

November 6, 2019

SHELBY COUNTY BOARD MEETING AGENDA
November 13, 2019 – 9:00 A. M. in Courtroom B

1. Call to Order-Prayer- Pledge of Allegiance
2. Roll Call
3. Approval of Minutes
4. Chairman David Cruitt -Appointment of Robert Orman to Shelby County Board District #7
5. Probation CMO Aaron Burdick –Request Approval of Drunk and Drugged Driving Prevention Month Proclamation
6. State’s Attorney Gina Vonderheide –Request to Approve State’s Attorneys Appellate Prosecutor Program Resolution
7. Treasurer Erica Firnhaber – Review of expense/revenue monthly report
8. Treasurer Erica Firnhaber – Approve Resolutions to Deed County Trustee Parcel 0723-16-18-305-007 (Certificate 2015-45) to Brooks and Yvonne Wilson and Parcel 0918-07-16-402-005 (Certificate 2015-61) to Larry and Nathan Parks
9. County Highway Engineer Alan Spesard – Highway Engineer’s Report –Request approval for: Petition from Lakewood Highway Commissioner to replace drainage structure located at 850N/1300E; Petition from Lakewood Highway Commissioner to replace drainage structure at 700N/1600E; Resolution to award fuel contract; Agreement with Engineering firm to begin design of bridge replacement in Ridge Township
10. Chairman Cruitt –Request approval to change County Board meetings from 2nd Wednesday of the month at 9:00 AM to the 2nd Thursday at 6:00 PM
11. Committee Reports
12. Chairman Updates
13. Chairman Appointments – Rodney McClain – Findlay Fire Protection District Trustee
Jim Looft – Health Board (to fill Odus Cheek vacancy)
14. Correspondence
15. Public Body Comment
16. Adjournment

Please silence cell phones during the Board meeting.

Prayer today is given by board member Bryon Coffman

SHELBY COUNTY BOARD MEETING

November 13, 2019 – 9:00 A.M.

The Shelby County Board met on Wednesday, November 13, 2019, at 9:00 A.M. at the Courthouse in Shelbyville, Illinois.

Chairman Cruitt called the meeting to order. Board member Bryon Coffman gave the prayer and all present recited the Pledge of Allegiance.

County Clerk Jessica Fox called the roll. Arthur, Jordan and Williams were absent.

Minutes for the October 9, 2019 Board meeting were presented for approval. Corrections on the second page of minutes were requested by Wetherell regarding the lighting and Cannon regarding the Airport committee report. Mulholland made motion to approve the minutes as corrected. Gergeni seconded said motion, which passed by voice vote (17 yes, 0 no).

Upon recommendation by the Republican Central Committee, Chairman Cruitt requested the appointment of Robert Orman to Shelby County Board District #7 to fill the vacancy created by the resignation of Rob Behl.

Wetherell made motion to approve the appointment of Orman. Wetherell seconded said motion, which passed by voice vote (17 yes, 0 no).

Clerk Fox administered the Oath to Mr. Orman and he took his seat on the Board.

Probation CMO Aaron Burdick requested the board proclaim December 2019 as Drunk and Drugged Driving (3D) Prevention Month. The Memorial Tree will be placed in the Courthouse throughout the month of December. Burdick thanked the Board for their support. (Proclamation attached to these minutes).

Drnjevic made motion to approve the Proclamation declaring December 2019 to be Drunk and Drugged Driving (3D) Prevention Month. Hayden seconded said motion, which passed by voice vote (18 yes, 0 no).

State's Attorney Gina Vonderheide requested approval for the annual State's Attorneys Appellate Prosecutor Resolution after noting highlights of the agreement.

Mulholland made motion to approve the State's Attorneys Appellate Prosecutor Resolution as presented. Kearney seconded said motion, which passed by voice vote (18 yes, 0 no). (Resolution attached to these minutes).

Treasurer Erica Firnhaber referenced the monthly expense/revenue report. The County collected an additional \$616,171.94 due to the tax distribution, but overall reported the county still spent \$49,000 more than it had received last month. Firnhaber reported the November payroll will be approximately \$400,000 due to there being 3 pay periods.

Next, Firnhaber requested for approval 2 resolutions transferring property from the County as Trustee to the new owners who bid on these properties at auction. Parcel 0723-16-18-305-007 to Brooks and Yvonne Wilson and parcel 0918-07-16-402-005 to Larry and Nathan Parks.

Bennett made motion to approve the resolutions. Coffman seconded said motion, which passed by voice vote (18 yes, 0 no). (Resolutions attached to these minutes).

At this time, Chairman Cruitt called for the County Highway Engineer's report.

Alan Spesard, County Highway Engineer, addressed the Board to present 2 petitions, a resolution and agreement and provide some updates. Spesard presented a petition from the Lakewood Highway Commissioner to replace a drainage structure located 3.5 miles southeast of Tower Hill. Estimated costs are \$1,500 and will be shared equally between the County and the Township.

Bennett made motion to approve the petition. Barr seconded said motion, which passed by voice vote (18 yes, 0 no). (Copy of petition attached to these minutes).

Spesard presented a second petition from the Lakewood Highway Commissioner to replace a culvert located 5 miles north of Cowden. Estimated costs are \$3,000 and will be shared equally between the County and the Township.

Spesard next presented for approval a resolution to award the fuel bid. Bids were opened at the Highway department on November 7. There were 4 bidders, Effingham Equity, Miller Ag Supply, Morgan Distributing and South Central FS. The low bidder was Effingham Equity, who is also the department's current fuel supplier. The low bid was \$112,932.40.

Swits made motion to approve the fuel resolution. Simpson seconded said motion, which passed by voice vote (17 yes, 1 no Drnjevic).

Spesard presented a preliminary engineering agreement between the County and Rhutasel and Associates, Inc for bridge in Ridge Township located north of Henton. Estimated costs are \$46,000. This project will be funded with 80% state funds and the remaining 20% to be split between the County and the Township.

Shelby County Board Meeting
November 13, 2019

Continuing with updates, Spesard reported that construction had begun on a closed bridge on the ash grove/big spring township line the project should be completed next spring. Construction on the bridge in Windsor Township has also begun and should be completed next spring. Spesard reported he will be meeting with all 24 highway commissioners to review and plan their MFT budgets for next year. The highway department administers these MFT budgets which must be approved by IDOT. The budgets are anticipated to be much higher (68% increase) due to the increase in MFT revenue created by the gas tax increased. Spesard also reported with the 1.5 billion bond included in the Capital bill, local agencies should see an increase in distribution of funding over the next 3 years. These funds will be distributed by the MFT formula. The County should also see an increase in needy township funding as well as increased funding from the County Consolidated account in the amount of \$87,000 over the next couple of years.

At this time, Chairman Cruitt addressed changing the date and time of the regularly scheduled board meeting from the 2nd Wednesday of every month at 9:00 A.M. to the 2nd Thursday of every month at 6:00 P.M., which had been discussed at last month's board meeting. Cruitt suggested a roll call vote be taken for this decision. A yes vote will be in favor of the change, a no vote will be against.

Wetherell made motion to approve the meeting change. Gergeni seconded said motion, which failed by roll call vote: Aye: Baker, Gergeni, Orman, Patterson, Swits and Wetherell. Nay: Barr, Bennett, Cannon, Coffman, Drnjevic, Durbin, Hayden, Kearney, Lenz, Metzger, Mulholland and Simpson. Not voting: Cruitt. (Motion failed 6 yes votes to 12 no).

Chairman Cruitt called for committee reports. (Committee reports are attached to these minutes). Reports were given and items presented for follow-up or for public awareness are as follows:

Airport committee member Earl Baker requested the budget committee approve increasing the Airports tax levy by \$15,000 to offset the crop loss. Baker also stated he would be speaking with State's Attorney Gina Vonderheide regarding some equipment issues with the jet fuel meter that is not working. The company that sold the pump/meter has been unwilling to work to correct the issues and the Airport is in need of some legal direction regarding this matter.

Cruitt requested the following appointments.

Rodney McClain to the Findlay Fire Protection District. Drnjevic made motion to approve this appointment. Hayden seconded said motion, which passed by voice vote (18 yes, 0 no)

Jim Looft to the Health Board. Mulholland made motion to approve this appointment. Bennett seconded said motion, which passed by voice vote (18 yes, 0 no).


There was no correspondence.

During Public Body Comment, Penny Standerfer, City Dispatcher and founder of Saving Orphaned Animals in Shelbyville addressed the board to express her frustration over an animal abuse case that continues to be continued in the Circuit Court. These animals, which include 7 puppies, the mother of the puppies and a male dog, were taken from the owner in June. Due to this case being dragged out in the Courts, this has created a hardship on the pound due to lack of space. Standerfer also mentioned the costs to the County for vet care and boarding of these animals for which the county will probably see no restitution. Standerfer asked the board to do what they could to influence laws on how long adoptable pets, whose case is tied up in court, can be held before being released for adoption.

Wetherell made motion to adjourn the meeting.

Public Body comment continued with State Representative Brad Halbrook inviting the board to attend a farmland assessment meeting he is hosting on Monday, November 18 at 7:00 PM at the Lake Shelbyville visitors center. Halbrook is hosting this meeting in conjunction with the Shelby County Farm Bureau to update farmland owners of the changes to their assessments.

At this time, Metzger made motion to assess mileage and the per diem for the November meetings, to pay the bills/payroll as approved by the committees and adjourn until the next regular scheduled meeting to be held on December 11, 2019. Wetherell seconded said motion, which passed by voice vote (18 yes, 0 no) and the meeting was adjourned at 10:05 A.M.


Jessica Fox
Shelby County Clerk and Recorder

STATE OF ILLINOIS

ROLL CALL VOTES IN COUNTY BOARD

SHELBY COUNTY

Nov, 13, 2019

REGULAR MEETING

		ROLL CALL			QUESTIONS							
			11/13/2019	1/2019	Roll call ON MOTIONS TO Mtg Change		ON MOTIONS TO		ON MOTIONS TO		ON MOTIONS TO	
COUNTY BOARD MEMBERS		MILEAGE	A.M.	P.M.	AYE	NAY	AYE	NAY	AYE	NAY	AYE	NAY
50	ARTHUR, JAMES	38	A									
	BAKER, EARL	25	✓		✓							
110	BARR, KENNETH	50	✓			✓						
117	BENNETT, BARBARA	40	✓			✓						
45	CANNON, BRUCE	26	✓			✓						
510	COFFMAN, BRYON	48	✓			✓						
99	CRUITT, DAVID		✓									
500	DRNJEVIC, DENNIS	22	✓			✓						
214	DURBIN, JESSE	12	✓			✓						
105	GERGENI, GARY	26	✓		✓							
177	HAYDEN, RICHARD	44	✓			✓						
193	JORDAN, ROBERT N.	31	A									
64	KEARNEY, KAY		✓			✓						
206	LENZ, LARRY	26	✓			✓						
511	METZGER, TERRY		✓			✓						
7	MULHOLLAND, FRANK		✓			✓						
	PATTERSON, GARY		✓		✓							
274	SIMPSON, ROBERT	32	✓			✓						
	SWITS, DAVID	34	✓		✓							
44	WETHERELL, DALE	46	✓		✓							
10	WILLIAMS, LYNN		A									

Orman, Bobby 27

✓

STATE OF ILLINOIS)
) SS
SHELBY COUNTY)

OFFICIAL OATH

I, **ROBERT ORMAN**, having been APPOINTED to the office of

SHELBY COUNTY BOARD DISTRICT #7

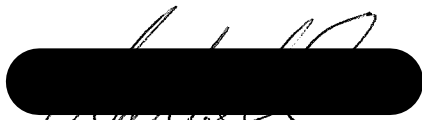
November 13, 2019 – November 30, 2020

(To fill the vacancy created by the resignation of Rob Behl)


in the County of Shelby, in the State of Illinois, DO SOLEMNLY SWEAR or AFFIRM,
that I will support the Constitution of the United States of America and the Constitution
of the State of Illinois and will faithfully discharge the duties of the office of

SHELBY COUNTY BOARD DISTRICT #7

To the best of my ability.



Signed and Sworn To, or Affirmed before me this 13th day of November, A. D. 2019.



(Official Title)

STATE OF ILLINOIS)
)
County of Shelby)

CERTIFICATION OF APPOINTMENT
SHELBY COUNTY BOARD MEMBER
DISTRICT #7

TO ALL WHOM IT MAY CONCERN:

I, Jessica Fox, County Clerk of the County aforesaid, do hereby certify that


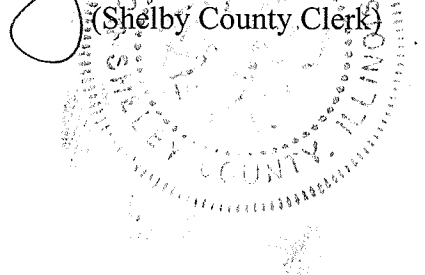
ROBERT C. ORMAN

was duly appointed to serve as:

SHELBY COUNTY BOARD MEMBER DISTRICT #7

FOR THE UNEXPIRED TERM
November 13, 2019 through November 30, 2020
(vacancy created by the resignation of Rob Behl)

Dated: November 13, 2019


(Shelby County Clerk)


PROCLAMATION


Drunk and Drugged Driving (3D) Prevention Month

The November and December holiday seasons are traditionally one of the most deadly times for alcohol-impaired driving. Millions of families across the nation will be celebrating this wonderful holiday season looking back on all their accomplishments this past year. However, for a few thousand families the holiday seasons are a sad reminder because they lost a loved one to an impaired driver during a previous year. For those families this is an appropriate time to focus attention on both the problems and the solutions.

In 2017 there were 330 people killed in alcohol impaired fatalities which was approximately 30% of all crash fatalities in the State of Illinois. This is an increase from 2016's alcohol impaired fatalities of 272 or approximately 25% of all crash fatalities in the State of Illinois. Furthermore, there were 27,046 DUI arrest in the State of Illinois in 2017. However, evidenced based practices have shown us community based programs involving consumer education, effective laws, and strong law enforcement presence have been proven successful in reducing impaired driving. Not only has this helped State wide in Illinois (29,528 DUI arrest in the State of Illinois in 2016), but here locally as well. Shelby County has seen a reduction in DUI arrest from 2015 to 2017.

Organizations from every State in this great nation are joining together this holiday season by supporting anti-impaired driving programs and policies. Thanks to the Shelby County Probation Office and Chief Managing Officer Aaron Burdick, Shelby County is a partner in that effort to make our roads and streets safer by offering Victim Impact Panels (VIP) and other evidence based practices this holiday season. Furthermore, to show support to the 330 families that will have to spend this holiday season without their loved one Shelby County Probation will have a Christmas Tree in the Court House Lobby with one ribbon for every DUI crash fatality in 2017.

Now, therefore, I, David Cruitt, Shelby County Board Chairman, do hereby proclaim December 2019 as **Drunk and Drugged Driving (3D) Prevention Month** and do hereby call upon all citizens, government agencies, business leaders, hospitals, schools, and public and private institutions in Shelby County to promote awareness of the impaired driving problem, to support programs and policies to reduce the incidence of impaired driving, to promote safer and healthier behaviors regarding the use of alcohol and other drugs this December 2019 holiday season.



Signature

RESOLUTION

2019-33

WHEREAS, the Office of the State's Attorneys Appellate Prosecutor was created to provide services to State's Attorneys in Counties containing less than 3,000,000 inhabitants; and

WHEREAS, the powers and duties of the Office of the State's Attorneys Appellate Prosecutor are defined and enumerated in the "State's Attorneys Appellate Prosecutor's Act", 725 ILCS 210/1 et seq., as amended; and

WHEREAS, the Illinois General Assembly appropriates monies for the ordinary and contingent expenses of the Office of the State's Attorneys Appellate Prosecutor, one-third from the State's Attorneys Appellate Prosecutor's County Fund and two-thirds from the General Revenue Fund, provided that such funding receives approval and support from the respective Counties eligible to apply; and

WHEREAS, the Office of the State's Attorneys Appellate Prosecutor shall administer the operation of the appellate offices so as to insure that all participating State's Attorneys continue to have final authority in preparation, filing, and arguing of all appellate briefs and any trial assistance; and

NOW, THEREFORE, BE IT RESOLVED that the Shelby County Board, in regular session, this 13th day of Nov., 2019 does hereby support the continued operation of the Office of the State's Attorneys Appellate Prosecutor, and designates the Office of the State's Attorneys Appellate Prosecutor as its Agent to administer the operation of the appellate offices and process said appellate court cases for this County.

BE IT FURTHER RESOLVED that the attorneys employed by the Office of the State's Attorneys Appellate Prosecutor are hereby authorized to act as Assistant State's Attorneys on behalf of the State's Attorney of this County in the appeal of all cases when requested to do so by the State's Attorney, and with the advice and consent of the State's Attorney, prepare, file, and argue appellate briefs for those cases; and also, as may be requested by the State's Attorney, to assist in the prosecution of cases under the Illinois Controlled Substances Act, the Cannabis Control Act, the Drug Asset Forfeiture Procedure Act, and the Narcotics Profit Forfeiture Act. Such attorneys are further authorized to assist the State's Attorney in the trial and appeal of tax objections.

BE IT FURTHER RESOLVED that the Office of the State's Attorneys Appellate Prosecutor will offer Continuing Legal Education training programs to the State's Attorneys and Assistant State's Attorneys.

BE IT FURTHER RESOLVED that the attorneys employed by the Office of the State's Attorneys Appellate Prosecutor may also assist the State's Attorney of this County in the discharge of the State's Attorney's duties in the prosecution and trial of other cases, and may act as Special Prosecutor if duly appointed to do so by a court having jurisdiction.

BE IT FURTHER RESOLVED that if the Office of the State's Attorneys Appellate Prosecutor is duly appointed to act as a Special Prosecutor in this County by a court having jurisdiction, this County will provide reasonable and necessary clerical and administrative support and victim-witness coordination on an as-needed basis and will also cover all reasonable and necessary case expenses such as expert witness fees, transcripts, evidence presentation, documents, lodgings, and all other expenses directly related to the prosecution of the case.

