

March 7, 2018

**SHELBY COUNTY BOARD MEETING AGENDA**

**March 14, 2018 – 9:00 A. M. in Courtroom B**

1. Call to Order – Prayer – Pledge of Allegiance
2. Roll Call
3. Approval of Minutes
4. Yolanda Nation and Luke Jesgarz, Federation President – Update to Board regarding 4-H Week Activities
5. EMA Coordinator Jared Rowcliffe – Resolution Adopting the Shelby County Multi - Hazard Mitigation Plan (Roll Call Vote Required)
6. State's Attorney Gina Vonderheide State's Attorney – Approval of Contract with Mytec Solutions for IT and Cyber Security services for the Courthouse and Sheriff's Department
7. State's Attorney Gina Vonderheide –Remove from table: Approval of \$2,000 donation to the Economic Development Council of Shelby County to be used for the Museum on Main Street
8. Dale Wetherell, Public Buildings Chairman – Update regarding Bid Opening for Courthouse Roof Repair held March 13; Approval to award low bid for Courthouse Roof Repair upon recommendation from committee
9. County Highway Engineer Alan Spesard – Highway Engineer's Report: Updates provided by Chairman Cruitt; Approve Petition by Oconee Township Highway Commissioner to replace Drainage Structure
10. Committee Reports
11. Chairman Updates
12. Chairman Appointments – Ken Hoene - Shelbyville FPD Trustee; Robert Hemer – Moweaqua FPD Trustee by Resolution; Tim Lenz – Strasburg FPD Trustee by Resolution
13. Correspondence
14. Public Body Comment
15. Adjournment

**Prayer today is given by Father Marianna of the Immaculate Conception Catholic Church in Shelbyville**

Muffins provided by the Shelby County 4-H Federation

Please silence cell phones during the Board meeting.

## SHELBY COUNTY BOARD MEETING

March 14, 2018 – 9:00 A.M.

The Shelby County Board met on Wednesday, March 14, 2018, at 9:00 A.M. at the Courthouse in Shelbyville, Illinois.

Chairman David Cruitt called the meeting to order. Father Marianna from the Immaculate Conception Catholic Church in Shelbyville gave the prayer and all present recited the Pledge of Allegiance.

County Clerk Jessica Fox called the roll. Strohl and Woodall were absent.

Minutes for the February 14, 2018 Board meeting were presented for approval. Mulholland moved to approve the minutes as presented. Hayden seconded said motion, which passed by voice vote (19 yes, 0 no).

At this time, Chairman Cruitt thanked Yolanda Nation and the 4-H Federation representatives who treated the County Board to muffins before the meeting. Federation members in attendance were Luke Jesgarz, Amanda Hall, Fallyn Beitz and Caitlynn Thereiau. There are currently over 300 4-H members in Shelby County and they provide programs in schools as well as the surrounding communities. Luke Jesgarz, Federation President, spoke to the Board about all of the life skills 4-H has taught him, including cooking, public speaking and various job opportunities. The Board thanked Nation and the 4-H Federation members and gave them a round of applause.

Jared Rowcliffe, Shelby EMA Coordinator, presented for approval a Resolution adopting the Shelby County Multi-Hazard Mitigation Plan, which was drafted by the Coles County Regional Planning office. FEMA has already reviewed and approved this plan.

Wetherell made motion to approve the Resolution. Drnjevic seconded said motion. FEMA requires a roll call vote be taken. Roll Call Vote: Aye: Amling, Arthur, Barr, Behl, Bennett, Cannon, Coffman, Drnjevic, Durbin, Gergeni, Hayden, Jordan, Kearney, Lenz, Metzger, Mulholland, Simpson, Wetherell, and Williams. Nay: None. Not Voting: Cruitt. Motion carried.

States Attorney Gina Vonderhide addressed the Board regarding the contract for Cyber Security and Managed Services between Shelby County and Mytec Solutions. David Woods had met with members of the Budget committee on September 7, 2017 and also January 25, 2018 to discuss the importance of Cyber Security and discuss how project implementation was progressing. Vonderhide reported some minor issues with the contract had been cleared up. Vonderhide informed the Board this contract didn't meet requirements to be put out for bid since it would run as of today through August 31, 2018. Vonderhide advised the Board with the next fiscal year contracted IT services might be something they should put out for bid based on her research and discussions with some of her peers.

Williams made motion to approve the contract for Cyber Security services with Mytec Solutions. Mulholland seconded said motion, which passed by voice vote (18 yes, 1 nay Bennett). (Contract attached to these minutes).

Hayden made motion to remove from the table the agenda item regarding Economic Development and a funding request for the Museum on Main Street. Kearney seconded said motion, which passed by voice vote (19 yes, 0 no).

Brenda Elder, AmeriCorps Vista Volunteer for Shelby County addressed the Board regarding her request on December 13, 2017 for Shelby County's help in funding the Smithsonian Museum on Main Street to be held in conjunction with the Illinois Bicentennial. The museum will be at the Army Corps of Engineers visitors' center from December 15, 2018 through January 26, 2019. Many educational related programs will also be done while the museum is in Shelbyville. The City of Shelbyville has approved her request for \$2,000 to help offset expenses with this project. Discussion followed.

Amling made motion to approve a \$2,000 payment be made to the Economic Development Council of Shelby County to help offset costs associated with the Museum on Main Street. Behl seconded said motion. Barr made motion for a roll call vote. Wetherell seconded said motion. Roll call vote: Aye: Amling, Behl, Bennett, Cannon, Drnjevic, Durbin, Gergeni, Jordan, Kearney, Lenz, Simpson, Wetherell and Williams. Nay: Barr, Coffman, Hayden, Metzger and Mulholland. Motion carried.

Public Buildings Committee Chair Dale Wetherell spoke with the Board regarding the bid opening that was held on March 13, 2018 for the Courthouse roof repair. Two bids were submitted. Wohltmann Construction submitted the low bid of \$623, 815. The PBC added 15% in contingency costs of \$93, 572 upon the advice of architect Bill Utz. The total low bid is \$717, 387. This would repair everything from the roof line of the courthouse up. \$350,000 has been budgeted in Capital Improvement for the roof repair with the rest of the financing coming from the County's reserve funds.

Wetherell made motion to accept the low bid from Wohltmann Construction for the Courthouse roof repair. Arthur seconded said motion, which passed by voice vote (19 yes, 0 no).

At this time Chairman Cruitt presented the County Highway Engineer's report in Alan Spesard's absence. Cruitt requested approval for a petition from the Oconee Township Highway Commissioner to replace

**Shelby County Board Meeting**  
**March 14, 2018**

a drainage structure. Estimated costs are \$5,000 and will be split equally between the County and the Township.

Simpson made motion to approve the petition. Amling seconded said motion, which passed by voice vote (19 yes, 0 no). (Petition attached to these minutes).

Cruitt also mentioned that a letting for a Bridge in Oconee was held on Friday March 9<sup>th</sup>. Depew and Owen was the low bidder.

Chairman Cruitt called for committee reports. (Committee reports are attached to these minutes).

Solid Waste Committee Chair Amling reported the Committee is having some difficulties in planning an Electronics recycling event for April. Funding for recycling drives has been eliminated and since there is no money, companies do not want to participate. The committee will continue looking at different options and hope to hold a pickup in the fall.

Insurance Committee Chair Bennett reported that she and committee members Coffman and Kearney would be going to Nashville, TN to learn more about the County's Health Insurance provider Pareto Captive Services.

Announcing updates, Cruitt informed the Board he has been told the Illinois Department of Natural Resources has begun accepting redevelopment proposals for the resort at Eagle Creek.

Chairman Cruitt requested the following committee re-appointments:

Reappoint Ken Hoene, trustee for Shelbyville Fire Protection District. Motion by Mulholland, second by Durbin, passed by voice vote (19 yes, 0 no).

Reappoint Robert Hemer, trustee for Moweaqua Fire Protection District. Motion by Hayden, second by Jordan, passed by voice vote (19 yes, 0 no).


Reappoint Tim Lenz, trustee for Strasburg Fire Protection District. Motion by Durbin, second by Coffman, passed by voice vote (19 yes, 0 no).

Under correspondence, Chairman Cruitt announced that Drug Court Graduation will be held on Friday March 23, 2018 at 1:00 PM at the First Baptist Church in Shelbyville. Chairman Cruitt encouraged Board members to attend this special ceremony. Cruitt read a thank you card received from the First United Methodist Church Food Pantry in Shelbyville. Cruitt had received a request from the Illinois Counties Association regarding a local organization that would benefit from a \$100 donation. Cruitt recommended the Food Pantry and presented them with the \$100 from ICA last week.

Under Public Body comment, Board member Lynn Williams commended the Highway Department employees on how nice their equipment and office looked at the open house that was held after the 2/14/18 county board meeting.

There was no further business to come before the Shelby County Board.

Metzger made motion to assess mileage and per diem for the March meetings, to pay the bills/payroll as approved by the committees and adjourn until the next regular meeting to be held on April 11, 2018. Cannon seconded said motion, which passed by voice vote (19 yes, 0 no) and the meeting was adjourned at 9:55 A.M.

