

July 6, 2021 (Amended)

SHELBY COUNTY BOARD MEETING AGENDA
July 8, 2021 7:00 PM
Lion's Club Building – Forest Park - Shelbyville

1. Call to Order-Prayer - Pledge of Allegiance
2. Roll Call
3. Approval of Minutes
4. Public Body Comment
5. Bobby Orman, Chairman – Announce vacancy in the office of Shelby County Sheriff due to retirement of Sheriff Don Koonce on June 25, 2021
6. Derek Pearcy, Board member – Request approval of County Resolution for Protection of Children's Rights & Optional Masks in Schools
7. Earl Baker, EMA Committee Chair – Request approval for Kelly Lockhart, Executive Director of Coles County Regional Planning & Development Commission to apply for Funds on Shelby County's behalf for the Hazard Mitigation Planning Grant
8. John Vanderburg CPA, 2020 Forensics – Update board on Forensic Audit of the Sheriff's office
9. County Highway Engineer Alan Spesard – Highway Engineer's Report – Request approval for: Petition from Prairie/Big Spring Highway Commissioners to replace drainage structure (590N/3000E); Resolution to award contract to low bidder on the Todd's Point Township railroad crossing upgrade project (2250N/2280E); Petition by Oconee Highway Commissioner to replace bridge 087-3237 with Rebuild Illinois Grant Funds (380N/380E); Resolution requesting authorization from IDOT to use Rebuild Illinois Grant Funds to replace bridge 087-3237 (380N/380E); Agreement between Hutchinson Engineering, Inc. and Shelby County to provide design of replacement of bridge 087-3237 (380N/380E)
10. Undersheriff Sean McQueen – Request approval to accept Axon police body camera quote for \$87,083
11. Jeff Slifer, Animal Control Committee – Request approval for resolution to dispose of a 2012 Chevrolet Silverado (VIN IGCNKPE06CZ225377) used for Animal Control by trading it to a dealer for the purchase of a replacement vehicle
12. Erica Firnhaber, County Treasurer – Monthly Revenue/Expense and Investment Report
13. Erica Firnhaber, County Treasurer – Approval of Increase in the salary of the Public Defender (new salary of \$127,861.37) due to recent increase in State's Attorney (increase to \$142,086.19) salary (55 ILCS 5/3-4007)
14. Chairman Orman – Request approval of letter of engagement for Bellwether, LLC to manage Shelby County's American Rescue Plan on the County's behalf as a consultant
15. Chairman Orman – Request approval for an audit of accounts held by the Shelby County Sheriff pursuant to 55 ILCS 5/6-31005 due to the retirement of Sheriff Koonce
16. Chairman Orman – Discussion and action necessary to payroll policy enforcement; discuss board action pursuant to Health Insurance Fraud
17. Chairman Orman – Request approval to change the points of contact for the Forensic Payroll Audit to the County Board Chairman (instead of the State's Attorney), Treasurer and County Clerk
18. Chairman Orman – Request approval for the County to withdrawal from membership in the Economic Development Council of Shelby County
19. Committee Reports
20. Chairman Updates
21. Chairman Appointments – Dr. Rachel Lape – County Health Board
Rich Reynolds – County Health Board
Aaron Puchbauer – County Health Board
Richard Harley and Lance Berry as trustees for Drainage #1 Pickaway and Todd's Point
Chairman committee appointments see attached listing
22. Correspondence
23. Approve payment of claims
24. Public Body Comment
25. Adjournment

Please silence cell phones during the Board meeting.

Prayer this morning is given by board member Paul Canaday

SHELBY COUNTY BOARD MEETING

July 8, 2021 – 7:00 P.M.

The Shelby County Board met on Thursday, July 8, 2021, at 7:00 P.M. at the Lion's Club Building in Forest Park in Shelbyville, Illinois. Meeting location was changed to accommodate the public.

Chairman Robert Orman called the meeting to order. All present recited the Pledge of Allegiance and Board member Paul Canaday gave the prayer.

County Clerk Jessica Fox called the roll. Lines was tardy.

Minutes for the June 10, 2021, board meeting were presented for approval. Baker made motion to approve the minutes as presented. Canaday seconded said motion, which passed by voice vote (21 yes, 0 no).

Chairman Orman called for public body comment.

Janet Kensil, spoke against item #6 on the agenda which deals with masks in schools and asked board member Derek Pearcy to pull this item as this is a State Board of Education/State Government issue and encouraged board members to vote against this item. Other members in the public spoke in favor of the county voicing their support on behalf of children not having to wear masks in schools. Residents of the Lithia Springs Road were present to once again ask about their neighbors having campers parked on their property and renting them out. Zoning Administrator Bill Schmitz was in attendance and stated the landowner in question had not done anything wrong at this time and had not violated the Zoning Ordinance. It was decided the Zoning Committee, Schmitz, and State's Attorney Kroncke will meet with these folks soon to discuss this issue in person. Several community members were present to voice opposition to the county board potentially selling the county farm and stated their dismay the ground was not being farmed this year. Others once again voiced their concern over the legalities of leasing and what public purpose would be served by leasing this ground to a private farmer. Bruce Steinke spoke against the County leaving against the Economic Development Council of Shelby County. Other comments made included concerns about the acting sheriff requesting the sheriff's salary and the recovery of funds associated with alleged insurance misuse by a former employee.

Chairman Orman announced a vacancy in the office of Shelby County Sheriff due to the June 25, 2021, retirement of Don Koonce. Undersheriff Sean McQueen was designated by former Sheriff Koonce to fill the duties in the interim until a replacement is named.

Board member Derek Pearcy requested approval from the board for a county resolution for protection of children's rights and optional masks in schools. The county board has no legal authority over the schools, and this is just a statement of support by the Shelby County Board. Pearcy read the resolution he had drafted.

Lines made motion to approve the resolution. Baker seconded said motion, which failed by roll call vote (9 ayes, 13 nays). Roll call vote: Aye – Baker, Canaday, Coffman, Gergeni, Hite, Lines, Orman, Pearcy and Pogue. Nays – Barr, B. Bennett, M. Bennett, Boehm, Drnjevic, Durbin, Lenz, Patterson, Simpson, Slifer, Swits, Tate and Williams.

EMA committee chair Earl Baker requested approval for Kelly Lockhart, Executive Director for Coles County Regional Planning and Development Commission to apply for funds on Shelby County's behalf for the Hazard Mitigation Planning Grant. This grant was last done in 2018 and involved Lockhart at that time. Lockhart was in attendance, explained the process and answered questions from the board.

B. Bennett made motion to approve Lockhart apply for the HMP grant on Shelby County's behalf. Drnjevic seconded said motion, which passed by voice vote (22 yes, 0 no).

John Vanderburg, CPA with 2020 Forensics, updated the board on his progress regarding the forensic payroll audit his company is conducting at the Sheriff's office. Vanderburg explained this has been a tedious and time-consuming task and he hoped to have things wrapped up within the next 6 weeks.

Chairman Orman requested to move item #18 regarding Economic Development for discussion before the board. Orman stated he had recently attended a meeting which had him questioning the benefit of Shelby County being part of the EDC. Shelby County currently budgets \$12,000 a year as a match to the City of Shelbyville for economic development. The Chamber of Commerce office is currently vacant, and the hope is to hire someone to fill this vacancy and have that person also promote economic development within the county. Orman stated he felt the municipalities should be included and pay their share for these services as well. Steinke informed the board they hoped to hire someone who could not only promote economic development but also write grants. Discussion was held.

Orman made motion for Shelby County to withdrawal from the Economic Development Council of Shelby County. Patterson seconded said motion, which failed by roll call vote (0 yes,

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22 nays). Roll call vote: Ayes – none. Nays: Baker, Barr, B. Bennett, M. Bennett, Boehm, Canaday, Coffman, Drnjevic, Durbin, Gergeni, Hite, Lenz, Lines, Orman, Patterson, Percy, Pogue, Simpson, Slifer, Swits, Tate and Williams.

At this time, Chairman Orman called for the Highway Engineer's report. In Alan Spesard's absence, Road/Bridge Chair Bryon Coffman gave the report, and requested approval for the following.

A petition from the Prairie/Big Spring Highway Commissioners to replace a culvert(590N/3000E) on the township line located southeast of Strasburg. Estimated costs are \$5,000 and will be split equally between the county and the townships.

Slifer made motion to approve the petition. Baker seconded said motion, which passed by voice vote (22 yes, 0 no).

A resolution to award the contract for the upcoming Todd's Point railroad crossing approaches located 2 miles northeast of Findlay at 2250N/2280E. Low bidder was Klein Excavating with a bid of \$125,648.04. Estimated cost is \$122,680. This project will be 100% funded by the Illinois Commerce Commission.

M. Bennett made motion to approve the resolution. Canaday seconded said motion, which passed by voice vote (22 yes, 0 no).

A petition from the Oconee Highway Commissioner to replace a 10 T posted bridge (087-3237) located 2 miles southeast (380N/380E) of the Village of Oconee. This bridge will be funded by Oconee's Rebuild Illinois Bond grant, with the remainder to be funded by Township Bridge funds and split between the Township and the County.

Baker made motion to approve the petition. Barr seconded said motion, which passed by voice vote (22 yes, 0 no).

A resolution to request approved from IDOT to utilize Oconee's Rebuild Illinois Bond grant funds in the amount of \$296,634 to replace the above-mentioned bridge.

Canaday made motion to approve the resolution. Patterson seconded said motion, which passed by voice vote (22 yes, 0 no).

The final item presented for approval was an engineering agreement with Hutchinson Engineers for bridge design services to replace the above-mentioned Oconee Bridge. Estimated engineering costs are \$48,844.

Barr made motion to approve the agreement. Durbin seconded said motion, which passed by voice vote. (22 yes, 0 no).

Continuing with updates, the Westervelt railroad crossing approach that started last fall should be seal coated this month and completed. The Cowden-Herrick Road upgrade project started on June 28th. Pre job meeting with IDOT and the contractor for replacing the Flat Branch closed bridge took place on June 24th. At that meeting the contractor stated his intention to start on July 12th. The bid for the Rose Township 8T bridge replacement was bid by IDOT in Springfield on June 11th. Low bidder was Depew and Owen with a low bid of \$296,588. Estimated costs were \$280,543. IDOT will award this contract. Hoping to bid the Cold Spring/Oconee Township bridge repair in August. Requested IDOT to reimburse townships for road damage due to IL Rte. 128 closure, this request was denied. Received statement of qualifications from 6 engineering firms to provide construction engineering oversight for County Club Road project. This will be funded with Federal, State and rebuild Illinois bond funds. Any local agency interested in Covid-19 road funding grant should submit a letter to the County Board Chairman by August 1, 2021.

At this time, the board took a 10-minute recess.

At 9:00 PM Chair Orman reconvened the meeting. State's Attorney Nichole Kroncke informed the board that acting Sheriff Sean McQueen has decided to pull his bid for body cameras to do more research before presenting this item to the board.

Animal Control committee member Jeff Slifer addressed the board to request approval of a resolution declaring the current animal control truck as surplus and allowing for this vehicle to be traded in on a new one. The new truck has been ordered but its receipt is uncertain. Discussion was held about "giving" this truck to the Rescue Squad to replace the Bravada.

Swits made motion to approve the resolution and trade-in the old truck. Coffman seconded said motion, which passed by voice vote. (22 yes, 0 no)

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Treasurer Erica Firnhaber presented the revenue and expense report. Lines made motion to approve the report as presented. Baker seconded said motion, which passed by voice vote (22 yes, 0 no).

Next, Firnhaber informed the Board due to a recent cost of living increase for the State's Attorney, it is necessary for the Board to approve an increase in the Public Defender's salary (55 ILCS 5/3-4007). The new salary for the Shelby County Public Defender will be \$127,861.37, effective July 1, 2021. The State reimburses 2/3 of this salary.

B. Bennett made motion to approve the pay increase for the Public Defender. Tate seconded said motion, which passed by voice vote (22 yes, 0 no).

Chairman Orman presented for approval a letter of engagement for Bellwether, LLC to manage Shelby County's share of the American Rescue Plan monies totaling 4.2 million dollars.

Hite made motion to approve the agreement. Gergeni seconded said motion, which passed by voice vote (22 yes, 0 no).

Due to the recent retirement of Sheriff Don Koonce, Chairman Orman requested an audit of accounts held by the Sheriff pursuant to 55 ILCS 5/6-31005. This must be completed within 180 days. West & Co. is currently working on the County Audit for FY ending 8/31/2020. Discussion was held.

Swits made motion to table the request for an audit of the Sheriff's accounts. Slifer seconded said motion, which passed by voice vote (22 yes, 0 no).

At this time, Chairman Orman made a motion to formally request that alleged action of insurance misuse be investigated by the State's Attorney and any general funds lost be recovered. Baker seconded said motion.

Discussion was held that in July of 2020 the Insurance company became aware of alleged misuse of the county's health insurance by a former employee. This employee should not have been covered on the county's self-insurance plan, due to being covered by Medicare. In January of 2021 it was determined the county had suffered a \$34,500 dollar loss due to this misuse of the health insurance by the former employee. Orman wanted to bring this to the attention of the State's Attorney's at this time. Kroncke requested this go before the Insurance committee to be investigated, as the committees are the fact finders for the board. Insurance Chair Barbara Bennett requested to have a representative from Consociate who manages the the County's Health Insurance Plan present at the next board meeting to explain everything to the board. The Insurance committee requests to take care of this now as a committee and bring this issue back to the board in August.

Motion by Orman for an investigation by the State's Attorney regarding this issue failed by voice vote (7 ayes, 15 nays – Barr, B. Bennett, Boehm, Coffman, Drnjevic, Durbin, Hite, Lines, Lenz, Patterson, Percy, Simpson, Slifer, Swits and Williams)

Continuing with discussion about enforcement of the payroll policy that was passed by the County board in May of 2020. The chairman has received notification from Treasurer Firnhaber that every payroll period there are time sheets submitted that are not correct, or do not designate use of benefit time. It was suggested that an electronic time keeping method would put an end to these issues. It was asked which departments were not following the payroll policy and who had not turned in accumulated benefit time. Since the Treasurer's office is the designated HR/Payroll department this information should be turned in to that office. The Chairman had a letter sent in late May requesting all department heads to turn in accumulated benefit time to the Treasurer's office so it can be added to the new financial system. Not all department heads have turned this time in to date. It was recommended that communications need to improve between HR/Payroll and the office heads regarding this matter.

Chairman Orman requested the State's Attorney be removed as a point of contact for the forensic audit, due to the fact a state police investigation into alleged payroll fraud had been given to the AG's office. A Judge gave the ISP investigation to the AG's office. Kroncke filed a motion with the Judge regarding the payroll investigation, as she deals with the Sheriff's office employee daily, and it would not be prudent for her to review criminal charges against them. Orman feels if the SA cannot be involved with the payroll investigation, she should not be involved in the forensic audit either. Orman feels that information regarding the forensic audit has not been shared with the contact group. Based on discussion, Orman pulled this from the agenda for action.

Chairman Orman called for committee reports. Reports were given and items presented for follow-up are as follows: (Committee reports are attached to these minutes).

Public Buildings committee chair Don Tate informed the board of the trip hazard with carpet in Courtroom A and suggested replacing the carpet is still under review but may need to be done in the future. The Sheriff has been requested to get 3 estimates for

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replacing the carpet. This carpet has been stretched in the future, the glue is no longer holding, and it was recommended in the future the carpet be replaced in "squares" so as the carpet goes bad, only the squares would need to be replaced instead of all the carpet. Concerns about the aging elevator were also expressed.

Animal Control member Jeff Slifer stated Animal Control Warden Brad Hudson is no longer going to respond to calls on the stretch of I-57 that runs through Shelby County unless contacted by ISP District 10 out of Pesotum.

EMA will interview 1 of 3 applicants for the job on July 15.

Legislative committee is currently negotiating with both Unions (AFSCME and FOP).

Zoning Board of Appeals met on Tuesday, July 6 to approve rezoning resolutions and these will be brought before the board on August 12.

Continuing with Chairman appointments, Orman requested the following:

Dr. Rachel Lape to the Health Board. Motion by B. Bennett, seconded by Baker. Motion passed by voice vote (22 yes, 0 no).

Richard Reynolds to the Health Board. Motion by Barr, seconded by Orman. Motion passed by voice vote (22 yes, 0 no).

Aaron Puchbauer to the Health Board. Motion by Drnjevic, seconded by B. Bennett. Motion passed by voice vote (22 yes, 0 no).

Richard Harley and Lance Berry as trustees for Drainage District #1 Pickaway and Todd's Point were tabled on a motion by Orman, seconded by Lines which passed by voice vote (22 yes, 0 no).

It was recommended State's Attorney Kroncke write this drainage district a letter regarding this issue. Motion by Orman, seconded by Gergeni, which passed by voice vote (22 yes, 0 no).

Paul Canaday to the EMA Committee to replace Earl Baker. Motion by Orman, seconded by Drnjevic. Motion passed by voice vote (22 yes, 0 no).

Lynn Williams to Zoning. Orman makes a motion, seconded by B. Bennett. Motion passed by voice vote (22 yes, 0 no).

Mark Bennett to Chairman of Purchasing, which also places him on the Executive committee. Slifer made motion, seconded by Orman. Motion passed by voice vote (22 yes, 0 no).

Bob Simpson will be Chair of the Animal Control. Motion by Orman, seconded by Gergeni. Motion passed by voice vote (22 yes, 0 no).

Gary Patterson to Animal Control. Slifer made motion, seconded by Williams. Motion passed by voice vote (22 yes, 0 no).

Teresa Boehm to Insurance Committee. Motion by B. Bennett, seconded by Durbin. Motion passed by voice vote (22 yes, 0 no).