BE IT FURTHER RESOLVED that the Shelby County Board hereby agrees to participate in the service program of the Office of the State's Attorneys Appellate Prosecutor, commencing December 1, 2019 and ending November 30, 2020, by hereby appropriating the sum of \$8,000.00 as consideration for the express purpose of providing a portion of the funds required for financing the operation of the Office of the State's Attorneys Appellate Prosecutor, and agrees to deliver the same to the Office of the State's Attorneys Appellate Prosecutor on request during the stated twelve month period.

Passed and adopted by the County Board of Shelby County, Illinois, this 13th day of November, 2019.

ATTEST:

County Clerk

Chairman

General Fund	September	October	November	December	January	February	March	April	May	June	July	August
Beginning Balance	\$2,602,016.39	\$2,429,156.51										
+Revenue	\$204,432.75	\$895,204.71										
-Expense	\$377,292.63	\$328,032.13										
Ending Balance	\$2,429,156.51	\$2,943,808.00										
Restricted Funds	\$737,088.97	\$736,998.03										
Cash Balance	\$1,692,067.54	\$2,206,809.97										

Payroll exp. \$273,089.28 \$291,172.08
incl. health ins. \$616,171.94

RES#	Account	Type	Account Name	Parcel#	Township	Total Collected	County Clerk	Auctioneer	Recorder/Sec of State	Agent	Treasurer
09-19-001	201500045	REC	YVONNE WILSON AND WILSON BROOKS	0723-16-18-305-007	HERRICK	2,600.00	110.00	0.00	68.00	913.23	1,500.00
09-19-002	0919003F	SAL	LARRY PARKS	0918-07-16-402-005	LAKEWOOD	2,000.00	0.00	0.00	68.00	483.00	1,449.00
Totals						\$4,600.00	\$110.00	\$0.00	\$136.00	\$1,396.23	\$2,956.38

Clerk Fees

\$110.00

Recorder/Sec of State Fees

\$136.00

Total to County

\$3,202.38

Committee Members

RESOLUTION



2019-34

WHEREAS, The County of Shelby, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Shelby, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

S16 T09N R2E
* LOTS 1-2 BLK 12
VILLAGE OF HERRICK
102' X 116' X IRR

PERMANENT PARCEL NUMBER: 0723-16-18-305-007

As described in certificate(s): 201500045 sold on December 06, 2016

Commonly known as: SOUTH ST. & AUSTIN AVE.

and it appearing to the County Board that it is in the best interest of the County to dispose of its interest in said property, by a reconveyance, to the owner of a former interest in said property.

WHEREAS, Yvonne Wilson and Wilson Brooks, has paid \$2,598.61 for the full amount of taxes involved and a request for reconveyance has been presented to the County Board and at the same time it having been determined that the County shall receive \$1,507.38 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$110.00 for cancellation of Certificate(s) and Clerk Notice Fee, and the Recorder of Deeds shall receive \$68.00 for recording. Yvonne Wilson and Wilson Brooks shall receive \$1.39 for overpayment. The remainder is the amount due the Agent under his contract for services.

WHEREAS, your County Board recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF SHELBY COUNTY, ILLINOIS, that the Chairman of the Board of Shelby County, Illinois, be hereby authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$1,507.38 to be paid to the Treasurer of Shelby County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by ^{voice} ~~roll call~~ vote this 13th day of November, 2019

ATTEST:

[Redacted Signature]

CLERK

[Redacted Signature]

COUNTY BOARD CHAIRMAN

RECONVEYANCE

09-19-001



2019-35

WHEREAS, The County of Shelby, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Shelby, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

LAKEWOOD TOWNSHIP

PERMANENT PARCEL NUMBER: 0918-07-16-402-005

As described in certificates(s) : 201500061 sold December 2016

and it appearing to the County Board that it is in the best interest of the County to dispose of its interest in said property.

WHEREAS, Larry Parks, Nathan Parks, has bid \$2,000.00 for the County's interest, such bid having been presented to the County Board at the same time it having been determined by the County Board and the Agent for the County, that the County shall receive from such bid \$1,449.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$68.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$2,000.00.

WHEREAS, your County Board recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF SHELBY COUNTY, ILLINOIS, that the Chairman of the Board of Shelby County, Illinois, be hereby authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$1,449.00 to be paid to the Treasurer of Shelby County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by ^{voice} ~~roll call~~ vote this 13th day of November, 2019

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

09-19-002

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING
EXAMINED THE ATTACHED

RESOLUTION _____

PETITION X

AGREEMENT _____

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE

[Redacted Signature]

[Redacted Signature]

[Redacted Signature]

[Redacted Signature]

STATE OF ILLINOIS,

County of Shelby } ss.

Road District of Lakewood

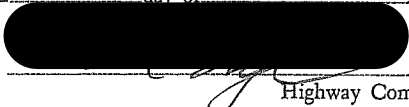
To the County Board of Shelby County, Illinois:

The undersigned, Highway Commissioner of the Road District of Lakewood in said County, would respectfully represent that a culvert needs to be replaced over the unnamed tributary where the same is crossed by the highway TR 140 near a point SE 1/4 NW 1/4 Section 5; R3E; T10N; 3rd PM

in said Road District, for which said work the Road District of Lakewood is responsible; and the cost of which work will be fifteen hundred Dollars, which sum will be more than .02 per cent of the full, fair cash value of all the taxable property in said Road District, as equalized or assessed by the Department of Revenue, and the tax rate for road purposes in said Road District was in each year for the 2 years last past not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code.

Wherefore, the said Highway Commissioner hereby petitions you for aid, and for an appropriation from the "County Bridge Fund" in the County Treasury of a sum sufficient to meet one half the expenses of said bridge or other work, said Road District being prepared to furnish the other half of the amount required.

Dated at Shelbyville, this 7th day of November 2019


Highway Commissioner.

STATE OF ILLINOIS,

County of Shelby } ss.

Road District of Lakewood

I, the undersigned Highway Commissioner of the Road District of Lakewood County aforesaid, hereby state that I have made a careful estimate of the probable cost of the

(Here state the description of the work asked for.)

Pipe Culvert - 1000

Labor, Equip, Mat'l - 500

\$1500

and I do estimate that the probable cost of the same will be fifteen hundred Dollars.

Witness my hand, this 7th day of November 2019


Highway Commissioner.

STATE OF ILLINOIS,

County of Shelby } ss.

Road District of Lakewood }

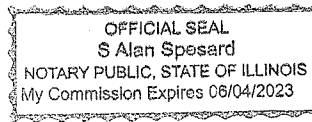
Kendall Snyder Highway Commissioner of said Road District of

Lakewood being duly sworn, on oath says that

fifteen hundred Dollars mentioned in the estimate to which this affidavit is attached is necessary, and that the same will not be more expensive than is needed for the purpose required.

[Redacted Signature] Highway Commissioner.

Subscribed and sworn to before me, this 7th day of November 2019.



PETITION FOR COUNTY AID TO BUILD
OR REPAIR BRIDGE, CULVERT OR
DRAINAGE STRUCTURE
ROAD DISTRICT OF

Lakewood

Shelby

COUNTY, ILLINOIS

Filed this _____ day of _____

County Clerk.

263 Byers Printing Company, Springfield, Illinois.

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING
EXAMINED THE ATTACHED

RESOLUTION _____

PETITION X

AGREEMENT _____

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE

STATE OF ILLINOIS,


County of Shelby } ss.Road District of Lakewood }To the County Board of Shelby County, Illinois:

The undersigned, Highway Commissioner of the Road District of Lakewood in said County, would respectfully represent that a culvert needs to be replaced over the unnamed tributary where the same is crossed by the highway TR 249 at a point near NW 1/4 NW 1/4 Section 14; R3E; T10N; 3rd PM

in said Road District, for which said work the Road District of Lakewood is responsible; and the cost of which work will be three thousand Dollars, which sum will be more than .02 per cent of the full, fair cash value of all the taxable property in said Road District, as equalized or assessed by the Department of Revenue, and the tax rate for road purposes in said Road District was in each year for the 2 years last past not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code.

Wherefore, the said Highway Commissioner hereby petitions you for aid, and for an appropriation from the "County Bridge Fund" in the County Treasury of a sum sufficient to meet one half the expenses of said bridge or other work, said Road District being prepared to furnish the other half of the amount required.

Dated at Shelbyville, this 7th day of November 2019


Highway Commissioner.

STATE OF ILLINOIS,

County of Shelby } ss.Road District of Lakewood }

I, the undersigned Highway Commissioner of the Road District of Lakewood County aforesaid, hereby state that I have made a careful estimate of the probable cost of the

(Here state the description of the work asked for.)


Pipe Culvert - 2000

Labor, Equip, Mat'l - 1000

\$3000

and I do estimate that the probable cost of the same will be three thousand Dollars.

Witness my hand, this 7th day of November 2019


Highway Commissioner.

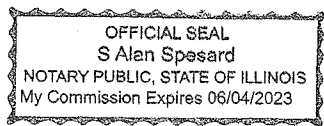
STATE OF ILLINOIS,
County of Shelby } ss.
Road District of Lakewood }

Kendall Snyder Highway Commissioner of said Road District of
Lakewood being duly sworn, on oath says that
three thousand Dollars mentioned in the estimate to which this
affidavit is attached is necessary, and that the same will not be more expensive than is needed for the purpose
required.


Highway Commissioner.

Subscribed and sworn to before me, this 7th day of November 2019

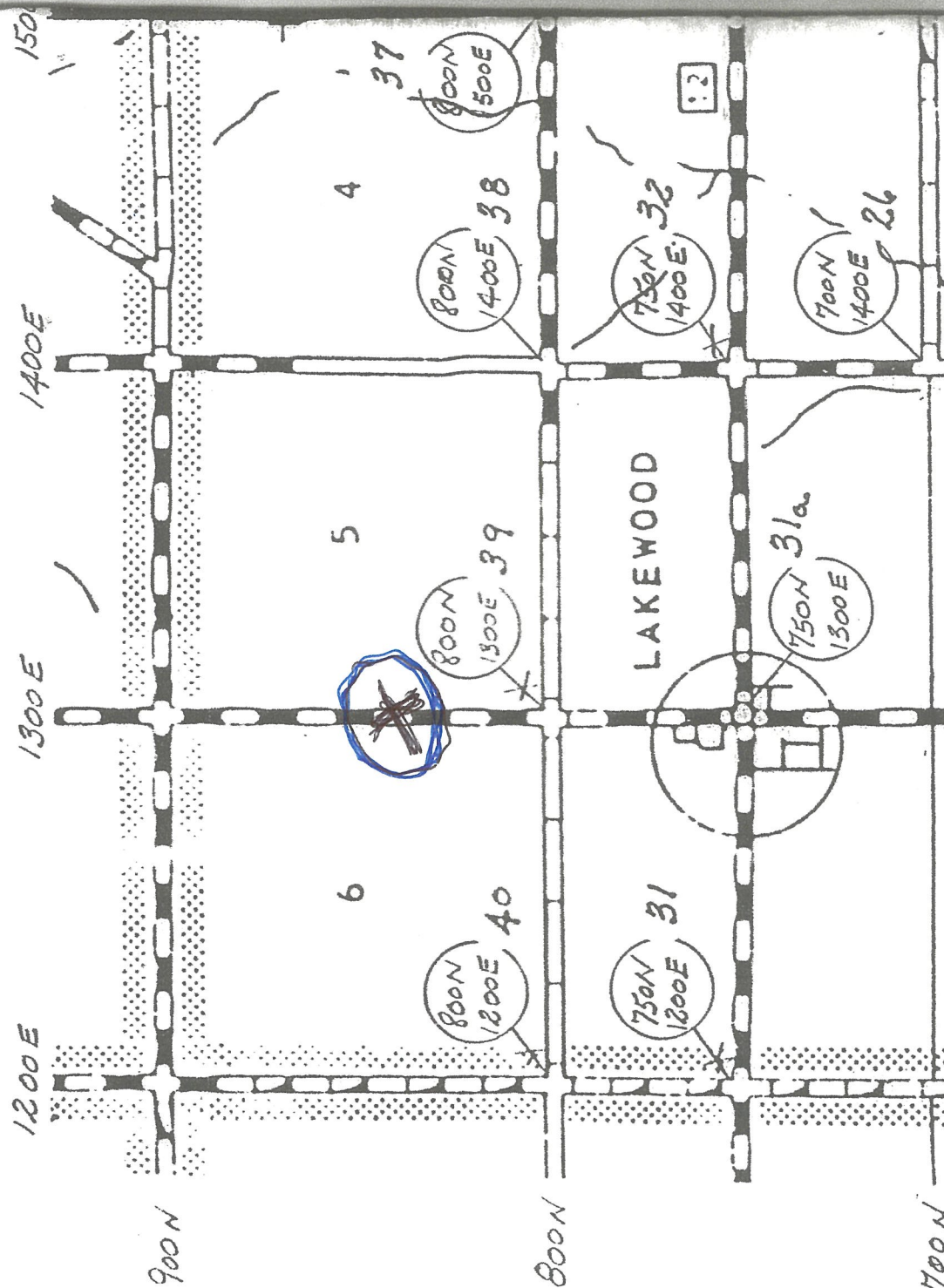




PETITION FOR COUNTY AID TO BUILD
OR REPAIR BRIDGE, CULVERT OR
DRAINAGE STRUCTURE
ROAD DISTRICT OF
Lakewood
Shelby
COUNTY, ILLINOIS

Filed this _____ day of _____
County Clerk.
Byers Printing Company, Springfield, Illinois.

48 ft LONG 50/50 WITH
 36 inch PLS 40 COUNTY
 LAKEWOOD TWP.



TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING
EXAMINED THE ATTACHED





RESOLUTION X

PETITION

AGREEMENT

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE

RESOLUTION

2019.36

BE IT RESOLVED BY THE SHELBY COUNTY BOARD, that they concur in the awarding of a proposal to Effingham Equity for furnishing gas and diesel fuel with the lowest bid of \$112,932.40 at a letting held on November 7, 2019.

Biodiesel, 2% Clear – 25,000 Gal. @ \$2.5055/gal.

Biodiesel, 2% Dyed – 7,000 Gal. @ \$2.0555/gal.

Regular Unleaded Grade Gasoline – 18,000/gal. @ \$1.9948/gal.

STATE OF ILLINOIS)
) SS
COUNTY OF SHELBY)

I, Jessica Fox County Clerk in and for said County in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect, and complete copy of a Resolution adopted by the County Board of Shelby County at its regular meeting held in Shelbyville, Illinois on November 13, 2019.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Shelbyville in said County this 13th day of November, 2019 A.D.



County Clerk





Tabulation of Bids

Date: 11-7-79
Time: 9:00 AM

VM 07421
DISTRIBUTING

Appropriation: _____

Attended By:

[illegible]

Engineer Agreement
Ridge Township
Bridge

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING
EXAMINED THE ATTACHED

RESOLUTION _____

PETITION _____

AGREEMENT X

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE



RHUTASEL and ASSOCIATES, INC.

CONSULTING ENGINEERS

7 Carpenter Drive
Salem, Illinois 62881-3898
Phone: 618-532-1992 / Fax: 618-532-1993
www.rhutasel.net

LETTER OF TRANSMITTAL

TO: Shelby County Highway Department

1590 State Highway 16

Shelbyville, IL 62565

DATE: 10-30-2019	JOB NO. 54119
ATTENTION: Mr. S. Alan Spesard, P.E.	
RE: Shelby County / Ridge Township	
TR 130 Bridge over Tributary to Mud Creek	
Section 19-17120-00-BR	

WE ARE SENDING YOU ☒ Attached ☐ Under separate cover via _____ the following items:

☐ Mylars ☐ Prints ☐ Specifications ☐ Shop Drawings ☐ Calculations

☐ Other: See below

COPIES	DESCRIPTION
4 sets	Engineering Agreement (BLR 05510) with Attached Exhibit A
1	Preliminary Project Cost Estimates (2 pages)

THESE ARE TRANSMITTED as checked below:

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> For approval | <input type="checkbox"/> Approved as submitted | <input type="checkbox"/> Resubmit _____ copies for approval |
| <input type="checkbox"/> For your use | <input type="checkbox"/> Approved as noted | <input type="checkbox"/> Submit _____ copies for distribution |
| <input checked="" type="checkbox"/> As requested | <input type="checkbox"/> Returned for corrections | <input type="checkbox"/> Return _____ corrected prints |
| <input type="checkbox"/> For review and comment | <input type="checkbox"/> Prints returned after loan to us | <input type="checkbox"/> _____ |

REMARKS: Alan: Please find enclosed the engineering agreement for the above referenced project. Upon the County Board's approval, please execute by signing where indicated and then forward all four (4) sets to IDOT 7 for final approval and processing. Feel free to call me if you have any questions. Thank you for this opportunity to serve as your engineering consultant on this project. We look forward to again working with you and your staff.

COPY TO:

Sincerely,

SIGNED: Gary L. Hahn, P.E., S.E.

326

PRELIMINARY PROJECT COST ESTIMATE

I. R.O.W. or Construction Easements (Estimated - To be determined during final design)	\$	7,500
Sub-Total I.	\$	7,500
II. Construction:		
a) Proposed Roadway Improvements (see attached Estimate)	\$	39,860
b) Proposed Bridge Improvements (see attached Estimate)	\$	242,580
c) Contractor Project Mobilization (see attached Estimate)	\$	7,500
	\$	289,940
10% Contingency	\$	28,994
Sub-Total II.	\$	318,934
Total I. and II.	\$	326,434
<u>USE</u>	\$	326,000
III. Engineering		
a) Soil Borings - Included in Rhutasel and Associates, Inc. PE Work	\$	-
b) Roadway Topo & Bridge Hydraulic Surveys - Included in Rhutasel and Associates, Inc. PE Work	\$	-
c) Preliminary Engineering (PE) - by Rhutasel and Associates, Inc.	\$	46,000
d) Resident Construction Inspection (CE) - by Shelby County Highway Dept.	\$	24,000
Sub-Total III.	\$	70,000
<u>USE</u>	\$	70,000


TOTAL ESTIMATED PROJECT COST (I, II., and III.) \$ 396,000.00

PROPOSED PROJECT FUNDING

STP-BRIDGE Program Funds	80%	\$ 316,800.00
County / Township Funds	20%	\$ 79,200.00
TOTAL FUNDING		\$ 396,000.00

DATE: 10-29-2019

BY: Gary L. Hahn, P.E., S.E.