  
Jessica Fox  
Shelby County Clerk and Recorder

## STATE OF ILLINOIS

## ROLL CALL VOTES IN COUNTY BOARD

## SHELBY COUNTY

March 14, 2018

REGULAR MEETING

		ROLL CALL			QUESTIONS							
			3/14/2018	1/2018	Hazard-Mit ON MOTIONS TO Resolution		2,000.76 ON MOTIONS TO EDOC		ON MOTIONS TO		ON MOTIONS TO	
COUNTY BOARD MEMBERS		MILEAGE	A.M.	P.M.	AYE	NAY	AYE	NAY	AYE	NAY	AYE	NAY
217	AMLING, ROBERT	35	✓		✓		✓					
50	ARTHUR, JAMES	38	✓		✓		✓					
110	BARR, KENNETH	50	✓		✓			✓				
116	BEHL, ROBERT H.	42	✓		✓		✓					
117	BENNETT, BARBARA	40	✓		✓		✓					
45	CANNON, BRUCE	26	✓		✓		✓					
510	COFFMAN, BRYON	48	✓		✓			✓				
99	CRUITT, DAVID		✓		—							
500	DRNJEVIC, DENNIS	22	✓		✓		✓					
214	DURBIN, JESSE	12	✓		✓		✓					
105	GERGENI, GARY	26	✓		✓		✓					
177	HAYDEN, RICHARD	44	✓		✓			✓				
193	JORDAN, ROBERT N.	31	✓		✓		✓					
64	KEARNEY, KAY		✓		✓		✓					
206	LENZ, LARRY	26	✓		✓		✓					
511	METZGER, TERRY		✓		✓			✓				
7	MULHOLLAND, FRANK		✓		✓			✓				
274	SIMPSON, ROBERT	32	✓		✓		✓					
46	STROHL, DON	45	A		—							
44	WETHERELL, DALE	46	✓		✓		✓					
10	WILLIAMS, LYNN		✓		✓		✓					
208	WOODALL, JOE	8	A		—							

RESOLUTION NO 2018-14

A RESOLUTION ADOPTING THE SHELBY COUNTY MULTI-HAZARD  
MITIGATION PLAN

**WHEREAS**, the County of Shelby recognizes the threat that natural hazards pose to people and property;  
and

**WHEREAS**, undertaking hazard mitigation actions before disasters occur will reduce the potential for  
harm to people and property and save taxpayer dollars; and

**WHEREAS**, an adopted multi-hazard mitigation plan is required as a condition of future grant funding for  
mitigation projects; and

**WHEREAS**, the County of Shelby participated jointly in the planning process with the other local units of  
government within the County to prepare a Multi-Hazard Mitigation Plan;

**NOW THEREFORE, BE IT RESOLVED BY THE COUNTY BOARD OF THE COUNTY OF SHELBY, ILLINOIS AS  
FOLLOWS:**

**SECTION 1:** The County of Shelby hereby adopts the Shelby County Multi-Hazard Mitigation Plan as an  
official plan; and

**SECTION 2:** The Coles County Regional Planning & Development Commission will submit on behalf of the  
participating municipalities the adopted Multi-Hazard Mitigation Plan to the Illinois Emergency  
Management Agency and the Federal Emergency Management Agency for final review and approval.


**PASSED** this 13th day of March, 2018

Roll Call Vote: See attached sheet.

**APPROVED** by the County Board of the County of Shelby, Illinois this 14th day of March,  
2018.

  
County Board Chairman

ATTESTED: Filed in my office,  
And published in pamphlet form  
This 14th day of March, 2018

  
County Clerk

## Shelby County Board Roll Call Vote

Member	Yea	Nay	Abstain	Absent
Robert Amling				
Jim Arthur				
Kenneth Barr				
Robert Behl				
Barbara Bennett				
Bruce Cannon				
Bryon Coffman				
David Cruitt				
Dennis Drnjevic				
Jesse Durbin				
Gary Gergeni				
Richard Hayden				
Robert Jordan				
Kay Kearney				
Larry Lenz				
Terry Metzger				
Frank Mulholland				
Robert Simpson				
Don Strohl				
Dale Wetherell				
Lynn Williams				
Joe Woodall				

Resolution # 2018-14



## MYTEC COMPLETE CARE

THE COMPLETE IT MANAGEMENT SOLUTION

### WHY MYTEC COMPLETE CARE?

What makes Mytec Solutions unique is our focus on providing your business with expertise and skills necessary for all of your IT support needs. We can help your organization by:

- Providing quality managed services at an affordable price
- Help improve our customer's ROI
- Maintain network security
- Maintain peak network performance
- Reduce system downtime
- Reduce reactionary services through proactive network management

By leveraging technology to increase your profits and lower your bottom line. We help ensure you have full focus on your business rather than on the annoyances that IT issues can cause.

We are offering you a complete package for your necessary IT maintenance and projects. We also make sure your business is 100% HIPAA compliant if your focus is within the medical field.

Our method of providing IT services allows for more productive employees. Taking you as the business owner out of the equation, we offer the ability for any one of your staff to request IT support, resulting in no lag time or wait time on getting your network taken care of. This allows your employees to return to work faster.

### COVERED SERVICES DESCRIPTIONS

#### MONITORING

- **System Performance:** Support detailed monitoring of the utilization of operating system resources. Monitor trends for capacity planning to allow for scheduled upgrades to components as needed. Maintain logged data in a database and observe changes to identify changes in resource requirements. Identify areas that might require additional resources.
- **Event Logs:** Monitors all the event IDs for specific failures or alerts and places them into the appropriate Event Log file, (eg. Application Log, System Log, NTDS Log, Replication Logs, DNS Logs and Security Logs.
- **Drive space and health monitoring:** Monitor and warn of a low disk space problem before it occurs. Microsoft's guidelines define 'low free disk space' is 15% to 20%, depending on the tasks and functions assigned to the particular server or workstation. Once these thresholds are reached, Mytec Solutions will then take corrective action to alleviate disk space problems upon system notification. Corrective actions may involve customer investment in upgrades or replacement of existing equipment or software. Health monitoring also performs regular checks for disk health to help predict possible failures.



- **Backup log monitoring:** Data backup logs are monitored and reported daily to the Mytec Solutions NOC, where they are analyzed and addressed according to the alert and MSP plan.
- **Application & hardware change monitoring:** Comprehensive hardware and software inventory reporting. Daily recurring computer audits keep inventory up-to-date and accurate at all times. Access the computer inventory information needed to manage the network efficiently.
- **Service availability monitoring:** Critical Services are monitored to verify they are up and running. When a service fails a Critical Alert is sent directly to the Mytec Solutions Monitoring interface and the appropriate action is taken.
- **Antivirus monitoring:** Mytec Solutions will ensure the customer implements a sound Antivirus/anti-spyware programs on their systems. Mytec Solutions will then provide the management necessary to ensure that the product, and workstation protection remains effective and up-to-date as per the manufacturer's suggested guidelines.
- **Firewall, Router and Smart Switch:** IDS and general monitoring to attempt predictive failure and notification upon failures.

#### MAINTENANCE

- Server optimization
- System updates weekly
- Service pack updates weekly
- Temp file removal and system cleanup
- Daily system audits
- Log file maintenance
- 3<sup>rd</sup> party software updates
- Quarterly maintenance reports and review
- Network documentation updated (1 update per year)
- Backup software update installation
- Antivirus/Malware definition updates reviewed daily
- Antivirus/Malware quarantine reviewed daily
- Firewall and NAS firmware updates

#### MANAGEMENT

- End User Support Portal
- Microsoft and 3<sup>rd</sup> party software patch management
- Monthly report generation
- Software license management
- Server life-cycle management
- Workstation life-cycle management
- Review backup logs daily
- Verify Firewall configuration backup emailed offsite and received.
- Review Group Policy changes monthly
- Review Vendor logon reports weekly
- Review firewall Web Admin logins daily





## SECURITY

- User Account Management
- Firewall IDS monitoring and management
- Antivirus/Malware services

## SUPPORT

- Online Trouble Ticket Management
- End user support portal access

Managed services will be provided as outlined above. We will provide an Excel Spreadsheet each month that will show devices by department with cost breakdown per device.

Managed Services work is for labor only to monitor and maintain the existing systems (hardware, software, driver updates and troubleshooting).

Contract does not include the cost of the hardware component in existing systems unless they are under warranty. Contract does include labor cost for replacement of the hardware component.

Does not include replacement of Servers, Workstations, Networking hardware, Major Software Upgrades or Third party Vendor Support.

Most work will be completed during normal business hours which could mean minimal interruption of the network. Advance notice will be given should this happen. Response time for work will be same day if notified before noon or next business day morning if notified after noon.

Does not include work required on new projects outside this scope of work.

Does not include website hosting fees, email hosting fees, yearly software or maintenance/support fees.

Does not include internet access fees

This will be a 1 year contract with monthly payments of \$4,000.00 per month due on the 15th of each month in advance beginning January 1, 2018. Additional work required outside this agreement will be approved before started and invoiced as it is completed. Management contracts will be reviewed yearly by both parties involved and may be renegotiated at that time.

If the terms are in accordance with your understanding and acceptable to you, please sign, date, and return the duplicate copy of this letter to us. We very much appreciate the opportunity to serve you and will be pleased to discuss any questions you may have.