Under chairman correspondence Orman mentioned the annual UCCI conference in Galena July 25 and 26th. FOP has demanded to bargain; those negotiations began today with FOP.

B. Bennett made motion to pay the bills for July. Tate seconded said motion, which passed by roll call vote (22 yes, 0 no): Aye - Baker, Barr, B. Bennett, M. Bennett, Boehm, Canaday, Coffman, Drnjevic, Durbin, Gergeni, Hite, Lenz, Lines, Orman, Patterson, Percy, Pogue, Simpson, Slifer, Swits, Tate and Williams. Nay: none.

Chairman Orman again called for public body comment:

A question was asked if the Highway Engineer's job had been posted? John Pogue questioned where the investigation was regarding the County Highway Engineer running a private business while under the employ as County Highway Engineer. Kroncke stated the investigative authorities do not give updates during an investigation and have not provided her with a timeline of when this investigation will be wrapped up. It was stated the employees should be following the union contracts regarding the awarding of benefit time. Since the county is self-insured with the health insurance plan the loss of funds was loss of taxpayer money. It is the duty of the county to go after these lost funds. Kroncke stated prosecutors are not investigators and the health insurance issue would be reviewed by the Insurance committee and be addressed once an update is received.

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There was no further business to come before the Shelby County Board.

Pogue made motion to adjourn until the next regular meeting to be held on August 12, 2021. B. Bennett seconded said motion, which passed by voice vote (20 yes, 0 no) and the meeting was adjourned at 10:38 P.M.



Jessica Fox
Shelby County Clerk and Recorder

STATE OF ILLINOIS

ROLL CALL VOTES IN COUNTY BOARD

SHELBY COUNTY

July 8, 2021

REGULAR MEETING

| | | ROLL CALL | | | QUESTIONS | | | | | | | |
|----------------------|------------------|-----------|---------|---------|-------------------------------------|---------|---|-----|-----------------------------------|-----|---------------|-----|
| | | | 1 /2021 | 1 /2021 | mask ON MOTIONS TO Resolution | Schools | Withdrawal ON MOTIONS TO from EPC | | To Pay ON MOTIONS TO Claims | | ON MOTIONS TO | |
| COUNTY BOARD MEMBERS | | MILEAGE | A.M. | P.M. | AYE | NAY | AYE | NAY | AYE | NAY | AYE | NAY |
| | BAKER, EARL | 50 | | ✓ | 1 | | | 1 | ✓ | | | |
| | BARR, KENNETH | 50 | | ✓ | | 1 | | 2 | ✓ | | | |
| | BENNETT, BARBARA | 40 | | ✓ | | 2 | | 3 | ✓ | | | |
| | BENNETT, MARK | 32 | | ✓ | | 3 | | 4 | ✓ | | | |
| | BOEHM, TERESA | | | ✓ | | 4 | | 5 | ✓ | | | |
| | CANADAY, PAUL | 0 | | ✓ | 2 | | | 6 | ✓ | | | |
| | COFFMAN, BRYON | 48 | | ✓ | 3 | | | 7 | ✓ | | | |
| | DRNJEVIC, DENNIS | 22 | | ✓ | | 5 | | 8 | ✓ | | | |
| | DURBIN, JESSE | 12 | | ✓ | | 6 | | 9 | ✓ | | | |
| | GERGENI, GARY | 26 | | ✓ | 4 | | | 10 | ✓ | | | |
| | HITE, ROD | 56 | | ✓ | 5 | | | 11 | ✓ | | | |
| | LENZ, LARRY | 26 | | ✓ | | 7 | | 12 | ✓ | | | |
| | LINES, PATRICK | 0 | | ✓ | 6 | | | 13 | ✓ | | | |
| | ORMAN, ROBERT | 34 | | ✓ | 7 | | | 14 | ✓ | | | |
| | PATTERSON, GARY | 0 | | ✓ | | 8 | | 15 | ✓ | | | |
| | PEARCY, DEREK | 20 | | ✓ | 8 | | | 16 | ✓ | | | |
| | POGUE, JOHN | 0 | | ✓ | 9 | | | 17 | ✓ | | | |
| | SIMPSON ROBERT | 32 | | ✓ | | 9 | | 18 | ✓ | | | |
| | SLIFER, JEFF | 32 | | ✓ | | 10 | | 19 | ✓ | | | |
| | SWITS, DAVID | 34 | | ✓ | | 11 | | 20 | ✓ | | | |
| | TATE, DON | 40 | | ✓ | | 12 | | 21 | ✓ | | | |
| | WILLIAMS, LYNN | 0 | | ✓ | | 13 | | 22 | ✓ | | | |

SHELBY COUNTY SHERIFF'S OFFICE



Sheriff
Don Koonce

151 North Morgan Street
Shelbyville, IL. 62565
Phone: 217-7743941 Fax: 217-774-2851



Undersheriff
Sean McQueen

Press Release

6/11/2021

Shelby County Board Chairman,

Please allow this letter to serve as my official notification that I will be retiring and resigning my Office as Sheriff of Shelby County on June 25, 2021. This decision was not an easy one for me to make; but reaffirmed by the imminent change in police reform. It is my hope that Illinois legislators dive deep into this reform, and make sweeping changes. The safety of the public is at risk.

It has been a pleasure and an honor to serve the citizens of Shelby County. I have been blessed to work with many outstanding men and women who comprise the Shelby County Sheriff's Office.

Thank you for all the support you have given me in my tenure as Sheriff.

Shelby County Sheriff



Sheriff Don Koonce

FILED
JUN 14 2021

Jessie Cox
SHELBY COUNTY CLERK

SHELBY COUNTY SHERIFF'S OFFICE

To whom it may concern,

I hereby am retiring from the office of sheriff for Shelby County effective, June 25th at 4pm.

It is my wish to transfer the position of Sheriff to the Undersheriff, Sean McQueen.

The Democratic Central Committee has also been notified, and will be suggesting a name to the county board soon.

Below is who I wish to transfer the office of sheriff:

Sean P. McQueen (08-28-1969)

403 North Walnut

Windsor, Illinois 61957

Thank you,


Sheriff Don Kponce

FILED
JUN 25 2021
Jessie Fox
SHELBY COUNTY CLERK

RESOLUTION NUMBER: _____

(written by Derek Pearcy)

Shelby County - Protection of Children’s Rights & Optional Masks in Schools

WHEREAS, the Governor continues to make emergency declarations and issue executive orders, while it is recognized that the legislature is the only lawmaking body, capable of enacting laws upon the citizens, and with considerations given to the CDC, ISBE, and IDPH suggestions, all local decisions are to be made by local government, as outlined in state statute.

WHEREAS, multiple vaccines have been readily available to our most vulnerable population and to anyone that chooses to receive them, while school aged children remain the least at risk according to all national and state statistics, with no sufficient data provided to support children are at risk without masks.

WHEREAS, Shelby County does not meet the definition of a disaster in 20 ILCS 3305/4 Illinois Emergency Management Agency Act, meaning a threat of widespread injury or loss of life.

WHEREAS, the 690.50 JCAR mask mandate authorizing schools to enforce masks was repealed on May 17th, 2021, removing all enforcement against the schools, teachers, or students.

WHEREAS, the 105 ILCS 5/10-22 School code does not allow for enforcement of masks based on dress code policy stating the student *“shall not be required to comply with that policy if the student's parents or legal guardians present to the school board a signed statement of objection detailing the grounds for the objection.”*

WHEREAS, the suggestions set forth are arbitrary in nature, allowing children to enter any private business, public facilities, parties, gatherings, and even close contact school sports without a mask, while other states are simultaneously prohibiting mask mandates in schools.

WHEREAS, the FDA has only authorized mask use under the Emergency Use Authorization, while Title 21 US Code, Section 360bbb-3 states *“with respect to the potential benefits and risks of the emergency use of the product, and of the extent of which such benefits and risks are unknown, that an individual has of the option to accept or refuse administration of the product.”*

WHEREAS, it is important to recognize the importance of mental health in children of younger ages, social development, and the unknown negative physical & mental effects of prolonged mask wearing may cause.

WHEREAS, no achievable metrics or timelines have been established, allowing teachers and students to return to normal without masks, leaving the possibility of indefinitely.

WHEREAS, the potential long term health effects of mask use in children is unknown, may compromise their health and safety, and recognize each parent has the authority to make health decisions based on their family's needs.

WHEREAS, the United States Constitution, 14th Amendment, Section 1, reads *“No State shall make or enforce any law which shall abridge the privileges or immunities of citizens of the United States; nor shall any State deprive any person of life, liberty, or property, without due process of law; nor deny to any person within its jurisdiction the equal protection of the laws.”*

Our children shall not be deprived of liberty or equal protection of the laws.

THEREFORE, BE IT RESOLVED the Shelby County Board supports the families of the county, children, parents, teachers, and schools, that they shall have the freedom of choice to make masks optional in schools.

PASSED, ADOPTED, AND APPROVED this _____ day of _____, 20 ____.

Attest:

Robert Orman, Shelby County Chairman

Jessica Fox, Shelby County Clerk

Shelby County Board

P.O. Box 230
Shelbyville, Illinois 62565

Phone:
217/774-4421

July 9, 2021

Vera L. Small, Mitigation Specialist
Bureau of Preparedness and Grants Administration
Illinois Emergency Management Agency
1035 Outer Park Drive
Springfield, IL 62704

Dear Ms. Small,

Shelby County is excited to apply for a grant to update our current Hazard Mitigation Plan which was last completed in 2018. We look forward to working on the update and will commit \$7,417.50 in cost share using in-kind labor. The County intends to use local representatives from different areas of expertise in the County to assist Coles County Regional Planning and Development Commission in completing this plan update. Thank you for the opportunity.

Sincerely,




Robert Orman
County Board Chair

SCOPE OF WORK

Shelby County All Hazards Mitigation Plan

Objective: Shelby County intends to update the 2018 All Hazards Mitigation Plan that meets or exceeds the standards developed by the Federal Emergency Management Agency (FEMA).

Approach: Shelby County will secure the services of Coles County Regional Planning and Development Commission (CCRPDC) to assist the County in preparing an All Hazards Mitigation Plan (HMP) that includes the tasks described below. These tasks follow FEMA's recommended planning activity guidance.

STEPS TO BE TAKEN

FEMA Guidance: FEMA offers several documents which will help a local jurisdiction get started. The Building Support for Mitigation Planning document is a how-to guide for state and local agencies. This guide lists four major processes that must be utilized when developing an all hazards mitigation plan. These four tasks are described below.

Organize Resources

From the start, communities should focus on the resources needed for a successful mitigation planning process. Essential steps include identifying and organizing interested members of the community as well as the technical expertise required during the planning process.

Coordination: This phase should include coordination among agencies that have an interest in hazard mitigation planning efforts. Agencies that will be invited to participate are as follows (this list is not all inclusive):

Municipalities/Incorporated Representative

Fire/Police

Shelby County Board

Shelby County Highway Department

US Army Corp of Engineers

During initial discussions with potential members of this Committee, the importance of attendance and the two-way responsibility of providing input as well as conveying information

to others will be described as pre-requisites of becoming a member. The Committee is scheduled to meet five times during the planning process. The first committee meeting is primarily an orientation meeting to discuss each step of the planning process, the committee's mission, and the Committee member responsibilities.

Following FEMA approval of the grant application, this meeting is anticipated to be held during the second or third month, depending on Committee member schedules. A chairperson and vice-chairperson will be selected for this Committee.

Estimated Time: Committee formation will take approximately one month. The Committee will function for the duration of the planning process.

Public Involvement: Public involvement is a core value applied by FEMA to encourage public input and support. Encouraging collaboration between various government offices and the affected and interested segments of the public during the planning process will enhance support for the recommendations and projects identified in the plan.

CCRPDC will ensure that the public be included in the planning process. During the course of the plan, public notice to the Committee meetings will be given and news releases will encourage public participation. We will utilize our Email system to ensure that Emails go out to all committee members and encourage that they forward to other constituents in Shelby County. Hopefully, we can reach as many people as possible through this process.

CCRPDC will also print out fact sheets and post them on the door of all involved entities in the County. Possible locations for the printouts include village/city hall, the Shelby County Courthouse, Police/Fire, and utilities outlets. These fact sheets will inform residents of the planning process and how they may participate. Coles County Regional Planning will also use social media to encourage resident participation.

Integration: During this phase, integration with other planning efforts should take place. Talking with the participants listed above will help us establish what plans are currently in place and what planning efforts have taken place in the past.

Estimated Time: Public Involvement will take place from the month 2 until the end of the process.

Assess Risks

Identifying and Profiling Hazards: Communities need to identify the characteristics and potential consequences of hazards. It is important to understand how much of the community can be affected by specific hazards and what the impacts would be on important community assets. CCRPDC will gather information to identify these special hazards that have occurred or

could occur in Shelby County. Information from the National Weather Service, National Flood Insurance Program, and community files will be evaluated along with input from the committee and the public to identify and prioritize the importance of each hazard.

The risk assessment will summarize information in narrative form, tables, and maps. It will describe the location and extent of past natural hazard occurrences; their impacts on public safety, health, infrastructure, and property; and the probability of future events.

Vulnerability and Potential Losses: Current and anticipated land use and population projections will be evaluated to estimate infrastructure vulnerability. The types and numbers of existing and planned buildings, infrastructure, and other critical facilities will be identified for all participating jurisdictions. Use of the current Assessment database will allow us to estimate replacement costs in broad areas.

After gathering information related to risk hazards, the committee will rank the hazards. The plan will then be updated to include the new information.

Estimated Time: Three months.

GIS Mapping: A large portion of the work in a mitigation plan is the GIS mapping. The GIS will first be used to assist us in updating the hazards (past incidents). We will then use GIS mapping to update all critical facilities in Shelby County. We will update the map of each township showing government buildings, bridges, and other critical facilities. We will also update the maps of each village and city showing critical facilities such as bridges, government buildings, schools, water towers, and other facilities. We will also update maps showing Fire Protection Districts, Underground Pipelines, Ambulance Districts, Roads, and Natural Gas Locations.

Estimated Time: It is estimated to take thirteen months to update the GIS mapping. Other portions of the plan will be addressed during the mapping process.

Update the Mitigation Plan

Armed with an understanding of the risks posed by hazards, communities need to determine what their priorities should be and then look at possible ways to avoid or minimize the undesired effects. The result is a hazard mitigation plan and strategy for implementation.

Documentation of the Planning Process: During the course of the Committee meetings, extensive notetaking will be kept. Any activities using paper and maps will be documented as well. These documents will be used in the plan development process.

Writing the Draft Plan: A draft plan will be prepared using all of the information gathered to date and to FEMA's standards. The final Committee meeting will provide a forum to obtain comments on the draft plan. This meeting will be conducted as a formal public hearing or meeting. Comments solicited at this forum will supplement comments received through other methods described previously. A small group meeting may be needed before this Committee meeting to handle any unresolved issues. The draft plan will be submitted to the Illinois Emergency Management Agency and FEMA for their comment and approval.

Estimated Time: Two months.

Implement the Plan and Monitor Progress

Once the plan has been approved, Shelby County and its participating municipalities will have the opportunity to pass resolutions formally adopting the approved version of the plan. Copies of each resolution proclaiming a jurisdiction's adoption of the plan will be attached to the final version of the plan.

Communities can bring the plan to life in a variety of ways ranging from implementing specific mitigation projects to changes in the day-to-day operation of the local government. To ensure the success of an ongoing program, it is critical that the plan remains relevant. Thus, it is important to conduct periodic evaluations and make revisions as needed.

Annual progress reports and five-year updates of the plan will be conducted through the Shelby County Emergency Services Department. The progress reports will assess the status of each mitigation project and activity included in the plan as well as identifying areas that need to be re-evaluated. The first annual progress report should be completed one year after the adoption of the plan. Every five years, the plan will be updated by incorporating changes and adding new risks. Any non-participating community who wishes to join the plan will be responsible for providing all information needed to be integrated into the plan.

Estimated Time: Ongoing.

Work Schedule

The attached schedule provides a visual representation of when the eight tasks described above would be conducted relative to the overall planning process.

| COLES COUNTY HAZARD MITIGATION PLAN Grant Planning Timeline | | | | | | | | | | | | | | | | | | |
|--|-------|---|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----|----|
| FEMA Grant Approval | | | | | | | | | | | | | | | | | | |
| DESCRIPTION OF TASK | MONTH | | | | | | | | | | | | | | | | | |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| STEERING COMMITTEE MEETINGS | | | | | | | | | | | | | | | | | | |
| IDENTIFY HAZARD RISKS | | | | | | | | | | | | | | | | | | |
| PUBLIC MEETINGS | | | ☒ | ☒ | ☒ | ☒ | | ☒ | | | | ☒ | | | | | | |
| GIS MAPPING | | | ☐ | ☐ | ☐ | ☐ | ☐ | ☐ | ☐ | ☐ | ☐ | ☐ | ☐ | ☐ | ☐ | ☐ | ☐ | ☐ |
| WRITE DRAFT PLAN | | | | | | | | | | | | | | | | | | |
| SUBMIT PLAN | | | | | | | | | | | | | | | | | | |
| PLAN REVISION | | | | | | | | | | | | | | | | | | |
| SUBMIT FINAL PLAN | | | | | | | | | | | | | | | | | | |
| ADOPT PLAN | | | | | | | | | | | | | | | | | | |
| ☒ STEERING COMMITTEE MTG ☐ PUBLIC MEETING | | | | | | | | | | | | | | | | | | |

Budget Narrative Shelby County HMP

The following narrative describes the components and their cost used to calculate some of the outstanding "lump-sum" figures contained in this budget. The total project cost is estimated at \$29,670.00.

