

A brief round robin discussion was held about the new Cyber Security program for the Sheriff's Office and Court House including funding issues for the program

The Sheriff's Offices expenditures were reviewed and approved.

Respectfully Submitted

Rob McCall

Undersheriff

County Farm
Bus.

Feb-18
Bob Jordan
Jim Houston

we talked about the soil test
O.K. for lime. we also talked about
tile, water ways & services.
we talked about the salt in ground
& if new product was any good.
we talked about yields past year.
we went over Lease Agreement.

we agreed on price for next
year.

$175 \text{ AC.} \times 196.32 = 34,352.50$ \$
be payed in equal payments
17,176.25 each

1st payment due April 2 &
2nd payment due Nov. 1st
with grace period till Nov. 30th
on a bad year.

FILED

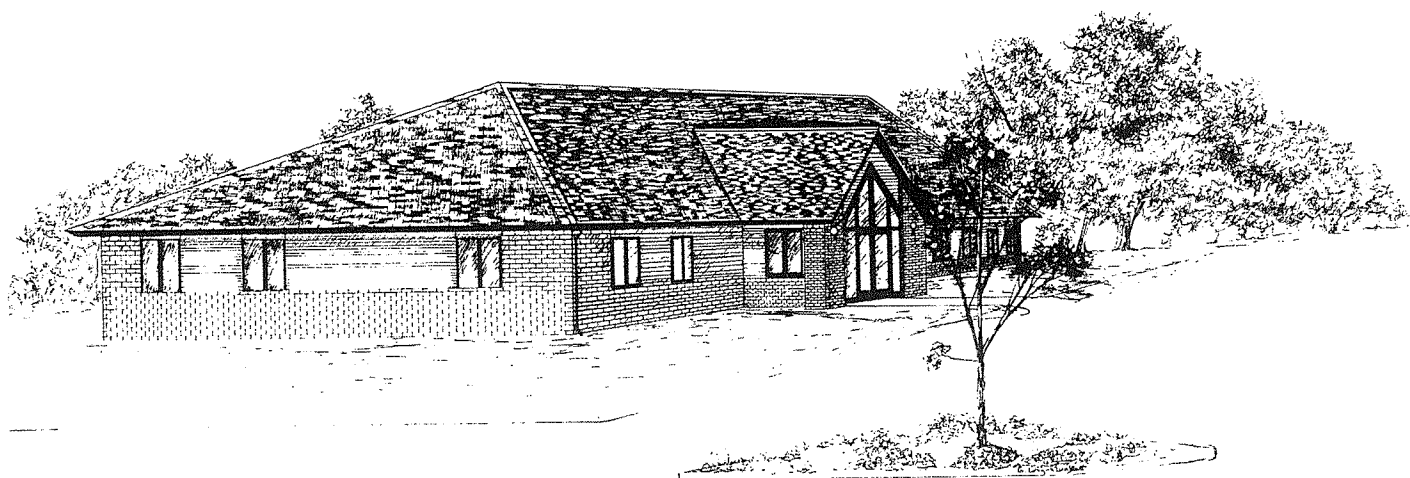
FEB 06 2018

Jessie Fox
SHELBY COUNTY CLERK

Chair
Bob Jordan

SHELBY COUNTY HEALTH DEPARTMENT

**Annual Report
2016**



**1700 W. S. Third Street • Shelbyville, Illinois 62565
Telephone: 217/774-9555**



Annual Report

September 1, 2015 - August 31, 2016

Shelby County Board Of Health

Greg Miller, President

Rick Brown, D.M.D., Vice President

Mary Naber, Secretary,

Rosie Schuck

Odus Cheek

Rick Travis

Barbara Bennett

Urbano Dauz, M.D.

John Brix, D.V.M.

Doris Bowers, M.D.

Administrative Staff

Stephen L. Melega, M.A., HSA, Administrator

Sue Berryman, R.N.,

Director of Nursing and Health Services

Jeffrey A. Houska, L.E.H.P.

Director of Environmental Health Services

Dian Camic, Fiscal Services Manager

Melanie Clark, Bookkeeper

Environmental Health Staff

Christina Hewing, B.S.