David Woods – President  
Mytec Solutions, Inc.

By: \_\_\_\_\_

Date: \_\_\_\_\_

March 14, 2018  
Printed Name DAVID CRUIT Chairman  
Officer or Authorized Designee of Shelby County, Shelbyville, IL.

DEPARTMENT	WKST	NOTEBOOK	SERVER	A/V	NET PRINT	TOTAL	UNIT COST
CIRCUIT CLERK & COURT	12			12	1		
CLERK & RECORDER	10		8	17	6		
EMA	4	6		10	1		
PROBATION	4			4	2		
PUBLIC DEFENDER	2			2	1		
SHERIFF	14	16	4	33	2		
STATES ATTORNEY	4			4	1		
SUPERVISOR OF ASSESSMENTS	5			5	2		
TREASURER	7		1	8	5		
	62	22	13	95	21	213	\$ 18.78

# Invoice



**Mytec Solutions, Inc.**

118 N. Morgan St.  
P.O. Box 178  
Shelbyville, IL. 62565

**PAID**  
09/08/2017

Date	Invoice #
9/1/2017	4400
Due Date	9/1/2017

Phone #	(217) 774-2525
Fax #	(217) 296-2124

E-mail:	dwoods@mytecsol.com
Web Site:	www.mytecsol.com

Bill To
SHELBY COUNTY SHERIFF 151 N. MORGAN SHELBYVILLE, IL. 62565

*Sophos Firewall  
support & maint  
yearly*

Description	P.O. No.	Terms	Project
	F/W UPGRADE	Due on receipt	
Description	Quantity	Rate	Amount
PR211CFAA SOPHOS UTM 210 PREMIUM SUPPORT - 12 MONTHS - RENEWAL	1	333.00	333.00
FG211CTAA SOPHOS UTM 210 FULLGUARD - 12 MONTH RENEWAL	1	1,373.00	1,373.00
Thank you for your business.		<b>Total</b>	\$1,706.00

Payment Indemnity: The above signed, for and in consideration of services rendered to the above named client(s) by Mytec Solutions, Inc., hereby guarantees payment in full and indemnifies Mytec Solutions, Inc. for all professional service charges incurred within thirty (30) days of receipt. This account indebtedness shall become due and payable and Mytec Solutions, Inc. may proceed to collect the same by legal action and otherwise. A Finance Charge will be added 60 days from final bill at the rate of one and one-half percent (1.5%) per month (A.P.R. 18%) on the unpaid balance, compounded at the end of each billing cycle. The undersigned also guarantees to pay all costs of collection, including attorney's fees (40% of balance or minimum of \$150.00) and Court costs.

386

# Invoice



**Mytec Solutions, Inc.**

118 N. Morgan St.  
P.O. Box 178  
Shelbyville, IL. 62565

**PAID**  
11/10/2017

Date	Invoice #
11/3/2017	4628
Due Date	11/3/2017

Phone #	(217) 774-2525
Fax #	(217) 296-2124

E-mail:	dwoods@mytecsol.com
Web Site:	www.mytecsol.com

Bill To
SHELBY COUNTY CLERK SHELBY COUNTY COURTHOUSE P.O. BOX 230 SHELBYVILLE, IL. 62565

*Arcserve Backup  
Support & Maint*

	P.O. No.	Terms	Project
		Due on receipt	
Description	Quantity	Rate	Amount
CYBER SECURITY NETWORK PROJECT			
MUAD0650MAWSKFE12C ARCSERVE ADVANCED EDITION V6	2	142.83	285.66
ENTERPRISE MAINTENANCE & SUPPORT 1 YEAR PER SOCKET			
MUAD0650MAWOSFE12C ARCSERVE ADVANCED EDITION V6	4	120.80	483.20
ENTERPRISE MAINTENANCE & SUPPORT 1 YEAR PER SERVER			
THIS WILL BE A YEARLY RENEWAL THAT WOULD BE DIVIDED BETWEEN ALL USERS.			
Thank you for your business.		<b>Total</b>	\$768.86

Payment Indemnity: The above signed, for and in consideration of services rendered to the above named client(s) by Mytec Solutions, Inc., hereby guarantees payment in full and indemnifies Mytec Solutions, Inc. for all professional service charges incurred within thirty (30) days of receipt. This account indebtedness shall become due and payable and Mytec Solutions, Inc. may proceed to collect the same by legal action and otherwise. A Finance Charge will be added 60 days from final bill at the rate of one and one-half percent (1.5%) per month (A.P.R. 18%) on the unpaid balance, compounded at the end of each billing cycle. The undersigned also guarantees to pay all costs of collection, including attorney's fees (40% of balance or minimum of \$150.00) and Court costs.

# Estimate



## Mytec Solutions, Inc.

118 N. Morgan St.  
P.O. Box 178  
Shelbyville, IL. 62565

Date	Estimate #
11/30/2017	600

Phone #	(217) 774-2525
Fax #	(217) 296-2124

E-mail	dwoods@mytecsol.com
Web Site	www.mytecsol.com

Name / Address
SHELBY COUNTY CLERK SHELBY COUNTY COURTHOUSE P.O. BOX 230 SHELBYVILLE, IL. 62565

Description	P.O. No.	Terms	Project
	Qty	Cost	Total
MONTHLY E-MAIL HOSTING SERVICE FOR SHELBYCOUNTY-IL.COM INCLUDES ACTIVE SYNC	51	2.50	127.50
MONTHLY E-MAIL HOSTING SERVICE FOR SCSO87.ORG INCLUDES EXCHANGE ACTIVE SYNC	65	2.50	162.50
Thank you for your business.		<b>Total</b>	\$290.00

Customer Signature \_\_\_\_\_



## SECURITY

- User Account Management
- Firewall IDS monitoring and management
- Antivirus/Malware services

## SUPPORT

- Online Trouble Ticket Management
- End user support portal access
- Onsite support is available (additional fees apply)

Managed services will be provided as outlined above on the following devices: (see spreadsheet for breakdown).

13 SERVERS

62 WORKSTATIONS

22 NOTEBOOKS

1 FIREWALL

4 NAS/SAN STORAGE DEVICES

12 ROUTERS AND SWITCHES

21 NETWORK PRINTERS

8 WIRELESS ACCESS POINTS

95 ANTIVIRUS INSTALLATIONS

Does not include installation of new hardware or projects outside this scope of work.

Does not include website hosting fees or email hosting fees.

Does not include yearly software or maintenance/support fees.

Does not include internet access fees

This will be a 1 year contract with monthly payments of \$4,000.00 per month due on the 15th of each month in advance. Additional work required outside this agreement will be approved before started and invoiced as it is completed.

If the terms are in accordance with your understanding and acceptable to you, please sign, date, and return the duplicate copy of this letter to us. We very much appreciate the opportunity to serve you and will be pleased to discuss any questions you may have.

David Woods – President

Mytec Solutions, Inc.

By: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name \_\_\_\_\_

Officer or Authorized Designee of Shelby County, Shelbyville, IL.

## STATE OF ILLINOIS

**County of Shelby**

**\$5.**

**Claimant**

Claimant E.D.C. of Shelby County

being duly sworn, on oath, says the account against the County of Shelby, Illinois, amounting to the sum of .

Two thousand and no/100 \_\_\_\_\_ Dollars

For Funding for Museum on Mainstreet  
is just after allowing all credits and is due and unpaid.

Sworn and subscribed to before me this

day of

**A.D. 20**

County Clerk or Notary Public

(Sign Here)

(Attach Itemized Statement to Claim)

[illegible]

**SHELBY COUNTY PUBLIC BUILDINGS COMMITTEE MEETING**

**MARCH 13, 2018 – 2:00 P.M.**

The Shelby County Public Buildings Committee met on Tuesday March 13, 2018 at 2:00 P. M. at the Courthouse in Shelbyville, Illinois.

Chairman Dale Wetherell called the meeting to order. Those PBC members in attendance were Arthur, Barr, Gergeni, and Mulholland. Board Chairman David Cruitt was also present. Sheriff Koonce and County Clerk Fox were also in attendance.

Architect Bill Utz opened bids from Wohltman Construction (represented by Randy Turner) and Grunloh Construction (represented by Troy Ozenkosh). Utz stated that both companies had presented their bonds.

Utz first opened the bid from **Wohltman Construction.**

Base bid was \$601,917, with 30 days to start and 120 days to complete. (See attached sheet for alternates).

Add G1 = deduct \$29,084

Add G3 = additional \$21,898

5/8's OSB = \$5.20 square foot

Base bid \$601, 917 + G3 \$21,898 = Total base bid of \$623,815

\$623,815 X (15% contingency of \$93,572) = **TOTAL BID of \$717,387**

Utz next opened the bid from **Grunloh Construction.**

Base bid was \$1,048,000, with 30 days to start and 180 days to complete. (See attached sheet for alternates).