Direct Expenses (CCRPDC) \$800.00

Printing - printing costs include: 1) Meeting packets for each Committee Meeting, 2) Surveys, 3) List of Relevant Documents, 4) Critical Facilities Forms, 5) Portions of the Plan for review at each Committee Meeting, and 6) Exhibits and maps, 7) Draft copies of the Plan, 8) Copy costs are calculated using current Xerox Copier rates of 4.0 cents per page for color copies. Estimating a plan of 200 pages, the cost to print one plan is \$8.00 plus the cost of paper and binding materials. Once complete, the final draft will be printed on high quality paper.

| | |
|------------------------|----------|
| Committee Meetings (5) | \$100.00 |
| Related Printing Costs | \$100.00 |
| Draft Plan | \$100.00 |
| Final Plan | \$200.00 |
| Exhibits/Maps | \$300.00 |

Total Printing= \$800.00

County & Municipal Staff Contribution (In Kind) \$7,417.50
In Kind Match Required - \$7,417.50

The following county and municipal staff, followed by their labor rates, are committed to participate in this planning process. All will be attending and hosting the meetings and all will be assisting CCRPDC in the planning process. It is likely that other staff (not mentioned below) from the County and Municipalities will participate as well.

***Labor rates were figured using their current salary divided by 1820 work hours per year + FICA, Insurance, and IMRF (broken down to an hourly rate). The County Board is paid at a per meeting rate of \$45. We also used the US Department of Labor statistics for a few salaries.*

Meetings - Public Involvement

| | | |
|------------------------|----------------------------------|-------------------|
| County Board | \$45 (meeting) x 5 meetings = | \$ 225.00 |
| County Engineer | \$67.25 x 2 hours x 5 meetings = | \$ 672.50 |
| Public Health Director | \$57.72 x 2 hours x 5 meetings = | \$ 577.20 |
| USACE (Army Corp) | \$46.04 x 2 hours x 5 meetings = | \$ 460.40 |
| Director of Nursing | \$37.37 x 2 hours x 5 meetings = | \$ 373.70 |
| Sheriff | \$43.67 x 2 hours x 5 meetings = | \$ 436.70 |
| Zoning/PCOM | \$30.43 x 2 hours x 5 meetings = | \$ 304.30 |
| Fire Chief | \$45.70 x 2 hours x 5 meetings= | \$ 457.00 |
| | Total Meetings | \$3,506.80 |

Review/Editing

| | | |
|------------------------|----------------------|-------------------|
| County Engineer | \$67.25 x 12 Hours = | \$ 807.00 |
| Public Health Director | \$57.72 x 12 Hours = | \$ 692.00 |
| USACE (Army Corp) | \$46.04 x 12 Hours = | \$ 552.00 |
| Director of Nursing | \$37.37 x 12 Hours = | \$ 448.00 |
| Sheriff | \$43.67 x 12 Hours = | \$ 524.00 |
| Zoning/PCOM | \$30.43 x 12 Hours = | \$ 365.70 |
| Fire Chief | \$45.70 x 12 Hours = | \$ 548.00 |
| | Total Review | \$ 3,910.7 |

Consultant (CCRPDC)

\$22,252.50

Project Management

Project management will be shared between County Staff and CCRPDC. Project Management includes meeting organization, time management, general administration, and reporting.

CCRPDC \$43.00 x 140 hours = \$6,020

Total Management \$ 6020.00

GIS Mapping

Several GIS maps will be provided in the plan. These maps will include all critical facilities, district locations, pipelines, roadmaps, earthquake and any other required map.

CCRPDC GIS \$43.00 x 200 hours = \$8,600.00

Total Mapping \$8,600.00

Risk Assessment

Brainstorming the entire projects goals and objectives will start day one. This will include choosing the committee, subcommittee's, plan styles, different involvement levels, and all other plan related activities. CCRPDC will be working closely with County and municipal staff as well as with other taxing bodies to outline hazard risks within the County.

CCRPDC \$43.00 x 10 hours = \$ 430.00

Total Risk Assessment \$ 430.00

Public Involvement

Working with the public is a very important part of a great plan. This portion of the budget will be used to ensure the public can participate in the planning process.

CCRPDC \$43.00 x 10 hours = \$430.00

Total Public Involvement \$ 430.00

Draft Plan

CCRPDC will write the draft plan, including all information obtained in the above steps.

CCRPDC \$43.00 x 79 hours = \$3,396.50

Total Draft Plan \$3,392.50

Final Plan

CCRPDC will update and correct any input from public meetings concerning the draft plan

CCRPDC \$43.00 x 60 hours = \$2,580.00

Total Final Plan \$2,580.00

BY-LAWS
FOR
ECONOMIC DEVELOPMENT COUNCIL OF SHELBY COUNTY, ILLINOIS

Article I
Purpose

Section I-Purpose- The purpose of the Economic Development Council of Shelby County, Illinois is to encourage, foster, promote and stimulate economic, community and industrial development to create and retain employment in Shelby County.

Article II
Board of Directors

Section I-General Powers-The Board of Directors will have oversight responsibility for the Executive Committee.

Section II-Membership- There will be a minimum of 25 members on the Board of Directors. Membership shall consist of:

Chairman of Shelby County Board
Mayor of the City of Shelbyville
Mayor of the City of Windsor
Mayor of the City of Moweaqua
Two Mayors representing the Villages in Shelby County
Three representatives from financial institutions of Shelby County
One representative from Lake Land College
One representative from Shelbyville Industrial Development
One healthcare representative from Shelby County
Three industrial representatives from Shelby County
Two representatives from the utilities serving Shelby County
One representative from Shelbyville Chamber of Commerce
One representative from the U.S. Army Corps of Engineers
One representative from the University of Illinois Extension Office
All other board members shall serve at large
Ex-Officio (non-voting) members- Economic Development Director of this organization

The term of each member, except those positions determined by public vote, shall be 1 to 3 years. The initial term shall be determined by random selection, with approximate even distribution within each category and membership in total. There will be no limit in the number of consecutive terms a member can hold.

Section III-Meetings-General-The members of the Board of Directors shall meet quarterly, with an organizational meeting to elect officers at the meeting in the month of March.

Section IV-Meetings- Special-A special meeting of the Board of Directors may be called by or at the request of the president or any six members. Notice of each board meeting shall be sent to each board meeting at least 24 hours prior to any board meeting.

Section V-Quorum-A simple majority of the qualified board members shall constitute a quorum for the transaction of any and all business of the entity, unless otherwise stated in these by-laws.

Section VI-Duties-The Board of Directors shall elect from its ranks; the offices of President, Vice President, Treasurer and Secretary. These positions will be held on an annual basis, with no limit on the number of consecutive terms. See Article IV.

Section VII-Vacancies- Any vacancies shall be filled by majority vote of the Board of Directors.

Section VIII-Compensation-No compensation shall be paid to any board member for services as a member of the board. However, any member may receive compensation for any specialized activity or reimbursement for any actual expense incurred provided the Executive Committee, by majority vote of the quorum, authorizes such activity and compensation.

Article III
Executive Committee

Section I-General Powers-The affairs of the corporation shall be managed by its Executive Committee with oversight of the Board of Directors. The Executive Committee may authorize any officer and/or agent to enter into any contracts or legal agreements on behalf of the organization.

Section II-Members-There shall not be less than nine members on the Executive Committee. Membership on the Executive Committee shall consist of:

President of
Vice President of
Chairman of the Finance Committee
Chairman of the Retention Committee
Chairman of the Marketing Committee
The Chairman of the Shelby County Board
The Mayor of Shelbyville
Two mayors representing municipalities in Shelby County
Treasurer
Secretary

Section III-Meetings-General-The members of the Executive Committee shall meet monthly, with an organizational meeting to elect officers at the meeting in the month of March.

Section IV-Meetings-Special-A special meeting of the Executive Committee may be called by or at the request of the president or any three members. Notice of each such meeting shall be sent to each member at least 24 hours prior to any board meeting.

Section V-Quorum-A simple majority of the qualified Executive Committee members shall constitute a quorum for the transaction of any and all business unless otherwise stated within these by laws.

Section VI-Duties-

Section VII-Vacancies- Any vacancies shall be filled by majority vote of the Board of Directors.

Section VIII-Compensation- See Article II, Section VIII

Article IV
Officers

Section I- President-The president shall be the principal executive officer of the corporation. Subject to the direction and control of the majority vote, unless otherwise stated in these by laws, of a quorum of the Board of Directors; the president shall be in charge of the business affairs of the corporation, insure that resolutions and directives be carried into effect and will preside at all meetings.

Section II-Vice President-The Vice President, in the absence of the President, shall preside at any meetings. In the event of the death, resignation, or incapacitate of the president, the vice president will assume all duties of the president.

Section III-Treasurer-The treasurer shall have charge of all funds and personal property of the corporation and shall collect and disburse all funds upon order and authorization of the majority vote, unless otherwise stated in these by laws, of a quorum of the board of directors and shall provide a detailed statement of transaction to the board on a monthly basis.

Section IV-Secretary- The secretary shall oversee the keeping of all official corporate records, including showing receipts and disbursements. The secretary will keep the official minutes of any meetings, provide required notices. All kept records shall be made available to any member of the Board of Directors and/or independent auditors, on demand.

Section V-Selection Process-The nominees for these offices will be determined by the board of directors and take office with a majority vote of the Board of Directors. These officers will serve a term of one year, with the exception of the initial term of the president and secretary being two years. Any current officer, or committee chair serving on the Executive Committee, can be removed from the Executive Committee at any time, with or without cause, by a majority vote of the Board of Directors.

Article V
Additional Committees

Section I-Finance Committee-This committee shall be responsible for the preparation of the annual budget, monitoring revenues and expenditures, keeping all financial records, and developing sources of revenue.

Section II-Retention Committee-This committee shall be responsible for developing, and implementing, a strategy to retain and develop Industrial, Service and Retail employment with existing employers in Shelby County.

Section III-Marketing Committee-This committee shall be responsible for developing and implementing a strategy to market Shelby County and Lake Shelbyville area to potential employers, visitors and residents.

Section IV-Other Committees- The Board of Directors may create committees to address any issues, or assist any existing committee, by a majority vote of a quorum. Any such committee will remain in existence until the purpose for which it was created is completed or until the next annual organizational meeting, whichever comes first.

Section IV- These committees, unless otherwise noted, can consist of any number of members. These appointees can be members of and/or non members of the Economic Development Council of Shelby County, Illinois. The president shall be responsible for appointing all members of any and all committees. These members can be removed at any time, with or without cause, by a majority vote of the Board of Directors. The committees will not have the authority to obligate the Corporation to any action or contract without the express consent of the Executive Committee.

Article VI Revenues

Section I- Non-Profit Corporation-Economic Development Council of Shelby County, Illinois shall seek to be an exempt Corporation under Section 501 c.3 of the United States Revenue Code.

Article VII Books & Records

Section I-Voting-(a) In the event of absence, any member of the Board of Directors or Executive Committee can assign their voting rights to a designated individual of their choice. This notification of the assignment can be done to any member of the Executive Committee. It must be done before the meeting is called to order. Assignments can not occur for more than 3 consecutive meetings, without the consent of majority vote of the Executive Committee. (b) Any voting member has authority to demand a secret ballot.

Article VIII Amendments

Section I- The power to alter, amend or repeal the bylaws or adopt new bylaws shall be vested in the Board of Directors. Any such changes require a majority vote of the Board of Directors.

Article IX
Conflict of Interest

The offices, directors and employees shall adhere to the provisions of the laws of the State of Illinois pertaining to prohibited interest in contracts, 50 ILCS 105/3 et seq.

Article X
Dissolution

This organization may be dissolved as provided by law; upon dissolution the remaining assets shall be used exclusively for exempt purposes such as charitable, religious, educational or scientific purposes.



10-13-2011
President E.D.C. S.C.

Economic Development Council of Shelby County, Illinois
Conflict of Interest Policy

Article I
Purpose

The purpose of the conflict of interest policy is to protect this tax-exempt organization's interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer or director of the Organization or might result in a possible excess benefit transaction. This policy is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to nonprofit and charitable organizations.

Article II
Definitions

1. Interested Person

Any director, principal officer, or member of a committee with governing board delegated powers, who has a direct or indirect financial interest, as defined below, is an interested person.

2. Financial Interest

A person has a financial interest if the person has, directly or indirectly, through business, investment, or family:

- a. An ownership or investment interest in any entity with which the Organization has a transaction or arrangement,
- b. A compensation arrangement with the Organization or with any entity or individual with which the organization has a transaction or arrangement, or
- c. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the organization is negotiating a transaction or arrangement.

Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial.

A financial interest is not necessarily a conflict of interest. Under Article III, Section 2, a person who has a financial interest may have a conflict of interest only if the appropriate governing board or committee decides that a conflict of interest exists.

Article III
Procedures

1. Duty to Disclose

In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the directors and members of committees with governing board delegated powers considering the proposed transaction or arrangement.

2. Determining Whether a Conflict of Interest Exists

After disclosure of the financial interest and all material facts, and after any discussion with the interested person, he/she shall leave the governing board or committee meeting while the determination of a conflict of interest is discussed and voted upon. The remaining board or committee members shall decide if a conflict of interest exists.

3. Procedures for Addressing the Conflict of Interest

- a. An interested person may make a presentation at the governing board or committee meeting, but after the presentation, he/she shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement involving the possible conflict of interest.
- b. The chairperson of the governing board or committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.
- c. After exercising due diligence, the governing board or committee shall determine whether the organization can obtain with reasonable efforts a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.
- d. If a more advantageous transaction or arrangement is not reasonably possible under circumstances not producing a conflict of interest, the governing board or committee shall determine by a majority vote of the disinterested directors whether the transaction or arrangement is in the organization's best interest, for its own benefit, and whether it is fair and reasonable. In conformity with the above determination it shall make its decision as to whether to enter into the transaction or arrangement.

4. Violations of the Conflicts of Interest Policy

- a. If the governing board or committee has reasonable cause to believe a member has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.
- b. If, after hearing the member's response and after making further investigation as warranted by the circumstances, the governing board or committee determines the member has failed to disclose an actual possible conflict of interest, it shall take appropriate disciplinary and corrective actions.

Article IV **Records of Proceedings**

The minutes of the governing board and all committees with board delegated powers shall contain:

- a. The names of the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present, and the governing board's or committee's decision as to whether a conflict of interest in fact existed.
- b. The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection with the proceedings.

Article V **Compensation**

- a. A voting member of the governing board who receives compensation, directly or indirectly, from the organization for services is precluded from voting on matters pertaining to the member's compensation.
- b. A voting member of any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the organization for services is precluded from voting on matters pertaining to that member's compensation.
- c. No voting member of the governing board or any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Organization, either individually or collectively, is prohibited from providing information to any committee regarding compensation.

Article VI **Annual Statements**

Each director, principal officer and member of a committee with governing board delegated powers shall annually sign a statement which affirms such person:

- a. Has received a copy of the conflicts of interest policy,
- b. Has read and understands the policy,
- c. Has agreed to comply with the policy, and
- d. Understands the Organization is charitable and in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

Article VII
Periodic Reviews

To ensure the Organization operates in a manner consistent with charitable purposes and does not engage in activities that could jeopardize its tax-exempt status, periodic reviews shall be conducted. The periodic reviews shall, at a minimum, include the following subjects:

- a. Whether compensation arrangements and benefits are reasonable, based on competent survey information, and the result of arm's length bargaining.
- b. Whether partnerships, joint ventures, and arrangements with management organizations conform to the Organization's written policies, are properly recorded, reflect reasonable investment or payments for goods and services, further charitable purposes and do not result in inurement, impermissible private benefit or in an excess benefit transaction.

Article VIII
Use of Outside Experts

When conducting the periodic reviews as provided for in Article VII, the Organization may, but need not, use outside advisors. If outside experts are used, their use shall not relieve the governing board of its responsibility for ensuring periodic reviews are conducted.

Signature _____

Date 10-13-2011

Dave Cruitt-County Chairman
Jeff Johnson-City of Shelbyville Mayor
Tom Tull-City of Windsor Mayor
Boomer Neece-Village of Moweaqua
John Diss-Village of Findlay
Gary Kull-Village of Strasburg
George Heintz-Pana Bank
Noel Bolinger-Sta Rite/Shelby County State Bank
Bonnie Moore-Lakeland College
Josh Shallenberger-Shelby Electric Coop
Bill Teichmiller-EJ Water Corp
Derek Hayden-Chamber of Commerce
Jon Summers-US Army Corp of Engineers
Aaron Puchbauer-HSHS
Karen Logan-IHI Turbo
Walt Lookofsky
Bruce Steinke-Shelby Realty
Bruce Cannon-Shelby County Board
Dick Gloede-SCCS Enterprise
Kelly Pasley-City Treasurer
Shane Schuricht -Shelbyville Superintendent
Dave Johnson-Shelbyville Partners
Freddie Fry-Tourism Office

Executive Committee:

President-Bruce Steinke
V-Pres-Bruce Cannon
Treasurer-Kelly Pasley
Secretary-Noel Bolinger
Dave Cruitt
Jeff Johnson
Josh Shallenberger
Walt Lookofsky
Dick Gloede
Shane Schuricht
Jon Summers

Prairie - Big Spring
50/50
590N/3000E

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING
EXAMINED THE ATTACHED

RESOLUTION _____
PETITION X
AGREEMENT _____

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE

STATE OF ILLINOIS,

County of Shelby } ss.