Nursing and Health Service's Staff

Brooke Verdeyen, R.N., MCH/FCM

Coordinator

Jennifer Beeson, R.N., Communicable Disease Coordinator

Theresa Kile, R.N., WIC Program Coordinator

Jeri Danneberger, B.S.N., Public Health Nurse

Sarah Vaughn, B.S.N., Public Health Nurse

Pam Furr, Vision and Hearing Technician

Rebecca Dove, R.N., WIC/Public Health Nurse

Susan Myers, WIC Intake Clerk

Division of Nursing And Health Services

Immunization Clinics: Adult Immunizations excl. Influenza 280, 1152 vaccinations, Children Immunizations 2,457, Influenza Immunizations 872, Pneumonia Immunizations 85, Children: Influenza 171.

TB Clinics (Health Dept. & Jail)

211 tests performed, Area Nursing Homes received 100 doses of serum.

Public Health Nursing Contacts: Communicable Disease 0, inspections for head lice infestations 51, County Jail Physical Screenings: 104.

Adult Wellness Clinic: (blood pressure, 264 patients, cholesterol, lipids, hemoglobin) 364 patients, Diabetes screenings (glucose) 100.
Total Patients served: 451, Cholesterol Screenings 74, Hemoglobin 13.

DNA Testing: 0 patients

School Health (enrollment 3,077 students) Nursing Visits to Schools 32, Physical Exams 152, 5 clinics held.

Vision and Hearing Services (PRESCHOOL & SCHOOL)

Vision: Total number screened 1,231, Referrals 55, Doctor reports returned 53, Glasses or treatment indicated 51, Problem Verified 51 - no treatment 2.

Hearing: Total number screened 1,709, Number failed 96, rescreened 96.
Medical Referrals 7, Adult Services: Vision 0, Hearing 2, Audiogram 27.

68th Annual Report

The mission of the Shelby County Public Health Department is to improve and safeguard the public's health through intervention, preventative actions and community collaboration. To promote healthy families living in healthy environments for the betterment of all citizens of Shelby County.

E-mail us at shelbyhealth@consolidated.net or visit us on the web at www.shelbyhealth.net

Nursing and Health Services

Health Education and Promotion

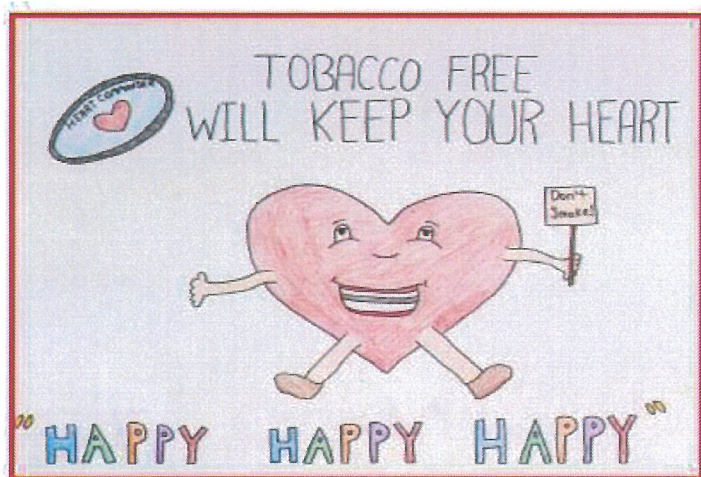
Shelby County's Tobacco Control Program

Illinois Tobacco Free Communities

The health department is a recipient of a Tobacco Control grant. Shelby County residents continue to have lung cancer mortality rates significantly higher than in Illinois. In 2005, Shelby County had a crude rate of 71.9% compared to a state crude rate of 51.7% and in 2004 it was 62.5% compared to Illinois's 53.4%. Since the year 2000, Shelby County residents have continued to have crude rates significantly higher than the state averages for lung cancer. Shelby County has also maintained a higher percentage than the state average of pregnant mothers whom continue to smoke during their pregnancy.

PRESENTATIONS:

Health Fairs	3 shows	210 contacts
Health Ed	6 programs	180 students
Smokers Outline Outreach		16 contacts



Family Case Management, health planning and counseling for high risk infants and children).

Participants 198, Pregnancy Testing 12, ALL Kids Enrollment 21

Medical Presumptive Eligibility (MPE) Temporary Medical Card issued for up to 45 days.
MPE Cards 13, Maternal Home Visits 63, Infant & Children Home visits 31, Newborn letters 32.