Add G1 = deduct \$23,100

Add G3 = additional \$42,600

5/8's OSB = \$5.00 square foot

Base bid \$1,048,000 - \$45,000(Deletion of G2) = **Total base bid of \$1,003,000**

At this time, both Mr. Turner and Mr. Ozenkosh left the meeting. The PBC continued with the meeting and discussed the bids in addition to the alternates. Mr. Utz explained that the contractors had decided to run beams out the windows of the tower and cantilever scaffolding off of those beams, which resulted in a significant reduction in scaffolding costs over the initial bids done several months ago. It was decided by the committee to use louvered inserts, which had been figured in the base bid, instead of bricking in the windows, which resulted in alternate #4 being unnecessary to consider. During discussion it was also decided to delete the G2 option of repaint. (This allowed for a \$45,000 reduction in the base bid from Grunloh Construction).

Utz informed the PBC, with a job of this magnitude, it would be wise to add in contingency costs of 15% of the base bids for unseen issues during construction, such as sheeting being rotten.

Mulholland made motion to recommend to the County Board to accept the low bid from Wohltman Construction of \$623,815 with a 15% contingency of \$93,000 for a total bid for the Courthouse roof repair of \$717,387. Arthur seconded said motion, which passed by voice vote (5 yes, 0 no).

Gergeni made motion to adjourn the meeting. Arthur seconded said motion, which passed by voice vote (5 yes, 0 no). The meeting was adjourned at 2:35 P.M.

  
Jessica Fox, Shelby County Clerk



PROJECT: Shelby County Courthouse

UTZ Associates Architects PC  
15878 N. 1400th St. - P.O. Box 1341  
Effingham, IL 62401

[illegible]

Olone

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING  
EXAMINED THE ATTACHED




RESOLUTION \_\_\_\_\_

PETITION   X  

AGREEMENT \_\_\_\_\_

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,  
ROAD & BRIDGE COMMITTEE

STATE OF ILLINOIS,  
County of Shelby } ss.  
Road District of Oconee }

To the County Board of Shelby County, Illinois:

The undersigned, Highway Commissioner of the Road District of Oconee in said County, would respectfully represent that a culvert needs to be replaced over the unnamed tributary where the same is crossed by the highway TR 303 at a point near NE 1/4 NW 1/4 Sec.17; R1E; T10N; 3rd PM

in said Road District, for which said work the Road District of Oconee is responsible; and the cost of which work will be five thousand Dollars, which sum will be more than .02 per cent of the full, fair cash value of all the taxable property in said Road District, as equalized or assessed by the Department of Revenue, and the tax rate for road purposes in said Road District was in each year for the 2 years last past not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code.

Wherefore, the said Highway Commissioner hereby petitions you for aid, and for an appropriation from the "County Bridge Fund" in the County Treasury of a sum sufficient to meet one half the expenses of said bridge or other work, said Road District being prepared to furnish the other half of the amount required.

Dated at Shelbyville, this 7th day of March 2018

  
Highway Commissioner.

STATE OF ILLINOIS,  
County of Shelby } ss.  
Road District of Oconee }

I, the undersigned Highway Commissioner of the Road District of Oconee County aforesaid, hereby state that I have made a careful estimate of the probable cost of the

(Here state the description of the work asked for.)

Pipe Culvert - 3000

Labor, Equip, Mat'l - 2000

\$5000

and I do estimate that the probable cost of the same will be five thousand Dollars.

Witness my hand, this 7th day of March 2018

  
Highway Commissioner.

PETITION FOR COUNTY AID TO BUILD  
 OR REPAIR BRIDGE, CULVERT OR  
 DRAINAGE STRUCTURE  
 ROAD DISTRICT OF

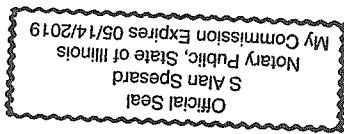
Oconee

Shelby  
COUNTY, ILLINOIS

Filed this \_\_\_\_\_ day of \_\_\_\_\_

County Clerk.

253 Byers Printing Company, Springfield, Illinois.



Subscribed and sworn to before me, this \_\_\_\_\_ 7th day of \_\_\_\_\_ March \_\_\_\_\_ 2018  
\_\_\_\_\_  
Highway Commissioner.

STATE OF ILLINOIS,  
County of Shelby } ss.  
Road District of Oconee }  
Ron Smith  
Highway Commissioner of said Road District of  
Oconee  
being duly sworn, on oath says that

Five thousand  
Dollars mentioned in the estimate to which this  
affidavit is attached is necessary, and that the same will not be more expensive than is needed for the purpose  
required.

im004578.jpg (1600x1200x24b jpeg)



O coneel 700N  
6' DIA X <sup>60</sup>~~57~~ feet  
needs Rip Rap, Larger and longer  
pipe

March 2, 2018

**SCHEDULE**  
**SHELBY COUNTY BUDGET PROCESS**

**DATES/TIMELINE ARE SUBJECT TO CHANGE**

**Fiscal Year September 1, 2018 – August 31, 2019**

<b><u>April 13th</u></b>	Proposed Fiscal Year (FY) 2018-2019 budget due in the office of County Clerk
<b><u>April 25th</u></b>	10:00 A.M. Meeting of the Budget Committee for first review of proposed FY 2018-2019 budgets (additional meetings will be called as required)
<b><u>May 31st</u></b>	Meeting of the Budget Committee to continue review of proposed FY 2018-2019 departmental budgets and first review of estimated revenues
<b><u>June 28<sup>th</sup></u></b>	Review of Budget Amendments; conferences with department supervisors to discuss budget committee recommendations, if needed
<b><u>July 11th</u></b>	County Board Meeting – presentation and approval of proposed FY 2018-2019 budgets (if prepared), FY 17-18 Budget Amendments also submitted for County Board approval
<b><u>July 12th</u></b>	Proposed budget (if presented) available for public inspection
<b><u>July 26th</u></b>	Meeting of the Budget Committee for FY 18-19 Budget items (if needed)
<b><u>August 8<sup>th</sup></u></b>	County Board Meeting – 9:00 A. M. – adoption of FY 2018-2019 Budget <b>OR</b> presentation and approval of proposed budgets
<b><u>August 9<sup>th</sup></u></b>	Proposed budget available for public inspection
<b><u>Prior to Sept 12th</u></b>	Publication of Budget Summary for FY 2018-2019
<b><u>Sept 12<sup>th</sup></u></b>	County Board Meeting – 9:00 AM – adoption of FY 2018-2019 Budget
<b><u>August - Nov</u></b>	Budget Committee will address Tax Levies Budget meetings held Last Thursday of month 9:00 AM if scheduled
<b><u>Between August – Nov</u></b>	Publication of TRUTH-IN-TAXATION ACT if required  Public Hearing Shelby County Tax Levies - 8:45 A.M. (if needed) County Board Meeting - 9:00 A. M. – adoption of FY 2018-2019 tax levies ( <b>Date subject to change must approve levy no later than December Board meeting</b> )

All meetings will be held in Courtroom B of the Shelby County Courthouse, more meetings may be added if needed and will be posted separately.

COUNTY CLERK RECORDER REPORT  
FOR PERIOD OF  
SEPT. 2017 - FEB. 2018

	CO. FUNDS	RE STAMPS
RECORDING BALANCE	\$183,885.56	\$45,681.00
RECORDING	\$94,075.00	
R E STAMPS	\$103,144.50	
CERTIFIED COPIES	\$7,275.00	
XEROX	\$1,256.50	
MARRIAGE LICENSE	\$5,320.00	
DOMESTIC VIOLENCE FUND 76 @ \$5.00 EA	\$380.00	
NOTARY PUBLIC	\$255.00	
TAX REDEMPTION	\$8,200.00	
VARIOUS FEES		
MISCELLANEOUS	\$2,305.25	
CHARGE PAYMENTS	\$5,877.00	
TOTAL RECIEPTS	\$228,088.25	
RE STAMPS RECEIVED		\$69,005.00
RECEIPTS PLUS BEGINNING BALANCE	\$411,973.81	\$114,686.00
TRANSFERRED TO COUNTY TREASURER	\$140,671.81	
RHSP TO STATE	\$14,067.00	
PURCHASE OF TRANSFER STAMPS	\$69,005.00	
DEATH CERT 64 @ \$4.00 EACH	\$256.00	
AUG - JAN DOMESTIC VIOLENCE FUND	\$460.00	
HARLAND CLARKE DEPOSIT SLIP ORDER	\$89.24	
TOTAL PAYMENTS	\$224,549.05	
REAL ESTATE STAMPS SOLD		\$68,763.00
ENDING BALANCE	\$187,424.76	\$45,923.00
TOTAL	\$411,973.81	\$114,686.00
FUNDS ON HAND		
BANK CHECKING ACCT	\$180,156.96	
CASH ON HAND	\$7,267.80	
TOTAL	\$187,424.76	

**F I L E D**  
MAR 12 2018

*Jessica Fox*  
SHELBY COUNTY CLERK

I, JESSICA FOX, COUNTY CLERK & RECORDER, DO HEREBY CERTIFY THAT THIS IS A TRUE REPORT OF THE MONIES RECEIVED AND TRANSACTIONS OF THE OFFICE OF SHELBY COUNTY CLERK & RECORDER FOR THE PERIOD OF SEPTEMBER 2016 THROUGH FEBRUARY 2017.

