

December 4, 2020

SHELBY COUNTY BOARD MEETING AGENDA
December 9, 2020 – 9:00 A. M.
Lion's Club Building in Forest Park Shelbyville

1. Call to Order-Prayer - Pledge of Allegiance
2. Roll Call
3. Approval of Minutes
4. State's Attorney Nichole Kroncke – Request approval for Illinois State's Attorney Appellate Prosecutor program
5. Sheriff Don Koonce – Request approval of fuel tank and fuel bid for installation at the Highway Department
6. County Treasurer Erica Firnhaber – Treasurers revenue/expense report
7. Bobby Orman – Request to move the regular board meetings to the second Thursday of the month at 7:00 PM
8. County Clerk Jessica Fox – Request for Approval of the Calendars of the Regularly Scheduled Board Meetings, Committee Meetings and County Holidays for 2021
9. County Highway Engineer Alan Spesard – Highway Engineer's Report: Request approval for: Petition from Rural Highway Commissioner to replace a concrete box culvert; Petition from Ash Grove Highway Commissioner to replace drainage structure; Resolution by Prairie Highway Commissioner to use Prairie Township's Rebuild Illinois funds to replace a drainage structure with a box culvert; Resolution from the Prairie Highway Commissioner to use Prairie Township's Rebuild Illinois funds for share of bridge replacement costs 18-15113-00br; Town Resolution to award rock bids; Resolution to award culvert bids; Resolution to use Motor Fuel Tax Funds for the Maintenance of County Roads in 2021; Resolution to appropriate Federal Funds to pay 50% of County Engineer's Salary in 2021; Agreement with Gonzales Companies, LLC to provide preliminary engineering to replace Moweaqua County Highway Bridge 087-3000; Agreement with Hampton, Lenzini and Renwick Engineering Firm to provide preliminary engineering to replace Clarksburg Township bridge 087-3198 (These are annual resolutions)
10. Committee Reports
11. Chairman Updates
12. Chairman Appointments - Terry Metzger – Rescue Squad
G. James Bolinger – Housing Authority
Dennis Fisher – Planning Commission
William Kroncke – Sheriff's Merit Commission
Robert Anderson – Prairie/Big Spring Drainage
13. Correspondence
14. Approval of County Claims
15. State's Attorney Nichole Kroncke – Closed Session pursuant to 5 ILCS 120/2(c)(2) Collective Bargaining
16. Ed Flynn – Approve FOP contract for 9/1/2018 – 8/31/2021
17. Public Body Comment
18. Adjournment

Please silence cell phones during the Board meeting.

Prayer this month given by Board member Gary Gergeni

SHELBY COUNTY BOARD MEETING

December 9, 2020 – 9:00 A.M.

The Shelby County Board met on Wednesday, December 9, 2020, at 9:00 A.M. at the Lion's Club in Forest Park in Shelbyville, Illinois.

Chairman Bobby Orman called the meeting to order. Board member Gary Gergeni gave the prayer, and all present recited the Pledge of Allegiance.

County Clerk Jessica Fox called the roll.

Minutes for the November 12, 2020 board meeting were presented for approval. Lines made motion to approve the minutes. Baker seconded said motion, which passed by voice vote (22 yes, 0 no).

At this time, Chairman Orman made a change in the agenda and called for public body comment.

Kirk Allen, of the Edgar County Watchdogs, referred the board to their Order of Business, stating they already had rules in place for various situations. Allen recommended the board get any decisions/opinions offered to them in writing, as this eliminates confusion. Allen informed the board they needed to get a legal opinion on the farm ground lease and tax payment issue. Allen encouraged the State's Attorney to investigate the illegal gun sales, the use of public property for private use, and possible overpayment at the Sheriff's office.

Brian Halbrook questioned the need for the installation of fuel tanks for the Sheriff's department. Jeremy Williams encouraged the board to approve a change to evening meetings.

State's Attorney Nichole Kroncke presented for approval the State's Attorney Appellate Prosecutor resolution. This is a yearly request, and the cost is \$8,000. Barbara Bennett made motion to approve the resolution. Barr seconded said motion, which passed by roll call vote (22 yes, 0 no). Ayes: Baker, Barr, Bennett, B., Bennett, M., Canaday, Coffman, Drnjevic, Durbin, Gergeni, Hite, Lenz, Lines, Metzger, Orman, Patterson, Percy, Pogue, Simpson, Slifer, Swits, Tate and Williams. Nays: - 0

Law Enforcement Chair Gary Patterson presented a proposal for installation of a fuel tank out at the Highway Department. This fuel could/would be used by the other departments, such as Animal Control, Rescue Squad and Dive Team, as well as the deputies. Effingham Equity presented the low bid. (Bids and supportive documents attached to the minutes).

Patterson made motion to accept the low bid from Equity. Metzger seconded said motion. Discussion continued. Williams informed the board that the Dive team also uses diesel, and the Highway department can bill other departments for their use of diesel. Pogue stated there are other options available such as the WEX card. Undersheriff McQueen stated the department uses approximately 2,800 gallons of fuel a month. Orman stated he was not sure there would be much of a cost savings with the installation of a tank.

Orman made motion to table this item and send this back to the committee for review. Metzger seconded said motion to table. Motion to table approved by voice vote (17 yes, 5 no Patterson, Swits, Lenz, Durbin, Simpson).

Treasurer Erica Firnhaber addressed the board to review the expense/revenue report. Lines made motion to approve the Treasurer's report as presented. Tate seconded said motion, which passed by voice vote (22 yes, 0 no).

Chairman Orman made motion to change the monthly County Board meeting to the second Thursday of the month at 7:00 PM. Baker seconded said motion.

Swits made motion to amend the time to 6:30 PM on the second Thursday of the month. Patterson seconded said motion. Discussion was held. State's Attorney Kroncke stated evening meetings would be better for her office so there would be no conflicts with court hearings. Williams stated this had been brought up twice previously and voted down. Patterson stated he thought the 6:30 time would work better due to those who had to drive from out of town. Lines stated those that work at GPI need to be considered and those shifts do not end until 7:00. Tate called for the question.

Roll call vote for 6:30 PM start time failed (10 yes, 12 no). Ayes – Barr, Bennett, B., Coffman, Drnjevic, Durbin, Metzger, Patterson, Simpson, Swits and Williams. Nay – Baker, Bennett, M., Canaday, Gergeni, Hite, Lenz, Lines, Metzger, Orman, Patterson, Percy, Pogue, Slifer and Tate.

Discussion was held regarding the 7:00 PM time. The location of the meeting will be posted as Courtroom A, but the board will continue to meet at the Lion's Club building if social distancing measures are in place.

Roll call vote for 7:00 PM passed (17 yes, 5 no). Ayes – Baker, Bennett, M., Canaday, Coffman, Durbin, Gergeni, Hite, Lines, Metzger, Orman, Patterson, Percy, Pogue, Slifer, Swits, Tate and Williams. Nays – Barr, Bennett, B., Drnjevic, Lenz and Simpson.

County Clerk Jessica Fox presented the calendar of meetings, holidays, and the regularly scheduled committee meetings for Shelby County for 2021.

Baker made motion to approve the holidays and meeting dates for 2021. Tate seconded said motion, which passed by voice vote (21 yes, 1 no, Swits).

At this time, Chairman Orman called for the County Highway Engineer's report.

Alan Spesard, County Highway Engineer, requested approval for 2 petitions, 6 resolutions, 2 agreements and provided some department updates. (All supportive documentation attached to these minutes).

Spesard presented a petition from the Rural Township Road Commissioner to replace a concrete drainage structure. The costs to replace will be \$8,000 and will be split equally between the township and the County.

Shelby County Board
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Spesard answered a question from Mark Bennett regarding the disposal of the leftover materials. Unless specified, this is left for the road commissioner.

Simpson made motion to approve the petition. Orman seconded said motion, which passed by voice vote (22 yes, 0 no).

The next petition was a request from the Ash Grove road commissioner to replace a rusted-out culvert located 2 miles south of Windsor. Estimated cost is \$5,000. Swits made motion to approve the petition. Barr seconded said motion, which passed by voice vote (22 yes, 0 no)

The next 2 resolutions presented were part of the money received by Prairie Township from the Rebuild Illinois funds from the Capital Bill. Each township received a share of the Rebuild Illinois funding and any project these funds are used for must be bondable (one with a lifespan of 13 years or more).

Spesard presented a resolution for the Prairie Township road commissioner to use funds for their share of a bridge recently replaced. Their share of this bridge is \$15,000. Tate made a motion to approve this resolution. Slifer seconded said motion, which passed by voice vote (22 yes, 0 no).

The next resolution for Prairie is to replace a drainage structure located near Herborn about 3 miles south of Strasburg. Estimated costs are \$120,000 and will be replaced with a concrete box culvert. After a brief discussion regarding drainage, Coffman made motion to approve the resolution. Hite seconded said motion, which passed by voice vote (22 yes, 0 no).

Spesard presented the annual resolution for rock bids. There are 11 groups of rock which were bid and awarded on December 7 to those low bidders. (See resolution for rock types). Simpson made motion to approve the resolution. Gergeni seconded said motion, which passed by voice vote (22 yes, 0 no).

The next resolution was to award the annual culvert bids. There are 3 groups of culverts. These bids were also opened on December 7. Coffman made motion to approve the resolution. Patterson seconded said motion, which passed by voice vote (22 yes, 0 no).

Spesard next presented a resolution requesting approval from IDOT to use \$850,000 Motor Fuel Tax funds for maintaining county highways in 2021. Durbin made motion to approve the Resolution for County Maintenance. Slifer seconded said motion, which passed by voice vote (22 yes, 0 no).

The final resolution presented requests 50% reimbursement of the County Engineer's salary and expenses from Federal Funds for 2021. Bennett made motion to approve the resolution. Barr seconded said motion, which passed by voice vote (22 yes, 0 no).

An agreement with Gonzales Companies LLC to provide engineering services on the Moweaqua County Highway bridge was presented for approval. Canaday made motion to approve the agreement. Lines seconded said motion, which passed by voice vote (22 yes, 0 no).

The final agreement presented was with Hampton, Lenzini and Renwick Engineering to provide engineering design services on the Clarksburg Township Bridge. Slifer made motion to approve the agreement. Swits seconded said motion, which passed by voice vote (22 yes, 0 no).

The timeline for completion of these projects is probably 3 years minimum.

Providing some updates, Spesard must present a 4-year program to IDOT and this was submitted in November. This report is attached to the road and bridge minutes and will be distributed to the board. Spesard has also started issuing a project list which is also attached to the road and bridge committee minutes. Spesard expects 2021 to be quite a year. The Cowden Herrick road will be bid on March 5, 2021 and is estimated to cost 1.2 million. A closed bridge in Flat Branch township is scheduled to be bid on April 23 and will cost \$350,000. An 8-ton posted bridge in Rose Township is scheduled to be bid on June 11 and will cost an estimated \$300,000. Both projects will use Federal, State, and local funding. On September 17, IDOT approved bidding the County Highway bridge just south of Westervelt. A 1.2-million-dollar grant will cover 80% of this project. On November 5, Spesard got approval from IDOT to bid the Country Club road project. A grant for Federal Land Access will fund 80% of this project and a truck access road program grant will cover the remaining 20% of this project. Rebuild II funds will pay for the costs not covered in either of these grants. The railroad crossing project in Todd's Point Township, which is 100% funded, will also be completed. Spesard announced that he recently learned the County has received further grant funding for the Country Club road project. The 2 phases of this project will total 3.1 million dollars. Spesard told the board he will present the annual report in January.

Chairman Orman called for committee reports. (Committee reports are attached to these minutes).

Insurance committee chair Barbara Bennett announced employees covered under the health insurance will have medical screens on January 19 and 21. Bennett encouraged the department heads to have their employees participate to help lower the county's premiums.

Metzger requested legal counsel review the payment of the county farm taxes.

Chairman Orman updated the board that he would go through the committees and hoped to present them at the next meeting. Orman stated he would like to have 2 public body comments sections at the beginning and the end of the agenda. Orman asked the board to please share their thoughts with him. Some changes will be made to the order of business and presented at the next meeting so the board can review and approve.

Chairman Orman requested the following appointments:

Terry Metzger, Rescue Squad. Motion by Orman, second by Williams. All voted aye by voice.

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Robert Anderson, drainage commissioner Prairie/Big Spring. Motion by Orman, second by Barr. All voted aye by voice.

Dennis Fisher, planning commission Orman made motion, second by Simpson. All voted aye by voice. Pogue voted nay.

A housing authority appointment failed and an appointment to the Sheriff's Merit Commission was held until January.

Swits made motion to approve the payment of claims. Canaday seconded said motion Payment of claims passed by roll call vote (22 yes, 0 no). Ayes – Baker, Barr, Bennett, B., Bennett, M., Canaday, Coffman, Drnjevic, Durbin, Gergeni, Hite, Lenz, Lines, Metzger, Orman, Patterson, Percy, Pogue, Simpson, Slifer, Swits, Tate and Williams. Nay – none.

At this time Williams made motion to enter Closed Session pursuant to 5 ILCS 120/2 (C) (2) collective bargaining. B. Bennett seconded said motion, which passed by roll call vote (22 yes, 0 no). Ayes – Baker, Barr, Bennett, B., Bennett, M., Canaday, Coffman, Drnjevic, Durbin, Gergeni, Hite, Lenz, Lines, Metzger, Orman, Patterson, Percy, Pogue, Simpson, Slifer, Swits, Tate and Williams. Nay – none.

CLOSED SESSION OF THE COUNTY BOARD

The Closed Session was ended. There was no action taken in closed session.


Barbara Bennett made motion to adjourn the closed meeting and convene to regular session. Coffman seconded said motion. Roll Call Vote: Ayes – Baker, Barr, Bennett, B., Bennett, M., Canaday, Coffman, Drnjevic, Durbin, Gergeni, Hite, Lenz, Lines, Metzger, Orman, Patterson, Percy, Pogue, Simpson, Slifer, Swits, Tate and Williams. Nay – none. Motion carried.

The FOP contract for 9/1/2018 – 8/31/2021 was presented for approval. Coffman made motion to approve the contract. Lines seconded said motion. Orman called for discussion. Hearing none, Orman made motion to table the FOP contract. Slifer seconded said motion, which failed by roll call vote (6 yes, 16 no). Aye – Bennett, M. Canaday, Gergeni, Orman, Pogue and Slifer. Nay – Baker, Barr, Bennett, B., Coffman, Drnjevic, Durbin, Hite, Lenz, Lines, Metzger, Patterson, Percy, Simpson, Swits, Tate and Williams.

Since motion to table failed, Orman again called for an approval to the FOP contract, which passed by voice vote (16 yes, 6 no Bennett, M., Gergeni, Canaday, Slifer, Pogue and Orman).

Orman called for another public body comment. Martha Firnhaber questioned what paperwork was passed to the board members before the meeting (this was regarding the fuel bids and had previously emailed to the board). Sharon Barricklow questioned the terms of the FOP contract. A member of the audience acknowledged State's Attorney Kroncke's presence and participation in the meeting and stated it was greatly appreciated.

Tate made a motion to adjourn the meeting until the next regular meeting to be held on January 14, 2021. Barbara Bennett seconded said motion, which passed by voice vote (22 yes, 0 no) and the meeting was adjourned at 11:53 A.M.


Jessica Fox

Shelby County Clerk and Recorder

SHELBY COUNTY

December 9, 2020 REGULAR MEETING

	ROLL CALL			QUESTIONS								
	MILEAGE	12/9/2020	1 / 2020	SAAP ON MOTIONS TO Resolution		6:30 time ON MOTIONS TO Meeting Thurs 2nd	7:00 time ON MOTIONS TO Mtg Thurs (2nd)	Approval of ON MOTIONS TO Claims				
		A.M.	P.M.									AYE
COUNTY BOARD MEMBERS												
BAKER, EARL	50	✓		✓		1	1		1			
BARR, KENNETH	50	✓		✓		1			1		2	
BENNETT, BARBARA	40	✓		✓		2			2		3	
BENNETT, MARK	32	✓		✓		2	2				4	
CANADAY, PAUL	0	✓		✓		3	3				5	
COFFMAN, BRYON	48	✓		✓		3	4				6	
DRNJEVIC, DENNIS	22	✓		✓		4			3		7	
DURBIN, JESSE	12	✓		✓		5		5			8	
GERGENI, GARY	26	✓		✓			4	6			9	
HITE, ROD	56	✓		✓			5	7			10	
LENZ, LARRY	26	✓		✓			6		4		11	
LINES, PATRICK	0	✓		✓			7	8			12	
METZGER, TERRY	0	✓		✓		6		9			13	
ORMAN, ROBERT	34	✓		✓		7	8	10			14	
PATTERSON, GARY	0	✓		✓		7		11			15	
PEARCY, DEREK	20	✓		✓			9	12			16	
POGUE, JOHN	0	✓		✓			10	13			17	
SIMPSON ROBERT	32	✓		✓		8			5		18	
SLIFER, JEFF	32	✓		✓			11	14			19	
SWITS, DAVID	34	✓		✓		9		15			20	
TATE, DON	40	✓		✓			12	16			21	
WILLIAMS, LYNN	0	✓		✓		10		17			22	

SHELBY COUNTY

Dec. 9, 2022

REGULAR MEETING

		ROLL CALL			QUESTIONS							
		MILEAGE	1 / 2020 A.M.	1 / 2020 P.M.	Closed ON MOTIONS TO Session - Enter		Enter into ON MOTIONS TO Open Session		Table For ON MOTIONS TO Contract		ON MOTIONS TO	
COUNTY BOARD MEMBERS					AYE	NAY	AYE	NAY	AYE	NAY	AYE	NAY
	BAKER, EARL	50			✓		✓				1	
	BARR, KENNETH	50			✓		✓				2	
	BENNETT, BARBARA	40			✓		✓				3	
	BENNETT, MARK	32			✓		✓		1			
	CANADAY, PAUL	0			✓		✓		2			
	COFFMAN, BRYON	48			✓		✓				4	
	DRNJEVIC, DENNIS	22			✓		✓				5	
	DURBIN, JESSE	12			✓		✓				6	
	GERGENI, GARY	26			✓		✓		3			
	HITE, ROD	56					✓				7	
	LENZ, LARRY	26			✓		✓				8	
	LINES, PATRICK	0			✓		✓				9	
	METZGER, TERRY	0			✓		✓				10	
	ORMAN, ROBERT	34			✓		✓		4			
	PATTERSON, GARY	0			✓		✓				11	
	PEARCY, DEREK	20			✓		✓				12	
	POGUE, JOHN	0			✓		✓		5			
	SIMPSON ROBERT	32			✓		✓				13	
	SLIFER, JEFF	32			✓		✓		6			
	SWITS, DAVID	34			✓		✓				14	
	TATE, DON	40			✓		✓				15	
	WILLIAMS, LYNN	0			✓		✓				16	

RESOLUTION
2020-51

WHEREAS, the Office of the State's Attorneys Appellate Prosecutor was created to provide services to State's Attorneys in Counties containing less than 3,000,000 inhabitants; and

WHEREAS, the powers and duties of the Office of the State's Attorneys Appellate Prosecutor are defined and enumerated in the "State's Attorneys Appellate Prosecutor's Act", 725 ILCS 210/1 et seq., as amended; and

WHEREAS, the Illinois General Assembly appropriates monies for the ordinary and contingent expenses of the Office of the State's Attorneys Appellate Prosecutor, one-third from the State's Attorneys Appellate Prosecutor's County Fund and two-thirds from the General Revenue Fund, provided that such funding receives approval and support from the respective Counties eligible to apply; and

WHEREAS, the Office of the State's Attorneys Appellate Prosecutor shall administer the operation of the appellate offices so as to insure that all participating State's Attorneys continue to have final authority in preparation, filing, and arguing of all appellate briefs and any trial assistance; and

NOW, THEREFORE, BE IT RESOLVED that the Shelby County Board, in regular session, this 9th day of Dec., 2020 does hereby support the continued operation of the Office of the State's Attorneys Appellate Prosecutor, and designates the Office of the State's Attorneys Appellate Prosecutor as its Agent to administer the operation of the appellate offices and process said appellate court cases for this County.

BE IT FURTHER RESOLVED that the attorneys employed by the Office of the State's Attorneys Appellate Prosecutor are hereby authorized to act as Assistant State's Attorneys on behalf of the State's Attorney of this County in the appeal of all cases when requested to do so by the State's Attorney, and with the advice and consent of the State's Attorney, prepare, file, and argue appellate briefs for those cases; and also, as may be requested by the State's Attorney, to assist in the prosecution of cases under the Illinois Controlled Substances Act, the Cannabis Control Act, the Drug Asset Forfeiture Procedure Act, and the Narcotics Profit Forfeiture Act. Such attorneys are further authorized to assist the State's Attorney in the trial and appeal of tax objections.

BE IT FURTHER RESOLVED that the Office of the State's Attorneys Appellate Prosecutor will offer Continuing Legal Education training programs to the State's Attorneys and Assistant State's Attorneys.

BE IT FURTHER RESOLVED that the attorneys employed by the Office of the State's Attorneys Appellate Prosecutor may also assist the State's Attorney of this County in the discharge of the State's Attorney's duties in the prosecution and trial of other cases, and may act as Special Prosecutor if duly appointed to do so by a court having jurisdiction.

BE IT FURTHER RESOLVED that if the Office of the State's Attorneys Appellate Prosecutor is duly appointed to act as a Special Prosecutor in this County by a court having jurisdiction, this County will provide reasonable and necessary clerical and administrative support and victim-witness coordination on an as-needed basis and will also cover all reasonable and necessary case expenses such as expert witness fees, transcripts, evidence presentation, documents, lodgings, and all other expenses directly related to the prosecution of the case.

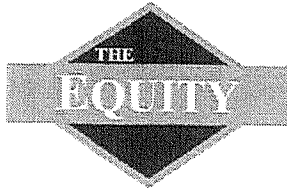
BE IT FURTHER RESOLVED that the Shelby County Board hereby agrees to participate in the service program of the Office of the State's Attorneys Appellate Prosecutor, commencing December 1, 2020 and ending November 30, 2021, by hereby appropriating the sum of \$8,000.00 as consideration for the express purpose of providing a portion of the funds required for financing the operation of the Office of the State's Attorneys Appellate Prosecutor, and agrees to deliver the same to the Office of the State's Attorneys Appellate Prosecutor on request during the stated twelve month period.

Passed and adopted by the County Board of Shelby County, Illinois, this 9th day of December, 2020.

ATTEST:

County Clerk

Chairman



ENERGY



P.O. Box 488
201 W. Roadway Ave.
Effingham, IL 62401

Phone: (217) 342-4101
Toll Free: (800) 223-1337
Fax: 217-347-7601

Shelby County Sheriff Fuel Bid

I would like to thank you for the opportunity to place a bid for your fuel needs. Effingham Equity will agree to provide the following equipment at no cost to the customer so long as all gasoline usage is purchased through The Equity. Customer will be responsible to provide a suitable location for our equipment and be responsible for any electrical expense to power our equipment. Please sign and return a copy upon approval.

(We currently have no licensed electricians on staff to do the required work)

Pricing

All pricing will be set at the same rate as the Shelby County Highway Department.

Current pricing is set at \$.10 over Robinson low Opis daily rack price.

The bid will be set for a five-year term to ensure a return on equipment and labor cost.

Equipment

1. 1000-gallon double wall tank
2. GPI 20 GPM pump with 17' hose and automatic nozzle
3. Piusi MC Box 1.5 (Fuel Management System)
4. Any required hardware/software required for fuel management system
5. Installation and training for fuel management system

Total retail value for tank, pump, and fuel management system - \$7627.00

Eddie Cavanah



VP Energy

Approved by _____

Title _____

Phone: 217-342-3123 Ext. 6113

eddie.cavanah@theequity.com



405 S. Banker Street • P.O. Box 629 • Effingham, IL 62401-0629

Phone: (217) 342-9231 • Fax: (217) 347-5959

Shelby County Sheriff's Fuel Bid

November 19, 2020

Thank you for allowing South Central FS the opportunity to put together a bid for your fuel needs at the Sheriff's Dept. Included is the Robinson, IL OPIS Rack price for 11/3/20.

\$1.09 Unleaded Gas w/ 10% Ethanol Low price, plus a margin of 12 cents / gallon, our bid would be \$1.21 plus the appropriate taxes at delivery.

We would supply the double wall 1,000 gallon tank you asked for, along with the MC box. Please let me know if you have questions about this bid, you can reach me at 217-232-5856.

Thank you,



Julie Tomlinson

Energy Management Specialist

OPIS Contract | Gross
 ROBINSON, IL
 Prices for: 11/3/2020

Product	Average	Low	High
ROBINSON, IL			
GAS			
MID W/10% ETH	1.3393	1.2243	1.5216
NO LEAD 87 OCT	1.2700	1.2700	1.2700
PREMIUM 93 OCT	1.5199	1.4540	1.5967
PRM 93 W/10%ETH	1.6499	1.5350	1.9121
OCBOB MID E10 9	1.3393	1.2243	1.5216
OCBOB PRM E10 9	1.6499	1.5350	1.9121
OCBOB REG E10 9	1.1580	1.0910	1.2321
UNL W/10% ETH	1.1680	1.0910	1.2321
DIESEL			
ULS KERO CLR	2.1327	2.1095	2.1359
ULSD CLEAR	1.2133	1.1075	1.2295
ULSD DYED	1.2119	1.1925	1.2338
ULSD WINTER	1.2237	1.2070	1.2400
ULSD WINTR DYED	1.2288	1.2120	1.2450
ULSD#1 CLR	2.1127	2.0995	2.1258
ULSD#1 DYED	2.1227	2.1095	2.1359

Run date & time: 11-17-2020 5:55:03 PM

OPIS C/G Prices for 11/3/2020 -- Page 1 of 1

FROM: MILLER OIL COMPANY
RT 1 BOX 91
COWDEN, IL 62423

(217) 783-6333 TEL
(217) 783-6336 FAX

Attn: Fuel Bid Shelby County Sheriff Office

FROM: MILLER OIL COMPANY

FUEL PRICES

GASOHOL 10%

Rack Price	1.0612
FIXED MARGIN	.12
Base	1.1812

#2 CLEAR

Rack Price	1.4640
FIXED MARGIN	.12
Base	1.614

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9pt;}--></STYLE></head><body><pre>
Account #335323

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To align the following data, change the font size to 9 in Courier New.

ROBINSON, IL 2020-11-16 08:01:45 EST
OPIS GROSS CLEAR PRICES 9.0 RVP

	Terms	Unl	Move	Mid	Move	Pre	Move	Date	Time
Marathon	u N-10	120.95	- 2.50	-- --	-- --	145.05	- 2.90	11/13	18:00
Marathon	b 1-10	-- --	-- --	-- --	-- --	147.53	- 2.92	11/13	18:00
PSX	b 1-10	-- --	-- --	-- --	-- --	152.87	- 1.70	11/13	18:00
PSX	u N-10	-- --	-- --	-- --	-- --	151.50	- 2.00	11/13	18:00
LOW RACK		120.95		-- --		145.05			
HIGH RACK		120.95		-- --		152.87			
RACK AVG		120.95		-- --		149.24			
BRD LOW RACK		-- --		-- --		147.53			
BRD HIGH RACK		-- --		-- --		152.87			
BRD RACK AVG		-- --		-- --		150.20			
UBD LOW RACK		120.95		-- --		145.05			
UBD HIGH RACK		120.95		-- --		151.50			
UBD RACK AVG		120.95		-- --		148.28			
CONT AVG-11/14		120.95		-- --		149.24			
CONT LOW-11/14		120.95		-- --		145.05			
CONT HIGH-11/14		120.95		-- --		152.87			

ROBINSON, IL 2020-11-16 08:01:45 EST
OPIS GROSS CBOB ETHANOL(10%) PRICES 9.0 RVP

	Terms	Unl	Move	Mid	Move	Pre	Move	Date	Time
Shell	u N-10	106.12	- 1.85	135.07	- 1.85	174.12	- 1.85	11/13	18:00
Marathon	u N-10	108.35	- 2.90	121.68	- 2.90	163.35	- 2.90	11/13	18:00
Citgo	b 1-10	110.06	- 2.95	126.22	- 2.95	150.21	- 2.96	11/13	18:00
Marathon	b 1-10	110.30	- 3.29	123.77	- 3.28	160.81	- 3.28	11/13	18:00
PSX	b 1-10	110.45	- 1.70	123.58	- 1.70	150.85	- 1.70	11/13	18:00
PSX	u N-10	110.50	- 2.00	124.00	- 2.00	151.00	- 2.00	11/13	18:00
Sunoco	b 125-3	111.18	- 2.34	-- --	-- --	158.10	- 2.34	11/13	18:00
Shell	b 125-3	112.58	- 2.18	136.17	- 2.19	156.64	- 2.19	11/13	18:00
LOW RACK		106.12		121.68		150.21			
HIGH RACK		112.58		136.17		174.12			
RACK AVG		109.94		127.21		158.14			
BRD LOW RACK		110.06		123.58		150.21			
BRD HIGH RACK		112.58		136.17		160.81			
BRD RACK AVG		110.91		127.44		155.32			
UBD LOW RACK		106.12		121.68		151.00			
UBD HIGH RACK		110.50		135.07		174.12			
UBD RACK AVG		108.32		126.92		162.82			
CONT AVG-11/14		109.94		127.21		158.14			
CONT LOW-11/14		106.12		121.68		150.21			



**GLOBAL
TECHNICAL
SYSTEMS, inc.**

QUOTATION

PREPARED FOR: Shelby County Sheriff's Office
 Bob Zakowski
 151 N. Morgan
 Shelbyville, IL 62565

QUOTE NUMBER: 103003086
 QUOTE DATE: 11/05/2020
 QUOTE EXPIRES: 12/05/2020
 PAGE NUMBER: 1

PHONE:
 FAX:
 EMAIL:
 TERMS: Net 30

PREPARED BY: Chris Overbeck
 EMAIL: coverbeck@globaltechsys.com
 PHONE: 217-347-6560
 FAX: 217-347-6564

SCOPE OF WORK: Honeywell 2 Camera System w/ 2Tb DVR Installed at Co. Highway Building

QTY	DESCRIPTION	UNIT PRICE	EXTENDED
2	HONEYWELL 4MP 2.7-12MM HD CAMERA	245.00	490.00
2	HONEYWELL H4G OUTDOOR DOME WALL MOUNT BRACKET	23.00	46.00
1	HONEYWELL 8 CHANNEL 4 AMP 2TB HYBRID DVR CVI	639.00	639.00
1	W BOX 20" LED MONITOR VGA/HDMI/BNC	189.00	189.00
1	GENESUS RG-59 95% CCA BRD + 18/2 STR SIAMESE	315.00	315.00
1	W BOX BNC CRIMP RG-58,59,6PVC/PLEN	13.00	13.00
4	LABOR	99.50	398.00

SUBTOTAL:	\$2,090.00
SALES TAX:	\$0.00
QUOTE TOTAL:	\$2,090.00

OFFERED BY:

ACCEPTED BY:

Payment terms are as set forth above, where satisfactory open account credit is established. Purchaser agrees to pay each invoice when due. A 3% convenience fee will be added to all credit/debit.

In the event payment is not received according to the above terms, GTSI may, at its discretion, assess interest at a rate of 2% per month or the maximum rate allowed by law. Purchaser also agrees to pay reasonable legal fees or agency commissions sustained by GTSI in pursuit of payment which is past due. Sales Tax rate is assumed and may appear differently on invoice. If sales tax exempt, purchaser must provide GTSI with a tax exemption certificate acceptable to the relevant taxing authority. Illinois Telecommunications Excise Tax may apply and will appear on invoice. This document is to be considered proprietary and confidential information between the party listed above and GTSI.

Figgins Electric, LLC
 435 N 3100 E Rd
 Stewardson, IL 62463

Estimate

Date 11/4/2020
 Estimate # 651

Name / Address

Shelby County Jail
 ATTN: Sherrif Don Koonce
 151 N Morgan
 Shelbyville, IL 62565

P.O. #
 Terms Net 30 Due Date 12/4/2020
 Other

Description	Total
Shelby County Highway Department Provide 20A -110V electrical power to the West side of fuel tanks for an additional fuel system. Provide a empty 1-1/2 conduit for the communication Power will come from the electrical panel inside of the highway department shop. The communication conduit will run between the lamp post and the South exterior wall of the highway department. All lines between the building and fuel tanks will be trenched in and buried under ground. Provide a 20' lamp post with a T4 LED figure head on a concrete column All labor will be at Shelby county prevailing wage	14,850.00
	Subtotal \$14,850.00 Sales Tax (7.25%) \$0.00 Total \$14,850.00

Figgins Electric, LLC
 figginselect@yahoo.com

217-682-3292

Fuel Bid for Shelby County Sheriff's Office

All equipment is to be provided by the winning bidder.
Equipment to be provided listed below.

1. Double Wall 1000-gallon fuel tank to be furnished with a minimum of 20 gallon per minute pump.
2. 1-Piusi MC box version 1.5 to be installed.
3. Provide appropriate Piusi software.
4. Training of designated employees on Piusi software and driver set up.
5. **Five-year** bid, with pricing based off Robinson Low rack OPIS price sheets.
6. All electrical connections will be the responsibility of Shelby County Sheriff's Office.
7. All equipment will be maintained by the winning bidder at their expense.

**ALL SEALED BIDS MUST BE TURNED IN BY 4 PM FRIDAY,
NOVEMBER 20, 2020 TO THE SHELBY COUNTY SHERIFF'S OFFICE,
151 NORTH MORGAN, SHELBYVILLE, IL 62565**

SHELBY COUNTY HAS THE RIGHT TO REJECT ALL BIDS

Attached is the Fuel Bid Ad proof. Please let me know if it is okay.
The cost is \$37.13 each week for each paper, with total cost \$222.78
I will schedule it in Pana News and Golden Prairie on Nov. 4 & 11, and in Shelbyville Eagle on Nov. 5 & 12.