Road District of Prairie and Big Spring

To the County Board of Shelby County, Illinois:

The undersigned, Highway Commissioner of the Road District of Prairie & Big Spring in said County, would respectfully represent that a culvert needs to be replaced over the unnamed tributary where the same is crossed by the highway TR 354 at a point near the NW1/4 NW1/4 Section 19; R5E; T10N; 3rd pm

in said Road District, for which said work the Road District of Prairie & Big Spring is responsible; and the cost of which work will be five thousand Dollars, which sum will be more than .02 per cent of the full, fair cash value of all the taxable property in said Road District, as equalized or assessed by the Department of Revenue, and the tax rate for road purposes in said Road District was in each year for the 2 years last past not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code.

Wherefore, the said Highway Commissioner hereby petitions you for aid, and for an appropriation from the "County Bridge Fund" in the County Treasury of a sum sufficient to meet one half the expenses of said bridge or other work, said Road District being prepared to furnish the other half of the amount required.

Dated at Shelbyville, this 22nd day of June 2021

[Redacted Signature]

Big Spring Highway Commissioner.

[Redacted Signature]

Prairie Highway Commissioner.

STATE OF ILLINOIS,

County of Shelby } ss.

Road District of Prairie & Big Spring

I, the undersigned Highway Commissioner of the Road District of Prairie & Big Spring County aforesaid, hereby state that I have made a careful estimate of the probable cost of the

(Here state the description of the work asked for.)

Pipe Culvert 3000 (60" x 46 feet)

Labor, Equip, Mate 2000 590N/3000E

5000

Location of project is on the township line between Prairie and Big Spring townships.

and I do estimate that the probable cost of the same will be five thousand Dollars.

Witness my hand this 22nd day of June 2021

[Redacted Signature]

Big Spring Highway Commissioner.

[Redacted Signature]

Prairie Highway Commissioner.

STATE OF ILLINOIS,
County of Shelby } ss.
Road District of Prairie & Big Spring

Chris Tabbert & Steve Lemar Highway Commissioner of said Road District of
Prairie & Big Spring being duly sworn, on oath says that

five thousand Dollars mentioned in the estimate to which this
affidavit is attached is necessary, and that the same will not be more expensive than is needed for the purpose
re

[Redacted]
Big Spring Highway Commissioner.

[Redacted]
Prairie Highway Commissioner.

Subscribed and sworn to before me, this 22nd day of June 2021

[Signature]

PETITION FOR COUNTY AID TO BUILD
OR REPAIR BRIDGE, CULVERT OR
DRAINAGE STRUCTURE
ROAD DISTRICT OF

COUNTY, ILLINOIS

Filed this _____ day of _____

County Clerk.

283 Byers Printing Company, Springfield, Illinois.



Prairie- Big Spring
590N – 3000E
60" pipe

Todd Powell
NRX 14

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING
EXAMINED THE ATTACHED


RESOLUTION X

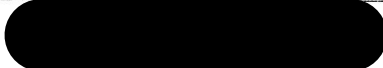
PETITION _____


AGREEMENT _____

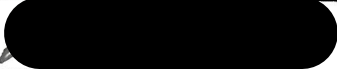
DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE









RESOLUTION

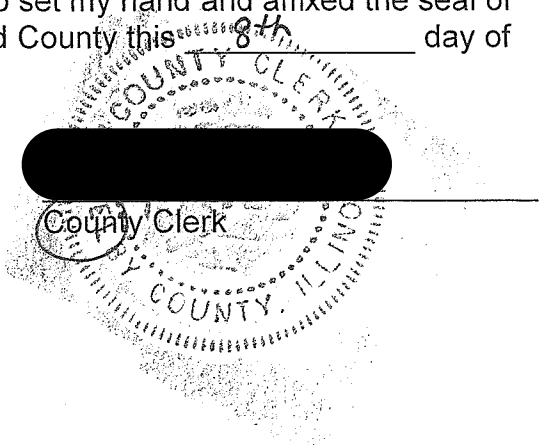
2021-20

BE IT RESOLVED, by the County Board of Shelby County, State of Illinois, that Shelby County concurs in the awarding of a contract for the Todds Point Township Railroad Crossing Approach, Section 17-22115-00-FL, to Klein Excavating based on their low bid submitted at a letting held July 2, 2021, of \$ 125,648.04.

STATE OF ILLINOIS)
) SS
COUNTY OF SHELBY)

I, Jessica Fox County Clerk in and for said County in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect, and complete copy of a Resolution adopted by the County Board of Shelby County at its regular meeting held in Shelbyville, Illinois on July 8, 2021.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Shelbyville in said County this 8th day of July, 2021 A.D.



RETURN WITH BID

NOTICE TO BIDDERS

County SHELBY
Local Public Agency TODDS POINT TWP
Section Number 17-22115-00-FL
Route TR 47 (2250 NORTH ROAD)

Sealed proposals for the improvement described below will be received at the office of THE SHELBY CO. ENGINEER, 1590 STATE HWY. 16, SHELBYVILLE, IL 62565 until 9:00 AM on Date

Sealed proposals will be opened and read publicly at the office of THE SHELBY CO. ENGINEER 1590 STATE HWY. 16, SHELBYVILLE, IL 62565 at 9:00 AM on July 2, 2021 Date

DESCRIPTION OF WORK

Name TODDS POINT RAILROAD CROSSING Length: 820.87 feet (0.16 miles)
Location 2.0 MILES NORTH EAST OF FINDLAY, ILLINOIS
Proposed Improvement RECONSTRUCTION OF AN EXISTING RAILROAD CROSSING APPROACH WITH AN AGGREGATE BASE AND AN A-3 SURFACE.

1. Plans and proposal forms will be available in the office of THE SHELBY COUNTY ENGINEER 1590 STATE HWY. 16, SHELBYVILLE, IL 62565, (217) 774-2721 Address

2. [X] Prequalification
If checked, the 2 low bidders must file within 24 hours after the letting an "Affidavit of Availability" (Form BC 57), in duplicate, showing all uncompleted contracts awarded to them and all low bids pending award for Federal, State, County, Municipal and private work. One original shall be filed with the Awarding Authority and one original with the IDOT District Office.

3. The Awarding Authority reserves the right to waive technicalities and to reject any or all proposals as provided in BLRS Special Provision for Bidding Requirements and Conditions for Contract Proposals.

- 4. The following BLR Forms shall be returned by the bidder to the Awarding Authority:
a. BLR 12200: Local Public Agency Formal Contract Proposal
b. BLR 12200a Schedule of Prices
c. BLR 12230: Proposal Bid Bond (if applicable)
d. BLR 12325: Apprenticeship or Training Program Certification (do not use for federally funded projects)
e. BLR 12326: Affidavit of Illinois Business Office

5. The quantities appearing in the bid schedule are approximate and are prepared for the comparison of bids. Payment to the Contractor will be made only for the actual quantities of work performed and accepted or materials furnished according to the contract. The scheduled quantities of work to be done and materials to be furnished may be increased, decreased or omitted as hereinafter provided.

6. Submission of a bid shall be conclusive assurance and warranty the bidder has examined the plans and understands all requirements for the performance of work. The bidder will be responsible for all errors in the proposal resulting from failure or neglect to conduct an in depth examination. The Awarding Authority will, in no case be responsible for any costs, expenses, losses or changes in anticipated profits resulting from such failure or neglect of the bidder.

7. The bidder shall take no advantage of any error or omission in the proposal and advertised contract.

8. If a special envelope is supplied by the Awarding Authority, each proposal should be submitted in that envelope furnished by the Awarding Agency and the blank spaces on the envelope shall be filled in correctly to clearly indicate its contents. When an envelope other than the special one furnished by the Awarding Authority is used, it shall be marked to clearly indicate its contents. When sent by mail, the sealed proposal shall be addressed to the Awarding Authority at the address and in care of the official in whose office the bids are to be received. All proposals shall be filed prior to the time and at the place specified in the Notice to Bidders. Proposals received after the time specified will be returned to the bidder unopened.

9. Permission will be given to a bidder to withdraw a proposal if the bidder makes the request in writing or in person before the time for opening proposals.

RETURN WITH BID

PROPOSAL

County SHELBY

Local Public Agency TODDS POINT TWP.

Section Number 17-22115-00-FL

Route TR 47 (2250 NORTH ROAD)

1. Proposal of John J. Klein d/b/a Klein Excavating

for the improvement of the above section by the construction of A RAILROAD CROSSING APPROACH WITH A NEW AGGREGATE BASE AND AN A-3 SURFACE WITH OTHER RELATED ITEMS OF WORK.

a total distance of 820.87 feet, of which a distance of 820.87 feet, (0.16 miles) are to be improved.

2. The plans for the proposed work are those prepared by SHELBY COUNTY HWY. DEPT. and approved by the Department of Transportation on _____

3. The specifications referred to herein are those prepared by the Department of Transportation and designated as "Standard Specifications for Road and Bridge Construction" and the "Supplemental Specifications and Recurring Special Provisions" thereto, adopted and in effect on the date of invitation for bids.

4. The undersigned agrees to accept, as part of the contract, the applicable Special Provisions indicated on the "Check Sheet for Recurring Special Provisions" contained in this proposal.

5. The undersigned agrees to complete the work within 25 working days or by _____ unless additional time is granted in accordance with the specifications.

6. A proposal guaranty in the proper amount, as specified in BLRS Special Provision for Bidding Requirements and Conditions for Contract Proposals, will be required. Bid Bonds WILL be allowed as a proposal guaranty. Accompanying this proposal is either a bid bond if allowed, on Department form BLR 12230 or a proposal guaranty check, complying with the specifications, made payable to:

THE COUNTY Treasurer of SHELBY COUNTY

The amount of the check is Bid Bond Attached (_____).

7. In the event that one proposal guaranty check is intended to cover two or more proposals, the amount must be equal to the sum of the proposal guaranties, which would be required for each individual proposal. If the proposal guaranty check is placed in another proposal, it will be found in the proposal for: Section Number 17-22115-00-FL.

8. The successful bidder at the time of execution of the contract WILL be required to deposit a contract bond for the full amount of the award. When a contract bond is not required, the proposal guaranty check will be held in lieu thereof. If this proposal is accepted and the undersigned fails to execute a contract and contract bond as required, it is hereby agreed that the Bid Bond or check shall be forfeited to the Awarding Authority.

9. Each pay item should have a unit price and a total price. If no total price is shown or if there is a discrepancy between the product of the unit price multiplied by the quantity, the unit price shall govern. If a unit price is omitted, the total price will be divided by the quantity in order to establish a unit price.

10. A bid will be declared unacceptable if neither a unit price nor a total price is shown.

11. The undersigned submits herewith the schedule of prices on BLR 12200a covering the work to be performed under this contract.

12. The undersigned further agrees that if awarded the contract for the sections contained in the combinations on BLR 12200a, the work shall be in accordance with the requirements of each individual proposal for the multiple bid specified in the Schedule for Multiple Bids below.

RETURN WITH BID

CONTRACTOR CERTIFICATIONS

County SHELBY
 Local Public Agency TODDS POINT TWP
 Section Number 17-22115-00-FL
 Route TR 47 (2250 NORTH ROAD)

The certifications hereinafter made by the bidder are each a material representation of fact upon which reliance is placed should the Department enter into the contract with the bidder.

1. **Debt Delinquency.** The bidder or contractor or subcontractor, respectively, certifies that it is not delinquent in the payment of any tax administered by the Department of Revenue unless the individual or other entity is contesting, in accordance with the procedures established by the appropriate revenue Act, its liability for the tax or the amount of tax. Making a false statement voids the contract and allows the Department to recover all amounts paid to the individual or entity under the contract in a civil action.

2. **Bid-Rigging or Bid Rotating.** The bidder or contractor or subcontractor, respectively, certifies that it is not barred from contracting with the Department by reason of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33E-4.

A violation of Section 33E-3 would be represented by a conviction of the crime of bid-rigging which, in addition to Class 3 felony sentencing, provides that any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be barred for 5 years from the date of conviction from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation.

A violation of Section 33E-4 would be represented by a conviction of the crime of bid-rotating which, in addition to Class 2 felony sentencing, provides that any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be permanently barred from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation.

3. **Bribery.** The bidder or contractor or subcontractor, respectively, certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois or any unit of local government, nor has the firm made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm.

4. **Interim Suspension or Suspension.** The bidder or contractor or subcontractor, respectively, certifies that it is not currently under a suspension as defined in Subpart I of Title 44 Subtitle A Chapter III Part 6 of the Illinois Administrative Code. Furthermore, if suspended prior to completion of this work, the contract or contracts executed for the completion of this work may be cancelled.

RETURN WITH BID

SIGNATURES

County SHELBY
Local Public Agency TODDS POINT TWP.
Section Number 17-22115-00-FL
Route TR-47 (2250 NORTH ROAD)

(If an individual)

Signature of Bidder



Business Address

387 N. 1600 ERD.
Pana IL 62557

(If a partnership)

Firm Name

Signed By

Business Address

Inset Names and Addressed of All Partners



(If a corporation)

Corporate Name

Signed By

President

Business Address

Inset Names of Officers



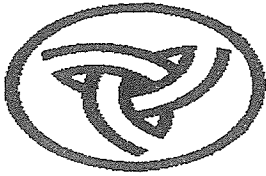
President

Secretary

Treasurer

Attest:

Secretary



**Illinois Department
of Transportation**

SCHEDULE OF PRICES

County SHELBY
 Local Public Agency TODDS POINT TWP.
 Section 17-22115-00-BR
 Route TR-47 (2250 NORTH)

Schedule for Multiple Bids

| Combination Letter | Sections Included in Combinations | Total |
|--------------------|-----------------------------------|-------|
| | | |
| | | |
| | | |
| | | |

Schedule for Single Bid

(For complete information covering these items, see plans and specifications)

Bidder's Proposal for making Entire Improvements

| Item No. | Items | Unit | Quantity | Unit Price | Total |
|----------|---|-------|----------|--------------|-------------------|
| 20100500 | TREE REMOVAL, ACRES | ACRE | 0.6 | 6,400.00 | 3,840.00 |
| 20200100 | EARTH EXCAVATION | CU YD | 141 | 45.00 | 6,345.00 |
| 20400800 | FURNISHED EXCAVATION | CU YD | 1660 | 28.50 | 47,310.00 |
| 20800150 | TRENCH BACKFILL | CU YD | 35 | 69.50 | 2,432.50 |
| 25000200 | SEEDING, CLASS 2 | ACRE | 0.6 | 4,000.00 | 2,400.00 |
| 25000400 | NITROGEN FERTILIZER NUTRIENT | POUND | 54 | 2.50 | 135.00 |
| 25000500 | PHOSPHORUS FERTILIZER NUTRIENT | POUND | 54 | 2.50 | 135.00 |
| 25000600 | POTASSIUM FERTILIZER NUTRIENT | POUND | 54 | 2.50 | 135.00 |
| 25100115 | MULCH, METHOD 2 | ACRE | 0.6 | 4,500.00 | 2,700.00 |
| 28000250 | TEMPORARY EROSION CONTROL SEEDING | POUND | 60 | 1.00 | 60.00 |
| 28000500 | INLET AND PIPE PROTECTION | EACH | 1 | 125.00 | 125.00 |
| 35100100 | AGGREGATE BASE COURSE, TYPE A | TON | 682 | 38.50 | 26,257.00 |
| 40300200 | BITUMINOUS MATERIALS (PRIME COAT) | TON | 2.7 | 1,057.00 | 2,853.90 |
| 40300400 | BITUMINOUS MATERIALS (COVER AND SEAL COATS) | TON | 6.3 | 615.00 | 3,874.50 |
| 40300500 | COVER COAT AGGREGATE | TON | 36 | 110.00 | 3,960.00 |
| 40300600 | SEAL COAT AGGREGATE | TON | 18 | 110.00 | 1,980.00 |
| 542D1069 | PIPE CULVERTS, CLASS D; TYPE 2 24" | FOOT | 58 | 77.33 | 4,485.14 |
| 60100060 | CONCRETE HEADWALL FOR PIPE DRAINS | EACH | 2 | 450.00 | 900.00 |
| 60100915 | PIPE DRAINS 6" | FOOT | 30 | 34.00 | 1,020.00 |
| 60107700 | PIPE UNDERDRAINS, TYPE 2 6" | FOOT | 60 | 45.00 | 2,700.00 |
| 67100100 | MOBILIZATION | L SUM | 1 | 5,500.00 | 5,500.00 |
| Z0048665 | RAILROAD PROTECTIVE LIABILITY INSURANCE | L SUM | 1 | 6,500.00 | 6,500.00 |
| | | | | Total | 125,648.04 |



Illinois Department of Transportation

Local Agency Proposal Bid Bond

Route TR-47 (2250 NORTH ROAD)
County SHELBY
Local Agency TODDS POINT TWP
Section 17-22115-00-FL

RETURN WITH BID

PAPER BID BOND

WE John Klein Excavating as PRINCIPAL, and Old Republic Surety as SURETY.

are held jointly, severally and firmly bound unto the above Local Agency (hereafter referred to as "LA") in the penal sum of 5% of the total bid price, or for the amount specified in the proposal documents in effect on the date of invitation for bids whichever is the lesser sum.

WHEREAS THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the said PRINCIPAL is submitting a written proposal to the LA acting through its awarding authority for the construction of the work designated as the above section.

THEREFORE if the proposal is accepted and a contract awarded to the PRINCIPAL by the LA for the above designated section and the PRINCIPAL shall within fifteen (15) days after award enter into a formal contract, furnish surety guaranteeing the faithful performance of the work, and furnish evidence of the required insurance coverage, all as provided in the "Standard Specifications for Road and Bridge Construction" and applicable Supplemental Specifications, then this obligation shall become void; otherwise it shall remain in full force and effect.