DATED: MARCH 15, 2018

  
COUNTY CLERK & RECORDER  
JESSICA FOX

**GIS**

1853	doc @	\$1.00	\$1,748.00
1853	doc @	\$22.00	\$38,456.00

**EARNINGS**

1853	doc @	\$3.00	\$5,244.00
------	-------	--------	------------

**FEES**

\$98,301.51

**TOTAL**

1602	doc @	\$9.00	\$13,779.00
1602	doc @	\$0.50	\$765.50
1602	doc @	\$0.50	\$765.50
			\$187,424.76

DEATH CERT 57 @ \$4.00=

\$228.00

( The actual amount for this six-month period is \$159,059.51. It includes \$28,365.25 for July, which should not be included in this report. The Treasurer's Office occasionally deposits the checks late, which confuses the actual amounts for the period.)

February 13, 2018

**NOTICE OF PUBLIC BUILDINGS COMMITTEE MEETING**

The Public Buildings Committee will meet on **Thursday, March 1, 2018, at 10:00 AM** for a **PRE-JOB** meeting with contractors and architect Bill Utz in preparation to submit bids for the Courthouse Roof Repair Project. This meeting will be held in Courtroom B of the Shelby County Courthouse.

The Public Buildings Committee will meet on **Thursday March 8, 2018 at 2:00 PM** to **OPEN BIDS** for the Courthouse Roof Repair Project. This meeting will be held in Courtroom B of the Shelby County Courthouse. The Committee may continue their meeting after bids have been opened and read in order to make a recommendation to the Shelby County Board.

Respectfully,

Jessica Fox  
Shelby Co. Clerk & Recorder



- K. Wohl Human Construction

Randy Turner

FRANK MUMFORDLAND

FILED

MAR 01 2018

Ken Barr

Jessie Joy  
SHELBY COUNTY CLERK

GARY GERGEN, CO. BOARD

Craig Himes Grunloh Construction

Bill Utz UAA

Brian Swingle Swingle Const. 240-3111

Mike Brand Industrial Services of Illinois

CHEZ LAINO HONEST ABE ROOFING

CITALLIE WALL GRODECKO

Michael Qualls Central Roofing

Dale R. Withall

Chair

PBC

Mar 1st 2018

Public Buildings

Pre Bid 10:AM

Kenny Barr

Court Room B

Frank Mullhallen

Gary Gergine

Dale Wetherell

Bill Utz - Explained Pre Bid

Adjourned 10:09 AM 3/1/18

~~CONFIDENTIAL~~

FILED

MAR 01 2018

Jessica Day

SHELBY COUNTY CLERK

SOLID WASTE FEB. 22 10:00 AM

PRESENT DENNIS DRNJEVIC, RICHARD HAYDEN,  
LARRY LENZ, ROBERT AMLING.

ABSENT JIM ~~ARTHER~~ ARTHUR.

MEETING CALLED TO ORDER TO DISCUSS A  
RECYCLING.  
ELECTRONIC PICKUP DAY.

ADVANCED TECHNOLOGY  
RECYCLING  
THE COMPANY USED LAST YEAR ~~ADVANCED~~  
ATR CAN NOT DO PICKUPS THIS  
SPRING MAYBE THIS FALL. REASON  
FOR NOT DOING PICKUP WAS THEY DID  
NOT GET PROMISED REIMBURSEMENT.

JARED WILL TRY TO FIND ANOTHER  
FIRM FOR THIS SPRING. IF WE CAN NOT  
FIND ANOTHER FIRM WE MAY HAVE TO  
WAIT AND SEE IF ATR CAN DO A  
PICKUP THEN.

WE WILL SCHEDULE ANOTHER  
~~MEET~~ MEETING WHEN JARED HAS MORE  
INFO.

MEETING ADJOURNED.

10:15 AM

FILED  
FEB 22 1993  
JERRY DOR  
SHERIDAN COUNTY CLERK

Bob, Brad, Kay  
Jerry, Dr Spesard

Animal Control

Feb 26, 2018

9:00

F I L E D

FEB 26 2018

Jessie Fox  
SHELBY COUNTY CLERK

Reviewed and signed bills and payroll

Reg Wash January 2018 \$ 321<sup>00</sup>  
2017 Total \$ 5,596.50

Discussion regarding purchase of a rifle  
22 Magnum Stainless Steel  
Committee approved purchase if within  
budget.

Need some used cabinets for storage  
to help with "clutter". We will all  
help to look for some.

Credit Card approved and should have  
within 2 weeks.

After a few phone calls regarding  
Animal Control in Moreauville, the  
committee will invite them to  
the March 28 meeting.



## Zoning/EMA/PCOM Report

### Shelby County Board Meeting 3/14/18

#### Zoning

3 Building Permits Issued in February  
3 Acc. Buildings

#### EMA

March is Severe Weather Preparedness Month.  
Assisted in facilitation of WebEOC workshop 2-21-18.  
IESMA Executive Board Meeting 2-23-18  
Part 301 Rule Change Meeting 2-23-18  
Attended 911 Board Meeting 2-12-18  
Most equipment from EOC Enhancement Grant has been received.  
IESMA-EMAT Deployment 3/2/18 – 3/3/18 to Iroquois County for damage assessment.

**HAZARD MITIGATION PLAN HAS BEEN COMPLETED. ACCEPTANCE IS BEING REQUESTED AT THIS BOARD MEETING. IT IS AVAILABLE FOR VIEWING AT MY OFFICE OR I CAN EMAIL IT. PLEASE CONTACT ME IF YOU WOULD LIKE TO REVIEW IT PRIOR TO MEETING.**

#### PCOM

Please Reference PCOM Report in Board Packet.  
CIPT beginning more outreach to local groups that would like them to speak about the service if anyone has a recommendation, please let us know.

#### February Building Permit Log

<u>Permit #</u>	<u>Date</u>	<u>Name</u>	<u>Township</u>	<u>Parcel ID</u>	<u>Type</u>	<u>Est. Cost</u>	<u>Fee</u>
18-002	2/20/2018	Michael Medley	07; Cold Spring	0417-07-00-100-003	Acc. Building	N/A	N/F
18-003	2/22/2018	Dennis Schumacher	09; Sigel	2127-09-00-400-003	Acc. Building	N/A	N/F
18-004	2/27/2018	TGM Stewardson	34; Prairie	1520-34-00-400-006	Grain Bin	N/A	N/F

# C.E.F.S. Economic Opportunity Corporation

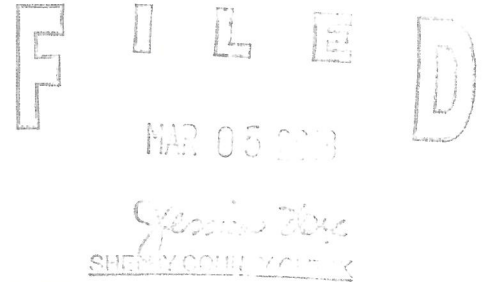
*"Community Action Agency"*



1805 S. Banker Street, P.O. Box 928  
Effingham, IL 62401-0928  
PHONE: (217) 342-2193 ~ FAX: (217) 342-4701  
EMAIL: [cefs@cefseoc.org](mailto:cefs@cefseoc.org)  
WEBSITE: [www.cefseoc.org](http://www.cefseoc.org)

**PAUL D. WHITE**  
*Chief Executive Officer*

February 15, 2018



TO: Jessica Fox  
Shelby County Clerk  
301 E. Main  
PO Box 320  
Shelbyville, IL 62565

FROM: Susan Love  
Transportation Director  
1805 S. Banker St.  
Effingham, IL 62041

During the month of January, Nathan Nichols, Mobility Manager, organized a non-contract trip to take Shelby Economic group around Shelbyville. Nathan formed a new route to begin in March from Shelbyville to the Windsor Food Center once a month. He also distributed updated calendars and info to various locations. Enclosed are copies of the Shelby County January PCOM report to share with your board members. Please contact Susan Love, Transportation Director, at 217-342-2193 ext. 161 or by e-mail at [salove@cefseoc.org](mailto:salove@cefseoc.org) if there are any questions.

Susan Love  
Transportation Director

Enclosures



**EQUAL OPPORTUNITY EMPLOYER**

**C.E.F.S./Central Illinois Public Transit  
Grant Recipient Monthly Monitoring Outcome Report**


**Shelby County**

Hours of Service for Shelby County Transportation are 6:00 A.M. to 6:00 P.M.

