

January 2, 2019

SHELBY COUNTY BOARD MEETING AGENDA
January 9, 2019 – 9:00 A. M. in Courtroom B

1. Call to Order- Prayer - Pledge of Allegiance
2. Roll Call
3. Approval of Minutes
4. Jared Rowcliffe, Zoning Administrator – Approval of Solar Farm Ordinance, Resolution to approve fees for solar farms
5. Erica Firnhaber, County Treasurer – Shelby County Investment Policy
6. Chairman Cruitt – Approve moving the Polling Place for the precinct of Rose 1 & 2 from Shelby Electric Cooperative to the Rose Township building located at 209 N. Pine Shelbyville
7. County Highway Engineer Alan Spesard – Highway Engineer's Report - Approval for the following: Resolution to Award Culvert bids; Resolution to Award Rock bids; Resolution to declare 1998 dump truck as surplus property; Engineering Agreement to replace bridge on Ash Grove/Big Spring Township line; Joint agreement with IDOT on replacement of bridge in Windsor Township; Resolution for funding for replacement of bridge in Windsor Township
8. Committee Reports
9. Chairman Updates
10. Chairman Appointments – Lana Stephens, Cowden FPD Trustee
Ken Barr, Mental Health "708" Board
Jim Bolinger, Mental Health "708" Board
11. States Attorney Gina Vonderheide – Closed Session Pursuant to 5 ILCS 120/2(C)(1) Personnel
12. Correspondence
13. Public Body Comment
14. Adjournment

Please silence cell phones prior to start of the Board meeting.

Prayer today is given by Central A & M Freshman Cody Sloan

SHELBY COUNTY BOARD MEETING

January 9, 2019 – 9:00 A.M.

The Shelby County Board met on Wednesday, January 9, 2019 at 9:00 A.M. at the Courthouse in Shelbyville, Illinois.

Chairman Cruitt called the meeting to order. Central A & M student Cody Sloan gave the prayer and all present recited the Pledge of Allegiance.

County Clerk Jessica Fox called the roll. Arthur, Behl and Mulholland were absent.

Minutes for the December 12, 2018 board meeting were presented for approval. Wetherell made motion to approve the minutes, pending correction to state Clerk Fox mailed out a corrected listing of committee meeting dates. Fox stated she would correct the minutes to reflect such. Cannon seconded said motion, which passed by voice vote (18 yes, 0 no).

Amling made motion to remove from the table the Solar Farm Ordinance. Hayden seconded said motion, which passed by voice vote (18 yes, 0 no).

Zoning Administrator Jared Rowcliffe updated the Board that since the October meeting, he has met with the Shelby County Farm Bureau to discuss their concerns and listen to their suggestions regarding set back requirements. Robert Hemer, Farm Bureau President, was present at today's meeting. Rowcliffe stated the importance of getting the Ordinance passed so Shelby County has regulations in place regarding Solar Farms. Rowcliffe explained changes can be made to the Ordinance at a later date and those changes will require another public hearing and review by the planning commission and board of appeals. Rowcliffe informed the Board that passing today's Ordinance will allow the County to have standards in place now for Solar Farms.

Wetherell made motion to approve the Solar Farms Ordinance as presented. Williams seconded said motion, which passed by voice vote (18 yes, 0 no). (Solar Farms Ordinance attached to these minutes).

In conjunction with the Ordinance, Rowcliffe next presented a resolution setting the fees for Solar farms. Wetherell made motion to approve the resolution. Coffman seconded said motion, which passed by voice vote (18 yes, 0 no). (Resolution attached to these minutes).

Treasurer Erica Firnhaber addressed the board requesting approval for the updated Investment policy. Firnhaber answered some questions from members regarding the policy.

Bennett made motion to approve the investment policy. Drnjevic seconded said motion, which passed by voice vote (18 yes, 0 no). (Policy attached to these minutes).

Chairman Cruitt addressed the Board to inform them that Rose Township has purchased a new township building located at 209 N. Pine Street in Shelbyville and would like to move their polling place from Shelby Electric Cooperative to their new building.

Wetherell made motion to approve the polling place change. Patterson seconded said motion, which passed by voice vote (18 yes, 0 no).

At this time, Chairman Cruitt called for the County Highway Engineer's report.

Alan Spesard, County Highway Engineer, requested approval for 4 resolutions and 2 agreements. Supportive documents attached to these minutes.

Spesard informed the board members that the annual letting for culverts and rock was held on Friday, January 4, at the Highway Department. There were 2 bidders for 2 different types of pipe. Spesard requested approval to award the low bids to Metal Culverts, Inc. for Group 1(\$22,426.08) and Contech Engineered Solutions for Group 2(\$22,701.82).

Williams made motion to approve the culvert bids. Bennett seconded said motion, which passed by voice vote (18 yes, 0 no).

Spesard next presented the annual rock bids. 11 different groups of rock were bid, and this will be used by the Highway department for road maintenance throughout the year. 4 groups received no bids. Brush Creek Quarry, JHI Excavation and Nokomis Quarry were the low bidders for some of the various rock groups.

Coffman made motion to approve the County's Rock Resolution for 2019. Cannon seconded said motion, which passed by voice vote (18 yes, 0 no).

Spesard requested approval to declare a 1998 single axle dump truck as surplus. Wetherell made motion to approve the resolution to declare this vehicle as surplus. Kearney seconded said motion, which passed by voice vote (18 yes, 0 no).

An engineering agreement between Rhutasel and Associates, Inc. for bridge design was presented for approval. This is a 10 ton posted bridge located on the Ash Grove/Big Spring Township line located 5 miles east of Strasburg. The bridge construction will be 80% federally funded. The bridge design will be 80% state funded, with the remaining 20% to be split between the township and County.

Lenz made motion to approve the agreement. Bennett seconded said motion, which passed by voice vote (18 yes, 0 no).

A joint agreement for funding the Windsor Township Bridge located 2 miles north of Windsor was presented. This bridge will be 80% federally funded and the estimated cost is \$220,000.

Shelby County Board
January 9, 2019

Gergeni made motion to approve the funding agreement. Drnjevic seconded said motion, which passed by voice vote (17 yes, 1 nay, Barr).

As now required by IDOT a funding resolution was presented in conjunction with the joint agreement for the Windsor Township Bridge. Durbin made motion to approve the funding resolution. Kearney seconded said motion which passed by voice vote (18 yes, 0 no).

Spesard reported the annual Cold Mix and sealcoat bid letting for the County and Townships will be held on February 8th. Bids for 2 surplus trucks will also be taken on Feb 8th. Copies of the Highway Department's Annual Report were distributed to the Board members prior to the meeting and contain an overview of the projects completed during the past year, along with photos of jobs done, responsibilities of the Road and Bridge Committee, engineering and inspection services, township projects completed, and ways the Highway Department assisted other County agencies throughout the year. Highlighting the Highway Department's Annual Report, Spesard called the Board's attention to page 2, which summarized the 2018 major achievements that included 4 capital improvement projects and receiving 1.82 million in grant funding for future projects.

Chairman Cruitt called for committee reports. (Committee reports are attached to these minutes). Reports were given and items presented for follow-up or for public awareness are as follows:

Farm Committee Chair Jordan stated that the Farm Committee will meet with the County Farm tenant soon to review the Farm Lease.

Rescue Squad Chair Williams stated the rescue squad recently had training with tractors and combines.

Public Buildings Chair Wetherell reported that the contractor hoped to have the roofing part of the roof repair project done in the next 2 weeks, weather permitting.

Chairman Cruitt requested the following appointments:

Lana Stephens – Cowden Fire Protection District Trustee. Motion by Bennett, second by Patterson, passed by voice vote (18 yes, 0 no).

Ken Barr – Mental Health “708” Board. Motion by Cannon, second by Drnjevic, passed by voice vote (18 yes, 0 no).

Jim Bolinger – Mental Health “708” Board. Motion by Durbin, second by Drnjevic, passed by voice vote (17 yes, 1 no, Bennett).

At this time, Chairman Cruitt requested a motion to enter into closed session pursuant to 5 ILCS 120/2 (C) (11) possible litigation.

Wetherell made motion to adjourn the regular meeting and convene to closed session. Hayden seconded said motion. Roll Call Vote: Aye: Amling, Barr, Bennett, Cannon, Coffman, Drnjevic, Durbin, Gergeni, Hayden, Jordan, Kearney, Lenz, Metzger, Patterson, Simpson, Swits, Wetherell and Williams. Nay: None. Not Voting: Cruitt. Motion carried.


CLOSED SESSION OF THE COUNTY BOARD

The Closed Session was ended, the doors opened and spectators were allowed to return to the meeting. There was no action taken in closed session.

Wetherell made motion to adjourn the closed meeting and convene to regular session. Williams seconded said motion. Roll Call Vote: Aye: Amling, Barr, Bennett, Cannon, Coffman, Drnjevic, Durbin, Gergeni, Hayden, Jordan, Kearney, Lenz, Metzger, Patterson, Simpson, Swits, Wetherell and Williams. Nay: None. Not Voting: Cruitt. Motion carried.

There was no correspondence, no public body comment and no further business to come before the Shelby County Board.

Metzger made motion to assess mileage and per diem for the January meetings, to pay the bills/payroll as approved by the committees and adjourn until the next regular meeting to be held on February 13, 2019. Cannon seconded said motion, which passed by voice vote (18 yes, 0 no) and the meeting was adjourned at 10:19 A.M.


Jessica Fox
Shelby County Clerk and Recorder

STATE OF ILLINOIS

ROLL CALL VOTES IN COUNTY BOARD

SHELBY COUNTY

Jan. 9, 2019

REGULAR MEETING

		ROLL CALL			QUESTIONS							
			1/19/2019	1/19/2019	Enter into ON MOTIONS TO Close Session		ON MOTIONS TO		ON MOTIONS TO		ON MOTIONS TO	
COUNTY BOARD MEMBERS		MILEAGE	A.M.	P.M.	AYE	NAY	AYE	NAY	AYE	NAY	AYE	NAY
217	AMLING, ROBERT	35	✓		✓		✓					
50	ARTHUR, JAMES	38	A		A		A					
110	BARR, KENNETH	50	✓		✓		✓					
116	BEHL, ROBERT H.	42	A		A		A					
117	BENNETT, BARBARA	40	✓		✓		✓					
45	CANNON, BRUCE	26	✓		✓		✓					
510	COFFMAN, BRYON	48	✓		✓		✓					
99	CRUITT, DAVID		✓		—		—					
500	DRNJEVIC, DENNIS	22	✓		✓		✓					
214	DURBIN, JESSE	12	✓		✓		✓					
105	GERGENI, GARY	26	✓		✓		✓					
177	HAYDEN, RICHARD	44	✓		✓		✓					
193	JORDAN, ROBERT N.	31	✓		✓		✓					
64	KEARNEY, KAY		✓		✓		✓					
206	LENZ, LARRY	26	✓		✓		✓					
511	METZGER, TERRY		✓		✓		✓					
7	MULHOLLAND, FRANK		A		A		A					
544	PATTERSON, GARY		✓		✓		✓					
274	SIMPSON, ROBERT	32	✓		✓		✓					
	SWITS, DAVID	34	✓		✓		✓					
44	WETHERELL, DALE	46	✓		✓		✓					
10	WILLIAMS, LYNN		✓		✓		✓					

SHELBY COUNTY, ILLINOIS

AMENDMENT TO
ZONING ORDINANCE
OF
SHELBY COUNTY, ILLINOIS 2005

No. 19- 01 - "O"

ADOPTED:

Published in pamphlet form by authority of
The County Board of Shelby County, Illinois,
this 9th day of Jan, 2019

Prepared for

The Shelby County Planning Commission
The Shelby County Board of Appeals
The County Board of Shelby County

AN ORDINANCE PROVIDING FOR THE PLACEMENT OF SOLAR FARMS

WHEREAS, an application for amendment to the Zoning Ordinance of Shelby County has been made by the Zoning Administrator and said application was referred to the Shelby County Planning Commission for public hearing at its meeting on October 25th, 2018 recommended such amendments be approved by the Shelby County Board; and,

WHEREAS, said application was referred to the Shelby County Board of Appeals for further hearing and at its meeting on October 25th, 2018 recommended that such amendments be approved by the Shelby County Board; and

WHEREAS, 55 ILCS 5-12, grants authority to County Boards to regulate and restrict location and use of structures for the purpose of promoting the public health, safety, morals, comfort and general welfare; and

WHEREAS, after due consideration, it is the determination of the Shelby County Board that such amendments be made to the Zoning Ordinance of Shelby County; and

WHEREAS, the Zoning Ordinance of Shelby County, No. 05-05 provides for the setting of certain fees to be charged by and paid to Shelby County for various zoning applications, permits and appeals; and

WHEREAS, this ordinance shall be published in pamphlet form;

NOW, THEREFORE, BE IT ORDAINED by the Shelby County Board that the aforementioned Zoning Ordinance be amended as follows:

ARTICLE II Sub-Section 19 SOLAR FARMS shall be added:

ARTICLE II § 19. SOLAR FARM STANDARDS

A. DEFINITIONS

- 1) **Solar Farm** – A solar panel or array composed of multiple solar panels on ground mounted rack or poles which are one of the primary use(s) for the parcel of land on which it is located, or any solar energy system that has a primary purpose for wholesale or retail sales of generated electricity.
- 2) **Non-Residential Zoning District** – means a zoning district that is not zoned exclusively for residential uses ie. Agriculture, General Business and Industrial.
- 3) **Community Solar Farm Project** – Solar installation that allows multiple community members to share in the benefits of a single solar installation. Project must be approved by the Illinois Commerce Commission.

B. DESIGN STANDARDS FOR SOLAR FARMS

- 1) **FOUNDATIONS** – The manufacturer’s engineer or another licensed/certified engineer shall certify that the foundation and design of the solar panels are within accepted professional standards, given local soil and climate conditions.
- 2) **OTHER STANDARDS AND CODES** – All solar farms shall be in compliance with any applicable local, state and federal regulatory standards, and the National Electric Code as amended.
- 3) **POWER AND COMMUNICATION LINES** – Power and communication lines running between banks of solar panels and to electric substations or interconnections with buildings shall be buried underground. Exceptions or variances may be granted in instances where shallow bedrock, water courses, or other elements of natural landscape interfere with the ability to bury lines.
- 4) **MINIMUM LOT SIZE** – No solar farm shall be erected on any parcel less than TEN (10) acres in size or combination of parcels that equal TEN (10) acres or greater.
- 5) **HEIGHT** – Systems, equipment and structures shall not exceed thirty (30) feet in height when ground mounted. Excluded from this requirement is electric transmission lines and utility poles.
- 6) **SETBACKS** – Ground mounted systems as part of a solar farm shall have a setback for all equipment, including fences, a minimum of ONE-HUNDRED (100) feet from all public roadways and FIFTY (50) feet from all other property lines. An exception is that for all property lines of adjoining residential/rural residential properties all equipment, including fences, the setback shall be ONE-HUNDRED (100) feet. The Zoning Board of Appeals may grant a variance to these setback requirements if the proposed or existing screening is sufficient to screen the project from adjoining properties of public rights of way, if the adjoining property owners agree to the waiver of these setback requirements, in writing. The Zoning Board of Appeals granting such a variance would be apart of their recommendation to the County Board.
- 7) **Screening and Fencing** – Systems and equipment of the project shall be fully enclosed and secured by fencing with a minimum height of EIGHT (8) feet. Knox boxes and keys shall be provided at the project entrance for emergency personnel access. Vegetative screening is at the discretion of the Zoning Board of Appeals of the County Board. If vegetative cover is required or provided, a landscape plan shall be submitted for approval by the Zoning Administrator. The landscape plan shall include type of vegetation to be used along with a proposed spacing of plants. Other topographical features and existing vegetative cover may be accepted in lieu or in combination with the above requirements, so long as existing cover conceals the project and is maintained.
- 8) **Lighting** - If lighting is provided it shall be shielded and downcast such that the light does not interfere with adjoining properties.