 RHUTASEL and ASSOCIATES, INC.
Consulting Engineers
Salem / Freeburg, Illinois
Phone: (618) 532-1992

SHELBY COUNTY / RIDGE TOWNSHIP
TR 130 BRIDGE OVER
TRIBUTARY TO MUD CREEK
SECTION 19-17120-00-BR
EXISTING S.N. 087-3120
RAAI JOB NO. 54119

[illegible]

Roadway: 18' wide surface with 8" thick aggregate surface course and 2' wide earthen shoulders. Roadway portion is estimated at approximately 575' long, including transitions. Two (2) field entrances are provided; no private entrances (existing or proposed).

SHELBY COUNTY / RIDGE TOWNSHIP
TR 130 BRIDGE OVER
TRIBUTARY TO MUD CREEK
SECTION 19-17120-00-BR
EXISTING S.N. 087-3120
RAAI JOB NO. 54119

Municipality NA	LOCAL AGENCY	 Illinois Department of Transportation Preliminary Engineering Services Agreement For Motor Fuel Tax Funds Township Bridge Program STP - BRIDGE	CONSULTANT	Name Rhutasel and Associates, Inc.
Township / Road-District Ridge				Address 7 Carpenter Drive
County Shelby				City Salem
Section 19-17120-00-BR				State / ZIP Illinois 62881

THIS AGREEMENT is made and entered into this _____ day of November, 2019 between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Motor Fuel Tax Funds, allotted to the LA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT", will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Section Description

Name TR 130 Bridge over Tributary to Mud Creek

Route TR 130 Length 0.123 (+/-) MI. 650 (+/-) FT. (Existing S.N. 087-3120)

Termini Near the NW Corner, SE ¼, SE ¼, Section 19, T12N, R3E, 3rd P.M., approximately 0.3 miles NW of Henton

Description: Removal of an existing single span bridge with steel beams and timber deck with closed timber abutments; construction of a proposed single span bridge with PPCDB superstructure on steel H-pile supported spill-thru concrete abutments; reconstruction of the approach roadways.

Agreement Provisions

The ENGINEER Agrees:

1. To perform or be responsible for the performance of the following engineering services for the LA, in connection with the proposed improvements herein before described, and checked below:
 - a. ☒ Make such detailed surveys as are necessary for the preparation of detailed roadway plans.
 - b. ☒ Make stream and flood plain hydraulic surveys and gather high water data, and flood histories for the preparation of detailed bridge plans.
 - c. ☒ Make or Cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations are to be made in accordance with the current requirements of the DEPARTMENT.
 - d. ☐ ~~Make or Cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement. **Furnished by the LA.**~~
 - e. ☒ ~~Prepare Army Corps of Engineers Permit, Department of Natural Resources Office of Water Resources Permit, Bridge waterway sketch, and/or Channel Change sketch, Utility plan and locations, and Railroad Crossing work agreements.~~
 - f. ☒ Prepare Preliminary Bridge Design and Hydraulic Report, (including economic analysis of bridge or culvert types) and high water effects on roadway overflows and bridge approaches.
 - g. ☒ Make complete general and detailed plans, special provisions, proposals and estimates of cost and furnish the LA with five (5) copies of the plans, special provisions, proposals and estimates. Additional copies of any or all documents, if required, shall be furnished to the LA by the ENGINEER at his actual cost for reproduction.
 - h. ☐ Furnish the LA with survey and drafts in quadruplicate of all necessary right-of-way dedications, construction easement and borrow pit and channel change agreements including prints of the corresponding plats and staking as required, when requested by the LA. **Furnished / Performed by the LA.**

Note: Four copies to be submitted to the Regional Engineer

- i. ☐ Assist the LA in the tabulation and interpretation of the contractors' proposals.
 - j. ☒ Prepare the necessary environmental documents in accordance with the procedures adopted by the DEPARTMENT's Bureau of Local Roads & Streets. **Wetlands mitigation is not a part of this agreement.**
 - k. ☒ Prepare the Project Development Report when required by the DEPARTMENT.
 - l. ☒ **Perform Bridge Load Rating as described in IDOT Circular Letter 2016-10 dated April 15, 2016.**
- (2) That all reports, plans, plats and special provisions to be furnished by the ENGINEER pursuant to the AGREEMENT, will be in accordance with current standard specifications and policies of the DEPARTMENT. It is being understood that all such reports, plats, plans and drafts shall, before being finally accepted, be subject to approval by the LA and the DEPARTMENT.
- (3) To attend conferences at any reasonable time when requested to do so by representatives of the LA or the Department.
- (4) In the event plans or surveys are found to be in error during construction of the SECTION and revisions of the plans or survey corrections are necessary, the ENGINEER agrees that he will perform such work without expense to the LA, even though final payment has been received by him. He shall give immediate attention to these changes so there will be a minimum delay to the Contractor.
- (5) That basic survey notes and sketches, charts, computations and other data prepared or obtained by the Engineer pursuant to this AGREEMENT will be made available, upon request, to the LA or the DEPARTMENT without cost and without restriction or limitations as to their use.
- (6) That all plans and other documents furnished by the ENGINEER pursuant to this AGREEMENT will be endorsed by him and will show his professional seal where such is required by law.

The LA Agrees:

1. To pay the ENGINEER as compensation for all services performed as stipulated in paragraphs 1a, 1b, 1c, 1e, 1f, 1g, 1j, 1k, 1l, 2, 3, 5, and 6 in accordance with one of the following methods indicated by a check mark:
 - a. ☒ A sum of money equal to _____ percent of the awarded contract cost of the proposed improvement as approved by the DEPARTMENT. **a Lump Sum of \$46,000.00 based upon the anticipated estimated cost of services shown on the attached EXHIBIT "A" – ENGINEER'S PRELIMINARY ESTIMATE OF COST FOR PROFESSIONAL ENGINEERING SERVICES.**

Schedule for Percentages Based on Awarded Contract Cost

Awarded Cost	Percentage Fees	(see note)
Under \$50,000	_____	%
	_____	%
	_____	%
	_____	%
	_____	%
	_____	%

Note: Not necessarily a percentage. Could use Per Diem, Cost-Plus or Lump Sum.

2. To pay for services stipulated in paragraph 1d, 1h, and 1i of The ENGINEER AGREES per **[a]** at actual cost of performing such work plus _____ percent to cover profit, overhead and readiness to serve – "actual cost" being defined

as direct payroll material cost plus payrolls, insurance, social security and retirement deductions. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER per [a] at his actual cost. Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under the paragraph 1a, 1b, 1c, 1d, 1e, 1f, 1h, 1j, 1k, & 1l. If the ENGINEER sublets all or part of this work, the LA will pay the cost to the ENGINEER plus a five (5) percent service charge. "Cost to Engineer" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work. The classifications of the employees used in the work should be consistent with the employee classifications for the services performed. If the personnel of the firm, including the Principal Engineer, perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.

[a] on a Time & Materials basis according to the rates shown on the attached EXHIBIT "A"

3. That payments due the ENGINEER for services rendered in accordance with this AGREEMENT will be made as soon as practicable after the services have been performed in accordance with the following schedule:

a. ~~Upon completion of detailed plans, special provisions, proposals and estimate of cost being the work required by paragraphs 1a through 1g under THE ENGINEER AGREES to the satisfaction of the LA and their approval by the DEPARTMENT, 90 percent of the total fee due under this AGREEMENT based on the approved estimate of cost.~~

b. ~~Upon award of the contract for the improvement by the LA and its approval by the DEPARTMENT, 100 percent of the total fee due under the AGREEMENT based on the awarded contract cost, less any amounts paid under "a" above.~~

~~By Mutual agreement, partial payments, not to exceed 90 percent of the amount earned, may be made from time to time as the work progresses.~~

c. On a monthly basis for the actual cost of performing such work according to the rates shown on the attached EXHIBIT "A" plus 200 percent to cover overhead, profit, and readiness to serve plus any related direct costs — "actual cost" being defined as in paragraph 2 of THE LA AGREES.

d. 90% of the Lump Sum fee upon submittal to the LA and the DEPARTMENT the pre-final Plans, Specifications, and Estimates, less any amounts paid under "c" above.

e. 100% of the Lump Sum fee upon submittal to the LA and the DEPARTMENT the final Plans, Specifications, Estimates, and Bridge Load Rating, less any amounts paid under "c" and "d" above.

4. That, should the improvement be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a through 1k 1l and prior to the completion of such services, the LA shall reimburse the ENGINEER for his actual costs plus _____ percent incurred up to the time he is notified in writing of such abandonment — "actual cost" being defined as in paragraph 2 of THE LA AGREES. according to the rates shown on the attached EXHIBIT "A"

5. That, should the LA require changes in any of the detailed plans, specifications or estimates except for those required pursuant to paragraph 4 of THE ENGINEER AGREES, after they have been approved by the DEPARTMENT, the LA will pay the ENGINEER for such changes on the basis of actual cost plus _____ percent according to the rates shown on the attached EXHIBIT "A" to cover profit, overhead and readiness to serve — "actual cost" being defined as in paragraph 2 of THE LA AGREES. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans and specifications.

It is Mutually Agreed,

1. That any difference between the ENGINEER and the LA concerning their interpretation of the provisions of this Agreement shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LA and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
2. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all surveys, permits,

agreements, preliminary bridge design & hydraulic report, drawings, specifications, partial and completed estimates and data, if any from traffic studies and soil survey and subsurface investigations with the understanding that all such material becomes the property of the LA. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with Section 4 of THE LA AGREES.

3. ~~That if the contract for construction has not been awarded one year after the acceptance of the plans by the LA and their approval by the DEPARTMENT, the LA will pay the ENGINEER the balance of the engineering fee due to make 100 percent of the total fees due under this AGREEMENT, based on the estimate of cost as prepared by the ENGINEER and approved by the LA and the DEPARTMENT.~~
4. That the ENGINEER warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract, and that he/she has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this contract. For Breach or violation of this warranty the LA shall have the right to annul this contract without liability.

IN WITNESS WHEREOF, the parties have caused the AGREEMENT to be executed in quadruplicate counterparts, each of which shall be considered as an original by their duly authorized officers.

Executed by the LA:

ATTEST:

By  Clerk

Shelby County

(Seal)

County of Shelby of the
(Municipality / Township / County)

State of Illinois, acting by and through its

County Board

By  Title
County Board Chairman

Executed by the ENGINEER:

ATTEST:

By  Title
Gary L. Hahn, P.E., S.E. Treasurer

RHUTASEL and ASSOCIATES, INC.

7 Carpenter Drive

Salem, Illinois 62881

By  Title
Timothy W. Pruett, P.E. President

Approved

Date

Department of Transportation

Regional Engineer

EXHIBIT "A" - ENGINEER'S PRELIMINARY ESTIMATE COST FOR PROFESSIONAL ENGINEERING SERVICES

CLIENT: SHELBY COUNTY HIGHWAY DEPARTMENT / ATTN: MR. S. ALAN SPESARD, P.E., COUNTY ENGINEER
 PROJECT: SHELBY COUNTY / BRIDGE TOWNSHIP / TR 130 BRIDGE OVER TRIBUTARY TO MUD CREEK / EXISTING S.N. 087-3120
 SECTION 19-17120-00-BR

DATE: 10-28-2019
 BY: G.L. HAHN, P.E., S.E.

RAAI JOB NO. 54119

SERVICES: BRIDGE & ROADWAY DESIGN SERVICES

LABOR TASK DESCRIPTION / EMPLOYEE CLASSIFICATION	SENIOR CIVIL ENGINEER	STRUCTURAL ENGINEER	PROJECT ENGINEER	PROJECT SURVEYOR	DESIGN SURVEYOR	ENGINEER TECH V	ENGINEER TECH IV	ENGINEER TECH III	ENGINEER TECH II	ENGINEER TECH I	LABOR TOTALS
1 PRE-CONTRACT PROJECT SCOPING & PRELIMINARY COST ESTIMATES	6		2								8
2 TOPO & BRIDGE HYDRAULIC FIELD SURVEY (BY MILANO & GRUNLOH, LLC)											0
3 PRELIMINARY & FINAL ROADWAY DESIGN	2		2								12
4 BRIDGE HYDRAULIC ANALYSIS	1		2								31
5 PREPARATION & SUBMITTAL OF BRIDGE DESIGN & HYDRAULIC REPORT	1		2								19
6 PREPARATION & SUBMITTAL OF OTHER REVIEW AGENCY DOCUMENTS	1		2								11
7 PRELIMINARY BRIDGE DESIGN	1	2	8								14
8 FINAL BRIDGE DESIGN	1	5	16								26
9 COMPLETION OF PROJECT DRAWINGS & PROJECT QUANTITY CALCULATIONS	2	4	12								76
10 PREPARATION OF SPECIFICATIONS, SPECIAL PROVISIONS, & ESTIMATES	2		2								14
11 PRE-FINAL PS&E SUBMITTAL TO LA & IDOT	2		2								6
12 FINAL PS&E SUBMITTAL TO LA & IDOT (INCLUDING ELECTRONIC SUBMITTAL TO IDOT)	8	3	8								29
13 QA/QC REVIEWS & REVISIONS (PRELIMINARY & FINAL)	4		16								8
14 MISC. LA PROJECT MEETINGS	2	2	12								20
15 PREPARATION & SUBMITTAL OF DRAFT & FINAL PROJECT DEVELOPMENT REPORT		2	8								4
16 PCDD SHOP DRAWING REVIEW & PROCESSING		8	12								20
17 BRIDGE LOAD RATING			6								14
18 MISC. PROJECT MANAGEMENT & ADMINISTRATION, ETC.	8	20	100	0	0	170	0	0	0	0	330
LABOR HOUR TOTALS	40	20	100	0	0	170	0	0	0	0	330

ESTIMATED PROJECT DIRECT COSTS:

PROJECT REVIEW DOCUMENTS (COPIES & PRINTS): PRE-FINAL & FINAL \$ 175.00
 PROJECT DOCUMENT SHIPPING (POSTAGE & U.P.S.): \$ 85.00
 MILEAGE (MISC. LA MEETINGS): 200 MILES AT \$0.59 / MILE \$ 110.00
 TOPO SURVEY (ROADWAY & BRIDGE HYDRAULIC) - MILANO & GRUNLOH, LLC \$ 4,900.00
 SOIL BORINGS AND GEOTECHNICAL REPORT - HOLCOMB FOUNDATION ENGINEERING CO., INC. \$ 4,100.00
 TOTAL = \$ 9,370.00

PROJECT LABOR COSTS:

EMPLOYEE CLASSIFICATION	[A] LABOR HOURS	[B] BILLABLE HOURLY RATE	[C] = A x B
SENIOR CIVIL ENGINEER	40	\$ 165.00	\$ 6,600.00
STRUCTURAL ENGINEER	20	\$ 155.00	\$ 3,100.00
PROJECT ENGINEER	100	\$ 120.00	\$ 12,000.00
PROJECT SURVEYOR	0	\$ 105.00	\$ -
DESIGN SURVEYOR	0	\$ 88.00	\$ -
ENGINEER TECH V	170	\$ 90.00	\$ 15,300.00
ENGINEER TECH IV	0	\$ 80.00	\$ -
ENGINEER TECH III	0	\$ 70.00	\$ -
ENGINEER TECH II	0	\$ 60.00	\$ -
ENGINEER TECH I	0	\$ 50.00	\$ -
TOTAL	330		TOTAL = \$ 36,600.00

ESTIMATED LUMP SUM FEE = LABOR COST [C] + DIRECT COST [D]:

\$ 36,600.00 LABOR COST [C]
 \$ 9,370.00 DIRECT COST [D]
 \$ 45,970.00

SAY LUMP SUM ESTIMATE = \$46,000.00



RHUTASEL and ASSOCIATES, INC.
 CONSULTING ENGINEERS
 7 CARPENTER DRIVE
 SALEM, IL 62881

PHONE: (618) 532-1992

C.E.F.S. Economic Opportunity Corporation

"Community Action Agency"



1805 S. Banker Street, P.O. Box 928
Effingham, Illinois 62401-0928
PHONE: (217) 342-2193 ~ FAX: (217) 342-4701
E-MAIL: cefs@cefseoc.org
WEBSITE: www.cefseoc.org

KEVIN BUSHUR
Chief Executive Officer

FILED
OCT 28 2019

Jessica Fox
SHELBY COUNTY CLERK

October 21, 2019

TO: Jessica Fox
Shelby County Clerk
301 E. Main
PO Box 320
Shelbyville, IL 62565

FROM: John Gillmore
Program Manager
1805 S. Banker St.
Effingham, IL 62041

Enclosed is a copy of the Shelby County September PCOM report to share with your board members. Please contact me at 217-342-2193 ext. 161 or by e-mail at jgillmore@cefseoc.org if there are any questions.