Monitoring Indexes	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Total
Number of Days of Service	21	23	20	23	21	19	22						149
Number of Trips	1,579	2,181	2,183	2,391	2,213	2,031	2,276						14,854
Number of Vehicles	9	9	9	9	9	9	9						6,593
Revenue Vehicle Hours	874	1,062	965	996	913	824	959						89,397
Revenue Vehicle Miles	12,101	13,674	12,710	13,565	12,268	11,712	13,367						\$41,068
DOAP Revenues							\$41,068						\$49,592
5311 Revenues							\$49,592						\$35,558
Contract Revenues		\$2,056	\$8,921	\$820	\$11,866	\$333	\$11,895						\$3,055
Fares	\$445	\$503	\$383	\$382	\$549	\$333	\$460						\$225,050
System Expenses	\$26,367	\$39,732	\$31,093	\$27,007	\$34,458	\$30,445	\$35,948						\$95,777
Net Revenues	-\$25,922	-\$37,173	-\$21,789	-\$25,805	-\$22,043	-\$30,112	\$67,067	\$0	\$0	\$0	\$0	\$0	977
Ridership	90	179	144	139	146	143	136						43
Trip Denials	17	2	2	6	6	6	4						0
Trip Denied but Provided	0	0	0	0	0	0	0						0
Cost per Trip	\$16.70	\$18.22	\$14.24	\$11.30	\$15.57	\$14.99	\$15.79	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15.15
Cost per Hour	\$30.17	\$37.41	\$32.22	\$27.12	\$37.74	\$36.95	\$37.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34.13
Cost per Mile	\$2.18	\$2.91	\$2.45	\$1.99	\$2.81	\$2.60	\$2.69	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2.52
Maintenance of Vehicles	8	4	7	6	7	6	9						47
Maintenance of Facilities	0	0	0	0	0	0	0						0
New Service Contracts	0	5	0	2	0	0	1						8
Overtime Hours	18	8	19	15	75	64	65						264
Complaints	0	0	0	0	0	0	0						0
Vehicle Accidents	0	0	0	0	0	0	1						1
Mobility Index Outcomes/Efforts	0.071	0.098	0.098	0.107	0.099	0.091	0.102	0.000	0.000	0.000	0.000	0.000	0.664
Annualized Mobility Index	0.847	1.009	1.063	1.118	1.132	1.125	1.139	0.996	0.886	0.797	0.725	0.664	
(Note - Annual Goal is .69)													
2010 Census Rural Population													
Shelby County	22,363												


MAR 05 2018

  
 SHERIFF COUNTY CLERK

**C.E.F.S. ECONOMIC OPPORTUNITY CORPORATION**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
SHE - SHELBY COUNTY  
From 1/1/2018 Through 1/31/2018

	Current Period Actual	Current Year Actual	Total Budget - Original
<b>REVENUES:</b>			
Program Income	11,894.57	35,557.55	0.00
Local Cash	460.46	3,055.06	0.00
Donations	0.00	2,000.00	0.00
Other Income	0.00	1,354.46	0.00
Total REVENUES:	12,355.03	41,967.07	0.00
<b>EXPENDITURES</b>			
Labor	19,988.13	129,233.00	0.00
Fringe Benefits	5,590.15	28,174.24	0.00
Services	1,693.35	17,802.52	0.00
Materials & Supplies	4,023.49	25,735.15	0.00
Utilities	1,168.49	7,255.63	0.00
Miscellaneous	458.95	4,826.02	0.00
Leases & Rentals	67.44	970.48	0.00
Total EXPENDITURES	32,990.00	213,997.04	0.00
<b>INDIRECT COSTS</b>			
Indirect Costs	2,958.25	11,053.74	0.00
Total INDIRECT COSTS	2,958.25	11,053.74	0.00

F I L E D  
MAR 05 2018  
*Jessica Boyd*  
SHELBY COUNTY CLERK



**Road & Bridge Committee  
Meeting Minutes  
February 8, 2018**

- **Roll Call: Dave Cruitt, Bruce Cannon, Jesse Durbin, Larry Lenz**
  - Also in attendance: Alan Spesard, County Engineer
- **Approval of Last Month's Minutes**
  - Committee recommended approval
- **Review Claims**
  - Committee recommended approval
- **Review County Highway Finances**
- **New Business:**
  - Resolution to award County Oil
    - Committee recommended approval
  - Resolution to award Cold Mix
    - Committee recommended approval
  - Resolution for Sigel Bridge Construction funding
    - Committee recommended approval
  - Agreement with State for Sigel Bridge Construction
    - Committee recommended approval
  - Cowden Intersection Bid in March at Village Hall
  - Right of Way Documents signed for Oconee Bridge – on March 9<sup>th</sup> bid letting
  - Right of Way Documents signed for Sigel Bridge – on April 27 bid letting
  - Right of Way Documents for Richland Bridge is nearly complete
  - Bridge Inspection training class for Trevor Primer
  - Construction around courthouse may start in a few weeks
  - Motor Fuel Tax payments for needy township and County Consolidated Programs that were withheld has been received
  - Underwater inspection for Findlay Bridge is due this year
  - Status Report of Shelby County Bridges
  - Open house for County Board?
  - Revolving Loan Project selection - \$514K
    - Must have a Low to Moderate Income of more than 51% - Country Club Road and Findlay-Bethany Road are not eligible
  - Vacation: leaving March 9<sup>th</sup>. Will miss County Board meeting.
- **Old Business:**
  - Christian County dump truck bids schedule
  - Ridge Highway Commissioner requested help with drainage issues along North boundary of Westervelt. We performed a survey and will try to come up with some solution for him
  -
- **Adjournment: Next meetings scheduled for March 9<sup>th</sup> and 12<sup>th</sup>**

**Road & Bridge Committee**

**Meeting Minutes**

**February 9, 2018**

- **Roll Call: Dave Cruitt, Bruce Cannon, Jesse Durbin, Larry Lenz**
  - Also in attendance: Alan Spesard, County Engineer
- **The annual oil and cold mx bids for the County and Townships were publically opened and read**
- **Township rock hauling bids were publically opened and read**
- **Adjournment: Next meetings scheduled for March 9, 2018**

**Law Enforcement Committee**

**Meeting Agenda March 8th**

1. Court House security update
2. Training Conference's attended by Don and Rob
3. Legislative updates
3. Cyber Security bill
4. Inmate Medical
5. Squad car damage court disposition.
6. Approval of expenditures.

Law Enforcement Committee

Meeting Minutes March 8, 2018

Meeting was called to order at 9:00 a.m. with the following Committee members present. Kay Kearney, Bob Simpson Richard Hayden, Sheriff Koonce, and Undersheriff McCall served as Secretary.

Sheriff reported on the ongoing Court House Security upgrades. The key pad lock entry has been installed on the west employee entrance door and we are waiting on Jarod Rowcliff to issue the I.D. swipe cards to employees and board members.

Sheriff Koonce and Rob reported on several training seminars they have attended recently. Including presentations by law Enforcement executives involved in high risk and national attention incidents such as Boston Marathon terrorist bombing, Pulse night club shooting in Orlando and the Trevon Martin case also in Florida.

Sheriff spoke on several new proposed legislations in Springfield included the legalization of Marijuana and its elevatable passing.

Springfield is also attempting to send many expenditures back to the local level including the funding of expert witness for jury trials.

The Cyber Security Bill of \$4000.00 a month was discussed as well as the best way to pay for the expenditure. Either by department or out of 029. This is an issue for the budget committee to further discuss.

Undersheriff McCall spoke on the growing need for a contract with an inmate medical company to eliminate many issues we are having finding a local doctor to see our non-emergency Inmate medical issues. So far, No Doctor with HSHS will see our inmates other than in the Emergency Room this will become very costly and time consuming for personnel. DHS has refused to see our inmates as has Sarah Bush. All of these offices have informed us to take or inmates to the Emergency room if they need to see a Doctor. Undersheriff McCall will visit with companies whom provided this service at his conference in May.

Sheriff Koonce reported the Sheriff's Office was given a reimbursement of \$187.50 for a \$10,000.00 plus damage to a squad car that was ran into by a defendant. The defendant recently pled guilty and received a 2-year prison sentence along with the \$187.50 reimbursement to the county for the damage. Undersheriff McCall reported he spoke to SA Vonderhiede whom states she made a mistake in reading the statement of damages provided to her by the Sheriff's Office and allowed the plea bargain to proceed without verify amounts with the Undersheriff.

The Committee reviewed and approved expenditures.

The meeting was adjourned.

Respectfully Submitted

Rob McCall

Undersheriff

Health Comm.

3-13-18

10:00

All Bills were read & approved

10:25

  
Lynn Williams

FILED

MAR 13 2018

*Jessie Fox*  
SHELBY COUNTY CLERK

Fees & Salary  
3-13-18

Frank Mulholland, Darb Bennett, Kay Kearney

Don Koonce addressed Committee on pay  
raise for Sheriff

Claims were approved

FILED

MAR 13 2018

Jessie Fox  
SHELBY COUNTY CLERK

Lynn Williams  
Terry Metzger  
Gary Bergen  
Joe Woodall  
Jim Aurther

Terry Metzger motion to accept purchases as requested  
and Joe Woodall  
Pass

Motion to adjourn Jim Aurther  
and Gary Bergen

Pass

FILED

MAR 13 2018

Jessica Fox  
SHELBY COUNTY CLERK

PETITION TO THE CHAIRMAN AND COUNTY BOARD

OF

SHELBY COUNTY, ILLINOIS

The undersigned herewith petitions the Honorable Chairman and the Honorable Members of the County Board of Shelby County, Illinois for appointment as a Trustee of the Shelbyville Fire Protection District in accordance with the provision of Section 4 of the Illinois Fire Protection District Act (70 ILCS 705/4). The undersigned certifies that she is a registered voter residing within the jurisdiction of the Shelbyville Fire Protection District and meets all qualifications to serve as a member of the Board of Trustees of the said Fire Protection District.

  
\_\_\_\_\_  
Ken Hoene

STATE OF ILLINOIS       )  
                                      ) SS.  
COUNTY OF SHELBY     )

Subscribed and sworn to before me, a Notary Public, this 12<sup>th</sup> day of February, 2018.