- 9) **Noise** – Noise levels measured at the property line shall not exceed fifty (50) decibels when located adjacent to an existing residence or residential district.
- 10) **Installation and design** – Individual arrays/solar panels shall be designed and located in order to prevent glare towards adjacent properties and public rights of way.
- 11) **Inspections** – Each solar farm shall be required to be inspected for compliance with these regulations at the conclusion of installation and annually thereafter. The Shelby County Zoning Administrator or designee will perform said inspection. The installation inspection fee will be included in the permit fee. The fee for the annual inspection will be determined and set from time to time, by resolution, by the County Board. Shelby County will invoice the individual(s) at the conclusion of the inspection along with a written inspection report.
- 12) **Signage** – An appropriate warning sign shall be provided at the entrance to the facility and along the perimeter to the solar farm project. The sign at the entrance to the facility shall include a 24 hour emergency contact number.
- 13) **Aviation Protection** – For solar units located within 500 feet of an airport or within approach zones of an airport, the applicant must complete and provide the results of the Solar Glare Hazard Analysis Tool (SGHAT) for the Airport Traffic Control Tower cab and final approach paths, consistent with the Interim Policy, FAA Review of Solar Energy Projects on Federally Obligated Airports, or most recent version adopted by the FAA.

C. Application Requirements

The following information shall be provided as part of the application for Installation and Operation of Solar Farm within the County of Shelby. All site plan maps shall be, at minimum, on 11" x 18" prints. Five copies of each map are to be provided.

- 1) **A site plan with existing conditions showing the following:**
 - a. Existing property lines and property lines extending 100 feet from the exterior boundaries, including the names of adjacent property owners and current use of those properties.
 - b. Existing public and private roads, showing widths of the roads and any associated easements.
 - c. Location and size of any abandoned wells, sewage treatment facilities, mines or any other underground features that could result in subsidence.
 - d. Existing buildings and any impervious surfaces.
 - e. A contour map showing topography at two (2) foot intervals. A contour map of surrounding properties may also be required, at the discretion of the Zoning Administrator and/or Planning Commission or Board of Appeals.

- f. Existing vegetation (list type and percent of coverage: ie. Cropland/plowed fields, grassland, wooded areas etc.)
- g. Waterways, watercourses, lakes and public water wetlands.
- h. Any delineated wetland boundaries.
- i. A copy of the current FEMA FIRM map that shows the subject property. And, the one hundred year flood elevation and any regulated flood protection elevation, if available.
- j. Floodway, flood fringe and/or general flood plain district boundary, if applicable and not provided on the copy of the current FEMA FIRM map.
- k. Mapped soils according to the Shelby County Soil Survey.
- l. Surface water drainage patterns.
- m. The location and outlet of any subsurface drainage tiles.

2) Site Plan of Proposed Conditions:

- a. Location and spacing of solar panels.
- b. Location of access roads.
- c. Planned location of underground and/or overhead electric lines connecting the solar farm to a building, substation or other electric load.
- d. New electrical equipment other than at the existing building or substation that is to be the connection point for the solar farm.
- e. Sketch elevation of the premises accurately depicting proposed solar energy conversion system and its relationship to structure on adjacent land.
- f. Weed/Grass control – Applicant must present an acceptable weed control plan for property inside and outside fenced area for the entire property. Shelby County encourages all applicants to participate in the Illinois Department of Natural Resources Pollinator Friendly Solar Site program. The Operating Company during the operation of the Solar Farm must maintain the fence and adhere to the weed/grass control plan. If the fence is not secure or the weed/grass control plan is not followed, this would constitute a violation of this ordinance and a fine of up to \$500 per week for each violation, would be assessed.

3) Manufacturer's specifications and recommended installation methods for all major equipment, including solar panels, mounting systems and foundations for poles or racks.

- 4) The number of panels to be installed and the maximum generation capacity of the solar farm.
- 5) A description of the method of connecting the array to a building or substation.
- 6) At the time of applying for the special use application a written demonstration shall be provided that the applicant is in the queue to acquire an interconnect agreement. The pre-operation of the project, a copy of an interconnect agreement with the appropriate electric utility, or a written explanation outlining why an interconnection agreement is not necessary shall be provided to the County.
- 7) A decommission plan shall be required to be approved by the County to ensure that facilities are properly removed after their useful life. Decommissioning of solar panels must occur in the event that they are not in use for twelve (12) consecutive months, the operating company and or land owner have six months to complete the decommission plan or the County will take the necessary decommission steps. The plan shall include provisions for removal of all structures (including equipment, fencing and roads) and foundations, restoration of soil and vegetation and a plan ensuring financial resources will be available to fully decommission the site. Decommissioning security financing shall be required by the County in order to assure the proper decommissioning of the site. This security financing shall be in the form of an irrevocable letter of credit or cash placed in a County escrow account. The County Board may, in its sole discretion, agree to accept security, or a portion thereof, in another form such as a bond or corporate guarantee.

An update to this decommissioning plan shall be submitted to the County every three years. In addition, any decommissioning plans signed by the party responsible for decommissioning and the landowner (if different) shall be submitted with the application.

The County holds the right to require additional information as the County deems necessary to be part of the review of this plan.

- 8) The owner operator of the solar farm shall maintain a current general liability policy covering bodily injury and property damage and name Shelby County as an additional insured with limits of at least two million dollars (\$2,000,000.00) per occurrence and five million dollars (\$5,000,000.00) in the aggregate with a deductible of no more than five thousand dollars (\$5,000.00). The applicant/owner must provide proof of insurance to the Shelby County Zoning office prior to construction and then on an annual basis. Applicant must also provide proof of insurance upon any material changes to the terms and conditions of the policy.
- 9) All contact information including name, phone number, and address of the current property owner, lessor, lessee, the interconnecting utility company, and buyer of the power (if applicable and if this information can be disclosed publicly), shall be submitted annually within 30 days of the anniversary date of the Special Use Permit until

decommissioning has been completed at which point the Special Use Permit will be null and void.

D. Community Solar Installations

- 1) All regulations contained herein are applicable to Community Solar installations. Special consideration shall be given to Community Solar installations that are being developed by governmental entities or not for profit Cooperatives.
- 2) Variances may be requested for Community Solar installations that do not require 10 acres for a lot size. However, all set back requirements must be met by the project.
- 3) Permit fee for Community Solar installations may be reduced or waived at the discretion of the Board. Request for fee waiver must be submitted, in writing, with justification for the request.

E. Procedures

- 1) All applications made for a Solar Farm shall be referred to the Shelby County Planning Commission for a public hearing.
- 2) Notice of the hearing shall be given by applicant to all property owners within 250 feet of the proposed project either in person or by certified mail with return receipt.
- 3) Notice shall be published in a paper of general circulation in Shelby County no less than 9 days before the hearing.
- 4) The Shelby County Planning Commission after reviewing the proposed project shall either recommend approval, approval with modifications or denial to the Shelby County Board. The County Board, at their next regularly scheduled meeting, shall approve, approve with modifications or deny the proposed project.

F. Severability

- 1) If any section, paragraph, sentence, clause or phrase of this Ordinance is for any reason held to be invalid, such decision shall not affect the remaining portions of this Ordinance.

G. Fee

- 1) A fee may be assessed and collected for a Building Permit for the placement of a Solar Farm; the amount thereof shall be determined and set from time to time, by resolution, by the County Board.

H. Effective Date

This Ordinance shall become effective immediately upon passage by the Shelby County Board.

Duly adopted and approved this 9th day of January 2019.



David Cruitt, Chairman
County of Shelby, State of Illinois

VOTE:

18 Ayes

 Nays

 Abstain

Certification



Jessica Fox
Shelby County Clerk and Recorder

(SEAL)

RESOLUTION NO. 2019-01

A RESOLUTION PROVIDING FOR
CERTAIN FEES TO BE CHARGED FOR THE
PLACEMENT OF A SOLAR FARM IN SHELBY COUNTY

WHEREAS, the Zoning Ordinance of Shelby County, Amendment No. 05-05, provides for the setting, from time to time, of fees to be charged and paid to the County for a Building Permit for the placement of Solar Farms in Shelby County.

NOW, THEREFORE, be it resolved by the Shelby County Board as follows:

Section 1: Fee to be submitted with the application for a Solar Farm Project:


0-10 kw	\$150.00
11-50 kw	\$300.00
51-100 kw	\$600.00
101-500 kw	\$1,200.00
501-1MW	\$2,400.00
1MW-2MW	\$4,800.00 plus \$200 for each additional 100 kw or \$2000 per MW

Section 2: Fee to be invoiced at the conclusion of the required annual inspection:

Annual inspection fee: **\$150.00**

Section 3: The effective date of this resolution shall be in full force and effective immediately upon its passage and adoption.

Duly presented and adopted and passed this 9th day of Jan., 2019.


David Cruitt, Chairman
County of Shelby, State of Illinois

Certification


Jessica Fox
Shelby County Clerk and Recorder



FILED
DEC 28 2018

Jessie Cox
SHELBY COUNTY CLERK

SHELBY COUNTY
INVESTMENT POLICY
ERICA FIRNHABER
TREASURER

INVESTMENT POLICY

It is always prudent for any public unit to have an Investment Policy in place for the safe guarding of funds, equitably distributing the investments and maximizing income of the governmental unit. The following policy is adopted for the Shelby County Treasurer's office.

SCOPE OF INVESTMENT POLICY

This Investment Policy applies to the investment activities of all funds under the jurisdiction of the Shelby County Treasurer. This Investment Policy will also apply to any new funds or temporary funds placed under the jurisdiction of the Shelby County Treasurer. The Illinois Compiled Statutes will take the precedence except where this policy is more restrictive wherein this policy will take precedence.

OBJECTIVES

The purpose of this Investment Policy of the Shelby County Treasurer is to establish cash management and investment guidelines for the stewardship of public funds under the jurisdiction of the Shelby County Treasurer. The specific objectives of this investment policy will be as follows:

1. Safety of principal.
2. Diversity of investment to avoid unreasonable risks.
3. The portfolio shall remain sufficiently liquid to meet all operating costs which may be reasonably anticipated.
4. The highest interest rate available will always be the objective of this policy combined with safety of principal, which is left to the discretion of the Shelby County Treasurer which includes whether or not the Shelby County Treasurer will require collateralization of any deposits.
5. In maintaining its investment portfolio, the Shelby County Treasurer shall avoid any transaction that might impair public confidence in the Shelby County Treasurers office.

6. All funds shall be deposited within two working days at prevailing rates or better in accordance with the Illinois Compiled Statutes.
7. All funds will be invested for a period of one day or longer, depending on the requirement for the disbursement of funds.

RESPONSIBILITY

All investments of funds under the control of the Shelby County Treasurer is the direct responsibility of the Shelby County Treasurer. The Shelby County Treasurer shall be responsible for all transactions and shall establish a system of controls of the activities of all subordinates who are directly involved in the assistance of such investment activities.

ACCOUNTING

All investment transactions shall be recorded by the Shelby County Treasurer or the Shelby County Treasurer's staff. A report will be generated at least monthly, listing all active investments. This report will be made available to the Shelby County Board.

FINANCIAL INSTITUTIONS

The Shelby County Treasurer will have the sole responsibility to select which financial institutions will be depositories for Shelby County Treasurer funds. The Shelby County Treasurer will take into consideration security, size, location, condition, and service fees. At no time will the Shelby County Treasurer investments exceed 65% of the financial institutions Capital and Surplus.

All financial institutions having any type of financial relationships; deposits, investments, loans, etc. are required to make available for public view a complete and current "Call Report" required by their appropriate regulatory authority each calendar quarter within 30 days of the "Call" request date.

INVESTMENT VEHICLES

The Shelby County Treasurer will use investments approved for governmental units as set forth in the most current issue of the Illinois Compiled Statutes including Securities Exchange Commission registered and AAA rated by Fitch and Standard & Poor's mutual funds consisting of U.S. Government Treasuries.

COLLATERAL

It shall be the direction of the Shelby County Treasurer to determine whether or not collateral will be required of financial institutions receiving funds from the Shelby County Treasurer. At all times the Shelby County Treasurer will require that deposits in excess of FDIC insurable limits be collateralized. The Shelby County Treasurer may request collateral for any part of deposits in financial institutions when the Shelby County Treasurer determines it to be in the best interest of safeguarding the funds on deposit. When collateral is required, 100% of the deposit will be required. Only the following collateral will be accepted:

1. U.S. Government direct securities
2. Obligations of Federal Agencies
3. Obligations of Federal Instruments
4. Obligations of the State of Illinois
5. Obligations of the County of Shelby
6. Obligations of municipalities located within County of Shelby
7. Federal Home Loan Bank Irrevocable Letter of Credit

Subject to acceptance by the Shelby County Treasurer. Acceptable Collateral as identified in the Illinois Compiled Statutes for use by the Treasurer of the State of Illinois. Investments shall be made with judgement and care. Investments shall be made not for speculation, but for investment, considering the probable safety of their capital as well as the possible income to be derived. The above standard is established as the standard for professional responsibility and shall be applied in the context of managing the Shelby County Treasurer's portfolio.

SECURITY CONTROLS

Only the Shelby County Treasurer is authorized to establish financial accounts for the office of Shelby County Treasurer. At all times either the Shelby County Treasurer or their appointee is authorized to sign on financial accounts of the office of the Shelby County Treasurer.

Jessica Fox
Shelby County Clerk & Recorder
301 East Main Street
Post Office Box 230
Shelbyville, IL 62565
Phone (217) 774-4421 – Fax (217) 774-5291

January 2, 2019

Rose Township has purchased a new township building located at 209 N. Pine St. in Shelbyville IL. They would like to use their new building as the polling place for Rose 1 & 2 instead of the Shelby Electric Cooperative Building. The new location will provide the election judges and the voters much more room, more parking and will also be ADA compliant. This change must be approved 60 days prior to the next election, which will be April 2, 2019.

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING
EXAMINED THE ATTACHED





RESOLUTION X

PETITION

AGREEMENT

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE

RESOLUTION
2019-02

BE IT RESOLVED, by the County Board of Shelby County, that the following contracts be awarded as listed below as received at a letting held on January 4, 2019, for various sizes of pipes and bands.

Group 1	Metal Culverts, Inc.	\$22,426.08
Group 2	Contech Engineered Solutions	\$22,701.82

STATE OF ILLINOIS)
) SS
COUNTY OF SHELBY)

I, Jessica Fox County Clerk in and for said County in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect, and complete copy of a Resolution adopted by the County Board of Shelby County at its regular meeting held in Shelbyville, Illinois on January 9, 2019.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Shelbyville in said County this 9th day of January, 2019 A.D.