FAMILY CASE MANAGEMENT

The Family Case Management Program serves pregnant women and/or families with infants up to age one and high risk children up to age three who are on Medicaid or have low incomes. The program's purpose is to insure that pregnant women, infants and high risk children receive necessary health care services to prevent unhealthy

births and avoidable high health care cost. Registered nurses assess the client's needs and make referrals as necessary. Nurses make home visits to assess environmental conditions at the prenatal stage, newborn stage and at one year of age. The program is a coordinated effort of the public health nurses and WIC nurses.

Women, Infants and Children (WIC)

WIC Average Monthly Caseload 333

Total Certification Contacts 576 : Women (PG/BF, Postpartum) 207, Infants 136, Children 233

Total Clients Attending Individual Sessions: 360

Prevalence of Risk Among Clients: High Weight to Height 26%, Teen Pregnancies (<18 years) 3%, Low hemoglobin 16%

The supplemental food program offers only specific foods rich in iron, calcium and vitamins A and C. The objective is to prevent health problems associated with inadequate dietary intake among women, infants and children. WIC vouchers list the amounts of infant formula, milk, eggs, cheese, fruit juice, cereal, legumes, or peanut butter a client receives monthly. No money exchanges hands between client and vendor. WIC is not welfare. All working families are

eligible if they fall within certain income guidelines. An evening clinic is available for working families every month. The WIC Program provides health assessment, nutrition education and health care referrals to each client. WIC serves pregnant, breastfeeding, postpartum women, infants and children up to five years of age to help prevent health and nutritional problems during the most critical time of growth and development.

GET COVERED ILLINOIS (Affordable Care Act)

In-Person Counselors: Marketplace applications 0, Expansion of Medicaid: applications 21

Health department staff were trained to be able to provide help to consumers, small businesses, and their employees as they look for health insurance options through the Marketplace, including

helping them complete eligibility and enrollment forms both to mail in and complete on-line. In-Person Professionals might also be called Navigator or Certified Application Counselors.

Childhood Lead Poisoning Prevention Program

Lead screening is provided in cooperation with Shelby Memorial Hospital and the Illinois Department of Public Health. Lead screening is performed on infants and children age 6 months to 6 years of age. Follow up is performed with a state wide software program called Stellar on all children whose blood lead level is 10ug/dl (micrograms per deciliter) or greater.

Public Health Nurses work together with the state's Environmental Health staff in this program.

**CHILDREN SCREENED 133, HIGH RISK CASES
MANAGED 5, NEWBORN CONTACTS 23**

Reported Communicable Disease - Shelby County

AIDS (Accumulative 4 HIV, 5 AIDS)	9
Chlamydia	19
Cryptosporidiosis	1
Campylobacter.....	5
Gonorrhea	9
Haemophilus Influenza	0
Hepatitis Type C	6
Histoplasmosis	1
Mumps	1
Pertussis	1
Rabies	0
Salmonellosis	2
Streptococcal (Invasive Group A, 2) Strep Scalded Skin, 0)	2
Q-Fever	0
Total	56

Shelby County Vital Statistics

Source - Illinois Dept. of Public Health Vital Records 1/16 - 12/16

DEATH (all Causes) 292

Cause of Death

Diseases of the heart	79
Malignant Neoplasma	74
Chronic Respiratory Diseases (excl. Influenza & Pneumonia)	24
Cerebrovascular Vascular Diseases (Stroke)	9
Colorectal	7
Chronic liver disease and cirrhosis	2
Accidents	6
Alzheimers	5
Anemias	0
Bronchus and lung	7
Diabetes Mellitus	7
Drug Induced	2
Emphysema	0
Female Breast	3
Firearms	1
Gallbladder disorders	0
Homicide	0
Influenza and Pneumonia	6
Leukemia	1
Nephrotic Syndrome & Nephrosis	2
Post Neonatal	1
Septicemia	4
Skin	0
Other C.L.R.D	4
Not Otherwise Specific	48