  
\_\_\_\_\_  
Notary Public



SHELBY COUNTY, ILLINOIS

OATH OF OFFICE AS FIRE PROTECTION DISTRICT TRUSTEE

The undersigned, having been duly appointed to the office of Trustee of the Shelbyville Fire Protection District does herewith on oath, after being first duly sworn, state and confirm that she will faithfully discharge the office of Trustee of the Shelbyville Fire Protection District, Shelby County, Illinois.



Ken Hoene

STATE OF ILLINOIS     )  
                                      ) SS.  
COUNTY OF SHELBY     )

Subscribed and sworn to before me, a Notary Public, this 12<sup>th</sup> day of February, 2018.





Notary Public

SHELBY COUNTY, ILLINOIS

BOND OF FIRE PROTECTION DISTRICT TRUSTEE

The undersigned, **Ken Hoene**, as principal, and Penny Stenderfer, as surety, and Ron Koehler, as surety, jointly and severally, do herewith bind ourselves to the People of the State of Illinois in the penal sum of \$ 500.00 that the said principal will faithfully discharge her obligations and duties as a Trustee of the Shelbyville Fire Protection District.

[Redacted Signature]  
Principal **Ken Hoene**

[Redacted Signature]  
Surety

[Redacted Signature]  
Surety

STATE OF ILLINOIS     )  
                                      ) SS. ,  
COUNTY OF SHELBY     )

On the 12th day of February, 2018, there did appear before me, a Notary Public, **Ken Hoene**, Penny Stenderfer and Ron Koehler, who being personally known to me, did execute the above and foregoing instrument as their free and voluntary act for the uses and purposes therein set forth.



[Redacted Signature]  
Notary Public

APPROVED:

[Redacted Signature]  
Chairman, Shelby County Board

Date: March 14, 2018

**RESOLUTION**

2018-15

WHEREAS, the statutes of the State of Illinois provide that appointments of trustees of the fire districts shall be made by the Chairman of the County Board, with the advice and consent of the Board; and,


WHEREAS, the County Board has been advised that the Chairman of the Board desires to appoint the following individual, to-wit; Robert Hemer, who is qualified to hold the office of Trustee of the Moweaqua Community Fire Protection District, and that the said individual is to be appointed for a term of office expiring on the first Monday in May 2021; and,

WHEREAS, the Board does approve such appointment of Robert Hemer, as Trustee of the Moweaqua Community Fire Protection District.

NOW, THEREFORE, BE IT RESOLVED, that Robert Hemer be appointed to the office of Trustee of the Moweaqua Community Fire Protection District for a term of office expiring on the first Monday in May 2021.

BE IT FURTHER RESOLVED, that the appointee shall obtain the approval of the Chairman of the County Board of a Bond with appropriate surety in the amount of \$2,000.00.

PRESENTED, ADOPTED AND RECORDED this 14 day of March 2018.

  
\_\_\_\_\_  
Chairman, Shelby County Board  
Shelby County, Illinois

ATTEST

  
\_\_\_\_\_  
County Clerk and Ex-Officio  
Clerk of the Shelby County Board

2018 - 16

RESOLUTION APPROVING THE RE-APPOINTMENT OF TRUSTEE  
FOR THE STRASBURG FIRE PROTECTION DISTRICT

WHEREAS, the STRASBURG FIRE PROTECTION DISTRICT is a duly organized and operating fire protection district contained entirely within the County of Shelby, State of Illinois, but not wholly within a single township or municipality, and


WHEREAS, 70 ILCS 704/4 (3), provides that trustees for a fire protection district so situated shall be appointed by the presiding officer of the County Board with the advice and consent of the County Board, and

WHEREAS, there have been trustees appointed for the said fire protection district and the present term of TIM LENZ will expire on the first Monday in May, of this year, and it is necessary to appoint a successor, and

WHEREAS, the Chairman of the County Board has appointed TIM LENZ to serve a full three-year term as trustee commencing the first Monday in May 2018, and directed prior to that time, he file with the Shelby County Circuit Clerk his bond in the amount of FIVE HUNDRED DOLLARS (\$500.00) with two individual sureties,

NOW, THEREFORE, be it resolved by the County Board of Shelby County Illinois, that the Chairman's appointment of TIM LENZ is hereby approved, and the Chairman is authorized to approve his Trustee's Bond in the amount of FIVE HUNDRED DOLLARS (\$500.00) with two individual sureties.

PASSED AND APPROVED this 14th day of March, 2018

  
Chairman, Shelby County Board

Attest:  
  
Shelby County Clerk



# Shelby County

## Monthly Balance Sheet

### Shelby County

		<u>2/28/2018</u>
	ASSETS	
GENERAL	001-1000-00-00 CHECKING	\$24,556.92
GENERAL	001-1001-00-00 COUNTY PAYROLL CLEARING	\$38,585.10
GENERAL	001-1002-00-00 SECTION 105	\$41,577.90
GENERAL	001-1100-00-00 PETTY CASH	\$5,000.00
GENERAL	001-1101-00-00 PROBATION CASH	\$50.00
GENERAL	001-1203-00-00 SHELBY CO GROUP INSURANCE	\$4,697.96
GENERAL	001-1300-00-00 MONEY MARKETS	\$2,885,005.66
GENERAL	001-1400-00-00 CERTIFICATE OF DEPOSITS	\$646,707.81
GENERAL	001-1999-00-00 DUE TO/DUE FROM GENERAL FUND	(\$109,063.69)
	Totals for Fund 001:	<u>\$3,537,117.66</u>
COUNTY HEALTH	002-1100-00-00 PETTY CASH	\$135.64
COUNTY HEALTH	002-1200-00-00 SAVINGS	\$50,965.43
COUNTY HEALTH	002-1300-00-00 MONEY MARKETS	\$26,386.54
COUNTY HEALTH	002-1999-00-00 DUE TO/DUE FROM GENERAL FUND	(\$2,233.23)
	Totals for Fund 002:	<u>\$75,254.38</u>
ANIMAL CONTROL	003-1300-00-00 MONEY MARKETS	\$50,074.59
ANIMAL CONTROL	003-1400-00-00 CERTIFICATE OF DEPOSITS	\$38,083.75
ANIMAL CONTROL	003-1999-00-00 DUE TO/DUE FROM GENERAL FUND	(\$1,718.88)
	Totals for Fund 003:	<u>\$86,439.46</u>
AMBULANCE	004-1200-00-00 SAVINGS	\$103,965.74
AMBULANCE	004-1400-00-00 CERTIFICATE OF DEPOSITS	\$23,707.60
	Totals for Fund 004:	<u>\$127,673.34</u>
MENTAL HEALTH	005-1300-00-00 MONEY MARKETS	\$1,507,181.99
MENTAL HEALTH	005-1400-00-00 CERTIFICATE OF DEPOSITS	\$154,099.43
MENTAL HEALTH	005-1999-00-00 DUE TO/DUE FROM GENERAL FUND	\$10.00
	Totals for Fund 005:	<u>\$1,661,291.42</u>
IMRF	006-1200-00-00 SAVINGS	\$782,048.37
IMRF	006-1999-00-00 DUE TO/DUE FROM GENERAL FUND	(\$33,901.84)
	Totals for Fund 006:	<u>\$748,146.53</u>
SOCIAL SECURITY	007-1200-00-00 SAVINGS	\$244,706.53
SOCIAL SECURITY	007-1999-00-00 DUE TO/DUE FROM GENERAL FUND	\$1,377.11
	Totals for Fund 007:	<u>\$246,083.64</u>
INDEMNITY	008-1200-00-00 SAVINGS	\$57,032.20
INDEMNITY	008-1400-00-00 CERTIFICATE OF DEPOSITS	\$54,935.25
	Totals for Fund 008:	<u>\$111,967.45</u>
COURT SECURITY	010-1200-00-00 SAVINGS	\$2,171.28
COURT SECURITY	010-1999-00-00 DUE TO/DUE FROM GENERAL FUND	(\$33,637.91)
	Totals for Fund 010:	<u>(\$31,466.63)</u>