[Redacted Signature]
John Gillmore
Program Manager

Enclosures

EQUAL OPPORTUNITY EMPLOYER

Daily Management Statistics Report
C.E.F.S. Eco. Opp. Corp.
09/01/2019 - 09/30/2019

Jennie Fox
SHELBY COUNTY CLERK
Shelby

Days of Service:	21
Invoice Revenue:	\$11,111.93
Fares Collected:	\$145.00
Total Revenue:	\$11,256.93
Service Miles:	13727
Non-Service/Admin Miles:	323
Service Hours:	973.50004
NonService Hours:	10.5
Total Billable Riders:	1,517
Average Revenue Per Ride:	\$7.42
Average Miles Per Ride:	9.0
Average Hours Per Ride:	0.6417
Average Rides Per Day:	72.2
Average Service Miles Per Day:	653.7
Average Service Hours Per Day:	46.4
Average Revenue Per Day:	\$536.04
Total Passenger Trips	2,324
NonBillable No Shows:	2
Rider Cancels:	265
Subscription Rides:	1151
Demand Rides:	366
Immediate Rides:	14
In Area Rides:	1,517
Out of Area Rides:	0
In County Rides:	1,517
Out of County Rides:	0
Unduplicated Riders:	74
Denied Rides:	4
Ambulatory Rides:	1,353
Non Ambulatory Rides:	164
Accidents:	0
Breakdowns:	0
Wait Hours:	0.0
Escort Hours:	0.0
Trainee Hours:	0.0
Fuel Cost:	\$4,274.98
Gallons Fuel:	1,621.0
Fuel Cost Per Gallon	\$2.64

**C.E.F.S./Central Illinois Public Transit
Grant Recipient Monthly Monitoring Outcome Report**

Shelby County

Hours of Service for Shelby County Transportation are 6:00 A.M. to 6:00 P.M.													
Monitoring Indexes	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Total
Number of Days of Service	22	22	21										65
Number of Trips	1,431	2,066	2,324										5,821
Number of Vehicles	13	12	16										
Revenue Vehicle Hours	982	1,065	974										3,021
Revenue Vehicle Miles	12,714	15,092	13,727										41,533
DOAP Revenues													\$0
5311 Revenues													\$0
Contract Revenues			\$14,489										\$14,489
Fares	\$334	\$292	\$444										\$1,070
System Expenses	\$31,600	\$32,040	\$29,968										\$83,608
Net Revenues	-\$31,266	-\$31,748	-\$15,035	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-\$78,049
Ridership	76	81	75										232
Trip Denials	0	0	4										4
Trip Denied but Provided	0	0	0										0
Cost per Trip	\$22.08	\$15.51	\$12.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16.08
Cost per Hour	\$32.18	\$30.08	\$30.77	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.99
Cost per Mile	\$2.49	\$2.12	\$2.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2.25
Maintenance of Vehicles	9	3	9										21
Maintenance of Facilities	0	0	0										0
New Service Contracts	1	4	0										5
Overtime Hours	28	34	44										106
Complaints	0	0	0										0
Vehicle Accidents	0	0	1										1
Mobility Index Outcomes/Efforts	0.064	0.092	0.104	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.260
Annualized Mobility Index	0.768	0.938	1.041	0.781	0.625	0.521	0.446	0.390	0.347	0.312	0.284	0.260	
(Note - Annual Goal is .69)													
2010 Census Rural Population													
Shelby County	22,363												

Road & Bridge Committee

Meeting Minutes

November 7th, 2019

- **Roll Call: Dave Cruitt, Bruce Cannon, Larry Lenz**
 - Also in attendance: Alan Spesard
- **Bid opening for providing Fuel to County Highway Department**
- **Closeout meeting on CDBG Funds – Cowden Herrick Road**
- **Road Trip inspection of projects and issues:**
 - Cowden- Herrick Road
 - Windsor Bridge Construction
 - Ash-Grove/Big Spring Construction
 - Lakewood 50/50 petitions
- **Adjournment: Next meeting scheduled for November 8th.**

Road & Bridge Committee

Meeting Notes

November 8th, 2019

- **Roll Call: Dave Cruitt, Bruce Cannon, Jesse Durbin, Larry Lenz**
 - Also in attendance: Alan Spesard
- **Approval of Last Month's Minutes**
 - **Committee approved Minutes**
- **Review Claims**
 - **Committee recommended approval**
- **Review Finances**
- **New Business:**
 - Lakewood Road Commissioner petition to replace drainage structure located at 850N/1300E
 - Committee recommended approval
 - Lakewood Road Commissioner petition to replace drainage structure located at 700N/1600E
 - Committee recommended approval
 - Agreement with Rhutasel and Associates to perform engineering on Ridge Bridge located north of Henton
 - Committee recommended approval
 - Resolution to Award Fuel bid
 - Committee recommended approval
 - Phase 2 of Cowden Herrick Road - \$1.1 million – Federal and State Funds. Need to request project from IDOT.
 - Committee agreed to move forward with Phase 2 and to write letter to Kinney about dissatisfaction of patching road
 - Helped with Balloon Fest setup
 - Oconee Highway Commissioner in legal dispute with landowner.
 - May need to get Gina Vonderheide involved
 - Received CBDG funds and will pay contractor except for 5% retainage – Cowden/Herrick Road – Will write letter to Kinney Contractors about rough patches
 - Road Commissioner MFT budgets on going – increased due to Capital Bill
 - Training – November 22 – violence in workplace
 - Internet based IDOT Construction Oversight required – Fiber optic upgrade
- **Old Business:**
 - GIS grant for township culvert assessment - \$90k. Townships need to agree and agreement with IDOT will be needed prior to starting work. Will need to evaluate engineering firms based on quality based selection since federal grant.
 - Rebuild Illinois Capital Bill - \$1.5 billion bond to be distributed by MFT formula – County projected to receive an additional \$959K MFT and Townships projected to receive an additional \$4.1 million MFT – **distribution to be spread out over three years. Also informed needy Township and County Consolidated will be increased by 68%**
- **Adjournment: Next meetings scheduled for December 6th and 9th.**

Nov 12, 2019
Less Salary

The claims were approved for payment

Kay Kearney
Frank Mulholland
Barbara Bennett

FILED
NOV 12 2019

Jamie Fox
SHELBY COUNTY CLERK

Purchasing
Nov. 12, 2019
9:00 Am

FILED
NOV 12 2019
Jenine Jex
SHELBY COUNTY CLERK

Members in attendance -
Terry Metzger
Kenny Barr
Richard Hayden
David Swits

Bills were reviewed and
approved for payment on a
motion by - Hayden

Seconded by - Metzger

Swits - motion to adjourn
Metzger - second

all voted ayes

Meeting adjourned 10:00 Am

11-12-19

APPROVED Health Committee

Health Comm.

10:00

all Bills were approved

FILED
NOV 12 2019

Jessica Dax

SHELBY COUNTY CLERK

[REDACTED]
[REDACTED]
[REDACTED]

SHELBY COUNTY AIRPORT and LANDING FIELD COMMISSION TREASURER'S REPORT October 31, 2019

Beginning Balance	October 1, 2019	
Deposits		
Arrow Energy--Credit Card Fuel Sales		\$ 3,378.95
Fuel Sales--Cash & Check		\$ 1,014.40
Rent		\$ 790.00
Shelby County Aviation--Ameren		\$ 21.30
Transfer from Farm Account		\$ 15,000.00
Bank Interest		\$ 0.75
		<u>\$ 20,205.40</u>
		\$ 36,125.17

Bills Received and Paid		
Shelby County Aviation--FBO October, 2019	\$ 3,500.00	
Shelby Electric Cooperative	\$ 764.89	
Steve Wempen--Bookkeeping October, 2019	\$ 200.00	
Ameren Illinois	\$ 80.29	
Illinois Department of Revenue--Sales Tax Payment	\$ 466.00	
City Area Water-Sewer Department	\$ 44.54	
Consolidated Communications	\$ 246.50	
Shelbyville Ace Hardware--Bldg. Maint.	\$ 37.97	
Steve Wempen--Airport Lighting/6 New Taxiway Lights	\$ 1,055.90	
Steve Wempen--Paper & Ink Cartridges	\$ 89.62	
Sloan Implement Company--Mower Maintenance	\$ 6.20	
IDOT-Abbreviated Airport Master Plan-2H0-4717, 3-17-SBGP-133	\$ 2,998.00	
Facer Insurance--Liability/Property	\$ 9,713.00	
Effingham Equity--Diesel & Gas	\$ 1,477.24	
Albion Radio Communications, Inc--4th Qrt NDB Maintenance	\$ 420.00	
Arrow Energy--1992 Gallon 100LL @ \$.79715 gal	\$ 7,563.92	
		<u>\$ 28,664.07</u>
		\$ 7,461.10

Shelby County State Bank
First Federal Savings and Loan
Farm Agency Account
Gas Receivable
Rent Receivable
Cash On Hand
Certificates of Deposit

FILED
NOV 07 2019

Jessie Dore
SHELBY COUNTY CLERK

\$ 7,461.10
\$ 1,449.95
\$ 31,911.00
\$ 2,937.20
\$ 1,820.00
\$ 861.54
\$ 21,423.15
<u>\$ 67,863.94</u>

SHELBY COUNTY AIRPORT and LANDING FIELD COMMISSION

MINUTES OF MEETING

October 7, 2019

Members present at meeting:

Commissioners--Steve Wempen, John Hall, Rick Brown, Walt Lookofsky, Jeff Green

County Board Members--Bruce Cannon, Bob Simpson, Bob Jordan

Airport Manager--Scott Jefson

Others Present--Jim Schwerman

Commissioner Rick Brown calls the meeting to order.

Rick asks Jim to go ahead with his farm update. Jim hands out copies of a comparison of the last several years of the farms performance. Jim pointed out the net income for each year and explained some of the reasons for those figures. Jim said the airport has done well with the type lease we have and that this year will be good also.

Jim also mentions that the insurance company had approved the loss claim and that he had received a check for \$14,509.00.

Jim said that they did get the hay planted about 4 weeks ago and that it was looking real good but needed rain.

Bruce asks Jim about the drop in number of acres farmed and then the increase in the last couple years.

Jim explains why the small increase and then Bruce asks Jim about how many acres total that the airport is losing and Jim replied 55 acres. Jim then explained what acres they were.

Bruce mentions the airport being forced into alternative crops, no fault of Jim's, and with that loss of income, the airport isn't even breaking even and should look into talking to our representative about some type of assistance.

Bruce talks some more on the issue and mentioned bringing it up at the next county board meeting. Bruce also mentioned that this was would be his last meeting, that Earl Baker would be taking his place. Jeff mentions losing the 55 acres, at the current average price, the loss would be a little over \$10,000. A short discussion on the issue ensued. Jim again mentioned with the prevent plant insurance check that this is still going to be a good year but probably won't happen again. Jim said the first year we're going halves to get started but after that we'll get \$100 an acre rent, but we'll still have insurances and taxes out of that. Jim said it remains to be seen what will happen but is hopeful we'll have a good hay crop. Jim explains how the farm is flat and wet and like wheat will be hard to grow. Jim talks some more about the crops, thanked the Commission for their time and excused himself.

A short discussion on possible ways of gaining more farm ground, inside and outside the airport ensued.

The minutes were read by all. Walt makes a motion to approve the minutes. It was seconded by John and was approved by all saying aye.

The Treasurer's report was read by all. Jeff makes a motion to approve the Treasurer's Report.

It was seconded by John and approved by all saying aye.

Bills Presented

Steve Wempen--Wal-Mart/Paper & Ink Cartridges	\$ 89.62
Shelbyville Ace Hardware--Building Maintenance	\$ 37.97
City Area Water-Sewer	\$ 44.54
Shelby Electric Cooperative	\$ 764.89
Effingham Equity--Diesel & Gas	\$ 1,477.24
Facer Insurance--Liability & Property	\$ 9,713.00
Albion Radio Communications, Inc.--4th Qrt NDB Maintenance	\$ 420.00
Steve Wempen--Airport Lighting/ 6 New Taxiway Lights	\$ 1,055.90
Sloan Implement-- Mower Maintenance	\$ 6.20

Jeff made a motion to accept the bills as presented. John seconded it and it was approved be all saying aye.

Manager's Report:

We had the airport inspection. The only issues found were the approach to 36 there are two trees that penetrate our trapezoid and on 32 there are two trees that penetrate our trapezoid. Scott said they recommended topping the trees about 10 feet. A short discussion followed. Scott then mentions the

coop is not going to allow their men to help with the setup Friday for the Balloon Fest because they are not going to donate their time to the parking when the airport is going to make money on it. Some discussion followed on the issue. The Case guy from Birkeys came out to the airport and asked if we had purchased a tractor yet. He said Case had changed their financing and he wanted to update his bid. Scott said we we're still trying to figure out how to pay for it. Scott said they had Zero interest for 64 months. Some discussion followed on the purchase of a new tractor. Bruce mentions the airport running out of money by the end of the day with the bills just presented and that we need to figure out how to finance a new tractor. A lengthy discussion on the matter followed. Walt mentions talking to someone about getting some ground back but had no idea who. Scott said we would have to go the the Chicago ADA Office, they are the ones who rule on airports in the state of Illinois. Walt asks Scott if it would be worthwhile to try and set up conference call with someone. More discussion ensued. Bruce mentions roughly how much we might make on the Balloon Fest parking. Steve mentions most people probably won't have an issue with \$5 a car but there will be people who will not be happy at all and if so maybe going back to not charging a parking fee next year. Jeff mentions the grant writer from Congressman Shimkus office got back to him and sent him some information on how to chase down a grant. Jeff said he sent the info on to Steve and he hadn't looked into it yet. Jeff said it was a USDA rural development grant and the grant writer said he thought we would qualify for something like that. Steve asks Jeff to resend it to him. Jeff said he would look it up and resend it. A lengthy discussion followed on the matter.

Scott mentions power washing the ceiling in the Main Hangar and got most of the larger pieces of aluminum paint but little flakes still popping off. Scott also mentions the TIPS meeting coming up and needed to get a head count on who all is going. A short discussion on the meeting followed.

New Business

Scott asks what we need to set up Saturday for parking cars and taking money. Scott explain how he was going to rope off areas and some one would need to get a money box and some money for change. Some discussion followed on the issue. Rick mentions making a list of who can work and at what times. Scott said the fire department asks to be exempt from the parking fee.

Jeff mentions finding his letter to Shimkus and sent it to all the board members. Jeff then read the letter aloud. A short discussion followed.

More discussion on collecting a parking fee ensued on where to set up, getting a money box, and also some starting money.

Scott mentions the helicopter people are going to charge \$30 a head and would give \$5 of that fee to the airport.

Rick makes a motion to adjourn and it was seconded by Jeff.

SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION RECORD JOURNAL

CHECK NO.	DATE	DESCRIPTION OF TRANSACTION	BUDGET ACCT NOS.	DEBITS	CREDITS	BALANCE
	30-Sep-19	Balance Shelby County State Bank				\$ 15,919.77
5669	1-Oct-19	IDOT-Abbreviated Airport Master Plan 2H0-4717, 3-17-SBGP-133	022-5455-12-023	\$ 2,998.00		\$ 12,921.77
	4-Oct-19	Arrow Energy--Deposit			\$ 611.72	\$ 13,533.49
5670	6-Oct-19	Shelby County Aviation--FBO October, 2019	022-5210-12-023	\$ 3,500.00		\$ 10,033.49
5671	9-Oct-19	Facer Insurance--#40198 Liability, #40199 Property	022-6120-12-023	\$ 9,713.00		\$ 320.49
	11-Oct-19	Arrow Energy--Deposit			\$ 243.47	\$ 563.96
5672	17-Oct-19	City Area Water-Sewer	022-7800-12-023	\$ 44.54		\$ 519.42
	17-Oct-19	Rent--A Krause \$190, B Brunken \$105, S Wempen \$95				
	17-Oct-19	K Harshman \$95, J Green \$105, J Livesay \$105				
		D Gherardini \$95				
		Fuel \$1014.40 SCA--Ameren \$21.30 Rent \$790.00			\$ 1,825.70	\$ 2,345.12
5673	17-Oct-19	Shelbyville Ace Hardware--Building Maintenance	022-7440-12-023	\$ 37.97		\$ 2,307.15
5674	17-Oct-19	Steve Wempen--Airport Lighting/6 New Taxiway Lights	022-7442-12-023	\$ 1,055.90		\$ 1,251.25
5675	17-Oct-19	Albion Radio Communications, Inc.--4th Qrt. NDB Maintenance	022-7442-12-023	\$ 420.00		\$ 831.25
5676	17-Oct-19	Effingham Equity--Diesel & Gas	022-8010-12-023	\$ 1,477.24		\$ (645.99)
5677	17-Oct-19	Shelby Electric Cooperative	022-7800-12-023	\$ 764.89		\$ (1,410.88)
5678	17-Oct-19	Sloan Implement Co.--Mower Maintenance	022-7441-12-023	\$ 6.20		\$ (1,417.08)
5679	17-Oct-19	Steve Wempen--Paper & Ink Cartridges	022-7000-12-023	\$ 89.62		\$ (1,506.70)
5680	17-Oct-19	Ameren IP--SCA 37528 \$21.56, Airport 06211 \$58.73	022-7800-12-023	\$ 80.29		\$ (1,586.99)
	18-Oct-19	Arrow Energy--Deposit			\$ 1,844.70	\$ 257.71
5681	18-Oct-19	Steve Wempen--Bookkeeping October, 2019	022-5220-12-023	\$ 200.00		\$ 57.71
	23-Oct-19	Illinois Department of Revenue--Sales Tax Payment		\$ 466.00		\$ (408.29)
	25-Oct-19	Arrow Energy--Deposit			\$ 407.50	\$ (0.79)
	30-Oct-19	Transfer from Farm Account			\$ 15,000.00	\$ 14,999.21
5682	30-Oct-19	Consolidated Communications	022-7800-12-023	\$ 246.50		\$ 14,752.71
5683	30-Oct-19	Arrow Energy--1992 Gallon 100LL @\$3.79715 Per Gal.	022-8010-12-023	\$ 7,563.92		\$ 7,188.79
	30-Oct-19	Arrow Energy--Deposit			\$ 271.56	\$ 7,460.35
	31-Oct-19	Bank Interest			\$ 0.75	\$ 7,461.10
		Board Meeting--November 4, 2019				

[illegible]

SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION
BUDGET ACCOUNT SUMMARY **October 31, 2019**

CHECK NO.	DATE	5210-01	5220-12	5455-12	6120-12	7000-12	7440-12	7441-12	7442-12	7443-12	7444-12	7800-12	8010-12	9900-12
5669	YTD	\$ 3,500.00	\$ 200.00	\$ -	\$ 1,165.00	\$ 21.27	\$ 221.97	\$ 617.58	\$ 126.61	\$ -	\$ -	\$ 1,131.28	\$ 4,781.18	\$ -
5670	1-Oct-19	\$ 3,500.00		\$ 2,998.00										
5671	6-Oct-19													
5672	9-Oct-19				\$ 9,713.00									
5673	17-Oct-19						\$ 37.97						\$ 44.54	
5674	17-Oct-19								\$ 1,055.90					
5675	17-Oct-19								\$ 420.00					
5676	17-Oct-19												\$ 1,477.24	
5677	17-Oct-19											\$ 764.89		
5678	17-Oct-19													
5679	17 Oct 10				\$ 80.62			\$ 6.20						
5680	17-Oct-19											\$ 80.29		
5681	18-Oct-19		\$ 200.00											
5682	30-Oct-19											\$ 246.50		
5683	30-Oct-19											\$ 7,563.92		
31-Oct-19		\$ 3,500.00	\$ 200.00	\$ 2,998.00	\$ 9,713.00	\$ 89.62	\$ 37.97	\$ 6.20	\$ 1,475.90	\$ -	\$ -	\$ 1,136.22	\$ 9,041.16	\$ -
YTD		\$ 7,000.00	\$ 400.00	\$ 2,998.00	\$ 10,878.00	\$ 110.89	\$ 259.94	\$ 623.78	\$ 1,602.51	\$ -	\$ -	\$ 2,267.50	\$ 13,822.34	\$ -
Monthly Expenses		\$ 28,198.07												
IL Dept. of Revenue		\$ 466.00												
Total Monthly Expenses		\$ 28,664.07												
		\$ -												
		\$ 28,664.07												