IN THE EVENT the LA determines the PRINCIPAL has failed to enter into a formal contract in compliance with any requirements set forth in the preceding paragraph, then the LA acting through its awarding authority shall immediately be entitled to recover the full penal sum set out above, together with all court costs, all attorney fees, and any other expense of recovery.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective officers this 15th day of June, 2021

Principal

John Klein Excavating

(Company Name)

By:

[Redacted Signature]

Owner

By:

(Company Name)

(Signature and Title)

(If PRINCIPAL is a joint venture of two or more contractors, the company names, and authorized signatures of each contractor must be affixed.)

Surety

By:

[Redacted Signature]

(Signature of Attorney-in-Fact)

Old Republic Surety

(Name of Surety)



STATE OF ILLINOIS,

COUNTY OF Shelby

I, Alexis Adams, a Notary Public in and for said county,

do hereby certify that John Klein & Amy Donnel

(Insert names of individuals signing on behalf of PRINCIPAL & SURETY)

who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of PRINCIPAL and SURETY, appeared before me this day in person and acknowledged respectively, that they signed and delivered said instruments as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this 15th day of June, 2021

My commission expires August 18, 2024

[Redacted Signature]

(Notary Public)

ELECTRONIC BID BOND

Electronic bid bond is allowed (box must be checked by LA if electronic bid bond is allowed)

The Principal may submit an electronic bid bond, in lieu of completing the above section of the Proposal Bid Bond Form. By providing an electronic bid bond ID code and signing below, the Principal is ensuring the identified electronic bid bond has been executed and the Principal and Surety are firmly bound unto the LA under the conditions of the bid bond as shown above.

[Grid for Electronic Bid Bond ID Code]

Electronic Bid Bond ID Code

(Company/Bidder Name)

(Signature and Title)

Date



OLD REPUBLIC SURETY COMPANY

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC SURETY COMPANY, a Wisconsin stock insurance corporation, does make, constitute and appoint:

DARREN D. REYNOLDS, AMY DONNEL, OF SHELBYVILLE, IL

its true and lawful Attorney(s)-in-Fact, with full power and authority, for and on behalf of the company as surety, to execute and deliver and affix the seal of the company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, (other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, asbestos abatement contract bonds, waste management bonds, hazardous waste remediation bonds or black lung bonds), as follows:

ALL WRITTEN INSTRUMENTS

and to bind OLD REPUBLIC SURETY COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a special meeting held on February 18, 1982. This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC SURETY COMPANY on February 18, 1982.

RESOLVED that, the president, any vice-president, or assistant vice president, in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

RESOLVED FURTHER, that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company (i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or (ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or (iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the company to such person or persons.

RESOLVED FURTHER, that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification there of authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC SURETY COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 15TH day of APRIL, 2020.

[Redacted Signature]

Assistant Secretary



[Redacted Signature]

OLD REPUBLIC SURETY COMPANY

President

STATE OF WISCONSIN, COUNTY OF WAUKESHA-SS

On this 15TH day of APRIL, 2020, personally came before me, Alan Pavlic and Karen J Haffner to me known to be the individuals and officers of the OLD REPUBLIC SURETY COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say; that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.



[Redacted Signature]

Notary Public

My commission expires: 9/28/2022

(Expiration of notary commission does not invalidate this instrument)

CERTIFICATE

I, the undersigned, assistant secretary of the OLD REPUBLIC SURETY COMPANY, a Wisconsin corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.

40-4868

Signed and sealed at the City of Brookfield, WI this _____ day of _____

[Redacted Signature]

Assistant Secretary



SHELBYVILLE INS. AGENCY LTD.



Apprenticeship or Training Program Certification

Return with Bid

Route TR -47 (2250 NORTH ROAD)
County SHELBY
Local Agency TODDS POINT TWP
Section 17-22115-00-FL

All contractors are required to complete the following certification:

[X] For this contract proposal or for all groups in this deliver and install proposal.

[] For the following deliver and install groups in this material proposal:

Four horizontal lines for listing deliver and install groups.

Illinois Department of Transportation policy, adopted in accordance with the provisions of the Illinois Highway Code, requires this contract to be awarded to the lowest responsive and responsible bidder. The award decision is subject to approval by the Department. In addition to all other responsibility factors, this contract or deliver and install proposal requires all bidders and all bidders' subcontractors to disclose participation in apprenticeship or training programs that are (1) approved by and registered with the United States Department of Labor's Bureau of Apprenticeship and Training, and (2) applicable to the work of the above indicated proposals or groups. Therefore, all bidders are required to complete the following certification:


- I. Except as provided in paragraph IV below, the undersigned bidder certifies that it is a participant, either as an individual or as part of a group program, in an approved apprenticeship or training program applicable to each type of work or craft that the bidder will perform with its own employees.
II. The undersigned bidder further certifies for work to be performed by subcontract that each of its subcontractors submitted for approval either (A) is, at the time of such bid, participating in an approved, applicable apprenticeship or training program; or (B) will, prior to commencement of performance of work pursuant to this contract, establish participation in an approved apprenticeship or training program applicable to the work of the subcontract.
III. The undersigned bidder, by inclusion in the list in the space below, certifies the official name of each program sponsor holding the Certificate of Registration for all of the types of work or crafts in which the bidder is a participant and that will be performed with the bidder's employees. Types of work or craft that will be subcontracted shall be included and listed as subcontract work. The list shall also indicate any type of work or craft job category for which there is no applicable apprenticeship or training program available.

Klein Excavating
Certificate of Registration # IL 0006-080045
with United States Department of Labor
(Truck Driver Heavy)

IV. Except for any work identified above, any bidder or subcontractor that shall perform all or part of the work of the contract or deliver and install proposal solely by individual owners, partners or members and not by employees to whom the payment of prevailing rates of wages would be required, check the following box, and identify the owner/operator workforce and positions of ownership.

John J. Klein owner operator
Kathleen A. Klein owner operator

The requirements of this certification and disclosure are a material part of the contract, and the contractor shall require this certification provision to be included in all approved subcontracts. The bidder is responsible for making a complete report and shall make certain that each type of work or craft job category that will be utilized on the project is accounted for and listed. The Department at any time before or after award may require the production of a copy of each applicable Certificate of Registration issued by the United States Department of Labor evidencing such participation by the contractor and any or all of its subcontractors. In order to fulfill the participation requirement, it shall not be necessary that any applicable program sponsor be currently taking or that it will take applications for apprenticeship, training or employment during the performance of the work of this contract or deliver and install proposal.

Bidder: John J. Klein d/b/a Klein Excavating By:  _____
Address: 387 N. 1600 E. Rd Title: owner
Pana IL 62557

RETURN WITH BID



Illinois Department of Transportation

Affidavit of Illinois Business Office

County SHELBY
Local Public Agency TODDS POINT TWP
Section Number 17-22115-00-FL
Route TR-47 (2250 NORTH ROAD)

State of Illinois)
) ss.
County of christian)

I, John J. Klein of Pana, IL,
(Name of Affiant) (City of Affiant) (State of Affiant)

being first duly sworn upon oath, states as follows:

- 1. That I am the owner of Klein Excavating
2. That I have personal knowledge of the facts herein stated.
3. That, if selected under this proposal, Klein Excavating, will maintain a business office in the State of Illinois which will be located in christian County, Illinois.
4. That this business office will serve as the primary place of employment for any persons employed in the construction contemplated by this proposal.
5. That this Affidavit is given as a requirement of state law as provided in Section 30-22(8) of the Illinois Procurement Code.

[Redacted Signature]
(Signature)
John J. Klein
(Print Name of Affiant)

This instrument was acknowledged before me on 28th day of June, 2021.



[Redacted Signature]
(Signature of Notary Public)

087-2236
O'Connell
RBI


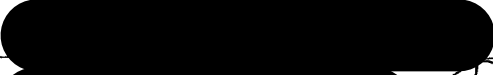

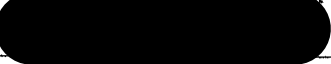
TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING
EXAMINED THE ATTACHED

RESOLUTION _____
PETITION X
AGREEMENT _____

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE

STATE OF ILLINOIS,
County of Shelby } ss.
Road District of Oconee }

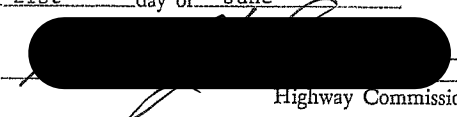
To the County Board of Shelby County, Illinois:

The undersigned, Highway Commissioner of the Road District of Oconee in said County, would respectfully represent that Bridge 087-3237 needs to be replaced over the tributary to Matney Branch where the same is crossed by the highway TR 387 at a point near SW 1/4, NE 1/4 Section 34; R1E; T10N; 3rd pm

in said Road District, for which said work the Road District of Oconee is responsible; and the cost of which work will be three hundred fifty thousand Dollars, which sum will be more than .02 per cent of the full, fair cash value of all the taxable property in said Road District, as equalized or assessed by the Department of Revenue, and the tax rate for road purposes in said Road District was in each year for the 2 years last past not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code.

Wherefore, the said Highway Commissioner hereby petitions you for aid, and for an appropriation from the "County Bridge Fund" in the County Treasury of a sum sufficient to meet one half the expenses of said bridge or other work, said Road District being prepared to furnish the other half of the amount required.

Dated at Shelbyville, this 21st day of June 2021


Highway Commissioner.

STATE OF ILLINOIS,
County of Shelby } ss.
Road District of Oconee }

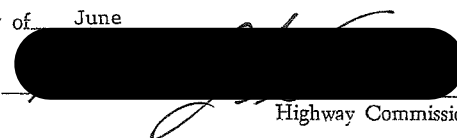
I, the undersigned Highway Commissioner of the Road District of Oconee County aforesaid, hereby state that I have made a careful estimate of the probable cost of the
(Here state the description of the work asked for.)

| | |
|--------------|---------|
| Construction | 270,000 |
| PE + CE | 80,000 |
| | 350,000 |

The Highway Commissioner has agreed to apply \$296,634.36 in Rebuild Illinois Funds toward this project. Costs over that amount will be funded by Township Bridge Program Funds.

and I do estimate that the probable cost of the same will be three hundred fifty thousand Dollars.

Witness my hand, this 21st day of June 2021


Highway Commissioner.

STATE OF ILLINOIS,
County of Shelby } ss.
Road District of Oconee }

Ron Smith

Highway Commissioner of said Road District of

Oconee

being duly sworn, on oath says that

three hundred fifty thousand Dollars mentioned in the estimate to which this affidavit is attached is necessary, and that the same will not be more expensive than is needed for the purpose required.


Highway Commissioner.

Subscribed and sworn to before me, this 21st day of June, 2021


||| PETITION FOR COUNTY AID TO BUILD
OR REPAIR BRIDGE, CULVERT OR
DRAINAGE STRUCTURE
ROAD DISTRICT OF

||| COUNTY, ILLINOIS

||| Filed this _____ day of _____

||| County Clerk.

||| 263 Evers Printing Company, Springfield, Illinois.

21-11121-0E  A
RBI Funds

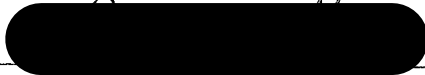
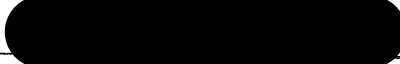


TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING
EXAMINED THE ATTACHED

RESOLUTION X
PETITION
AGREEMENT

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE



Resolution for Improvement Under the Illinois Highway Code



Is this project a bondable capital improvement?
[X] Yes [] No

Table with Resolution Type (Original), Resolution Number (2021-21), and Section Number (21-11121-00-BR)

BE IT RESOLVED, by the Board of the County of Shelby County, Illinois that the following described street(s)/road(s)/structure be improved under the Illinois Highway Code. Work shall be done by Contract

For Roadway/Street Improvements:

Table with columns: Name of Street(s)/Road(s), Length (miles), Route, From, To

For Structures:

Table with columns: Name of Street(s)/Road(s), Existing Structure No., Route, Location, Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Engineering and Construction to replace existing deteriorated bridge with new single span structure using Rebuild Illinois bond Funds - Oconee Highway Commissioner has approved the use of Oconee Rebuild Illinois Funds for this bondable project

2. That there is hereby appropriated the sum of two hundred ninety six thousand and six hundred thirty four Dollars (\$296,634.00) for the improvement of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Jessica Fox, County Clerk in and for said County of Shelby County

do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Board of Shelby County at a meeting held on 7/8/2021

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 8th day of July, 2021



Clerk Signature and Date (7/8/21)

Approved

Regional Engineer and Date (7-19-21)



Resolution for Improvement Under the Illinois Highway Code



Is this project a bondable capital improvement?

Yes No

Resolution Type: Original, Resolution Number: 2021-21, Section Number: 21-11121-00-BR

BE IT RESOLVED, by the Board of the County of Shelby County

the Illinois Highway Code. Work shall be done by Contract

For Roadway/Street Improvements:

Table with columns: Name of Street(s)/Road(s), Length (miles), Route, From, To

For Structures:

Table with columns: Name of Street(s)/Road(s), Existing Structure No., Route, Location, Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Engineering and Construction to replace existing deteriorated bridge with new single span structure using Rebuild Illinois bond Funds - Oconee Highway Commissioner has approved the use of Oconee Rebuild Illinois Funds for this bondable project

2. That there is hereby appropriated the sum of two hundred ninety six thousand and six hundred thirty four

Dollars (\$296,634.00) for the improvement of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Jessica Fox County Clerk in and for said County

of Shelby County in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Board of Shelby County at a meeting held on

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this day of Month, Year

(SEAL)

Clerk Signature Date

Approved

Regional Engineer Department of Transportation Date



Request for Expenditure/Authorization of Motor Fuel Tax Funds



| | | | |
|--|-----------------------|------------------|----------------------------------|
| Local Public Agency Oconee Township | Type Road District | County Shelby | Section Number 21-11121-00-BR |
|--|-----------------------|------------------|----------------------------------|

I hereby request authorization to expend Motor Fuel Tax Funds as indicated below:

| Purpose | Motor Fuel Tax Amount | Rebuild Illinois Amount |
|--|-----------------------|-------------------------|
| County Engineer/Superintendent Salary & Expenses | | n/a |
| Contract Construction | | \$206,634.00 |
| Day Labor Construction | | |
| Engineering | | \$90,000.00 |
| Engineering Investigations | | |
| IMRF/Social Security | | n/a |
| Maintenance | | |
| Maintenance Engineering | | |
| Obligation Retirement | | n/a |
| Other | | |
| Right-of-Way (Itemized on 2nd page) | | |
| TOTAL | | \$296,634.00 |

Comments

Project is to replace existing deteriorated bridge (087-3237) with a single span bridge using RBI bondable funds.

| | |
|------------------------------|----------------------|
| Local Public Agency Official | Date |
| <input type="text"/> | <input type="text"/> |

Title

Approved

| | |
|---|----------------------|
| Regional Engineer Department of Transportation | Date |
| <input type="text"/> | <input type="text"/> |

Department of Transportation Use

| | |
|----------------------|----------------------|
| Entered By | Date |
| <input type="text"/> | <input type="text"/> |

Itemization of Right-of-Way Request

| Location of Property | | | Property Owner | Acres Right-of- Way | Relocation Costs | Cost of Land Acquired | Cost of Damage to Land not Acquired | Total |
|----------------------|------------------|---------------------------------|----------------|---------------------------|---------------------|--------------------------|--|-------|
| Street/Road | Parcel Number | Address of Property Involved | | | | | | |
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| TOTAL | | | | | | | | |
| Add Item | | | | | | | | |

Engineering
Agreement
O'Connell
21-11121-00BR
RBI


TO: THE SHELBY COUNTY BOARD


WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING
EXAMINED THE ATTACHED


RESOLUTION _____
PETITION _____
AGREEMENT X


DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE











Using Federal Funds? Yes No

Agreement For:

Agreement Type:

LOCAL PUBLIC AGENCY

| | | | |
|-------------------------------|--------------|----------------|------------------------------|
| Local Public Agency | County | Section Number | Job Number |
| Oconee Township Road District | Shelby | 21-11121-00-BR | |
| Project Number | Contact Name | Phone Number | Email |
| | Alan Spesard | (217) 774-2721 | shelbycohwy@consolidated.net |

SECTION PROVISIONS

| | | | |
|---|-----------|--------|------------------|
| Local Street/Road Name | Key Route | Length | Structure Number |
| E 375 N Road | TR 387 | 0.1 | 087-3237 |
| Location Termini | | | Add Location |
| Structure over Tributary to Matney Branch | | | Remove Location |

Project Description

Construction of a new single span structure and roadway approaches on TR 387 over a Tributary to Matney Branch on the existing horizontal alignment. Existing structure to be removed and roadway to be closed to traffic during construction. The proposed bridge will be 24'-0" minimum clear roadway width, with approach roadway transitions and incidental items as necessary. Should the proposed structure design dictate a three-span structure, a supplement will be added to this agreement. The cost of soil borings (by others) shall be invoiced directly to Shelby County. The cost of right of way surveys and plats (by others) shall be invoiced directly to Shelby County.