Population (2010 Census) 21,363

Total Births 256

Males 123

Females 133

Reported Animal Bites - Shelby County

Cat	3
Dog	14
Bat	1
Raccoon	1
Total	19

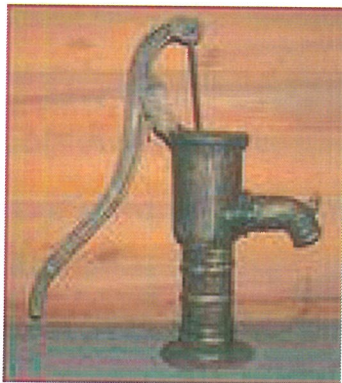
Environmental Health

Division of Environmental Health Services



Food Protection Program

Total Number - Routine Food Service and Retail Inspections	306
Total Number - Reinspections	49
High Risk Establishments	60
Medium Risk Establishments	35
Low Risk Establishments	46
Average Establishment Score.....	94
Total Operating Establishments Permitted	141
Temporary Food Permits Issued	226
Total Number - Temporary Food Service Inspections	96
Total Number - Pre-Operational Food Service/Retail Inspections	6
Non-FBI Complaints Investigated	5
Consultations and Public Contacts	511



Potable Water Supply Program

Active Non-Community Water Supplies	6
Private Water Well Permits Issued	8
Private Water Wells Inspected	8
Geo thermal closed loop wells	13
Sampling of New Private Water Wells	8
Sampling of Existing Private Water Wells	76
Action Letters Released	76
Water Well Surveys for Loan Approval	0
Non-Community Public Water Supplies (Transient) Surveyed	0
Consultations and Public Contacts	236



Private Sewage Disposal Program

Permits Issued to Construct	42
Inspections of Private Sewage Disposal Installations	46
Aerobic Treatment Plants Installed	21
Holding Tanks Installed	6
Graveless Subsurface Systems Installed	13
Buried Sand Filters Installed	2
Sewage Complaint Inspections	4
Consultations and Public Contacts	274

Tanning Facilities Program / Nuisance Control Program / West Nile Virus

Tanning: Initial Inspections - 0, Follow-up Inspections - 0, Routine/License Renewal - 3, West Nile Virus: Bird investigations - 3, Public Contacts - 4, - Birds tested Neg - 3, Positive - 0.
Nuisance: Complaint Investigations - 41, Action Letters Released - 20, Consultations and Public Contacts - 112.

Division of Administrative Services

State and Federal Awarded Grants July 1, 2015 - June 30, 2016

Shelby County Health Department Awards

Family Case Management	\$ 62,995
Women, Infants & Children	\$ 73,114
Breastfeeding Peer Counseling	\$ 7,600
Health Protection Grant	\$ 63,201
Vision & Hearing Program	\$ 3,906
Potable Water Supply	\$ 3,225
Non-Community Water	\$ 350
Lead Poisoning Prevention	\$ 2,086
Tobacco Free Communities	\$ 20,714
West Nile Virus	\$ 12,000
Indoor Radon Grant	\$ 7,561
Tanning Facility Program	\$ 1,100
Total Awards	\$ 257,852

Financial Management

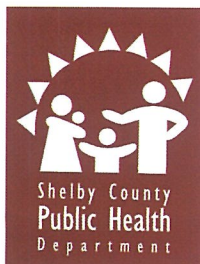
September 1, 2015 - August 31, 2016

County Health (Operating Account)	
County Health Misc. (Fund Account)	
Home Nursing (Fund Account)	
WIC (Fund Account)	
Total Receipts (all accounts)	\$ 1,271,158.63
Total Disbursements (all accounts)	\$ 1,249,298.35
Surplus	\$ 21,860.28

BREAKDOWN:

<u>Revenue</u>	
TAX Distributions	\$ 323,057.82
State/Fed Grants	\$ 257,852.00
Services /Fees/Acct. Transfers	\$ 690,248.81

<u>Expenses</u>	
Salaries	\$ 603,942.55
Operating	\$ 336,527.45
Programs	\$ 308,828.35