# Shelby County

## Monthly Balance Sheet

### Shelby County

		<u>2/28/2018</u>
COUNTY BRIDGE	011-1300-00-00 MONEY MARKETS	\$116,965.69
	Totals for Fund 011:	<u>\$116,965.69</u>
COUNTY HIGHWAY	012-1200-00-00 SAVINGS	\$149,471.91
COUNTY HIGHWAY	012-1999-00-00 DUE TO/DUE FROM GENERAL FUND	\$12,298.06
	Totals for Fund 012:	<u>\$161,769.97</u>
FASM	013-1300-00-00 MONEY MARKETS	\$144,418.96
	Totals for Fund 013:	<u>\$144,418.96</u>
COUNTY MFT	014-1300-00-00 MONEY MARKETS	\$548,540.13
	Totals for Fund 014:	<u>\$548,540.13</u>
TOURISM	015-1200-00-00 SAVINGS	\$2,285.93
	Totals for Fund 015:	<u>\$2,285.93</u>
PROBATION	016-1200-00-00 SAVINGS	\$187,430.17
PROBATION	016-1400-00-00 CERTIFICATE OF DEPOSITS	\$98,417.22
PROBATION	016-1999-00-00 DUE TO/DUE FROM GENERAL FUND	\$16,029.52
	Totals for Fund 016:	<u>\$301,876.91</u>
ASSIST COURT	017-1200-00-00 SAVINGS	\$18,886.80
	Totals for Fund 017:	<u>\$18,886.80</u>
LAW LIBRARY	018-1200-00-00 SAVINGS	\$1,391.23
	Totals for Fund 018:	<u>\$1,391.23</u>
AUTOMATION	019-1200-00-00 SAVINGS	\$60,184.23
	Totals for Fund 019:	<u>\$60,184.23</u>
RECORDING	020-1200-00-00 SAVINGS	\$166,070.80
	Totals for Fund 020:	<u>\$166,070.80</u>
DRUG TRAFFIC PREVENTION	021-1200-00-00 SAVINGS	\$384.78
DRUG TRAFFIC PREVENTION	021-1999-00-00 DUE TO/DUE FROM GENERAL FUND	(\$180.76)
	Totals for Fund 021:	<u>\$204.02</u>
AIRPORT	022-1000-00-00 CHECKING	\$2,501.78
AIRPORT	022-1300-00-00 MONEY MARKETS	\$26,523.96
AIRPORT	022-1400-00-00 CERTIFICATE OF DEPOSITS	\$20,659.75
	Totals for Fund 022:	<u>\$49,685.49</u>
CEFS	023-1200-00-00 SAVINGS	\$203,180.45
	Totals for Fund 023:	<u>\$203,180.45</u>
HOME NURSING	024-1300-00-00 MONEY MARKETS	\$871,940.00
HOME NURSING	024-1400-00-00 CERTIFICATE OF DEPOSITS	\$243,538.09
HOME NURSING	024-1999-00-00 DUE TO/DUE FROM GENERAL FUND	\$1,607.17

420A

# Shelby County

## Monthly Balance Sheet

### Shelby County

		<u>2/28/2018</u>
	Totals for Fund 024:	\$1,117,085.26
WIC	025-1000-00-00 CHECKING	\$51,989.80
WIC	025-1999-00-00 DUE TO/DUE FROM GENERAL FUND	(\$63.44)
	Totals for Fund 025:	\$51,926.36
LOCAL BRIDGE	026-1300-00-00 MONEY MARKETS	\$53,436.12
	Totals for Fund 026:	\$53,436.12
TOWNSHIP BRIDGE	027-1200-00-00 SAVINGS	\$63,857.50
	Totals for Fund 027:	\$63,857.50
TOWNSHIP CONTRUCTION	028-1000-00-00 CHECKING	\$0.24
	Totals for Fund 028:	\$0.24
TOWNSHIP MFT	029-1300-00-00 MONEY MARKETS	\$1,557,471.18
	Totals for Fund 029:	\$1,557,471.18
ESTATE TAX	031-1200-00-00 SAVINGS	\$1,150.23
	Totals for Fund 031:	\$1,150.23
MINOR UNKNOWN HEIRS	032-1200-00-00 SAVINGS	\$46,057.55
	Totals for Fund 032:	\$46,057.55
PROBATION DRUG TESTING	037-1200-00-00 SAVINGS	\$3,276.36
	Totals for Fund 037:	\$3,276.36
DRAINAGE	039-1000-00-00 CHECKING	\$10,000.00
DRAINAGE	039-1200-00-00 SAVINGS	\$341,523.18
DRAINAGE	039-1300-00-00 MONEY MARKETS	\$40,261.31
	Totals for Fund 039:	\$391,784.49
DOCUMENT STORAGE	040-1200-00-00 SAVINGS	\$74,611.54
	Totals for Fund 040:	\$74,611.54
MISC COUNTY HEALTH	043-1200-00-00 SAVINGS	\$171,407.77
MISC COUNTY HEALTH	043-1400-00-00 CERTIFICATE OF DEPOSITS	\$82,976.69
	Totals for Fund 043:	\$254,384.46
LITIGATION	044-1200-00-00 SAVINGS	\$5,627.50
LITIGATION	044-1300-00-00 MONEY MARKETS	\$17,775.23
	Totals for Fund 044:	\$23,402.73
VICTIM IMPACT PANEL	046-1200-00-00 SAVINGS	\$15,573.51
	Totals for Fund 046:	\$15,573.51
STATE'S ATTORNEY FORFEITE	047-1200-00-00 SAVINGS	\$1,126.69
	Totals for Fund 047:	\$1,126.69

4203

# Shelby County

## Monthly Balance Sheet

### Shelby County

		<u>2/28/2018</u>
RESCUE SQUAD DIVE TEAM	050-1200-00-00 SAVINGS	\$15,825.20
	Totals for Fund 050:	<u>\$15,825.20</u>
DUI EQUIPMENT	051-1200-00-00 SAVINGS	\$25,580.05
	Totals for Fund 051:	<u>\$25,580.05</u>
GIS	052-1200-00-00 SAVINGS	\$475,145.44
	Totals for Fund 052:	<u>\$475,145.44</u>
CAPITAL IMPROVEMENT	054-1300-00-00 MONEY MARKETS	\$390,647.14
	Totals for Fund 054:	<u>\$390,647.14</u>
PET POPULATION	055-1000-00-00 CHECKING	\$28,645.81
PET POPULATION	055-1999-00-00 DUE TO/DUE FROM GENERAL FUND	(\$174.40)
	Totals for Fund 055:	<u>\$28,471.41</u>
EMA SPECIAL	056-1300-00-00 MONEY MARKETS	\$5,933.85
	Totals for Fund 056:	<u>\$5,933.85</u>
STATE'S ATTORNEY AUTOMAT	057-1200-00-00 SAVINGS	\$4,444.52
	Totals for Fund 057:	<u>\$4,444.52</u>
DRUG COURT	058-1200-00-00 SAVINGS	\$17,925.39
	Totals for Fund 058:	<u>\$17,925.39</u>
TAX SALE AUTOMATION	060-1200-00-00 SAVINGS	\$5,612.09
	Totals for Fund 060:	<u>\$5,612.09</u>
MISC STATE GRANT PROGRA	061-1300-00-00 MONEY MARKETS	\$27.59
	Totals for Fund 061:	<u>\$27.59</u>
RESCUE SQUAD	062-1200-00-00 SAVINGS	\$4,544.62
	Totals for Fund 062:	<u>\$4,544.62</u>
CORONER SPECIAL FUND	063-1200-00-00 SAVINGS	\$9,417.85
	Totals for Fund 063:	<u>\$9,417.85</u>
SOLID WASTE FUND	064-1200-00-00 SAVINGS	\$516.01
	Totals for Fund 064:	<u>\$516.01</u>
	Total	<u>\$12,977,203.24</u>
	Total ASSETS	<u>\$12,977,203.24</u>
	LIABILITIES AND FUND BALANCE	
	LIABILITIES	
GENERAL	001-2002-00-00 PAYROLL CLEARING	(\$81,902.95)
	Totals for Fund 001:	<u>\$81,902.95</u>

4200.





Shelby County  
Monthly Balance Sheet  
Shelby County



	<u><b>2/28/2018</b></u>
TOTAL LIABILITIES	<u>(\$81,902.95)</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>(\$81,902.95)</u>

# Shelby County Collector Balance Sheet

## County Collector Accounts

2/28/2018**Assets**

100-1001-001	SHELBY COUNTY STATE BANK	\$515.45
100-1002-002	BUSEYBANK-BUSEY	\$10,000.00
100-1019-019	INB-ILLINOIS EPAY	\$958.40
100-1030-030	BUSEYBANK-TRUSTEE PAYMENT ACCT	\$112.00
100-1203-003	1ST NATL BANK OF ASSUMPTION	\$176.83
100-1205-005	COMMUNITY BANKS	\$233.73
100-1210-010	SCSB-STRASBURG	\$321.86
100-1215-015	BUSEYBANK-TAX TRUST	\$1,394.71
100-1301-001	SHELBY COUNTY STATE BANK	\$9,096.58
100-1302-002	BUSEYBANK-BUSEY	\$115,524.71
100-1304-004	FIRST NATL BANK OF NOKOMIS	\$713.92
100-1306-006	SCSB-FINDLAY	\$194.72
100-1307-007	FIRST NATL BANK OF PANA	\$320.89
100-1308-008	PEOPLES BANK & TRUST	\$204.50
100-1309-009	1ST NATL BANK	\$297.51
100-1311-011	SCSB-WINDSOR	\$303.70
100-1312-012	DEWITT SAVINGS BANK	\$193.72
100-1313-013	FIRST FEDERAL S & L	\$229.33
100-1316-016	SIGEL COMMUNITY	\$277.80
100-1317-017	NATL BANK-PANA	\$1,126.98
100-1318-018	SCSB-MOWEAQUA	\$274.99
100-1319-019	THE ILLINOIS FUNDS-ILLINOIS EPAY	\$210,343.00

**Total Assets**\$352,815.33**Liabilities and Fund Balance****Liabilities**

100-2000-000	ACCOUNTS PAYABLE CLEARING--	\$0.00
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**Total Liabilities**\$0.00**Fund Balance**

100-3000-000	Fund Balance--	\$41,398,908.67
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**Total Fund Balance**\$41,398,908.67**Total Liabilities and Fund Balance**\$41,398,908.67

420E