Thank You,
Susie Jordan



Shelby County Monthly Investment Report

10/31/2020

11/30/2020

	ASSETS		
GENERAL	001-1000-00-000	BU CHECKING	\$7,516.59
GENERAL	001-1001-00-000	SC PAYROLL .50% INT	\$38,725.06
GENERAL	001-1005-00-000	FF AP CLAIMS .25% INT	\$10,383.76
GENERAL	001-1100-00-000	PC TREASURER	\$2,500.00
GENERAL	001-1101-00-000	PC PROBATION	\$50.00
GENERAL	001-1300-00-000	BU .15% INT	\$368,652.76
GENERAL	001-1302-00-000	FF .50% INT	\$2,335,778.46
GENERAL	001-1999-00-000	DUE TO/FROM GENERAL FUND	\$53,245.97
		Totals for Fund 001:	\$2,816,852.60
COUNTY HEALTH	002-1100-00-000	PETTY CASH	\$135.64
COUNTY HEALTH	002-1200-00-000	FF .50% INT	\$161,722.25
COUNTY HEALTH	002-1300-00-000	FF .375% INT	\$30,676.74
COUNTY HEALTH	002-1999-00-000	DUE TO/FROM GENERAL FUND	\$0.00
		Totals for Fund 002:	\$192,534.63
ANIMAL CONTROL	003-1300-00-000	SC .50% INT	\$55,146.85
ANIMAL CONTROL	003-1400-00-000	SC CD MATURES 1/31/2021 1.55%	\$25,193.22
ANIMAL CONTROL	003-1402-00-000	BU CD MATURES 1/31/2021 2.50%	\$41,251.29
ANIMAL CONTROL	003-1999-00-000	DUE TO/FROM GENERAL FUND	(\$510.00)
		Totals for Fund 003:	\$121,081.36
AMBULANCE	004-1200-00-000	FF .50% INT	\$125,510.77
		Totals for Fund 004:	\$125,510.77
MENTAL HEALTH	005-1300-00-000	SC .50% INT	\$675,703.04
MENTAL HEALTH	005-1400-00-000	FF CD MATURES 2/3/2021 .50% INT	\$411,951.92
MENTAL HEALTH	005-1402-00-000	SC CD MATURES 1/25/2021 2.33%	\$416,604.41
MENTAL HEALTH	005-1403-00-000	SC CD MATURES 1/25/2022 2.53%	\$418,056.81
		Totals for Fund 005:	\$1,922,316.18
IMRF	006-1200-00-000	FF .50% INT	\$1,103,445.45
IMRF	006-1999-00-000	DUE TO/FROM GENERAL FUND	(\$53,215.97)
		Totals for Fund 006:	\$1,050,229.48
SOCIAL SECURITY	007-1200-00-000	FF .50% INT	\$322,572.25
SOCIAL SECURITY	007-1999-00-000	DUE TO/FROM GENERAL FUND	(\$30.00)
		Totals for Fund 007:	\$322,542.25
INDEMNITY	008-1200-00-000	FF .50% INT	\$9,034.67
INDEMNITY	008-1400-00-000	SC CD MATURES 1/28/2021 1.55%	\$120,927.45
		Totals for Fund 008:	\$129,962.12
HEALTH INSURANCE	009-1002-00-000	BU SECTION 105	\$13,986.77
HEALTH INSURANCE	009-1203-00-000	BU SHELBY CO GROUP INS .01% INT	\$141,252.68
HEALTH INSURANCE	009-1450-00-000	PARADIGM HOLDINGS	\$46,662.00
		Totals for Fund 009:	\$201,901.45
COURT SECURITY	010-1200-00-000	FF .50% INT	\$58,765.09
		Totals for Fund 010:	\$58,765.09
COUNTY BRIDGE	011-1300-00-000	FF .50% INT	\$242,289.88
		Totals for Fund 011:	\$242,289.88
COUNTY HIGHWAY	012-1200-00-000	FF .50% INT	\$249,370.83
COUNTY HIGHWAY	012-1999-00-000	DUE TO/FROM GENERAL FUND	\$0.00
		Totals for Fund 012:	\$249,370.83
FASM	013-1300-00-000	SC .50% INT	\$195,426.57
		Totals for Fund 013:	\$195,426.57

COUNTY MFT	014-1300-00-000	SC .50% INT	\$715,229.47	\$930,790.52
		Totals for Fund 014:	\$715,229.47	\$930,790.52
TOURISM	015-1200-00-000	FF .50% INT	\$13,252.37	\$23,264.35
		Totals for Fund 015:	\$13,252.37	\$23,264.35
PROBATION	016-1200-00-000	FF .50% INT	\$137,459.93	\$345,664.54
PROBATION	016-1400-00-000	FF CD MATURES 10/30/2020 2.00% INT	\$204,050.67	\$0.00
		Totals for Fund 016:	\$341,510.60	\$345,664.54
ASSIST COURT	017-1200-00-000	FF .50% INT	\$62,489.68	\$65,788.04
		Totals for Fund 017:	\$62,489.68	\$65,788.04
LAW LIBRARY	018-1200-00-000	FF .50% INT	\$6,007.69	\$6,310.85
		Totals for Fund 018:	\$6,007.69	\$6,310.85
AUTOMATION	019-1200-00-000	FF .50% INT	\$52,980.62	\$55,070.31
		Totals for Fund 019:	\$52,980.62	\$55,070.31
RECORDING	020-1200-00-000	FF .50% INT	\$113,887.16	\$121,754.91
RECORDING	020-1400-00-000	SC CD MATURES 1/28/2021 1.55%	\$103,172.25	\$103,172.25
		Totals for Fund 020:	\$217,059.41	\$224,927.16
DRUG TRAFFIC PREVENTION	021-1200-00-000	FF .50% INT	\$367.57	\$1,367.57
		Totals for Fund 021:	\$367.57	\$1,367.57
AIRPORT	022-1000-00-000	FF .25% INT	\$947.00	\$2,580.42
AIRPORT	022-1300-00-000	MONEY MARKETS	\$62,428.39	\$62,428.39
AIRPORT	022-1400-00-000	CERTIFICATE OF DEPOSITS	\$21,466.03	\$21,466.03
		Totals for Fund 022:	\$84,841.42	\$86,474.84
CEFS	023-1200-00-000	FF .50% INT	\$2,583.04	\$2,583.04
		Totals for Fund 023:	\$2,583.04	\$2,583.04
HOME NURSING	024-1300-00-000	SC .50% INT	\$836,584.27	\$838,069.85
HOME NURSING	024-1400-00-000	BU CD MATURES 2/4/2021 2.50%	\$257,882.87	\$257,882.87
HOME NURSING	024-1402-00-000	SC CD MATURES 2/11/2021 1.55%	\$103,172.24	\$103,172.24
		Totals for Fund 024:	\$1,197,639.38	\$1,199,124.96
WIC	025-1200-00-000	FF .00% INT	\$41,314.99	\$41,898.02
		Totals for Fund 025:	\$41,314.99	\$41,898.02
LOCAL BRIDGE	026-1300-00-000	SC .50% INT	\$122,764.98	\$175,045.41
		Totals for Fund 026:	\$122,764.98	\$175,045.41
TOWNSHIP CONTRUCTION	028-1000-00-000	BU CHECKING	\$0.24	\$0.23
		Totals for Fund 028:	\$0.24	\$0.23
TOWNSHIP MFT	029-1300-00-000	SC .50% INT	\$2,195,472.72	\$2,073,401.79
		Totals for Fund 029:	\$2,195,472.72	\$2,073,401.79
COUNTY JAIL MEDICAL COST	030-1200-00-000	FF .50% INT	\$2,540.76	\$2,671.45
		Totals for Fund 030:	\$2,540.76	\$2,671.45
MINOR UNKNOWN HEIRS	032-1200-00-000	FF .50% INT	\$602.31	\$602.31
MINOR UNKNOWN HEIRS	032-1400-00-000	FF CD MATURES 3/29/2021 .75%	\$44,318.78	\$44,318.78
		Totals for Fund 032:	\$44,921.09	\$44,921.09
PUBLIC DEFENDER RECORDS AUTO	033-1200-00-000	FF .50% INT	\$211.15	\$225.15
		Totals for Fund 033:	\$211.15	\$225.15
SHOP WITH A COP	034-1200-00-000	FF .50% INT	\$4,923.18	\$4,923.18
		Totals for Fund 034:	\$4,923.18	\$4,923.18
PROBATION DRUG TESTING	037-1200-00-000	FF .50% INT	\$15,709.57	\$16,439.57
		Totals for Fund 037:	\$15,709.57	\$16,439.57



DRAINAGE	039-1000-00-000	FF .25% INT	\$1,002.88	\$953.84
DRAINAGE	039-1200-00-000	FF .50% INT	\$1,145.55	\$167,025.68
DRAINAGE	039-1400-00-000	FF CD MATURES 3/23/2021 .50%	\$20,630.55	\$203,830.55
DRAINAGE	039-1402-00-000	FF CD MATURES 3/29/2021 .75%	\$103,073.73	\$103,073.73
		Totals for Fund 039:	\$477,102.71	\$474,883.80
DOCUMENT STORAGE	040-1200-00-000	FF .50% INT	\$110,366.42	\$112,408.77
		Totals for Fund 040:	\$110,366.42	\$112,408.77
MISC COUNTY HEALTH	043-1200-00-000	FF .50% INT	\$422,381.70	\$406,232.48
		Totals for Fund 043:	\$422,381.70	\$406,232.48
VICTIM IMPACT PANEL	046-1200-00-000	FF .50% INT	\$15,550.14	\$15,665.73
		Totals for Fund 046:	\$15,550.14	\$15,665.73
STATE'S ATTORNEY FORFEITED	047-1200-00-000	FF .50% INT	\$1,138.81	\$1,138.81
		Totals for Fund 047:	\$1,138.81	\$1,138.81
RESCUE SQUAD DIVE TEAM	050-1200-00-000	FF .50% INT	\$3,732.24	\$3,673.01
		Totals for Fund 050:	\$3,732.24	\$3,673.01
DUI EQUIPMENT	051-1200-00-000	FF .50% INT	\$31,148.86	\$31,248.86
		Totals for Fund 051:	\$31,148.86	\$31,248.86
GIS	052-1200-00-000	FF .50% INT	\$226,221.05	\$227,036.05
GIS	052-1400-00-000	SC CD MATURES 1/28/2021 1.55%	\$206,344.49	\$206,344.49
		Totals for Fund 052:	\$432,565.54	\$433,380.54
CAPITAL IMPROVEMENT	054-1300-00-000	FF .375% INT	\$83,090.87	\$83,117.34
		Totals for Fund 054:	\$83,090.87	\$83,117.34
PET POPULATION	055-1000-00-000	SC .50% INT	\$20,581.59	\$21,470.03
PET POPULATION	055-1400-00-000	SC CD MATURES 1/31/2021 1.55%	\$20,154.58	\$20,154.58
PET POPULATION	055-1999-00-000	DUE TO/FROM GENERAL FUND	\$510.00	\$0.00
		Totals for Fund 055:	\$41,246.17	\$41,624.61
EMA SPECIAL	056-1300-00-000	SC .50% INT	\$15,374.07	\$15,380.37
		Totals for Fund 056:	\$15,374.07	\$15,380.37
STATE'S ATTORNEY AUTOMATION	057-1200-00-000	FF .50% INT	\$5,728.49	\$5,748.49
		Totals for Fund 057:	\$5,728.49	\$5,748.49
DRUG COURT	058-1200-00-000	FF .50% INT	\$22,564.73	\$22,978.53
		Totals for Fund 058:	\$22,564.73	\$22,978.53
TAX SALE AUTOMATION	060-1200-00-000	FF .50% INT	\$8,089.35	\$8,179.35
		Totals for Fund 060:	\$8,089.35	\$8,179.35
RESCUE SQUAD	062-1200-00-000	FF .50% INT	\$14,021.13	\$14,021.13
		Totals for Fund 062:	\$14,021.13	\$14,021.13
CORONER SPECIAL FUND	063-1200-00-000	FF .50% INT	\$26,911.23	\$27,261.23
		Totals for Fund 063:	\$26,911.23	\$27,261.23
SOLID WASTE FUND	064-1200-00-000	FF .50% INT	\$882.36	\$882.36
		Totals for Fund 064:	\$882.36	\$882.36
SALE IN ERROR	065-1200-00-000	FF .50% INT	\$6,264.85	\$6,264.85
		Totals for Fund 065:	\$6,264.85	\$6,264.85
		Total	\$14,468,762.81	\$14,481,423.76
		Total ASSETS	\$14,468,762.81	\$14,481,423.76

LIABILITIES AND FUND BALANCE

LIABILITIES

GENERAL	001-2001-00-000	ACCOUNTS PAYABLE CLEARING	\$0.00	\$2,150.00
---------	-----------------	---------------------------	--------	------------

2.2

GENERAL	001-2002-00-000	PAYROLL CLEARING	\$89,902.56	\$63,824.76
		Totals for Fund 001:	(\$89,902.56)	(\$65,974.76)
		TOTAL LIABILITIES	\$89,902.56	\$65,974.76
		TOTAL LIABILITIES AND FUND BALANCE	\$89,902.56	\$65,974.76

SHELBY COUNTY STATE BANK	\$6,377,591.03
BUSEYBANK	\$839,433.91
FIRST FEDERAL S & L	\$7,131,156.76

**Shelby County Collector
Balance Sheet
County Collector Accounts**

Assets		10/31/2020	11/30/2020
100-1001-001	SHELBY COUNTY STATE BANK .50% INT	\$715.74	\$715.74
100-1203-003	1ST NATL BANK OF ASSUMPTION	\$76.53	\$76.53
100-1205-005	COMMUNITY BANKS OF SHELBY COUNTY	\$50.00	\$50.00
100-1210-010	SCSB-STRASBURG .29% INT	\$50.00	\$50.00
100-1215-015	BUSEYBANK-TAX TRUST .01% INT	\$11,615.80	\$11,615.80
100-1301-001	SHELBY COUNTY STATE BANK .50% INT	\$1,410.51	\$4,196.90
100-1302-002	BUSEYBANK .15% INT	\$1,522.35	\$1,522.35
100-1304-004	FIRST NATL BANK OF NOKOMIS-MOWEAQUA .08% INT	\$763.31	\$763.31
100-1306-006	SCSB-FINDLAY .50% INT	\$313.85	\$313.85
100-1307-007	FIRST NATL BANK OF PANA .39% INT	\$238.03	\$238.03
100-1308-008	PEOPLES BANK & TRUST-PANA	\$50.00	\$50.00
100-1309-009	1ST NATL BANK OF WATERLOO-STEWARDSON .20% INT	\$72.07	\$72.07
100-1311-011	SCSB-WINDSOR .50% INT	\$946.69	\$946.69
100-1312-012	DEWITT SAVINGS BANK-MOWEAQUA .03% INT	\$250.00	\$250.00
100-1313-013	FIRST FEDERAL S & L .15% INT	\$802,860.35	\$119,441.44
100-1316-016	TSB-TEUTOPOLIS STATE BANK-SIGEL .22% INT	\$215.23	\$215.23
100-1317-017	BANK OF HILLSBORO-PANA .14% INT	\$52.08	\$52.08
100-1318-018	SCSB-MOWEAQUA .50% INT	\$300.51	\$300.51
Total Assets		\$821,503.05	\$140,870.53
Liabilities and Fund Balance			
Fund Balance			
100-3000-000	Fund Balance--	\$821,589.45	\$140,956.93
Total Fund Balance		\$821,589.45	\$140,956.93
Total Liabilities and Fund Balance		\$821,589.45	\$140,956.93
BEGINNING BALANCE WITH CURRENT YEAR ADJUSTMENTS		\$3,925,815.83	\$3,925,815.83
NET SURPLUS/(DEFICIT)		(\$3,104,226.38)	(\$3,784,858.90)
ENDING FUND BALANCE		\$821,589.45	\$140,956.93

GENERAL FUND AVAILABLE CASH REPORT

FY 20

General Fund	September	October	November	December	January	February	March	April	May	June	July	August
Beginning Balance	\$2,619,477.42	\$2,445,173.36	\$3,013,355.22	\$2,887,161.24	\$2,583,412.86	\$2,389,186.28	\$2,332,869.66	\$2,159,315.02	\$2,129,657.17	\$1,890,659.16	\$1,712,257.10	\$2,758,762.91
-Payroll Liability	\$58,981.57	\$54,311.82	\$55,321.10	\$78,651.02	\$54,403.19	\$46,341.99	\$67,335.41	\$67,855.50	\$63,324.57	\$85,524.45	\$65,164.46	\$64,836.64
+Revenue	\$204,432.75	\$895,204.71	\$296,788.68	\$291,226.54	\$239,725.05	\$243,803.02	\$225,444.77	\$306,034.80	\$251,227.84	\$204,173.48	\$1,390,450.08	\$329,310.31
-Expense	\$374,067.06	\$328,032.13	\$446,312.58	\$570,727.14	\$425,890.43	\$321,106.38	\$399,519.50	\$331,161.72	\$512,425.73	\$362,215.55	\$343,616.45	\$401,889.08
+Payroll Liability	\$54,311.82	\$55,321.10	\$78,651.02	\$54,403.19	\$46,341.99	\$67,335.41	\$67,855.50	\$63,324.57	\$85,524.45	\$65,164.46	\$64,836.64	\$65,165.39
Ending Balance	\$2,445,173.36	\$3,013,355.22	\$2,887,161.24	\$2,583,412.81	\$2,389,186.28	\$2,332,869.66	\$2,159,315.02	\$2,129,657.17	\$1,890,659.16	\$1,712,257.10	\$2,758,762.91	\$2,686,512.89
-Restricted Funds	\$737,088.97	\$737,008.38	\$732,085.99	\$554,478.07	\$551,860.55	\$549,361.66	\$547,214.05	\$545,896.86	\$545,200.24	\$545,025.59	\$544,942.74	\$544,979.74
Cash Balance	\$1,708,084.39	\$2,276,346.84	\$2,155,075.25	\$2,028,934.74	\$1,837,325.73	\$1,783,508.00	\$1,612,100.97	\$1,583,760.31	\$1,345,458.92	\$1,144,083.27	\$2,213,820.17	\$2,141,533.15

FY 21

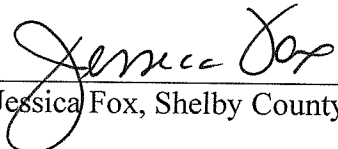
General Fund	September	October	November	December	January	February	March	April	May	June	July	August
Beginning Balance	\$2,686,512.89	\$2,708,642.71	\$3,101,844.92									
-Payroll Liability	\$65,165.39	\$62,838.38	\$89,902.56									
+Revenue	\$414,333.03	\$839,703.73	\$275,720.54									
-Expense	\$389,876.20	\$473,565.70	\$335,639.77									
+Payroll Liability	\$62,838.38	\$89,902.56	\$65,974.76									
Ending Balance	\$2,708,642.71	\$3,101,844.92	\$3,017,997.89									
-Restricted Funds	\$544,856.21	\$544,569.45	\$544,367.17									
Cash Balance	\$2,163,786.50	\$2,557,275.47	\$2,473,630.72									

*** * * 2021 HOLIDAY CALENDAR * * ***

SHELBY COUNTY OFFICES

		<u>Observed</u>
January 1	New Years Day	Friday, January 1
January 18	Martin Luther King, Jr. Day	Monday, January 18
February 12	Lincoln's Birthday	Friday, February 12
February 15	Presidents Day	Monday, February 15
April 2	Good Friday	Friday, April 2
May 31	Memorial Day	Monday, May 31
July 4	Independence Day	Monday, July 5
September 6	Labor Day	Monday, September 6
October 11	Columbus Day	Monday, October 11
November 11	Veterans Day	Thursday, November 11
November 25	Thanksgiving Day	Thursday, November 25
November 26	Day following Thanksgiving	Friday, November 26
December 24	Christmas Eve	Friday, December 24
December 25	Christmas Day	Monday, December 27
January 1	New Year's Day	Friday, December 31

Approved by the Shelby County Board at their regular meeting, December 9, 2020.



Jessica Fox, Shelby County Clerk

SHELBY COUNTY REGULARLY SCHEDULED

BOARD MEETINGS FOR 2021

January 13

February 10

March 10

April 14

May 12

June 9

July 14

August 11

September 8

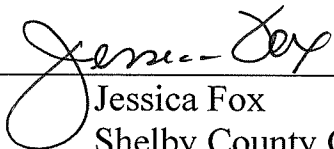
October 13

November 10

December 8

Meetings are scheduled to commence at 9:00 A. M. in Courtroom B on the First floor of the Courthouse in Shelbyville, Illinois. Exceptions to the scheduled meeting place will be noted on the Board Agenda for that month and posted on the bulletin board in the hallway just outside the Office of the County Clerk.

Posted at the office of the Shelby County Clerk on December 9, 2020.



Jessica Fox
Shelby County Clerk

SHELBY COUNTY
NOTICE OF 2021 MEETING DATES
COUNTY BOARD COMMITTEES

COUNTY BOARD – Stated meetings of the County Board of Shelby County will be held in Courtroom B, Shelby County Courthouse in Shelbyville, Illinois commencing at 7:00 P.M. on the following dates: Thursdays at 7:00 PM

January 14	February 11	March 11	April 8
May 13	June 10	July 8	August 12
September 9	October 14	November 10	December 9

PURCHASING COMMITTEE - Regularly Scheduled committee meetings will be held in Courtroom B, Shelby County Courthouse in Shelbyville, Illinois commencing at 9:00 A.M. on the following dates:

January 12	February 9	March 9	April 13
May 11	June 8	July 13	August 10
September 7	October 12	November 9	December 7

FEES AND SALARIES - Regularly Scheduled committee meetings will be held in Jury room B at the Courthouse in Shelbyville, Illinois commencing at 9:00 A. M. on the following dates:

January 12	February 9	March 9	April 13
May 11	June 8	July 13	August 10
September 7	October 12	November 9	December 7

HEALTH – Regularly Scheduled committee meetings will be held in Jury room B at the Courthouse in Shelbyville, Illinois commencing at 10:00 A. M. on the following dates:

January 12	February 9	March 9	April 13
May 11	June 8	July 13	August 10
September 7	October 12	November 9	December 7

AIRPORT – Regularly Scheduled meetings will be held at the Airport commencing at 7:00 P. M. on the following dates:

January <u>no meeting</u>	February 8	March 8	April 5
May 10	June 7	July 12	August 9
September 13	October 4	November 8	December 6

LAW ENFORCEMENT – Regularly Scheduled meetings will be held at the Detention Center, 151 North Morgan Street, Shelbyville, Illinois commencing at 9:00 A. M. on the following dates:

January 7	February 4	March 4	April 1
May 6	June 3	July 1	August 5
September 2	October 7	November 4	December 2

ROAD AND BRIDGE – Regularly Scheduled meetings will be held at the County Highway Office Building, 1590 State Hwy 16, Shelbyville, Illinois commencing at 9:00 A. M. on the following dates:

January 11	February 5, 8	March 8	April 12
May 7, 10	June 7	July 2	August 9
September 3	October 8	November 5, 8	December 3, 6

ANIMAL CONTROL – Regularly Scheduled meetings will be held in the Animal Control Office, 615 Heinlein Dr, Shelbyville, Illinois commencing at 9:00 A.M. on the following dates:

January 27	February 24	March 31	April 28
May 26	June 30	July 28	August 25
September 29	October 27	November 24	December 29

Jessica Fox
County Clerk and Recorder

SHELBY COUNTY REGULARLY SCHEDULED

BOARD MEETINGS FOR 2021

January 13

February 10

March 10

April 14

May 12

June 9

July 14

August 11

September 8

October 13

November 10

December 8

Meetings are scheduled to commence at 9:00 A. M. in Courtroom B on the First floor of the Courthouse in Shelbyville, Illinois. Exceptions to the scheduled meeting place will be noted on the Board Agenda for that month and posted on the bulletin board in the hallway just outside the Office of the County Clerk.

Posted at the office of the Shelby County Clerk on December 9, 2020.

Jessica Fox
Shelby County Clerk

Wednesday at 9:00 AM

Rural
50,50

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING
EXAMINED THE ATTACHED

RESOLUTION _____
PETITION _____ X _____
AGREEMENT _____

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE

[Redacted signature area with three blacked-out lines]

STATE OF ILLINOIS,
County of Shelby
Road District of Rural
} ss.

To the County Board of Shelby County, Illinois:

The undersigned, Highway Commissioner of the Road District of Rural in said County, would respectfully represent that a box culvert needs to be replaced over the unnamed tributary where the same is crossed by the highway TR89 at a point near NW 1/4 NW 1/4 Section 22; R2E; T12N; 3rd PM

in said Road District, for which said work the Road District of Rural is responsible; and the cost of which work will be eight thousand Dollars, which sum will be more than .02 per cent of the full, fair cash value of all the taxable property in said Road District, as equalized or assessed by the Department of Revenue, and the tax rate for road purposes in said Road District was in each year for the 2 years last past not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code.

Wherefore, the said Highway Commissioner hereby petitions you for aid, and for an appropriation from the "County Bridge Fund" in the County Treasury of a sum sufficient to meet one half the expenses of said bridge or other work, said Road District being prepared to furnish the other half of the amount required.

Dated at Shelbyville, this 25th day of November 2020

[Redacted Signature]

Highway Commissioner.

STATE OF ILLINOIS,
County of Shelby
Road District of Rural
} ss.

I, the undersigned Highway Commissioner of the Road District of Rural County aforesaid, hereby state that I have made a careful estimate of the probable cost of the
(Here state the description of the work asked for.)

Table with 2 columns: Description of work, Cost.
Pipe Culvert - 6000
Labor, Equip, Mat'l - 2000
Total: \$8000

and I do estimate that the probable cost of the same will be eight thousand Dollars.

Witness my hand, this 25th day of November 2020

[Redacted Signature]

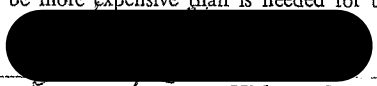
Highway Commissioner.

STATE OF ILLINOIS,
County of Shelby } ss.
Road District of Rural

Gary Shuck Highway Commissioner of said Road District of

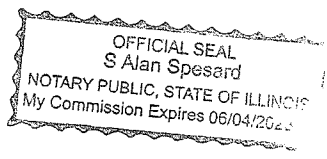
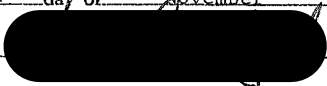
Rural being duly sworn, on oath says that

eight thousand Dollars mentioned in the estimate to which this affidavit is attached is necessary, and that the same will not be more expensive than is needed for the purpose required.



Highway Commissioner.

Subscribed and sworn to before me, this 25th day of November 2020



PETITION FOR COUNTY AID TO BUILD
OR REPAIR BRIDGE, CULVERT OR
DRAINAGE STRUCTURE
ROAD DISTRICT OF

Rural
Shelby
COUNTY, ILLINOIS

Filed this _____ day of _____

County Clerk.

263 Byers Printing Company, Springfield, Illinois.



Rural – 1800N 900E
10' x 5' needs 40 feet
96" to Flowline
Severe cracking, box floor gone, road undermined

Ash Grove
50/50




TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING
EXAMINED THE ATTACHED

RESOLUTION _____
PETITION X
AGREEMENT _____

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE

STATE OF ILLINOIS,

County of Shelby } ss.

Road District of Ash Grove }

To the County Board of Shelby County, Illinois:

The undersigned, Highway Commissioner of the Road District of Ash Grove in said County, would respectfully represent that a pipe culvert needs to be replaced over the unnamed tributary where the same is crossed by the highway TR187 at a point near NE 1/4 NE 1/4 Section 18; R6E; T11N; 3rd PM

in said Road District, for which said work the Road District of Ash Grove is responsible; and the cost of which work will be five thousand Dollars, which sum will be more than .02 per cent of the full, fair cash value of all the taxable property in said Road District, as equalized or assessed by the Department of Revenue, and the tax rate for road purposes in said Road District was in each year for the 2 years last past not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code.

Wherefore, the said Highway Commissioner hereby petitions you for aid, and for an appropriation from the "County Bridge Fund" in the County Treasury of a sum sufficient to meet one half the expenses of said bridge or other work, said Road District being prepared to furnish the other half of the amount required.

Dated at Shelbyville, this 20th day of November 2020


Highway Commissioner.

STATE OF ILLINOIS,

County of Shelby } ss.

Road District of Ash Grove }


I, the undersigned Highway Commissioner of the Road District of Ash Grove County aforesaid, hereby state that I have made a careful estimate of the probable cost of the
(Here state the description of the work asked for.)

Pipe Culvert -	3200
Labor, Equip, Mat'l -	1800
	\$5000

60" x 40'

and I do estimate that the probable cost of the same will be five thousand Dollars.

Witness my hand, this 20th day of November 2020


Highway Commissioner.

STATE OF ILLINOIS,

County of Shelby } ss.

Road District of Ash Grove

Brian Anderson Highway Commissioner of said Road District of

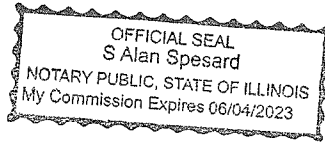
Ash Grove being duly sworn, on oath says that

five thousand Dollars mentioned in the estimate to which this affidavit is attached is necessary, and that the same will not be more expensive than is needed for the purpose required.



Highway Commissioner.

Subscribed and sworn to before me, this 20th day of November 2020



**PETITION FOR COUNTY AID TO BUILD
OR REPAIR BRIDGE, CULVERT OR
DRAINAGE STRUCTURE**

ROAD DISTRICT OF

Ash Grove

Shelby

COUNTY, ILLINOIS

Filed this _____ day of _____

County Clerk.

263 Evers Printing Company, Springfield, Illinois.



Ash Grove 1300N 3100E
Existing pipe is 60" x 36 feet

18-15135 BR
Prairie use RBI
for its share of cost




TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING
EXAMINED THE ATTACHED

RESOLUTION X
PETITION _____
AGREEMENT _____

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE



Resolution for Improvement Under the Illinois Highway Code



Is this project a bondable capital improvement?