YTD Total Budget \$ 40,771.36

2019/20

[illegible]

Shelby County Airport and Landing Field Commission

Fuel Sales

October, 2019

DATE	QUANTITY	CUSTOMER INVOICE	PRICE	CREDIT CD	CHARGE	CASH
1-Oct-19	15.00	Credit Card Customer 1635	\$ 4.45	\$ 66.75		
2-Oct-19	8.06	Matt Figgins 1636	\$ 4.40		\$ 35.46	
3-Oct-19	2.02	Credit Card Customer 1637	\$ 4.45	\$ 8.99		
4-Oct-19	18.11	Credit Card Customer 1638	\$ 4.45	\$ 80.59		
4-Oct-19	5.11	Credit Card Customer 1639	\$ 4.45	\$ 22.74		
4-Oct-19	5.08	Credit Card Customer 1640	\$ 4.45	\$ 22.61		
5-Oct-19	11.06	Don Gherardini 1641	\$ 4.40		\$ 48.66	
5-Oct-19	4.75	Credit Card Customer 1642	\$ 4.45	\$ 21.14		
6-Oct-19	4.01	Credit Card Customer 1643	\$ 4.45	\$ 17.84		
7-Oct-19	11.82	Credit Card Customer 1644	\$ 4.45	\$ 52.60		
8-Oct-19	22.25	Mike Coady 1645	\$ 4.40		\$ 97.90	
8-Oct-19	29.95	Scott Jefson 1646	\$ 4.40		\$ 131.78	
8-Oct-19	5.03	Credit Card Customer 1647	\$ 4.45	\$ 22.38		
9-Oct-19	5.04	Credit Card Customer 1648	\$ 4.45	\$ 22.43		
10-Oct-19	3.55	Credit Card Customer 1649	\$ 4.45	\$ 15.80		
12-Oct-19	25.77	Credit Card Customer 1650	\$ 4.45	\$ 114.68		
12-Oct-19	7.45	Don Gherardini 1651	\$ 4.40		\$ 32.78	
12-Oct-19	6.72	Steve Wempen 1652	\$ 4.40		\$ 29.57	
12-Oct-19	15.85	Credit Card Customer 1653	\$ 4.45	\$ 70.53		
12-Oct-19	12.12	Credit Card Customer 1654	\$ 4.45	\$ 53.93		
12-Oct-19	6.87	Credit Card Customer 1655	\$ 4.45	\$ 30.57		
12-Oct-19	25.11	Credit Card Customer 1656	\$ 4.45	\$ 111.74		
12-Oct-19	19.12	Credit Card Customer 1657	\$ 4.45	\$ 85.08		
12-Oct-19	14.01	Credit Card Customer 1658	\$ 4.45	\$ 62.34		
12-Oct-19	25.11	Credit Card Customer 1659	\$ 4.45	\$ 111.74		
12-Oct-19	20.32	Credit Card Customer 1660	\$ 4.45	\$ 90.42		
12-Oct-19	30.12	Credit Card Customer 1661	\$ 4.45	\$ 134.03		
12-Oct-19	3.56	Credit Card Customer 1662	\$ 4.45	\$ 15.84		
13-Oct-19	4.11	Credit Card Customer 1663	\$ 4.45	\$ 18.29		
14-Oct-19	55.95	Credit Card Customer 1664	\$ 4.45	\$ 248.98		
14-Oct-19	5.09	Credit Card Customer 1665	\$ 4.45	\$ 22.65		
15-Oct-19	18.61	Credit Card Customer 1666	\$ 4.45	\$ 82.81		
15-Oct-19	105.12	Credit Card Customer 1667	\$ 4.45	\$ 467.78		
15-Oct-19	7.68	Credit Card Customer 1668	\$ 4.45	\$ 34.18		
15-Oct-19	20.88	Credit Card Customer 1669	\$ 4.45	\$ 92.92		
16-Oct-19	11.37	Cash Customer 1670	\$ 4.45			\$ 50.60
16-Oct-19	4.11	Credit Card Customer 1671	\$ 4.45	\$ 18.29		
17-Oct-19	41.32	Credit Card Customer 1672	\$ 4.45	\$ 183.87		
17-Oct-19	25.90	Credit Card Customer 1673	\$ 4.45	\$ 115.26		
18-Oct-19	5.32	Jeff Green 1674	\$ 4.40		\$ 23.41	
18-Oct-19	5.12	Credit Card Customer 1678	\$ 4.45	\$ 22.78		
19-Oct-19	7.20	Credit Card Customer 1679	\$ 4.45	\$ 32.04		
20-Oct-19	5.03	Credit Card Customer 1680	\$ 4.45	\$ 22.38		
20-Oct-19	5.02	Credit Card Customer 1681	\$ 4.45	\$ 22.34		
20-Oct-19	5.58	Credit Card Customer 1682	\$ 4.40		\$ 24.55	
22-Oct-19	15.75	Ken Best 1683	\$ 4.40		\$ 69.30	
24-Oct-19		Fuel Delivery Overage 40 Gal 1685				
24-Oct-19	15.03	Paul Canaday 1691	\$ 4.40		\$ 66.13	
26-Oct-19	10.12	Credit Card Customer 1692	\$ 4.45	\$ 45.03		
27-Oct-19	100.13	Don Kroenlein 1693	\$ 4.40		\$ 440.57	
27-Oct-19	51.75	Don Kroenlein 1694	\$ 4.40		\$ 227.70	

SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION
SHELBYVILLE, IL.

BOARD MEETING AGENDA

November 4, 2019
7:30 PM

- I. Call Meeting to Order**
- II. Guest Speaker (If Scheduled)**
- III. Approval of Minutes**
- IV. Approval of Treasurer's Report**
- V. Approval of Bills Presented**
- VI. Airport Manager's Report**
- VII. Unfinished Business**
- VIII. New Business**
- IX. Adjournment**

October 24, 2019

NOTICE OF INSURANCE COMMITTEE MEETING

There will be an Insurance Committee meeting on Tuesday, October 29, 2019 at 1:00 PM. This meeting will be held in Jury room B of the Shelby County Courthouse. The purpose of this meeting is to discuss liability insurance renewal with Chris Smith from Gallagher Insurance.

Respectfully,

Jessica Fox
Shelby Co. Clerk & Recorder

Insurance

Oct. 29, 19 1:00 PM

Jury room B

Bennett

Chris Smith - Gallagher

Coffman absent

Kearney

Metzger

Chris talked on ^{Liability} insurance renewal. In
a three year contract so automatic.

Up approx. 6% \$166782 to \$176910.

Cyber Liability up \$700 over last year.
based on county revenue. \$3933 last
year. \$4707 this year. Last year revenue
was lower (or had wrong numbers).

Chris suggested one of us might attend
one of the Cirma meetings.

FILED

OCT 29 2019

Jessie Cox

SHELBY COUNTY CLERK

Shelby County Animal Control Monthly Committee Meeting Agenda

(DATE OF MEETING)

10/30/2019

Review Monthly Income and Expenses

Old Business:

Animal Abuse Court Case

LED Lighting upgrade

Monthly Bills

New Business:

New Covering For walls in Feline Area

Update for approval on LED Lighting

Cattle at Large court Case

Monthly Bills

Dog Wash Has Been Paid Off

FILED
OCT 30 2019

Jessica Fox
SHELBY COUNTY CLERK

Animal Control

10-30-2019

9:00 a.m. - 10:30

Brad, Dr. Spesard

Terry & Kay

Chairman Bob Jordan - Absent

Reviewed and approved payroll for Brad & Dr. Spesard

Reviewed and approved payment of bills
including:

- LED Concepts for Lighting Upgrade
- FKG Oil for gasoline
- Brix Vet Service
- Duckett's
- Verizon
- Ace Hardware

FILED

OCT 30 2019

Jamie Dorr

SHELBY COUNTY CLERK

Discussion about animal count in the kennels - full
Also the cat problem. Not possible to find homes
for all the cats. Calls every day from people wanting
cats picked up. This seems to be a problem for
other shelters as well.

Discussion on continuing problem with cattle getting
out and causing problems for neighbors. Problem
been going on for 4 years. Brad was in court
last week regarding the situation.

The walls in the "cat room" need to be fixed so that they can be cleaned without damaging the dry wall.

AC Committee approved hiring Doug Martin
(The city will pay a third)

Dog Wash for September \$520.25

Year to Date \$3,505.00

The Dog Wash is paid in full now so all profits will be in the Animal Control Fund.

The committee is considering purchasing a washer and dryer to wash towels and blankets used for the animals.

**Shelby County Animal Control
Evolution Dog Wash - 2019**

Date	Vendor/Customer Name	Description	Amount	Profit/Loss
1/18/1900	Cash	Sales	Bal. Forward	\$ (2,596.90)
1/5/2019	Cash	Sales	\$ 71.00	\$ (2,525.90)
1/31/2019	Cash	Sales	\$ 43.00	\$ (2,482.90)
2/5/2019	Cash	Sales	\$ 217.00	\$ (2,265.90)
2/14/2019	Cash	Sales	\$ 157.00	\$ (2,108.90)
2/19/2019	Cash	Sales	\$ 98.00	\$ (2,010.90)
2/25/2019	Cash	Sales	\$ 37.00	\$ (1,973.90)
2/28/2019	Cash	Sales	\$ 55.00	\$ (1,918.90)
3/11/2019	Cash	Sales	\$ 47.00	\$ (1,871.90)
3/15/2019	Cash	Sales	\$ 66.00	\$ (1,805.90)
3/18/2019	Cash	Sales	\$ 61.00	\$ (1,744.90)
3/26/2019	Cash	Sales	\$ 104.75	\$ (1,640.15)
3/29/2019	Cash	Sales	\$ 40.00	\$ (1,600.15)
4/30/2019	Cash	Sales	\$ 86.00	\$ (1,514.15)
5/8/2019	Cash	Sales	\$ 306.75	\$ (1,207.40)
5/20/2019	Cash	Sales	\$ 73.00	\$ (1,134.40)
5/24/2019	Cash	Sales	\$ 204.00	\$ (930.40)
5/30/2019	Cash	Sales	\$ 50.00	\$ (880.40)
6/11/2019	Cash	Sales	\$ 63.00	\$ (817.40)
6/19/2019	Cash	Sales	\$ 141.00	\$ (676.40)
6/19/2019	Cash	Sales	\$ 116.00	\$ (560.40)
6/19/2019	Evolution Dog Wash	Shampoo, Disinfectant, Conditioner	\$ (495.33)	\$ (1,055.73)
6/26/2019	Cash	Sales	\$ 87.00	\$ (968.73)
6/30/2019	Cash	Sales	\$ 69.00	\$ (899.73)
7/8/2019	Cash	Sales	\$ 150.00	\$ (749.73)
7/17/2019	Cash	Sales	\$ 92.00	\$ (657.73)
7/25/2019	Cash	Sales	\$ 62.00	\$ (595.73)
7/29/2019	Cash	Sales	\$ 51.00	\$ (544.73)
8/6/2019	Cash	Sales	\$ 92.00	\$ (452.73)
8/12/2019	Cash	Sales	\$ 97.00	\$ (355.73)
8/21/2019	Cash	Sales	\$ 35.00	\$ (320.73)
8/29/2019	Cash	Sales	\$ 98.50	\$ (222.23)
9/5/2019	Cash	Sales	\$ 60.00	\$ (162.23)

2018 Sales	
January	\$ 321.00
February	\$ 461.00
March	\$ 435.25
April	\$ 452.00
May	\$ 442.50
June	\$ 442.50
July	\$ 463.50
August	\$ 332.50
September	\$ 609.75
October	\$ 351.50
November	\$ 432.75
December	\$ 455.50
Total for Year	\$ 5,199.75

2019 Sales	
January	\$ 331.00
February	\$ 508.75
March	\$ 357.75
April	\$ 306.75
May	\$ 390.00
June	\$ 413.00
July	\$ 355.00
August	\$ 322.50
September	\$ 520.25
October	\$ -
November	\$ -
December	\$ -
Total for Year	\$ 3,505.00

[illegible]

October 18, 2019

NOTICE OF BUDGET COMMITTEE MEETING

There will be a Budget Committee meeting on Thursday, October 24, 2019 at 9:00 AM. This meeting will be held in Courtroom B of the Shelby County Courthouse.

Agenda

1. Coroner payroll/stipends
2. Tax levy discussion/review of calculated estimates
3. Approve payment of IACBM Dues (\$775.00)
4. Old Business
5. New Business
6. Adjournment

Respectfully,

Jessica Fox
Shelby Co. Clerk & Recorder

Tax Rate Extension Report

1.99%

Description	Rate	% Total	Max Rate	Levied Amt.	Taxable Amt	Overlap Amt	Extension
C001 SHELBY COUNTY							
CORPORATE	0.43495	39.76	0.00000	1,860,444	427,742,752	0	1,860,506.38
BONDS AND INTEREST	0.00000	0.00	0.00000	0	427,742,752	0	0.00
IMRF	0.23379	21.37	0.00000	1,000,000	427,742,752	0	1,000,040.90
COUNTY HIGHWAY	0.07615	6.96	0.20000	325,700	427,742,752	0	325,732.98
BRIDGE CONST W/COUNTY	0.03600	3.29	0.25000	153,950	427,742,752	0	153,990.64
MENTAL HEALTH SERVICES	0.09819**	8.98	0.15000	420,000	427,742,752	0	420,009.48
FEDERAL AID MATCHING	0.04185	3.83	0.05000	179,000	427,742,752	0	179,014.12
COUNTY HEALTH DEPT	0.07236	6.62	0.17500	309,500	427,742,752	0	309,521.19
TORT JUDGMENTS, LIABILITY	0.00001	0.00	0.00000	1	427,742,752	0	42.78
SOCIAL SECURITY	0.07365	6.73	0.00000	315,000	427,742,752	0	315,039.19
EXTENSION EDUCATION	0.01715	1.57	0.05000	73,333	427,742,752	0	73,359.43
UNEMPLOYMENT INSURANCE	0.00001	0.00	0.00000	1	427,742,752	0	42.78
WORKMENS COMP	0.00001	0.00	0.00000	1	427,742,752	0	42.78
AIRPORT	0.00972	0.89	0.25000	41,550	427,742,752	0	41,577.47
PRIOR YEAR ADJUSTMENT	0.00000	0.00	0.00000	0	427,742,752	0	0.00
	<u>1.09384</u>			<u>\$4,678,480</u>			<u>4,678,920.12</u>

* This year extension is more than 5% and no public hearing date has been held for the district.

** This year's rate is more than +/- 10% compared to last year's rate.

363

Tax Rate Extension Report

10/18/2019 11:47 am

Tax Year 2019

1.9%

Page 1

Description	Rate	% Total	Max Rate	Levied Amt.	Taxable Amt	Overlap Amt	Extension
C001 SHELBY COUNTY							
CORPORATE	0.43144	39.44	0.00000	1,845,444	427,742,752	0	1,845,492.29
BONDS AND INTEREST	0.00000	0.00	0.00000	0	427,742,752	0	0.00
IMRF	0.23379	21.37	0.00000	1,000,000	427,742,752	0	1,000,040.90
COUNTY HIGHWAY	0.07615	6.96	0.20000	325,700	427,742,752	0	325,732.98
BRIDGE CONST W/COUNTY	0.03600	3.29	0.25000	153,950	427,742,752	0	153,990.64
MENTAL HEALTH SERVICES	0.09819**	8.98	0.15000	420,000	427,742,752	0	420,009.48
FEDERAL AID MATCHING	0.04185	3.83	0.05000	179,000	427,742,752	0	179,014.12
COUNTY HEALTH DEPARTM	0.07236	6.62	0.17500	309,500	427,742,752	0	309,521.19
TORT JUDGMENTS, LIABILI	0.00001	0.00	0.00000	1	427,742,752	0	42.78
SOCIAL SECURITY	0.07365	6.73	0.00000	315,000	427,742,752	0	315,039.19
EXTENSION EDUCATION	0.01715	1.57	0.05000	73,333	427,742,752	0	73,359.43
UNEMPLOYMENT INSURAN	0.00001	0.00	0.00000	1	427,742,752	0	42.78
WORKMENS CCMP	0.00001	0.00	0.00000	1	427,742,752	0	42.78
AIRPORT	0.01323**	1.21	0.25000	56,550	427,742,752	0	56,591.56
PRIOR YEAR ADJUSTMENT	0.00000	0.00	0.00000	0	427,742,752	0	0.00
	<u>1.09384</u>			<u>\$4,678,480</u>			<u>4,678,920.12</u>

* This year extension is more than 5% and no public hearing date has been held for the district.