County Clerk



Illinois Department
of Transportation

County		SHELBY		Date		1-4-2019		Time		9:00 A.M.		Appropriation		SHELBY CO HWY DEPT		Attended by		BID		1-1		1-2																				
Munic/R.D.		13-NON MFT		Delivery		Unit		Quantity		Unit Price		Total		Unit Price		Total		Unit Price		Total																						
<div> <div>Proposal</div> <div>Guarantee</div> <div>Terms</div> </div>																							Approved		Engineer's		Estimate															
<div> <div>Item No.</div> <div>or Group</div> </div>																							Items		Delivery		Unit		Quantity		Unit Price		Total		Unit Price		Total		Unit Price		Total	
<div> <div>GROUP 1</div> <div>RIVETED GALVANIZED</div> <div>CORR STEEL CULVERT PIPE</div> <div>12"</div> </div>																							FOB STOCKPILE		CO HWY GARAGE		LIN FT		400.00		8.28		3,312.00		11.00		4,400.00					
<div> <div>CORR STEEL CULVERT PIPE</div> <div>15"</div> </div>																							"		"		LIN FT		60.00		10.42		625.20		13.20		792.00					
<div> <div>CORR STEEL CULVERT PIPE</div> <div>18"</div> </div>																							"		"		LIN FT		60.00		15.37		922.20		19.26		1,155.60					
<div> <div>CORR STEEL CULVERT PIPE</div> <div>21"</div> </div>																							"		"		LIN FT		60.00		18.30		1,098.00		22.47		1,348.20					
<div> <div>CORR STEEL CULVERT PIPE</div> <div>24"</div> </div>																							"		"		LIN FT		90.00		20.50		1,845.00		25.68		2,311.20					
<div> <div>CORR STEEL CULVERT PIPE</div> <div>48"</div> </div>																							"		"		LIN FT		30.00		55.26		1,657.80		65.00		1,950.00					
<div> <div>GROUP 1 TOTAL</div> </div>																													GROUP 1 TOTAL		0.00		9,460.20				11,957.00					
<div> <div>GROUP 1 RIVETED ALUMINIZED</div> <div>CORR STEEL CULVERT PIPE</div> <div>12"</div> </div>																							FOB STOCKPILE		CO HWY GARAGE		LIN FT		500.00		8.81		4,405.00		11.10		5,550.00					
<div> <div>CORR STEEL CULVERT PIPE</div> <div>15"</div> </div>																							"		"		LIN FT		480.00		11.09		5,323.20		13.32		6,393.60					
<div> <div>CORR STEEL CULVERT PIPE</div> <div>18"</div> </div>																							"		"		LIN FT		80.00		16.38		1,310.40		19.80		1,584.00					
<div> <div>CORR STEEL CULVERT PIPE</div> <div>21"</div> </div>																							"		"		LIN FT		60.00		19.50		1,170.00		23.10		1,386.00					
<div> <div>GROUP 1 TOTAL</div> </div>																													GROUP 1 TOTAL		0.00		12,208.60				14,913.60					
<div> <div>TOTAL</div> <div>BIDS</div> </div>																																										
<div> <div>% Over(+)/</div> <div>Under(-) Est.</div> </div>																																										

[illegible]

204

100-100000

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING
EXAMINED THE ATTACHED

RESOLUTION X

PETITION _____

AGREEMENT _____

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE

[REDACTED SIGNATURE]

[REDACTED SIGNATURE]

[REDACTED SIGNATURE]

[REDACTED SIGNATURE]

RESOLUTION

2019-03

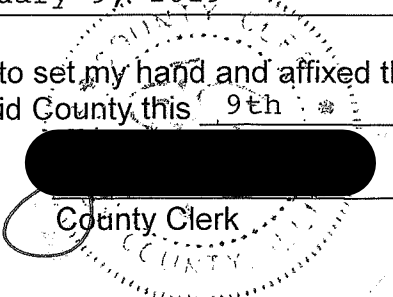
BE IT RESOLVED, by the County Board of Shelby County, that the following contracts be awarded as listed below as received at a letting held on January 4, 2019, for Shelby County Section 19-00000-00-GM.

Group 1	NO BID	400 Tons	CA14, CA15, CA16 GRAVEL @ \$0.00/TON
Group 2	Brush Creek Quarry	300 Tons	CA15 GRAVEL/CR. STONE @ \$11.50/TON
Group 3	Brush Creek Quarry	500 Tons	CA14, CA15, CA16 CR. STONE @ \$11.50/TON
Group 4	NO BID	1,200 Tons	CA14 CR. STONE @ \$0.00/TON
Group 5	NO BID	400 Tons	CA10 CR. STONE @ \$0.00/TON
Group 6	Brush Creek Quarry	500 Tons	CA14, CA15 CR. STONE @ \$11.50/TON
Group 7	Brush Creek Quarry	240 Tons	CA14, CA15 CR. STONE @ \$11.50/TON
Group 8	JHI Excavation	450 Tons	CA14, CA15 CR. STONE @ \$19.95/TON
Group 9	Brush Creek Quarry	300 Tons	CA14, CA15 GRAVEL/CR. STONE @ \$11.50/TON
Group 10	Nokomis Quarry Co.	300 Tons	AGG. SURF CSE TY B, CA-06 @ \$7.75/TON
Group 11	NO BID	350 Tons	AGG. SURF CSE TY B, CA-06 @ \$0.00/TON

STATE OF ILLINOIS)
) SS
COUNTY OF SHELBY)

I, Jessica Fox County Clerk in and for said County in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect, and complete copy of a Resolution adopted by the County Board of Shelby County at its regular meeting held in Shelbyville, Illinois on January 9, 2019.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Shelbyville in said County this 9th day of January, 2019 A.D.



County Clerk

Illinois Department
of Transportation

County SHELBY Date 4-3-2019
Municipality 9:00 A.M.
Section 19-00000-00-000 Appropriation SHELBY COUNTY DEPT
Attended by _____

Proposal					Approved									
Guarantee					Engineer's									
Terms					Estimate									
Item No. or Group	Items	Delivery	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total		
X 1	CA-14, CA-15 CA-16 GRAVEL	FOB AT PIT OR QUARRY	TONS	400.00	9.75	3,900.00	No Bid	No Bid						
X 2	CA-15 GRAVEL OR CR STONE	FOB AT PIT OR QUARRY	TONS	300.00	9.75	2,925.00	11.50	3,450.00	Low Bid					
X 3	CA-14, CA-15 CA-16 CR STONE	FOB AT PIT OR QUARRY	TONS	500.00	11.75	5,875.00	11.50	5,750.00	Low Bid					
X 4	CA-14 CR STONE	FOB AT PIT OR QUARRY	TONS	1,200.00	15.00	18,000.00	No Bid	No Bid						
X 5	CA-10 CR STONE	FOB AT PIT OR QUARRY	TONS	400.00	15.00	6,000.00	No Bid	No Bid						
X 6	CA-14 CA-15 CR STONE	FOB AT PIT OR QUARRY	TONS	500.00	11.75	5,875.00	11.50	5,750.00	Low Bid					
X 7	CA-14 CA-15 CR STONE	FOB AT PIT OR QUARRY	TONS	240.00	11.75	2,820.00	11.50	2,760.00	Low Bid					
X 8	AGG SEAL COAT CA-14, CA-15 CR STONE STOCKPILE BY 06-01-2019	STOCKPILED 2300W/100DE HARTMANN'S	TONS	450.00	21.00	9,450.00			Low Bid		19.95	8,977.50		
X 9	CA-14, CA-15 CR STONE OR GRAVEL	FOB AT PIT OR QUARRY	TONS	300.00	11.75	3,525.00	11.50	3,450.00	Low Bid					
		TOTAL BIDS												
		% Over(+) / Under(-) Est.												
		AS READ												

4

208

1993 Dump Truck
Surplus property

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING
EXAMINED THE ATTACHED

RESOLUTION





X

PETITION

AGREEMENT

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE

RESOLUTION NO. 2019-04

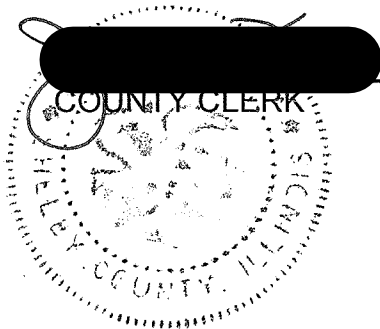
WHEREAS, THE SHELBY COUNTY HIGHWAY DEPARTMENT has a 1998 Dump Truck (VIN 1HTSDAAN7WH552914) that is not needed.

THEREFORE, BE IT RESOLVED that the County Board of Shelby County, give the Shelby County Highway Department permission to declare a 1998 Dump Truck (VIN 1HTSDAAN7WH552914) as surplus and the right to take bids on the disposition of same.

**STATE OF ILLINOIS)
COUNTY OF SHELBY) SS**

I, Jessica Fox County Clerk in and for said County in the state aforesaid and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true perfect and complete copy of a RESOLUTION adopted by the County Board of Shelby County at its regular meeting held in Shelbyville Illinois on Jan. 9, 2019.

IN TESTIMONY WHEREOF I have hereunto set my hand and affixed the seal of said County at my office in Shelbyville in said County this 9th day of January A.D. 2019.



Engineering
Agreement
Ash Gr/Big Sp

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING
EXAMINED THE ATTACHED

RESOLUTION _____

PETITION _____

AGREEMENT X _____

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



RHUTASEL and ASSOCIATES, INC.

CONSULTING ENGINEERS

7 Carpenter Drive
Salem, Illinois 62881-3898
Phone: 618-532-1992 / Fax: 618-532-1993
www.rhutasel.net

LETTER OF TRANSMITTAL

TO: Shelby County Highway Department

1590 State Highway 16

Shelbyville, IL 62565

DATE: 01-07-2019	JOB NO. 53818
ATTENTION: Mr. S. Alan Spesard, P.E.	
RE: Shelby County	
Ash Grove and Big Spring Townships	
TR 271A Bridge over Drake Creek Branch	
Section 18-01127-00-BR and	
Section 18-02121-00-BR	

WE ARE SENDING YOU ☒ Attached ☐ Under separate cover via _____ the following items:

☐ Mylars ☐ Prints ☐ Specifications ☐ Shop Drawings ☐ Calculations

☐ Other: See below

COPIES	DESCRIPTION
4 sets	Engineering Agreement (BLR 05510) with Attached Exhibit A

THESE ARE TRANSMITTED as checked below:


- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> For approval | <input type="checkbox"/> Approved as submitted | <input type="checkbox"/> Resubmit _____ copies for approval |
| <input type="checkbox"/> For your use | <input type="checkbox"/> Approved as noted | <input type="checkbox"/> Submit _____ copies for distribution |
| <input checked="" type="checkbox"/> As requested | <input type="checkbox"/> Returned for corrections | <input type="checkbox"/> Return _____ corrected prints |
| <input type="checkbox"/> For review and comment | <input type="checkbox"/> Prints returned after loan to us | <input type="checkbox"/> _____ |

REMARKS: Alan: Please find enclosed the engineering agreement for the above referenced project. Upon the County Board's approval, please execute by signing where indicated and then forward all four (4) sets to IDOT 7 for final approval and processing. Feel free to call me if you have any questions. Thank you for this opportunity to serve as your engineering consultant on this project. We look forward to again working with you and your staff.

COPY TO:

Sincerely,

SIGNED: Gary L. Hahn, P.E., S.E.

Municipality NA	L O C A L A G E N C Y	 Illinois Department of Transportation Preliminary Engineering Services Agreement For Motor Fuel Tax Funds Township Bridge Program STP - BRIDGE	C O N S U L T A N T	Name RHUTASEL and ASSOCIATES, INC.
Townships / Road District Ash Grove & Big Spring				Address 7 Carpenter Drive
County Shelby				City Salem
Section 18-01127-00-BR & 18-02121-00-BR				State / ZIP Illinois 62881

THIS AGREEMENT is made and entered into this 9th day of January, 2019 between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Motor Fuel Tax Funds, allotted to the LA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT", will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Section Description

Name TR 271A Bridge over Drake Creek Branch

Route TR 271A Length 0.123 (+/-) MI. 650 (+/-) FT. (Existing S.N. 087-3038)

Termini Near the SE Corner, SW ¼, SW ¼, Section 34, T11N, R6E, 3rd P.M., approximately 5.5 miles east of Strasburg.

Description: Removal of an existing single span bridge with steel beams and concrete deck with closed abutments; construction of a proposed single span bridge with PPCDB superstructure on steel H-pile supported spill-thru concrete abutments; reconstruction of the approach roadways.

Agreement Provisions

The ENGINEER Agrees:

1. To perform or be responsible for the performance of the following engineering services for the LA, in connection with the proposed improvements herein before described, and checked below:
 - a. ☒ Make such detailed surveys as are necessary for the preparation of detailed roadway plans.
 - b. ☒ Make stream and flood plain hydraulic surveys and gather high water data, and flood histories for the preparation of detailed bridge plans.
 - c. ☒ Make or Cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations are to be made in accordance with the current requirements of the DEPARTMENT.
 - d. ☐ ~~Make or Cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.~~ Furnished by the LA.
 - e. ☒ ~~Prepare Army Corps of Engineers Permit, Department of Natural Resources Office of Water Resources Permit, Bridge waterway sketch, and/or Channel Change sketch, Utility plan and locations, and Railroad Crossing work agreements.~~
 - f. ☒ Prepare Preliminary Bridge Design and Hydraulic Report, (including economic analysis of bridge or culvert types) and high water effects on roadway overflows and bridge approaches.
 - g. ☒ Make complete general and detailed plans, special provisions, proposals and estimates of cost and furnish the LA with five (5) copies of the plans, special provisions, proposals and estimates. Additional copies of any or all documents, if required, shall be furnished to the LA by the ENGINEER at his actual cost for reproduction.
 - h. ☐ Furnish the LA with survey and drafts in quadruplicate of all necessary right-of-way dedications, construction easement and borrow pit and channel change agreements including prints of the corresponding plats and staking as required, when requested by the LA. Furnished / Performed by the LA.

Note: Four copies to be submitted to the Regional Engineer

- i. ☐ Assist the LA in the tabulation and interpretation of the contractors' proposals.
- j. ☒ Prepare the necessary environmental documents in accordance with the procedures adopted by the DEPARTMENT's Bureau of Local Roads & Streets. **Wetlands mitigation is not a part of this agreement.**
- k. ☒ Prepare the Project Development Report when required by the DEPARTMENT.
- l. ☒ **Perform Bridge Load Rating as described in IDOT Circular Letter 2016-10 dated April 15, 2016.**

- (2) That all reports, plans, plats and special provisions to be furnished by the ENGINEER pursuant to the AGREEMENT, will be in accordance with current standard specifications and policies of the DEPARTMENT. It is being understood that all such reports, plats, plans and drafts shall, before being finally accepted, be subject to approval by the LA and the DEPARTMENT.
- (3) To attend conferences at any reasonable time when requested to do so by representatives of the LA or the Department.
- (4) In the event plans or surveys are found to be in error during construction of the SECTION and revisions of the plans or survey corrections are necessary, the ENGINEER agrees that he will perform such work without expense to the LA, even though final payment has been received by him. He shall give immediate attention to these changes so there will be a minimum delay to the Contractor.
- (5) That basic survey notes and sketches, charts, computations and other data prepared or obtained by the Engineer pursuant to this AGREEMENT will be made available, upon request, to the LA or the DEPARTMENT without cost and without restriction or limitations as to their use.
- (6) That all plans and other documents furnished by the ENGINEER pursuant to this AGREEMENT will be endorsed by him and will show his professional seal where such is required by law.

The LA Agrees:

- 1. To pay the ENGINEER as compensation for all services performed as stipulated in paragraphs 1a,1b,1c,1e,1f,1g,1j,1k, 1l, 2, 3, 5, and 6 in accordance with one of the following methods indicated by a check mark:
 - a. ☒ A sum of money equal to _____ percent of the awarded contract cost of the proposed improvement as approved by the DEPARTMENT. **a Lump Sum of \$45,000.00 based upon the anticipated estimated cost of services shown on the attached EXHIBIT "A" – ENGINEER'S PRELIMINARY ESTIMATE OF COST FOR PROFESSIONAL SERVICES.**
 - b. ☐ A sum of money equal to the percent of the awarded contract cost for the proposed improvement as approved by

Schedule for Percentages Based on Awarded Contract Cost

Awarded Cost	Percentage Fees	(see note)
Under \$50,000	_____	%
	_____	%
	_____	%
	_____	%
	_____	%
	_____	%

Note: Not necessarily a percentage. Could use Per Diem, Cost-Plus or Lump Sum.