[X] Yes [] No

Resolution Type	Resolution Number	Section Number
Original	2020-52	18-15135-00-BR

BE IT RESOLVED, by the Board of the County of Shelby County

Governing Body Type of the County Local Public Agency Type Illinois that the following described street(s)/road(s)/structure be improved under the Illinois Highway Code. Work shall be done by Contract Contract or Day Labor

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed
TR 367	087-3335		500N 2450E	

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Prairie Township's share of Engineering and Construction to replace existing bridge with PPC deck beam bridge using Rebuild Illinois bond Funds - Prairie Highway Commissioner has approved the use of Prairie Rebuild Illinois Funds for this bondable project

2. That there is hereby appropriated the sum of fifteen thousand

Dollars (\$15,000.00) for the improvement of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

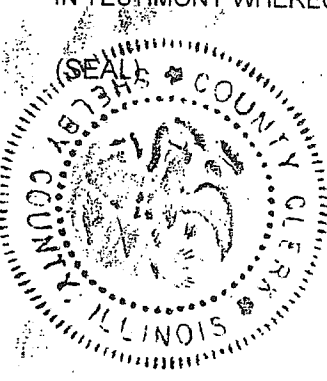
BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Jessica Fox County Clerk in and for said County

Name of Clerk Local Public Agency Type of Shelby County in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Board of Shelby County at a meeting held on 12-9-2020

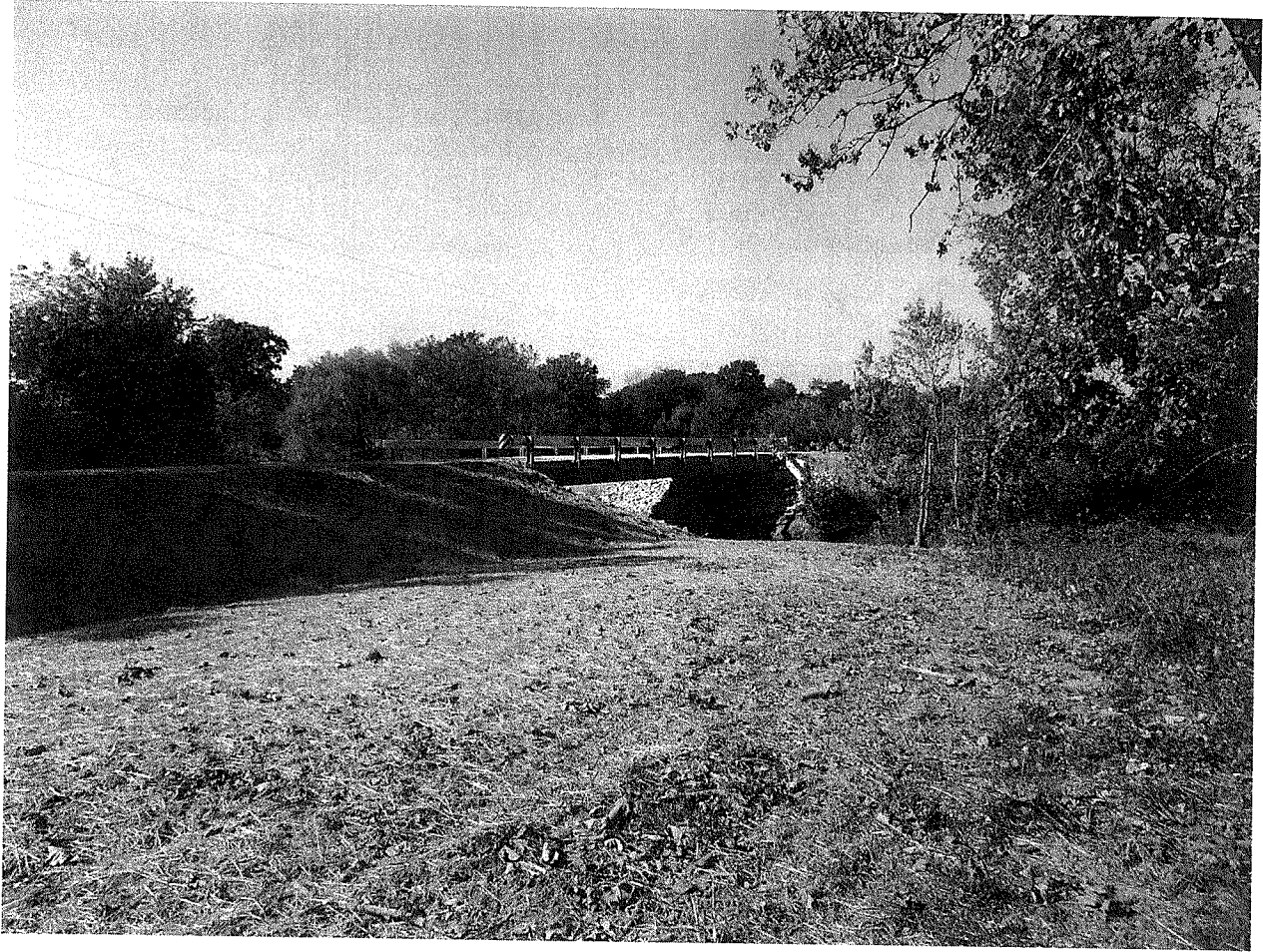
IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 9th day of Dec, 2020



Clerk Signature Date 12/9/2020

Approved

Regional Engineer Department of Transportation Date 12-17-20



Prairie Bridge Completed
087-3593



Request for Expenditure/Authorization of Motor Fuel Tax Funds




Local Public Agency Prairie Township	Type Road District	County Shelby	Section Number 18-15135-00-BR
---	-----------------------	------------------	----------------------------------

I hereby request authorization to expend Motor Fuel Tax Funds as indicated below:

Purpose	Motor Fuel Tax Amount	Rebuild Illinois Amount
County Engineer/Superintendent Salary & Expenses		n/a
Contract Construction		\$6,478.27
Day Labor Construction		
Engineering	\$1,294.00	\$6,513.96
Engineering Investigations		
IMRF/Social Security		n/a
Maintenance		
Maintenance Engineering		
Obligation Retirement		n/a
Other		
Right-of-Way (Itemized on 2nd page)		
TOTAL	\$1,294.00	\$12,992.23

Comments

Project is to replace existing deteriorated bridge with a PPC bridge. Township using RBI bondable and MFT funds for their share of the costs. Contract was awarded on July 14, 2019

Local Public Agency Official 	Date 11/23/20
Title	

Approved

Regional Engineer Department of Transportation	Date
---	------

Department of Transportation Use Entered By	Date
--	------

Itemization of Right-of-Way Request

Location of Property			Property Owner	Acres Right-of-Way	Relocation Costs	Cost of Land Acquired	Cost of Damage to Land not Acquired	Total
Street/Road	Parcel Number	Address of Property Involved						
							TOTAL	
Add Item								

Ash Grove / R. Spruce Twp

Award Value 546,988.00

Balance Authorization - 10,223.80

Extra Work R:11 + 1,829.36

NET COST = 538,593.56

Prairie Twp

Award Value 326,288.00

Balance Authorization - 2,374.25

NET COST = 323,913.75

TH

Township Construction Account QuickReport All Transactions

Engr.	Type	Date	Num	Name	Memo	Split	Amount
18-15135-00-BR	Deposit	10/9/2018	122	Local Bridge	80% Enginee...	Twp. Const. C...	-1,351.60
	Deposit	10/9/2018	126	County Bridge	20% Enginee...	Twp. Const. C...	-292.90
	Check	10/10/2018	1231	Holcomb Foundatio...	100% Twp. C...	Twp. Const. C...	1,644.50
	Deposit	11/13/2018	225	Local Bridge	80% Enginee...	Twp. Const. C...	-623.20
	Deposit	11/13/2018	232	County Bridge	20% Enginee...	Twp. Const. C...	-155.80
	Check	11/14/2018	1235	Rhutasel & Associa...	100% Twp. C...	Twp. Const. C...	779.00
	Deposit	12/11/2018	308	Local Bridge	80% Enginee...	Twp. Const. C...	-3,271.80
	Deposit	12/11/2018	312	County Bridge	20% Enginee...	Twp. Const. C...	-817.95
	Check	12/12/2018	1239	Rhutasel & Associa...	100% Twp. C...	Twp. Const. C...	4,089.75
	Check	1/9/2019	1245	Rhutasel & Associa...	100% Twp. C...	Twp. Const. C...	-779.00
	Deposit	1/9/2019		Local Bridge	80% Enginee...	Twp. Const. C...	973.75
	Deposit	1/9/2019		County Bridge	20% Enginee...	Twp. Const. C...	-194.75
	Deposit	3/11/2019		Local Bridge	80% Enginee...	Twp. Const. C...	-4,050.80
	Deposit	3/11/2019		County Bridge	20% Enginee...	Twp. Const. C...	-1,012.70
	Check	3/13/2019	1253	County Bridge	20% Enginee...	Twp. Const. C...	5,063.50
	Deposit	5/6/2019		Rhutasel & Associa...	100% Twp. C...	Twp. Const. C...	-311.60
	Deposit	5/6/2019		Local Bridge	80% Enginee...	Twp. Const. C...	-77.90
	Check	5/8/2019	1258	County Bridge	20% Enginee...	Twp. Const. C...	389.50
	Deposit	7/8/2019		Rhutasel & Associa...	100% Twp. C...	Twp. Const. C...	-2,181.20
	Deposit	7/8/2019		Local Bridge	80% Enginee...	Twp. Const. C...	-545.30
	Check	7/10/2019	1267	County Bridge	20% Enginee...	Twp. Const. C...	2,726.50
	Check	11/13/2019	1280	Rhutasel & Associa...	100% Twp. C...	Twp. Const. C...	4,674.00
	Check	11/13/2019	1283	Hammond & Reid L...	100% Twp. C...	Twp. Const. C...	2,300.00
	Check	11/13/2019	1285	Shelby County Lan...	100% Twp. C...	Twp. Const. C...	600.00
	Deposit	11/13/2019		Local Bridge	80% Enginee...	Twp. Const. C...	-3,739.20
	Deposit	11/13/2019		Local Bridge	80% Enginee...	Twp. Const. C...	-1,840.00
	Deposit	11/13/2019		Local Bridge	80% Enginee...	Twp. Const. C...	-480.00
	Deposit	11/13/2019		County Bridge	20% Enginee...	Twp. Const. C...	-934.80
	Deposit	11/13/2019		County Bridge	20% Enginee...	Twp. Const. C...	-460.00
	Deposit	11/13/2019		County Bridge	20% Enginee...	Twp. Const. C...	-120.00
	Deposit	12/9/2019		Local Bridge	80% Enginee...	Twp. Const. C...	-1,558.00
	Deposit	12/9/2019		County Bridge	20% Enginee...	Twp. Const. C...	-389.50
	Check	12/11/2019	1288	Rhutasel & Associa...	100% Twp. C...	Twp. Const. C...	1,947.50
	Deposit	2/10/2020		Local Bridge	80% Enginee...	Twp. Const. C...	-9,971.20
	Deposit	2/10/2020		County Bridge	20% Enginee...	Twp. Const. C...	-2,492.80
	Check	2/12/2020	1294	Rhutasel & Associa...	100% Twp. C...	Twp. Const. C...	12,464.00
	Deposit	3/9/2020		Local Bridge	80% Enginee...	Twp. Const. C...	-934.80
	Deposit	3/9/2020		Local Bridge	80% Enginee...	Twp. Const. C...	-200.00
	Deposit	3/9/2020		County Bridge	20% Enginee...	Twp. Const. C...	-233.70
	Deposit	3/9/2020		County Bridge	20% Enginee...	Twp. Const. C...	-50.00
	Check	3/11/2020	1299	Rhutasel & Associa...	100% Twp. C...	Twp. Const. C...	1,168.50
	Check	3/11/2020	1302	Hammond & Reid L...	100% Twp. C...	Twp. Const. C...	250.00
	Check	7/8/2020	1320	Rhutasel & Associa...	100% Twp. C...	Twp. Const. C...	4,674.00
	Deposit	7/9/2020		Local Bridge	80% Enginee...	Twp. Const. C...	-3,739.20
	Deposit	7/9/2020		County Bridge	20% Enginee...	Twp. Const. C...	-934.80
	Deposit	8/10/2020		Local Bridge	80% Enginee...	Twp. Const. C...	-1,100.00
	Deposit	8/10/2020		County Bridge	20% Enginee...	Twp. Const. C...	-275.00

\$12,940

MFT

RBI

45

Township Construction Account QuickReport All Transactions

Type	Date	Num	Name	Memo	Split	Amount
Check	8/12/2020	1325	Hammond & Reid L...	100% Twp. C...	Twp. Const. C...	1,375.00 ✓
Deposit	9/4/2020		Local Bridge	80% Enginee...	Twp. Const. C...	-5,456.00
Deposit	9/4/2020		County Bridge	20% Enginee...	Twp. Const. C...	-1,364.00
Check	9/9/2020	1330	Hammond & Reid L...	100% Twp. C...	Twp. Const. C...	6,820.00 ✓
Deposit	10/13/2020		Local Bridge	80% Enginee...	Twp. Const. C...	-2,640.00 ✓
Deposit	10/13/2020		County Bridge	20% Enginee...	Twp. Const. C...	-660.00 ✓
Check	10/14/2020	1331	Hammond & Reid L...	100% Twp. C...	Twp. Const. C...	3,300.00 ✓
Deposit	11/9/2020		Local Bridge	80% Enginee...	Twp. Const. C...	-18,272.12
Deposit	11/9/2020		County Bridge	20% Enginee...	Twp. Const. C...	-4,568.03
Check	11/12/2020	1334	County Highway	100% Twp. C...	Twp. Const. C...	22,840.16 ✓
Total 18-15135-00-BR						0.01
Total Engr.						0.01
TOTAL						0.01

65139 66

Prairie
RBI Resolutions
Herborn Box
Culvert
600A

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING
EXAMINED THE ATTACHED

RESOLUTION X
PETITION _____
AGREEMENT _____

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE



600N

Prairie 2725E 700N
Replace with Rebuild Illinois Funds

opening 13.93' x 6.58'



Request for Expenditure/Authorization of Motor Fuel Tax Funds



Local Public Agency Prairie Township	Type Road District	County Shelby	Section Number 20-15136-00-DR
---	-----------------------	------------------	----------------------------------

I hereby request authorization to expend Motor Fuel Tax Funds as indicated below:

Purpose	Motor Fuel Tax Amount	Rebuild Illinois Amount
County Engineer/Superintendent Salary & Expenses		n/a
Contract Construction		\$100,000.00
Day Labor Construction		
Engineering		\$20,000.00
Engineering Investigations		
IMRF/Social Security		n/a
Maintenance		
Maintenance Engineering		
Obligation Retirement		n/a
Other		
Right-of-Way (Itemized on 2nd page)		
TOTAL		\$120,000.00

Comments

Project is to replace existing deteriorated drainage structure with a concrete box culvert using RBI bondable funds.

Local Public Agency Official 	Date 11-23-20
----------------------------------	------------------

Title

Approved

Regional Engineer Department of Transportation	Date
---	------

Department of Transportation Use Entered By	Date
--	------

Itemization of Right-of-Way Request

Location of Property			Property Owner	Acres Right-of- Way	Relocation Costs	Cost of Land Acquired	Cost of Damage to Land not Acquired	Total
Street/Road	Parcel Number	Address of Property Involved						
							TOTAL	

Add Item

51

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING
EXAMINED THE ATTACHED





RESOLUTION X

PETITION

AGREEMENT

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE

RESOLUTION

2020-54

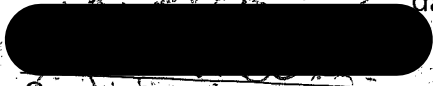
BE IT RESOLVED, by the County Board of Shelby County, that the following contracts be awarded as listed below as received at a letting held on December 7, 2020, for Shelby County Section 21-00000-00-GM.

Group 1	C & H Gravel	300 Tons	CA14, CA15, CA16 GRAVEL @ \$10.40/TON
Group 2	C & H Gravel	600 Tons	CA15 GRAVEL/CR. STONE @ \$10.40/TON
Group 3	Hanson Material Service	600 Tons	CA14, CA15, CA16 CR. STONE @ \$10.75/TON
Group 4	Hanson Material Service	1,500 Tons	CA14 CR. STONE @ \$11.25/TON
Group 5	Hanson Material Service	500 Tons	CA10 CR. STONE @ \$7.45/TON
Group 6	Hanson Material Service	600 Tons	CA14, CA15 CR. STONE @ \$11.25/TON
Group 7	Hanson Material Service	300 Tons	CA14, CA15 CR. STONE @ \$11.25/TON
Group 8	McLeod Express	600 Tons	CA14, CA15 CR. STONE @ \$17.50/TON
Group 9	Hanson Material Service	300 Tons	CA14, CA15 CR. STONE @ \$11.25/TON
Group 10	Hanson Material Service	200 Tons	AGG. SURF CSE TY B, CA-06 @ \$7.45/TON
Group 11	Hanson Material Service	250 Tons	AGG. SURF CSE TY B, CA-06 @ \$7.45/TON

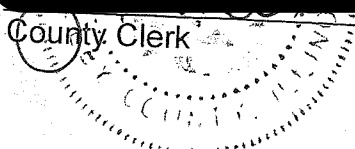
STATE OF ILLINOIS)
) SS
COUNTY OF SHELBY)

I, Jessica Fox County Clerk in and for said County in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect, and complete copy of a Resolution adopted by the County Board of Shelby County at its regular meeting held in Shelbyville, Illinois on December 9, 2020.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Shelbyville in said County this 9th day of December, 2020 A.D.



County Clerk



Illinois Department
of Transportation

County: SHELBY
Municipality: SHELBY
Section: 21-00000-00-GM
Date: 12-7-2020
Time: 10:30 A.M.
Appropriation: SHELBY CO HWY DEPT
Attended by:

Proposal
Guarantee
Terms

Item No. or Group	Items	Delivery	Unit	Quantity	Unit Price	Total	Name and Address of Bidders		Approved Engineer's Estimate		1-1		1-2		1-3		1-4		1-5		
							Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	
✓ 1	CA-14, CA-15 CA-16 GRAVEL	FOB AT PIT OR QUARRY	TONS	300.00	10.25	3,075.00	Hansen Materials	Miller Trucking	C:11 Gravel	Nokomis Quarrying	McLead Express										
✓ 2	CA-15 GRAVEL OR CR. STONE	FOB AT PIT OR QUARRY	TONS	600.00	12.50	7,500.00						10.40	3,120.00								
✓ 3	CA-14, CA-15 CA-16 CR STONE	FOB AT PIT OR QUARRY	TONS	600.00	12.50	7,500.00						11.00	6,600.00								
✓ 4	CA-14 CR. STONE	FOB AT PIT OR QUARRY	TONS	1,500.00	11.00	16,500.00						10.75	6,450.00								
✓ 5	CA-10 CR STONE	FOB AT PIT OR QUARRY	TONS	500.00	8.00	4,000.00						11.25	11,875.00								
✓ 6	CA-14 CA-15 CR. STONE	FOB AT PIT OR QUARRY	TONS	600.00	12.50	7,500.00						7.45	3,775.00								
✓ 7	CA-14 CA-15 CR. STONE	FOB AT PIT OR QUARRY	TONS	300.00	10.75	3,225.00						11.25	6,750.00								
✓ 8	AGG SEAL COAT CA-14, CA-15 CR STONE STOCKPILE BY 06-07-2021	STOCKPILED 2300W/1000E HARTMANN'S	TONS	600.00	16.75	10,050.00						11.25	3,375.00								
✓ 9	CA-14, CA-15 CR STONE	FOB AT PIT OR QUARRY	TONS	300.00	10.75	3,225.00						11.25	3,375.00								
TOTAL BIDS																					
% Over (+) / Under (-) Est.																					
AS READ																					

25

Illinois Department
of Transportation

Item No. or Group	Items	Delivery	Unit	Quantity	Unit Price	Total	Name and Address of Bidders		1-9	1-7	1-3	1-9	1-10
							Unit Price	Total					
							JHI						
							Approved Engineer's Estimate						
1	CA-14 CA-15 CR-16 GRAVEL	FOB AT PIT OR QUARRY	TONS	300.00	10.25	3,075.00							
2	CA-15 GRAVEL OR CR. STONE	FOB AT PIT OR QUARRY	TONS	600.00	12.50	7,500.00							
3	CA-14 CA-15 CR-16 CR. STONE	FOB AT PIT OR QUARRY	TONS	600.00	12.50	7,500.00							
4	CA-14 CR. STONE	FOB AT PIT OR QUARRY	TONS	1,500.00	11.00	16,500.00							
5	CA-10 CR. STONE	FOB AT PIT OR QUARRY	TONS	500.00	8.00	4,000.00							
6	CA-14 CA-15 CR. STONE	FOB AT PIT OR QUARRY	TONS	600.00	12.50	7,500.00							
7	CA-14 CA-15 CR. STONE	FOB AT PIT OR QUARRY	TONS	300.00	10.75	3,225.00							
8	AGG SEAL COAT CA-14, CA-15 CR. STONE STOCKPILE BY 05-01-2021	STOCKPILED 2300N/100E HARTMANN	TONS	600.00	16.75	10,050.00			10.95	12,510.00			
9	CA-14, CA-15 CR. STONE	FOB AT PIT OR QUARRY	TONS	300.00	10.75	3,225.00							
					TOTAL	% Over(+) Under(-) Est.	AS READ						

Illinois Department
of Transportation

Item	Quantity	Unit	Unit Price	Total Price	2.1	2.2	2.3	2.4	2.5	2.6	2.7	2.8	2.9	2.10	2.11	2.12	
10	200.00	TONS	7.50	1,500.00	Hansen Trucking	Miller	C.H. Bova	Mechanics Trucking Express									
11	250.00	TONS	7.50	1,875.00													
				UNIT PRICE													
				TOTAL PRICE													

Culverts

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING
EXAMINED THE ATTACHED




RESOLUTION X

PETITION

AGREEMENT

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE

RESOLUTION

2020-55

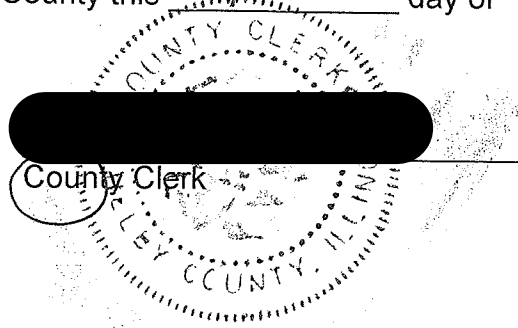
BE IT RESOLVED, by the County Board of Shelby County, that the following contracts be awarded as listed below as received at a letting held on December 7, 2020, for various sizes of pipes and bands.

Group 1	Metal Culverts	\$54,076.47
Group 2	Contech	\$46,123.74
Group 3	Metal Culverts	\$14,136.04

STATE OF ILLINOIS)
) SS
COUNTY OF SHELBY)

I, Jessica Foy County Clerk in and for said County in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect, and complete copy of a Resolution adopted by the County Board of Shelby County at its regular meeting held in Shelbyville, Illinois on December 9, 2020.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Shelbyville in said County this 9th day of December, 2020 A.D.



County: SHELBY Date: 12-7-2020
 Municipality: 21-NON MFT Time: 10:30 A.M.
 Section: SHELBY CO HWY DEPT
 Appropriation: SHELBY CO HWY DEPT
 Attended by: _____

Name and Address
of
Bidders

Approved
Engineer's
Estimate

1-1
Metal
Culverts

1-2
Concrete

1-3

1-4

1-5

Item No. or Group	Items GROUP 1 RIVER RD GALVANIZED	Delivery	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
	CORR STEEL CULVERT PIPE 12"	FOB STOCKPILE CU HWY GARAGE	LIN FT	270.00										
	CORR STEEL CULVERT PIPE 15"	"	LIN FT	180.00										
	CORR STEEL CULVERT PIPE 18"	"	LIN FT	90.00										
	CORR STEEL CULVERT PIPE 24"	"	LIN FT	90.00										
	CORR STEEL CULVERT PIPE 36"	"	LIN FT	30.00										
	GROUP TOTAL					0.00								
	GROUP 1 UNPAID ALUMINIZED													
	CORR STEEL CULVERT PIPE 12" ALUMINIZED	FOB STOCKPILE CU HWY GARAGE	LIN FT	640.00										
	CORR STEEL CULVERT PIPE 15" ALUMINIZED	"	LIN FT	680.00										
	CORR STEEL CULVERT PIPE 18" ALUMINIZED	"	LIN FT	570.00										
	CORR STEEL CULVERT PIPE 24" ALUMINIZED	"	LIN FT	240.00										
	CORR STEEL CULVERT PIPE 36" ALUMINIZED	"	LIN FT	400.00										
	GROUP TOTAL					0.00								
	TOTAL BIDS					0.00								
	% Over (+) Under (-) Est.					0.00								

County			Date		Time			Appropriation			Name and Address of Bidder			Approved Engineer's Estimate		
SHELBY			12-7-2020		10:30 AM			SHELBY CO HWY DEPT			Metal			CONCRETE		
Municipality			1800N HWY 7					Attended by								
Proposal	Quantity	Unit	Unit Price	Total	Quantity	Unit	Unit Price	Total	Quantity	Unit	Unit Price	Total	Quantity	Unit	Unit Price	Total
Item No.																
BANDS & HARDWARE	7.00	EACH	12.48	87.76	9.00	183.00										
BANDS & HARDWARE	8.00	EACH	14.11	112.88	11.00	88.00										
BANDS & HARDWARE	46.00	EACH	13.28	611.28	15.00	195.00										
BANDS & HARDWARE	30.00	EACH	14.92	447.60	13.00	194.00										
BANDS & HARDWARE	13.00	EACH	15.21	197.73	12.00	182.40										
BANDS & HARDWARE	4.00	EACH	30.30	121.20	34.00	1144.00										
BANDS & HARDWARE	9.00	EACH	33.95	305.55	34.00	1144.00										
BANDS & HARDWARE	3.00	EACH	91.94	275.82	12.00	144.00										
GROUP TOTAL			0.00	54,076.47		0.00	17,182.10		0.00		0.00	0.00		0.00		0.00
GROUP II																
3154 ALUMINIZED																
CORR STEEL CULVERT PIPE	160.00	LN FT	10.410	1665.60	4.50	72.00										
CORR STEEL CULVERT PIPE	140.00	LN FT	11.85	1659.00	5.25	735.00										
CORR STEEL CULVERT PIPE	1880.00	LN FT	8.72	16385.60	7.30	5724.00										
CORR STEEL CULVERT PIPE	1210.00	LN FT	10.98	13285.80	8.40	10194.00										
CORR STEEL CULVERT PIPE	620.00	LN FT	13.03	8078.40	10.50	13510.00										
CORR STEEL CULVERT PIPE	204.00	LN FT	5.09	1038.36	12.41	1531.64										
CORR STEEL CULVERT PIPE	430.00	LN FT	17.44	7499.20	13.87	5914.10										
TOTAL BIDS			0.00	54,076.47		0.00	17,182.10		0.00		0.00	0.00		0.00		0.00

2-1
2-2
2-3
2-4
2-5
2-6
2-7

County	Section	Date	Name and Address of Bidders	3-1	3-2	3-3	3-4	3-5	3-6	3-7
Municipal	20-NONINF	12-7-2020	Metad Contractors							
		Time 10:35 A.M.	Approved Engineer's Estimate							
		Appropriation SHEBLY CO HWY DEPT								
Proposal	Items	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price
Particulars										
	CORR STEEL CULVERT PIPE	FOB STOCKPILE	30.00	16.54	496.20	11.00	330.00			
	CORR STEEL CULVERT PIPE	CU HWY SHIPWAY	30.00	31.65	949.50	15.10	453.00			
	CORR STEEL CULVERT PIPE		150.00	31.97	4795.10	13.65	2047.50			
	42" X 24" ARCH ALUMINUM		30.00							
	GROUP II TOTAL				58,188.54	41,037.94	2,100.00 bid			
	GROUP III									
	NIVELLED POLY CONCRETE									
	CORR STEEL CULVERT PIPE	FOB STOCKPILE	160.00	11.04	1766.40	14.40	2304.00			
	12" NIVELLED POLY CONCRETE									
	CORR STEEL CULVERT PIPE		488.00	13.67	6678.32	17.04	8315.52			
	18" NIVELLED POLY CONCRETE		44.00	20.16	887.04	24.10	1060.40			
	CORR STEEL CULVERT PIPE		32.00	26.88	860.16	32.40	1036.80			
	36" NIVELLED POLY CONCRETE		32.00	53.36	1707.52	64.14	2052.48			
	CORR STEEL CULVERT PIPE		30.00	37.12	1113.60	47.15	1414.50			
	42" NIVELLED POLY CONCRETE									
	GROUP III TOTAL				0.00	0.00				
	TOTAL BIDS				0.00	0.00				
	% Over ()/ Under ()/ Est.				0.00	0.00				

10W bid

Maintenance
County MFT
Resolution

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING
EXAMINED THE ATTACHED


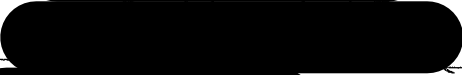

RESOLUTION X

PETITION

AGREEMENT

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE



Resolution for Maintenance Under the Illinois Highway Code



Resolution Number <u>2020-56</u>	Resolution Type Original	Section Number 21-00000-00-gm
-------------------------------------	-----------------------------	----------------------------------

BE IT RESOLVED, by the Board of the Shelby County of Shelby County Illinois that there is hereby appropriated the sum of eight

hundred fifty thousand Dollars (\$850,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 01/01/21 to 12/31/21

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

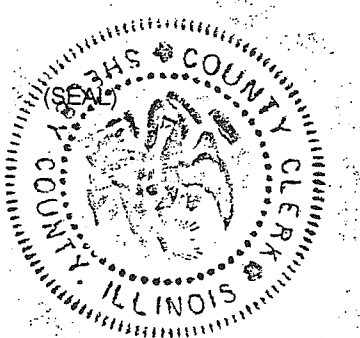
BE IT FURTHER RESOLVED, that Shelby County of Shelby County shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Jessica Fox County Clerk in and for said County of Shelby County in the State of Illinois, and keeper of the records and files thereof, as

provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the Board of Shelby County at a meeting held on 12/9/2020

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 9th day of December, 2020



Clerk Signature
[Redacted Signature]

APPROVED

Regional Engineer
Department of Transportation
[Redacted Signature] Date 12-14-20

Resolution
1/2 County Engineer
Salary Reimburse-
ment

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING
EXAMINED THE ATTACHED

RESOLUTION X
PETITION _____
AGREEMENT _____

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE



Resolution Appropriating Funds for the Payment of the County Engineer's Salary



Does the County participate in the County Engineer's Salary Reimbursement Program? Yes No

Resolution No 2020-57 Section No 21-cs173-00-ac STP Section No

WHEREAS, the County Board of Shelby County has adopted a resolution establishing the salary of the County Engineer to be 100% of the recommended salary for the County Engineer as determined annually by the Illinois Department of Transportation, and

WHEREAS, the County Board of Shelby County has entered into an agreement with the Illinois Department of Transportation for transfer of Federal Surface Transportation Program funds to pay one-half of the salary paid to the County Engineer.

NOW, THEREFORE, BE IT RESOLVED, by the Shelby County Board that there is hereby appropriates the sum of one hundred ten thousand seven hundred thirty three Dollars (\$112,200.00) from the County's

MFT funds for the purpose of paying the County Engineer's salary from 01/01/21 to 12/31/21 and, BE IT FURTHER RESOLVED, that the Shelby County Board hereby authorizes the Department of Transportation, State of

Illinois to transfer fifty six thousand one hundred Dollars (\$56,100.00) of Federal Surface Transportation Program funds allocated to Shelby County to the Department of Transportation in return for an equal amount of State funds; and

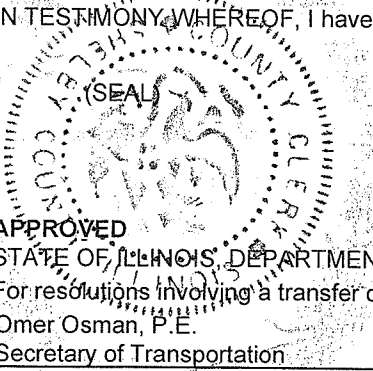
BE IT FURTHER RESOLVED, by the Shelby County Board that there is hereby appropriated the sum of thirteen thousand Dollars (\$13,000.00) from the County's

MFT funds for the purpose of paying the County Engineer's expenses from 01/01/21 to 12/31/21

I Jessica Fox County Clerk in and for said County of Shelby in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by the County Board of Shelby at a meeting held on date

I certify that the correct TIN/FEIN number for Shelby County is 376002119 Legal Status: Governmental.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 9th day of December, 2020



Clerk Signature

APPROVED STATE OF ILLINOIS, DEPARTMENT OF TRANSPORTATION For resolutions involving a transfer of STR funds: Omer Osman, P.E. Secretary of Transportation

BY: Director, Office of Planning & Programming Date

LPA NAME

Shelby

County

Section Number

21cs17300ac

STP Section Number

For IDOT Use Only

Dates of the existing agreement between IDOT and County _____ to _____
Beginning Ending

Dates of the new agreement between IDOT and County _____ to _____
Beginning Ending

Moweaqua
087-3000
Bridge
Engn. Agreement
RBI Funds

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING
EXAMINED THE ATTACHED


RESOLUTION _____

PETITION _____

AGREEMENT X

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE

Municipality NA	L O C A L A G E N C Y	 Illinois Department of Transportation Preliminary Engineering Services Agreement for Rebuild Illinois Funds	C O N S U L T A N T	Name Gonzalez Companies, LLC
Township / Road-District Moweaqua				Address 7 Carpenter Drive
County Shelby				City Salem
Section 20-00289-00-BR				State / ZIP Illinois 62881

THIS AGREEMENT is made and entered into this 9th day of December, 2020 between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Motor Fuel Tax Funds, allotted to the LA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT", will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Section Description

Name CH 21 (FAS 637) Bridge over Branch of Flat Branch

Route CH 21 Length 0.106 (+/-) MI. 560 (+/-) FT. (Existing S.N. 087-3000)

Termini Near the SE Corner, SW ¼, SW ¼, Section 27, T14N, R2E, 3rd P.M., approximately 2.0 miles east of Moweaqua

Description: Removal of an existing single span concrete thru girder bridge; construction of a proposed single span bridge with PPCDB superstructure on steel H-pile supported spill-thru concrete abutments; reconstruction of the approach roadways.

Agreement Provisions

The ENGINEER Agrees:

1. To perform or be responsible for the performance of the following engineering services for the LA, in connection with the proposed improvements herein before described, and checked below:
 - a. Make such detailed surveys as are necessary for the preparation of detailed roadway plans.
 - b. Make stream and flood plain hydraulic surveys and gather high-water data and flood histories for the preparation of detailed bridge plans.
 - c. Make or cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations are to be made in accordance with the current requirements of the DEPARTMENT.
 - d. Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement. **Furnished by the LA.**
 - e. Prepare Army Corps of Engineers Permit, ~~Department of Natural Resources Office of Water Resources Permit, Bridge waterway sketch, and/or Channel Change sketch, Utility plan and locations, and Railroad Crossing work agreements.~~
 - f. Prepare Preliminary Bridge Design and Hydraulic Report, (including economic analysis of bridge or culvert types) and high-water effects on roadway overflows and bridge approaches.
 - g. Make complete general and detailed plans, special provisions, proposals, and estimates of cost and furnish the LA with five (5) copies of the plans, special provisions, proposals, and estimates. Additional copies of any or all documents, if required, shall be furnished to the LA by the ENGINEER at his actual cost for reproduction.
 - h. Furnish the LA with survey and drafts in quadruplicate of all necessary right-of-way dedications, construction easement and borrow pit and channel change agreements including prints of the corresponding plats and staking as required, when requested by the LA. **Furnished / Performed by the LA.**

Note: Four copies to be submitted to the Regional Engineer

- i. Assist the LA in the tabulation and interpretation of the contractors' proposals.
- j. Prepare the necessary environmental documents in accordance with the procedures adopted by the DEPARTMENT's Bureau of Local Roads & Streets. **Wetlands mitigation is not a part of this agreement.**
- k. Prepare the Project Development Report when required by the DEPARTMENT.
- l. **Perform Bridge Load Rating as described in IDOT Circular Letter 2016-10 dated April 15, 2016.**

- (2) That all reports, plans, plats, and special provisions to be furnished by the ENGINEER pursuant to the AGREEMENT, will be in accordance with current standard specifications and policies of the DEPARTMENT. It is being understood that all such reports, plans, and drafts shall, before being finally accepted, be subject to approval by the LA and the DEPARTMENT.
- (3) To attend conferences at any reasonable time when requested to do so by representatives of the LA or the DEPARTMENT.
- (4) In the event plans or surveys are found to be in error during construction of the SECTION and revisions of the plans or survey corrections are necessary, the ENGINEER agrees that he will perform such work without expense to the LA, even though final payment has been received by him. He shall give immediate attention to these changes so there will be a minimum delay to the Contractor.
- (5) That basic survey notes and sketches, charts, computations, and other data prepared or obtained by the ENGINEER pursuant to this AGREEMENT will be made available, upon request, to the LA or the DEPARTMENT, without cost and without restriction or limitations as to their use.
- (6) That all plans and other documents furnished by the ENGINEER pursuant to this AGREEMENT will be endorsed by him and will show his professional seal where such is required by law.

The LA Agrees:

- 1. To pay the ENGINEER as compensation for all services performed as stipulated in paragraphs **1a,1b,1c,1e,1f,1g,1j, 1i, 2, 3, 5, and 6** in accordance with one of the following methods indicated by a check mark:
 - a. A sum of money equal to _____ percent of the awarded contract cost of the proposed improvement as approved by the DEPARTMENT. **a Lump Sum of \$47,500.00. See the attached EXHIBIT A and the attached PROFESSIONAL SERVICE RATES SHEET (PSRS).**
 - b. A sum of money equal to the percent of the awarded contract cost for the proposed improvement as approved by

Schedule for Percentages Based on Awarded Contract Cost

Awarded Cost	Percentage Fees	
Under \$50,000	_____	(see note)
	_____	%
	_____	%
	_____	%
	_____	%
	_____	%

Note: ~~Not necessarily a percentage. Could use Per Diem, Cost Plus or Lump Sum.~~

- 2. To pay for the services stipulated in paragraph 1d, 1h, 1i, and 1k of The ENGINEER Agrees per **[a]** at actual cost of performing such work plus _____ percent to cover profit, overhead and readiness to serve — "actual cost" being defined

as direct payroll material cost plus payrolls, insurance, social security, and retirement deductions. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER per [a] at his actual cost. Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under the paragraph 1a, 1b, 1c, 1e, 1f, 1j, & 1l. If the ENGINEER sublets all or part of this work, the LA will pay the cost to the ENGINEER plus a ~~five (5)~~ **fifteen (15)** percent service charge. "Cost to Engineer" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work. The classifications of the employees used in the work should be consistent with the employee classifications for the services performed. If the personnel of the firm, including the Principal Engineer, perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.