** This year's rate is more than +/- 10% compared to last year's rate.

364

Tax Rate Extension Report

2.59

Description	Rate	% Total	Max Rate	Levied Amt.	Taxable Amt	Overlap Amt	Extension
C001 SHELBY COUNTY							
CORPORATE	0.44420	40.37	0.00000	1,900,000	427,742,752	0	1,900,073.67
BONDS AND INTEREST	0.00000	0.00	0.00000	0	427,742,752	0	0.00
IMRF	0.23379	21.25	0.00000	1,000,000	427,742,752	0	1,000,041.02
COUNTY HIGHWAY	0.07482	6.80	0.20000	320,000	427,742,752	0	320,043.93
BRIDGE CONST W/COUNTY	0.03554	3.23	0.25000	152,000	427,742,752	0	152,023.00
MENTAL HEALTH SERVICES	0.09819**	8.92	0.15000	420,000	427,742,752	0	420,009.53
FEDERAL AID MATCHING	0.04185	3.80	0.05000	179,000	427,742,752	0	179,014.14
COUNTY HEALTH DEPARTM	0.06897**	6.27	0.17500	295,000	427,742,752	0	295,020.44
TORT JUDGMENTS, LIABILI	0.00001	0.00	0.00000	1	427,742,752	0	42.78
SOCIAL SECURITY	0.07248	6.59	0.00000	310,000	427,742,752	0	310,034.53
EXTENSION EDUCATION	0.01715	1.56	0.05000	73,333	427,742,752	0	73,359.44
UNEMPLOYMENT INSURAN	0.00001	0.00	0.00000	1	427,742,752	0	42.78
WORKMENS COMP	0.00001	0.00	0.00000	1	427,742,752	0	42.78
AIRPORT	0.01323**	1.20	0.25000	56,550	427,742,752	0	56,591.57
PRIOR YEAR ADJUSTMENT	0.00000	0.00	0.00000	0	427,742,752	0	0.00
	1.10025			\$4,705,886			4,706,339.61

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* This year extension is more than 5% and no public hearing date has been held for the district.

** This year's rate is more than +/- 10% compared to last year's rate.

Tax Rate Extension Report

2.89

Description	Rate	% Total	Max Rate	Levied Amt.	Taxable Amt	Overlap Amt	Extension
C001 SHELBY COUNTY							
CORPORATE	0.44395	40.23	0.00000	1,898,927	427,742,752	0	1,899,002.80
BONDS AND INTEREST	0.00000	0.00	0.00000	0	427,742,752	0	0.00
IMRF	0.23379	21.19	0.00000	1,000,000	427,742,752	0	1,000,040.24
COUNTY HIGHWAY	0.07482	6.78	0.20000	320,000	427,742,752	0	320,043.68
BRIDGE CONST W/COUNTY	0.03554	3.22	0.25000	152,000	427,742,752	0	152,022.88
MENTAL HEALTH SERVICES	0.09352**	8.47	0.15000	400,000	427,742,752	0	400,033.21
FEDERAL AID MATCHING	0.04185	3.79	0.05000	179,000	427,742,752	0	179,014.00
COUNTY HEALTH DEPT	0.07014**	6.36	0.17500	300,000	427,742,752	0	300,024.91
TORT JUDGMENTS, LIABILITY	0.00001	0.00	0.00000	1	427,742,752	0	42.78
SOCIAL SECURITY	0.07949	7.20	0.00000	340,000	427,742,752	0	340,019.67
EXTENSION EDUCATION	0.01715	1.55	0.05000	73,333	427,742,752	0	73,359.38
UNEMPLOYMENT INSURANCE	0.00001	0.00	0.00000	1	427,742,752	0	42.78
WORKMENS COMP	0.00001	0.00	0.00000	1	427,742,752	0	42.78
AIRPORT	0.01323**	1.20	0.25000	56,550	427,742,752	0	56,591.52
PRIOR YEAR ADJUSTMENT	0.00000	0.00	0.00000	0	427,742,752	0	0.00
	<u>1.10351</u>			<u>\$4,719,813</u>			<u>4,720,280.63</u>

* This year extension is more than 5% and no public hearing date has been held for the district.

** This year's rate is more than +/- 10% compared to last year's rate.

Tax Rate Extension Report

Description	Rate	% Total	Max Rate	Levied Amt.	Taxable Amt	Overlap Amt	Extension
CS01 COUNTY AMBULANCE							
AMBULANCE	0.00909**	100.00	0.25000	30,000	330,393,144	0	30,033.09
	0.00909			\$30,000			30,033.09

Tax Rate Extension Report

Description	Rate	% Total	Max Rate	Levied Amt.	Taxable Amt	Overlap Amt	Extension
CS01 COUNTY AMBULANCE							
AMBULANCE	0.01060**	100.00	0.25000	35,000	330,393,144	0	35,020.96
	0.01060			\$35,000			35,020.96

Tax Rate Extension Report

Description	Rate	% Total	Max Rate	Levied Amt.	Taxable Amt	Overlap Amt	Extension
CS01 COUNTY AMBULANCE							
AMBULANCE	0.01272**	100.00	0.25000	42,000	330,393,144	0	42,025.13
	0.01272			\$42,000			42,025.13

Gary
Frank
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SHELBY COUNTY BUDGET MEETING

October 24, 2019

The Shelby County Budget Committee met on Thursday, October 24, 2019, at 9:00 A.M. at the Courthouse in Shelbyville, Illinois.

Chairman David Cruitt called the meeting to order. Those Budget members in attendance were Barbara Bennett, Kay Kearney, Larry Lertz, Frank Mulholland, Terry Metzger, Gary Patterson and Bruce Cannon. Office heads in attendance were Supervisor of Assessments Debbie Dunaway, Circuit Clerk Susan Arthur, Treasurer Erica Firnhaber, County Clerk Jessica Fox, and Coroner Brian Green. Brad Halbrook also attended the meeting.

Discussion began regarding the stipend for the deputy coroners, who receive a \$1,000 "stipend" annually with no payroll documentation. The US Department of Labor and the ILDOL state records must be kept regarding timekeeping. The Chief Deputies are paid bi-weekly and collect \$7,000 annually, but at times receive payment on the accounts payable side for services related to the Coroner's office. No payroll documentation is submitted for any of the deputy coroners. Treasurer Firnhaber passed information from the IRS regarding a W-2 employee vs. an independent contractor (1099). Discussion continues regarding the deputy coroners and whether they were considered County employees or contractual. Concern is that this hasn't been handled correctly in the past, and this needs to be corrected and done correctly with record keeping and payroll reports. The employees also need to be paid entirely on the payroll side and not both payroll and AP. Chairman Cruitt stated he would contact legal with UCCI and get a legal opinion on whether these deputy coroners would be considered as contractual employees. It was also decided that Coroner Green would submit payroll reports for all of the deputy coroners and they would be paid as hourly employees.

Continuing the meeting with tax levy discussions, Clerk Fox distributed reports for the FY 19-20 tax levies. The CPI is 1.9% and a 2.5% increase should allow capture of all new property. Reductions were made to the Mental Health levy and also the Health department levy due to large amounts of reserve funds.

Bennett made motion to go with the 2.5% increase which will result in an increase for IMRF, Corporate, Social Security and the Airport. Mulholland seconded said motion, which passed by voice vote (7 yes, 0 no).

The Ambulance was discussed next. Due to reserves, only \$10,000 was levied last year. In order to maintain an aggregate extension base, Fox recommended the committee "ebb and flow" the ambulance levy by increasing and decreasing every other year. This allows the tax payers a break, allows reserves to be spent down and still maintains a base from which to increase the levy if necessary.

Patterson made motion to approve a levy of \$35,000 for the Ambulance. Mulholland seconded said motion, which passed by voice vote (7 yes, 0 no)

Illinois Association of County Board member dues were discussed next. The annual dues are \$775.00. IACBM administers our liability and work compensation insurance through CIRMA and offers many additional services, such as educational seminars, legal and HR resources and provides a lobbyist that works on behalf of its member counties.

Patterson made a motion to approve the payment of these dues. Metzger seconded said motion, which passed by voice vote (7 yes, 0 no).

There was no old business to discuss. Under new business, Treasurer Firnhaber stated she received news that the County should receive an increase in this year's replacement tax. She feels this will probably be a onetime increase. She also mentioned losing the aviation fuel tax for 6 months due to a required certification not being submitted by the due date. This will be reassessed again on May 1, 2020.

Metzger made motion to adjourn the meeting. Patterson seconded said motion, which passed by voice vote (7 yes, 0 no).

The meeting was adjourned at 10:07 AM.

Jessica Fox, Shelby County Clerk

Tax Rate Extension Report

0/24/2019 11:28 am

Tax Year 2019

Page 1

Description	Rate	% Total	Max Rate	Levied Amt.	Taxable Amt	Overlap Amt	Extension
0001 SHELBY COUNTY							
CORPORATE	0.44655	40.59	0.00000	1,910,000	427,732,409	0	1,910,079.37
BONDS AND INTEREST	0.00000	0.00	0.00000	0	427,732,409	0	0.00
IMRF	0.23380	21.25	0.00000	1,000,000	427,732,409	0	1,000,059.46
COUNTY HIGHWAY	0.07482	6.80	0.20000	320,000	427,732,409	0	320,036.14
BRIDGE CONST W/COUNTY	0.03554	3.23	0.25000	152,000	427,732,409	0	152,019.30
MENTAL HEALTH SERVICES	0.09352**	8.50	0.15000	400,000	427,732,409	0	400,023.78
FEDERAL AID MATCHING	0.04185	3.80	0.05000	179,000	427,732,409	0	179,009.79
COUNTY HEALTH DEPARTM	0.06897**	6.27	0.17500	295,000	427,732,409	0	295,013.26
TORT JUDGMENTS, LIABIL	0.00001	0.00	0.00000	1	427,732,409	0	42.77
SOCIAL SECURITY	0.07482	6.80	0.00000	320,000	427,732,409	0	320,036.14
EXTENSION EDUCATION	0.01715	1.56	0.05000	73,333	427,732,409	0	73,357.65
UNEMPLOYMENT INSURAN	0.00001	0.00	0.00000	1	427,732,409	0	42.77
WORKMENS COMP	0.00001	0.00	0.00000	1	427,732,409	0	42.77
AIRPORT	0.01323**	1.20	0.25000	56,550	427,732,409	0	56,590.19
PRIOR YEAR ADJUSTMENT	0.00000	0.00	0.00000	0	427,732,409	0	0.00
	<u>1.10028</u>			<u>\$4,705,886</u>			<u>4,706,353.39</u>

Tax Rate Extension Report

0/24/2019 11:28 am

Tax Year 2019

Page 2

Description	Rate	% Total	Max Rate	Levied Amt.	Taxable Amt	Overlap Amt	Extension
001 COUNTY AMBULANCE							
AMBULANCE	0.01060**	100.00	0.25000	35,000	330,382,801	0	35,019.87
	<u>0.01060</u>			<u>\$35,000</u>			<u>35,019.87</u>

Tax Rate Extension Report

0/24/2019 11:29 am

Tax Year 2018

Page 1

Description	Rate	% Total	Max Rate	Levied Amt.	Taxable Amt	Overlap Amt	Extension
0001 SHELBY COUNTY							
CORPORATE	0.42721	37.33	0.00000	1,713,750	401,153,220	0	1,713,803.81
BONDS AND INTEREST	0.00000	0.00	0.00000	0	401,153,220	0	0.00
IMRF	0.22436	19.60	0.00000	900,000	401,153,220	0	900,046.89
COUNTY HIGHWAY	0.08120	7.09	0.20000	325,700	401,153,220	0	325,743.48
BRIDGE CONST W/COUNTY	0.03838	3.35	0.25000	153,950	401,153,220	0	153,965.95
MENTAL HEALTH SERVICES	0.14683	12.83	0.15000	589,000	401,153,220	0	589,026.05
FEDERAL AID MATCHING	0.04463	3.90	0.05000	179,000	401,153,220	0	179,038.57
COUNTY HEALTH DEPARTM	0.07716	6.74	0.17500	309,500	401,153,220	0	309,536.54
TORT JUDGMENTS, LIABILITY	0.00001	0.00	0.00000	1	401,153,220	0	40.12
SOCIAL SECURITY	0.07604	6.64	0.00000	305,000	401,153,220	0	305,043.52
EXTENSION EDUCATION	0.01829	1.60	0.05000	73,333	401,153,220	0	73,372.52
UNEMPLOYMENT INSURANCE	0.00001	0.00	0.00000	1	401,153,220	0	40.12
WORKMENS COMP	0.00001	0.00	0.00000	1	401,153,220	0	40.12
AIRPORT	0.01036	0.91	0.25000	41,550	401,153,220	0	41,560.38
PRIOR YEAR ADJUSTMENT	0.00000	0.00	0.00000	0	401,153,220	0	0.00
	1.14449			\$4,590,786			4,591,258.07

Tax Rate Extension Report

0/24/2019 11:29 am

Tax Year 2018

Page 2

Description	Rate	% Total	Max Rate	Levied Amt.	Taxable Amt	Overlap Amt	Extension
S01 COUNTY AMBULANCE							
AMBULANCE	0.00319**	100.00	0.25000	10,000	314,357,699	0	10,028.40
	0.00319			\$10,000			10,028.40

SHELBY COUNTY AIRPORT and LANDING FIELD COMMISSION **TREASURER'S REPORT** **September 30, 2019**

Beginning Balance	September 1, 2019	
Deposits		\$ 20,109.37
Arrow Energy--Credit Card Fuel Sales	\$	5,100.24
Fuel Sales--Cash & Check	\$	1,472.71
Rent	\$	1,225.00
Shelby County Aviation--Ameren	\$	21.18
Refund from Effingham Equity for Taxes	\$	97.83
Bank Interest	\$	1.33
	\$	<u>7,918.29</u>
		\$ 28,027.66

Bills Received and Paid		
Shelby County Aviation--FBO September, 2019	\$	3,500.00
Shelby Electric Cooperative	\$	779.78
Steve Wempen--Bookkeeping September, 2019	\$	200.00
Ameren Illinois	\$	79.38
Illinois Department of Revenue--Sales Tax Payment	\$	343.00
City Area Water-Sewer Department	\$	29.60
Consolidated Communications	\$	242.52
Shelbyville Ace Hardware--Bldg. Maint.	\$	71.97
Scott Jefson--Walmart/Bathroom Supplies	\$	21.27
Scott Jefson--J & M Aircraft Supply, Inc./Bulbs	\$	126.61
Neil Tire Shelbyville--Zero Turn Tire Repair	\$	20.33
Petro Maintenance--Jet Fuel Pump Repair	\$	597.25
Tony's Welding--Hangar Door Latch Repair	\$	150.00
Erie Insurance--Commercial Auto	\$	1,165.00
Arrow Energy--1196 Gallon 100LL @ \$3.99764 gal	\$ 3	4,781.18
	\$	<u>12,107.89</u>
	\$	\$ 15,919.77

FILED
OCT 17 2019

Shelby County State Bank
First Federal Savings and Loan
Farm Agency Account
Gas Receivable
Rent Receivable
Cash On Hand
Certificates of Deposit

Jenni Dork
SHELBY COUNTY CLERK

\$	15,919.77
\$	173.52
\$	32,402.00
\$	2,091.90
\$	1,420.00
\$	696.53
\$	21,423.15
\$	<u>74,126.87</u>

SHELBY COUNTY AIRPORT and LANDING FIELD COMMISSION

MINUTES OF MEETING

September 9, 2019

Members present at meeting:

Commissioners--Steve Wempen, John Hall, Rick Brown, Walt Lookofsky, Jeff Green

County Board Members--Bruce Cannon, Bob Simpson

Airport Manager--Scott Jefson

Others Present--Kevin Bernson, Jim Schwerman

Commissioner Rick Brown calls the meeting to order.

Kevin Bernson and Jim Schwerman are present. Kevin said he was here to observe and listen to any discussion about the Balloon Fest and to answer any questions if any. Jim starts first saying that our corn across the highway looks outstanding. Jim said after spending two days in the field, that the corn crop was way bigger than he expected. Jim also said the corn had some Southern Rust in it and had it sprayed. Jim talked some about the damage the rust can cause and the yield loss. Jim went on to explain that the corn was green, that we needed a lot of warm days and that we'll see combines in the fields in November and maybe into December.

Jim mentioned that the beans looked good and gave a brief summary on the crop.

Jim said he was to meet with the insurance adjuster and finalize the dollar amount on the prevent plant claim.

Jim mentions that it's hard to say what the soy beans will yield and explained why he thought that. He also mentions that the price was terrible and explained reasons for it.

Jim also points out that this is the second year in a row, after many many years where there were no USDA farm payments, first one in 2018 because of the soy bean production and the second one in 2019, \$75 per acre and that the airport, because it's a municipality, is not eligible for those payments. Jim said if this continues we should consider changing our leases because that's a lot of money we won't receive. Jim said we might want to go to a cash rental agreement. The hay is still not planted yet, because it's been too wet, but still plan on getting it planted. Some discussion followed on the issue. Jim asks the commission if we wanted to put some fertilizer on the grass runways. He said it wouldn't cost that much and would thicken the grass up and help it grow. Scott said the grass was growing quite well but had a couple bumps above the two drain pipes in the runway that needed leveled some. Jim said the last time it was done, he thought it was in the spring and said they could level it some more. A short discussion followed on the issue.

Jim said he would let Rick and Steve know when he finds out how much we get from the insurance.

Jim mentions the agreement with Jim and Kevin terminates at the end of November, so we have some time to consider other options with the farm. Some discussion followed on the matter. Jim then asks if there were any questions and excused himself.

Kevin Bernson said he wanted to give the commission a brief update on the Balloon Fest. Kevin said the paper had made a mistake when it said that the airport and the Corp were not going to be involved this year. That was wrong, that there never has been an issue with the airport. Everything will stay the same as previous years at the airport. Abby Hinton is going to help with the breakfast for the balloon and Young Eagle flights. Kevin also mentions the airport at a previous meeting had mentioned a parking fee and his only thought was that we consider making it a donation rather than a fee, but a fee would be no problem, he just wanted to know how to list it in the different media. Scott mentioned that Freddie Fry had called him and ask the same question so she would know what we wanted to do. John Hall mentions a person from Dairy Queen contacting him about setting up a tent and selling ice cream on Saturday splitting the proceeds with the airport. Bruce mentions maybe start charging at four o'clock. A lengthy discussion followed on the matter. Kevin asks if the fee was to help pay for a new tractor. Bruce replied that it was to help the airport survive after losing an additional 56-59 acres of farm ground this year. Rick mentions losing that income will also make it hard to come up with our portion of our next project. Some more discussion on the charge being a fee or a donation followed.

Scott mentions Freddie calling about the fee for the helicopter rides and what time the Young Eagle flights would be so she could get it in the publications.