- 2. To pay for services stipulated in paragraph 1d, 1h, and 1i of The ENGINEER AGREES per **[a]** at actual cost of performing such work plus _____ percent to cover profit, overhead and readiness to serve – "actual cost" being defined

~~as direct payroll material cost plus payrolls, insurance, social security and retirement deductions. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER per [a] at his actual cost. Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under the paragraph 1a,1b,1c,1d,1e,1f,1h,1j,1k, &1l. If the ENGINEER sublets all or part of this work, the LA will pay the cost to the ENGINEER plus a five (5) percent service charge. "Cost to Engineer" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work. The classifications of the employees used in the work should be consistent with the employee classifications for the services performed. If the personnel of the firm, including the Principal Engineer, perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.~~

[a] on a Time & Materials basis according to the rates shown on the attached EXHIBIT "A"

3. That payments due the ENGINEER for services rendered in accordance with this AGREEMENT will be made as soon as practicable after the services have been performed in accordance with the following schedule:
 - ~~a. Upon completion of detailed plans, special provisions, proposals and estimate of cost being the work required by paragraphs 1a through 1g under THE ENGINEER AGREES to the satisfaction of the LA and their approval by the DEPARTMENT, 90 percent of the total fee due under this AGREEMENT based on the approved estimate of cost.~~
 - ~~b. Upon award of the contract for the improvement by the LA and its approval by the DEPARTMENT, 100 percent of the total fee due under the AGREEMENT based on the awarded contract cost, less any amounts paid under "a" above.~~

~~By Mutual agreement, partial payments, not to exceed 90 percent of the amount earned, may be made from time to time as the work progresses.~~

 - c. On a monthly basis for the actual cost of performing such work **according to the rates shown on the attached EXHIBIT "A"** plus 200 percent to cover overhead, profit, and readiness to serve plus any related direct costs — "actual cost" being defined as in paragraph 2 of THE LA AGREES.
 - d. 90% of the Lump Sum fee upon submittal to the LA and the DEPARTMENT the pre-final Plans, Specifications, and Estimates, less any amounts paid under "c" above.
 - e. 100% of the Lump Sum fee upon submittal to the LA and the DEPARTMENT the final Plans, Specifications, Estimates, and Bridge Load Rating, less any amounts paid under "c" and "d" above.
4. That, should the improvement be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a through 1k 1l and prior to the completion of such services, the LA shall reimburse the ENGINEER for his actual costs plus _____ percent incurred up to the time he is notified in writing of such abandonment — "actual cost" being defined as in paragraph 2 of THE LA AGREES. **according to the rates shown on the attached EXHIBIT "A"**
5. That, should the LA require changes in any of the detailed plans, specifications or estimates except for those required pursuant to paragraph 4 of THE ENGINEER AGREES, after they have been approved by the DEPARTMENT, the LA will pay the ENGINEER for such changes on the basis of actual cost plus _____ percent **according to the rates shown on the attached EXHIBIT "A"** to cover profit, overhead and readiness to serve — "actual cost" being defined as in paragraph 2 of THE LA AGREES. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans and specifications.

It is Mutually Agreed,

1. That any difference between the ENGINEER and the LA concerning their interpretation of the provisions of this Agreement shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LA and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
2. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all surveys, permits,


agreements, preliminary bridge design & hydraulic report, drawings, specifications, partial and completed estimates and data, if any from traffic studies and soil survey and subsurface investigations with the understanding that all such material becomes the property of the LA. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with Section 4 of THE LA AGREES.

3. ~~That if the contract for construction has not been awarded one year after the acceptance of the plans by the LA and their approval by the DEPARTMENT, the LA will pay the ENGINEER the balance of the engineering fee due to make 100 percent of the total fees due under this AGREEMENT, based on the estimate of cost as prepared by the ENGINEER and approved by the LA and the DEPARTMENT.~~
4. That the ENGINEER warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract, and that he/she has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this contract. For Breach or violation of this warranty the LA shall have the right to annul this contract without liability.

IN WITNESS WHEREOF, the parties have caused the AGREEMENT to be executed in quadruplicate counterparts, each of which shall be considered as an original by their duly authorized officers.

Executed by the LA:

ATTEST:

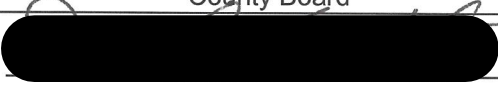
By  Clerk

Shelby County (Seal)

County of Shelby of the
(Municipality/Township/County)

State of Illinois, acting by and through its


County Board

By  Title

County Board Chairman

Executed by the ENGINEER:

ATTEST:


By  Title

Timothy W. Pruett, P.E.
Vice-President

RHUTASEL and ASSOCIATES, INC.

7 Carpenter Drive

Salem, Illinois 62881

By  Title

Tracy M. Lawless, P.E., S.E.
President

Approved

Date

Department of Transportation

Regional Engineer

EXHIBIT "A" - ENGINEER'S PRELIMINARY ESTIMATE COST FOR PROFESSIONAL SERVICES

CLIENT: SHELBY COUNTY HIGHWAY DEPARTMENT / ATTN: MR. S. ALAN SPESARD, P.E., COUNTY ENGINEER
 PROJECT: SHELBY COUNTY / ASH GROVE and BIG SPRING TOWNSHIPS / TR 271A BRIDGE OVER DRAKE CREEK BRANCH / EXISTING S.N. 087-3038
 SECTION 18-01127-00-BR and SECTION 18-02121-00-BR

DATE: 01-03-2019
 BY: G.L. HAHN, P.E., S.E.

RAAI JOB NO. 53818

SERVICES: BRIDGE & ROADWAY DESIGN SERVICES

LABOR TASK DESCRIPTION / EMPLOYEE CLASSIFICATION	SENIOR CIVIL ENGINEER	STRUCTURAL ENGINEER	PROJECT ENGINEER	PROJECT SURVEYOR	DESIGN SURVEYOR	ENGINEER TECH V	ENGINEER TECH III	ENGINEER TECH II	ENGINEER TECH I	LABOR TOTALS
1. PRE-CONTRACT PROJECT SCOPING & PRELIMINARY COST ESTIMATES	6		2							8
2. TOPO & BRIDGE HYDRAULIC FIELD SURVEY (BY MRJ & ASSOCIATES, INC.)										0
3. PROCESSING of FIELD SURVEY INFORMATION										0
4. PRELIMINARY & FINAL ROADWAY DESIGN	2		2			10				12
5. BRIDGE HYDRAULIC ANALYSIS	1		2			8				10
6. PREPARATION & SUBMITTAL of BRIDGE DESIGN & HYDRAULIC REPORT	1		2			28				31
7. PREPARATION & SUBMITTAL of OTHER REVIEW AGENCY DOCUMENTS	1		2			16				19
8. PRELIMINARY BRIDGE DESIGN		2	2			6				9
9. FINAL BRIDGE DESIGN	1	5	16			4				14
10. COMPLETION of PROJECT DRAWINGS & PROJECT QUANTITY CALCULATIONS			4			4				26
11. PREPARATION of SPECIFICATIONS, SPECIAL PROVISIONS, & ESTIMATES	2		12			72				76
12. PRE-FINAL PS&E SUBMITTAL to LA & IDOT	2		2			2				14
13. FINAL PS&E SUBMITTAL to LA & IDOT	2		2			2				6
14. QA/QC REVIEWS and REVISIONS (PRELIMINARY & FINAL)	8	3	2			2				29
15. MISC. LA PROJECT MEETINGS (FIELD-CHECK MEETING BY LA & IDOT)	4		4			10				8
16. PREPARATION & SUBMITTAL OF DRAFT & FINAL PROJECT DEVELOPMENT REPORT	2		16			2				20
17. PRODB SHOP DRAWING REVIEW & PROCESSING		2				3				5
18. BRIDGE LOAD RATING		8	12							14
19. MISC. PROJECT MANAGEMENT & ADMINISTRATION, ETC.	8		6							14
LABOR HOUR TOTALS	40	20	100	0	0	167	0	0	0	327

ESTIMATED PROJECT DIRECT COSTS:

PROJECT REVIEW DOCUMENTS (COPIES & PRINTS) - PRE-FINAL and FINAL \$ 250.00
 PROJECT DOCUMENT SHIPPING (POSTAGE & U.P.S.) \$ 85.00
 MILEAGE (FIELD CHECK, & MISC. LA MEETINGS): 440 MILES AT \$0.55 / MILE \$ 242.00
 TOPO SURVEY (ROADWAY & BRIDGE HYDRAULIC) - MRJ & ASSOCIATES, INC. \$ 4,200.00
 SOIL BORINGS AND GEOTECHNICAL REPORT - HOLCOMB FOUNDATION ENGINEERING CO., INC. \$ 3,885.00
 TOTAL = \$ 8,662.00

PROJECT LABOR COSTS:

EMPLOYEE CLASSIFICATION

EMPLOYEE CLASSIFICATION	(A) LABOR HOURS	(B) BILLABLE HOURLY RATE	(C = A x B) LABOR COST
SENIOR CIVIL ENGINEER	40	\$ 155.00	\$ 6,200.00
STRUCTURAL ENGINEER	20	\$ 155.00	\$ 3,100.00
PROJECT ENGINEER	100	\$ 120.00	\$ 12,000.00
PROJECT SURVEYOR	0	\$ 105.00	\$ -
DESIGN SURVEYOR	0	\$ 88.00	\$ -
ENGINEER TECH V	167	\$ 90.00	\$ 15,030.00
ENGINEER TECH IV	0	\$ 80.00	\$ -
ENGINEER TECH III	0	\$ 70.00	\$ -
ENGINEER TECH II	0	\$ 60.00	\$ -
ENGINEER TECH I	0	\$ 50.00	\$ -
TOTAL	327		TOTAL = \$ 36,330.00

ESTIMATED LUMP SUM FEE = LABOR COST [C] + DIRECT COST [D]:

\$ 36,330.00 LABOR COST [C]
 \$ 8,662.00 DIRECT COST [D]
 \$ 44,992.00

SAY LUMP SUM ESTIMATE = \$45,000.00

RHUTASEL and ASSOCIATES, INC.
 CONSULTING ENGINEERS
 7 CARPENTER DRIVE
 SALEM, IL 62881

PHONE: (618) 532-1992

Windsor Br
Joint Agreement
17-24119-00 BR

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING
EXAMINED THE ATTACHED

RESOLUTION _____


PETITION _____

AGREEMENT X

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE

[Redacted signature line]
[Redacted signature line]
[Redacted signature line]
[Redacted signature line]

 Illinois Department of Transportation Local Public Agency Agreement for Federal Participation	Local Public Agency Shelby County	State Contract X	Day Labor	Local Con.	RR Force Account
	Section 17-24119-00-BR	Fund Type STP-Br	ITEP, SRTS, or HSIP Number(s)		

Construction		Engineering		Right-of-Way	
Job Number	Project Number	Job Number	Project Number	Job Number	Project Number
C-97-003-19	SKK8(956)				

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "LPA", and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as "STATE". The STATE and LPA jointly propose to improve the designated location as described below. The improvement shall be constructed in accordance with plans prepared by, or on behalf of the LPA, approved by the STATE and the STATE's policies and procedures approved and/or required by the Federal Highway Administration, hereinafter referred to as "FHWA".

Location

Local Name 1750 North Road Route TR - 0097A Length .01 mile
Termini 2.2 miles north of Windsor AT Sand Creek

Current Jurisdiction Windsor Township TIP Number _____ Existing Structure No 087-3096

Project Description

Removal and replacement of existing SN 087-3096 with a single span precast prestressed concrete deck beam bridge.

Division of Cost

Type of Work	STP-Br	%	TBP	%	LPA	%	Total
Participating Construction	176,000	(80)	35,200	(16)	8,800	(4)	220,000
Non-Participating Construction		()		()		()	
Preliminary Engineering		()		()		()	
Construction Engineering		()		()		()	
Right of Way		()		()		()	
Railroads		()		()		()	
Utilities		()		()		()	
Materials							
TOTAL	\$ 176,000		\$ 35,200		\$ 8,800		\$ 220,000

NOTE: The costs shown in the Division of Cost table are approximate and subject to change. The final LPA share is dependent on the final Federal and State participation. The actual costs will be used in the final division of cost for billing and reimbursement.

If funding is not a percentage of the total, place an asterisk in the space provided for the percentage and explain above.

Local Public Agency Appropriation

By execution of this Agreement, the LPA attests that sufficient moneys have been appropriated or reserved by resolution or ordinance to fund the LPA share of project costs. A copy of the authorizing resolution or ordinance is attached as an addendum (required for State-let contracts only)

Method of Financing (State Contract Work Only)

METHOD A---Lump Sum (80% of LPA Obligation) _____
METHOD B--- _____ Monthly Payments of _____ due by the _____ of each successive month.
METHOD C---LPA's Share \$44,000 divided by estimated total cost multiplied by actual progress payment.

(See page two for details of the above methods and the financing of Day Labor and Local Contracts)

Agreement Provisions

THE LPA AGREES:

- (1) To acquire in its name, or in the name of the **STATE** if on the **STATE** highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established State policies and procedures. Prior to advertising for bids, the **LPA** shall certify to the **STATE** that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the **LPA**, and the **STATE** and the **FHWA**, if required.
- (2) To provide for all utility adjustments, and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Agency Highway and Street Systems.
- (3) To provide for surveys and the preparation of plans for the proposed improvement and engineering supervision during construction of the proposed improvement.
- (4) To retain jurisdiction of the completed improvement unless specified otherwise by addendum (addendum should be accompanied by a location map). If the improvement location is currently under road district jurisdiction, an addendum is required.
- (5) To maintain or cause to be maintained, in a manner satisfactory to the **STATE** and the **FHWA**, the completed improvement, or that portion of the completed improvement within its jurisdiction as established by addendum referred to in item 4 above.
- (6) To comply with all applicable Executive Orders and Federal Highway Acts pursuant to the Equal Employment Opportunity and Nondiscrimination Regulations required by the U.S. Department of Transportation.
- (7) To maintain, for a minimum of 3 years after final project close-out by the **STATE**, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General and the department; and the **LPA** agrees to cooperate fully with any audit conducted by the Auditor General and the **STATE**; and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the **STATE** for the recovery of any funds paid by the **STATE** under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
- (8) To provide if required, for the improvement of any railroad-highway grade crossing and rail crossing protection within the limits of the proposed improvement.
- (9) To comply with Federal requirements or possibly lose (partial or total) Federal participation as determined by the **FHWA**.
- (10) (State Contracts Only) That the method of payment designated on page one will be as follows:
 - Method A - Lump Sum Payment. Upon award of the contract for this improvement, the **LPA** will pay to the **STATE** within thirty (30) calendar days of billing, in lump sum, an amount equal to 80% of the **LPA**'s estimated obligation incurred under this Agreement. The **LPA** will pay to the **STATE** the remainder of the **LPA**'s obligation (including any nonparticipating costs) within thirty (30) calendar days of billing in a lump sum, upon completion of the project based on final costs.
 - Method B - Monthly Payments. Upon award of the contract for this improvement, the **LPA** will pay to the **STATE**, a specified amount each month for an estimated period of months, or until 80% of the **LPA**'s estimated obligation under the provisions of the Agreement has been paid, and will pay to the **STATE** the remainder of the **LPA**'s obligation (including any nonparticipating costs) in a lump sum, upon completion of the project based upon final costs.
 - Method C - Progress Payments. Upon receipt of the contractor's first and subsequent progressive bills for this improvement, the **LPA** will pay to the **STATE** within thirty (30) calendar days of receipt, an amount equal to the **LPA**'s share of the construction cost divided by the estimated total cost, multiplied by the actual payment (appropriately adjusted for nonparticipating costs) made to the contractor until the entire obligation incurred under this Agreement has been paid.

Failure to remit the payment(s) in a timely manner as required under Methods A, B, or C, shall allow the **STATE** to internally offset, reduce, or deduct the arrearage from any payment or reimbursement due or about to become due and payable from the **STATE** to **LPA** on this or any other contract. The **STATE**, at its sole option, upon notice to the **LPA**, may place the debt into the Illinois Comptroller's Offset System (15 ILCS 405/10.05) or take such other and further action as may be required to recover the debt.
- (11) (Local Contracts or Day Labor) To provide or cause to be provided all of the initial funding, equipment, labor, material and services necessary to construct the complete project.
- (12) (Preliminary Engineering) In the event that right-of-way acquisition for, or actual construction of, the project for which this preliminary engineering is undertaken with Federal participation is not started by the close of the tenth fiscal year following the fiscal year in which the project is federally authorized, the **LPA** will repay the **STATE** any Federal funds received under the terms of this Agreement.
- (13) (Right-of-Way Acquisition) In the event that the actual construction of the project on this right-of-way is not undertaken by the close of the twentieth fiscal year following the fiscal year in which the project is federally authorized, the **LPA** will repay the **STATE** any Federal Funds received under the terms of this Agreement.