[a] on a Time & Materials basis according to the rates shown on the attached Professional Service Rates Sheet (PSRS).

3. That payments due the ENGINEER for services rendered in accordance with this AGREEMENT will be made as soon as practicable after the services have been performed in accordance with the following schedule:
 - a. ~~Upon completion of detailed plans, special provisions, proposals and estimate of cost being the work required by paragraphs 1a through 1g under THE ENGINEER AGREES to the satisfaction of the LA and their approval by the DEPARTMENT, 90 percent of the total fee due under this AGREEMENT based on the approved estimate of cost.~~
 - b. ~~Upon award of the contract for the improvement by the LA and its approval by the DEPARTMENT, 100 percent of the total fee due under the AGREEMENT based on the awarded contract cost, less any amounts paid under "a" above.~~

~~By Mutual agreement, partial payments, not to exceed 90 percent of the amount earned, may be made from time to time as the work progresses.~~

 - c. On a monthly basis for the actual cost of performing such work **according to the rates shown on the attached PROFESSIONAL SERVICES RATES SHEET (PSRS)** plus 200 percent to cover overhead, profit, and readiness to serve plus any related direct costs — "actual cost" being defined as in paragraph 2 of THE LA AGREES.
 - d. 90% of the Lump Sum fee upon submittal to the LA and the DEPARTMENT the pre-final Plans, Specifications, and Estimates, less any amounts paid under "c" above.
 - e. 100% of the Lump Sum fee upon submittal to the LA and the DEPARTMENT the final Plans, Specifications, Estimates, and Bridge Load Rating, less any amounts paid under "c" and "d" above.
4. That, should the improvement be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a through 1l and prior to the completion of such services, the LA shall reimburse the ENGINEER for his actual costs plus _____ percent incurred up to the time he is notified in writing of such abandonment — "actual cost" being defined as in paragraph 2 of THE LA AGREES. **according to the rates shown on the attached PROFESSIONAL SERVICES RATES SHEET (PSRS).**
5. That, should the LA require changes in any of the detailed plans, specifications, or estimates except for those required pursuant to paragraph 4 of The ENGINEER Agrees, after they have been approved by the DEPARTMENT, the LA will pay the ENGINEER for such changes on the basis of actual cost plus _____ per cent **according to the rates shown on the attached PROFESSIONAL SERVICES RATES SHEET (PSRS)** to cover profit, overhead, and readiness to serve — "actual cost" being defined as in paragraph 2 of The LA Agrees. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans and specifications.

It is Mutually Agreed,

1. That any difference between the ENGINEER and the LA concerning their interpretation of the provisions of this Agreement shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LA and a third member appointed by the two other members for disposition and that the committee's decision shall be final.

2. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all surveys, permits, agreements, preliminary bridge design & hydraulic report, drawings, specifications, partial and completed estimates, and data, if any from traffic studies and soil survey and subsurface investigations with the understanding that all such material becomes the property of the LA. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with Section 4 of The LA Agrees.
3. ~~That if the contract for construction has not been awarded one year after the acceptance of the plans by the LA and their approval by the DEPARTMENT, the LA will pay the ENGINEER the balance of the engineering fee due to make 100 percent of the total fees due under this AGREEMENT, based on the estimate of cost as prepared by the ENGINEER and approved by the LA and the DEPARTMENT.~~
4. That the ENGINEER warrants that he / she has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract, and that he / she has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this contract. For breach or violation of this warranty the LA shall have the right to annul this contract without liability.

IN WITNESS WHEREOF, the parties have caused the AGREEMENT to be executed in quadruplicate counterparts, each of which shall be considered as an original by their duly authorized officers.

Executed by the LA:

<p>ATTEST:</p> <p>By <u>[Redacted]</u></p> <p style="text-align: center;">Shelby County, Clerk</p>	<p>County of Shelby of the (Municipality / Township / County)</p> <p>State of Illinois, acting by and through its</p> <p>County Board</p> <p>By <u>[Redacted]</u></p> <p>Title <u>County Board Chair</u></p>
--	--

Executed by the ENGINEER:

<p>ATTEST:</p> <p>By <u>[Redacted]</u></p> <p style="text-align: center;">R. Patrick Judge, P.E. Managing Principal, COO</p>	<p>Gonzalez Companies, LLC</p> <p>7 Carpenter Drive</p> <p>Salem, Illinois 62881</p> <p>By <u>[Redacted]</u></p> <p style="text-align: center;">Carlos V. Huddleston, P.E. Managing Principal, CEO</p>
--	--

Approved

12-16-20

Date

Department of Transportation

[Redacted]

Regional Engineer

71

11/23/20

EXHIBIT A: MANHOURLY ESTIMATE
 Shelby Co. HD - CH 21 over Branch of Flat Branch / Section 20-00289-00-BR
 PREPARED BY: Gary Hahn
 QA'ED BY: Brent Taylor

ROW ID	PHASES, TASKS, and MILESTONES	Senior QA/Project Manager	Project Manager	Sr. Structural Engineer	Technician IV	HOURS	SUBS AND ODCS
0.00	Pre-Engineering and Contract Negotiation						
1.00	Design Phase						
1.01	Pre-contract scoping & preliminary construction & PE services cost estimates	6	3			9	\$ 4,500.00
1.02	Topo survey coord. & topo survey field work (topo survey by MRJ & Associates, Inc.)	2				2	\$ 4,240.00
1.03	Soil boring coord. & soil boring work (soil borings by Holcomb Fdn. Engr. Co., Inc.)	2				2	
1.04	Processing of topo survey information				10	10	
1.05	Review and processing of soil boring information	1				3	
1.06	Preliminary & final roadway design		10			38	
1.07	Bridge hydraulic analysis		6			38	
1.08	Preparation & submittal of bridge design & hydraulic report (PBD&HR)		4			20	
1.09	Preparation & submittal of other review agency documents (ESR, COE, IDNR, etc.)		2			14	
1.10	Preliminary & final bridge design	2	2	8		12	
1.11	Preparation of prelim. & final project drawings, specs., quantities, & estimates	1	20			69	
1.12	Pre-final & final PS&E submittals to LA & IDOT (including electronic submittal)		4			4	
1.13	Misc. project & field check meetings with LA & IDOT		6			6	
1.14	QA / QC reviews & revisions (prelim. & final)	6	8	2		22	
1.15	Preparation & submittal of bridge load rating to LA & IDOT LBU		8	10		18	
1.16	PPCDB shop drawing review	1			3	4	
1.17	Misc. project management & administration	4	12	1		19	
1.18						0	
1.19						0	
1.20						0	
	SUMMARY	25	85	23	157	290	\$ 8,740.00
2.00	In-House Direct Costs						
2.01	Copies and Prints (Estimate \$250.00)					0	
2.02	Postage / U.P.S. (Estimate \$100.00)					0	
2.03	Travel (Estimate 250 miles)					0	
	SUMMARY	0	0	0	0	0	\$ -
	TOTAL	25	85	23	157	290	\$ 8,740.00

Note: Contract Amount for Design (Lump Sum Fee) = \$47,500.00

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**2020 PROFESSIONAL SERVICE RATES
(Effective January 1, 2020)**

<u>Employee Classification</u>	<u>Rate</u>
Principal	\$185
Senior QA/Project Manager	\$175
Project Manager	\$165
Survey Manager	\$155
Senior Structural Engineer	\$155
Project Engineer VI	\$145
Project Engineer V	\$135
Project Engineer IV	\$125
Project Engineer III	\$115
Project Engineer II	\$105
Project Engineer I	\$95
Survey Technician III	\$95
Survey Technician II	\$85
Survey Technician I	\$75
Technician VIII	\$135
Technician VII	\$125
Technician VI	\$115
Technician V	\$105
Technician IV	\$95
Technician III	\$85
Technician II	\$75
Technician I	\$65
<u>Reimbursables</u>	
Mileage	IRS Standard Rate
Subconsultant Costs	15% markup
Other Direct Costs	15% markup

PRELIMINARY PROJECT COST ESTIMATE SUMMARY

I.	R.O.W. or Construction Easements (unable to be determined at this time - assume some R.O.W. will be required and estimate cost for survey, plat(s), description(s), and acquisition)	\$	7,000
		Total I.	\$ 7,000
II.	Construction:		
	a) Proposed Roadway Improvements (see attached Estimate)	\$	81,550
	b) Proposed Bridge Improvements (see attached Estimate)	\$	269,190
	c) Mobilization (see attached Estimate)	\$	7,000
		Total	\$ 357,740
		<u>USE for Total II.</u>	\$ 358,000
		Sub-Total I. & II.	\$ 365,000
		10% Contingency	\$ 36,500
		Total I. & II.	\$ 401,500
		<u>USE for Total I. & II.</u>	\$ 401,500
III.	Engineering		
	a) Soil Borings (by Gonzalez Companies, LLC - included in Preliminary Engineering)	\$	-
	b) Surveying (by Gonzalez Companies, LLC - included in Preliminary Engineering)	\$	-
	c) Preliminary Engineering (by Gonzalez Companies, LLC)	\$	47,500
	d) Resident Construction Inspection (by Clay County Hwy. Dept.; 7% Construction)	\$	27,000
		Total III.	\$ 74,500
		TOTAL ESTIMATED PROJECT COST (Total I., II., and III)	\$ 476,000

PROPOSED PROJECT FUNDING

Rebuild Illinois Funds	100%	\$	476,000
County / Road District Funds	0%	\$	-
		TOTAL FUNDING	\$ 476,000

DATE: 11-23-2020
 BY: GARY L. HAHN, P.E., S.E.



Gonzalez Companies, LLC
 7 Carpenter Drive
 Salem, IL 62881
 Phone: 618-222-2221 Ext. 114

SHELBY COUNTY, ILLINOIS
MOWEAQUA TOWNSHIP
CH 21 (FAS 637) BRIDGE OVER
BRANCH OF FLAT BRANCH
SECTION 20-00289-00-BR
EXISTING S.N. 087-3000

**PRELIMINARY CONSTRUCTION COST ESTIMATE
for PROPOSED BRIDGE and ROADWAY IMPROVEMENTS**

Code No.	Item	Unit	Quantity	Unit Price	Total
Roadway	Tree Removal, Acre	Acre	0.3	\$ 15,000.00	\$ 4,500.00
	Earth Excavation	Cu Yd	150	\$ 20.00	\$ 3,000.00
	Furnished Excavation	Cu Yd	750	\$ 20.00	\$ 15,000.00
	Aggregate Base Course (Type B)	Ton	580	\$ 35.00	\$ 20,300.00
	Bituminous Material (Prime, Cover, & Seal Coats)	Gal	1400	\$ 9.00	\$ 12,600.00
	Seal Coat & Cover Coat Aggregate	Ton	60	\$ 90.00	\$ 5,400.00
	Aggregate Shoulders	Ton	250	\$ 35.00	\$ 8,750.00
	Seeding, Class 2 (Special)	Acre	0.5	\$ 8,000.00	\$ 4,000.00
	Erosion Control	L Sum	1	\$ 2,000.00	\$ 2,000.00
	Pipe Culverts, 15"	Foot	120	\$ 50.00	\$ 6,000.00
				Sub-Total A	\$ 81,550.00
Bridge	Removal of Existing Structures (no salvage)	Each	1	\$ 12,000.00	\$ 12,000.00
	Channel Excavation	Cu Yd	350	\$ 20.00	\$ 7,000.00
	Furnishing Steel Piles, HP 12x53	Foot	450	\$ 50.00	\$ 22,500.00
	Pile Shoes	Each	10	\$ 125.00	\$ 1,250.00
	Driving Piles	Foot	450	\$ 1.50	\$ 675.00
	Test Pile Steel HP 12x53	Each	1	\$ 10,000.00	\$ 10,000.00
	Concrete Structures	Cu Yd	30.0	\$ 725.00	\$ 21,750.00
	Concrete Encasement	Cu Yd	4.0	\$ 700.00	\$ 2,800.00
	Reinforcement Bars	Pound	4700	\$ 1.50	\$ 7,050.00
	Stone Dumped Riprap, Class A4	Ton	300	\$ 40.00	\$ 12,000.00
	Precast Prestressed Concrete Deck Beams (27" Depth)	Sq Ft	1680	\$ 82.00	\$ 137,760.00
	Porous Granular Embankment	Ton	135	\$ 35.00	\$ 4,725.00
	Name Plates	Each	1	\$ 400.00	\$ 400.00
	Steel Railing, Type SM	Foot	120	\$ 135.00	\$ 16,200.00
	Terminal Marker-Direct Applied	Each	4	\$ 45.00	\$ 180.00
	Traffic Barrier Terminals (approach corners only) - See Note 1	Each	2	\$ 4,700.00	\$ 9,400.00
	Traffic Control and Protection (Special)	L Sum	1	\$ 3,500.00	\$ 3,500.00
				Sub-Total B	\$ 269,190.00
	Note 1: TBT's - Type 5A and Type 1				
				Total A + B	\$ 350,740.00
Project	Mobilization (2.0% of Total for Sub-Totals A and B)	L Sum	1	\$ 7,014.80	\$ 7,000.00
					USE
				Total	\$ 357,740.00
				USE	\$ 358,000.00

Basis of Estimate:

- Bridge: Single span, 28' wide x 60' bk.-bk. abutments; no skew; PPCDB superstructure on steel H-pile supported spill-thru concrete abutments.
- Roadway: 8" thick x 22' wide x 500' long (including transitions) aggregate base course with Type A-3 oil & chip surface; 6" thick x 6' wide aggregate shoulders.
- Entrances: One (1) field entrance is now estimated to exist; allow four (4) total for contingency purposes (crop fields in all 4 quadrants of bridge) (earthen surface).

DATE: 11-23-2020

BY: GARY L. HAHN, P.E., S.E.



Gonzalez Companies, LLC
7 Carpenter Drive
Salem, IL 62881
Phone: 618-222-2221 Ext. 114

SHELBY COUNTY, ILLINOIS
MOWEAQUA TOWNSHIP
CH 21 (FAS 637) BRIDGE OVER
BRANCH OF FLAT BRANCH
SECTION 20-00289-00-BR
EXISTING S.N. 087-3000



Bridge 087-3000
Moweaqua Road

Clarksburg
Bridge 3198
Engn agreement
BTON




TO: THE SHELBY COUNTY BOARD


WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING
EXAMINED THE ATTACHED

RESOLUTION _____
PETITION _____
AGREEMENT X

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE

Municipality	 Illinois Department of Transportation Preliminary Engineering Services Agreement For Motor Fuel Tax Funds	C O N S U L T A N T	Name Hampton, Lenzini and Renwick, Inc.
Township Clarksburg			Address 3085 Stevenson Drive, Suite 201
County Shelby			City Springfield
Section 20-03118-00-BR			State Illinois 62703

THIS AGREEMENT is made and entered into this 9th day of December, 2020 between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Motor Fuel Tax Funds, allotted to the LA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT", will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Section Description

Name Township Bridge Replacement

Route TR 313 Length 0.2 Mi. 1000± FT (Structure No. 087-3198 Ex.)

Termini Structure over Richland Creek and approaches, Section 23, T 10 N, R 4 E, 3rd P.M. (690N, 2320E)

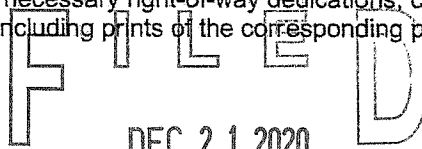
Description: Preliminary and final designs plan development, Project Development and R.O.W. plats for a federal aid funded bridge replacement and approach roadway improvements.

Agreement Provisions

The Engineer Agrees,

1. To perform or be responsible for the performance of the following engineering services for the LA, in connection with the proposed improvements herein before described, and checked below:
 - a. Make such detailed surveys as are necessary for the preparation of detailed roadway and structure plans.
 - b. Make stream and flood plain hydraulic surveys and gather high water data, and flood histories for the preparation of detailed bridge plans.
 - c. Make or cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations are to be made in accordance with the current requirements of the DEPARTMENT.
 - d. Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.
 - e. Prepare Army Corps of Engineers Permit, ~~Department of Natural Resources-Office of Water Resources Permit, Bridge waterway sketch, and/or Channel Change sketch, Utility plan and locations, and Railroad Crossing work agreements.~~
 - f. Prepare Preliminary Bridge design and Hydraulic Report, (including economic analysis of bridge or culvert types) and high water effects on roadway overflows and bridge approaches.
 - g. Make complete general and detailed plans, special provisions, proposals and estimates of cost and furnish the LA and IDOT with electronic and hard copies of the plans, special provisions, proposals and estimates.
 - h. Furnish the LA with survey and drafts in quadruplicate of all necessary right-of-way dedications, construction easement and borrow pit and channel change agreements including prints of the corresponding plats and staking as required.

Note: Four copies to be submitted to the Regional Engineer



 DEC 21 2020

Jessie Fox

SHELBY COUNTY CLERK

- i. Assist the LA in the tabulation and interpretation of the contractors' proposals
- j. Prepare the necessary environmental documents in accordance with the procedures adopted by the DEPARTMENT's Bureau of Local Roads & Streets.
- k. Prepare the Project Development Report when required by the DEPARTMENT.
- l. Develop a structural model and load rating using AASHTOWare software, prepare the Structural Load Rating Summary (BBS 2795) and submit to the IDOT Local Bridge Unit for approval.

- (2) That all reports, plans, plats and special provisions to be furnished by the ENGINEER pursuant to the AGREEMENT, will be in accordance with current standard specifications and policies of the DEPARTMENT. It is being understood that all such reports, plats, plans and drafts shall, before being finally accepted, be subject to approval by the LA and the DEPARTMENT.
- (3) To attend conferences at any reasonable time when requested to do so by representatives of the LA or the Department.
- (4) In the event plans or surveys are found to be in error during construction of the SECTION and revisions of the plans or survey corrections are necessary, the ENGINEER agrees that he will perform such work without expense to the LA, even though final payment has been received by him. He shall give immediate attention to these changes so there will be a minimum delay to the Contractor.
- (5) That basic survey notes and sketches, charts, computations and other data prepared or obtained by the Engineer pursuant to this AGREEMENT will be made available, upon request, to the LA or the DEPARTMENT without cost and without restriction or limitations as to their use.
- (6) That all plans and other documents furnished by the ENGINEER pursuant to this AGREEMENT will be endorsed by him and will show his professional seal where such is required by law.

The LA Agrees,

- 1. To pay the ENGINEER as compensation for all services performed as stipulated in paragraphs 1a, 1b, 1c, 1e, 1f, 1g, 1j, 1k, 1l, 2, 3, 5 and 6 in accordance with one of the following methods indicated by a check mark:
 - a. A sum of money equal to the actual cost of work performed by personnel assigned to the section according to the hourly rate set forth in the schedule attached. The total compensation shall not exceed \$42,500.
 - b. A sum of money equal to the percent of the awarded contract cost for the proposed improvement as approved by the DEPARTMENT based on the following schedule:

Schedule for Percentages Based on Awarded Contract Cost

Awarded Cost		
Under \$50,000	Percentage Fees	(see note)
		%
		%
		%
		%
		%

Note: Not necessarily a percentage. Could use per diem, cost-plus or lump sum.

- 2. To pay for services stipulated in paragraphs ~~4b, 1c, 1d, 1e, 1f, 1h, 1j & 1k~~ of the ENGINEER AGREES at actual cost of

work performed by personnel assigned to the section according to the hourly rate set forth in the schedule attached. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost

Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under the paragraph 4a, 4b, 4c, 4d, 4e, 4f, 4h, 4j & 4k.

"Cost to Engineer" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work. The classifications of the employees used in the work should be consistent with the employee classifications for the services performed. If the personnel of the firm, including the Principal Engineer, perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.

3. That payments due the ENGINEER for services rendered in accordance with this AGREEMENT will be made as soon as practicable after the services have been performed in accordance with the following schedule:
 - a. ~~Upon completion of detailed plans, special provisions, proposals and estimate of cost being the work required by paragraphs 1a through 1g under THE ENGINEER AGREES to the satisfaction of the LA and their approval by the DEPARTMENT, 90 percent of the total fee due under this AGREEMENT based on the approved estimate of cost.~~
 - b. ~~Upon award of the contract for the improvement by the LA and its approval by the DEPARTMENT, 100 percent of the total fee due under the AGREEMENT based on the awarded contract cost, less any amounts paid under "a" above.~~

By Mutual agreement, partial payments, ~~not to exceed 90 percent of the amount earned,~~ may be made from time to time as the work progresses.

4. That, should the improvement be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a, through 1j and prior to the completion of such services, the LA shall reimburse the ENGINEER for his actual costs at 100 percent incurred up to the time he is notified in writing of such abandonment -"actual cost" being defined as in paragraph 2 of THE LA AGREES.
 5. That, should the LA require changes in any of the detailed plans, specifications or estimates except for those required pursuant to paragraph 4 of THE ENGINEER AGREES, after they have been approved by the DEPARTMENT, the LA will pay the ENGINEER for such changes on the basis of actual cost plus 100 percent to cover profit, overhead and readiness to serve -"actual cost" being defined as in paragraph 2 of THE LA AGREES. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans and specifications.
-

It is Mutually Agreed,

1. That any difference between the ENGINEER and the LA concerning their interpretation of the provisions of this Agreement shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LA and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
2. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all surveys, permits, agreements, preliminary bridge design & hydraulic report, drawings, specifications, partial and completed estimates and data, if any from traffic studies and soil survey and subsurface investigations with the understanding that all such material becomes the property of the LA. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with Section 4 of THE LA AGREES.
3. That if the contract for construction has not been awarded one year after the acceptance of the plans by the LA and their approval by the DEPARTMENT, the LA will pay the ENGINEER the balance of the engineering fee due to make 100 percent of the total fees due under this AGREEMENT, based on the estimate of cost as prepared by the ENGINEER and approved by the LA and the DEPARTMENT.
4. That the ENGINEER warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract, and that he/she has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this contract. For Breach or violation of this warranty the LA shall have the right to annul this contract without liability.

IN WITNESS WHEREOF, the parties have caused the AGREEMENT to be executed in quadruplicate counterparts, each of which shall be considered as an original by their duly authorized officers.

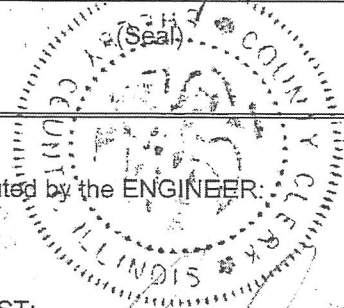
Executed by the LA:

Shelby County of the
(Municipality/Township/County)
State of Illinois, acting by and through its

ATTEST:

By [Redacted]
Shelby County Clerk

By [Redacted]
Chairman, County Board



Executed by the ENGINEER:

Hampton, Lenzini and Renwick, Inc.
3085 Stevenson Drive, Suite 201
Springfield, Illinois 62703

ATTEST:

By Scott Shoup, P.E., S.E.
Title Senior Design Engineer

By [Redacted]
Steven W. Megginson, P.E., S.E.
Title Vice President

Approved
12-16-20
Date
Department of Transportation
[Redacted]
Regional Engineer



EXHIBIT A

HAMPTON, LENZINI AND RENWICK, INC.

SPECIAL PROVISION FOR EMPLOYMENT PRACTICES

In addition to all other labor requirements set forth in this proposal and in the "Standard Specifications for Road and Bridge Construction" adopted by the Illinois Department of Transportation, during the performance of this contract, Hampton, Lenzini and Renwick, Inc., its assignees and successors in interest (hereinafter referred to as the "Engineer") agrees as follows:

I. SELECTION OF LABOR

The Engineer shall comply with all Illinois statutes pertaining to the selection of labor.

II. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this contract, the Engineer agrees as follows:

- A. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, ancestry, age, marital status, sexual preference, physical or mental handicap or unfavorable discharge from military service, and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
- B. That, if it hires additional employees in order to perform this contract or any portion hereof, it will determine the availability of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- C. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, national origin, ancestry, age, marital status, sexual preference, physical or mental handicap or unfavorable discharge from military service.
- D. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Engineer's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the Engineer in its efforts to comply with such Act and Rules and Regulations, the Engineer will promptly so notify the Illinois Department of Human Rights and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.
- E. That it will submit reports as required by the Department of Human Rights, Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.

EXHIBIT A

- F. That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Illinois Department of Human Rights for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.

- G. That it will include verbatim or by reference the provisions of this clause in every subcontract so that such provisions will be binding upon every such subconsultant. In the same manner as with other provisions of this contract, the Engineer will be liable for compliance with applicable provisions of this clause by all its subconsultants; and further it will promptly notify the contracting agency and the Illinois Department of Human Rights in the event any subconsultant fails or refuses to comply therewith. In addition, the Engineer will not utilize any subconsultant declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

STATE OF ILLINOIS
DRUG FREE WORKPLACE CERTIFICATION


This certification is required by the Drug Free Workplace Act (Ill. Rev. Stat., ch. 127, par. 152.311). The Drug Free Workplace Act, effective January 1, 1992, requires that no grantee or contractor shall receive a grant or be considered for the purposes of being awarded a contract for the procurement of any property or services from the State unless that grantee or contractor has certified to the State that the grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of the contract or grant and debarment of contracting or grant opportunities with the State for at least one (1) year but not more than five years.

For the purpose of this certification, "grantee" or "contractor" means a corporation, partnership or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the State.

1. Publishing a statement:
 - a. Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
 - b. Specifying the actions that will be taken against employees for violations of such prohibition.
 - c. Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (1) abide by the terms of the statement; and
 - (2) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
2. Establishing a drug free awareness program to inform employees about:
 - a. the dangers of drug abuse in the workplace;
 - b. the grantee's or contractor's policy of maintaining a drug free workplace;
 - c. any available drug counseling, rehabilitation and employee assistance programs; and
 - d. the penalties that may be imposed upon an employee for drug violations.
3. Providing a copy of the statement required by subparagraph 1 to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
4. Notifying the contracting or granting agency within ten (10) days after receiving notice under part (2) of paragraph c of subsection 1 above from an employee or otherwise receiving actual notice of such conviction.
5. Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by Section 5 of the Drug Free Workplace Act.
6. Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.
7. Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.

THE UNDERSIGNED AFFIRMS, UNDER PENALTIES OF PERJURY, THAT HE OR SHE IS AUTHORIZED TO EXECUTE THIS CERTIFICATION ON BEHALF OF THE DESIGNATED ORGANIZATION.

Hampton, Lenzini & Renwick, Inc.
Printed Name of Organization


Signature of Authorized Representative

Steven W. Megginson, Vice President
Printed Name and Title

36-2555986
Requisition/Contract/Grant
ID Number

11-17-2020
Date

Exhibit A – Hourly Rate Schedule

<u>Grade Classification of Employee</u>	<u>HLR 2021 Hourly Rate</u>
Principal	\$230.00
Engineer 6	200.00
Engineer 5	180.00
Engineer 4	170.00
Engineer 3	160.00
Engineer 2	130.00
Engineer 1	105.00
Structural 2	215.00
Structural 1	170.00
Technician 3	150.00
Technician 2	120.00
Technician 1	95.00
Intern/ Temp	60.00
Land Acquisition	155.00
Survey 2	145.00
Survey 1	120.00
Environmental 2	150.00
Environmental 1	105.00
Administration 2	140.00
Administration 1	85.00

The hourly rate itemized above shall be effective the date the parties hereunto entering this AGREEMENT have affixed their hands and seals and shall remain in effect until December 31, 2021. In the event services of the ENGINEER extend beyond December 31, 2021, the hourly rates will be adjusted yearly to compensate for increases or decreases in the salary structure of the ENGINEER that are in effect at that time. The stated upper limit of compensation will remain in effect.



Standing at West Abutment, facing East. Debris has been removed from under deck boards.



West Abutment, facing South.

087-3192
Clarksburg

Road & Bridge Committee Meeting Minutes

- **Date and Time of Meeting:** December 4, 2020; 9am
- **Location of Meeting:** Shelby County Highway Department
1590 State Highway 16
Shelbyville, Illinois 62565
- **Roll Call:** Bryon Coffman, Larry Lenz, Jesse Durbin
 - Also in attendance: Alan Spesard
- **Approval of Last Month's Minutes**
 - Committee recommended approval
- **Financial Review**
- **Review Claims**
 - Committee recommended approval
- **New Business:**
 - Petition to replace drainage structure in Ash Grove Township
 - Committee recommended approval
 - Petition to replace drainage structure in Rural Township
 - Committee recommended approval
 - Resolution to use Prairie Township Rebuild Illinois Funds for replacement of box culvert
 - Committee recommended approval
 - Resolution to use Prairie Township Rebuild Illinois Funds for township share of costs to replace bridge 18-15113-00br
 - Committee recommended approval
 - Resolution to use Motor Fuel Tax funds to maintain County Highways in 2021
 - Committee recommended approval
 - Resolution to use Federal Funds to pay 50% of County Engineers Salary in 2021
 - Committee recommended approval
 - Agreement with Hampton, Lenzini and Renwick Inc. to provide engineering design to replace bridge in Clarksburg Township 087-3198
 - Committee recommended approval
 - Agreement with Gonzales companies, LLC to provide engineering design to replace bridge on Moweaqua County Highway 087-3000
 - Committee recommended approval
 - Submitted 4 year program to IDOT – attached
 - Updated project list and bridge status – attached
 - 2021 Bid openings submitted to IDOT:
 - Cowden-Herrick Road on March 5th
 - Flat Branch Bridge replacement on April 23rd – Tree removal required by April 1st; ROW required by March 10th
 - Rose Township Bridge Replacement on June 11th Tree removal required by April 1st
 - Westervelt County Highway Bridge (Grant) replacement on September 17th
 - Country Club Road Phase 1 road improvements on November 5th (received approval from IDOT to begin acquisition of ROW)
 - 2021 potential additional bid openings include box culvert in Prairie Township and railroad crossing approach improvements in Todds Point Township
 - **Announcement:** We have been informed that we were awarded Federal Land Access Program Grant for Phase 2 of Country Club Road upgrades to Coon Creek Recreational Area – requested \$1.034 million (80% federal grant)
 - Multiple requests for bridge replacements of bridges that had been put on hold:
 - K. Barr request to replace closed bridge in Herrick Township: Tony Smith signed petition 087- 3062

Road & Bridge Committee Meeting Minutes

- Chris Tabbert signed petition to replace closed bridge in Prairie Township 087-3209
- Don Simpson signed petition to replace closed bridge in Cold Spring Township 087-3231
- Sigel Highway Commissioner requesting replacement of bridge on township line with Prairie 087-3225 posted 10 ton
- Richland Highway Commissioner requesting replacement of closed bridge on township line with Prairie 087-3186
 - Committee to discuss further and review process and prioritizing bridges
- Duval Corner (County Highway #5) box culvert replacement started on December 3rd
- County Clerk has requested we review Committee meeting dates and submit changes as needed. Submitted meeting dates for 2021 with no road trips and mainly one meeting a month
- Reed Best tested positive for Covid-19 and is in quarantine until December 5th. Emergency Sick Leave Act being implemented to pay for time off work and inquired about reimbursement from Sean McQueen's grant
 - Committee agreed with using Emergency Sick Leave Act for paying for Covid related sick time
- County Consolidated MFT funds and Township Needy MFT funds increased by 68%
- 2-week Training available for Bridge inspection in May for Reed Best and possibly Hammond & Reid Surveying personnel
- **Vacation for County Engineer** from mid-December thru early January to be at the birth of my granddaughter in Seattle. Jan 11th meeting questionable
 - Alan will advise committee members if he is delayed. Dannielle will go over claims if Alan is absent
- **Old Business:**
 - Review snow plow policy; Contacted Christian, Cumberland and Fayette County for their policy – they do not have a written policy but they do same as us.
 - County Engineer agreed to order more salt to prepare for next winter.
 - Requesting Hampton, Lenzini & Renwick proposal for Const. Engineering services – Cowden-Herrick Road – Received engineering agreement
 - Sherriff Department has requested fuel tank to be installed at highway department because they are having issues with their current filling stations.
 - Request to install cable for security camera's to help save costs
 - salt storage shed construction discussion
 - requested construction permit from Airport FAA
- **Adjournment:** 10:55 am - Next meeting December 7th at 10:30 am – Bid opening for Culverts and Rock

Road & Bridge Committee Meeting Minutes

- **Date and Time of Meeting:** December 7, 2020; 10:30am
- **Location of Meeting:** Shelby County Highway Department
1590 State Highway 16
Shelbyville, Illinois 62565
- **Roll Call:** Bryon Coffman, Larry Lenz, Jesse Durbin
 - Also in attendance: Alan Spesard
- **New Business:**
 - Open and Read bids for Culverts
 - Open and Read bids for County Rock
 - Open and Read bids for Township Rock
 - Resolution to award Culvert bids
 - Committee recommends award to low bidders
 - Resolution to award County Rock bids
 - Committee recommends award to low bidders
- **Adjournment:** Next meeting January 11th at 9:00 am

ENGINEERING PROJECT LIST

December 3, 2020

1. Construction Oversight Projects:
 - a. Windsor Township bridge: Open to Traffic; IDOT audit need material certifications
 - b. Ash Grove/Big Spring Township Bridge: Open to Traffic; Final document & IDOT audit
 - c. Prairie Bridge: Open to Traffic, Final Documentation and IDOT audit
 - d. Clarksburg Railroad Crossing Approach: Open to Traffic, Final invoice to IDOT
 - e. Westervelt Railroad Crossing Approach: Open to Traffic, complete in Spring 2021
2. Design Projects in progress:
 - a. Cowden-Herrick Road: Design in-house; Submit Draft Plans in October; Received IDOT approval for FY 2021; Scheduled for March 2021 Bid
 - b. Country Club Road: Design in-house; Project Report approved; Acquire ROW and bid in November 2021 or January 2022
 - c. Findlay-Bethany Road: Design in-house; Programmed for FY 2025 construction
 - d. Todds Point Railroad Crossing Approach 2250N: Design in-House; Received Stipulated Agreement from ICC for signature; Bid in June 2021
 - e. Westervelt County Highway Bridge 087-3016: Consulting Engineering Firm; Acquire ROW and bid in September 2021
 - f. Rural Township Bridge 087-3304: Consulting Engineering Firm; Programmed for FY 2024 construction
 - g. Flat Branch Township Bridge 087-3101: Consulting Engineering Firm; Bid in April 2021
 - h. Rose Township Bridge 087-3135: Consulting Engineering Firm; Bid in June 2021
 - i. Shelbyville Township Bridge 087-3337: Consulting Engineering Firm; Programmed for FY 2023 construction
 - j. Ridge Township Bridge 087-3120: Consulting Engineering Firm; Programmed for FY 2023 construction
 - k. Ash Grove/Big Spring Township Bridge 087-3038: Consulting Engineering Firm; Programmed for FY 2024 construction
 - l. Oconee Township Bridge 087-3236: Consulting Engineering Firm; Programmed for FY 2025 construction
 - m. Clarksburg Bridge – 087-3198; Approved by Co. Board in November 2020
 - n. Moweaqua Road Bridge – 087-3000 Rebuild Illinois Funds; Approved by Co. Board in November 2020
 - o. Okaw RRxing approach 1975E: Design in-house
3. Miscellaneous Engineering Projects:
 - a. Bridge Inspections: In-House inspections; Required by Federal Law
 - b. Cross-Sections for over 300 Bridges: New IDOT requirement
 - c. Right-Of-Way Plats and appraisals: Required to acquire easements for bridge and road projects
 - d. Drainage Structure Highway Commissioner 50/50 Petitions: Construction by in-house Day Labor
 - e. Inspection/GIS of township culverts: Consulting Engineering Firm
 - f. Grant Application submitted in June for Federal Land Access Program
 - g. Administer Township MFT and Rebuild Illinois programs – approve budgets; bid maintenance materials; provide advice to Highway Commissioners,

ENGINEERING PROJECT LIST

December 3, 2020

4. Pending Projects:

- a. Prairie 2725E – Rebuild Illinois
- b. Richland Township Bridge 087-3186: requested by Richland Highway Commissioner
- c. Prairie/Sigel Bridge 087-3225 requested by Sigel Highway Commissioner
- d. Prairie Bridge – 087-3209 Requested by Prairie Highway Commissioner
- e. Herrick Bridge – 087-3062 Requested by Herrick Highway Commissioner
- f. Cold Spring Bridge – 087-3231 Requested by Cold Spring Highway Commissioner



U.S. Department
of Transportation
**Federal Highway
Administration**

Eastern Federal Lands
Highway Division

*2020
FLAP GRANT*
22001 Loudoun County
Parkway
Building E2, Suite 200
Ashburn, VA 20147

SENT VIA ELECTRONIC CORRESPONDENCE

In Reply Refer to: HFPP-15 FLAP - IL

Subject: Federal Lands Access Program – State of Illinois
Federal Fiscal Year (FY) 2020-2022 FLAP Call for Projects Results

To Whom It May Concern:

The Programming Decisions Committee (PDC) responsible for the Illinois Federal Lands Access Program (FLAP) has concluded the FY 2020-2022 Call for Projects. The projects identified for programming for the Illinois FLAP are listed below by application number.