Scott asks Kevin if he knew anyone with a paint striper to paint the parking stripes with. A short discussion followed. Kevin gives a recap on what's going on each day of the Balloon Fest and where it will be at, then thanked us for our time and excused himself.

Bruce asks Walt if he had a chance to talk to Gina about the Jet Fuel pump and Walt said no. Scott said the pump is now working. Scott said that after installing new parts, John McKeighan from Petro Maintenance came over from Robinson and went over everything in the unit and it is now working good. Rick asks Scott if the state had to

come back and certify it and Scott said that John McKeighan was certified to do it. Scott also said he had called Hansons and told them it was working now.

The minutes were read by all. Walt makes a motion to approve the minutes. It was seconded by Jeff and was approved by all saying aye.

The Treasurer's report was read by all. Walt makes a motion to approve the Treasurer's Report. It was seconded by John and approved by all saying aye.

Steve mentions receiving a letter from the EPA about renewing our General NPDES Permit for Storm Water Discharges from Industrial Activities. They also want a copy of our current Storm Water Pollution Prevention Plan, and a copy of our Annual Inspection Reports. Steve said he has no idea what to do but was going to try and find out.

Bills Presented

Shelbyville Ace Hardware--Bulbs	\$ 71.92
Scott Jefson--J & M Aircraft Supply, Inc/REIL Bulbs	\$ 126.61
Scott Jefson--Wal-Mart/Office Supplies	\$ 21.27
Neil Tire Shelbyville--Zero Turn Tire Repair	\$ 20.33
Petro Maintenance--Jet Fuel Pump Repair	\$ 597.24
Tony's Welding--Hangar Door Latch Repair	\$ 150.00

Rick made a motion to accept the bills as present. Jeff seconded it and it was approved by all saying aye.

Manager's Report:

Scott said as mentioned earlier that the Jet Fuel pump is working fine and that we have had two sales so far. Mowing about every 3 or 4 days and that the tractor is running on borrowed time. Working on getting the alfalfa in and pulled some post out from the old T-Hangars. Runway lights are going out and the REIL lights and also need some new Taxiway lights. Ray Connelly from Albion Radio showed up for our NDB Maintenance check and so Scott said he told Ray that the PAPI lights were not working right. Ray worked on it a bit and got them working correctly.

Scott said he got a call from Arrow Energy asking if we could do a split and said we were down to 900 gallon and should he ask for 1500 gallon or maybe 1200. Scott said she was going to call back the next day, so he would tell her we could use 1000-1200. Scott said he called Barnes about a price on a Kubota tractor. They came up today and he is quoting a 2 wheel drive and a 4 wheel drive. The 4 wheel drive with a cab and no loader would be \$47,252.13 and an additional \$6000-\$7000 for a loader. Kubota has no financing at present for a government qualifying bid. Steve asks about a trade-in and Scott said trade-in allowance was \$3538. For a 2 wheel drive with turf tires was \$42,342.95. The 2 wheel has a 8 speed transmission and the 4 wheel has a 12 speed transmission. They only have 85 HP PTO. The 6 thousand series weighs an additional 3000 lb. Some discussion ensued on the different tractors and the financing.

Scott mentions getting a letter for our TIPS meeting coming up and we're slated to get new T-Hangars for 2020 and our portion would be around \$80,000. Bruce asks what we would gain by farming our grass runways and/or leasing the two acres to IHI for parking across the highway. Jeff said they were a long way out before they need it. Scott mentions a hangar renter not having an airplane. Steve said that he had just paid two months and that if he didn't get a plane by then that he would give the hangar up. A lengthy discussion followed on the next set of T-Hangars. Also about the income from them and if we should insulate some of them and put heat in them.

Rick mentions some type of restaurant out front and Scott said that would be a big draw.

Scott also mentioned a fly-in community and some discussion followed on the idea.

End of Managers Report

New Business

Bruce mentions that the county has a new auditing firm and talked some on that issue. Scott asks Bruce, what if county sold the airport to the City of Shelbyville being part of the industrial park. A lengthy discussion followed on the idea. More discussion on the parking and needing help directing traffic and taking money for parking at the Balloon Fest. Also more discussion on different events and various money making ideas for additional income. followed.

Rick makes a motion to adjourn and it was seconded by John.

SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION RECORD JOURNAL

CHECK NO.	DATE	DESCRIPTION OF TRANSACTION	BUDGET ACCT NOS.	DEBITS	CREDITS	BALANCE
	31-Aug-19	Balance Shelby County State Bank				\$ 20,109.37
5655	1-Sep-19	Shelby County Aviation--FBO September, 2019	022-5210-12-023	\$ 3,500.00		\$ 16,609.37
	6-Sep-19	Arrow Energy--Deposit			\$ 524.00	\$ 17,133.37
5656	8-Sep-19	City Area Water/Sewer	022-7800-12-023	\$ 29.60		\$ 17,103.77
5657	8-Sep-19	Ameren IP--SCA 37528 \$21.30 Airport 06211	022-7800-12-023	\$ 79.38		\$ 17,024.39
5658	8-Sep-19	Shelby Electric Cooperative	022-7800-12-023	\$ 779.78		\$ 16,244.61
5659	12-Sep-19	Shelbyville Ace Hardware--Bldg. Maintenance	022-7440-12-023	\$ 71.97		\$ 16,172.64
	12-Sep-19	Rent--B Bachman \$85, B Brunken \$85, S Wempen \$95				
		R Brown \$285, J Green \$85, J Livesay \$200				
		Fuel--\$648.48 Shelby County Aviation/Util \$21.18 Rent--\$835.00				
		Effingham Equity/Refund for Taxes \$97.83				
5660	13-Sep-19	Arrow Energy--1196 Gallon 100LL @3.99764	022-8010-12-023	\$ 4,781.18	\$ 1,602.49	\$ 17,775.13
5661	13-Sep-19	Scott Jefson--J & M Aircraft Supplies/6 Bulbs	022-7442-12-023	\$ 126.61		\$ 12,993.95
5662	13-Sep-19	Scott Jefson--Walmart/Office Supplies	022-7000-12-023	\$ 21.27		\$ 12,867.34
5663	13-Sep-19	Neil Tire Shelbyville--Zero Turn Tire Repair	022-7441-12-023	\$ 20.33		\$ 12,846.07
5664	13-Sep-19	Petro Maintenance--Jet Fuel Repair	022-7441-12-023	\$ 597.25		\$ 12,228.49
5665	13-Sep-19	Tony's Welding--Hangar Door Latch Repair	022-7440-12-023	\$ 150.00		\$ 12,078.49
	13-Sep-19	Arrow Energy--Deposit			\$ 1,649.50	\$ 13,727.99
5666	15-Sep-19	Erie Insurance-Commercial Auto	022-6120-12-023	\$ 1,165.00		\$ 12,562.99
	17-Sep-19	Illinois Department of Revenue--Sales Tax Payment		\$ 343.00		\$ 12,219.99
	20-Sep-19	Arrow Energy--Deposit			\$ 1,289.11	\$ 13,509.10
5667	23-Sep-19	Consolidated Communications	022-7800-12-023	\$ 242.52		\$ 13,266.58
5668	23-Sep-19	Steve Wempen--Bookkeeping September, 2019	022-5220-12-023	\$ 200.00		\$ 13,066.58
	27-Sep-19	Arrow Energy--Deposit			\$ 1,637.63	\$ 14,704.21
	27-Sep-19	Rent--B Bachman \$95, R Creamer \$105, K Best \$95				
		Durbin Ent. \$95				
		Fuel \$824.23			\$ 1,214.23	\$ 15,918.44
	30-Sep-19	Bank Interest			\$ 1.33	\$ 15,919.77
		Board Meeting--October 7, 2019				

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[illegible]

Shelby County Airport and Landing Field Commission

Fuel Sales

September, 2019

DATE	QUANTITY	CUSTOMER INVOICE	PRICE	CREDIT CD	CHARGE	CASH
1-Sep-19	10.00	Credit Card Customer	1550	\$ 4.65	\$ 46.50	
2-Sep-19	5.12	Credit Card Customer	1551	\$ 4.65	\$ 23.81	
2-Sep-19	0.01	Rick Brown	1552	\$ 4.60	\$ 0.05	
2-Sep-19	24.87	Rick Brown	1553	\$ 4.60	\$ 114.40	
2-Sep-19	26.38	Mike Coady	1554	\$ 4.60	\$ 121.35	
2-Sep-19	20.11	Credit Card Customer	1555	\$ 4.65	\$ 93.51	
2-Sep-19	38.46	Credit Card Customer	1556	\$ 4.65	\$ 178.84	
4-Sep-19	5.03	Paul Canaday	1557	\$ 4.60	\$ 23.14	
4-Sep-19	2.07	Paul Canaday	1558	\$ 4.60	\$ 9.52	
4-Sep-19	27.88	Credit Card Customer	1559	\$ 4.65	\$ 129.64	
4-Sep-19	16.73	Rick Brown	1560	\$ 4.60	\$ 76.96	
4-Sep-19	26.97	Credit Card Customer	26.97	\$ 4.65	\$ 125.41	
5-Sep-19	6.13	Credit Card Customer	1562	\$ 4.65	\$ 28.50	
5-Sep-19	9.40	Credit Card Customer	1563	\$ 4.65	\$ 43.71	
6-Sep-19	19.89	Credit Card Customer	1564	\$ 4.65	\$ 92.49	
6-Sep-19	4.12	Credit Card Customer	1566	\$ 4.65	\$ 19.16	
6-Sep-19	1.69	Credit Card Customer	1567	\$ 4.65	\$ 7.86	
6-Sep-19	22.38	Credit Card Customer	1568	\$ 4.65	\$ 104.07	
6-Sep-19	5.12	Credit Card Customer	1569	\$ 4.65	\$ 23.81	
7-Sep-19	16.42	Don Gherardini	1570	\$ 4.60	\$ 75.53	
7-Sep-19	25.74	Credit Card Customer	1571	\$ 4.65	\$ 119.69	
7-Sep-19	5.12	Credit Card Customer	1572	\$ 4.65	\$ 23.81	
9-Sep-19	7.69	Don Gherardini	1575	\$ 4.60	\$ 35.37	
9-Sep-19	15.22	Credit Card Customer	1576	\$ 4.65	\$ 70.77	
10-Sep-19	11.57	Credit Card Customer	1577	\$ 4.65	\$ 53.80	
11-Sep-19	55.11	Credit Card Customer	1578	\$ 4.65	\$ 256.26	
11-Sep-19	2.06	Credit Card Customer	1579	\$ 4.65	\$ 9.58	
12-Sep-19	5.39	Credit Card Customer	1580	\$ 4.65	\$ 25.06	
13-Sep-19	10.05	Credit Card Customer	1581	\$ 4.65	\$ 46.73	
13-Sep-19	11.53	Credit Card Customer	1582	\$ 4.65	\$ 53.61	
13-Sep-19	10.03	Shelby County Dive Team	1583	\$ 4.45	\$ 44.63	
13-Sep-19	10.77	Cash Customer	1584	\$ 4.45		\$ 47.93
13-Sep-19	24.84	Credit Card Customer	1585	\$ 4.65	\$ 115.51	
14-Sep-19	43.01	Scott Jefson	1586	\$ 4.40	\$ 189.24	
15-Sep-19	13.55	Barry Brunken	1587	\$ 4.40	\$ 59.62	
16-Sep-19	5.11	Credit Card Customer	1588	\$ 4.65	\$ 23.76	
16-Sep-19	10.01	Shelby County Dive Team	1589	\$ 4.45	\$ 44.54	
16-Sep-19	25.11	Credit Card Customer	1590	\$ 4.65	\$ 116.76	
16-Sep-19	11.48	Credit Card Customer	1591	\$ 4.65	\$ 53.38	
16-Sep-19	7.11	Credit Card Customer	1592	\$ 4.65	\$ 33.06	
16-Sep-19	6.01	Wyatt Jesse	1593	\$ 4.40	\$ 26.44	
16-Sep-19	12.27	Credit Card Customer	1594	\$ 4.65	\$ 57.06	
17-Sep-19	107.11	Credit Card Customer	1595	\$ 4.65	\$ 498.06	
17-Sep-19	6.17	Credit Card Customer	1596	\$ 4.65	\$ 28.69	
18-Sep-19	27.19	Credit Card Customer	1597	\$ 4.65	\$ 126.43	
18-Sep-19	7.73	Credit Card Customer	1598	\$ 4.65	\$ 35.94	
18-Sep-19	9.50	Cash Customer	1599	\$ 4.45		\$ 42.28
19-Sep-19	37.35	Credit Card Customer	1601	\$ 4.65	\$ 173.68	
19-Sep-19	27.25	Steve Wempen	1602	\$ 4.40	\$ 119.90	
20-Sep-19	29.76	Credit Card Customer	1603	\$ 4.65	\$ 138.38	
20-Sep-19	18.01	Credit Card Customer	1604	\$ 4.65	\$ 83.75	
20-Sep-19	14.86	Credit Card Customer	1605	\$ 4.65	\$ 69.10	

Shelby County Airport and Landing Field Commission
Jet Fuel Sales 2019/20

[illegible]

SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION
SHELBYVILLE, IL.

BOARD MEETING AGENDA

October 7, 2019
7:30 PM

- I. Call Meeting to Order**
- II. Guest Speaker (If Scheduled)**
- III. Approval of Minutes**
- IV. Approval of Treasurer's Report**
- V. Approval of Bills Presented**
- VI. Airport Manager's Report**
- VII. Unfinished Business**
- VIII. New Business**
- IX. Adjournment**

County Board Member

You are invited to attend a training given by Donna Rodgers with CIRMA on Tuesday, November 26. We will have sessions from 10:00-12:00 and 1:00-3:00. The following is a description of topics to be covered:

Preventing & Reporting Violence in the Workplace (to include Bullying) and minimal active shooter suggestions from the department of homeland security

Participants learn ideas for documenting and communicating what and how management needs to handle employee or intruder violence, bullying, and active shooters in the workplace. Recommended policies, procedures and employee communications will be the focus of this presentation.

Please contact the Treasurer's office if you plan to attend and the session you plan to attend. This is open to all county employees and we will need to know which room we will need to use and material that will be needed.

Thank you,
Erica Firnhaber
Shelby County Treasurer

Law Enforcement Committee
Meeting Agenda November 7th

1. Approva of Minuets of 10-03-19 meeting
2. Corrections Officer new Hire
3. Deputy Testing
4. Clothing/Equipment allotment distribution/New hires not included
5. Water treatment softener replacement
- 6 Payment of bills and late charges
7. preparing for back pay expense/contract?
8. Review expenditures

LAW ENFORCEMENT COMMITTEE

November 7, 2019

Sheriff Koonce called the meeting to order at 9:00 a.m. with the following members of the committee present: Kay Kearney Gary Patterson and Bob Simpson Sheriff Koonce Undersheriff McCall served as secretary.

The Committee read and approved the meeting minutes for October 3rd

Undersheriff McCall reported on the hiring of a 5 new full time Correctional Officers. They are all in various stages of training. They are being outfitted with uniforms and equipment and have not and will not receive their personal allotment until next September.

Applications for Deputy Sheriff are still being accepted through November 8th with the Merit Commissions conducting interviews in the near future.

The 2019/2020 Clothing and equipment allotment per full time employee has been dispersed.

Sheriff Koonce told the committee the water softener for the Detention Center has been replaced for the amount of \$9000.00.

Undersheriff McCall reported he had recently met the Treasurer and Clerk about a plan moving forward to pay back pay once the FOP contract is settled. McCall said he believes the treasurer has all the hours per employee calculated correctly for the disbursement once the contract is settled. Sheriff Koonce relayed he had received the date of February 5th for the arbitration hearing.

Discussion was held about how the county will now only pay bills once a month following the County Board Meeting. Sheriff Koonce reported this will cause late fees to be levied against the Sheriff's Office from several vendors. Payment of the late fees will be tracked by the Sheriff's office and reported to the committee for budgetary review.

Committee reviewed the expenditures and the meeting was adjourned.

Respectfully submitted

Rob McCall

Undersheriff

SHELBY COUNTY, ILLINOIS

BOND OF FIRE PROTECTION DISTRICT TRUSTEE

The undersigned, Rodney McClain, as principal, and Robert Buck, as surety, and Sean Creviston, as surety, jointly and severally, do herewith bind ourselves to the People of the State of Illinois in the penal sum of \$500.00 and the said principal will faithfully discharge his obligation and duties as a Trustee of the Findlay Fire Protection District.


Rodney McClain, Principal

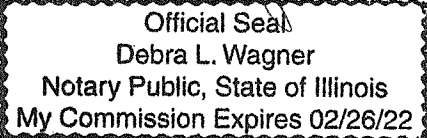

Robert Buck, Surety


Sean Creviston, Surety

STATE OF ILLINOIS)
) SS.
COUNTY OF SHELBY)

On the 10th day of October, 2019, there did appear before me, a Notary Public, Rodney McClain, Robert Buck, and Sean Creviston, who being personally known to me, did execute the above and foregoing instrument as their free and voluntary act for the uses and purposes therein set forth.


Notary Public



APPROVED:


Chair, Shelby County Board

Date: Nov. 13, 2019

Rodney McClain
2227E 1900N Road
Findlay, IL 62534

February 15, 2019

Honorable David Cruitt, Chair
Shelby County Board
301 E. Main Street
Shelbyville, IL 62565

Re: Findlay Fire Protection District Trustee Reappointment


Dear Mr. Curitt:

I am currently serving as a trustee of the Findlay Fire Protection District. My three year term on the Board ends the first Monday in May 2019 and by this letter, I am requesting that I be reappointed to the Board of Trustees of the District for a term of three (3) years, ending the first Monday in May 2022. My petition and bond are enclosed.

If there are any questions concerning the foregoing, or if any additional information is needed to complete my reappointment, please contact me at 217-756-8204.

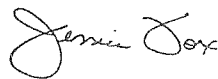
Thank you.