Engineering Funding: MFT/TBP State Other

Anticipated Construction Funding: Federal MFT/TBP State Other

REBUILD Illinois Funds

AGREEMENT FOR

Phase I - Preliminary Engineering Phase II - Design Engineering

CONSULTANT

| | | | |
|--|------------------|----------------|------------------------------|
| Consultant (Firm) Name | Contact Name | Phone Number | Email |
| Hutchison Engineering, Inc. | Thomas Winkelman | (217) 245-7164 | tjwinkelman@hutchisoneng.com |
| Address | City | State | Zip Code |
| 1801 West Lafayette Avenue, PO Box 820 | Jacksonville | IL | 62651 |

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be

used entirely or in part to provide ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

| | |
|----------------------------------|--|
| Regional Engineer | Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation |
| Resident Construction Supervisor | Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT |
| In Responsible Charge Contractor | A full time LPA employee authorized to administer inherently governmental PROJECT activities Company or Companies to which the construction contract was awarded |

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- EXHIBIT A: Scope of Services
- EXHIBIT B: Project Schedule
- EXHIBIT C: Direct Costs Check Sheet
- EXHIBIT D: Qualification Based Selection (QBS) Checklist
- EXHIBIT E: Cost Estimate of Consultant Services Worksheet (BLR 05513 or BLR 05514)
- _____
- _____
- _____

I. THE ENGINEER AGREES.

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA, The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of US Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
8. That none of the services to be furnished by the ENGINEER shall be sublet, assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
9. For Preliminary Engineering Contracts:
 - (a) To attend meetings and visit the site of the proposed improvement when requested to do so by representatives of the LPA or the DEPARTMENT, as defined in Exhibit A (Scope of Services).
 - (b) That all plans and other documents furnished by the ENGINEER pursuant to the AGREEMENT will be endorsed by the ENGINEER and affixed the ENGINEER'S professional seal when such seal is required by law. Such endorsements must be made by a person, duly licensed or registered in the appropriate category by the Department of Professional Regulation of the State of Illinois. It will be the ENGINEER'S responsibility to affix the proper seal as required by the Bureau of Local Roads and Streets manual published by the DEPARTMENT.
 - (c) That the ENGINEER is qualified technically and is thoroughly conversant with the design standards and policies applicable for the PROJECT; and that the ENGINEER has sufficient properly trained, organized and experienced

personnel to perform the services enumerated in Exhibit A (Scope of Services).

10. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See Exhibit C).

II. THE LPA AGREES.

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the Professional Services Selection Act (50 ILCS 510) (Exhibit D).
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.
3. To pay the ENGINEER:
 - (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
 - (b) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and DEPARTMENT a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.
 - (c) For Non-Federal County Projects - (605 ILCS 5/5-409)
 - (1) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER. Such payments to be equal to the value of the partially completed work in all previous partial payments made to the ENGINEER.
 - (2) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and STATE, a sum of money equal to the basic fee as determined in the AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.
4. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

Percent

Lump Sum

Specific Rate

Cost plus Fixed Fee: Fixed

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,

DC is the total Direct Cost,

OH is the firm's overhead rate applied to their DL and

FF is the Fixed Fee.

Where FF = (0.33 + R) DL + %SubDL, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

5. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED.

1. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT; the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support

their purported reimbursement.

2. That the ENGINEER shall be responsible for any all damages to property or persons out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARTMENT, and their officers, agents and employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.
3. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such materials becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.
4. In the event that the DEPARTMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred prior to receipt of notice of suspension. In addition, upon the resumption of services the LPA shall compensate the ENGINEER, for expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.
5. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.
6. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
7. The ENGINEER and LPA certify that their respective firm or agency:
 - (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
 - (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
 - (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.
 - (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph and
 - (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State, local) terminated for cause or default.

Where the ENGINEER or LPA is unable to certify to any of the above statements in this clarification, an explanation shall be attached to this AGREEMENT.

8. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes included but are not limited to: acts of God or a public enemy; acts of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.
If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.
9. This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False

certification or violation of the certification may result in sanctions including, but not limited to suspension of contract grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of \$5,000 or more from the DEPARTMENT, as defined the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- (a) Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
 - (2) Specifying actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than (5) days after such conviction.
- (b) Establishing a drug free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's or contractor's policy to maintain a drug free workplace;
 - (3) Any available drug counseling, rehabilitation and employee assistance program; and
 - (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER, LPA and the Department agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future projects. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

- 10. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).
- 11. For Preliminary Engineering Contracts:
 - (a) That tracing, plans, specifications, estimates, maps and other documents prepared by the ENGINEER in accordance with this AGREEMENT shall be delivered to and become the property of the LPA and that basic survey notes, sketches, charts, CADD files, related electronic files, and other data prepared or obtained in accordance with this AGREEMENT shall be made available, upon request to the LPA or to the DEPARTMENT, without restriction or limitation as to their use. Any re-use of these documents without the ENGINEER involvement shall be at the LPA's sole risk and will not impose liability upon the ENGINEER.
 - (b) That all reports, plans, estimates and special provisions furnished by the ENGINEER shall conform to the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Manual or any other applicable requirements of the DEPARTMENT, it being understood that all such furnished documents shall be approved by the LPA and the DEPARTMENT before final acceptance. During the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.

| AGREEMENT SUMMARY | | |
|-----------------------------|--------------------|------------------|
| Prime Consultant | TIN/FEIN/SS Number | Agreement Amount |
| Hutchison Engineering, Inc. | 370960852 | \$48,844.00 |
| Subconsultants | TIN/FEIN/SS Number | Agreement Amount |
| N/A | N/A | \$0.00 |
| Subconsultant Total | | \$0.00 |
| Prime Consultant Total | | \$48,844.00 |
| Total for all work | | \$48,844.00 |
| Add Subconsultant | | |

AGREEMENT SIGNATURES

Executed by the LPA:

| | |
|--------------------------|-----------------------------|
| Local Public Agency Type | Name of Local Public Agency |
| The County | of Shelby |

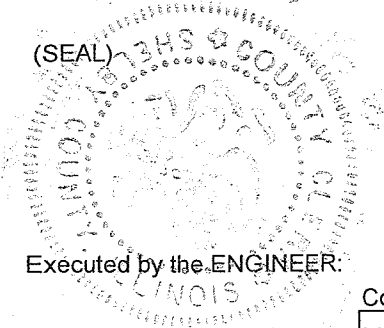
Attest:

| | |
|------------|--------|
| By | Date |
| [Redacted] | 7/8/21 |

| | |
|------------|--------|
| By | Date |
| [Redacted] | 7/8/21 |

| | | |
|-----------------------------|--------------------------|-------|
| Name of Local Public Agency | Local Public Agency Type | Clerk |
| Shelby | County | |

| |
|-----------------------|
| Title |
| County Board Chairman |



Executed by the ENGINEER:

| |
|-----------------------------|
| Consultant (Firm) Name |
| Hutchison Engineering, Inc. |

Attest:

| | |
|------------|---------|
| By | Date |
| [Redacted] | 6/28/21 |

| | |
|------------|---------|
| By | Date |
| [Redacted] | 6/28/21 |

| |
|---------------------|
| Title |
| Assistant Secretary |

| |
|--------------------------|
| Title |
| Executive Vice President |

APPROVED:

| | |
|---|------------|
| Regional Engineer, Department of Transportation | Date |
| [Redacted] | [Redacted] |



Local Public Agency

County

Section Number

Oconee Township Road District

Shelby

21-11121-00-BR

**EXHIBIT A
SCOPE OF SERVICES**

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

- 1) Make such detailed surveys as necessary for the preparation of detailed roadway plans.
- 2) Make stream and flood plain hydraulic surveys as necessary, and gather high water data and flood histories for the preparation of detailed bridge plans.
- 3) Make or cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement.
- 4) Prepare Army Corps of Engineers Permit, Department of Natural Resources-Office of Water Resources Permit, bridge waterway sketch, and / or channel change sketch, utility plan and locations, and railroad crossing work agreements.
- 5) Prepare Preliminary Bridge Design and Hydraulic Report and high-water effects on roadway overflows and bridge approaches.
- 6) Make complete general and detailed plans, special provisions, proposals and estimates of cost and furnish the local agency with copies of the plans, special provisions, proposals and estimates.
- 7) Prepare the necessary environmental documents in accordance with the procedures adopted by the Department's Bureau of Local Roads & Streets.
- 8) Checking of shop drawings as may be required.
- 9) Completion of required Structural Load Rating Summaries.

Local Public Agency

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Shelby

21-11121-00-BR

**EXHIBIT B
PROJECT SCHEDULE**

This project is targeting a Spring 2023 local letting.

Local Public Agency

County

Section Number

Oconee Township Road District

Shelby

21-11121-00-BR

**Exhibit C
Direct Costs Check Sheet**

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

| Item | Allowable | Quantity | Contract Rate | Total |
|--|---|----------|---------------|------------|
| <input type="checkbox"/> Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD) | Actual cost (Up to state rate maximum) | | | |
| <input type="checkbox"/> Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD) | Actual Cost | | | |
| <input type="checkbox"/> Air Fare | Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval | | | |
| <input checked="" type="checkbox"/> Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD) | Up to state rate maximum | 900 | \$0.56 | \$504.00 |
| <input type="checkbox"/> Vehicle Owned or Leased | \$32.50/half day (4 hours or less) or \$65/full day | | | |
| <input type="checkbox"/> Vehicle Rental | Actual cost (Up to \$55/day) | | | |
| <input type="checkbox"/> Tolls | Actual cost | | | |
| <input type="checkbox"/> Parking | Actual cost | | | |
| <input type="checkbox"/> Overtime | Premium portion (Submit supporting documentation) | | | |
| <input type="checkbox"/> Shift Differential | Actual cost (Based on firm's policy) | | | |
| <input type="checkbox"/> Overnight Delivery/Postage/Courier Service | Actual cost (Submit supporting documentation) | | | |
| <input type="checkbox"/> Copies of Deliverables/Mylars (In-house) | Actual cost (Submit supporting documentation) | | | |
| <input type="checkbox"/> Copies of Deliverables/Mylars (Outside) | Actual cost (Submit supporting documentation) | | | |
| <input type="checkbox"/> Project Specific Insurance | Actual Cost | | | |
| <input type="checkbox"/> Monuments (Permanent) | Actual Cost | | | |
| <input type="checkbox"/> Photo Processing | Actual Cost | | | |
| <input type="checkbox"/> 2-Way Radio (Survey or Phase III Only) | Actual Cost | | | |
| <input type="checkbox"/> Telephone Usage (Traffic System Monitoring Only) | Actual Cost | | | |
| <input checked="" type="checkbox"/> CADD | Actual cost (Max \$15/hour) | 40 | \$15.00 | \$600.00 |
| <input type="checkbox"/> Web Site | Actual cost (Submit supporting documentation) | | | |
| <input type="checkbox"/> Advertisements | Actual cost (Submit supporting documentation) | | | |
| <input type="checkbox"/> Public Meeting Facility Rental | Actual cost (Submit supporting documentation) | | | |
| <input type="checkbox"/> Public Meeting Exhibits/Renderings & Equipment | Actual cost (Submit supporting documentation) | | | |
| <input type="checkbox"/> Recording Fees | Actual Cost | | | |
| <input type="checkbox"/> Transcriptions (specific to project) | Actual Cost | | | |
| <input type="checkbox"/> Courthouse Fees | Actual Cost | | | |
| <input type="checkbox"/> Storm Sewer Cleaning and Televising | Actual cost (Requires 2-3 quotes with IDOT approval) | | | |
| <input type="checkbox"/> Traffic Control and Protection | Actual cost (Requires 2-3 quotes with IDOT approval) | | | |
| <input type="checkbox"/> Aerial Photography and Mapping | Actual cost (Requires 2-3 quotes with IDOT approval) | | | |
| <input type="checkbox"/> Utility Exploratory Trenching | Actual cost (Requires 2-3 quotes with IDOT approval) | | | |
| <input type="checkbox"/> Testing of Soil Samples | Actual Cost | | | |
| <input type="checkbox"/> Lab Services | Actual Cost (Provide breakdown of each cost) | | | |
| <input type="checkbox"/> Equipment and/or Specialized Equipment Rental | Actual Cost (Requires 2-3 quotes with IDOT approval) | | | |
| <input checked="" type="checkbox"/> GPS Survey Equipment | Actual Cost | 4 | \$200.00 | \$800.00 |
| <input checked="" type="checkbox"/> Robotic Total Station Survey Equipment | Actual Cost | 4 | \$100.00 | \$400.00 |
| <input type="checkbox"/> Per Diem | Up to State Rate Maximum | | | |
| <input type="checkbox"/> | | | | |
| <input type="checkbox"/> | | | | |
| Total Direct Costs | | | | \$2,304.00 |

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Shelby

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**Exhibit D
Qualification Based Selection (QBS) Checklist**

The LPA must complete Exhibit D. If the value meets or will exceed the threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The threshold is adjusted annually. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

Form Not Applicable (engineering services less than the threshold)

Items 1-13 are required when using federal funds and QBS process is applicable. Items 14-16 are required when using State funds and the QBS process is applicable.

| | | No | Yes |
|--|--|-------------------------------------|-------------------------------------|
| 1 | Do the written QBS policies and procedures discuss the initial administration (procurement, management and administration) concerning engineering and design related consultant services? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2 | Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06 (e) of the BLRS Manual? | <input type="checkbox"/> | <input type="checkbox"/> |
| 3 | Was the scope of services for this project clearly defined? | <input type="checkbox"/> | <input type="checkbox"/> |
| 4 | Was public notice given for this project? | <input type="checkbox"/> | <input type="checkbox"/> |
| 5 | Do the written QBS policies and procedures cover conflicts of interest? | <input type="checkbox"/> | <input type="checkbox"/> |
| 6 | Do the written QBS policies and procedures use covered methods of verification for suspension and debarment? | <input type="checkbox"/> | <input type="checkbox"/> |
| 7 | Do the written QBS policies and procedures discuss the methods of evaluation? | <input type="checkbox"/> | <input type="checkbox"/> |
| Project Criteria | | Weighting | |
| - | | | |
| Add | | | |
| 8 | Do the written QBS policies and procedures discuss the method of selection? | <input type="checkbox"/> | <input type="checkbox"/> |
| Selection committee (titles) for this project | | | |
| | | | |
| Top three consultants ranked for this project in order | | | |
| 1 | | | |
| 2 | | | |
| 3 | | | |
| 9 | Was an estimated cost of engineering for this project developed in-house prior to contract negotiation? | <input type="checkbox"/> | <input type="checkbox"/> |
| 10 | Were negotiations for this project performed in accordance with federal requirements. | <input type="checkbox"/> | <input type="checkbox"/> |
| 11 | Were acceptable costs for this project verified? | <input type="checkbox"/> | <input type="checkbox"/> |
| 12 | Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval? | <input type="checkbox"/> | <input type="checkbox"/> |
| 13 | Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, records retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)? | <input type="checkbox"/> | <input type="checkbox"/> |
| 14 | QBS according to State requirements used? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 15 | Existing relationship used in lieu of QBS process? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 16 | LPA is a home rule community (Exempt from QBS). | <input checked="" type="checkbox"/> | <input type="checkbox"/> |



Local Public Agency: Oconee Township Road District County: Shelby Section Number: 21-11121-00-BR

Consultant (Firm) Name: Hutchison Engineering, Inc. Prepared By: Thomas Winkelman Date: 6/25/2021

PAYROLL ESCALATION TABLE

CONTRACT TERM: 24 MONTHS

START DATE: 9/1/2021

RAISE DATE: 1/1/2022

END DATE: 8/31/2023

OVERHEAD RATE: 180.96%

COMPLEXITY FACTOR: 0

% OF RAISE: 2.00%

ESCALATION PER YEAR

| Year | First Date | Last Date | Months | % of Contract |
|------|------------|-----------|--------|---------------|
| 0 | 9/1/2021 | 1/1/2022 | 4 | 16.67% |
| 1 | 1/2/2022 | 1/1/2023 | 12 | 51.00% |
| 2 | 1/2/2023 | 9/1/2023 | 8 | 34.68% |

Local Public Agency Oconee Township Road District Shelby **County** **Section Number** 21-11121-00-BR

MAXIMUM PAYROLL RATE 78.00
ESCALATION FACTOR 2.35%

PAYROLL RATES

Exhibit E Cost Estimate of Consultant Services Worksheet Fixed Raise

| CLASSIFICATION | IDOT PAYROLL RATES ON FILE | CALCULATED RATE |
|--------------------------|----------------------------------|-----------------|
| Engineering Technician 1 | \$25.28 | \$25.87 |
| Engineering Technician 2 | \$30.50 | \$31.22 |
| Engineering Technician 3 | \$33.88 | \$34.68 |
| Engineering Technician 4 | \$39.23 | \$40.15 |
| Engineering Technician 5 | \$44.82 | \$45.87 |
| Engineering Technician 6 | \$50.74 | \$51.93 |
| Engineer 1 | \$29.48 | \$30.17 |
| Engineer 2 | \$39.18 | \$40.10 |
| Engineer 3 | \$43.58 | \$44.60 |
| Engineer 4 | \$51.71 | \$52.92 |
| Engineer 5 | \$60.58 | \$62.00 |
| Project Manager | \$71.71 | \$73.39 |
| Principal of Firm | \$78.00 | \$78.00 |
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Local Public Agency
Ocoee Township Road District

County
Shelby

Section Number
21-11121-00-BR

AVERAGE HOURLY PROJECT RATES
Exhibit E Cost Estimate of Consultants Services Worksheet Fixed Raise