Application Number	Project / Facility Name	Project Type	Federal Land Accessed	Applicant	Fiscal Year*
IL 37	Forest Road Bridge	Bridge Replacement	US Forest Service- Shawnee National Forest	Saline County	2021
IL 39	Lake Shelbyville- Phase Two	Roadway Resurfacing	US Army Corps of Engineers- Lake Shelbyville	Shelby County	2021-2022

* Fiscal Year Programmed/Project Schedule is subject to change

All final project approvals will be contingent upon the availability of funds. Funding beyond FY2020 is dependent on reauthorization of the Access Program by Congress. Please note that FLAP funds programmed by the PDC for the projects listed in the above table may not equal the FLAP funds requested in the application. The programmed amounts will be shared in a separate selection letter to be sent to the successful applicants.

Ms. Jacinda Russell, Access Program Manager, or another member of the Eastern Federal Lands Programs team will work with the successful applicants on the next steps. To begin this process, please complete the attached FLAP agreement worksheet and submit by email to EFLAccessProgram@dot.gov within 20 business days following the receipt of this letter.

If you have any questions, please feel free to contact Ms. Jacinda Russell at 571-434-1543 or Jacinda.Russell@dot.gov.

*12/8/2020
Lewis Grimm
\$ 827,500

\$ 1034m*

Sincerely yours,
HOLLY Digitally signed by
E BELL HOLLY E BELL
Date: 2020.11.23
11:25:18 -05'00'
Holly E. Bell
Planning & Programs Manager

Enclosure
FLAP Agreement Worksheet

Shelby County Highway

From: "Shelby County Highway" <shelbycohwy@consolidated.net>
Date: Monday, November 23, 2020 1:32 PM
To: "Tom L Kreke" <Tom.Kreke@illinois.gov>
Attach: IL FLAP CFP Results letter FY 20-22.pdf; Enclosure FLAP Agreement Worksheet_revised-v01.docx
Subject: Fw: IL FLAP CFP Results FY 20-22

FYI

From: FHWA, EFL (FHWA)
Sent: Monday, November 23, 2020 10:44 AM
To: Ellis, Richelle (FHWA)
Subject: IL FLAP CFP Results FY 20-22

Good Morning,

Please see the attached correspondence and enclosure. If you have any questions, please feel free to contact Mr. Lewis Grimm, Planning Team Leader, at 703-404-6289 or Lewis.Grimm@dot.gov.

Sincerely,



U.S. Department
of Transportation
**Federal Highway
Administration**

Highway Design Secretary II
703-404-6373
Tiffani.fields.ctr@dot.gov

SHELBY COUNTY STP-Bridge
 FOUR YEAR CONSTRUCTION PROGRAM
 FOR F. Y. 2022 TO F. Y. 2025

FY YEAR LET DATE PRIORITY	SECTION NO.	ROUTE EXISTING STRUCTURE NO. LOCATION	TYPE OF WORK PE/CE/CONST.	STP-BR COST	STATE MATCH COST	RBI COST	TBP COST	LOCAL COST	TOTAL COST
FY 2022	11-Jun-21	17-18119-00br Rose Township	PE / FY YEAR	0.00			0.00	0.00	
			CE	0.00			0.00	0.00	
			CONSTRUCTION	0.00			0.00	0.00	
			TOTAL	0.00			0.00	0.00	
		TR 176	PE / FY YEAR	0.00			32,000.00	8,000.00	40,000
		087-3135	CE	0.00			300.00	300.00	300
		2 miles southwest of	CONSTRUCTION	240,000.00			16,800.00	4,200.00	210,000
		Shelbyville	TOTAL	240,000.00			48,000.00	12,000.00	300,000
FY-2022	Sep-21	County Highway #41	PE / FY YEAR	50,000.00	0.00	13,000.00	0.00	24,500.00	361,300
		MAJOR BRIDGE PROGRAM	CE	0.00		37,000.00	0.00	300.00	63,000
		087-3016	CONSTRUCTION	0.00	160,000.00	0.00	0.00	25,000.00	82,000
		2 miles southeast of	TOTAL	50,000.00	160,000.00	0.00	0.00	0.00	160,000
		Westervell						25,300	285,300
FY 2023		TR 235	PE / FY YEAR	0.00			32,000.00	8,000.00	40,000
		087-3337	CE	0.00			300.00	300.00	300
		3 miles SE of Shelbyville	CONSTRUCTION	240,000.00			16,800.00	4,200.00	210,000
			TOTAL	240,000.00			48,000.00	12,000.00	300,000
FY 2023		CH#21	PE / FY YEAR	0.00		45,000.00	0.00	24,500	361,300
		087-3000	CE	0.00		30,000.00	0.00	300.00	55,000
		2.5 miles East of Moweaqua	CONSTRUCTION	0.00		175,000.00	0.00	15,000.00	45,000
			TOTAL	0.00		250,000.00	0.00	0.00	175,000
2023		TR 130	PE / FY YEAR	0.00			32,000.00	8,000.00	40,000
		087-3120	CE	0.00			300.00	300.00	300
		2 miles SW of Westervell	CONSTRUCTION	360,000.00	0.00		25,200.00	6,300.00	315,000
			TOTAL	360,000.00	0.00		72,000.00	18,000.00	450,000
2024		TR 271A	PE / FY YEAR	0.00			32,000.00	8,000.00	40,000
		087-3038	CE	0.00			300.00	300.00	300
		5 miles East of Strasburg	CONSTRUCTION	320,000.00			22,400.00	5,600.00	280,000
			TOTAL	320,000.00			64,000.00	16,000.00	400,000
FY 2024		Ir 112	PE / FY YEAR	0.00			32,000.00	8,000.00	40,000
		087-3304	CE	0.00			300.00	300.00	300
		5 miles north of lowerhill	CONSTRUCTION	360,000.00			25,200.00	6,300.00	315,000
			TOTAL	360,000.00			72,000.00	18,000.00	450,000
FY 2024		Ir 313	PE / FY YEAR	0.00			32,000.00	8,000.00	40,000
		087-3198	CE	0.00			300.00	300.00	300
		2 MILES SE of Clarksburg	CONSTRUCTION	360,000.00			25,200.00	6,300.00	315,000
			TOTAL	360,000.00			72,000.00	18,000.00	450,000
FY 2025		TR 387	PE / FY YEAR	0.00			30,000.00	7,500.00	37,500
		087-3236	CE	0.00			300.00	300.00	300
		2.5 miles SE of Oconee	CONSTRUCTION	320,000.00			22,400.00	5,600.00	280,000
			TOTAL	320,000.00			64,000.00	16,000.00	400,000
FY 2025		TR 271	PE / FY YEAR	0.00			32,000.00	8,000.00	40,000
		087-3186	CE	0.00			300.00	300.00	300
		2 miles SW of Strasburg	CONSTRUCTION	360,000.00			25,200.00	6,300.00	315,000
			TOTAL	360,000.00			72,000.00	18,000.00	450,000
			ROW				0.00	0.00	0
			CE	0.00			0.00	0.00	0
			CONSTRUCTION	0.00			0.00	0.00	0
			TOTAL	0.00			0.00	0.00	0
			TOTAL	360,000.00			129,200.00	32,800.00	521,800

4 year program
 Submitted to D-7 on 11/16/2020

SHELBY COUNTY STP
 FOUR YEAR CONSTRUCTION PROGRAM
 FOR F. Y. 2022 TO F. Y. 2025

FY YEAR LET DATE PRIORITY	SECTION NO.	ROUTE LOCATION FROM (NORTH/WEST) TO (SOUTHEAST)	TYPE OF WORK PE, CE, CONST.	STR COST	STATE MATCH COST	TARP COST	FLAP Grant	Local or RBI COST	TOTAL COST	
FY 2022 Nov-21	17-00284-00 rs	17-00284-00 rs CH #5 FLAP Grant - County Club road shelbyville to Opposum Creek Rec area	PE / FY					88,608.00	88608	
			ROW							
			CE						88,608.00	88608
			CONSTRUCTION	0.00	0.00	561,000.00	1,632,000.00	0.00	219,300.00	2193000
			TOTAL			561,000	1,772,16		237,0216	2370216
FY 2025	15-000281-00 rs	FAS 650 - Findlay Bethany Road CH #2 Village of Findlay north to County Line 4 miles (18 TARP application = 360,000)	PE / FY					75,000.00	75000	
			ROW					15,000.00	15000	
			CE					75,000.00	75000	
			CONSTRUCTION	2,400,000.00	240,000.00	360,000.00		3,000,000.00	3000000	
			TOTAL	2,400,000	240,000	360,000		3,165,000	3165000	
			PE / FY 2020					0.00		
			ROW							
			CE					0.00		
			CONSTRUCTION	0.00	0.00	0.00	0.00	0.00		
			TOTAL							
			PE / FY YEAR							
			ROW							
			CE							
			CONSTRUCTION							
			TOTAL							
			PE / FY YEAR							
			ROW							
			CE							
			CONSTRUCTION							
			TOTAL							

11/16/2020
 Submitted to D-7
 4-year program



Ash Grove 1300N 3100E
Existing pipe is 60" x 36 feet



Rural – 1800N 900E
10' x 5' needs 40 feet
96" to Flowline
Severe cracking, box floor gone, road undermined



Prairie 2725E 600N
Replace with Rebuild Illinois Funds – 13.83 feet x 6.58 feet



Prairie Bridge Completed
087-3593

Clarksburg
3190



Standing at West Abutment, facing East. Debris has been removed from under deck boards.



West Abutment, facing South.

Clarksburg
3190

Close to
B.
STON



Standing at West Abutment, facing East. Debris has been removed from under deck boards.



West Abutment, facing South.

Clarksburg
3198



Bridge 087-3000
Moweaqua Road

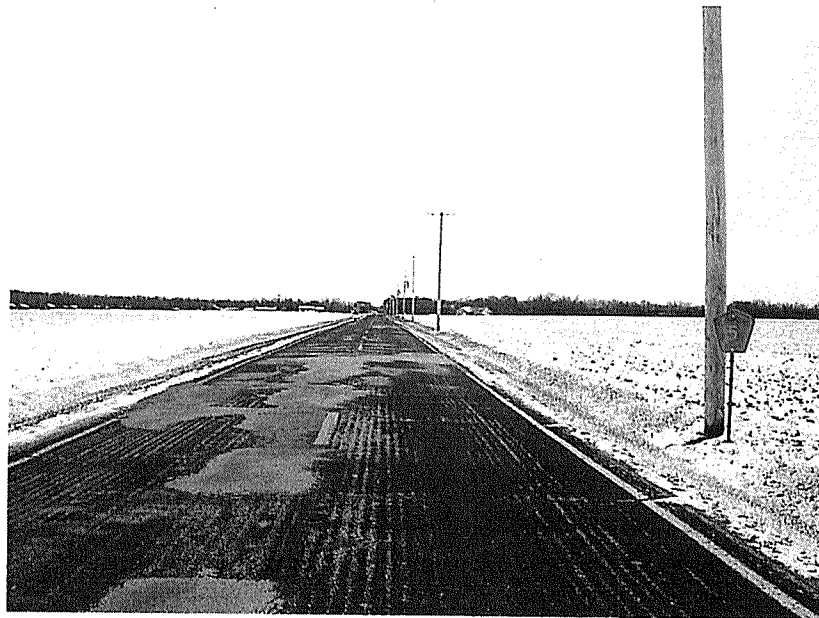


Flat Branch Bridge – 087-3101 - Closed
2525N 1100E



Rose Bridge 087-3135 Posted at 8 ton
1160N 1600E

Eastern Federal Land Access Program – Phase 2
Shelby County, Illinois



County Highway #5
Access Road from Opossum to Coon Creek Recreational Areas

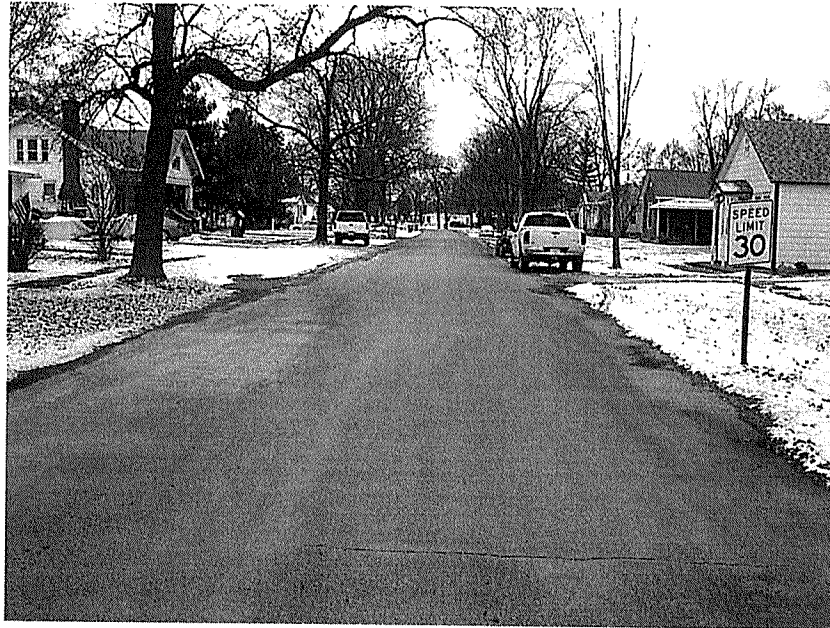
2020 FLAP
GRANT
Country Club Road



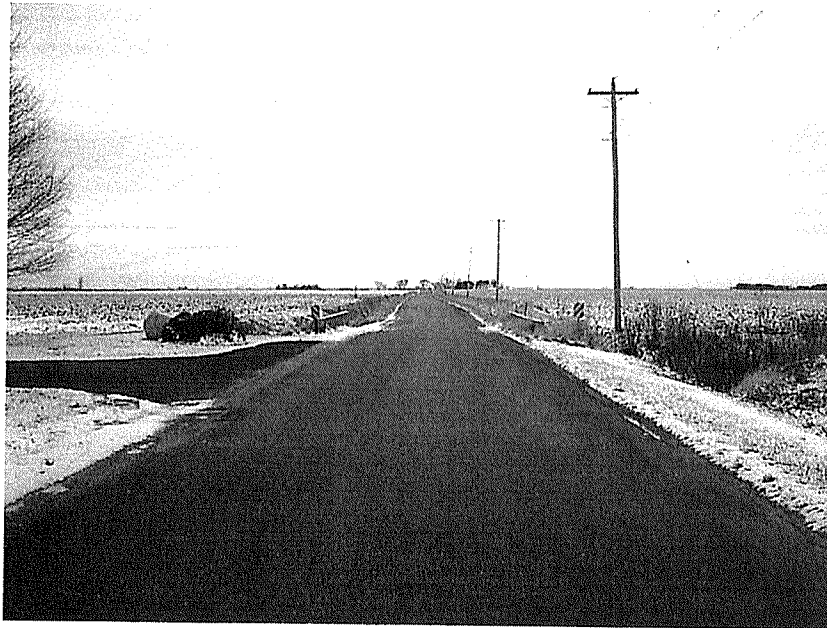
Cowden-Herrick Road Resurfacing Project



Westervelt County Highway #41
087-3016 - Major Bridge Program



City of Shelbyville – Broadway Street
Access Road to Opossum Creek, Coon Creek, Dam West Recreational Areas



County Highway #5
Access Road to Opossum and Coon Creek Recreational Areas

2016 FLAP
GRANT

Country Club Road



Herrick bridge 087-3062 – Closed to Traffic; 130 feet long



Prairie Bridge 087-3209 – Closed to Traffic
43 feet in length



Sigel/Prairie Bridge 087-3225
10 Ton Posted



Cold Spring Township #3231

325n-700e

Closed Bridge



Duvall Corner on Country Club Road – CH #5



730 7th Street
Charleston, IL 61920


office 217-348-0151
fax 217-348-0171
roe11.org

Kyle Thompson, PhD
Regional Superintendent
kthompson@roe11.org

Zakry Standerfer, PhD
Asst. Regional Superintendent
zstanderfer@roe11.org

December 7, 2020

TO: Regional Office of Education #11 Committee Members

FROM: Kyle Thompson, Ph.D., Regional Superintendent 

RE: Cancelled Meeting Information


In lieu of today's cancelled meeting, we have enclosed the following handouts for your review.

- September '20 Unapproved Minutes
- Report of Official Acts
- Quarterly Funds Report
- FY '21 Budget

We will vote on the unapproved September minutes at our March 1, 2021 meeting.

Enc.

FILED
DEC 11 2020


SHELBY COUNTY CLERK



Regional Office of Education Committee
Regional Office of Education #11
Charleston, IL 61920

September 14, 2020

Regional Superintendent of Schools, Dr. Kyle Thompson, called the meeting to order at 6:30 PM. Pledge of Allegiance was recited. ROEC members present were; Susan Guinnip, Clark County; Nancy Purdy, Coles County; Roy Clapp, Cumberland County; Bibby Appleby, Douglas County; Phil Ludington, Edgar County; Dave McCabe, Moultrie County; LaVonne Chaney, Shelby County.

Dr. Thompson shared a letter of resignation from Shelby County representative Kay Kearney and introduced new Shelby County representative, LaVonne Chaney.

Dr. Thompson read letters of appreciation from Carmel Todd of Casey Westfield and Deb Way of Charleston, both of whom are retired administrative professionals, thanking ROE #11 for a gift basket presented to each of them. Dr. Thompson read letters of appreciation from Sheila Shotts of Martinsville, and Katie Watters of Chrisman, thanking ROE #11 for their Recognition of Excellence award.

Dr. Thompson read emails from Kansas superintendent John Hasten, Paris #95 superintendent Dr. Jeremy Larson, and Shelbyville principal Russ Tomblin thanking ROE #11 for their communication and leadership, particularly related to the new monthly newsletter.

Dave McCabe made a motion to approve the March 2, 2020 minutes. Roy Clapp seconded. Motion carried.

Dr. Thompson presented the Report of Official Acts and Quarterly Funds Report. Dr. Thompson discussed each ROE #11 staff member's position responsibility in relation to the Report of Official Acts. He pointed out the numbers that tend to increase over the summer, including bus drivers trained, home school information, building and occupancy permits, and educator licenses registered. On the Quarterly Funds Report, he highlighted testing and bus refresher fees, homeless, Illini Prairie CEO, and TAOEP EBF funds received.

The ROE #11 Annual Report for FY '20 and the Youth Services Annual Report were shared with the committee. Dr. Thompson highlighted the superintendent search.

Dr. Thompson presented the FY '21 budget. The budget is a \$5,098.00 decrease from FY '20. Bibby Appleby motioned to vote on its approval. Susan Guinnip seconded. A roll call vote by Sue Shumway: Clark County-yes; Coles County-yes; Cumberland County-yes; Douglas County-yes; Edgar County-yes; Moultrie County-yes; Shelby County-yes. Motion carried 7-0.

REGIONAL OFFICE OF EDUCATION #11
Report of Official Acts - Fiscal Year 2020

	Dec 2019-Feb 2020	Mar-May 2020	June-Aug 2020	Sept-Nov 2020
Committees & Boards				
Regional Board of School Trustee Meetings	0	0	0	0
Reorganization/Detachment Hearings	0	0	0	0
Regional Office of Education Committee Meetings	1	1	0	1
Professional Development Advisory Committee Meetings	0	0	0	0
GED				
GED Tests Administered	62	21	23	50
Candidates completing exam - initial exam	6	0	5	13
Number of Candidates that passed complete exam	13	1	7	19
Official Transcripts issued	17	20	17	20
Bus Drivers				
Initial Bus Driver Courses Held	2	1	1	3
Initial Bus Driver Course Participants	27	3	5	31
Refresher Bus Driver Courses Held	7	0	17	1
Refresher Bus Driver Course Participants	105	0	399	1
Student Services				
Grant Funded Employees (TAOEP, RSSP, ROE/ISC, IVPA)	9	9	10	10
# of Students in "Beacons"	40	26	79	40
# of Students in "Bridges" (Safe Schools Program)	116	135	24	98
# of Students in "Pathways" (Lake Land Alt. Educ. Prog.)	58	49	42	50
# of Homeless Students	543	709	711	430
Home School Packets to Parents/Guardians	5	0	27	14
Home School Students Registered	7	3	35	5
Truancy Letters Sent to Parent/Guardian	30	4	0	36
Truancies Referred to State's Attorney	7	0	0	6
Health/Life Safety				
Buildings Inspected	40	0	0	42
Special Ed Facilities	3	0	0	0
Alternative Schools	4	0	0	0
Building Permits Issued	0	4	3	1
Building Occupancy Permits Issued	0	0	5	1
Demolition Permits Issued	0	1	0	0
Temporary Facility Occupancy Permits Issued	0	0	1	0
Amendments processed / 10 Year Surveys processed	0	0	0	0
School Maintenance Grants	24	0	0	0
Compliance Visits				
Chrisman				
Cowden-Herrick				
Kansas				
Martinsville				
Oakland				
Paris #4				
Windsor				

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 DEC 11 2020

Jamie Cox
 SHELBY COUNTY CLERK

LOCAL FUNDS

Description	Flow Through			Dec 2019-Feb 2020	Mar-May 2020	June-Aug 2020	Sept-Nov 2020
PD Office Operations Reimb. Prof. Serv.		LOCAL	199905	\$0.00	\$0.00	\$0.00	\$0.00
Special Admin		LOCAL	104000	\$0.00	\$1,000.00	\$328.37	\$0.00
RTA Postage reimb - Institute	X	LOCAL	101000	\$88.00	\$196.50	\$209.00	\$61.00
Workshop Fees Collected		LOCAL	199308	\$5,940.00	\$12,765.00	\$7,216.00	\$17,307.00
Local Service Testing Fees		LOCAL	199301	\$1,355.00	\$808.00	\$2,350.00	\$2,190.00
Shared Services Funds from school districts		LOCAL	199303	\$0.00	\$0.00	\$0.00	\$18,070.00
Shared Services Funds ISBE reimb. RBST mileage	X	LOCAL	199303	\$0.00	\$0.00	\$0.00	\$0.00
Cert Fees Collected - ROE Portion (Credit Card Online)		LOCAL	101001	\$3,420.00	\$14,405.00	\$7,300.00	\$3,340.00
Fingerprint Fees Collected	X	LOCAL	199301	\$3,287.00	\$744.00	\$1,188.00	\$1,624.00
Bus Refresher Fees Collected		LOCAL	103000	\$390.00	\$300.00	\$3,440.00	\$590.00
Bus Initial Collected		LOCAL	399902	\$410.00	\$130.00	\$70.00	\$230.00
GED Transcript Fees Collected		LOCAL	102000	\$932.25	\$754.00	\$396.25	\$705.00
Local AIM donations		LOCAL	369501	\$0.00	\$0.00	\$0.00	\$0.00
Grow Your Own - EIU		LOCAL	199311	\$0.00	\$0.00	\$0.00	\$0.00
IVPA speaker conf. exp. Donation	X	LOCAL	199308	\$0.00	\$0.00	\$0.00	\$0.00
APEX / STARS suite (license)	X	LOCAL	199303	\$0.00	\$38,175.00	\$0.00	\$0.00
Summer STARS suite (license)	X	LOCAL	199304	\$0.00	\$0.00	\$0.00	\$0.00
Douglas Co. CEO	X	LOCAL	199901	\$6,896.73	\$9,001.64	\$3,169.46	\$9,380.10
Trustees Detachments/Anex		LOCAL	199901	\$0.00	\$0.00	\$0.00	\$0.00
County School Facility Sales Tax to school districts	X	LOCAL	106000	\$2,280,691.59	\$2,855,204.18	\$2,124,193.56	\$2,441,263.10
				\$2,303,410.57	\$2,933,483.32	\$2,149,865.64	\$2,494,760.20
			Total Flowthrough	\$2,290,963.32	\$2,903,321.32	\$2,128,760.02	\$2,452,328.20
			Total ROE	\$12,447.25	\$30,162.00	\$21,105.62	\$42,432.00

STATE FUNDS

Description	Flow Through			Dec 2019-Feb 2020	Mar-May 2020	June-Aug 2020	Sept-Nov 2020
EBF State Aid RSPS Revenue		STATE	300100	\$175,136.58	\$254,280.38	\$95,992.01	\$175,134.00
State Lunch \$ Received		STATE	300100	\$292.40	\$288.28	\$503.44	\$0.00
EBF State Aid - TAOEP Revenue		STATE	300105	\$62,294.82	\$62,294.82	\$57,934.11	\$49,212.60
TAOEP AIM Revenue		STATE	369500	\$42,350.00	\$42,344.00	\$31,758.00	\$0.00
RSPS (Bridges) Revenue		STATE	369600	\$31,576.00	\$31,576.00	\$23,681.00	\$9,544.00
RSPS COOP Revenue		STATE	399904	\$16,308.00	\$16,308.00	\$8,153.00	\$7,973.00
State Aid - Other YS		STATE	399902	\$0.00	\$0.00	\$0.00	\$0.00
State Aid - TAOEP Other YS		STATE	399902	\$0.00	\$0.00	\$0.00	\$0.00
Initial Bus Training State Revenue		STATE	104000	\$0.00	\$0.00	\$1,562.00	\$0.00
ROE/ISC State Revenue		STATE	373006	\$34,980.00	\$46,640.00	\$23,331.00	\$35,010.00
IL Violence Prevention Assoc (IVPA)	X	STATE	199313	\$7,226.14	\$7,739.62	\$17,584.24	\$0.00
EBF State Aid - LLC Pathways/ sent to LLC	X	STATE	300105	\$93,442.20	\$124,589.60	\$66,655.26	\$106,523.40
				\$463,606.14	\$586,060.70	\$327,154.06	\$383,397.00
			Total Flowthrough	\$100,668.34	\$132,329.22	\$84,239.50	\$106,523.40
			Total ROE	\$362,937.80	\$453,731.48	\$242,914.56	\$276,873.60

FEDERAL FUNDS

Description	Flow Through			Dec 2019-Feb 2020	Mar-May 2020	June-Aug 2020	Sept-Nov 2020
Fed Lunch \$ Received		FED	300100	\$19,050.00	\$21,338.48	\$5,432.33	\$16,593.65
Homeless - Fed Rev.		FED	492000	\$19,050.00	\$21,338.48	\$5,432.33	\$24,025.00
Elem Sec Emergency Relief - Digital Equity		FED	492000	\$0.00	\$0.00	\$0.00	\$3,499.00
Title II Teacher Leadership - Fed Rev		FED	493500	\$0.00	\$0.00	\$525.00	\$0.00
				\$38,100.00	\$42,676.96	\$11,389.66	\$44,117.65
			Total Flowthrough	\$0.00	\$0.00	\$0.00	\$0.00
			Total ROE	\$38,100.00	\$42,676.96	\$11,389.66	\$44,117.65

COUNTY FUNDS

Description	Flow Through			Dec 2019-Feb 2020	Mar-May 2020	June-Aug 2020	Sept-Nov 2020
Maintenance Fund**		COUNTY	104000	\$0.00	\$0.00	\$4,050.00	\$0.00
County Board Support		COUNTY	104000	\$0.00	\$102,818.52	\$133,487.18	\$48,984.30
				\$0.00	\$102,818.52	\$137,537.18	\$48,984.30
			Total Flowthrough	\$0.00	\$0.00	\$0.00	\$0.00
			Total ROE	\$0.00	\$102,818.52	\$137,537.18	\$48,984.30

** Maintenance Fund Balance -- \$20,339.18

**REGIONAL OFFICE OF EDUCATION
COUNTIES OF CLARK, COLES, CUMBERLAND
DOUGLAS, EDGAR, MOULTRIE AND SHELBY**

**FISCAL 2021 BUDGET
(12/01/20 - 11/30/21)**

County	2019 Assessed Valuation (taxes paid in 2020)	E.A.V Corporate Personal Property Replacement Tax	Total
CLARK	\$246,975,797	\$11,836,423	\$258,812,220
COLES	\$716,824,354	\$32,907,308	\$749,731,662
CUMBERLAND	\$174,448,781	\$9,406,386	\$183,855,167
DOUGLAS	\$420,064,722	\$40,169,563	\$460,234,285
EDGAR	\$368,679,360	\$18,619,242	\$387,298,602
MOULTRIE	\$280,403,746	\$7,523,857	\$287,927,603
SHELBY	\$427,058,146	\$13,720,171	\$440,778,317
TOTALS	\$2,634,454,906	\$134,182,950	\$2,768,637,856

BUDGET OF \$280,192

<i>County</i>	<i>% of Budget</i>	<i>Counties' Share</i>
CLARK	9.35%	\$26,197.95
COLES	27.08%	\$75,875.99
CUMBERLAND	6.64%	\$18,604.75
DOUGLAS	16.62%	\$46,567.91
EDGAR	13.99%	\$39,198.86
MOULTRIE	10.40%	\$29,139.97
SHELBY	15.92%	\$44,606.57
TOTALS	100.00%	\$280,192.00

FILED
DEC 11 2020

Jessica Fox

SHELBY COUNTY CLERK

Regional Office of Education#11 - Office Operations
 Fiscal Year: 2021 (12/1/20 - 11/30/21)

Approved 9/14/2020

Adopted 12/1/2020

Fund Code: 35
 Source Code 104002
 Function: 2346

Proposed
 Budget

Order for Payment	Account	Proposed Budget
Salary: 9101	Total Salary	\$145,517
Benefit: 9211	TRS/THIS	\$510
9212	IMRF	\$18,300
9213	FICA	\$6,800
9214	Medicare	\$2,000
9222	Insurance	\$13,500
Purchased Serv: 9310	Tech support/connection/contracts(QNS,Domain,etc.)	\$3,100
9311	Life Safety Inspec/Compliance	\$450
9319	Annual Acc't software liscense (STI & D.Wuebben)	\$3,200
9323	Building Maint. Repair Labor	\$975
9325	Rent	\$41,000
9326	Equipment Lease (computer, copier, phone, postage)	\$3,900
9329	Building/Grounds Services	\$6,400
9332	Conference Training & Travel	\$250
9341	Phone	\$6,000
9342	Postage/UPS	\$750
9360	Print/Publ. (ISNS, A.Rpt. Journals)	\$0
9370	Water	\$400
9381	Workman's Comp	\$500
9382	Unemployment	\$1,000
9383	Property/Liability Ins.	\$9,500
9391	Photocopying	\$850
Supplies: 9411	Building Supplies Materials	\$1,000
9412	Office Supplies Materials	\$1,500
9413	Custodial Supplies Materials	\$900
9466	Utilities	\$6,540
9520	Major Maintenance Fund	\$4,050
9540	Equipment Purchase +\$500	\$1,000
9541	Equipment Purchase -\$500	\$0
9690	ROEC Mtg.	\$300
Grand Total		\$280,192

Final Split by County ***Updated for 2019 Assessed Property Value(taxes paid in 2020).

	FY20	FY21***		+/- Net Change	Prior Budgets	
CLARK	\$26,303.74	\$26,197.95	9.35%	-\$105.79	FY21	\$280,192
COLES	\$79,652.97	\$75,875.99	27.08%	-\$3,776.98	FY20	\$285,290
CUMBERLAND	\$18,315.62	\$18,604.75	6.64%	\$289.13	FY19	\$285,290
DOUGLAS	\$47,358.14	\$46,567.91	16.62%	-\$790.23	FY18	\$285,290
EDGAR	\$39,683.84	\$39,198.86	13.99%	-\$484.98	FY17	\$285,290
MOULTRIE	\$29,584.57	\$29,139.97	10.40%	-\$444.60	FY16	\$285,290
SHELBY	\$44,391.12	\$44,606.57	15.92%	\$215.45	FY15	\$285,290
	\$285,290.00	\$280,192.00	100.00%	-\$5,098.00		

SHELBY COUNTY LAW ENFORCEMENT COMMITTEE

MEETING AGENDA DECEMBER 3rd, 2020 & MEETING MINUTES

I. Call to order

The meeting was called to order at 9:00 AM by Undersheriff Sean McQueen

II. Roll Call

Present for the meeting was Undersheriff Sean McQueen, Gary Patterson, Dennis Drnjevic, Bob Simpson, and States Attorney Nichole Kroncke. Sheriff Don Koonce arrived approx.. 10 minutes later.