- (14) (Railroad Related Work Only) The estimates and general layout plans for at-grade crossing improvements shall be forwarded to the Rail Safety and Project Engineer, Room 204, Illinois Department of Transportation, 2300 South Dirksen Parkway, Springfield, Illinois, 62764. Approval of the estimates and general layout plans should be obtained prior to the commencement of railroad related work. All railroad related work is also subject to approval by the Illinois Commerce Commission (ICC). Final inspection for railroad related work should be coordinated through appropriate IDOT District Bureau of Local Roads and Streets office.
- Plans and preemption times for signal related work that will be interconnected with traffic signals shall be submitted to the ICC for review and approval prior to the commencement of work. Signal related work involving interconnects with state maintained traffic signals should also be coordinated with the IDOT's District Bureau of Operations.
- The LPA is responsible for the payment of the railroad related expenses in accordance with the LPA/railroad agreement prior to requesting reimbursement from IDOT. Requests for reimbursement should be sent to the appropriate IDOT District Bureau of Local Roads and Streets office.
- Engineer's Payment Estimates shall be in accordance with the Division of Cost on page one.
- (15) And certifies to the best of its knowledge and belief its officials:
- (a) are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;
 - (c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, local) with commission of any of the offenses enumerated in item (b) of this certification; and
 - (d) have not within a three-year period preceding the Agreement had one or more public transactions (Federal, State, local) terminated for cause or default.
- (16) To include the certifications, listed in item 15 above, and all other certifications required by State statutes, in every contract, including procurement of materials and leases of equipment.
- (17) (State Contracts) That execution of this agreement constitutes the LPA's concurrence in the award of the construction contract to the responsible low bidder as determined by the STATE.
- (18) That for agreements exceeding \$100,000 in federal funds, execution of this Agreement constitutes the LPA's certification that:
- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or any employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement;
 - (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress, in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions;
 - (c) The LPA shall require that the language of this certification be included in the award documents for all subawards at all ties (including subcontracts, subgrants and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
- (19) To regulate parking and traffic in accordance with the approved project report.
- (20) To regulate encroachments on public right-of-way in accordance with current Illinois Compiled Statutes.
- (21) To regulate the discharge of sanitary sewage into any storm water drainage system constructed with this improvement in accordance with current Illinois Compiled Statutes.
- (22) To complete this phase of the project within three (3) years from the date this agreement is approved by the STATE if this portion of the project described in the Project Description does not exceed \$1,000,000 (five years if the project costs exceed \$1,000,000).
- (23) To comply with the federal Financial Integrity Review and Evaluation (FIRE) program, which requires States and subrecipients to justify continued federal funding on inactive projects. 23 CFR 630.106(a)(5) defines an inactive project as a project which no expenditures have been charged against Federal funds for the past twelve (12) months.
- To keep projects active, invoicing must occur a minimum of one time within any given twelve (12) month period. However, to ensure adequate processing time, the first invoice shall be submitted to the STATE within six (6) months of the federal authorization date. Subsequent invoices will be submitted in intervals not to exceed six (6) months.
- (24) The LPA will submit supporting documentation with each request for reimbursement from the STATE. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor receipts, cost plus fee invoice, progress report, and personnel and direct cost summaries and other documentation supporting the requested reimbursement amount (Form BLRS 05621 should be used for consultant invoicing purposes). LPA invoice requests to the STATE will be submitted with sequential invoice numbers by project.

The LPA submit to the STATE a complete and detailed final invoice with applicable supporting document of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of this phase of the improvement or from the date of the previous invoice, which ever occurs first. If a final invoice is not received within this time frame, the most recent invoice may be considered the final invoice and the obligation of the funds closed.

- (25) The LPA shall provide the final report to the appropriate STATE district within twelve months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve months documenting the reason and the new anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result in the immediate close-out of the project and loss of further funding.

- (26) (Single Audit Requirements) That if the LPA expends \$750,000 or more a year in federal financial assistance they shall have an audit made in accordance with 2 CFR 200. LPAs expending less than \$750,000 a year shall be exempt from compliance. A copy of the audit report must be submitted to the STATE (Office of Finance and Administration, Audit Coordination Section, 2300 South Dirksen Parkway, Springfield, Illinois, 62764), within 30 days after the completion of the audit, but no later than one year after the end of the LPA's fiscal year. The CFDA number for all highway planning and construction activities is 20.205.

Federal funds utilized for construction activities on projects let and awarded by the STATE (denoted by an "X" in the State Contract field at the top of page 1) are not included in a LPA's calculation of federal funds expended by the LPA for Single Audit purposes.

- (27) That the LPA is required to register with the System for Award Management or SAM (formerly Central Contractor Registration (CCR)), which is a web-enabled government-wide application that collects, validates, stores, and disseminates business information about the federal government's trading partners in support of the contract award and the electronic payment processes. To register or renew, please use the following website: <https://www.sam.gov/portal/public/SAM/#1>.

The LPA is also required to obtain a Dun & Bradstreet (D&B) D-U-N-S Number. This is a unique nine digit number required to identify subrecipients of federal funding. A D-U-N-S number can be obtained at the following website: <http://fedgov.dnb.com/webform>.

THE STATE AGREES:

- (1) To provide such guidance, assistance and supervision and to monitor and perform audits to the extent necessary to assure validity of the LPA's certification of compliance with Titles II and III requirements.
- (2) (State Contracts) To receive bids for the construction of the proposed improvement when the plans have been approved by the STATE (and FHWA, if required) and to award a contract for construction of the proposed improvement, after receipt of a satisfactory bid.
- (3) (Day Labor) To authorize the LPA to proceed with the construction of the improvement when Agreed Unit Prices are approved, and to reimburse the LPA for that portion of the cost payable from Federal and/or State funds based on the Agreed Unit Prices and Engineer's Payment Estimates in accordance with the Division of Cost on page one.
- (4) (Local Contracts) For agreements with Federal and/or State funds in engineering, right-of-way, utility work and/or construction work:
 - (a) To reimburse the LPA for the Federal and/or State share on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of payment by the LPA;
 - (b) To provide independent assurance sampling, to furnish off-site material inspection and testing at sources normally visited by STATE inspectors of steel, cement, aggregate, structural steel and other materials customarily tested by the STATE.

IT IS MUTUALLY AGREED:

- (1) Construction of the project will utilize domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction and federal Buy America provisions.
- (2) That this Agreement and the covenants contained herein shall become null and void in the event that the FHWA does not approve the proposed improvement for Federal-aid participation within one (1) year of the date of execution of this Agreement.
- (3) This Agreement shall be binding upon the parties, their successors and assigns.
- (4) For contracts awarded by the LPA, the LPA shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT – assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The LPA shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT – assisted contracts. The LPA's DBE program, as required by 49 CFR part 26 and as approved by USDOT, is incorporated by reference in this Agreement. Upon notification to the recipient of its failure to carry out its approved program, the STATE may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for

enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.). In the absence of a USDOT – approved LPA DBE Program or on State awarded contracts, this Agreement shall be administered under the provisions of the STATE's USDOT approved Disadvantaged Business Enterprise Program.

- (5) In cases where the **STATE** is reimbursing the **LPA**, obligations of the **STATE** shall cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or applicable Federal Funding source fails to appropriate or otherwise make available funds for the work contemplated herein.
- (6) All projects for the construction of fixed works which are financed in whole or in part with funds provided by this Agreement and/or amendment shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.) unless the provisions of that Act exempt its application.

ADDENDA

Additional information and/or stipulations are hereby attached and identified below as being a part of this Agreement.

Number 1- Location Map. Number 2 – LPA Appropriation Resolution Number 3 - Township Jurisdiction Number 4 - CATA Reporting
(Insert Addendum numbers and titles as applicable)

The **LPA** further agrees, as a condition of payment, that it accepts and will comply with the applicable provisions set forth in this Agreement and all Addenda indicated above.

APPROVED

Local Public Agency

Dave Cruitt

Name of Official (Print or Type Name)

County Board Chairperson

Title (County Board Chairperson/Mayor/Village President/etc.)

(Signature)

Date

APPROVED

State of Illinois, Department of Transportation

Omër Osman, Acting Secretary

Date

The above signature certifies the agency's TIN number is
37-6002119 conducting business as a Governmental
Entity.

DUNS Number 040135279

NOTE: If the LPA signature is by an APPOINTED official, a resolution authorizing said appointed official to execute this agreement is required.

JURISDICTIONAL ADDENDUM NO. 3

County	Shelby
Road District	Windsor Road District
Section	17-24119-00 BR
Project	Bridge Replacement

Paragraph (4) on Page 2 under *Local Agency Agrees* is hereby revised to read "The Road District has current jurisdiction and will continue to retain jurisdiction of the completed improvement".

 10-16-18
Highway Commissioner
Windsor Road District

Addendum No. 4

Grant Accountability and Transparency Act (GATA)

Required Uniform Reporting

The Grant Accountability and Transparency Act (30 ILCS 708), requires a uniform reporting of expenditures. Uniform reports of expenditures shall be reported no less than quarterly using IDOT's BoBS 2832 form available on IDOT's web page under the "Resources" tab.

Additional reporting frequency may be required based upon specific conditions, as listed in the accepted Notice of State Award (NOSA). Specific conditions are based upon the award recipient/grantee's responses to the Fiscal and Administrative Risk Assessment (ICQ) and the Programmatic Risk Assessment (PRA).

PLEASE NOTE: Under the terms of the Grant Funds Recovery Act (30 ILCS 705/4.1), "*Grantor agencies may withhold or suspend the distribution of grant funds for failure to file requirement reports*" if the report is more than 30 calendar days delinquent, without any approved written explanation by the grantee, the entity will be placed on the Illinois Stop Payment List. (Refer to the Grantee Compliance Enforcement System for detail about the Illinois Stop Payment List: <https://www.illinois.gov/sites/GATA/Pages/ResourceLibrary.aspx>)

Bureau of Local Roads and Streets
Joint Agreement Approval List

Page	Job Number	Local Agency	Amount of Agreement	Excluded from Approval
1-1	C-91-387-13	Oak Lawn	\$5,688,065	
1-2	C-91-118-18	Woodridge	\$400,334	
1-3	C-93-012-19	DeKalb County	\$157,000	
1-4	C-95-003-20	Monticello	\$1,500,000	
1-5	C-96-070-18	Quincy	\$990,000	
1-6	C-98-030-19	Troy	\$537,000	
2-1	C-98-010-21	Collinsville	\$540,000	
2-2	C-98-330-14	Sauget	\$341,800	
3-1	C-93-006-20	Kankakee County	\$2,553,000	
3-2	C-94-041-07	Marshall County	\$1,580,800	
3-3	C-94-034-18	Fulton County	\$1,180,000	
3-4	C-96-237-16	Sangamon County	\$2,130,700	
3-5	C-96-038-19	Adams County	\$610,000	
3-6	C-97-049-19	Crawford County	\$3,000,000	
4-1	C-98-346-16	Jersey County	\$300,000	
4-2	C-98-383-14	Clinton County	\$1,150,000	
4-3	C-99-028-19	Jefferson County	\$360,000	
4-4	C-99-526-09	Franklin County	\$860,000	
4-5	C-99-016-19	Williamson County	\$695,000	
5-1	C-96-051-18	Springfield	\$44,000,000	
5-2	C-98-037-19	America's Central Port District	\$1,365,163	
6-1	C-91-222-16	Forest Preserve Dist. of Kane Co.	\$2,978,951	
6-2	C-91-403-16	Glenview	\$1,256,190	
6-3	C-91-391-14	University Park	\$480,960	
6-4	C-91-291-19	City of McHenry	\$784,167	
6-5	C-94-020-17	Farmington	\$1,850,200	
6-6	C-95-096-18	McLean County	\$2,400,000	
7-1	C-98-318-11	Belleville	\$1,748,000	

Bureau of Local Roads and Streets
Joint Agreement Approval List

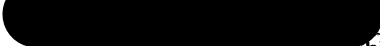
Page	Job Number	Local Agency	Amount of Agreement	Excluded from Approval
7-2	C-98-368-14	Columbia	\$2,697,700	
8-1	C-91-258-19	Palatine	\$500,000	
9-1	C-92-057-18	Winslow	\$400,000	
9-2	C-93-006-19	Iroquois County	\$700,000	
9-3	C-94-004-19	Peoria County	\$800,000	
9-4	C-96-203-15	Macoupin County	\$763,000	
9-5	C-96-066-18	Pike County	\$1,665,000	
9-6	C-97-003-19	Shelby County	\$220,000	
10-1	C-97-005-19	Wayne County	\$335,000	
10-2	C-97-053-18	Crawford County	\$250,000	
10-3	C-97-050-18	Clay County	\$330,000	
10-4	C-97-060-18	Macon County	\$300,000	
10-5	C-98-304-16	Bond County	\$1,135,000	
10-6	C-99-515-17	Williamson County	\$430,000	
11-1	C-99-524-09	Jefferson County	\$640,000	
12-1	C-91-204-16	City of McHenry	\$569,889	
12-2	C-96-062-18	Hancock County	\$1,183,000	
12-3	C-99-516-16	Alexander County	\$1,820,000	
13-1	C-92-032-18	Freeport	\$1,902,125	

Bureau of Local Roads and Streets
Joint Agreement Approval List

The above is a listing of joint agreements for improvements scheduled for the State Letting. The joint funding agreements associated with these projects have been reviewed by the Department and recommended for execution. Concurrence is hereby given to execute the joint funding agreements listed above.

By: 
Omer Osman, Acting Secretary

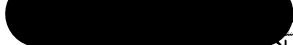
Date: 6/10/19

By: 
Joanne Woodworth, Acting Chief
Fiscal Officer

Date: 6/10/19

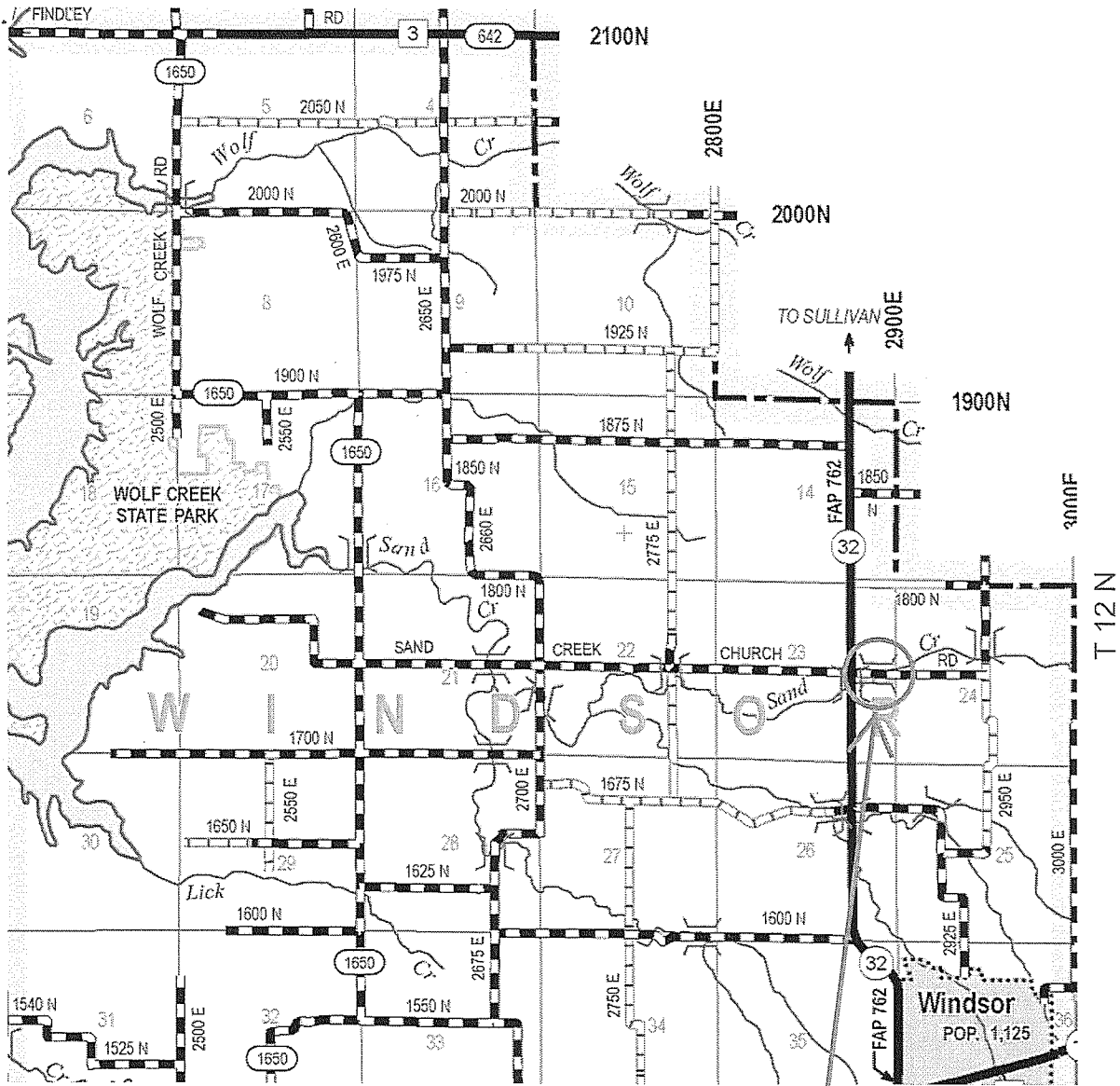
By: N/A
Director of Planning and
Programming

Date: N/A

By: 
Philip C. Kauffman, Chief
Counsel

Date: June 5, 2019

R 5 E, 3RD PM



Proposed Project Location
Section 17-24119-00-BR

Location Map

224E

WINDSON Oridge
Funding Resolution
17-24109-00BR

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING
EXAMINED THE ATTACHED





RESOLUTION X

PETITION _____

AGREEMENT _____

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE

Addenda #2

RESOLUTION
2019-05

WHEREAS, the County of Shelby endeavors to replace bridge 087-3096 located in Windsor Township (TR 0097A) that is approximately 0.1 miles in length and known to the Illinois Department of Transportation as MFT Section Number 17-24119-00 BR and State Project Number SKK8 (956).