68th Annual Report

Shelby County

Monthly Balance Sheet

Shelby County

		<u>1/31/2018</u>
	ASSETS	
GENERAL	001-1000-00-00 CHECKING	\$10,000.00
GENERAL	001-1001-00-00 COUNTY PAYROLL CLEARING	\$14,106.59
GENERAL	001-1002-00-00 SECTION 105	\$28,326.44
GENERAL	001-1100-00-00 PETTY CASH	\$5,000.00
GENERAL	001-1101-00-00 PROBATION CASH	\$50.00
GENERAL	001-1203-00-00 SHELBY CO GROUP INSURANCE	\$36,275.86
GENERAL	001-1300-00-00 MONEY MARKETS	\$2,933,784.42
GENERAL	001-1400-00-00 CERTIFICATE OF DEPOSITS	\$646,587.35
GENERAL	001-1999-00-00 DUE TO/DUE FROM GENERAL FUND	(\$146,246.99)
	Totals for Fund 001:	<u>\$3,527,883.67</u>
COUNTY HEALTH	002-1100-00-00 PETTY CASH	\$135.64
COUNTY HEALTH	002-1200-00-00 SAVINGS	\$105,002.40
COUNTY HEALTH	002-1300-00-00 MONEY MARKETS	\$26,383.19
	Totals for Fund 002:	<u>\$131,521.23</u>
ANIMAL CONTROL	003-1300-00-00 MONEY MARKETS	\$49,307.07
ANIMAL CONTROL	003-1400-00-00 CERTIFICATE OF DEPOSITS	\$38,076.66
ANIMAL CONTROL	003-1999-00-00 DUE TO/DUE FROM GENERAL FUND	(\$2,469.88)
	Totals for Fund 003:	<u>\$84,913.85</u>
AMBULANCE	004-1200-00-00 SAVINGS	\$108,115.74
AMBULANCE	004-1400-00-00 CERTIFICATE OF DEPOSITS	\$23,703.18
	Totals for Fund 004:	<u>\$131,818.92</u>
MENTAL HEALTH	005-1300-00-00 MONEY MARKETS	\$1,506,998.78
MENTAL HEALTH	005-1400-00-00 CERTIFICATE OF DEPOSITS	\$154,070.73
	Totals for Fund 005:	<u>\$1,661,069.51</u>
IMRF	006-1200-00-00 SAVINGS	\$782,048.37
IMRF	006-1999-00-00 DUE TO/DUE FROM GENERAL FUND	\$1,356.28
	Totals for Fund 006:	<u>\$783,404.65</u>
SOCIAL SECURITY	007-1200-00-00 SAVINGS	\$269,204.65
SOCIAL SECURITY	007-1999-00-00 DUE TO/DUE FROM GENERAL FUND	\$706.28
	Totals for Fund 007:	<u>\$269,910.93</u>
INDEMNITY	008-1200-00-00 SAVINGS	\$57,032.20
INDEMNITY	008-1400-00-00 CERTIFICATE OF DEPOSITS	\$54,925.02
	Totals for Fund 008:	<u>\$111,957.22</u>
COURT SECURITY	010-1200-00-00 SAVINGS	\$680.89
COURT SECURITY	010-1999-00-00 DUE TO/DUE FROM GENERAL FUND	(\$33,609.41)
	Totals for Fund 010:	<u>(\$32,928.52)</u>
COUNTY BRIDGE	011-1300-00-00 MONEY MARKETS	\$127,290.01

Shelby County

Monthly Balance Sheet

Shelby County

		<u>1/31/2018</u>
	Totals for Fund 011:	\$127,290.01
COUNTY HIGHWAY	012-1200-00-00 SAVINGS	\$225,244.49
	Totals for Fund 012:	\$225,244.49
FASM	013-1300-00-00 MONEY MARKETS	\$149,035.57
	Totals for Fund 013:	\$149,035.57
COUNTY MFT	014-1300-00-00 MONEY MARKETS	\$525,718.81
	Totals for Fund 014:	\$525,718.81
TOURISM	015-1200-00-00 SAVINGS	\$8,795.20
	Totals for Fund 015:	\$8,795.20
PROBATION	016-1200-00-00 SAVINGS	\$182,975.67
PROBATION	016-1400-00-00 CERTIFICATE OF DEPOSITS	\$98,398.89
PROBATION	016-1999-00-00 DUE TO/DUE FROM GENERAL FUND	\$16,777.55
	Totals for Fund 016:	\$298,152.11
ASSIST COURT	017-1200-00-00 SAVINGS	\$17,889.73
	Totals for Fund 017:	\$17,889.73
LAW LIBRARY	018-1200-00-00 SAVINGS	\$1,363.47
	Totals for Fund 018:	\$1,363.47
AUTOMATION	019-1200-00-00 SAVINGS	\$58,844.47
	Totals for Fund 019:	\$58,844.47
RECORDING	020-1200-00-00 SAVINGS	\$165,663.87
	Totals for Fund 020:	\$165,663.87
DRUG TRAFFIC PREVENTION	021-1200-00-00 SAVINGS	\$384.78
DRUG TRAFFIC PREVENTION	021-1999-00-00 DUE TO/DUE FROM GENERAL FUND	(\$180.76)
	Totals for Fund 021:	\$204.02
AIRPORT	022-1000-00-00 CHECKING	\$2,644.10
AIRPORT	022-1300-00-00 MONEY MARKETS	\$42,918.49
AIRPORT	022-1400-00-00 CERTIFICATE OF DEPOSITS	\$20,659.75
	Totals for Fund 022:	\$66,222.34
CEFS	023-1200-00-00 SAVINGS	\$1,874.93
	Totals for Fund 023:	\$1,874.93
HOME NURSING	024-1300-00-00 MONEY MARKETS	\$872,281.67
HOME NURSING	024-1400-00-00 CERTIFICATE OF DEPOSITS	\$243,516.01
	Totals for Fund 024:	\$1,115,797.68
WIC	025-1000-00-00 CHECKING	\$52,517.12