III. Approval of minutes from last meeting

A motion was made by Dennis Drnjevic to approve the minutes from the November 5th, 2020 meeting. It was seconded by Bob Simpson with All in favor.

IV. Window estimates for Courthouse

a) Discussion of the matter and how to move forward.

V. Opened sealed bids for fuel tank & 10% Ethanol Gas to be installed at County Highway Dept.

a) The Equity Energy bid \$.10 over the Robinson Low rack OPIS price. Also the equipment & services per bid specs to be supplied. (\$7627 retail value)

b) South Central FS bid \$.12 over the Robinson Low rack OPIS price. On 11/3/20 this price was $\$1.09 + .12 = \1.21 Also the equipment and services per bid specs to be supplied.

c) Miller Oil Co bid \$.12 over the Robinson Low rack OPIS price. On 11/13/20 This price was $\$1.0612 + .12 = \1.1812 This bid did not mention the equipment to be supplied per bid specs.

d) Global Tech Systems bid \$2090 for security cameras and systems

e) Figgins Electric, LLC Estimated \$14850 for providing 110V-20A underground power, conduit, and a 20ft light pole with LED lamp to the fuel tank.

f) The prices were discussed and will be presented to the County Board 12-9-20

VI. Merit board deputy applications

- a) Discussion of the matter regarding applications. The Sheriff's dept will be accepting applications and physical testing (Power test) will be performed. The committee was advised of the appointment of Bill Kroncke to the merit board. His appointment will be confirmed by the County Board at this month's meeting. Bill is replacing Ike Downs who is retiring.

VII. Review expenditures

- a) The committee reviewed expenditures with discussion.

Motion to adjourn the meeting by Bob Simpson, seconded by Dennis Drnjevic and approved by all. Meeting adjourned at 11:57 AM

Minutes submitted by: Undersheriff Sean McQueen

Perching Committee

12-8-2020

9am

Lynn Williams

Terry Metzger

Gary Gergeni

Kenny Born

Jeff Seltien

Call to Order

Terry Metzger

Motion to accept ^{Bills} as president and Kenny Born
Pass

Kenny Born motion to adjourn
and Gary Gergeni

Pass

12-8-20

Health Comm.

10:00

All Bills were approved

10:30

[REDACTED]

FILED
DEC 08 2020

Jessie Cox
SHELBY COUNTY CLERK

Law Enforcement Committee Meeting Agenda

December 3, 2020 at 9:00 a.m.

Shelby Co. Sheriff's Office

1. Approval of Minutes of November Meeting
2. Window Estimate for Courthouse
3. Open Bids for Fuel Tank
4. Merit Board Deputy Applications
5. Review Expenditures

Animal Control

11-25-20

Those Present:

Brad Hudson
Robert Simpson

Dr. Spesard
Terry Metzger

The committee looked at and approved monthly bills.

Brad Hudson & Terry Metzger attended Stewardson Village board meeting on Nov. 9th to explain the Animal Control Contract. At this time Animal Control has not heard back from the Stewardson Board.

Brad Hudson recently ~~qualified~~ passed his qualifying rounds for the State of Illinois MANDATORY Active Duty/Retired Officers Course of FIRE.

Committee looked at and studied possibly purchasing a new vehicle, only in the planning stage.

Meeting adjourned at 10:14.

FILED

NOV 25 2020

Jessie Cox

SHELBY COUNTY CLERK

C.E.F.S. Economic Opportunity Corporation

"Community Action Agency"



1805 S. Banker Street, P.O. Box 928
Effingham, Illinois 62401-0928
PHONE: (217) 342-2193 ~ FAX: (217) 342-4701
E-MAIL: cefs@cefseoc.org
WEBSITE: www.cefseoc.org

KEVIN BUSHUR
Chief Executive Officer

November 3, 2020

TO: Jessica Fox
Shelby County Clerk
301 E. Main
PO Box 320
Shelbyville, IL 62565

FROM: John Gillmore
Program Manager
1805 S. Banker St.
Effingham, IL 62041

Enclosed is a copy of the Shelby County October PCOM report to share with your board members. Please contact me at 217-342-2193 ext. 161 or by e-mail at jgillmore@cefseoc.org if there are any questions.

John Gillmore
Program Manager

Enclosures

FILED
DEC 04 2020

Jessica Fox
SHELBY COUNTY CLERK

EQUAL OPPORTUNITY EMPLOYER

126

C.E.F.S./Central Illinois Public Transit
Grant Recipient Monthly Monitoring Outcome Report
Shelby County

Hours of Service for Shelby County Transportation are 6:00 A.M. to 6:00 P.M.													
	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Total
Monitoring Indexes													88
Number of Days of Service	23	21	22	22									3,476
Number of Trips	418	823	1,167	1,068									1,673
Number of Vehicles	2	14	11	11									24,266
Revenue Vehicle Hours	314	406	476	477									\$0
Revenue Vehicle Miles	5,180	6,034	6,356	6,696									\$0
DOAP Revenues													\$7,143
5311 Revenues													\$1,430
Contract Revenues													\$75,207
Fares	\$154	\$200	\$872	\$204									-\$66,634
System Expenses	\$13,657	\$19,123	\$20,297	\$22,130									124
Net Revenues	-\$13,503	-\$16,811	-\$15,106	-\$21,214	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	2
Ridership	30	25	36	33									0
Trip Denials	0	0	1	1									0
Trip Denied but Provided	0	0	0	0									\$21,64
Cost per Trip	\$32.67	\$23.24	\$17.39	\$20.72	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$44.95
Cost per Hour	\$43.49	\$47.10	\$42.64	\$46.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3.10
Cost per Mile	\$2.64	\$3.17	\$3.19	\$3.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	17
Maintenance of Vehicles	3	3	5	6									0
Maintenance of Facilities	0	0	0	0									0
New Service Contracts	0	0	0	0									51
Overtime Hours	9	7	19	16									0
Complaints	0	0	0	0									0
Vehicle Accidents	0	0	0	0									0
Mobility Index Outcomes/Efforts	0.019	0.037	0.052	0.048	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.155
Annualized Mobility Index	0.224	0.333	0.431	0.466	0.373	0.311	0.266	0.233	0.207	0.187	0.170	0.155	
(Note - Annual Goal is .69)													
2010 Census Rural Population													
Shelby County	22,363												

Daily Management Statistics Report

C.E.F.S. Eco. Opp. Corp.

10/01/2020 - 10/31/2020

Shelby

Days of Service:	22
Invoice Revenue:	\$3,449.06
Fares Collected:	\$157.00
Total Revenue:	\$3,606.06
ServiceMiles:	6696
Non-Service/Admin Miles:	679
Service Hours:	477.28333
NonService Hours:	7.2
Total Billable Riders:	1,068
Average Revenue Per Ride:	\$3.38
Average Miles Per Ride:	6.3
Average Hours Per Ride:	0.4469
Average Rides Per Day:	48.5
Average Service Miles Per Day:	304.4
Average Service Hours Per Day:	21.7
Average Revenue Per Day:	\$163.91
Total Passenger Trips	1,068
NonBillable No Shows:	8
Rider Cancels:	97
Subscription Rides:	390
Demand Rides:	678
Immediate Rides:	11
In Area Rides:	1,068
Out of Area Rides:	0
In County Rides:	1,068
Out of County Rides:	0
Unduplicated Riders:	33
Denied Rides:	1
Ambulatory Rides:	1,060
Non Ambulatory Rides:	8
Accidents:	0
Breakdowns:	0
Wait Hours:	0.0
Escort Hours:	0.0
Trainee Hours:	0.0
Fuel Cost:	\$1,491.64
Gallons Fuel:	661.6
Fuel Cost Per Gallon	\$2.25

FILED
DEC 04 2020

Jamie Cox
SHELBY COUNTY CLERK

SHELBY COUNTY AIRPORT and LANDING FIELD COMMISSION
TREASURER'S REPORT **November 30, 2020**

Beginning Balance	November 1, 2020	
Deposits		
Arrow Energy--Credit Card Fuel Sales		\$ 2,746.09
Fuel Sales--Cash & Check		\$ 1,115.86
Rent		\$ 1,885.00
Shelby County Aviation--Ameren IP		\$ 22.81
Mid-Continental Aircraft--Donation		\$ 75.00
Bank Interest		\$ 4.82
		<u>\$ 5,849.58</u>
		<u>\$ 68,277.97</u>

Bills Received and Paid		
Shelby County Aviation--FBO November, 2020	\$	3,500.00
Shelby Electric Cooperative	\$	698.13
Steve Wempen--Bookkeeping November, 2020	\$	200.00
Ameren Illinois	\$	125.56
Illinois Department of Revenue--Sales Tax Payment	\$	278.00
Arrow Energy--1995 Gallon 100LL @\$2.85915 per gal	\$	5,704.00
John Deere Financial--New Tractor Payment 7 of 84	\$	751.36
City Area Water Sewer Department	\$	32.92
Consolidated Communications	\$	262.96
Figgins Electric--Repair Papi Light & Hangar Door Switch	\$	558.26
Syn-Tech Systems--10 Smart Cards	\$	75.00
Shelbyville Ace Hardware--Building Maintenance	\$	187.28
		<u>\$ 12,373.47</u>
		<u>\$ 55,904.50</u>

- Shelby County State Bank
- First Federal Savings and Loan
- Farm Agency Account
- Gas Receivable
- Rent Receivable
- Cash On Hand
- Certificates of Deposit

FILED

DEC 09 2020

D

Jerrin Cox

SHELBY COUNTY CLERK

	\$	55,904.50
	\$	2,580.23
	\$	29,220.15
	\$	985.69
	\$	1,390.00
	\$	989.13
	\$	<u>21,509.00</u>
	\$	<u>112,578.70</u>

SHELBY COUNTY AIRPORT and LANDING FIELD COMMISSION

MINUTES OF MEETING

November 9, 2020

Members present at meeting:

- Commissioners--Rick Brown, Steve Wempen, Walt Lookofsky, Jeff Green, John Hall
- County Board Members--Bob Simpson, Earl Baker
- Airport Manager--Scott Jefson
- Others Present--

Commissioner Rick Brown calls the meeting to order.

The minutes were read by all. Walt made a motion to approve the minutes. It was seconded by John and was approved by all saying aye.

The Treasurer's report was read by all. Jeff made a motion to approve the Treasurer's Report. It was seconded by John and approved by all saying aye.

Bills Presented

Shelby Electric Cooperative	\$	698.13
City Area Water-Sewer Department	\$	32.92
Ameren IP	\$	125.56
Figgins Electric--Repair PAPI Light & Hangar Door Switch	\$	558.26
Syn-Tech Systems--10 Smart Cards	\$	75.00
Shelbyville Ace Hardware--Bldg. Maintenance	\$	187.28

Walt makes a motion to accept the bills as presented. Jeff seconded it and it was approved by all saying aye.

Managers Report

Scott informed the Commission that we need to schedule a meeting with a lawyer from the EPA, that we received a second notice on October 20th concerning the renewal of the Storm Water Permit, and that we had thirty days to comply. Scott said it would probably be by ZOOM, since most of them are working from home because of the virus. Scott also said he had Hanson here and they had drawn up a Storm Water Pollution Prevention Plan for Salem, IL that cost between \$3,000 and \$3,500. Scott said Mike Dudas ??, from Hanson went thru it with him in great detail and that we did not have to go that route. Steve asks Scott about having to have the ground tested and such. Jeff said he was here at the time of the meeting and unlike IHI being industrial and having to test for several chemicals, we only need to go the outlet to see if the water is yellow or has an odor and send a sample in. Jeff said he ask the engineer he dealt with over at IHI about what it would cost and he said around \$500. Jeff said he suggested meeting with the lawyer to see what he wants but holding off until we find out if we're exempt. Jeff offered IHI's facility again for a ZOOM meeting since the TIPS meeting went well. Steve said he had talked to Rob Waller about maybe being exempt and that Rob said if you sell fuel you will probably be required to comply. Jeff said the person he had talked to said pretty much the same thing.

Scott said the tires finally got switched on the new tractor, that he had mowed for the last time and had power washed the big mower and put it away for the winter. Also been burning fence rows and talked to Buck Schmahl about working the ground a bit closer to the fence on the west side to make it safer to burn. Scott mentioned going to Greenville, Vandalia and Edgar County airports and none of them had fences, so he asks the person from Hanson that was here if we had to have a fence and he said no you are not required to have fences, if we wanted we could remove the fences and not have the issue with trees growing up in them and having to maintain them. Some discussion on the matter ensued. Scott said we would maybe want to leave some fence up at the south east corner to protect runway 32 and at the north end of runway 18. Scott suggested removing the woven fence and leaving the concrete with a chain link post every 150 to 200 feet as line of site markers for him while mowing and also keep the farmers from inching over on us. More discussion ensued about the chain link fence around the office and what to keep and discard.

Scott mentioned a person was here about the patch and paint and seal program. We are definitely going to get the whole airport painted and should have a report back to us explaining how much patching and sealing we can get done with the amount of money we have to work with. The estimated start date is March of next year. Scott also mentioned that he had Tony's Welding out to fix hangar door number three. Scott also said they flew fifty-one Young Eagles on Oct. 10th.

Scott asks if it was alright to call a stump grinder about grinding the stumps out. Some discussion ensued on the matter. Scott also said he had a load of 100LL coming the next day.

Scott ask Jeff if he had any preferred dates for the meeting with the lawyer since it was going to be at his facility. After some discussion, Scott said he would try for the 13th, 18th or 20th at 10:00 AM. More discussion followed on the EPA/Storm Water issue.

Scott mention that the TIPS meeting went well. Scott asks about a Patch, Paint & Seal project and where it come from. Steve mentioned money transferred to another airport so we wouldn't lose it would be regained to help finance it. Scott said that would start in March and the hangar project would start in August. Scott also said in addition a state and local project to get pavement up to the hangars could start at the same time as long as they had a firm commitment that the hangars were going to be built. Rick asks what our share was going to be and Steve said he was waiting on the figures from Rob, but was guessing the hangars would be \$600,000 to \$700,000 to complete so our portion would be \$60,000 to \$70,000. Steve said we would pay 10 percent of the hangars cost because it would be revenue generating. The painting and the pavement should only be 5 percent because they would be considered a safety issue. Steve also said this was starting because he was talking to Waller and nothing would start happening until they receive some kind of communication that we wish to proceed. Steve said he emailed Rob and told him to proceed.

End of Managers Report

Old Business

Rick asks Scott about the set back on the runway. Scott said he talked to Rob Waller about that and Susan Zellars joined in and what we have now is a B1 aircraft, which is a King Air, and they are going to reclassify us as an A1, with A1 having a different set of rules. Scott said his concern was what all would that change at our airport and that Robert Hahn said that was on his desk waiting for a decision. Scott said that he and Jeff tried to explain to him that we needed to know so our farm manager can plan his purchases of seed for next year.

John asks if we had made a decision on what type of hangars we were going to build. Steve said we were building 6 Box Hangars. Some discussion ensued on the Box Hangars and John asks if there is a call for bigger hangars. Scott mentions the possibility of water and heat in some of the new hangars. A lengthy discussion ensued about the new hangars.

Rick asks if we had heard anymore from the ECW and nobody had. Earl said that they were happy with what we had sent them and also Doug Wolf was happy with what he had received.

Earl mentions getting some insight on the Poor Farm and the possibility of donating it to the airport so we could work it and make some money, where as the county couldn't rent it, but he wasn't sure.

A lengthy discussion ensued about the Poor Farm.

Walt mentioned that we need to get all the leases sent to the assessor. Walt also said he had found there's a Illinois Supreme Court opinion that says the hangars don't owe taxes if it's airport purposes, but the farm ground would. A lengthy discussion ensued on the tax issue.

New Business

Scott asks if anybody had any ideas for what he could use to cover the windows in the back hangar to insulate them. Steve mentions using Warps flex-o-glaze, which is crystal clear, on a wood frame or polycarbonate sheet in crystal clear as another option. A short discussion followed.

Steve asks Scott about how much rent to figure for the box hangars so he can make a business plan for the hangar project. Some discussion on some different options for the hangars ensued on whether or not to put water, gas, and insulate them or them plain.

Steve said he would call Rob and ask him if he would put some numbers together with the different options.

Rick mentions the electric gate that John is going to build and the fence that we're talking about removing but leaving some fence up by the fuel and out by the hangars to keep vehicles from going out on the ramp. A short discussion on the fence around the perimeter ensued.

Walt made a motion to adjourn and it was seconded by John.

SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION RECORD JOURNAL

CHECK NO.	DATE	DESCRIPTION OF TRANSACTION	BUDGET ACCT NO.	DEBITS	CREDITS	BALANCE
	31-Oct-20	Balance Shelby County State Bank				\$ 62,428.39
5836	1-Nov-20	Shelby County Aviation--FBO November, 2020	022-5210-12-023	\$ 3,500.00		\$ 58,928.39
5837	4-Nov-20	John Deere Financial--Payment 7 of 84	022-5455-12-023	\$ 751.36		\$ 58,177.03
	6-Nov-20	Arrow Energy--Deposit			\$ 1,414.93	\$ 59,591.96
	12-Nov-20	Rent--R Brown \$345, W Jesse \$115, J Green \$115, Brunken-\$95, D Kroenlein \$115, J Crane \$230, S Wempen \$115 G Wasson \$630, J Livesay \$125, Mid-Cont Aircraft \$75				
		Fuel--\$1115.86 SCA/Ameren \$22.81 Rent \$1885.00			\$ 3,098.67	\$ 62,690.63
5838	13-Nov-20	Arrow Energy--Deposit	022-8010-12-023	\$ 5,704.00	\$ 561.88	\$ 63,252.51
5839	13-Nov-20	Arrow Energy--1995 Gallon 100LL @\$2.85915	022-7440-12-023	\$ 187.28		\$ 57,548.51
5840	13-Nov-20	Shelbyville Ace Hardware--Bldg Maintenance	022-7441-12-023	\$ 75.00		\$ 57,286.23
5841	13-Nov-20	Syn-Tech Systems--10 Smart Cards	022-7442-12-023	\$ 558.26		\$ 56,727.97
5842	13-Nov-20	Figgens Electric--Repair Papi Light & Hangar Door Switch	022-7800-12-023	\$ 125.56		\$ 56,602.41
5843	13-Nov-20	Ameren IP--SCA 37528 \$53.13, Airport 06211 \$72.43	022-7800-12-023	\$ 32.92		\$ 56,569.49
5844	13-Nov-20	City Area Water-Sewer Department	022-7800-12-023	\$ 698.13		\$ 55,871.36
	17-Nov-20	Shelby Electric Cooperative				
	20-Nov-20	Illinois Department of Revenue--Sales Tax Payment	022-7800-12-023	\$ 278.00		\$ 55,593.36
5845	20-Nov-20	Consolidated Communications	022-5220-12-023	\$ 262.96		\$ 55,330.40
5846	20-Nov-20	Steve Wempen--Bookkeeping November, 2020	022-5220-12-023	\$ 200.00		\$ 55,130.40
	20-Nov-20	Arrow Energy--Deposit			\$ 381.33	\$ 55,511.73
	25-Nov-20	Arrow Energy--Deposit			\$ 387.95	\$ 55,899.68
	30-Nov-20	Bank Interest			\$ 4.82	\$ 55,904.50
		Board Meeting--December 7, 2020				

SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION RECORD JOURNAL

CHECK NO.	DATE	DESCRIPTION OF TRANSACTION	DEBITS	CREDITS	BALANCE
	1-Sep-20	Beginning Balance - First Federal 2020-2021			2,092.26
	3-Sep-20	Shelby County Treasurer	EFT 2687	4,865.07	\$ 6,957.33
	30-Sep-20	Interest Paid		1.36	\$ 6,958.69
	2-Oct-20	Shelby County Treasurer	EFT 3244	15,325.09	\$ 22,283.78
1009	8-Oct-20	Transfer to SCSB	\$ 22,000.00		\$ 283.78
	27-Oct-20	Replacement Tax--7th Allocation		662.08	\$ 945.86
	31-Oct-20	Interest Paid		1.14	\$ 947.00
	20-Nov-20	Shelby County Treasurer	EFT 3818	1,633.23	\$ 2,580.23
	30-Nov-20	Interest Paid	??????	-	\$ 2,580.23

SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION
BUDGET ACCOUNT SUMMARY November 30, 2020

CHECK NO.	DATE	5210-01	5220-12	5455-12	6120-12	7000-12	7440-12	7441-12	7442-12	7443-12	7444-12	7800-12	8010-12	9900-12
	YTD	\$ 7,000.00	\$ 400.00	\$ 1,502.72	\$ 11,362.00	\$ 131.85	\$ 520.89	\$ 2,089.77	\$ 420.00	\$ -	\$ -	\$ 2,240.73	\$ 12,804.12	
5836	1-Nov-20	\$ 3,500.00												
5837	4-Nov-20													
5838	13-Nov-20													
5839	13-Nov-20													
5840	13-Nov-20													
5841	13-Nov-20													
5842	13-Nov-20													
5843	13-Nov-20													
5844	13-Nov-20													
5845	20-Nov-20													
5846	20-Nov-20													
			\$ 200.00											

	30-Nov-20	\$ 3,500.00	\$ 200.00	\$ 751.36	\$ -	\$ -	\$ 187.28	\$ 75.00	\$ 558.26	\$ -	\$ -	\$ 1,119.57	\$ 5,704.00	\$ -
	YTD	\$ 10,500.00	\$ 600.00	\$ 2,254.08	\$ 11,362.00	\$ 131.85	\$ 708.17	\$ 2,164.77	\$ 978.26	\$ -	\$ -	\$ 3,360.30	\$ 18,508.12	\$ -
Monthly Expenses		\$ 12,095.47	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
IL Dept. of Revenue		\$ 278.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Monthly Expenses		\$ 12,373.47	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Budget		\$ 12,373.47	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Total \$ 50,883.55
Sales Tax Payments \$ 1,036.00

Shelby County Airport and Landing Field Commission

Fuel Sales November, 2020

DATE	QUANTITY	CUSTOMER INVOICE	PRICE	CREDIT CD	CHARGE	CASH
2-Nov-20	10.01	Credit Card Customer 2537	\$ 3.89	\$ 38.94		
2-Nov-20	60.10	Credit Card Customer 2538	\$ 3.89	\$ 233.79		
2-Nov-20	54.55	Credit Card Customer 2539	\$ 3.89	\$ 212.20		
3-Nov-20	9.12	Credit Card Customer 2540	\$ 3.89	\$ 35.48		
3-Nov-20	7.36	Credit Card Customer 2541	\$ 3.89	\$ 28.63		
3-Nov-20	5.11	Credit Card Customer 2542	\$ 3.89	\$ 19.88		
4-Nov-20	51.61	Credit Card Customer 2543	\$ 3.89	\$ 200.76		
5-Nov-20	15.75	Scott Jefson 2544	\$ 3.84		\$ 60.48	
5-Nov-20	21.15	Credit Card Customer 2545	\$ 3.89	\$ 82.27		
5-Nov-20		Aerinove Jet 256 Gallon 2546				
5-Nov-20		Aerinove Jet 256 Gallon 2547				
5-Nov-20	1.66	Don Gherardini 2548	\$ 3.84		\$ 6.37	
6-Nov-20	8.44	Ryan Spain 2549	\$ 3.84		\$ 32.41	
6-Nov-20	18.81	Jeff Green 2550	\$ 3.84		\$ 72.23	
6-Nov-20	13.92	Barry Burnken 2551	\$ 3.84		\$ 53.45	
7-Nov-20	4.65	Scott Jefson 2552	\$ 3.84		\$ 17.86	
7-Nov-20	7.12	Credit Card Customer 2553	\$ 3.89	\$ 27.70		
7-Nov-20	5.11	Credit Card Customer 2554	\$ 3.89	\$ 19.88		
7-Nov-20	11.63	Ryan Spain 2555	\$ 3.84		\$ 44.66	
8-Nov-20	100.11	Don Kroenlein 2556	\$ 3.84		\$ 384.42	
8-Nov-20	47.09	Don Kroenlein 2557	\$ 3.84		\$ 180.83	
8-Nov-20	27.36	Credit Card Customer 2558	\$ 3.89	\$ 106.43		
9-Nov-20	10.07	Credit Card Customer 2559	\$ 3.89	\$ 39.17		
9-Nov-20	5.12	Credit Card Customer 2560	\$ 3.89	\$ 19.92		
9-Nov-20	5.11	Credit Card Customer 2561	\$ 3.89	\$ 19.88		
10-Nov-20	5.41	Scott Jefson 2562	\$ 3.84		\$ 20.77	
10-Nov-20	10.13	Credit Card Customer 2563	\$ 3.89	\$ 39.41		
10-Nov-20	10.29	Cash Customer 2564	\$ 3.89			\$ 40.03
10-Nov-20	5.40	Cash Customer 2565	\$ 3.89			\$ 21.01
10-Nov-20	5.12	Credit Card Customer 2566	\$ 3.89	\$ 19.92		
11-Nov-20	10.12	Credit Card Customer 2567	\$ 3.89	\$ 39.37		
12-Nov-20	10.09	Credit Card Customer 2568	\$ 3.89	\$ 39.25		
12-Nov-20	16.25	Credit Card Customer 2569	\$ 3.89	\$ 63.21		
12-Nov-20	2.00	Scott Jefson 2570	\$ 3.84		\$ 7.68	
12-Nov-20	50.56	Credit Card Customer 2571	\$ 3.89	\$ 196.68		
14-Nov-20	5.13	Credit Card Customer 2572	\$ 3.89	\$ 19.96		
16-Nov-20	8.12	Credit Card Customer 2573	\$ 3.89	\$ 31.59		
18-Nov-20	13.11	Credit Card Customer 2574	\$ 3.89	\$ 51.00		
18-Nov-20	55.11	Credit Card Customer 2575	\$ 3.89	\$ 214.38		
20-Nov-20	23.59	Credit Card Customer 2576	\$ 3.89	\$ 91.77		
20-Nov-20	10.11	Credit Card Customer 2577	\$ 3.89	\$ 39.33		
23-Nov-20	3.11	Credit Card Customer 2578	\$ 3.89	\$ 12.10		
24-Nov-20	3.96	Credit Card Customer 2579	\$ 3.89	\$ 15.40		
24-Nov-20	3.96	Credit Card Customer 2580	\$ 3.89	\$ 15.40		
24-Nov-20	5.12	Credit Card Customer 2581	\$ 3.89	\$ 19.92		
24-Nov-20	45.34	Credit Card Customer 2582	\$ 3.89	\$ 176.37		
26-Nov-20	15.79	Credit Card Customer 2583	\$ 3.89	\$ 61.42		
27-Nov-20	5.00	Credit Card Customer 2584	\$ 3.89	\$ 19.45		
27-Nov-20	13.88	Credit Card Customer 2585	\$ 3.89	\$ 53.99		
27-Nov-20	31.86	Credit Card Customer 2586	\$ 3.89	\$ 123.94		
27-Nov-20	9.49	Credit Card Customer 2587	\$ 3.89	\$ 36.92		
28-Nov-20	19.20	Credit Card Customer 2588	\$ 3.89	\$ 74.69		
28-Nov-20	10.80	Ryan Spain 2589	\$ 3.84		\$ 41.47	
28-Nov-20	10.13	Credit Card Customer 2590	\$ 3.89	\$ 39.41		
29-Nov-20	7.11	Credit Card Customer 2591	\$ 3.89	\$ 27.66		
30-Nov-20	15.11	Credit Card Customer 2592	\$ 3.89	\$ 58.78		
30-Nov-20	10.02	Credit Card Customer 2593	\$ 3.89	\$ 38.98		
	951.38			\$ 2,705.23	\$ 922.63	\$ 61.04
		TOTAL				\$ 3,688.90

SHELBY COUNTY AIRPORT

100LL COST OF SALES REPORT 2020

MONTH	GALLONS SOLD	AVE. PRICE PER GAL.	SALES AMOUNT			TOTAL SALES	COST PER GAL	WITH TAX	ARROW FEE	TOTAL COST	NET PROFIT OR LOSS	
			CREDIT CD	CHARGE	CASH							
January	548.07	\$ 4.20	\$ 1,300.43	\$ 1,069.70	\$ 10.54	\$ 2,380.67	\$ 3.65	\$ 3.88	\$ 63.81	\$ 2,189.30	\$ 191.37	
February	500.98	\$ 4.20	\$ 1,457.36	\$ 618.32	\$ 21.00	\$ 2,096.68	\$ 3.65	\$ 3.88	\$ 62.06	\$ 2,004.92	\$ 91.76	
March	871.94	\$ 4.20	\$ 2,601.45	\$ 1,022.02	\$ 26.33	\$ 3,649.80	\$ 3.65	\$ 3.88	\$ 97.64	\$ 3,479.13	\$ 170.67	
April	1223.08	\$ 4.05	\$ 3,875.87	\$ 1,020.45	\$ 52.75	\$ 4,949.07	\$ 3.13	\$ 3.33	\$ 123.02	\$ 4,190.53	\$ 758.54	
May	2590.68	\$ 3.53	\$ 4,858.18	\$ 4,221.53	\$ 41.01	\$ 9,120.72	\$ 2.54	\$ 2.70	\$ 136.88	\$ 7,128.48	\$ 1,992.24	
June	1583.64	\$ 3.87	\$ 5,200.69	\$ 731.90	\$ 193.14	\$ 6,125.73	\$ 2.82	\$ 3.00	\$ 144.42	\$ 4,889.40	\$ 1,236.33	
July	1492.55	\$ 3.88	\$ 4,873.61	\$ 858.14	\$ 63.68	\$ 5,795.43	\$ 3.14	\$ 3.34	\$ 146.97	\$ 5,126.49	\$ 668.94	
August	1848.19	\$ 3.88	\$ 4,934.67	\$ 2,115.26	\$ 112.07	\$ 7,162.00	\$ 3.03	\$ 3.22	\$ 139.06	\$ 6,089.07	\$ 1,072.93	
September	1401.38	\$ 3.88	\$ 4,067.35	\$ 1,332.82	\$ 33.92	\$ 5,434.09	\$ 3.22	\$ 3.42	\$ 119.48	\$ 4,913.95	\$ 520.14	
October	1223.63	\$ 3.88	\$ 3,482.53	\$ 1,196.73	\$ 65.16	\$ 4,744.42	\$ 3.25	\$ 3.45	\$ 106.62	\$ 4,331.96	\$ 412.46	
November	951.38	\$ 3.88	\$ 2,705.23	\$ 922.63	\$ 61.04	\$ 3,688.90	\$ 2.99	\$ 3.18	\$ 89.52	\$ 3,111.93	\$ 576.97	
December						\$ -		#VALUE!	#VALUE!	#VALUE!	#VALUE!	
TOTAL	14235.52		\$ 39,357.37	\$ 15,109.50	\$ 680.64	\$ 55,147.51				\$30 Monthly Fee Included In Arrow Fee Above	#VALUE!	#VALUE!

JET A COST OF SALES REPORT 2020

MONTH	GALLONS SOLD	AVE. PRICE PER GAL.	SALES AMOUNT			TOTAL SALES	COST PER GAL	WITH TAX	ARROW FEE	TOTAL COST	NET PROFIT OR LOSS
			CREDIT CD	CHARGE	CASH						
January	0.26	\$ 3.85	\$ 1.00	\$ -	\$ -	\$ 1.00	\$ 2.33	\$ 2.48	\$ 0.03	\$ 0.67	\$ 0.33
February	125.00	\$ 3.85	\$ -	\$ -	\$ 481.25	\$ 481.25	\$ 2.33	\$ 2.48	\$ -	\$ 309.45	\$ 171.80
March	153.55	\$ 3.85	\$ 591.17	\$ -	\$ -	\$ 591.17	\$ 2.33	\$ 2.48	\$ 15.37	\$ 395.50	\$ 195.67
April	0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
May	86.21	\$ 3.85	\$ 331.90	\$ -	\$ -	\$ 331.90	\$ 2.00	\$ 2.13	\$ 9.96	\$ 193.15	\$ 138.75
June	0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
July	338.41	\$ 3.62	\$ 1,033.39	\$ 190.67	\$ -	\$ 1,224.06	\$ 1.89	\$ 2.01	\$ 24.80	\$ 704.37	\$ 519.69
August	124.23	\$ 3.59	\$ 419.85	\$ 27.18	\$ -	\$ 447.03	\$ 1.25	\$ 1.33	\$ 9.28	\$ 174.27	\$ 272.76
September	0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
October	15.20	\$ 3.15	\$ 32.13	\$ 15.75	\$ -	\$ 47.88	\$ 1.25	\$ 1.33	\$ 0.71	\$ 20.89	\$ 26.99
November	0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
December						\$ -		#VALUE!	#VALUE!	#VALUE!	#VALUE!
TOTAL	842.86		\$ 2,409.44	\$ 233.60	\$ 481.25	\$ 3,124.29				#VALUE!	#VALUE!

SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION
SHELBYVILLE, IL.

BOARD MEETING AGENDA

December 7, 2020

7:00 PM

- I. Call Meeting to Order**
- II. Guest Speaker (If Scheduled)**
- III. Approval of Minutes**
- IV. Approval of Treasurer's Report**
- V. Approval of Bills Presented**
- VI. Airport Manager's Report**
- VII. Unfinished Business**
- VIII. New Business**
- IX. Adjournment**

IN RE: Prairie & Big Spring Drainage District #1, a Drainage District organized and existing under the laws of the State of Illinois and located in Shelby County, State of Illinois.