WHEREAS, the cost of said improvement has necessitated the use of federal funds.

WHEREAS, the federal fund source requires a match of local funds.

WHEREAS, the use of federal funds requires a joint funding agreement (AGREEMENT) with the Department of Transportation.

NOW THEREFORE, BE IT RESOLVED that the County of Shelby authorizes forty-four thousand dollars, (\$44,000) or as much of such sum as may be needed to match federal funds in the completion of the aforementioned project known as MFT Section Number 17-24119-00 BR.

BE IT FURTHER RESOLVED that the Chairman is hereby authorized and directed to execute the above-mentioned AGREEMENT and any other such documents related to advancement and completion of said project.

Certificate:

I, Jessica Fox, Clerk in and for said County in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect, and complete copy of a Resolution adopted by the County Board at its meeting held on Jan. 9, 2019.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County at my office in Shelbyville, in Shelby County, this 9th day of January, 2019.

(SEAL)



Clerk

SHELBY COUNTY HIGHWAY DEPARTMENT

ANNUAL REPORT

JANUARY 01, 2018 THRU DECEMBER 31, 2018

Issued January 9, 2019

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- **County Highway Department Services**
 - **General Function, Personnel, Engineering & Inspection, Maintenance**
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- **County Highway Department Funding**
 - **Annual Local & State Funding, State & Federal Controlled Funding, Miscellaneous Funding; Additional Awarded Funding**
- **Photos of Road & Bridge Capital Improvements**
- **Photos of Maintenance Program**
- **Support Services for other Departments**

COUNTY HIGHWAY DEPARTMENT SERVICES

SUMMARY 2018 MAJOR ACHIEVEMENTS

- **Four Capital Improvement Construction Projects**
 - Oconee Township Bridge replacement was completed
 - Sigel Township Bridge replacement was completed
 - Cowden intersection improvement was completed
 - Richland Township Bridge replacement has started
- **Responded to approved Township & Village Petitions for drainage structure replacement**
 - 19 Township and Village drainage structure replacements
- **Began four new projects to be designed by County Staff**
 - County Highway Design of Road Improvements to the Cowden-Herrick Road (estimated total project cost of \$0.54 million of Revolving Loan Funds)
 - Westervelt railroad crossing improvements
 - Clarksburg and Todds Point Township railroad crossing improvements
- **Awarded Grant for \$1.82 million in County Highway Improvements:**
 - Received Grant approval to replace County Highway #41 (Westervelt Bridge) - \$1.28 Mill.
 - Approved additional Funding from DCEO – Revolving Loan Closeout - \$0.54 Mill.
- **Approved Highway Commissioner petitioned requests to replace Bridges in Prairie, Flat Branch, Ash Grove/Big Spring and Shelbyville Townships**

GENERAL FUNCTION:

The Shelby County Highway Department is dedicated to providing a high quality public service while performing the functions needed for the betterment of the Shelby County Highway System. The Shelby County Highway Department is directly responsible for the maintenance and capital improvements associated with 197.80 county roadway miles and 59 County Highway bridges.

The Shelby County Highway Department, subject to the general supervision and approval of the county board and to the rules and regulations of the Illinois Department of Transportation, generally performs the following functions (ref. 605 ILCS 5/5 Division 2):

- Prepare or cause to be prepared all Plans, Specifications, and Estimates for all Capital Improvement Road & Bridge Projects, approved by the county board.
- Supervise the construction and maintenance of any public road or bridge constructed or maintained in whole or in part at the expense of the county.
- Generate and administer the Shelby County Highway Department Budget, approved by the county board.
- Provide technical and administrative assistance to township Highway Commissioners with regard to approximately 275 township bridges
- Provide technical advice, and construction & maintenance support for township highway commissioners and municipalities, when requested and/or based on approved petitions
- Provide technical and administrative support for the Highway Commissioner's yearly Township Motor Fuel Tax Program (\$2.0 million annual program)

SHELBY COUNTY HIGHWAY DEPARTMENT PERSONNEL:

The Personnel employed by Shelby County to perform the above functions are:

County Engineer: Alan Spesard, P.E.

*** Chief Engineer Assistant:** Keith Petard (Retired in November)

*** Engineer Assistants:** Scott Short
Mike Lorton
Trevor Pruemer

Secretary/Bookkeeper: Danielle Culberson

****Foreman:** Stacy Prosser

****Laborers:** John Agney
Kenneth Vail Shane Kircher
Trevor Blackwell Mike Binnion
Quinton Reedy (Found employment elsewhere)
(2) Open Positions due to retirements and leaving employment

**** CDL Required * College Degree Required**



ENGINEERING and INSPECTION SERVICES:

- **Capital Improvement Resident Engineering activities for construction projects**
 - Two Township Bridges was replaced located in Oconee Township and Sigel Township.
 - One Township Bridge replacement construction has started in Richland Township
 - Intersection Improvement for Village of Cowden
- **Capital Improvement survey, layout, and design activities for engineering projects**
 - County Highway Project Design: Findlay-Bethany Road; Country Club Road, Cowden-Herrick Road,
 - Continuing design activities on three future railroad crossing approach projects: Todds Point, Ridge, and Clarksburg Township
 - Oversee engineering contracts for four new bridge projects: Flat Branch, Ash Grove/Big Spring, Prairie Townships
 - Completed Quality Base Selection of engineering firm for the Westervelt County Highway Bridge replacement project
- **Miscellaneous Engineering and Inspection Services**
 - Evaluation and Field Inspection of approximately 160 Bridges over Eastern portion of County
 - Township Motor Fuel Tax Budget, Bid Document Preparation and Contract Administration for all 24 Townships (over \$2 million in budgeted maintenance work)
 - County Motor Fuel Tax Budget, Bid Document Preparation, and Contract Administration
 - County and Township Culvert procurement administration
 - Sizing of Culverts 14 approved Municipal & Township 50/50 petitions
 - Ongoing Technical Review, design and Administration of approx. 19 Bridges approved for replacement
 - Hosted 2 educational conferences for Highway Commissioners and Municipal Street Department Heads (approximately 100 in attendance)
 - Technical document preparation for Right-Of-Way Parcels for township bridges and aid in acquisition negotiations
 - Evaluation of Future Road & Bridge Projects

MAINTENANCE SERVICES

- **Maintenance of 198 miles of County Highways and 59 County Bridges**
 - **Maintenance to Highway Surfaces and Shoulders:**
 - Stockpiled and Spread rock for oil/chip seal coating of approximately 20 miles of County Highways.
 - Performed leveling overlay with cold-mix patch mix to over 15 miles of County Highways.
 - Applied Centerline Striping to 62 miles of County Highways.
 - Made 2500 ton of cold-mix at County Yard.
 - Performed shoulder repair with the “Tiger-Claw Retriever” along all County Highways and provided shoulder rock and patch-mix repairs as needed
 - Performed Snow Removal and Cinder Treatment to 198 miles of roadway
 - **Maintenance to Bridges, Culverts, and Ditches:**
 - Installed 19 Drainage Repair Projects at 50% cost share for Municipalities & Townships: Oconee, Tower Hill, Okaw, Herrick, Cold Spring, Ash Grove, Flat Branch, Lakewood, Todds Point Windsor, Prairie, Rose, Richland
 - Ditch Cleaning, Mowing, Weed/brush spraying/removal on most County Highways.
 - **Maintenance of Traffic Control Rural Reference Signs**
 - Replace or repaired several hundred rural reference and traffic control signs;
 - **Miscellaneous Maintenance Tasks:**
 - Provided in-house maintenance and repair to 24 County Highway owned vehicles and equipment.
 - Stockpiled sand for snow and ice control
 - Installed numerous field culvert entrances
 - Patching damaged Highway surface areas/holes
 - Delivered Pipe Culverts to 19 Townships and provided culverts for 7 villages (including Cowden, Herrick, Shelbyville, Stewardson, Windsor, Strasburg, Tower Hill, Sigel)

ROAD & BRIDGE COMMITTEE

FUNCTION:

The R&B Committee meets a minimum of two times a month. The “Road Trip Committee Meeting” involves site visits across the county to view proposed county road and bridge construction, proposed township & municipality petition work, ongoing construction projects, and maintenance and insurance work. The “Claim Review Meeting” involves a review of county and township claims for compliance with that budgeted and a review of proposed petitions, resolutions and agreements. Occasionally the R&B committee have “Random Committee Meetings” in order to observe local lettings for bridges, roads, and maintenance contracts; review land acquisition document and appraisals for construction projects, and observe county hosted township highway commissioner educational conferences and/or other information meetings.

ROAD & BRIDGE COMMITTEE VOTING MEMBERS:

The 2018 Road & Bridge (R&B) Committee consisted of four county board members appointed by the county board chairman:

Chairman:	Dave Cruitt,	District No. 10
Committee Members:	Bruce Cannon,	District No. 2
	Jesse Durbin,	District No. 9
	Larry Lenz,	District No. 9



KEY DECISIONS OF R&B COMMITTEE:

- Prioritized Bridge Replacement Projects: Ash Grove/Big Spring , Flat Branch, Shelbyville, Prairie Townships; and Westervelt County Highway Bridge
- Completed Quality Base Selection process for engineering firm to design the Westervelt County Highway Bridge
- Reviewed Highway Commissioner Petitions for drainage structure replacements
- Selection of Road Improvement Projects: Cowden-Herrick Road
- Prioritizing of Roads and Bridges for Grant Submittals

COUNTY HIGHWAY DEPARTMENT FUNDING

ANNUAL LOCAL TAX & STATE MFT FUNDING

Shelby County receives local property tax funds and State motor fuel tax (MFT) funds. These funds are considered “Special Revenue Funds” due to the fact that they are legally restricted for expenditures for use by the Shelby County Highway Department for the construction and maintenance of Highways. The local tax revenues and expenditures are internally controlled by the County Bridge, County Highway, and Federal Aid Secondary accounts. The state motor fuel tax revenues and expenditures are internally controlled by the County Motor Fuel Tax and Township Motor Fuel Tax accounts. The expenditures and revenues associated with these funds are audited annually by the Shelby County contracted accounting firm of “Mose, Yockey, Brown & Kull, LLC (MY&K)”. In addition to the audit performed by MY&K, the State & Township MFT expenditures and revenues are audited by the Illinois Department of Transportation.

Details associated with these revenues and expenditures for the current Fiscal Year ending in August 31, 2018 will be published by MY&K in a report entitled “AUDITED FINANCIAL STATEMENTS AND SUPPLEMENTAL INFORMATION” in the spring of 2019.

STATE & FEDERAL CONTROLLED FUNDING

The IDOT committed State and Federal Funding for Shelby County Capital Improvement Projects as follows:

- Total Federal, State and local Construction Funds for Bridge & Road Projects = \$1.71 million
- Federal Bridge and Road Funds toward 80 % of the awarded contract construction and engineering costs for township and County bridges.
- State Bridge Funds toward the awarded design engineering, contract construction & construction engineering costs for township bridges construction

These funds are administered and controlled by the IDOT.

MISCELLANEOUS FUNDING

The Shelby County Highway Department miscellaneous funding as follows:

- Engineering fees from the \$2.0 million Township Motor Fuel Tax Program, totaling approximately \$80,000 for technical and contract administration services
- Maintenance expense reimbursement for approved petitions from townships and villages.
- Engineering Fees reimbursed for Construction Oversight of Grant funded projects: Henton Bridge and Wood Street Bridge

COUNTY HIGHWAY DEPARTMENT FUNDING



Westervelt Bridge

Awarded Major Bridge Program Grant
\$1.28 million



Cowden-Herrick Road

DCEO – Community Development Block Grant Program – Revolving Loan Closeout
\$514,420

ROAD & BRIDGE CAPITAL IMPROVEMENTS



Oconee Bridge Replacement (Closed Bridge)

- Location: 2.5 miles East of Village of Oconee
- Awarded Construction Contract: \$458,888



Existing Bridge



New Bridge

Sigel Bridge Replacement (10 Ton Posted)

- Location: 3 miles NW of Village of Sigel
- Awarded Construction Contract: \$280,088

ROAD & BRIDGE CAPITAL IMPROVEMENTS



Existing Bridge



Under Construction

Richland Bridge Replacement Under Construction (10 Ton Posted)

- Location: 4 miles West of Village of Strasburg
- Awarded Construction Contract: \$258,888



Village of Cowden Intersection Improvements

MAINTENANCE OF COUNTY HIGHWAYS



Making Cold Mix at County Highway Department



Ditch Cleaning along Greasy County Highway

MAINTENANCE OF COUNTY HIGHWAYS



Shoulder Repair Along Trowbridge County Highway



Existing Structure



New Pipe

Drainage Structure Replacement on Effingham County Line

AID TO TOWNSHIPS AND MUNICIPALITIES



Existing



New

Drainage Structure Emergency Flood Damage Repair in Oconee Township



Existing Pipe



New Pipe

Drainage Structure Emergency Flood Damage Repair in Tower Hill Township

AID TO TOWNSHIPS AND MUNICIPALITIES



Existing Pipe



New Pipe

Drainage Structure Emergency Flood Damage Repair in Okaw Township



Existing Structure



New Pipe

Drainage Structure Replacement in Rose Township

AID TO TOWNSHIPS AND MUNICIPALITIES



New Pipe Culvert
Drainage Structure Replacement in Herrick Township



New Pipe Culvert
Drainage Structure Replacement in Cold Spring Township

AID TO TOWNSHIPS AND MUNICIPALITIES



Existing Pipe

New Pipe

Drainage Structure Replacement in Ash Grove Township



Existing Pipe

New Pipe

Drainage Structure Replacement in Flat Branch Township

AID TO TOWNSHIPS AND MUNICIPALITIES



Existing Pipe



New Pipe

Drainage Structure Replacement in Todds Point Township



Drainage Structure Replacement in Richland Township

AID TO TOWNSHIPS AND MUNICIPALITIES



Existing Pipe



New Pipe

Drainage Structure Replacement in Lakewood Township



Drainage Structure Replacement in Prairie Township

SUPPORT SERVICES FOR OTHER DEPARTMENTS

Other Support Services for County Departments:



Taylorville Tornado Cleanup

- Taylorville Tornado Cleanup of debris
- Assisted with Balloon Festival
- Animal Control Dept.: Burial of dogs