Sincerely,


Rodney McClain

Enclosure

cc: Honorable Jessica Fox

FILED
OCT 15 2019

SHELBY COUNTY CLERK

Shelby County

Monthly Investment Report

			9/30/2019	10/31/2019
	ASSETS			
GENERAL	001-1000-00-000	BU CHECKING	\$12,940.84	\$11,746.24
GENERAL	001-1001-00-000	SC PAYROLL .50% INT	\$26,929.49	\$24,425.72
GENERAL	001-1005-00-000	FF AP CLAIMS .25% INT	\$24,374.65	\$25,287.79
GENERAL	001-1100-00-000	PC TREASURER	\$2,500.00	\$2,500.00
GENERAL	001-1101-00-000	PC PROBATION	\$50.00	\$50.00
GENERAL	001-1300-00-000	BU 1.03% INT	\$890,191.97	\$895,004.63
GENERAL	001-1302-00-000	FF .75% INT	\$378,190.37	\$924,334.64
GENERAL	001-1400-00-000	FF CD MATURES 12/6/2019 2.00%	\$603,825.11	\$606,876.14
GENERAL	001-1402-00-000	FF CD MATURES 6/6/2020 2.25%	\$402,870.03	\$405,160.89
GENERAL	001-1999-00-000	DUE TO/FROM GENERAL FUND	\$48,994.98	\$48,421.95
		Totals for Fund 001:	\$2,390,867.44	\$2,943,808.00
COUNTY HEALTH	002-1100-00-000	PETTY CASH	\$135.64	\$135.64
COUNTY HEALTH	002-1200-00-000	FF .75% INT	\$173,247.85	\$250,708.76
COUNTY HEALTH	002-1300-00-000	FF .50% INT	\$28,747.18	\$29,134.03
COUNTY HEALTH	002-1999-00-000	DUE TO/FROM GENERAL FUND	\$0.00	(\$300.00)
		Totals for Fund 002:	\$202,130.67	\$279,678.43
ANIMAL CONTROL	003-1300-00-000	SC .50% INT	\$47,352.83	\$47,737.14
ANIMAL CONTROL	003-1400-00-000	BU CD MATURES 1/31/2020 2.36%	\$20,234.74	\$20,234.74
ANIMAL CONTROL	003-1402-00-000	BU CD MATURES 1/31/2021 2.50%	\$40,497.43	\$40,497.43
		Totals for Fund 003:	\$108,085.00	\$108,469.31
AMBULANCE	004-1200-00-000	FF .75% INT	\$24,488.48	\$24,034.47
AMBULANCE	004-1400-00-000	BU CD MATURES 1/28/2020 2.36%	\$101,173.73	\$101,173.73
		Totals for Fund 004:	\$125,662.21	\$125,208.20
MENTAL HEALTH	005-1300-00-000	SC .50% INT	\$718,553.67	\$901,184.37
MENTAL HEALTH	005-1400-00-000	BU CD MATURES 1/25/2020 2.36%	\$404,694.90	\$404,694.90
MENTAL HEALTH	005-1402-00-000	SC CD MATURES 1/25/2021 2.33%	\$404,635.05	\$407,011.42
MENTAL HEALTH	005-1403-00-000	SC CD MATURES 1/25/2022 2.53%	\$405,034.15	\$407,617.05
		Totals for Fund 005:	\$1,932,917.77	\$2,120,507.74
IMRF	006-1200-00-000	FF .75% INT	\$414,056.78	\$400,526.77
IMRF	006-1400-00-000	BU CD MATURES 3/24/2020 1.86%	\$350,000.00	\$350,000.00
IMRF	006-1999-00-000	DUE TO/FROM GENERAL FUND	(\$28,369.17)	(\$28,083.04)
		Totals for Fund 006:	\$735,687.61	\$722,443.73
SOCIAL SECURITY	007-1200-00-000	FF .75% INT	\$186,512.67	\$271,127.77
SOCIAL SECURITY	007-1400-00-000	BU CD MATURES 1/28/2020 2.36%	\$50,550.86	\$50,550.86
SOCIAL SECURITY	007-1999-00-000	DUE TO/FROM GENERAL FUND	\$0.00	\$691.09
		Totals for Fund 007:	\$237,063.53	\$322,369.72
INDEMNITY	008-1200-00-000	FF .75% INT	\$22,635.62	\$22,678.45
INDEMNITY	008-1400-00-000	BU CD MATURES 1/28/2020 2.36%	\$101,173.73	\$101,173.73
		Totals for Fund 008:	\$123,809.35	\$123,852.18
HEALTH INSURANCE	009-1002-00-000	BU SECTION 105	\$13,225.57	\$10,000.09
HEALTH INSURANCE	009-1203-00-000	BU SHELBY CO GROUP INS .01% INT	\$14,144.84	\$32,611.36
HEALTH INSURANCE	009-1450-00-000	PARADIGM HOLDINGS	\$46,662.00	\$46,662.00
HEALTH INSURANCE	009-1999-00-000	DUE TO/FROM GENERAL FUND	(\$21,000.00)	(\$21,000.00)
		Totals for Fund 009:	\$53,032.41	\$68,273.45
COURT SECURITY	010-1200-00-000	FF .75% INT	\$23,593.12	\$27,419.97
		Totals for Fund 010:	\$23,593.12	\$27,419.97
COUNTY BRIDGE	011-1300-00-000	FF .75% INT	\$202,769.26	\$238,383.40
		Totals for Fund 011:	\$202,769.26	\$238,383.40
COUNTY HIGHWAY	012-1200-00-000	FF .75% INT	\$126,613.06	\$200,298.40
COUNTY HIGHWAY	012-1999-00-000	DUE TO/FROM GENERAL FUND	(\$61.00)	\$0.00
		Totals for Fund 012:	\$126,552.06	\$200,298.40

FASM	013-1300-00-000	SC .50% INT	\$138,349.	\$205,582.22
		Totals for Fund 013:	\$138,349.35	\$205,582.22
COUNTY MFT	014-1300-00-000	SC .50% INT	\$370,811.88	\$347,143.57
		Totals for Fund 014:	\$370,811.88	\$347,143.57
TOURISM	015-1200-00-000	FF .75% INT	\$10,648.90	\$6,125.25
		Totals for Fund 015:	\$10,648.90	\$6,125.25
PROBATION	016-1200-00-000	FF .75% INT	\$316,663.02	\$121,410.15
PROBATION	016-1400-00-000	FF CD MATURES 10/30/2020 2.00% INT	\$0.00	\$200,000.00
		Totals for Fund 016:	\$316,663.02	\$321,410.15
ASSIST COURT	017-1200-00-000	FF .75% INT	\$23,159.88	\$27,926.47
		Totals for Fund 017:	\$23,159.88	\$27,926.47
LAW LIBRARY	018-1200-00-000	FF .75% INT	\$4,710.53	\$5,210.91
		Totals for Fund 018:	\$4,710.53	\$5,210.91
AUTOMATION	019-1200-00-000	FF .75% INT	\$49,594.56	\$52,355.61
		Totals for Fund 019:	\$49,594.56	\$52,355.61
RECORDING	020-1200-00-000	FF .75% INT	\$46,819.34	\$48,831.85
RECORDING	020-1400-00-000	BU CD MATURES 1/25/2020 2.36%	\$101,173.73	\$101,173.73
		Totals for Fund 020:	\$147,993.07	\$150,005.58
DRUG TRAFFIC PREVENTION	021-1200-00-000	FF .75% INT	\$13,004.42	\$13,294.13
		Totals for Fund 021:	\$13,004.42	\$13,294.13
AIRPORT	022-1000-00-000	FF CHECKING	\$175.25	\$16,391.98
AIRPORT	022-1300-00-000	MONEY MARKETS	\$15,919.77	\$15,919.77
AIRPORT	022-1400-00-000	CERTIFICATE OF DEPOSITS	\$21,423.15	\$21,423.15
		Totals for Fund 022:	\$37,518.17	\$53,734.90
CEFS	023-1200-00-000	FF .75% INT	\$64,977.43	\$476,230.62
		Totals for Fund 023:	\$64,977.43	\$476,230.62
HOME NURSING	024-1300-00-000	SC .50% INT	\$816,959.73	\$799,982.52
HOME NURSING	024-1400-00-000	BU CD MATURES 2/4/2021 2.50%	\$251,523.97	\$251,523.97
HOME NURSING	024-1402-00-000	BU CD MATURES 2/11/2020 2.36%	\$100,000.00	\$100,000.00
HOME NURSING	024-1999-00-000	DUE TO/FROM GENERAL FUND	\$165.19	\$0.00
		Totals for Fund 024:	\$1,168,648.89	\$1,151,506.49
WIC	025-1200-00-000	FF .75% INT	\$21,108.01	\$20,527.82
		Totals for Fund 025:	\$21,108.01	\$20,527.82
LOCAL BRIDGE	026-1300-00-000	SC .50% INT	\$43,004.60	\$203,191.59
		Totals for Fund 026:	\$43,004.60	\$203,191.59
TOWNSHIP BRIDGE	027-1200-00-000	FF .75% INT	\$23,890.42	\$9,395.95
		Totals for Fund 027:	\$23,890.42	\$9,395.95
TOWNSHIP CONTRUCTION	028-1000-00-000	BU CHECKING	\$0.24	\$0.24
		Totals for Fund 028:	\$0.24	\$0.24
TOWNSHIP MFT	029-1300-00-000	SC .50% INT	\$1,509,958.61	\$1,393,984.84
		Totals for Fund 029:	\$1,509,958.61	\$1,393,984.84
COUNTY JAIL MEDICAL COST	030-1200-00-000	FF .75% INT	\$513.10	\$819.24
		Totals for Fund 030:	\$513.10	\$819.24
MINOR UNKNOWN HEIRS	032-1200-00-000	FF .75% INT	\$3,088.81	\$3,094.65
MINOR UNKNOWN HEIRS	032-1400-00-000	FF CD MATURES 6/26/2020 2.25%	\$43,255.17	\$43,501.13
		Totals for Fund 032:	\$46,343.98	\$46,595.78
PUBLIC DEFENDER RECORDS AUTO	033-1200-00-000	FF .50% INT	\$9.84	\$23.84
		Totals for Fund 033:	\$9.84	\$23.84
PROBATION DRUG TESTING	037-1200-00-000	FF .75% INT	\$12,222.85	\$13,042.12
		Totals for Fund 037:	\$12,222.85	\$13,042.12
DRAINAGE	039-1000-00-000	FF CHECKING	\$710.60	\$1,000.00
DRAINAGE	039-1200-00-000	FF .75% INT	\$180,711.11	\$262,171.70
DRAINAGE	039-1400-00-000	FF CD MATURES 12/22/2019 2.00%	\$100,505.37	\$101,013.29
DRAINAGE	039-1402-00-000	FF CD MATURES 6/22/2020 2.25%	\$100,618.24	\$101,190.39
		Totals for Fund 039:	\$382,545.32	\$465,375.38

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DOCUMENT STORAGE	040-1200-00-000	FF .75% INT	\$86,992.92	\$89,753.21
		Totals for Fund 040:	\$86,992.92	\$89,753.21
MISC COUNTY HEALTH	043-1200-00-000	FF .75% INT	\$246,912.56	\$247,114.58
		Totals for Fund 043:	\$246,912.56	\$247,114.58
CDBG GRANTFUNDS	045-1000-00-000	FF CHECKING	\$0.00	\$514,420.09
		Totals for Fund 045:	\$0.00	\$514,420.09
VICTIM IMPACT PANEL	046-1200-00-000	FF .75% INT	\$14,057.83	\$14,190.76
		Totals for Fund 046:	\$14,057.83	\$14,190.76
STATE'S ATTORNEY FORFEITED	047-1200-00-000	FF .75% INT	\$1,129.56	\$1,131.70
		Totals for Fund 047:	\$1,129.56	\$1,131.70
RESCUE SQUAD DIVE TEAM	050-1200-00-000	FF .75% INT	\$9,117.15	\$9,134.51
		Totals for Fund 050:	\$9,117.15	\$9,134.51
DUI EQUIPMENT	051-1200-00-000	FF .75% INT	\$28,145.01	\$28,197.50
		Totals for Fund 051:	\$28,145.01	\$28,197.50
GIS	052-1200-00-000	FF .75% INT	\$218,928.35	\$219,553.30
GIS	052-1400-00-000	BU CD MATURES 1/25/2020 2.36%	\$202,347.45	\$202,347.45
		Totals for Fund 052:	\$421,275.80	\$421,900.75
CAPITAL IMPROVEMENT	054-1300-00-000	FF .25% INT	\$1,273.51	\$1,273.77
		Totals for Fund 054:	\$1,273.51	\$1,273.77
PET POPULATION	055-1000-00-000	SC .50% INT	\$19,618.23	\$20,221.34
PET POPULATION	055-1400-00-000	BU CD MATURES 1/31/2020 2.36%	\$15,176.06	\$15,176.06
PET POPULATION	055-1999-00-000	DUE TO/FROM GENERAL FUND	\$270.00	\$270.00
		Totals for Fund 055:	\$35,064.29	\$35,667.40
EMA SPECIAL	056-1300-00-000	SC .50% INT	\$13,272.61	\$13,278.06
		Totals for Fund 056:	\$13,272.61	\$13,278.06
STATE'S ATTORNEY AUTOMATION	057-1200-00-000	FF .75% INT	\$5,313.31	\$5,351.29
		Totals for Fund 057:	\$5,313.31	\$5,351.29
DRUG COURT	058-1200-00-000	FF .75% INT	\$18,060.04	\$18,271.24
		Totals for Fund 058:	\$18,060.04	\$18,271.24
TAX SALE AUTOMATION	060-1200-00-000	FF .75% INT	\$8,015.08	\$8,034.14
		Totals for Fund 060:	\$8,015.08	\$8,034.14
MISC STATE GRANT PROGRAM	061-1300-00-000	SC .44% INT	\$27.66	\$27.67
		Totals for Fund 061:	\$27.66	\$27.67
RESCUE SQUAD	062-1200-00-000	FF .75% INT	\$8,012.37	\$8,037.94
		Totals for Fund 062:	\$8,012.37	\$8,037.94
CORONER SPECIAL FUND	063-1200-00-000	FF .75% INT	\$19,012.94	\$19,144.35
		Totals for Fund 063:	\$19,012.94	\$19,144.35
SOLID WASTE FUND	064-1200-00-000	FF .75% INT	\$875.19	\$876.85
		Totals for Fund 064:	\$875.19	\$876.85
		Total	\$11,564,405.33	\$13,680,000.74
		Total ASSETS	\$11,564,405.33	\$13,680,000.74
LIABILITIES AND FUND BALANCE				
LIABILITIES				
GENERAL	001-2002-00-000	PAYROLL CLEARING	\$54,311.82	\$55,321.10
		Totals for Fund 001:	(\$54,311.82)	(\$55,321.10)
		TOTAL LIABILITIES	\$54,311.82	\$55,321.10
		TOTAL LIABILITIES AND FUND BALANCE	\$54,311.82	\$55,321.10
SHELBY COUNTY STATE BANK	\$	4,771,387.51		
BUSEYBANK	\$	2,687,909.16		
FIRST FEDERAL S & L	\$	6,134,013.51		

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Shelby County Collector

Balance Sheet

County Collector Accounts

		9/30/2019	10/31/2019
Assets			
100-1001-001	SHELBY COUNTY STATE BANK .50% INT	\$926.02	\$1,508.52
100-1030-030	BUSEYBANK-TRUSTEE PAYMENT ACCT	\$14,117.00	\$14,117.00
100-1203-003	1ST NATL BANK OF ASSUMPTION	\$199.71	\$199.71
100-1205-005	COMMUNITY BANKS OF SHELBY COUNTY	\$200.20	\$200.20
100-1210-010	SCSB-STRASBURG .29% INT	\$250.00	\$250.00
100-1215-015	BUSEYBANK-TAX TRUST .01% INT	\$13,555.44	\$13,555.78
100-1301-001	SHELBY COUNTY STATE BANK .50% INT	\$6,834,034.96	\$3,438.26
100-1302-002	BUSEYBANK 1.05% INT	\$1,500.00	\$1,627.11
100-1304-004	FIRST NATL BANK OF NOKOMIS-MOWEAQUA .31% INT	\$750.00	\$787.04
100-1306-006	SCSB-FINDLAY .50% INT	\$250.00	\$288.11
100-1307-007	FIRST NATL BANK OF PANA .38% INT	\$200.49	\$234.98
100-1308-008	PEOPLES BANK & TRUST-PANA	\$200.00	\$200.00
100-1309-009	1ST NATL BANK OF WATERLOO-STEWARDSON .21% INT	\$200.00	\$214.46
100-1311-011	SCSB-WINDSOR .50% INT	\$250.00	\$287.83
100-1312-012	DEWITT SAVINGS BANK-MOWEAQUA .03% INT	\$199.11	\$200.00
100-1313-013	FIRST FEDERAL S & L .15% INT	\$407,781.79	\$163,373.32
100-1316-016	TSB-TEUTOPOLIS STATE BANK-SIGEL .55% INT	\$200.00	\$238.21
100-1317-017	BANK OF HILLSBORO-PANA .14% INT	\$200.00	\$201.59
100-1318-018	SCSB-MOWEAQUA .50% INT	\$250.00	\$270.94
100-1402-002	BUSEYBANK CD MATURES 10/7/2019 2.00% INT	\$1,000,000.00	\$0.00
100-1403-002	BUSEYBANK CD MATURES 10/7/2019 1.90% INT	\$1,100,000.00	\$0.00
100-1404-001	SCSB CD MATURES 11/25/2019 1.55% INT	\$2,315,000.00	\$650,000.00
100-1405-001	SCSB CD MATURES 11/25/2019 1.55% INT	\$0.00	\$375,000.00
Total Assets		\$11,690,264.72	\$1,226,193.06
Liabilities and Fund Balance			
Fund Balance			
100-3000-000	Fund Balance--	\$11,690,351.12	\$1,226,279.46
Total Fund Balance		\$11,690,351.12	\$1,226,279.46
Total Liabilities and Fund Balance		\$11,690,351.12	\$1,226,279.46
BEGINNING BALANCE WITH CURRENT YEAR ADJUSTMENTS		\$3,751,809.60	\$3,751,809.60
NET SURPLUS/(DEFICIT)		\$7,938,541.52	(\$2,525,530.14)
ENDING FUND BALANCE		\$11,690,351.12	\$1,226,279.46