FINDINGS AND CERTIFICATE OF APPOINTMENT

This 9th day of December 2020, on suggestion duly received, and after due and sufficient inquiry, the undersigned find:

1. That Prairie & Big Spring Drainage District #1 is a Drainage District organized and existing under the laws of the State of Illinois pursuant to the provisions of 70 ILCS 605, et seq., and is located in Shelby County, Illinois.
2. The governing officials of this body or agency, entitled Commissioners, and their terms of office, are:

<u>MEMBERS</u>	<u>ADDRESSES</u>	<u>TELEPHONE</u>	<u>TERM BEGAN</u>	<u>TERM ENDS</u>
Robert Anderson	304 West Franklin Street Strasburg, Illinois 62465	217-728-5193	2017	2020
Aaron Huffmaster	3078 E 400 North Road Stewardson, Illinois 62463	217-682-5797	2019	2022
Ed Anderson	446 N 2900 East Rd Stewardson, Illinois 62463	217-246-0712	2018	2021


3. A vacancy is about to exist because of the expiration of the term of **Robert Anderson**.
4. Whereas Prairie & Big Spring Drainage District #1 has elected to have appointment of Commissioners, and appointments in such cases are to be made by the members of the County Board, pursuant to 70 ILCS 605/4-1. The regular terms are for three years, commencing on the first Tuesday in September.
5. Whereas the existing Commissioners have suggested and nominated **Robert Anderson**.

Therefore, the following named person is appointed as Commissioner of Prairie and Big Spring Drainage District #1 for the term shown.

Robert Anderson 304 West Franklin Street 217-728-5193
Strasburg, Illinois 62465

Term: First Tuesday of September 2020 to
First Tuesday of September 2023

COMMISSIONER CERTIFICATION

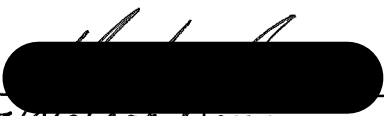


ED ANDERSON
Commissioner




AARON HUFFMASTER
Commissioner

APPROVED

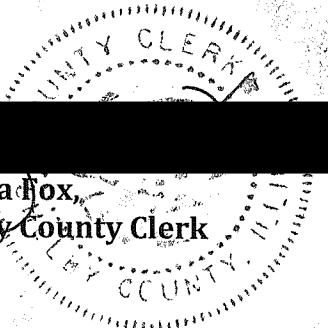


~~David Gruitt~~ *Robert Orman*
Chairman Shelby County Board

ATTEST:



Jessica Fox,
Shelby County Clerk



ARBITRATION SUMMARY

I. Wages – Deputy (11)

County	yr 1	1000	yr 2	800	yr 3	800
Union	yr 1	1350	yr 2	1350	yr 3	1350

Cost Difference: County \$28,600
Union \$44,550

The Arbitrator ruled in favor of the County on this issue.

II. Correctional Officers and Secretary (13)

County	yr 1	650	yr 2	650	yr 3	650
Union	yr 1	1050	yr 2	1050	yr 3	1050

Cost Difference: County 25,350
Union 40,950

The Arbitrator ruled in favor of the Union on this issue.

II. Insurance

The Arbitrator ruled that Union pay insurance contribution minimal to \$53.00 per pay period.

Increased from \$40.00 per pay
Employee pay an additional 338 per year
Total Employee toward insurance cost = 8,112 annually

HEALTH INSURANCE COMPARABLES

<u>COUNTY</u>	<u>EMPLOYEE CONTRIBUTION</u>
Douglas	0%
Christian	6%
Fayette	5%
Clay	13.65%

Shelby County prior contribution was 8.88%. Based on 2018 cost, the award amounts to 11.77%. The larger counties have percentages in their collective bargaining agreements and an active insurance committee. That is a better way to address insurance because the employees participate in the committee and insurance becomes a joint effort between employees office holders and County Board.

ILLINOIS FOP LABOR COUNCIL

and

COUNTY OF SHELBY / SHELBY COUNTY SHERIFF

**Deputy Sheriffs (Unit A)
Dispatcher/Jailer, Jail Matron/Cook, Janitor
and Secretary/Bookkeeper (Unit B)**

September 1, 2018 – August 31, 2021

Springfield - Phone: 217-698-9433 / Fax: 217-698-9487
Western Springs - Phone: 708-784-1010 / Fax: 708-784-0058
Web Address: www.fop.org
24-hour Critical Incident Hot Line: 877-IFOP911





TABLE OF CONTENTS

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PREAMBLE

This Agreement is entered into by the County of Shelby, a body politic, and Sheriff of Shelby County, hereinafter referred to as the Employer, and the Illinois F.O.P. Labor Council on behalf of and with bargaining unit employees of the Shelby County Sheriff's Department hereinafter referred to as the Union.

The purpose of this Agreement is to provide an orderly collective bargaining relationship between the Employer and the Union representing the employees in the bargaining unit, and to make clear the basic terms upon which such relationship depends. It is the intent of both the Employer and the Union to work together to provide and maintain satisfactory terms and conditions of employment, and to prevent as well as to adjust misunderstandings and grievances relating to employees' wages, hours and working conditions.

In consideration of mutual promises, covenants and Agreement contained herein, the parties hereto, by their duly authorized representative and/or agents, do mutually covenant and agree as follows:

ARTICLE I RECOGNITION

Section 1.1. Unit Description

The Employer hereby recognizes the Union as the sole and exclusive collective bargaining representative for the purpose of collective bargaining on matters relating to wages, hours, and other terms and conditions of employment of all full time sworn patrol officers in the bargaining unit. The bargaining unit shall include: Unit A - All sworn peace officers, deputy sheriffs under the rank of chief deputy and Unit B - Dispatcher/Jailer; Jail Matron/Cook; Janitor; and Secretary/Bookkeeper.

Section 1.2. Supervisors

Supervisors may continue to perform bargaining unit work which is incidental to their jobs. They may also perform bargaining unit work in emergency situations and where such work is necessary to train a bargaining unit employee. Such work by supervisors shall not cause any layoffs of the bargaining unit employees.

Section 1.3. Sheriff's Auxiliary

The Employer may continue to utilize the services of the Shelby County Sheriff's Police Auxiliary to perform bargaining unit work in accordance with past practice, provided no one in the Unit would lose the opportunity to work or benefits.

Section 1.4. Part Time Employees

The Employer may continue to utilize the services of part time employees to perform bargaining unit work in accordance with past practice, provided no one in the Unit would lose the opportunity to work or benefits.

ARTICLE II VACANCIES

Section 2.1. Vacancies

Vacancies shall be created and filled in accordance with past practice using the established Merit Commission procedures without waiver thereof. The Sheriff shall fill vacancies for new positions or promotions by selecting the most qualified person from an eligibility list created by the Merit Commission in accordance with their past practice.

ARTICLE III NON DISCRIMINATION

Section 3.1. Equal Employment Opportunity

The Employer will continue to provide equal employment opportunity for all officers, and develop and apply equal employment practices.

Section 3.2. Prohibition Against Discrimination

Both the Employer and the Union agree not to illegally discriminate against any employee on the basis of race, sex, creed, religion, color, marital or parental status, age, national origin, political affiliation and/or beliefs, mental or physical handicap or sexual orientation. Alleged claims of discrimination shall not be processed through the grievance procedure of this Agreement, but rather shall be processed through the appropriate federal, state and/or local agencies.

Section 3.3. Union Membership or Activity

Neither the Employer nor the Union shall interfere with the right of employees covered by this Agreement to become or not become members of the Union, and there shall be no discrimination against any such employees because of lawful Union membership or non-membership activity or status.

ARTICLE IV MANAGEMENT RIGHTS

Section 4.1. Rights Residing in the Employer

It is recognized that the Employer retains the right and responsibility to direct its affairs in all its various aspects. Among the rights retained by the Employer is the right to plan, direct and control all the operations and services of the Employer: to determine its policies, budget and operations; to determine the manner in which its functions shall be performed; and the direction of its working forces, including, but not limited to the right to hire, promote, demote, transfer and assign employees; to discipline, suspend and discharge for just cause; to relieve employees from duty because of lack of work or other legitimate reasons; to determine the size and composition of the work force; to make and enforce reasonable rules and regulations; to change or eliminate existing methods, equipment or facilities; to determine the number of hours of work and shifts per workweek; to establish and change work schedules and assignments; to introduce new methods of operation; to eliminate, contract, and relocate or transfer work and maintain efficiency, except to the extent such actions of the Employer have been limited or changed by the expressed provisions of this Agreement.

ARTICLE V SUBCONTRACTING

Section 5.1. General Policy

It is the general policy of the Employer to continue to utilize employees to perform work they are qualified to perform. However, the Employer reserves the right to contract out any work it deems necessary in the interests of economy, improved work product, or emergency.

ARTICLE VI F.O.P. REPRESENTATIVES

For the purposes of administering and enforcing the provisions of this Agreement, the Employer agrees as follows:

Section 6.1. Attendance at Union Meetings

Subject to the need for orderly scheduling and emergencies, the Employer agrees that elected Union representatives shall be permitted reasonable time off, to attend general, board or special meetings of the Union, provided that at least forty eight (48) hours notice of such meetings shall be given in writing to the Employer, and provided further that the names of all such officials and officers shall be certified in writing to the Employer.

Section 6.2. Grievance Processing

Reasonable time while on duty shall be permitted to one (1) Union representative for the purpose of aiding or assisting or otherwise representing officers in the handling and processing of grievances or exercising other rights set forth in this Agreement, and such reasonable time shall be without loss of pay.

Section 6.3. Delegates to State or National Conference

If any employee(s) chosen as delegate(s) to an F.O.P. State or National Conference will, upon written application approved by the Union and submitted to the County with at least fourteen (14) days notice, be given a leave of absence without pay for the period of time required to attend such Convention or Conference. This period of time not to exceed one (1) week.

Section 6.4. Union Negotiating Team

Two (2) members designated as being on the Union negotiating team who are scheduled to work on a day on which negotiations will occur, shall, for the purpose of attending scheduled negotiations, be excused from his regular duties without loss of pay. If a designated Union negotiating team member is in regular day off on the day of negotiations, he will not be compensated for attending the session.

ARTICLE VII BILL OF RIGHTS

If the inquiry, investigation or interrogation of a law enforcement officer results in the recommendation of some action, such as transfer, suspension, dismissal, loss of pay, reassignment, or similar action which would be considered a punitive measure, then, before taking such action, the Employer shall follow the procedures set forth in chapter 85-25-12569 of the Illinois Revised Statutes. The law enforcement officer may be relieved of duty and shall receive all ordinary pay and benefits as he would have if he were not charged. The officer shall

have the right to be represented at such inquiries, investigations or interrogations by a Union representative.

ARTICLE VIII INDEMNIFICATION

Section 8.1. Employer Responsibility

The Employer shall be responsible for, hold officers harmless from and pay for damages or moneys which may be adjudged, assessed or otherwise levied against any officer covered by this Agreement.

Section 8.2. Legal Representation

Officers shall have legal representation by the Employer in any civil cause of action brought against an officer resulting from or arising out of the performance of duties.

Section 8.3. Cooperation

Officers shall be required to cooperate with the Employer during the course of the investigation, administration or litigation of any claim arising under this Article.

Section 8.4. Applicability

The Employer will provide the protection set forth in Section 1 and Section 2 above, so long as the officer is acting within the scope of his employment and where the officer cooperates, as defined in Section 3, with the Employer in defense of the action or actions or claims.

ARTICLE IX NO STRIKE

Section 9.1. No Strike Commitment

Neither the Union nor any officer will call, initiate, authorize, participate in, sanction, encourage, or ratify any work stoppage, slow down, or the concerted interference with the full, faithful and proper performance of the duties of employment with the Employer during the term of this Agreement. Neither the Union nor any officer shall refuse to cross any picket line, by whoever established.

Section 9.2. Resumption of Operations

In the event of action prohibited by Section 9.1 above, the Union immediately shall disavow such action and request the officers to return to work, and shall use its best efforts to achieve a prompt resumption of normal operations. The Union, including its officials and agents, shall not be liable for any damages, direct or indirect, upon complying with the requirements of this Section.

Section 9.3. Union Liability

Upon the failure of the Union to comply with the provisions of Section 9.2 above, any agent or official of the Union who is an officer covered by this Agreement may be subject to the provisions of Section 9.4 below.

Section 9.4. Discipline of Strikers

Any officer who violates the provisions of Section 9.1 of this Article shall be subject to immediate discipline. Any action taken by the Employer against any officer who participates in

action prohibited by Section 1 above shall not be considered as a violation of this Agreement and shall not be subject to the provisions of the grievance procedure, except that the issue of whether an officer in fact participated in a prohibited action shall be subject to the grievance and arbitration procedure.

ARTICLE X RESOLUTION OF IMPASSE

All bargaining impasses shall be resolved according to the provisions of Section 1614 of the Illinois Public Labor Relations Act, as amended, except that all arbitration hearings shall be conducted in Shelbyville, Illinois.

ARTICLE XI PERSONNEL FILES

Section 11.1. Personnel Files

The Employer shall keep a central personnel file within the bargaining unit for each employee. Employer is free to keep working files, but material not maintained in the central personnel file may not provide the basis for disciplinary or other action against an employee.

Section 11.2. Inspection

Upon request of an employee, the Employer shall reasonably permit an employee to inspect his personnel file subject to the following:

- (a) Such inspection shall occur immediately following receipt of the request;
- (b) Such inspection shall occur during daytime working hours Monday through Friday upon reasonable request;
- (c) The employee shall not be permitted to remove any part of the personnel file from the premises but may obtain copies of any information contained therein upon payment for the cost of copying;
- (d) Upon written authorization by the requesting employee, in cases where such employee has a written grievance pending, and if inspecting his file with respect to such grievance, that employee may have a representative of the Union present during such inspection and/or may designate in such written authorization that said representative may inspect his personnel file subject to the procedures contained in this Article;
- (e) Pre-employment information, such as reference reports, credit checks or information provided to the Employer with a specific request that it remain confidential, shall not be subject to inspection or copying.

Section 11.3. Notification

Employees shall be given immediate notice by Employer when a formal, written warning or other disciplinary documentation is permanently placed in their personnel file.

Section 11.4. Limitation on Use of File Material

It is agreed that any material and/or matter not available for inspection, such as provided in Section 1 above, shall not be used in any manner or any forum adverse to the officer's interests.

Section 11.5. Use of File Material

Any information of an adverse employment nature which may be contained in any unfounded, exonerated or otherwise not sustained file, shall not be used against the officer in any future proceedings.

ARTICLE XII DISCIPLINE AND DISCHARGE

Section 12.1. Discipline and Discharge

The parties recognize the principles of progressive and corrective discipline. Disciplinary action or measures shall include only the following:

Oral reprimand

Written reprimand

Suspension (notice to be given in writing)

Discharge

Disciplinary action may be imposed upon an employee only for failing to fulfill his responsibilities as an employee and for just cause. Any disciplinary action or measure imposed upon an employee may be processed as a grievance through the regular grievance procedure. If the grievance involves discipline and is not processed through the grievance procedure established in this Article, then it will be handled according to the Merit Commission rules and regulations.

If the Employer has reason to reprimand an employee, it shall be done in a manner that will not embarrass the employee before other employees or the public.

Section 12.2. Pre-disciplinary Meeting

For discipline other than oral and written reprimands, prior to notifying the employee of the contemplated discipline to be imposed, the Employer shall notify the local Union of the meeting and then shall meet with the employee involved and inform the employee of the reason for such contemplated discipline, including any names of witnesses and copies of pertinent documents. The employee shall be informed of his contract rights to Union representation and shall be entitled to such, if so requested by the employee, and the employee and Union Rep shall be given the opportunity to rebut or clarify the reasons for such discipline and further provided that a Union Rep shall be available-within twenty four (24) hours of notification. If the employee does not request Union representation, a Union Rep shall nevertheless be entitled to be present as a non active participant at any and all such meetings.

Section 12.3. Investigatory Interviews

Where the Employer desires to conduct an investigatory interview of an employee where the results of the interview might result in discipline, the Employer agrees to first inform the employee that the employee has a right to Union representation at such interview. If the employee desires such Union representation, no interview shall take place without the presence of a Union representative. The role of the Union representative is limited to assisting the employee, clarifying the facts and suggesting other employees who may have knowledge of the facts.

ARTICLE XIII DISPUTE RESOLUTION AND GRIEVANCE PROCEDURE

Section 13.1. Definition of a Grievance

A grievance is defined as any unresolved difference between the Employer and the Union or any employee regarding the application, meaning or interpretation of this Agreement. This grievance procedure is subject to and shall not conflict with any provisions of the Illinois Public Labor Relations Act.

Section 13.2. Dispute Resolution

In the interest of resolving disputes at the earliest possible time, it is agreed that an attempt to resolve a dispute shall be made between the employee and his immediate supervisor.

The employee shall make his complaint to his immediate supervisor. The supervisor will notify the employee of the decision within two working days following the day when the complaint was made. Settlements or withdrawals at this step shall not constitute a precedent in the handling of other grievances. In the event of a complaint, the employee shall first complete his assigned work task, and complain later.

Section 13.3. Representation

Grievances may be processed by the Union on behalf of an employee or on behalf of a group of employees. The Employer may file contract grievances directly at Step 3, Section 8 of this Article. Either party may have the grievant or one grievant representing the group of grievants present at any step of the grievance procedure, and the employee is entitled to Union representation at each and every step of the grievance procedure upon his request.

Grievances may be filed on behalf of two or more employees only if the same facts, issues and requested remedy apply to all employees in the group.

Section 13.4. Subject Matter

Only one subject matter shall be covered in any one grievance. A grievance shall contain a statement of the grievant's position, the Article, and Section of the Agreement allegedly Violated, the date of the alleged violation, the relief sought, and the signature of the grieving employees, and the date.

Section 13.5. Time Limitations

Grievances may be withdrawn at any step of the grievance procedure without precedent. Grievances not appealed within the designated time limits will be treated as withdrawn grievances.

The Employer's failure to respond within the time limits shall not find in favor of the grievant, but shall automatically advance the grievance to the next step, except Step 2. Time limits may be extended by mutual agreement.

Section 13.6. Grievance Processing

No employee or Union representative shall leave his work assignment to investigate, file or process grievances without first making mutual arrangements with his supervisor, and such mutual arrangements shall not be denied unreasonably. In the event of a grievance, the employee shall always perform his assigned work task and grieve his complaint later, unless the employee reasonably believes that the assignment endangers his safety.

Section 13.7. Grievance Meetings

A maximum of two (2) employees (the grievant and/or Union Rep) per work shift shall be excused from work with pay to participate in a Step 1 or Step 2 grievance meeting. The employees) shall only be excused for the amount of time reasonably required to present the grievance. The employee(s) shall not be paid for any time during which a grievance meeting occurs outside of the employee's work shift. In the event of a grievance, the employee shall first perform his assigned work task and file his grievance later.

Section 13.8. Steps in Procedure

Disputes arising under this Agreement shall be resolved as follows:

- Step 1. If no agreement is reached between the employee and the supervisor, as provided for in Section 2 Dispute Resolution, the Union shall prepare a written grievance on a form mutually agreed to and presented to the Sheriff and Chairman of the County Board no later than ten (10) working days after the employee was notified of the decision by the supervisor. Within five (5) working days after the grievance has been submitted, the Sheriff and Chairman of the County Board shall meet with the grievant and the Union Rep to discuss the grievance and make a good faith attempt to resolve the grievance. The Sheriff and Chairman of the County Board shall respond in writing to the grievant and the Union Rep within five (5) working days following the meeting.
- Step 2. If the grievance is not settled at Step 1, the grievance may be referred in writing, within five (5) working days after the decision of the Sheriff, to a Committee consisting of the Sheriff and a standing committee of the County Board. Within twenty (20) working days after the grievance has been filed with the Committee, the Committee shall meet with the Union and the grievant to discuss the grievance and make a good faith effort to resolve the grievance. The Committee shall respond in writing to the grievant and the Union within five (5) working days following the meeting.
- Step 3. If the dispute is not settled at Step 2, the matter may be submitted to arbitration within ten (10) working days after the Board's written decision or the expiration of the five (5) day period if the Board fails to render a written decision. Within ten (10) working days after the matter has been submitted to arbitration a representative of the Employer and the Union shall meet to select an arbitrator

from a list of mutually agreed to arbitrators. If the parties are unable to agree on an arbitrator within ten (10) working days after such meeting, the parties shall request the American Arbitration Association to submit a list of seven (7) arbitrators. Either party shall have the right to reject an entire list of arbitrators. The arbitrator shall be selected from the list of seven (7) by alternate strikes by the Employer representative and the Union. The Employer and the Union shall take turns as to the first strike. The person whose name remains on the list shall be the arbitrator, provided that either party before striking any names shall have the right to reject one (1) of the arbitrators on the list. The arbitrator shall be notified of his selection by a joint letter from the Employer and the Union. Such letter shall request the arbitrator to set a time and a place for the hearing subject to the availability of the Employer and Union representatives and shall be notified of the issue where mutually agreed by the parties. All hearings shall be held in the city of Shelbyville, Illinois unless otherwise agreed to.

Both parties agree to make a good faith attempt to arrive at a joint statement of facts and issues to be submitted to the arbitrator.

The Employer or Union shall have the right to request the arbitrator to require the presence of witnesses and/or documents. Each party shall bear the expense of its witness.

Once a determination is made that the matter is arbitrable or if such preliminary determination cannot be reasonably made, the arbitrator shall then proceed to determine the merits of the dispute.

The expenses and fees of arbitration and the cost of the hearing room shall be shared equally by the parties. Costs of arbitration shall include the arbitrator's fees, room cost and transcription costs. Nothing in this Article shall preclude the parties from agreeing to use the expedited arbitration procedures of the American Arbitration Association. The decision and award of the arbitrator shall be made within forty five (45) days following the hearing and shall be final and binding on the Employer, the Union and the employee or employees involved. The arbitrator shall have no power to amend, modify, nullify, ignore, add to or subtract from the provisions of the Agreement.

ARTICLE XIV SENIORITY

Section 14.1. Definition of Seniority

As used herein, the term "seniority" shall refer to and be defined as the continuous length of service or employment covered by this Agreement from the date of last hire.

Section 14.2. Probation Period

An employee is a "probationary employee" for his first twelve (12) months of employment or until he successfully completes state mandated P.T.I. or equivalent schooling, whichever is longer. No matter concerning the discipline, layoff or termination of, a probationary employee shall be subject to the grievance and arbitration procedures. A probationary employee shall have no seniority, except as otherwise provided in this Agreement, until he has completed

his probationary period. Upon the completion of his probationary period, he will acquire seniority from his date of hire.

Section 14.3. Seniority List

The Employer and Union have agreed upon the initial seniority list setting forth the present seniority dates for all officers covered by this Agreement and shall become effective on or after the date of execution of this Agreement. Such lists shall finally resolve all questions of seniority affecting officers covered under this Agreement or employed at the time the Agreement becomes effective. Disputes as to seniority listing shall be resolved through the grievance procedure. The initial agreed list is attached hereto as Appendix B and made a part hereof.

Section 14.4. Termination of Seniority

An employee shall be terminated by the Employer and his seniority broken when he:

- (a) quits; or
- (b) is discharged for just cause; or
- (c) is laid off pursuant to the provisions of the applicable agreement for a period of twenty four (24) months; or
- (d) accepts gainful employment while on an approved leave of absence from the Sheriff's Department; or
- (e) is absent for three consecutive scheduled work days without proper notification or authorization; or
- (f) fails to return to work at the conclusion of an approved leave of absence for a period of three (3) consecutive days.

Section 14.5. Seniority While on Leave

Employees will not continue to accrue seniority credit for all time spent on authorized unpaid leave of absence.

Section 14.6. Conflicts in Vacation

Officers shall select the periods of their annual vacation on the basis of seniority. Vacation schedules may be adjusted to accommodate seasonal operations, significant revision in organization, work assignments or the number of personnel in particular ranks. Provided however, that no more than one patrol officer from each shift may take vacation at the same time and no officer shall receive priority for more than two weeks vacation per year.

Section 14.7. Reimbursement of Training Costs for Deputy Sheriffs/COs

An officer who has been sent to and completed PTI shall be subject to the following schedule of reimbursement for tuition and housing.

When an officer voluntarily leaves employment with the Sheriff's Department within one (1) year of completion of training, he shall reimburse the County 100% of the unreimbursed cost for tuition and housing.

When an officer voluntarily leaves employment with the Sheriff's Department within two (2) years of completion of training, he shall reimburse the County 75% of the unreimbursed cost of tuition and housing.

When an officer voluntarily leaves employment with the Sheriff's Department within three (3) year of completion of training, he shall reimburse the County 50% of the unreimbursed cost of tuition and housing.

ARTICLE XV LAYOFF

Section 15.1. Layoff

In the event the Employer determines a layoff is necessary, employees shall be laid off in the inverse order of their seniority unless compliance with state or federal law requires otherwise. The Employer agrees to inform the Union in writing not less than thirty (30) days prior to such layoffs and to provide the Union with the names of all officers to be laid off in such notice.

Section 15.2. Layoff Order

Probationary employees, temporary and part time employees shall be laid off first, then full time officers shall be laid off in inverse order of their seniority. Individual officers shall receive notice in writing of the layoff not less than thirty (30) days prior to the effective date of such layoff.

Section 15.3. Recall

Employees shall be recalled from layoff within each particular job classification according to their seniority. No new employees at all shall be hired until all employees on layoff in that particular job classification desiring to return to work shall have been given the opportunity to return to work. Laid off employees shall lose recall rights twenty four (24) months after layoff.

In the event of recall, eligible employees shall receive notice of recall either by actual notice or by certified mail, return receipt requested. It is the responsibility of all employees eligible for recall to notify the Sheriff of their current address. Upon receipt of the notice of recall, employees shall have five (5) working days to notify the Sheriff of their acceptance of the recall. The employee shall have five (5) working days thereafter to report to duty.

ARTICLE XVI HOLIDAYS

Section 16.1. Holidays Recognized and Observed

The following days shall be recognized and observed as paid holidays:

New Year's Day
Martin Luther King Day
Lincoln's Birthday
Washington's Birthday
Good Friday
Memorial Day
July 4th
Labor Day
Columbus Day

General Election
(even-numbered years)
Veteran's Day
Thanksgiving Day
Day after Thanksgiving
Christmas Day
Christmas Eve or Day after
Christmas when Christmas is
on Thursday

Section 16.2. Eligibility Requirements

Employees shall be eligible for holiday pay under the following conditions:

- (a) The employee would have been scheduled to work on such day if it had not been observed as a paid holiday unless the employee is on a day off or vacation or sick leave; and
- (b) The employee worked his/her last scheduled work day prior to the holiday and his/her next scheduled work day after the holiday unless he/she is absent for any reasonable purpose. Reasonable purpose shall include use of paid leave. If a holiday is observed on an eligible employee's scheduled day off or while the employee is on vacation or paid sick leave, he/she shall be paid for such holiday.

Section 16.3. Holiday Pay

If an employee works on any of the paid holidays described in Section 1 above, the employee shall be paid at the rate of time and one-half for all hours worked in addition to his regular base pay. Employees covered by this Agreement whose regularly scheduled day off falls on a paid holiday shall receive a normal work day's compensation in addition to the regular base pay. The employee may choose to accept cash or compensatory time for holiday pay.

Any employee that earned holiday compensation time from September 1, 2011 and did not use it to the current date shall have their compensatory time reduced and paid in like amount for such compensatory time. Any employee who earned and used such compensatory time shall have no such reduction.

Section 16.4. Advance Notice

Employees scheduled to work a holiday shall be given as much advance notice as practicable.

Section 16.5. Observance

Whenever a holiday falls on Saturday, it shall be observed on the preceding Friday for employees normally schedule to work Monday through Friday, day shift. Whenever a holiday falls on a Sunday, for employees normally scheduled to work Monday through Friday, it shall be observed on the following Monday. For all other employees, Holidays shall be observed on the actual day of the holiday unless the holiday observance has been changed to a Monday; the "observed" day shall then become the actual day of the Holiday.

ARTICLE XVII VACATIONS

Section 17.1. Vacation Leave

All full time employees shall earn vacation time. Employees on leave of absence or layoff shall not accrue vacation time. Eligible employees shall earn vacation time in accordance with the following schedule:

<u>Unit B</u>	<u>Unit A</u>
After one (1) year.....Five (5) working days	40 Hours
After two (2) yearsTen (10) working days	80 Hours
After ten (10) yearsFifteen (15) working days	120 Hours
After fifteen (15) years.....Twenty (20) working days	160 Hours

NOTE: Any employee with more than fifteen (15) years of service as of September 1, 2011 shall receive twenty (20) vacation days if in Unit B and 160 hours if in Unit A.

Vacation time shall be taken in not less than one half (1/2) day increments. Vacation days may not be accumulated from year to year. Employees shall be eligible for vacation time only after completion of one (1) year service. Thereafter, an employee's service date shall be the anniversary date of his/her hire.

Section 17.2. Vacation Pay

All vacation leave will be paid for at the employee's regular hourly rate.

Section 17.3. Vacation Requests

Except for an occasional day which is taken as vacation leave, all employees must submit, in writing, to the County Sheriff, a schedule of desired vacation prior to February 1st of each year. Conflicts in scheduling will be resolved in favor of the most senior employee. At least one day's notice shall be given for a one day's leave. The Sheriff shall have the right to alter any schedule if he deems it to be for the best interest of the Department to do so. No employee shall be entitled to priority in selecting his vacation for more than two weeks in each calendar year.

Subject to the Employer's operating needs and performance of bargaining unit work, vacations shall be scheduled as requested by the employee with due consideration for seniority. Vacation shall be taken in the service year it is credited and is lost if not taken, except as provided in Section 4 below.

Section 17.4. Payment in Lieu of Vacation

If because of operating needs or the performance of bargaining unit work, the Employer is unable to schedule the employee's vacation in the service year it is earned, such vacation time shall be paid to the employee at the same rate as the employee's regular base salary. By mutual agreement between the Employer and employee, the employee may in lieu of such payment take his/her vacation at an agreed time within six (6) months after the end of the employee's service year. If the Employer is still unable to schedule the employee's vacation, in such six month

period, such vacation time shall be paid to the employee at the same rate as the employee's regular base salary.

ARTICLE XVIII SICK LEAVE

Section 18.1. Allowance

It is the policy of Shelby County to provide protection for its full time employees against loss of income because of illness. All eligible employees are encouraged to save as much sick leave as possible to meet serious illness situations. Sick leave is not intended for a one day vacation or to be used to extend vacation period or holidays.

Any employee contracting or incurring any non-service connected sickness or disability, which renders such employee unable to perform the duties of his employment, shall receive sick leave with pay in accordance with this Agreement.

Section 18.2. Accumulation

Sick leave will be granted at the rate of one (1) sick day per month of service. Any sick days not used during the course of the calendar year shall be accumulated by each employee. A total of two hundred forty (240) days of sick leave shall be allowed to accumulate for each employee. Unused sick leave may be applied toward pension credit upon retirement.

Section 18.3. Procedures

No employee will be permitted to take leave if it has not yet been earned. Sick leave shall be paid at full pay at the current rate of compensation.

Sick leave may be utilized by employees when they are sufficiently ill so that good judgment would determine it best not to report to work or in the event of injury not arising out of or in the course of their employment and for routine medical and dental appointments. All foreseeable leave for such purposes shall require a specific prior approval of the Sheriff; in the event of sick leave for any purpose, the Sheriff may require the certificate of a medical doctor giving information as to the circumstances involved.

Employees who are unable to return to work upon expiration of sick leave benefits and all other authorized benefit time must request a leave of absence without pay. Non paid sick leave shall be equivalent to the total accumulated sick leave available on the first day of illness, or thirty (30) calendar days, whichever is greater. Failure to apply for a leave of absence for extended illness upon expiration of all such benefits will result in automatic termination.

Any absence of three (3) working days or longer may require a physician's statement of release and verification substantiating that he may return to work. The Sheriff may also require the employee to be examined by a physician of the Sheriff's choice and at the expense of the Employer.

Notice of an employee's desire to return to work after an extended illness must be given to the Sheriff no less than twenty four (24) hours in advance.

The Sheriff or any authorized authority may direct an employee who appears ill to leave work to protect the health of other employees. Compliance with such an order will not be charged to sick leave for the first day.

An employee shall be paid sick leave equivalent to the normally scheduled straight time day.

The Sheriff shall maintain a record of sick leave accrual, sick leave taken, and the balance of sick leave allowance available for the individual employees.

Section 18.4. Sick Leave Abuse Sanctions

For the purposes of the provisions contained in this Article, "abuse" of sick leave is the utilization of such for reasons other than those stated in Section 18.1 of this Article.

Upon sufficient evidence of the abuse of such sick leave, the employee shall not be paid for such leave taken nor shall the employee accrue any rights such as seniority or other rights. Sufficient evidence of abuse shall be presumed if the employee is found not to be at home or the employee cannot establish that he has sought medical treatment. Continued "abuse" of sick leave shall subject the employee to disciplinary action pursuant to the terms of this Agreement. All employees agree to cooperate fully with the Department in verifying illness, including admission of supervisor to the employee's home when requested.

ARTICLE XIX LEAVES OF ABSENCE

Section 19.1. Discretionary Leave

- (a) The Sheriff may grant leaves of absence, without pay or salary, to employees under his supervision for job related reasons (such as further training or study), which will enable employees to perform their usual and customary duties with greater efficiency and expertise, or for other valid reasons (such as prolonged illness of the employee, his spouse, or his child or children, or such as childbirth).
- (b) The Sheriff may assure an employee who is granted such leave, that the employee's position, or job, will be restored to him at the conclusion of his leave. Any person hired by the County to fill the employee's position, or to perform his usual and customary duties during the employee's leave will be transferred out of that position or terminated so as to permit such employee to resume his employment by the County.
- (c) No leave shall be granted for a period exceeding one hundred and eighty (180) consecutive calendar days, nor shall any employee be granted a leave, or leaves, totaling more than one hundred and eighty (180) days in a given calendar year without the approval of the County Board.
- (d) An employee on leave will not accrue any benefits whatsoever.

Section 19.2. Absence Due to Death in Immediate Family

- (a) In the event of the death of an immediate family member, (spouse, parents, children, brother, sister, grandparents, grandchildren, father-in-law, mother-in-law, brother-in-law,

sister-in-law) an employee shall be permitted to be absent from his job for an appropriate number of days up to three (3) days with supervisor approval, and for each such day's absence, the employee shall receive compensation at his normal rate of pay. If the employee desires to be absent for more than three (3) days, he may utilize previously earned, unused, accumulated time for each such additional day's absence at his normal rate of pay, provided that his immediate superior approves such additional absence.