Road & Bridge Committee

Meeting Minutes

December 7th, 2018

- **Roll Call: Dave Cruitt, Bruce Cannon, Jesse Durbin, Larry Lenz**
 - Also in attendance: Alan Spesard, County Engineer
 - **Road Trip to view upcoming and ongoing projects:**
 - Ash Grove/Big Spring Posted Bridge
 - Richland Bridge Construction
 - Windsor 1550N drainage Structure petition
 - Windsor 2650E drainage structure petition
 - Ocone Bridge posted
 - Shelbyville Bridge petition

- **Adjournment: Next meetings scheduled for December 10th , 2018**

Road & Bridge Committee

Meeting Minutes

December 10, 2018

- **Roll Call: Dave Cruitt, Bruce Cannon, Jesse Durbin, Larry Lenz**
 - Also in attendance: Alan Spesard, County Engineer
- **Approval of Last Month's Minutes**
 - **Committee recommended approval**
- **Review Claims**
 - **Committee recommended approval**
- **Review County Highway Finances**
- **New Business:**
 - Petition By Highway Commissioner for culvert replacement in Windsor Township 1550N
 - Committee recommended approval
 - Petition By Highway Commissioner for culvert replacement in Windsor Township 1990N
 - Committee recommended approval
 - Petition for Ash Grove/Big Spring Bridge replacement – 087-3038
 - Committee recommended approval
 - Petition for Shelbyville Bridge Replacement – 087-3337 (engineering costs by township)
 - Committee recommended approval
 - Agreement for Engineering Services to replace bridge in Flat Branch Township
 - Committee recommended approval
 - Agreement for Engineering Services for Major Bridge at Westervelt – QBS selected firm Hampton, Lenzini, and Renwick
 - Committee recommended approval
 - Resolution for funding Westervelt bridge
 - Committee recommended approval
 - Agreement with IDOT for funding Westervelt bridge
 - Committee recommended approval
 - Resolution requesting approval from IDOT to use MFT funds to maintain County Highways
 - Committee recommended approval
 - Resolution requesting approval from IDOT to pay ½ County Engineer Salary with Federal allotted funds
 - Committee recommended approval
 - Richland Bridge under construction will be completed next Spring
 - Ocone Highway Commissioner requested bridge replacement – 087-3279
 - Illinois Grant Accountability and Transparency Act (GATA) – reporting required by all County Offices that receive State funding – Coordinating with Jared Rowcliffe
 - Environmental Assessment completed for Cowden-Herrick Road – Revolving Loan Project – waiting on approval
 - Stacy's new pickup truck expected to be available week of December 10th
 - Maintenance department helped with cleanup in Taylorville due to tornado
 - Herrick Fire District wants Herrick bridge reopened
 - Highway Commissioner MFT budgets have been completed and submitted to IDOT

Road & Bridge Committee

Meeting Minutes

December 10, 2018

- Culvert and Rock lettings scheduled for January 4th
- Next meetings January 4th and 7th 2019

Old Business:

- Plotter replacement parts is expiring 12/31/2017 - Replaced Plotter on December 6th
 - Crack Sealer pump is out. \$3500
 - Project list for next year:
 - Construction and Design: Country Club Road, Cowden-Herrick Road; Findlay-Bethany Road; Railroad Crossing approach upgrades at Clarksburg, Todds Point and Westervelt
 - Consulting Engineering Agreements: Windsor Posted Bridge, Flat Branch Closed Bridge, Prairie Closed Bridge, Rural Posted Bridge, Ash Grove/Big Spring Posted Bridge, Rose Posted Bridge, Ash Grove Posted Bridge; Shelbyville Bridge
 - Bridge Inspections; 50/50 township drainage projects
 - Staff present and future –
 - Laborer employment advertised due November 9th
 - Made Offer to Jordon Camic
 - Reorganizing Department – On Hold
 - Grader available from Caterpillar at \$115K – On Hold
- **Adjournment: Next meetings scheduled for December 7th and 10th**

January 3, 2019

Law Enforcement Committee
Shelbyville Detention Center
9:00 a.m. – 10:30 a.m.

Members Present: Sheriff Koonce, Kay Kearney, Gary Patterson, Bob Simpson
Absent: Rob McCall

The Law Enforcement Committee welcomed Gary Patterson to the committee and there was a discussion regarding how this committee works to serve the needs of the Sheriff and the County Board.

Topics included:

- Food and medical care of inmates
- Concerns of uncollected fees
- Staffing and scheduling
- Technology and training updates
- Quartermaster program/uniform allowances

Gary will have the opportunity to tour the facility at another time.

New guidelines for cell phones in the courtroom were discussed. Sheriff Koonce will be meeting with Courthouse Security to implement such changes. The general public will be allowed to keep their cell phones unless they are deemed a nuisance.

The Committee reviewed the expenditures and the Shop With A Cop fund account.

Kay Kearney

Health Comm
all Bills were read & approved

10:00

[REDACTED]
[REDACTED]
[REDACTED]

10:25

FILED

JAN 08 2019

Jessie Cox
SHELBY COUNTY CLERK

Fees & Salary
Jan 8 - 2019

Kay Kearney, Barb Bennett

Claims were approved

Lynn Williams
David Switz
GARY GERGENI
Terry Metzger
Richard L. Hayden
Ken Barr

FILED

JAN 08 2019

Jamie Fox
SHELBY COUNTY CLERK

Kenny Barr motion to accept bills as president

2nd Gary Gergen:
Pass

David Switz motion to adjourn
2nd

Pass Terry Metzger

Zoning/EMA/PCOM Report

Shelby County Board Meeting 1/9/19

Zoning

4 Building Permits Issued in December
 2 Accessory Buildings
 1 Modular Home
 1 Building Permit

Met with Shelby County Farm Bureau to discuss the Solar Farm Ordinance. Great discussion and they indicated that they are comfortable with the Ordinance but would like us to consider some amendments at a later date.

EMA

The Shelby County Emergency Operations Plan 2018 was approved by IEMA. Next time it will be reviewed is in 2020.

Attended IEMA Part 301 Rules Workshop in Flora on December 14th.

Shelby County LEPC met December 20th.

Attending meeting with IEMA on January 8th to discuss the Taylorville tornado after action report.

Attending Taylorville tornado after action meeting on January 16th.

IEMA Regional Meeting January 23rd.

PCOM

Please Reference PCOM Report in Board Packet.

CIPT beginning more outreach to local groups that would like them to speak about the service if anyone has a recommendation, please let us know.

December Building Permit Log

<u>Permit #</u>	<u>Date</u>	<u>Name</u>	<u>Township</u>	<u>Parcel ID</u>	<u>Type</u>	<u>Est. Cost</u>	<u>Fee</u>
18-072	12/11/2018	Russell Birch	06; Clarksburg		Modular Home	\$ 160,000.00	\$ 175.00
18-073	12/11/2018	Russell Birch	06; Clarksburg		Acc. Building	N/A	N/F
18-074	12/12/2018	Paul and Marla Stewardson	22; Rose	1812-22-00-200-013	Acc. Building	N/A	N/F
18-075	12/12/2018	Duane and April Hudson	23; Prairie	1520-23-00-100-007	New Residence	\$ 260,000.00	\$ 175.00

Animal Control

12-19-2018

Questions about Brad's notice of Labor/Management meeting scheduled January 9, 2019. Kay explained the purpose of the meeting and thought Brad should attend the meeting. Brad's work "days" are unique and ~~this~~ his participation might be helpful.

Dog Wash

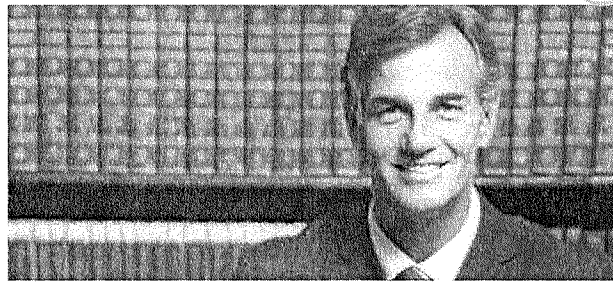
November \$432.75 Year to date - \$4,744.25

FILED

DEC 19 2018

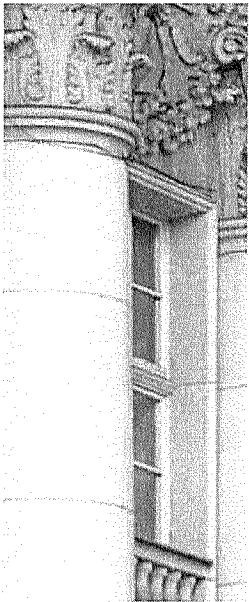
Jessie Cox

SHELBY COUNTY CLERK



We offer more than sound advice.
We offer a partnership to continuing education.

Newly Elected Officials Training



County officials serve on the front lines of our democracy. It can be a challenging responsibility, particularly for those recently elected. With the proper preparation and training, county officials can assume their responsibilities of office smoothly and efficiently.

2019

CERTIFIED COUNTY OFFICIALS PROGRAM

SPONSORED BY

Illinois Association of County Officials (IACO)

Illinois Association of County Board Members and Commissioners (IACBM)

*Transitions to public office can be challenging.
We can help.*

Our approach is a simple one... educate and communicate.

The Newly Elected Officials Training provides an opportunity for Illinois county officials to increase their knowledge and understanding of county government, especially as it relates to the role and responsibility of the elected official. The training provides information designed to increase the awareness of the legal, ethical and financial responsibilities of all county officials. Further, the training provides credit towards the voluntary Certified County Officials (CCO) program.



ETHICS AND PUBLIC INTEGRITY

As an elected official, it is important to avoid even the appearance of ethical misconduct. Unethical behavior can lead to fines, voided contracts, and even removal from office. State law prohibits elected officials from engaging in conflicts of interest, such as securing special privileges for themselves, receiving gifts related to their work, disclosing confidential information, having financial interests in most public contracts, or holding incompatible offices.

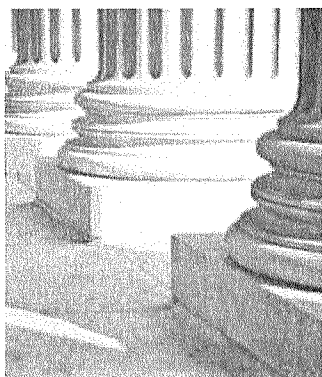
OPEN PUBLIC MEETINGS

The Open Meetings Act (OMA) is a state law that requires meetings of public bodies to be open to the public except in certain situations. The OMA contains specific posting notices and requirements for regular meetings, special meetings, and executive sessions. Violations of the Illinois Open Meetings Act are considered class C misdemeanors.

PARLIAMENTARY PROCEDURES FOR MEETINGS

Newly-elected officials typically have a desire to make changes in some aspect of county government. To do so, requires an understanding of the principles of deliberation in a public body.

Parliamentary procedures like Roberts' Rules of Order spell out the rules of engagement so that debate, discussion, and decision-making are transacted in an orderly way – balancing the protection of the rights of individual members with the rights of the group.

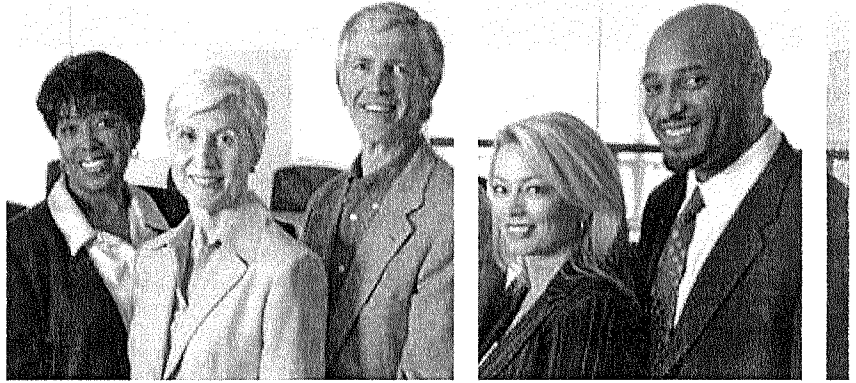


ACCESS TO PUBLIC RECORDS

The Freedom of Information Act (FOIA) is a state statute that provides the public the right to access government documents and records. A person can ask a public body for a copy of its records on a specific subject and the public body must provide those records, unless there is an exemption in the statute that protects those records from disclosure. The law requires each public agency to nominate an officer to be the official keeper of public records, as well as complete an online training course, established by the attorney general.



Inside the Courthouse



PANEL DISCUSSIONS WITH EXPERIENCED COUNTY OFFICIALS IN SPECIFIC AREAS OF PRACTICE



COUNTY CLERKS AND RECORDERS

The county clerk is the keeper of all county records. Duties of the county clerk's office range from administering elections to conducting a great deal of the state's taxation duties. The complexity of the recording process, along with the volume of work and the many different types of instruments required to be filed in the clerk's office, place much responsibility on the county clerk.

COUNTY TREASURERS

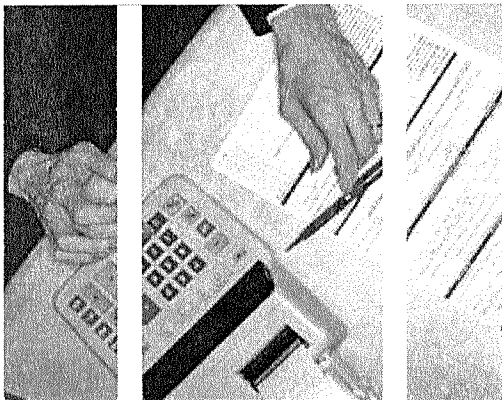
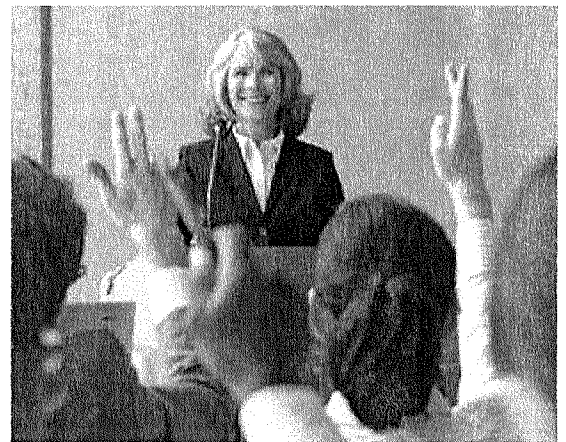
The county treasurer serves as the county's banker, responsible for the safe keeping and prudent investing of public funds. As the lawful custodian of county funds, the treasurer has the responsibility to receive and distribute the revenue and public monies of the county. The county treasurer also serves as county collector of taxes and is responsible for the preparation of tax bills and for the collection and distribution of property taxes.

CIRCUIT COURT CLERKS

The Clerk of the Circuit Court is the official record keeper for the courts. The circuit clerk is an integral part of the entire county governmental process and is endowed with certain authority to aid and promote the judicial process. The circuit clerk is not an official of local government but a state constitutional officer. The primary duty of the circuit clerk is to assist the Circuit Court judge in the execution of their judicial duties.

CHIEF COUNTY ASSESSMENT OFFICERS

The county assessor plays an important role in local government which is to value and assess real estate and personal property located within the county. The assessor is responsible for publishing assessment change notices, delivering assessment books to the Board of Review and preparing a tentative abstract of the assessment books for the Department of Revenue.



BASICS OF COUNTY BUDGETING

Fiscal management is one of the key responsibilities of elected officials. The operating budget is the most important financial document and provides a road map for the year and a reflection of your county's priorities. It provides the legal authority to incur and pay expenses by allocating available resources to provide services for your citizens. You should familiarize yourself with your county's current operating budget, as well as its budget development process and policies.

January 24, 2019

8:30 a.m. - 4:00 p.m.

Northfield Inn, Suites &
Conference Center
3280 Northfield Drive
Springfield, Illinois 62702
(217) 523-7900

HOTEL ROOM BLOCK: IACO
\$70.00 Double Queens plus taxes
Deadline: January 16, 2019

ABOUT THE SPONSORS



The Illinois Association of County Officials (IACO), a statewide organization of affiliate county official groups, is dedicated to maintaining and improving the quality of county government through education. The IACO membership promotes responsible public policy, ethical service and high standards of performance in single and multi-county units of government. IACO conducts annual meetings, seminars and in-service training sessions. Additionally, IACO facilitates professional networking and publishes professional materials. These efforts are designed to maintain and enhance public confidence in county government.