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Shelby County

Monthly Balance Sheet

Shelby County

		<u>1/31/2018</u>
	Totals for Fund 025:	\$52,517.12
LOCAL BRIDGE	026-1300-00-00 MONEY MARKETS	\$73,290.39
	Totals for Fund 026:	\$73,290.39
TOWNSHIP BRIDGE	027-1200-00-00 SAVINGS	\$136,960.70
	Totals for Fund 027:	\$136,960.70
TOWNSHIP CONTRUCTION	028-1000-00-00 CHECKING	\$0.24
	Totals for Fund 028:	\$0.24
TOWNSHIP MFT	029-1300-00-00 MONEY MARKETS	\$1,308,083.54
	Totals for Fund 029:	\$1,308,083.54
ESTATE TAX	031-1200-00-00 SAVINGS	\$1,150.23
	Totals for Fund 031:	\$1,150.23
MINOR UNKNOWN HEIRS	032-1200-00-00 SAVINGS	\$46,057.55
	Totals for Fund 032:	\$46,057.55
PROBATION DRUG TESTING	037-1200-00-00 SAVINGS	\$2,934.36
	Totals for Fund 037:	\$2,934.36
DRAINAGE	039-1000-00-00 CHECKING	\$10,000.00
DRAINAGE	039-1200-00-00 SAVINGS	\$348,044.22
DRAINAGE	039-1300-00-00 MONEY MARKETS	\$40,252.49
DRAINAGE	039-1999-00-00 DUE TO/DUE FROM GENERAL FUND	\$10.00
	Totals for Fund 039:	\$398,306.71
DOCUMENT STORAGE	040-1200-00-00 SAVINGS	\$73,678.54
	Totals for Fund 040:	\$73,678.54
MISC COUNTY HEALTH	043-1200-00-00 SAVINGS	\$164,198.79
MISC COUNTY HEALTH	043-1400-00-00 CERTIFICATE OF DEPOSITS	\$82,961.23
	Totals for Fund 043:	\$247,160.02
LITIGATION	044-1200-00-00 SAVINGS	\$5,627.50
LITIGATION	044-1300-00-00 MONEY MARKETS	\$17,772.11
	Totals for Fund 044:	\$23,399.61
REVOLVING LOAN	045-1200-00-00 SAVINGS	(\$2.00)
	Totals for Fund 045:	(\$2.00)
VICTIM IMPACT PANEL	046-1200-00-00 SAVINGS	\$15,501.51
	Totals for Fund 046:	\$15,501.51
STATE'S ATTORNEY FORFEITE	047-1200-00-00 SAVINGS	\$1,126.69
	Totals for Fund 047:	\$1,126.69