SHEET 1 OF 2

| PAYROLL CLASSIFICATION | AVG HOURLY RATES | TOTAL PROJ. RATES | | | Field Survey - Roadway & Stream | | | Hydraulic Modeling & Report | | | Soils Analysis | | | Environmental Survey Request | | | Utilities & Permitting | | |
|--------------------------|------------------|-------------------|---------|----------|---------------------------------|---------|----------|-----------------------------|---------|----------|----------------|---------|----------|------------------------------|---------|----------|------------------------|---------|----------|
| | | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg |
| Engineering Technician 1 | 25.87 | 82.0 | 19.57% | 5.06 | 50 | 47.17% | 12.20 | 10 | 12.50% | 3.23 | | | | | | | | | |
| Engineering Technician 2 | 31.22 | 0.0 | | | | | | | | | | | | | | | | | |
| Engineering Technician 3 | 34.68 | 50.0 | 11.93% | 4.14 | 50 | 47.17% | 16.36 | | | | | | | | | | | | |
| Engineering Technician 4 | 40.15 | 0.0 | | | | | | | | | | | | | | | | | |
| Engineering Technician 5 | 45.87 | 4.0 | 0.95% | 0.44 | 4 | 3.77% | 1.73 | | | | | | | | | | | | |
| Engineering Technician 6 | 51.93 | 2.0 | 0.48% | 0.25 | | | | | | | | | | | | | | | |
| Engineer 1 | 30.17 | 159.0 | 37.95% | 11.45 | | | | 40 | 50.00% | 15.09 | 4 | 100.00% | 30.17 | 2 | 25.00% | 7.54 | 4 | 100.00% | 30.17 |
| Engineer 2 | 40.10 | 0.0 | | | | | | | | | | | | | | | | | |
| Engineer 3 | 44.60 | 75.0 | 17.90% | 7.98 | | | | 20 | 25.00% | 11.15 | | | | | | | | | |
| Engineer 4 | 52.92 | 45.0 | 10.74% | 5.68 | 2 | 1.89% | 1.00 | 10 | 12.50% | 6.62 | | | | 6 | 75.00% | 39.69 | | | |
| Engineer 5 | 62.00 | 0.0 | | | | | | | | | | | | | | | | | |
| Project Manager | 73.39 | 0.0 | | | | | | | | | | | | | | | | | |
| Principal of Firm | 78.00 | 2.0 | 0.48% | 0.37 | | | | | | | | | | | | | | | |
| | | 0.0 | | | | | | | | | | | | | | | | | |
| | | 0.0 | | | | | | | | | | | | | | | | | |
| | | 0.0 | | | | | | | | | | | | | | | | | |
| | | 0.0 | | | | | | | | | | | | | | | | | |
| | | 0.0 | | | | | | | | | | | | | | | | | |
| | | 0.0 | | | | | | | | | | | | | | | | | |
| | | 0.0 | | | | | | | | | | | | | | | | | |
| | | 0.0 | | | | | | | | | | | | | | | | | |
| | | 0.0 | | | | | | | | | | | | | | | | | |
| | | 0.0 | | | | | | | | | | | | | | | | | |
| | | 0.0 | | | | | | | | | | | | | | | | | |
| | | 0.0 | | | | | | | | | | | | | | | | | |
| TOTALS | | 419.0 | 100% | \$35.38 | 106.0 | 100.00% | \$31.29 | 80.0 | 100% | \$36.09 | 4.0 | 100% | \$30.17 | 8.0 | 100% | \$47.24 | 4.0 | 100% | \$30.17 |

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Local Public Agency

Oconee Township Road District

County

Shelby

Section Number

21-11121-00-BR

AVERAGE HOURLY PROJECT RATES
Exhibit E Cost Estimate of Consultant Services Worksheet Fixed Raise

SHEET 2 OF 2

| PAYROLL CLASSIFICATION | AVG HOURLY RATES | Bridge Design | | | Approach Roadway Design | | | Specifications | | | Structure Load Rating Summary | | | Shop Drawings | | | Administration | | | | | | |
|--------------------------|------------------|---------------|---------|----------|-------------------------|---------|----------|----------------|---------|----------|-------------------------------|---------|----------|---------------|---------|----------|----------------|---------|----------|---|--------|-------|--|
| | | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | | | | |
| Engineering Technician 1 | 25.87 | 10 | 10.00% | 2.59 | 10 | 13.33% | 3.45 | | | | | | | | | 2 | 14.29% | 3.70 | | | | | |
| Engineering Technician 2 | 31.22 | | | | | | | | | | | | | | | | | | | | | | |
| Engineering Technician 3 | 34.68 | | | | | | | | | | | | | | | | | | | | | | |
| Engineering Technician 4 | 40.5 | | | | | | | | | | | | | | | | | | | | | | |
| Engineering Technician 5 | 45.87 | | | | | | | | | | | | | | | | | | | | | | |
| Engineering Technician 6 | 51.53 | | | | | | | | | | | | | | | | | | | | | | |
| Engineer 1 | 30.7 | 50 | 50.00% | 15.09 | 40 | 53.33% | 16.09 | 15 | 75.00% | 22.63 | | | | | | 4 | 100.00% | 30.17 | | 2 | 14.29% | 7.42 | |
| Engineer 2 | 40.10 | | | | | | | | | | | | | | | | | | | | | | |
| Engineer 3 | 44.60 | 30 | 30.00% | 13.38 | 20 | 26.67% | 11.89 | 5 | 25.00% | 11.15 | | | | | | | | | | | | | |
| Engineer 4 | 52.92 | 10 | 10.00% | 5.29 | 5 | 6.87% | 3.53 | | | | | | | | | | | | | 8 | 57.14% | 30.24 | |
| Engineer 5 | 62.00 | | | | | | | | | | | | | | | | | | | | | | |
| Project Manager | 73.39 | | | | | | | | | | | | | | | | | | | | | | |
| Principal of Firm | 78.00 | | | | | | | | | | | | | | | | | | | | | | |
| TOTALS | | 100.0 | 100% | \$36.35 | 75.0 | 100% | \$34.96 | 20.0 | 100% | \$33.78 | 4.0 | 100% | \$52.92 | 4.0 | 100% | \$30.17 | 14.0 | 100% | \$52.50 | | | | |

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RESOLUTION 21 - 22
RESOLUTION TO DISPOSE OF PROPERTY / ANIMAL CONTROL

WHEREAS, Shelby County owns a 2012 Chevrolet Silverado with more than 109,000 miles on the odometer and used by the Office of Animal Control (VIN # IGCNKPE06CZ225377);

WHEREAS the Office of Animal Control would benefit from the use of a vehicle with less mileage; and

WHEREAS the Office of Animal Control has adequate funds within its budget to purchase a vehicle with less mileage;

BE IT RESOLVED,

THAT the above-referenced 2012 Chevrolet Silverado may be traded to an automobile dealer at fair market value for the purchase of a replacement vehicle.

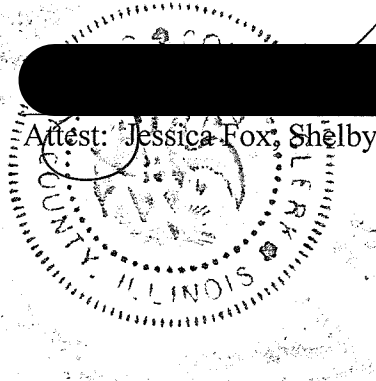
July 8, 2021



Robert Orman, Chairman of the County Board



Attest: Jessica Fox, Shelby County Clerk



Shelby County Monthly Investment Report

| | | | 5/31/2021 | 6/30/2021 |
|----------------------|-----------------|---------------------------------|----------------|----------------|
| ASSETS | | | | |
| GENERAL | 001-1000-00-000 | BU CHECKING | \$7,516.59 | \$8,072.79 |
| GENERAL | 001-1001-00-000 | SC PAYROLL .50% INT | \$37,100.61 | \$33,933.34 |
| GENERAL | 001-1005-00-000 | FF AP CLAIMS .25% INT | \$31,352.76 | \$128,289.87 |
| GENERAL | 001-1100-00-000 | PC TREASURER | \$2,500.00 | \$2,500.00 |
| GENERAL | 001-1101-00-000 | PC PROBATION | \$50.00 | \$50.00 |
| GENERAL | 001-1300-00-000 | BU .15% INT | \$372,828.95 | \$375,088.21 |
| GENERAL | 001-1302-00-000 | FF .50% INT | \$1,507,823.12 | \$1,493,199.60 |
| Totals for Fund 001: | | | \$1,989,601.11 | \$2,041,133.81 |
| COUNTY HEALTH | 002-1100-00-000 | PETTY CASH | \$135.64 | \$135.64 |
| COUNTY HEALTH | 002-1200-00-000 | FF .50% INT | \$22,158.99 | \$37,756.19 |
| COUNTY HEALTH | 002-1300-00-000 | FF .38% INT | \$32,045.16 | \$11,319.71 |
| Totals for Fund 002: | | | \$54,339.79 | \$49,211.54 |
| ANIMAL CONTROL | 003-1300-00-000 | SC .50% INT | \$130,552.71 | \$132,417.13 |
| Totals for Fund 003: | | | \$130,552.89 | \$132,417.13 |
| AMBULANCE | 004-1200-00-000 | FF .50% INT | \$104,648.03 | \$104,207.75 |
| Totals for Fund 004: | | | \$104,648.03 | \$104,207.75 |
| MENTAL HEALTH | 005-1300-00-000 | SC .50% INT | \$910,272.18 | \$910,646.26 |
| MENTAL HEALTH | 005-1403-00-000 | SC CD MATURES 1/25/2022 2.53% | \$423,347.37 | \$423,347.37 |
| Totals for Fund 005: | | | \$1,333,619.55 | \$1,333,993.63 |
| IMRF | 006-1200-00-000 | FF .50% INT | \$452,382.29 | \$411,861.82 |
| Totals for Fund 006: | | | \$452,382.29 | \$411,861.82 |
| SOCIAL SECURITY | 007-1200-00-000 | FF .50% INT | \$134,710.73 | \$110,800.94 |
| Totals for Fund 007: | | | \$134,710.73 | \$110,800.94 |
| INDEMNITY | 008-1200-00-000 | FF .50% INT | \$136,937.37 | \$137,080.01 |
| Totals for Fund 008: | | | \$136,937.37 | \$137,080.01 |
| HEALTH INSURANCE | 009-1002-00-000 | BU SECTION 105 | \$10,115.21 | \$62,243.27 |
| HEALTH INSURANCE | 009-1203-00-000 | BU SHELBY CO GROUP INS .01% INT | \$248,837.66 | \$222,043.37 |
| HEALTH INSURANCE | 009-1450-00-000 | PARADIGM HOLDINGS | \$46,662.00 | \$46,662.00 |
| Totals for Fund 009: | | | \$305,614.87 | \$330,948.64 |
| COURT SECURITY | 010-1200-00-000 | FF .50% INT | \$79,143.07 | \$81,476.88 |
| Totals for Fund 010: | | | \$79,143.07 | \$81,476.88 |
| COUNTY BRIDGE | 011-1300-00-000 | FF .50% INT | \$176,033.95 | \$168,192.49 |
| Totals for Fund 011: | | | \$176,033.95 | \$168,192.49 |
| COUNTY HIGHWAY | 012-1200-00-000 | FF .50% INT | \$202,082.08 | \$249,049.98 |
| Totals for Fund 012: | | | \$202,082.08 | \$249,049.98 |
| FASM | 013-1300-00-000 | SC .50% INT | \$194,685.21 | \$119,270.75 |
| Totals for Fund 013: | | | \$194,685.21 | \$119,270.75 |
| COUNTY MFT | 014-1300-00-000 | SC .50% INT | \$1,179,302.36 | \$1,095,128.58 |
| Totals for Fund 014: | | | \$1,179,302.36 | \$1,095,128.58 |
| TOURISM | 015-1200-00-000 | FF .50% INT | \$5,762.15 | \$13,128.37 |
| Totals for Fund 015: | | | \$5,762.15 | \$13,128.37 |
| PROBATION | 016-1200-00-000 | FF .50% INT | \$368,691.05 | \$371,568.46 |
| Totals for Fund 016: | | | \$368,691.05 | \$371,568.46 |
| ASSIST COURT | 017-1200-00-000 | FF .50% INT | \$87,695.89 | \$87,012.29 |
| Totals for Fund 017: | | | \$87,695.89 | \$87,012.29 |

| | | | | |
|------------------------------|-----------------|-------------------------|----------------|----------------|
| LAW LIBRARY | 018-1200-00-000 | FF .50% INT | 3.46 | \$7,633.29 |
| | | Totals for Fund 018: | 3.46 | \$7,633.29 |
| AUTOMATION | 019-1200-00-000 | FF .50% INT | \$46,198.70 | \$45,681.19 |
| | | Totals for Fund 019: | \$46,198.70 | \$45,681.19 |
| RECORDING | 020-1200-00-000 | FF .50% INT | \$250,399.78 | \$258,800.93 |
| | | Totals for Fund 020: | \$250,399.78 | \$258,800.93 |
| DRUG TRAFFIC PREVENTION | 021-1200-00-000 | FF .50% INT | \$1,470.63 | \$1,472.16 |
| | | Totals for Fund 021: | \$1,470.63 | \$1,472.16 |
| AIRPORT | 022-1000-00-000 | FF .11% INT | \$3,511.70 | \$3,512.13 |
| AIRPORT | 022-1300-00-000 | MONEY MARKETS | \$53,375.72 | \$34,306.51 |
| AIRPORT | 022-1400-00-000 | CERTIFICATE OF DEPOSITS | \$21,509.00 | \$21,509.00 |
| | | Totals for Fund 022: | \$78,396.42 | \$78,396.42 |
| CEFS | 023-1200-00-000 | FF .50% INT | \$20,308.40 | \$16,701.50 |
| | | Totals for Fund 023: | \$20,308.40 | \$16,701.50 |
| HOME NURSING | 024-1300-00-000 | SC .50% INT | \$1,197,145.57 | \$1,199,131.57 |
| | | Totals for Fund 024: | \$1,197,145.57 | \$1,199,131.57 |
| WIC | 025-1200-00-000 | FF .00% INT | \$31,048.02 | \$13,982.10 |
| | | Totals for Fund 025: | \$31,048.02 | \$13,982.10 |
| LOCAL BRIDGE | 026-1300-00-000 | SC .50% INT | \$71,562.81 | \$64,046.87 |
| | | Totals for Fund 026: | \$71,562.81 | \$64,046.87 |
| TOWNSHIP CONTRUCTION | 028-1000-00-000 | BU CHECKING | \$0.23 | \$0.23 |
| | | Totals for Fund 028: | \$0.23 | \$0.23 |
| TOWNSHIP MFT | 029-1300-00-000 | SC .50% INT | \$4,668,810.23 | \$4,809,812.95 |
| | | Totals for Fund 029: | \$4,671,410.73 | \$4,809,812.95 |
| COUNTY JAIL MEDICAL COST | 030-1200-00-000 | FF .50% INT | \$3,744.88 | \$3,683.47 |
| | | Totals for Fund 030: | \$3,744.88 | \$3,683.47 |
| MINOR UNKNOWN HEIRS | 032-1200-00-000 | FF .50% INT | \$45,088.39 | \$45,135.36 |
| | | Totals for Fund 032: | \$45,088.39 | \$45,135.36 |
| PUBLIC DEFENDER RECORDS AUTO | 033-1200-00-000 | FF .51% INT | \$389.61 | \$403.97 |
| | | Totals for Fund 033: | \$389.61 | \$403.97 |
| SHOP WITH A COP | 034-1200-00-000 | FF .50% INT | \$9,935.47 | \$9,944.93 |
| | | Totals for Fund 034: | \$9,935.47 | \$9,944.93 |
| PROBATION DRUG TESTING | 037-1200-00-000 | FF .50% INT | \$21,837.02 | \$22,118.97 |
| | | Totals for Fund 037: | \$21,837.02 | \$22,118.97 |
| DRAINAGE | 039-1000-00-000 | FF .25% INT | \$1,010.34 | \$1,010.57 |
| DRAINAGE | 039-1200-00-000 | FF .50% INT | \$393,433.87 | \$389,549.59 |
| | | Totals for Fund 039: | \$394,444.21 | \$390,560.16 |
| DOCUMENT STORAGE | 040-1200-00-000 | FF .50% INT | \$121,941.19 | \$123,280.64 |
| | | Totals for Fund 040: | \$121,941.19 | \$123,280.64 |
| MISC COUNTY HEALTH | 043-1200-00-000 | FF .50% INT | \$637,847.58 | \$626,841.98 |
| | | Totals for Fund 043: | \$637,847.58 | \$626,841.98 |
| VICTIM IMPACT PANEL | 046-1200-00-000 | FF .50% INT | \$16,535.94 | \$16,593.05 |
| | | Totals for Fund 046: | \$16,535.94 | \$16,593.05 |
| STATE'S ATTORNEY FORFEITED | 047-1200-00-000 | FF .50% INT | \$1,141.66 | \$1,141.66 |
| | | Totals for Fund 047: | \$1,141.66 | \$1,141.66 |
| RESCUE SQUAD DIVE TEAM | 050-1200-00-000 | FF .50% INT | \$3,682.22 | \$3,686.06 |
| | | Totals for Fund 050: | \$3,682.22 | \$3,686.06 |

| | | | | |
|-----------------------------|-----------------|----------------------|-----------------|-----------------|
| DUI EQUIPMENT | 051-1200-00-000 | FF .50% INT | \$31,326.79 | \$31,430.43 |
| | | Totals for Fund 051: | \$31,326.79 | \$31,430.43 |
| GIS | 052-1200-00-000 | FF .50% INT | \$438,194.71 | \$440,326.29 |
| | | Totals for Fund 052: | \$438,194.71 | \$440,326.29 |
| CAPITAL IMPROVEMENT | 054-1300-00-000 | FF .38% INT | \$83,321.73 | \$83,341.42 |
| | | Totals for Fund 054: | \$83,321.73 | \$83,341.42 |
| PET POPULATION | 055-1000-00-000 | SC .50% INT | \$44,695.32 | \$44,458.63 |
| | | Totals for Fund 055: | \$44,610.32 | \$44,458.63 |
| EMA SPECIAL | 056-1300-00-000 | SC .50% INT | \$15,418.72 | \$15,425.06 |
| | | Totals for Fund 056: | \$15,418.72 | \$15,425.06 |
| STATE'S ATTORNEY AUTOMATION | 057-1200-00-000 | FF .50% INT | \$6,048.84 | \$6,020.09 |
| | | Totals for Fund 057: | \$6,048.84 | \$6,020.09 |
| DRUG COURT | 058-1200-00-000 | FF .50% INT | \$25,356.52 | \$25,533.21 |
| | | Totals for Fund 058: | \$25,356.52 | \$25,533.21 |
| TAX SALE AUTOMATION | 060-1200-00-000 | FF .50% INT | \$8,991.98 | \$9,014.35 |
| | | Totals for Fund 060: | \$8,991.98 | \$9,014.35 |
| RESCUE SQUAD | 062-1200-00-000 | FF .50% INT | \$17,355.75 | \$17,373.83 |
| | | Totals for Fund 062: | \$17,355.75 | \$17,373.83 |
| CORONER SPECIAL FUND | 063-1200-00-000 | FF .50% INT | \$31,213.24 | \$31,692.78 |
| | | Totals for Fund 063: | \$31,213.24 | \$31,692.78 |
| SOLID WASTE FUND | 064-1200-00-000 | FF .50% INT | \$884.56 | \$884.56 |
| | | Totals for Fund 064: | \$884.56 | \$884.56 |
| SALE IN ERROR | 065-1200-00-000 | FF .50% INT | \$17,752.74 | \$17,771.23 |
| | | Totals for Fund 065: | \$17,752.74 | \$17,771.23 |
| | | Total | \$15,255,361.45 | \$15,255,361.45 |
| | | Total ASSETS | \$15,255,361.45 | \$15,255,361.45 |
| SHELBY COUNTY STATE BANK | \$14,437,749.26 | | | |
| BUSEYBANK | \$897,787.02 | | | |
| FIRST FEDERAL S & L | \$7,062,311.64 | | | |