The Illinois Association of County Board Members (IACBM) is a not-for-profit organization that assists the state's 102 counties in providing effective county governance to the people of Illinois. With its office located near the State Capitol in Springfield, IACBM provides county officials a means to congregate, educate and advocate their interests before the state government. The IACBM is a highly respected organization that offers the full spectrum of association services – educational training, legislative representation, research assistance, insurance coverage, purchasing programs, and publications that keep counties well informed about local government issues.



THERE IS NO CHARGE TO ATTEND!

ALL COUNTY OFFICIALS ARE WELCOME – BOTH NEWLY ELECTED AND INCUMBENTS.



CO-SPONSORED BY



Advance registration is required by January 21, 2019. For more information contact Tamiko Kinkade at (217) 585-9065 / tk@tkcpsolutions.com or Kelly Murray at (217) 528-5331 / ilcounty@gmail.com.

Register online at iacoonline.org or ilcounty.org

240

Lana Stephens
1617 County Highway 11
Cowden, IL 62422

December 10, 2018

Honorable David Cruitt, Chair
c/o Honorable Jessica Fox, County Clerk
Shelby County Board
301 E. Main Street
Shelbyville, IL 62565

Re: Cowden Fire Protection District Trustee Appointment

Dear Mr. Cruitt:

I am currently serving as trustee of the Cowden Fire Protection District. I have recently been advised by the District's attorney that the records of the County Clerk do not show my re-appointment to the Board in 2016 when my last term would have ended. Since the current term for my position on the Board is set to expire in May 2019, I am requesting that I be appointed for a term ending the first Monday in May 2022 which will comport with the three-year term for the seat which I hold on the Board at this time. This will obviate the need for me to seek re-appointment again prior to May 2019.

If there are any questions concerning the foregoing, or if any additional information is needed to complete my appointment, please contact me at 217-690-3539.

Thank you.

Sincerely,



Lana Stephens

Enclosures

cc: Honorable Jessica Fox

SHELBY COUNTY, ILLINOIS

BOND OF FIRE PROTECTION DISTRICT TRUSTEE

The undersigned, Lana Stephens, as principal, and Eric Tucker, as surety, and CAROLYN L. LORTON, as surety, jointly and severally, do herewith bind ourselves to the People of the State of Illinois in the penal sum of \$500.00 and the said principal will faithfully discharge her obligation and duties as a Trustee of the Cowden Fire Protection District.

[Redacted Signature]
Principal

[Redacted Signature]
Surety

[Redacted Signature]
Surety

STATE OF ILLINOIS)
) SS.
COUNTY OF SHELBY)

On the 28 day of December, 2018, there did appear before me, a Notary Public, Lana Stephens, Eric Tucker and Carolyn Lorton, who being personally known to me, did execute the above and foregoing instrument as their free and voluntary act for the uses and purposes therein set forth.



[Redacted Signature]
Notary Public

APPROVED:

[Redacted Signature]
Chair, Shelby County Board

Date: Jan. 9, 2019

Shelby County

Monthly Balance Sheet

Shelby County

		<u>12/31/2018</u>
	ASSETS	
GENERAL	001-1000-00-00 CHECKING	\$10,024.38
GENERAL	001-1001-00-00 COUNTY PAYROLL CLEARING	\$22,392.83
GENERAL	001-1100-00-00 PETTY CASH	\$2,500.00
GENERAL	001-1101-00-00 PROBATION CASH	\$50.00
GENERAL	001-1300-00-00 MONEY MARKETS	\$2,440,476.98
GENERAL	001-1400-00-00 CERTIFICATE OF DEPOSITS	\$647,778.77
GENERAL	001-1999-00-00 DUE TO/DUE FROM GENERAL FUND	\$370,275.99
	Totals for Fund 001:	<u>\$3,493,498.95</u>
COUNTY HEALTH	002-1100-00-00 PETTY CASH	\$135.64
COUNTY HEALTH	002-1200-00-00 SAVINGS	\$117,992.84
COUNTY HEALTH	002-1300-00-00 MONEY MARKETS	\$27,531.62
	Totals for Fund 002:	<u>\$145,660.10</u>
ANIMAL CONTROL	003-1300-00-00 MONEY MARKETS	\$59,389.84
ANIMAL CONTROL	003-1400-00-00 CERTIFICATE OF DEPOSITS	\$38,146.82
	Totals for Fund 003:	<u>\$97,536.66</u>
AMBULANCE	004-1200-00-00 SAVINGS	\$127,730.12
AMBULANCE	004-1400-00-00 CERTIFICATE OF DEPOSITS	\$23,746.86
	Totals for Fund 004:	<u>\$151,476.98</u>
MENTAL HEALTH	005-1300-00-00 MONEY MARKETS	\$1,739,531.14
MENTAL HEALTH	005-1400-00-00 CERTIFICATE OF DEPOSITS	\$154,354.62
	Totals for Fund 005:	<u>\$1,893,885.76</u>
IMRF	006-1200-00-00 SAVINGS	\$631,071.39
IMRF	006-1999-00-00 DUE TO/DUE FROM GENERAL FUND	(\$36,028.16)
	Totals for Fund 006:	<u>\$595,043.23</u>
SOCIAL SECURITY	007-1200-00-00 SAVINGS	\$276,978.66
	Totals for Fund 007:	<u>\$276,978.66</u>
INDEMNITY	008-1200-00-00 SAVINGS	\$68,396.67
INDEMNITY	008-1400-00-00 CERTIFICATE OF DEPOSITS	\$55,017.48
	Totals for Fund 008:	<u>\$123,414.15</u>
HEALTH INSURANCE	009-1002-00-00 SECTION 105	\$10,349.16
HEALTH INSURANCE	009-1203-00-00 SHELBY CO GROUP INSURANCE	\$3,687.46
HEALTH INSURANCE	009-1450-00-00 PARADIGM HOLDINGS	\$46,662.00
HEALTH INSURANCE	009-1999-00-00 DUE TO/DUE FROM GENERAL FUND	(\$40,000.00)
	Totals for Fund 009:	<u>\$20,698.62</u>
COURT SECURITY	010-1200-00-00 SAVINGS	\$4,798.86
	Totals for Fund 010:	<u>\$4,798.86</u>
COUNTY BRIDGE	011-1300-00-00 MONEY MARKETS	\$267,567.51

Shelby County

Monthly Balance Sheet

Shelby County

		<u><u>12/31/2018</u></u>
	Totals for Fund 011:	\$267,567.51
COUNTY HIGHWAY	012-1200-00-00 SAVINGS	\$216,673.90
	Totals for Fund 012:	\$216,673.90
FASM	013-1300-00-00 MONEY MARKETS	\$128,976.26
	Totals for Fund 013:	\$128,976.26
COUNTY MFT	014-1300-00-00 MONEY MARKETS	\$544,644.59
	Totals for Fund 014:	\$544,644.59
TOURISM	015-1200-00-00 SAVINGS	\$15,654.61
	Totals for Fund 015:	\$15,654.61
PROBATION	016-1200-00-00 SAVINGS	\$177,837.66
PROBATION	016-1400-00-00 CERTIFICATE OF DEPOSITS	\$98,580.20
	Totals for Fund 016:	\$276,417.86
ASSIST COURT	017-1200-00-00 SAVINGS	\$8,168.66
	Totals for Fund 017:	\$8,168.66
LAW LIBRARY	018-1200-00-00 SAVINGS	\$3,652.40
	Totals for Fund 018:	\$3,652.40
AUTOMATION	019-1200-00-00 SAVINGS	\$52,416.13
	Totals for Fund 019:	\$52,416.13
RECORDING	020-1200-00-00 SAVINGS	\$166,488.09
	Totals for Fund 020:	\$166,488.09
DRUG TRAFFIC PREVENTION	021-1200-00-00 SAVINGS	\$14,555.18
	Totals for Fund 021:	\$14,555.18
AIRPORT	022-1000-00-00 CHECKING	\$4,259.84
AIRPORT	022-1300-00-00 MONEY MARKETS	\$13,200.22
AIRPORT	022-1400-00-00 CERTIFICATE OF DEPOSITS	\$20,659.75
	Totals for Fund 022:	\$38,119.81
CEFS	023-1200-00-00 SAVINGS	\$1,876.62
	Totals for Fund 023:	\$1,876.62
HOME NURSING	024-1300-00-00 MONEY MARKETS	\$887,512.38
HOME NURSING	024-1400-00-00 CERTIFICATE OF DEPOSITS	\$243,734.40
HOME NURSING	024-1999-00-00 DUE TO/DUE FROM GENERAL FUND	(\$191.94)
	Totals for Fund 024:	\$1,131,054.84
WIC	025-1000-00-00 CHECKING	\$34,824.58
WIC	025-1999-00-00 DUE TO/DUE FROM GENERAL FUND	(\$67.08)

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Shelby County

Monthly Balance Sheet

Shelby County

		<u>12/31/2018</u>
	Totals for Fund 025:	\$34,757.50
LOCAL BRIDGE	026-1300-00-00 MONEY MARKETS	\$102,059.78
	Totals for Fund 026:	\$102,059.78
TOWNSHIP BRIDGE	027-1200-00-00 SAVINGS	\$27,706.18
	Totals for Fund 027:	\$27,706.18
TOWNSHIP CONTRUCTION	028-1000-00-00 CHECKING	\$0.24
TOWNSHIP CONTRUCTION	028-1999-00-00 DUE TO/DUE FROM GENERAL FUND	\$3,121.00
	Totals for Fund 028:	\$3,121.24
TOWNSHIP MFT	029-1300-00-00 MONEY MARKETS	\$1,481,461.09
	Totals for Fund 029:	\$1,481,461.09
ESTATE TAX	031-1200-00-00 SAVINGS	\$1,150.32
	Totals for Fund 031:	\$1,150.32
MINOR UNKNOWN HEIRS	032-1200-00-00 SAVINGS	\$46,060.99
	Totals for Fund 032:	\$46,060.99
PROBATION DRUG TESTING	037-1200-00-00 SAVINGS	\$7,010.20
	Totals for Fund 037:	\$7,010.20
DRAINAGE	039-1000-00-00 CHECKING	\$9,600.38
DRAINAGE	039-1200-00-00 SAVINGS	\$367,502.99
DRAINAGE	039-1300-00-00 MONEY MARKETS	\$40,354.55
	Totals for Fund 039:	\$417,457.92
DOCUMENT STORAGE	040-1200-00-00 SAVINGS	\$78,126.67
	Totals for Fund 040:	\$78,126.67
MISC COUNTY HEALTH	043-1200-00-00 SAVINGS	\$140,611.00
MISC COUNTY HEALTH	043-1400-00-00 CERTIFICATE OF DEPOSITS	\$83,114.11
	Totals for Fund 043:	\$223,725.11
LITIGATION	044-1200-00-00 SAVINGS	\$5,638.76
LITIGATION	044-1300-00-00 MONEY MARKETS	\$17,809.02
	Totals for Fund 044:	\$23,447.78
VICTIM IMPACT PANEL	046-1200-00-00 SAVINGS	\$15,544.91
	Totals for Fund 046:	\$15,544.91
STATE'S ATTORNEY FORFEITE	047-1200-00-00 SAVINGS	\$1,126.78
	Totals for Fund 047:	\$1,126.78
RESCUE SQUAD DIVE TEAM	050-1200-00-00 SAVINGS	\$30,877.57
	Totals for Fund 050:	\$30,877.57

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Shelby County

Monthly Balance Sheet

Shelby County

		<u>12/31/2018</u>
DUI EQUIPMENT	051-1200-00-00 SAVINGS	\$27,552.04
	Totals for Fund 051:	\$27,552.04
GIS	052-1200-00-00 SAVINGS	\$433,152.96
	Totals for Fund 052:	\$433,152.96
CAPITAL IMPROVEMENT	054-1300-00-00 MONEY MARKETS	\$70,356.81
CAPITAL IMPROVEMENT	054-1999-00-00 DUE TO/DUE FROM GENERAL FUND	(\$288,613.00)
	Totals for Fund 054:	(\$218,256.19)
PET POPULATION	055-1000-00-00 CHECKING	\$31,314.41
	Totals for Fund 055:	\$31,314.41
EMA SPECIAL	056-1300-00-00 MONEY MARKETS	\$11,304.29
	Totals for Fund 056:	\$11,304.29
STATE'S ATTORNEY AUTOMATED	057-1200-00-00 SAVINGS	\$4,990.72
	Totals for Fund 057:	\$4,990.72
DRUG COURT	058-1200-00-00 SAVINGS	\$18,354.03
	Totals for Fund 058:	\$18,354.03
TAX SALE AUTOMATION	060-1200-00-00 SAVINGS	\$7,752.54
	Totals for Fund 060:	\$7,752.54
MISC STATE GRANT PROGRAM	061-1300-00-00 MONEY MARKETS	\$27.59
	Totals for Fund 061:	\$27.59
RESCUE SQUAD	062-1200-00-00 SAVINGS	\$6,952.01
	Totals for Fund 062:	\$6,952.01
CORONER SPECIAL FUND	063-1200-00-00 SAVINGS	\$12,749.97
	Totals for Fund 063:	\$12,749.97
SOLID WASTE FUND	064-1200-00-00 SAVINGS	\$873.04
	Totals for Fund 064:	\$873.04
	Total	<u>\$12,499,659.88</u>
	Total ASSETS	<u><u>\$12,499,659.88</u></u>
LIABILITIES AND FUND BALANCE		
LIABILITIES		
GENERAL	001-2001-00-00 ACCOUNTS PAYABLE CLEARING	(\$4.20)
GENERAL	001-2002-00-00 PAYROLL CLEARING	\$77,147.48
	Totals for Fund 001:	(\$77,143.28)
	TOTAL LIABILITIES	<u>\$77,143.28</u>

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Shelby County Collector Balance Sheet

County Collector Accounts

		<u>12/31/2018</u>
Assets		
100-1001-001	SHELBY COUNTY STATE BANK	\$515.45
100-1002-002	BUSEYBANK-BUSEY	\$10,000.00
100-1019-019	INB-ILLINOIS EPAY	\$968.39
100-1030-030	BUSEYBANK-TRUSTEE PAYMENT ACCT	\$0.00
100-1203-003	1ST NATL BANK OF ASSUMPTION	\$198.04
100-1205-005	COMMUNITY BANKS OF SHELBY COUNTY	\$361.26
100-1210-010	SCSB-STRASBURG	\$420.11
100-1215-015	BUSEYBANK-TAX TRUST	\$1,394.83
100-1301-001	SHELBY COUNTY STATE BANK	\$810.92
100-1302-002	BUSEYBANK-BUSEY	\$10,203.59
100-1304-004	FIRST NATL BANK OF NOKOMIS-MOWEAQUA	\$1,011.86
100-1306-006	SCSB-FINDLAY	\$388.73
100-1307-007	FIRST NATL BANK OF PANA	\$588.28
100-1308-008	PEOPLES BANK & TRUST-PANA	\$282.66
100-1309-009	1ST NATL BANK OF WATERLOO-STEWARDSON	\$248.81
100-1311-011	SCSB-WINDSOR	\$294.20
100-1312-012	DEWITT SAVINGS BANK-MOWEAQUA	\$369.38
100-1313-013	FIRST FEDERAL S & L	\$336.37
100-1316-016	TSB-TEUTOPOLIS STATE BANK-SIGEL	\$427.02
100-1317-017	BANK OF HILLSBORO-PANA	\$1,182.04
100-1318-018	SCSB-MOWEAQUA	\$341.39
100-1319-019	THE ILLINOIS FUNDS-ILLINOIS EPAY	\$1,302.37
Total Assets		<u><u>\$31,645.70</u></u>
Liabilities and Fund Balance		
Liabilities		
100-2000-000	ACCOUNTS PAYABLE CLEARING--	\$0.00
Total Liabilities		<u><u>\$0.00</u></u>
Fund Balance		
100-3000-000	Fund Balance--	\$71,655,824.98
Total Fund Balance		<u><u>\$71,655,824.98</u></u>
Total Liabilities and Fund Balance		<u><u>\$71,655,824.98</u></u>

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