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Shelby County

Monthly Balance Sheet

Shelby County

		<u>1/31/2018</u>
RESCUE SQUAD DIVE TEAM	050-1200-00-00 SAVINGS	\$15,825.20
	Totals for Fund 050:	<u>\$15,825.20</u>
DUI EQUIPMENT	051-1200-00-00 SAVINGS	\$25,188.05
	Totals for Fund 051:	<u>\$25,188.05</u>
GIS	052-1200-00-00 SAVINGS	\$472,420.77
	Totals for Fund 052:	<u>\$472,420.77</u>
CAPITAL IMPROVEMENT	054-1300-00-00 MONEY MARKETS	\$390,580.79
	Totals for Fund 054:	<u>\$390,580.79</u>
PET POPULATION	055-1000-00-00 CHECKING	\$27,414.81
PET POPULATION	055-1999-00-00 DUE TO/DUE FROM GENERAL FUND	\$776.00
	Totals for Fund 055:	<u>\$28,190.81</u>
EMA SPECIAL	056-1300-00-00 MONEY MARKETS	\$13,718.86
	Totals for Fund 056:	<u>\$13,718.86</u>
STATE'S ATTORNEY AUTOMA1	057-1200-00-00 SAVINGS	\$4,400.52
	Totals for Fund 057:	<u>\$4,400.52</u>
DRUG COURT	058-1200-00-00 SAVINGS	\$17,645.89
	Totals for Fund 058:	<u>\$17,645.89</u>
TAX SALE AUTOMATION	060-1200-00-00 SAVINGS	\$5,612.09
	Totals for Fund 060:	<u>\$5,612.09</u>
MISC STATE GRANT PROGRA	061-1300-00-00 MONEY MARKETS	\$27.59
	Totals for Fund 061:	<u>\$27.59</u>
RESCUE SQUAD	062-1200-00-00 SAVINGS	\$4,444.62
	Totals for Fund 062:	<u>\$4,444.62</u>
CORONER SPECIAL FUND	063-1200-00-00 SAVINGS	\$8,967.85
	Totals for Fund 063:	<u>\$8,967.85</u>
SOLID WASTE FUND	064-1200-00-00 SAVINGS	\$516.01
	Totals for Fund 064:	<u>\$516.01</u>
	Total	<u>\$12,799,352.42</u>
	Total ASSETS	<u>\$12,799,352.42</u>
	LIABILITIES AND FUND BALANCE	
	LIABILITIES	
GENERAL	001-2002-00-00 PAYROLL CLEARING	(\$154,711.64)
	Totals for Fund 001:	<u>\$154,711.64</u>

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Shelby County Collector

Balance Sheet

County Collector Accounts

		<u>1/30/2018</u>
Assets		
100-1001-001	SHELBY COUNTY STATE BANK	\$515.45
100-1002-002	BUSEYBANK-BUSEY	\$10,000.00
100-1019-019	INB-ILLINOIS EPAY	\$958.40
100-1030-030	BUSEYBANK-TRUSTEE PAYMENT ACCT	\$1,612.00
100-1203-003	IST NATL BANK OF ASSUMPTION	\$176.83
100-1205-005	COMMUNITY BANKS	\$233.73
100-1210-010	SCSB-STRASBURG	\$321.86
100-1215-015	BUSEYBANK-TAX TRUST	\$1,394.71
100-1301-001	SHELBY COUNTY STATE BANK	\$9,095.81
100-1302-002	BUSEYBANK-BUSEY	\$105,824.75
100-1304-004	FIRST NATL BANK OF NOKOMIS	\$718.89
100-1306-006	SCSB-FINDLAY	\$194.72
100-1307-007	FIRST NATL BANK OF PANA	\$320.88
100-1308-008	PEOPLES BANK & TRUST	\$215.18
100-1309-009	IST NATL BANK	\$297.45
100-1311-011	SCSB-WINDSOR	\$303.69
100-1312-012	DEWITT SAVINGS BANK	\$201.22
100-1313-013	FIRST FEDERAL S & L	\$229.30
100-1316-016	SIGEL COMMUNITY	\$277.77
100-1317-017	NATL BANK-PANA	\$1,126.93
100-1318-018	SCSB-MOWEAQUA	\$274.99
100-1319-019	THE ILLINOIS FUNDS-ILLINOIS EPAY	\$209,907.97
Total Assets		<u><u>\$344,202.53</u></u>

Liabilities and Fund Balance**Liabilities**

100-2000-000	ACCOUNTS PAYABLE CLEARING--	\$0.00
Total Liabilities		<u><u>\$0.00</u></u>

Fund Balance

100-3000-000	Fund Balance--	\$41,388,762.81
Total Fund Balance		<u><u>\$41,388,762.81</u></u>

Total Liabilities and Fund Balance		<u><u>\$41,388,762.81</u></u>
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