- (b) Any absence to attend the funeral of anyone who is not a member of an employee's immediate family may be arranged with the Sheriff, or his designee, but previously earned and unused accumulated time may be utilized in such case with the consent of the Sheriff, or his designee. If no accumulated time is available, employee may request time off without pay.

Section 19.3. Jury Duty

An employee required to serve on a grand jury or petit jury shall be granted leave for the period required to serve on such jury without loss of pay. Such employees shall sign a waiver of any compensation otherwise due them for serving on such jury, except for mileage.

Section 19.4. Prohibition Against Misuse of Leaves

During any leaves granted pursuant to the terms of this Agreement, regardless of being with or without pay, an employee may not be gainfully employed or independently self employed without prior approval by the Employer. Violation of the provisions contained within this Agreement shall subject the employee to immediate discharge or loss of all benefits and rights accrued pursuant to the terms of this Agreement.

Section 19.5. Military Leave

The Employer will comply with all applicable federal and state laws regarding employment of military service personnel.

ARTICLE XX HOURS OF WORK/OVERTIME

Section 20.1. Regular Hours

The regular hours of work each day shall be consecutive except that they may be interrupted by a thirty minute lunch period.

Section 20.2. Work Period

The work period is defined as a regularly recurring period of seven (7) days from 12:01 a.m. Sunday to 12:00 Midnight Saturday. Up to eight (8) consecutive hours of work within a twenty-four (24) hour period constitutes the regular work day.

Section 20.3. Work Schedule

All employees shall be scheduled to work on a regular five (5) day work shift in a seven (7) day period. An employee may be scheduled to work forty (40) hours in a seven (7) day period. Shifts may be rotated pursuant to management needs. The Employer reserves the right to review and alter shifts every ninety (90) days. All hours worked or compensated shall count towards the forty (40) hours in a work week.

Section 20.4. Rest Periods

The Employer recognizes that rest periods of approximately fifteen (15) minutes each, should be provided to all employees with one rest period during each half shift. The employees recognize the nature of the bargaining unit work is such that the formal scheduling of such rest periods is not reasonable.

Rest periods may be taken by the employee during each half shift so long as the employee's rest period is not scheduled in a way which seriously interferes with performance of the employee's work task.

Section 20.5. Meal Periods

All employees shall be granted a lunch period of 30 minutes during each shift. Whenever possible, the lunch period shall be scheduled near the middle of each shift. For Unit B employees, meal periods shall be taken in the control room or at duty station.

Section 20.6. Overtime

Employees required to work any hours in addition to their normal work day or the normal work week shall be paid as follows: All hours worked in excess eight (8) hours in a work day or forty (40) hours in a work week, shall receive a rate of pay equal to one and one-half (1 1/2) their regular rate of pay.

Section 20.7. Compensatory Time

Employees may elect to take compensatory time off in lieu of overtime pay, but the compensatory time shall be accumulated at the same rate as the overtime pay would be made. Once a year, at the same time as other Sheriff's Department employees, they may cash out any or all of accumulated compensatory time.

Employees shall not be allowed to accumulate more than 480 hours of compensatory time as defined in the Fair Labor Standards Act.

Section 20.8. Call Back

A call back is defined as an official assignment of work which does not continuously precede or follow an officer's regularly scheduled working hours. Employees shall be paid a minimum of three (3) hours at tie and one half (1 1/2) regardless of classification.

Section 20.9. Court Time

Employees covered by this Agreement, required to attend court outside their regularly scheduled work hours shall be compensated at a rate of pay equal to their regular base rate of pay for a minimum of three (3) hours. Said hours shall be paid at the rate of time and one-half (1 1/2).

ARTICLE XXI WAGES/COMPENSATION/ALLOWANCES

Section 21.1. Pay Schedule

Retroactively effective on all hours paid and/or paid as if worked, to September 1, 2018, the attached wage matrices, referred to as "Deputy" and "Dispatcher/Jailer" Wage Appendices shall become effective. Existing employees shall be placed on the scale in the step equal to their

years of service as of September 1, 2018 and shall move to the next step in the matrix on September 1st of each subsequent year and beyond unless otherwise mutually agreed to by the parties. Any employee in the classification of Jail Matron/Cook, Janitor and Secretary/Bookkeeper hired after the ratification of this agreement shall not be placed on the Dispatch/Jailer salary matrix, but rather shall be compensated at the starting rate of \$27,000. The base salary shall be increased by \$1000 on September 1st of each year of this Agreement (2018 through 2020).

Retroactive amounts and holiday compensation due employees under this agreement shall be paid, via separate check, to bargaining unit employees within thirty (30) days following ratification by the County.

Effective September 1, 2018, each step of the Deputy matrix shall be increased by \$1000 and each step of the Dispatcher/Jailer matrix shall be increased by \$1050.

Effective September 1, 2019, each step of the Deputy matrix shall be increased by \$800 and each step of the Dispatcher/Jailer matrix shall be increased by \$1050.

Effective September 1, 2020, each step of the Deputy matrix shall be increased by \$800 and each step of the Dispatcher/Jailer matrix shall be increased by \$1050.

Section 21.2. Uniform & Equipment Allowance

A Uniform and Equipment allowance of seven hundred fifty (\$750.00) dollars, minus any applicable taxes due, will be disbursed annually to all employees, and paid in one lump sum in a check separate from their payroll check. Employees shall be responsible for buying/maintaining their uniforms.

Section 21.3. Longevity

On the anniversary of hire, each employee in the bargaining unit shall advance one step in the longevity plan in Appendix A and will receive the base pay increase of the step advancement. With regard to new scales for Jail Matron/Cook, Janitor and Secretary/Bookkeeper, the following provisions apply:

Any civilian with one (1) to nineteen (19) years of service shall receive a base pay increase of \$500 on every 4th anniversary of continuous service from their date of hire.

Any civilian with twenty (20) to twenty-five (25) years of service shall receive a base pay increase of two percent (2%) on every annual anniversary of continuous service from their date of hire.

Any civilian with twenty-five (25) years of service or more will receive one two percent (2%) base pay increase on their next annual anniversary of continuous service from their date of hire.

ARTICLE XXII INSURANCE AND PENSION

Section 22.1. Insurance

The County agrees to pay full cost of the employee individual basic health insurance premium, except that each employee will contribute through payroll deduction an amount equal to \$53.00 per pay period, effective for the term of this agreement, as of November 1, 2020. The Employer will bear the expense of any increase in costs during the term of the Agreement.

If Employer increases in premium cost exceed the annual maximum additional employee contributions of 12 percent per year, the Employer and the Union agree to meet to explore alternative plans of health coverage and provider networks including, but not limited to HRAs, HSAs, and higher annual deductibles.

The Employer reserves the right to change or provide alternate insurance carriers, health maintenance organizations or to self insure. The Union agrees that when changing insurance carriers, a plan identical to the current plan may not be available. New coverage and benefits will be substantially similar to the current plan among the various plans considered by the Employer. The Employer shall notify the Union at least thirty (30) days in advance of the change in insurance carriers to review the new benefits. Should the Labor Council notify the Employer of its desire to bargain over the impact thereof, no changes shall be made until the parties have concluded such bargaining. Should an impasse arise in such bargaining, the parties shall resolve the impasse by arbitration, using the procedure of Section 164 of the Act.

The arbitrator shall have the authority to issue awards retroactively effective to the date the Labor Council demanded bargaining.

A committee consisting of 2 members from Unit A and two members from Unit B (FOP Units), 2 members from AFSCME and the County Board Insurance Committee shall meet in an attempt to resolve the insurance issues in Shelby County.

Section 22.2. Pensions

The Employer shall continue to contribute on behalf of the employees to the Illinois Municipal Retirement Fund in the amount the Employer is required to contribute by State Statute.

ARTICLE XXIII LABOR MANAGEMENT/SAFETY COMMITTEE

Section 23.1. Labor Management Conferences

The Union and the Employer mutually agree that in the interest of efficient management and harmonious employee relations, it is desirable that meetings be held between Union representatives and responsible administrative representatives of the Employer. Such meetings may be requested at least seven (7) days in advance by either party by placing in writing a request to the other for a labor management conference and expressly providing the agenda for such meeting. Such meetings and locations shall be limited to:

- (a) Discussion of the implementation and general administration of this Agreement.

- (b) A sharing of general information of interest to the parties.
- (c) Notifying the Union of changes in non bargaining conditions of employment contemplated by the Employer which may affect employees.
- (d) Discussion of pending grievances on a non binding basis to attempt to adjust such grievances and to discuss procedures for avoiding further grievances.
- (e) Items concerning safety issues.

The Employer and the Union agree to cooperate with each other in matters of the administration of this Agreement, and to the degree that standards of law enforcement can be maintained for the maximum protection of the citizens of the State of Illinois.

To effectuate the purposes and intent of the parties, both parties agree to meet as necessary.

Section 23.2. Integrity of Grievance Procedure

It is expressly understood and agreed that such meetings shall be exclusive of the grievance procedure. Grievances being processed under the grievance procedure shall not be discussed in detail at labor management conferences, and any such discussions of a pending grievance shall be non binding on either party and solely for the purpose of exploring alternatives to settle such grievances and such grievance discussion shall only be held by mutual agreement of the Employer and the Union, nor shall negotiations for the purpose of altering any or all of the terms of this Agreement be carried on at such meetings.

Section 23.3. Safety Issues

Any report or recommendation which may be prepared by the Union or the Employer as a direct result of a labor management conference discussion will be in writing and copies shall be submitted to the Employer and the Union.

Section 23.4. Union Rep Attendance

When absence from work is required to attend labor management conferences, Union members shall, before leaving their work station, give reasonable notice to and receive approval from, their supervisor in order to remain in pay status. Supervisors shall approve the absence except in emergency situations. Union members attending such conferences shall be limited to three (3). Travel expenses associated with any labor management conferences shall be the responsibility of the employee.

ARTICLE XXIV SUBSTANCE ABUSE TESTING

Section 24.1. Statement of Policy

It is the policy of the County that the public has the right to expect persons employed to be free from the effects of drugs and alcohol. The Employer has the right to expect its employees to report for work fit and able for duty. The purposes of the policy shall be achieved in such manner as not to violate any established rights of the officers.

Section 24.2. Prohibitions

Officers shall be prohibited from:

- (a) consuming or possessing alcohol (unless in accordance with duty requirements) at any time during the work day or anywhere on any County premises or job sites, including all County buildings, properties, vehicles, and the officer's personal vehicle while engaged in County business;
- (b) illegally consuming, possessing, selling, purchasing, or delivering any illegal drug;
- (c) failing to report to their supervisor any known adverse side effects of medication or prescription drugs which they are taking.

This section is not intended to limit the enforcement the laws of the State of Illinois.

Section 24.3. Drug and Alcohol Testing

Where the Sheriff, or his designee (non-bargaining unit member), or supervisory officer has reasonable suspicion to believe that an employee is under the influence of alcohol or illegal drugs during the course of the work day, the Sheriff or his designee shall have the right to require the employee to submit to alcohol or drug testing as set forth in this Agreement. There shall be no random or unit-wide testing of officers except random testing of an individual employee as authorized in Section 9 below.

Section 24.4. Order to Submit to Testing

At the time an employee is ordered to submit to testing authorized by this Agreement, the Sheriff, or his designee (non-bargaining unit member) shall provide the employee with a written notice of the order, setting forth all of the objective facts and reasonable inferences drawn from those facts which have formed the basis of the order to test.

The officer shall be permitted a reasonable opportunity to consult with a representative of the F.O.P. or a private attorney at the time the order is given. No questioning of the officer shall be conducted without first affording the officer the right to F.O.P. representation and/or legal counsel.

Refusal to submit to such testing may subject the employee to discipline, but the officer's taking of the test shall not be construed as a waiver of any objection or rights that he may have. In no event shall the taking of the blood sample be delayed. Any testing shall not occur until after a reasonable time to consult with a representative.

Section 24.5. Tests to be Conducted

In conducting the testing authorized by this Agreement, the Sheriff shall:

- (a) Use only a clinical laboratory or hospital facility that is licensed pursuant to the Illinois Clinical Laboratory Act;

- (b) Establish a chain of custody procedure for both sample collection and testing that will ensure the integrity of the identity of each sample and test result. No officer covered by this Agreement shall be permitted at any time to become a part of such chain of custody;
- (c) Collect a sufficient sample of the same bodily fluid or material from an officer to allow for initial screening, a confirmatory test and a sufficient amount to be set aside reserved for later testing if requested by the officer;
- (d) Collect samples in such a manner as to insure a high degree of security for the sample and its freedom from adulteration;
- (e) Confirm any sample that tests positive in the initial screening for drugs by testing the second portion of the same sample by gas chromatography mass spectrometry (gcms) or an accepted method that provides quantitative data about the detected drug or drug metabolites;
- (f) Provide the officer testing with an opportunity to have the additional sample tested by a clinical laboratory or hospital facility of the officer's own choosing, at the officer's own expense, provided the officer makes such demand of the Sheriff or his designee within seventy-two (72) hours of receiving the results of the tests;
- (g) Require that the laboratory or hospital facility report to the Sheriff that a blood or urine sample is positive only if both the initial screening and confirmation tests are positive for a particular drug. The parties agree that should any information concerning such testing or the results thereof be obtained by the Employer inconsistent with the understandings expressed herein (e.g. billings for testing that reveal the nature or number of tests administered), the Sheriff will not use such information in any manner or forum adverse to the officer's interests;
- (h) Require that with regard to alcohol testing, for the purpose of determining whether the officer is under the influence of alcohol, test results showing an alcohol concentration of .08 or more based upon the grams of alcohol per 100 milliliters of blood be considered positive. (Note: The foregoing standard shall not preclude the Sheriff from attempting to show that lesser test results demonstrate that the officer was under the influence, but the Sheriff shall bear the burden of proof in such cases);
- (i) Provide each officer tested with a copy of all information and reports received by the County in connection with the testing and the results;
- (j) Ensure that no officer is the subject of any adverse employment action except temporary reassignment or relief from duty with pay during the pendency of any testing procedure. Any such temporary reassignment or relief from duty shall be immediately discontinued in the event of a negative test result.

Section 24.6. Right to Contest

The Union and/or officer, with or without the Union, shall have the right to file a grievance concerning any testing permitted by this Agreement, contesting the basis of the order to submit to the tests, the right to test, the administration of the tests, the significance and

accuracy of the tests, the consequences of the testing or results or any other alleged violation of this Agreement. Such grievances shall be commenced at Step 2 of the grievance procedure. It is agreed that the parties in no way intend or have in any manner restricted, diminished or otherwise impaired any legal rights that officers may have with regard to such testing. Officers retain any such constitutional rights as may exist and may pursue the same in their own discretion, with or without the assistance of the Union.

Section 24.7. Voluntary Requests for Assistance

The Sheriff shall take no adverse employment action against an officer who prior to any mandatory testing and for the first time voluntarily seeks treatment, counseling or other support for an alcohol related problem, or for abuse of prescription drugs, other than the Sheriff may require reassignment of the officer with pay if he is then unfit for duty in his current assignment. The Sheriff shall make available through its Employee Assistance Program a means by which the officer may obtain referrals and treatment. All such requests shall be confidential and any information received by the Employer, through whatever means, shall not be used in any manner adverse to the officer's interests, except reassignment as described above.

Section 24.8. Mandatory Tests

Whenever any employee is involved in any of the following events a test for alcohol and drugs shall be performed. Refusal by the employee shall subject the employee to discipline. In the event the employee is unable due to a physical condition to consent to such test the employee shall be deemed to have given his/her consent to such test. An event which would require the testing provided for in this Section is:

- (a) The employee being involved in a motor vehicle collision while on duty and or operating one of the motor vehicles involved in the collision where serious injury or fatality has occurred.
- (b) The employee being involved in an incident in which said employee has or is accused of having discharged his firearm while on duty, or while engaged in performing any law enforcement activity. The discharge of a firearm on a duly authorized firing range for purposes of weapons qualification is not included within this subsection. In cases where on-duty discharge of said firearm results in injury or death to a person, testing must be completed as soon as practicable after the employee-involved shooting but no later than the end of the involved employee's shift or tour of duty.
- (c) The employee is assigned to a regular duty assignment which will require the officer to routinely become involved in cannabis and controlled substances investigation in a covert capacity. Such an assignment would include assignment to the Southeast Illinois Drug Task Force or to the Southern Illinois Drug Task Force. In this event, said employee shall be tested on a regular quarterly basis.

Section 24.9. Discipline

In the first instance that an officer tests positive on both the initial and the confirmatory test for prescription drugs, and all officers who voluntarily seek assistance with drug and/or alcohol related problems, shall not be subject to any disciplinary or other adverse employment action by the County. The foregoing is conditioned upon:

- (a) The officer agreeing to appropriate treatment as determined by the physician(s) involved;
- (b) The officer discontinues his use of illegal drugs or abuse of alcohol;
- (c) The officer completes the course of treatment prescribed, including an "after-care" group for a period of up to twelve (12) months;
- (d) The officer agrees to submit to random testing during hours of work during the period of "after-care."

Officers who do not agree to or who do not act in accordance with the foregoing, or who test positive for drugs, or test positive for alcohol a second or subsequent time during the hours of work shall be subject to discipline, up to and including discharge.

The foregoing shall not be construed as an obligation on the part of the Employer to retain an officer on active status throughout the period of rehabilitation if it is appropriately determined that the officer's current use of alcohol or drugs prevents such individual from performing the duties of a peace officer or whose continuance on active status would constitute a direct threat to the property or safety of others. Such officers shall be afforded the opportunity to use accumulated paid leave or take an unpaid leave of absence, at the officer's option, pending treatment. The foregoing shall not limit the Employer's right to discipline employees for misconduct provided such discipline shall not be increased or imposed due to alcohol or drug abuse.

ARTICLE XXV GENERAL PROVISIONS

Section 25.1. Masculine Pronoun

The use of the masculine pronoun in this or any other document is understood to be for clerical convenience only, and it is further understood that the masculine pronoun includes the feminine pronoun as well.

Section 25.2. Work Rules

Work rules of the Shelby County Sheriff which are not in conflict with this Agreement shall continue in full force and effect.

Section 25.3. Personal Days Accrual and Use

- (a) Each employee shall have three (3) personal days per year with pay to be credited on September 1. During the first year of employment and after completion of probation, Unit A employees shall accrue personal days at the rate of one-half (1/2) day per month of service up to a maximum of three (3); Unit B employees shall accrue one (1) personal day for every four (4) months to be used during that four (4) months unless time constraint waived by Sheriff.
- (b) Personal days shall be taken not less than one half (1/2) day at a time and the employee shall receive the employee's base salary for each personal day taken. Personal days may not be accumulated from year to year but must be taken or lost.

Section 25.4. Scheduling of Personal Days

Days off shall be scheduled sufficiently in advance to be consistent with operating necessities and the convenience of the employee except for emergency situations of the employee which preclude such prior arrangements.

Section 25.5. Continuing Education

Officers shall be paid in accordance with past practice for mandatory training sessions. For optional training sessions, officers will be paid at the straight time rate only for those hours actually spent in the training session. Officers shall be permitted to use a Sheriff's Department vehicle for transportation to and from training sessions.

Section 25.6. Physical Testing Unit A

Employees are subject to physical testing upon application for employment. On each anniversary of each employee, said employee will be eligible for a physical examination by a doctor acceptable to the Merit Commission. The Employer shall pay for such examinations. The results of said examinations will be made available to the Employer, Merit Commission and the employee.

At least once every fiscal year a five item physical fitness test will be offered to all bargaining unit employees. Practical exercise performance requirements are physical activities related to law enforcement tasks. Participation in this physical testing program is entirely voluntary and in no way shall impact upon the bargaining unit employees continued employment. The following practical exercise performance guidelines are as follows:

1. **THRESHOLD WEIGHT** This is the weight that has been determined as the weight necessary to 1) perform police tasks without undo effort, and 2) to minimize health problems due to over fatness. The score is Pounds per height in inches.
2. **PERCENT BODY FAT** For those individuals not meeting the threshold weight a body fat test will be administered. This is the percentage of body fat that has been determined as the level of over fatness that poses a health risk. The score is in a fat percentage.
3. **SIT AND REACH TEST** This is a measure of the flexibility of the lower back and upper leg area. It is an important area for performing police tasks involving range of motion and is important in minimizing lower back problems. The score is in the inches reached on a yard stick.
4. **ONE MINUTE SIT UP TEST** This is a measure of the muscular endurance of the abdominal muscles. It is an important area for performing police tasks that may involve the use of force and is an important area for maintaining good posture and minimizing lower back problems. Score is in the number of sit ups completed in one minute.
5. **ONE REPETITION MAXIMUM BENCH PRESS** This is a maximum weight pushed from the bench press position and measures the amount of force your upper body can generate. It is an important area for performing police tasks requiring upper body strength. The score is a ratio of weight pushed divided by body weight. The test will be conducted on a Universal DVR Chest Press.

6. **1.5 MILE RUN** This is a timed run to measure the heart and vascular systems capability to transport oxygen. It is an important area for performing police tasks involving stamina and endurance and to minimize the risk of cardiovascular problems. The score is in minutes and seconds.

THRESHOLD WEIGHT

HEIGHT INCHES	THRESHOLD WEIGHT	HEIGHT INCHES	THRESHOLD WEIGHT	HEIGHT INCHES	THRESHOLD WEIGHT
52	75	63	134	74	217
53	80	64	141	75	226
54	85	65	147	76	235
55	89	66	154	77	245
56	94	67	161	78	255
57	99	68	168	79	265
58	105	69	176	80	275
59	110	70	184	81	285
60	116	71	192	82	297
61	121	72	200	83	307
62	128	73	209	84	318

PHYSICAL FITNESS STANDARDS

TEST AGE	MALE				
	20-29	30-39	40-49	50-59	60-UP
Percent Body Fat	7.4%	20.5%	22.5%	24.1%	25.0%
Sit & Reach Minute	16.5 In.	15.5 In.	14.3 In.	13.3 In.	12.5 In.
Sit Up	38	35	29	24	19
Maximum Bench Press Ratio (% of total weight)	.99	.88	.80	.71	.65
1.5 Mile Run	12:51	13:36	14:29	15:26	16:43
TEST AGE	FEMALE				
	20-29	30-39	40-49	50-59	60-UP
Percent Body Fat	23.7%	24.9%	27.9%	31.6%	32.5%
Sit & Reach Minute	19.3 In.	18.3 In.	17.3 In.	16.8 In.	15.5 In.
Sit Up	32	25	20	14	6
Maximum Bench Press Ratio (% of total weight)	.59	.53	.50	.44	.43
1.5 Mile Run	15:26	15:57	16:58	17:54	18:44

Section 25.7. Residency

All employees must establish residency upon completion of probation, but may reside at any location within the County.

ARTICLE XXVI SAVINGS CLAUSE

If any provision of this Agreement or any application thereof should be rendered or declared unlawful, invalid or unenforceable by virtue of any judicial action, or by any existing or subsequently enacted Federal or State legislation, or by Executive Order or other competent authority. The remaining provisions of this Agreement shall remain in full force and effect. In such event, upon the request of either party, the parties shall meet promptly and negotiate with respect to substitute provisions for those provisions rendered or declared unlawful, invalid or unenforceable.

ARTICLE XXVII COMPLETE AGREEMENT

The parties acknowledge that during the negotiations which preceded this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law from the area of collective bargaining. The understandings and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Agreement.

ARTICLE XXVIII DURATION AND SIGNATURE

Section 28.1. Term of Agreement

This Agreement shall be effective from September 1, 2018 and shall remain in full force and effect until August 31, 2021. It shall continue in effect from year to year thereafter unless notice of termination is given in writing by certified mail by either party to the other not more than one hundred and twenty (120) nor less than ninety (90) prior to expiration. The notices referred to shall be considered to have been given as of the date shown on the postmark. Written notice may be tendered in person, in which case the date of notice shall be the written date of receipt.

Section 28.2. Continuing Effect

Notwithstanding any provision of this Article or Agreement to the contrary, this Agreement shall remain in full force and effect after any expiration date while negotiations or Resolution of Impasse Procedure are continuing for a new Agreement or part thereof between the parties.

Section 28.3. Changes to Agreement

The parties agree that if either side decides to reopen negotiations making any changes in the Agreement, the other party may so notify the other at least ninety (90) days and no more than one hundred and twenty (120) days prior to the expiration of this Agreement or the extension thereof. In the event such notice to negotiate is given, then the parties shall meet not later than ten (10) days after the date of receipt of such notice, or at such reasonable times as are agreeable to both parties for the purposes of negotiation. All notices provided for in this Agreement shall be served upon the other party by registered mail, return receipt requested.

IN WITNESS WHEREOF, the parties hereto have affixed their signatures this _____ day of _____, 2020.

FOR THE EMPLOYER:

FOR THE UNION:

Shelby County Board Chairman

Shelby County Clerk

Shelby County Sheriff

F.O.P. Labor Council

APPENDIX A - WAGES

Bargaining Unit A - Deputy Wages

Step	September		September		September	
	2018		2019		2020	
Years of Service	Annual	Hourly	Annual	Hourly	Annual	Hourly
Start	42,875.00	20.61	43,575.00	20.95	44,275.00	21.29
Base	49,000.00	23.56	49,800.00	23.94	50,600.00	24.33
After 2 Years	49,500.00	23.80	50,300.00	24.18	51,100.00	24.57
After 3 Years	50,000.00	24.04	50,800.00	24.42	51,600.00	24.81
After 4 Years	50,500.00	24.28	51,300.00	24.66	52,100.00	25.05
After 5 Years	51,000.00	24.52	51,800.00	24.90	52,600.00	25.29
After 6 Years	51,500.00	24.76	52,300.00	25.14	53,100.00	25.53
After 7 Years	52,000.00	25.00	52,800.00	25.38	53,600.00	25.77
After 8 Years	52,500.00	25.24	53,300.00	25.63	54,100.00	26.01
After 9 Years	53,000.00	25.48	53,800.00	25.87	54,600.00	26.25
After 10 Years	53,500.00	25.72	54,300.00	26.11	55,100.00	26.49
After 11 Years	54,000.00	25.96	54,800.00	26.35	55,600.00	26.73
After 12 Years	54,500.00	26.20	55,300.00	26.59	56,100.00	26.97
After 13 Years	55,000.00	26.44	55,800.00	26.83	56,600.00	27.21
After 14 Years	55,500.00	26.68	56,300.00	27.07	57,100.00	27.45
After 15 Years	56,000.00	26.92	56,800.00	27.31	57,600.00	27.69
After 16 Years	56,500.00	27.16	57,300.00	27.55	58,100.00	27.93
After 17 Years	57,000.00	27.40	57,800.00	27.79	58,600.00	28.17
After 18 Years	57,500.00	27.64	58,300.00	28.03	59,100.00	28.41
After 19 Years	58,000.00	27.88	58,800.00	28.27	59,600.00	28.65
After 20 Years	58,500.00	28.13	59,300.00	28.51	60,100.00	28.89
After 21 Years	59,000.00	28.37	59,800.00	28.75	60,600.00	29.13
After 22 Years	59,500.00	28.61	60,300.00	28.99	61,100.00	29.38
After 23 Years	60,000.00	28.85	60,800.00	29.23	61,600.00	29.62
After 24 Years	60,500.00	29.09	61,300.00	29.47	62,100.00	29.86
After 25 Years	62,500.00	30.05	63,300.00	30.43	64,100.00	30.82
After 30 Years	64,500.00	31.01	65,300.00	31.39	66,100.00	31.78

Bargaining Unit B - Dispatcher/Jailer Wages

Step Years of Service	September 2018		September 2019		September 2020	
	Annual	Hourly	Annual	Hourly	Annual	Hourly
	Start	34,297.62	16.49	35,219.83	16.93	36,142.05
Base	39,050.00	18.77	40,100.00	19.28	41,150.00	19.78
After 2 Years	39,550.00	19.01	40,600.00	19.52	41,650.00	20.02
After 3 Years	40,050.00	19.25	41,100.00	19.76	42,150.00	20.26
After 4 Years	40,550.00	19.50	41,600.00	20.00	42,650.00	20.50
After 5 Years	41,050.00	19.74	42,100.00	20.24	43,150.00	20.75
After 6 Years	41,550.00	19.98	42,600.00	20.48	43,650.00	20.99
After 7 Years	42,050.00	20.22	43,100.00	20.72	44,150.00	21.23
After 8 Years	42,550.00	20.46	43,600.00	20.96	44,650.00	21.47
After 9 Years	43,050.00	20.70	44,100.00	21.20	45,150.00	21.71
After 10 Years	43,550.00	20.94	44,600.00	21.44	45,650.00	21.95
After 11 Years	44,050.00	21.18	45,100.00	21.68	46,150.00	22.19
After 12 Years	44,550.00	21.42	45,600.00	21.92	46,650.00	22.43
After 13 Years	45,050.00	21.66	46,100.00	22.16	47,150.00	22.67
After 14 Years	45,550.00	21.90	46,600.00	22.40	47,650.00	22.91
After 15 Years	46,050.00	22.14	47,100.00	22.64	48,150.00	23.15
After 16 Years	46,550.00	22.38	47,600.00	22.88	48,650.00	23.39
After 17 Years	47,050.00	22.62	48,100.00	23.13	49,150.00	23.63
After 18 Years	47,550.00	22.86	48,600.00	23.37	49,650.00	23.87
After 19 Years	48,050.00	23.10	49,100.00	23.61	50,150.00	24.11
After 20 Years	48,550.00	23.34	49,600.00	23.85	50,650.00	24.35
After 21 Years	49,050.00	23.58	50,100.00	24.09	51,150.00	24.59
After 22 Years	49,550.00	23.82	50,600.00	24.33	51,650.00	24.83
After 23 Years	50,050.00	24.06	51,100.00	24.57	52,150.00	25.07
After 24 Years	50,550.00	24.30	51,600.00	24.81	52,650.00	25.31
After 25 Years	53,050.00	25.50	54,100.00	26.01	55,150.00	26.51
After 30 Years	55,050.00	26.47	56,100.00	26.97	57,150.00	27.48

APPENDIX B - SENIORITY LIST

Civilians/COs Employee	Date of Hire	Deputies Employee	Date of Hire
Zakowski, B.	12/19/1996	Reeves, C.	5/16/1995
Sokolis, P.	1/23/2000	Wood, J.	6/20/1997
Ezell, J.	11/17/2003	Dudra, J.	9/4/2007
Wade, T.	8/1/2006	Lustig, D.	6/1/2010
Burkhead, D.	6/10/2010	Hoadley, R.	4/1/2011
Jones, C.	11/27/2010	Sarver, B.	6/11/2012
Atteberry, T.	2/19/2011	Wood, Q.	6/11/2012
Bailey, E.	4/28/2012	Washburn, J.	6/25/2012
Meek, J.	4/14/2014	Myers, D.	4/26/2014
Culberson, T.	6/19/2017	Brandt, J.	6/13/2017
Haynes, M.	12/30/2017	McQueen, S.	8/23/2017
Hudson, A.	4/21/2019	Mudgette, A.	3/24/2020
Atkinson, B.	9/22/2019	Graham, M.	9/14/2020
Williams, C.	10/22/2019		
Gatton, B.	11/03/2019		
Durbin, D.	11/11/2019		

APPENDIX C - DUES AUTHORIZATION FORM

**ILLINOIS FRATERNAL ORDER OF POLICE
LABOR COUNCIL
974 CLOCK TOWER DRIVE
SPRINGFIELD, ILLINOIS 62704**

I, _____ (insert your name), understand that under the U.S. Constitution I have a right not to belong to a union. By my signature I hereby waive this right and opt to join the IL FOP Labor Council.

I, _____, hereby authorize my Employer, _____, to deduct from my wages the uniform amount of monthly dues set by the Illinois Fraternal Order of Police Labor Council, for expenses connected with the cost of negotiating and maintaining the collective bargaining agreement between the parties and to remit such dues to the Illinois Fraternal Order of Police Labor Council as it may from time to time direct. (In addition, I authorize my Employer named hereinabove to deduct from my wages any back dues owed to the Illinois Fraternal Order of Police Labor Council from the date of my employment, in such manner as it so directs.)

Date: _____ Signed: _____
Address: _____
City: _____
State: _____ Zip: _____
Telephone: _____
Personal E-mail: _____

Employment Start Date: _____

Title: _____

Employer, please remit all dues deductions to:

Illinois Fraternal Order of Police Labor Council
Attn: Accounting
974 Clock Tower Drive
Springfield, Illinois 62704

(217) 698-9433

Dues remitted to the Illinois Fraternal Order of Police Labor Council are not tax deductible as charitable contributions for federal income tax purposes; however, they may be deductible on Schedule A of Form 1040 as a miscellaneous deduction. Please check with your tax preparer regarding deductibility.



APPENDIX D - GRIEVANCE FORM
(use additional sheets where necessary)

Date Filed: _____

Department: _____

Grievant's Name: _____
Last First M.I.

STEP ONE

Date of Incident or Date Knew of Facts Giving Rise to Grievance: _____

Article(s) and Sections(s) of Contract violated: _____

Briefly state the facts: _____

Remedy Sought: _____

Given To: _____

Date/Time: _____

Grievant's Signature

FOP Representative Signature

EMPLOYER'S STEP ONE RESPONSE

Employer Representative Signature

Position

Person to Whom Response Given

Date

STEP TWO

Reasons for Advancing Grievance: _____

Given To: _____

Date/Time: _____

Grievant's Signature

FOP Representative Signature

EMPLOYER'S STEP TWO RESPONSE

Employer Representative Signature

Position

Person to Whom Response Given

Date

Lodge No. / Year / Grievance No.

STEP THREE

Reasons for Advancing Grievance: _____

Given To: _____ Date/Time: _____

Grievant's Signature

FOP Representative Signature

EMPLOYER'S STEP THREE RESPONSE

Employer Representative Signature

Position

Person to Whom Response Given

Date

STEP FOUR

Reasons for Advancing Grievance: _____

Given To: _____ Date/Time: _____

Grievant's Signature

FOP Representative Signature

EMPLOYER'S STEP FOUR RESPONSE

Employer Representative Signature

Position

Person to Whom Response Given

Date

REFERRAL TO ARBITRATION by Illinois FOP Labor Council

Person to Whom Referral Given

Date

FOP Labor Council Representative