**Shelby County Collector
Balance Sheet
County Collector Accounts**

| | | <u>5/31/2021</u> | <u>6/30/2021</u> |
|---------------|---|----------------------------|------------------------------|
| Assets | | | |
| 100-1001-001 | SHELBY COUNTY STATE BANK .50% INT | \$761.82 | \$761.82 |
| 100-1203-003 | 1ST NATL BANK OF ASSUMPTION .25% INT | \$76.53 | \$33,536.11 |
| 100-1205-005 | COMMUNITY BANKS OF SHELBY COUNTY .16% INT | \$117.50 | \$205,158.80 |
| 100-1210-010 | SCSB-STRASBURG .29% INT | \$406.94 | \$205,227.75 |
| 100-1215-015 | BUSEYBANK-TAX TRUST .01% INT | \$8,065.09 | \$8,065.09 |
| 100-1301-001 | SHELBY COUNTY STATE BANK .50% INT | \$1,404.30 | \$5,556,460.71 |
| 100-1302-002 | BUSEYBANK .15% INT | \$8,214.06 | \$208,830.15 |
| 100-1304-004 | FIRST NATL BANK OF NOKOMIS-MOWEAQUA .05% INT | \$763.49 | \$197,621.58 |
| 100-1306-006 | SCSB-FINDLAY .50% INT | \$314.62 | \$210,831.86 |
| 100-1307-007 | FIRST NATL BANK OF PANA .05% INT | \$238.09 | \$116,760.76 |
| 100-1308-008 | PEOPLES BANK & TRUST-PANA .00% INT | \$50.00 | \$119,967.68 |
| 100-1309-009 | 1ST NATL BANK OF WATERLOO-STEWARDSON .17% INT | \$72.13 | \$112,114.73 |
| 100-1311-011 | SCSB-WINDSOR .50% INT | \$949.03 | \$210,581.37 |
| 100-1312-012 | DEWITT SAVINGS BANK-MOWEAQUA .00% INT | \$250.00 | \$78,624.66 |
| 100-1313-013 | FIRST FEDERAL S & L .15% INT | \$99,026.78 | \$1,731,183.14 |
| 100-1316-016 | TSB-TEUTOPOLIS STATE BANK-SIGEL .11% INT | \$215.35 | \$80,299.22 |
| 100-1317-017 | BANK OF HILLSBORO-PANA .14% INT | \$52.08 | \$16,591.50 |
| 100-1318-018 | SCSB-MOWEAQUA .49% INT | \$301.26 | \$59,893.26 |
| | Total Assets | <u>\$121,279.07</u> | <u>\$9,152,510.19</u> |

GENERAL FUND AVAILABLE CASH REPORT

| General Fund | September | October | November | December | January | February | March | April | May | June | July | August |
|--------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Beginning Balance | \$2,619,477.42 | \$2,445,173.36 | \$3,013,355.22 | \$2,887,161.24 | \$2,583,412.86 | \$2,389,186.28 | \$2,332,869.66 | \$2,159,315.02 | \$2,129,657.17 | \$1,890,659.16 | \$1,712,257.10 | \$2,758,762.91 |
| -Payroll Liability | \$58,981.57 | \$54,311.82 | \$55,321.10 | \$78,651.02 | \$46,403.19 | \$46,341.99 | \$67,335.41 | \$67,855.50 | \$63,324.57 | \$85,524.45 | \$65,164.46 | \$64,836.64 |
| +Revenue | \$204,432.75 | \$895,204.71 | \$296,788.68 | \$291,226.54 | \$239,725.05 | \$243,803.02 | \$225,444.77 | \$306,034.80 | \$251,227.84 | \$204,173.48 | \$1,390,450.08 | \$329,310.31 |
| -Expense | \$374,067.06 | \$328,032.13 | \$446,312.58 | \$570,727.14 | \$425,890.43 | \$321,106.38 | \$399,519.50 | \$331,161.72 | \$512,425.73 | \$362,215.55 | \$343,616.45 | \$401,889.08 |
| +Payroll Liability | \$54,311.82 | \$55,321.10 | \$78,651.02 | \$54,403.19 | \$46,341.99 | \$67,335.41 | \$67,855.50 | \$63,324.57 | \$85,524.45 | \$65,164.46 | \$64,836.64 | \$65,165.39 |
| Ending Balance | \$2,445,173.36 | \$3,013,355.22 | \$2,887,161.24 | \$2,583,412.81 | \$2,389,186.28 | \$2,332,869.66 | \$2,159,315.02 | \$2,129,657.17 | \$1,890,659.16 | \$1,712,257.10 | \$2,758,762.91 | \$2,686,512.89 |
| -Restricted Funds | \$737,088.97 | \$737,008.38 | \$732,085.99 | \$554,478.07 | \$551,860.55 | \$549,361.66 | \$547,214.05 | \$545,896.86 | \$545,200.24 | \$545,025.59 | \$544,942.74 | \$544,979.74 |
| Cash Balance | \$1,708,084.39 | \$2,276,346.84 | \$2,155,075.25 | \$2,028,934.74 | \$1,837,325.73 | \$1,783,508.00 | \$1,612,100.97 | \$1,583,760.31 | \$1,345,458.92 | \$1,144,083.27 | \$2,213,820.17 | \$2,141,533.15 |

FY 21

| General Fund | September | October | November | December | January | February | March | April | May | June | July | August |
|--------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|------|--------|
| Beginning Balance | \$2,686,512.89 | \$2,708,642.71 | \$3,101,844.92 | \$3,017,997.89 | \$3,056,262.55 | \$3,145,432.37 | \$2,756,563.85 | \$2,619,245.87 | \$2,453,979.05 | \$2,378,537.71 | | |
| -Payroll Liability | \$65,165.39 | \$62,838.38 | \$89,902.56 | \$65,974.76 | \$68,666.28 | \$96,155.02 | \$70,596.09 | \$71,620.50 | \$90,088.69 | | | |
| +Revenue | \$414,333.03 | \$839,703.73 | \$775,720.54 | \$682,048.04 | \$402,244.61 | \$280,535.36 | \$252,102.97 | \$326,472.47 | \$360,312.22 | \$423,509.25 | | |
| -Expense | \$389,876.20 | \$473,565.70 | \$335,639.77 | \$646,474.90 | \$340,563.53 | \$643,844.95 | \$390,445.36 | \$510,207.48 | \$422,538.80 | \$416,670.90 | | |
| +Payroll Liability | \$62,838.38 | \$89,902.56 | \$65,974.76 | \$68,666.28 | \$66,155.02 | \$70,596.09 | \$71,620.50 | \$90,088.69 | \$76,873.93 | | | |
| Ending Balance | \$2,708,642.71 | \$3,101,844.92 | \$3,017,997.89 | \$3,056,262.55 | \$3,145,432.37 | \$2,756,563.85 | \$2,619,245.87 | \$2,453,979.05 | \$2,378,537.71 | \$2,385,376.06 | | |
| -Restricted Funds | \$544,856.21 | \$544,569.45 | \$544,367.17 | \$339,312.00 | \$334,448.86 | \$331,768.44 | \$330,033.91 | \$338,642.95 | \$339,304.88 | \$340,302.98 | | |
| Cash Balance | \$2,163,786.50 | \$2,557,275.47 | \$2,473,630.72 | \$2,716,950.55 | \$2,810,983.51 | \$2,424,795.41 | \$2,289,211.96 | \$2,115,336.10 | \$2,039,232.83 | \$2,045,073.08 | | |



Illinois Department of Revenue
Salary Reimbursement



SHELBY COUNTY
 PO BOX 326
 SHELBYVILLE, IL 625650326

Letter Date: 6/30/2021
 Fiscal Year: 2022
 Effective as of: 7/1/2021

The state's attorney and assistant state's attorney salary reimbursement amounts will be:

| | | |
|--------------------|--------------------|---------------|
| Base Salary | 2.50 % COLA | Salary |
| \$138,603.11 | \$3,465.08 | \$142,068.19 |

Reimbursement breakdown

| | Total Reimbursement | Monthly Reimbursement |
|------------------------------|----------------------------|------------------------------|
| 1 State's Attorney Salary | \$125,070.19 | \$10,422.52 |
| less 1988 deduction \$16,998 | \$0.00 | \$0.00 |
| 2 Assistant State's Attorney | | |
| Mental Health Institution: | | |
| 3 Assistant State's Attorney | \$0.00 | \$0.00 |
| Higher Education Facility: | | |
| <hr/> | | |
| Total | \$125,070.19 | \$10,422.52 |

Our records indicate that you have a Full-time Public Defender, per Illinois Statute 55 ILCS 5/3-4007, the Public Defender's salary must be at least 90% of the State's Attorney's salary. Effective 7/1/2021 the new salary for your Public Defender should be \$127,861.37. We will need the attached PTAX-451, as well as County Board action authorizing the new salary (minutes/resolution).

If you have any questions, please contact our Springfield office weekdays between 8:30 a.m. and 4:30 p.m.

PROPERTY TAX DIVISION 3-450
 ASSESSMENT EDUCATION
 ILLINOIS DEPARTMENT OF REVENUE
 PO BOX 19033
 SPRINGFIELD IL 62794-9033

217 785-1356
 217 782-9932 fax
 rev.propertytaxed@illinois.gov



PROPERTY TAX DIVISION
ILLINOIS DEPARTMENT OF REVENUE
PO BOX 19033
SPRINGFIELD IL 62794-9033

Step 1: Complete the following information

Step 2: Complete the following information

- 1 County SHELBY
2 Date of county board action 07 / 08 / 2021
3 Annual salary \$ 127,861.37
4 Effective date of salary increase or decrease 07 / 01 / 2021
5 Check which certified copy you are attaching
[] the resolution
[X] minutes of the meeting at which the county board approved the change in the annual salary for the office of supervisor of assessments or public defender.

- 6 Check who is receiving the salary adjustment
[] supervisor of assessments OR
[X] public defender
[X] full-time
[] part-time
7 Social Security number 354 - 84 - 3800
8 BRADFORD RAU
Name
12 ELM RIDGE
Address
Address
MATTOON IL 61938
City State ZIP

Step 3: Sign below

I certify that the information on this form is true and correct to the best of my knowledge.

[Redacted Signature]
Signature of the chairman of the board

07 / 20 / 2021
Month Day Year

State of Illinois }
Shelby County }

I, Jessica Fox, County Clerk in and for the county of
Shelby and keeper of the records and seal, do hereby

certify that the above is true and correct.

[Redacted Signature]
Signature of county clerk?

07 / 20 / 2021
Month Day Year



This form is authorized in accordance with 35 ILCS 200/1-1 et seq. Disclosure of this information is REQUIRED. This form has been approved by the Forms Management Center. IL-492-3106





Letter of Agreement

Bellwether LLC
200 W. North Street - Box 803
Normal, Illinois 61761

June 29, 2021

Shelby County
301 E Main St
Shelbyville, IL 62565

To the Honorable Chairman,

Thank you for reaching out to Bellwether LLC. We are pleased to be the leading provider of operations consulting for Illinois Counties across the state.

This Letter of Agreement (Agreement) summarizes our understanding of the services requested by SHELBY County (Client) from Bellwether LLC (Bellwether). This letter represents a binding contract. If acceptable, please sign below and return a copy to Bellwether LLC by mail or email.

BACKGROUND

The President signed the American Rescue Plan Act providing for funds more multiple entities including Illinois Counties. This program is to be administered by the US Treasury Department.

The US Treasury Department has provided and continues to update guidance for Counties for the use of funds provided by the American Rescue Plan Act (ARPA).

As expected, the language used at the federal level does not match well with the language counties use to describe their needs. This continues to cause confusion and concern about how to proceed.

We fully anticipate counties receiving funds in mid-May. We are encouraging all Counties to ensure they are on solid footing and compliance before committing these funds.

Bellwether has committed resources to monitor developments at the federal level, observe practices of peer counties within Illinois and to work directly with Illinois counties to pursue their goals for the ARPA funds.

ARPA program rules prohibits Bellwether of acting on your behalf. Bellwether's role will be to provide administrative support as well as serving as a pipeline for insights and opportunities.

To proceed, and prior to engaging Bellwether, Counties should complete the ARPA registration process and provide the necessary information to receive funds.

Proposal

Bellwether proposes the following services for consideration. Bellwether will complete the following services at the direction of Shelby County

1. To receive information from SHELBY County on their desired use of ARPA funds.
2. To confirm, within the limits of available information, the eligibility of the desired use for ARPA funding.
3. To actively seek approval from the US Treasury Department for uses not specified in the provided information.
4. To work directly with SHELBY County to compile document, propose resolutions and establish initiatives for use of ARPA funds.
5. To work directly with SHELBY County resources to identify information required to complete require periodic reports for the US Treasury Department as required by ARPA.
6. To work directly with SHELBY County resources to resolve any conflicts in reporting or requests for additional information by the US Treasury Department.

Bellwether will prepare documents and reporting materials necessary to comply with US Treasury instructions for reporting ARPA fund Results and Compliance.

Timeline

1. The work associated with the items above will commence immediately after approval by SHELBY County.
2. The project has two parts:
 - a) 2021 ARPA Funding and Periodic Reporting (Linked to US Treasury first distribution)
 - i. Completion of proposed activities according to US TREASURY timeline
 - b) 2022 ARPA Funding and Periodic Reporting (Linked to US Treasury second distribution)
 - i. Completion of proposed activities according to US TREASURY timeline


Payment for Service

1. Client shall pay Twenty Thousand Dollars (\$20,000). Payments shall be in response to two invoices.
 - a. An initial payment of Ten Thousand Dollars (\$10,000) to be paid at the contract signing.
 - b. A second payment of ten thousand dollars (\$10,000) to be paid at the time of the second distribution provided by the US Treasury Department to Shelby County

Conditions

1. **Bellwether LLC is not a law firm:** Bellwether does not provide legal advice. Our services are based on an understanding of the conditions and instructions for the ARPA. County elected official are ultimately responsible for decisions on the use of the funds and approval of reporting documents.
2. **Entire Agreement:** This Letter of Agreement contains the entire agreement between us. No part of this Letter of Agreement may be changed, modified, amended, or supplemented except in a written document, signed by both of us which specifically states that the document is being signed for the purposes of modifying this Agreement. Each of us acknowledges and agrees that the other has not made any representations, warranties, or agreement of any kind, except as is expressly described in this Agreement.
3. **Governing Law:** This Agreement shall be interpreted in accordance with the laws of Illinois. In interpreting this contract, we each hereby acknowledge that we have mutually agreed to the terms of this Agreement and thus waive the protections of any law or statute which provides that in the case of uncertainty not removed by the laws relating to the interpretation of the contracts, the language of a contact should be interpreted against the drafter of the contact. Further, we agree that in the event that any one or more of the provisions of this Agreement shall be found to be invalid, illegal, or unenforceable in any respect, the validity, legality, and enforceability of the remaining provisions contained herein shall not be in any way affected or impaired.

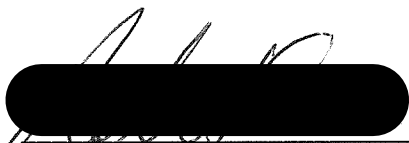
If the above correctly expresses your understanding of the terms reached during our negotiations, please sign and date a copy of this Agreement and return the signed and dated Agreement to me by scan / email or US Postal Service.



Bellwether LLC
200 W. North Street - Box 803
Normal, Illinois 61761

AGREEMENT

Accepted and agreed to on July 8, 2021 by



Signature
Robert C. Orman
Printed Name



The following is intended to provide a high-level road map with check points for your County's progress through the ARPA process.

| Step in the Process | What the County Provides | What Bellwether Provides |
|------------------------------|---|---|
| 1. Bellwether Engagement | <ul style="list-style-type: none"> • County requests a proposal • County approves LOA and a signed copy is scanned and emailed to Bellwether • An estimated payment date is communicated to Bellwether • A payment is sent to Bellwether | <ul style="list-style-type: none"> • A Letter of Agreement (LOA) is provided • An invoice is provided • An additional invoice will be provided May 2022 |
| 2. Revenue Loss Calculations | <ul style="list-style-type: none"> • Summary revenue (all sources) for each year 2016 – 2020 and year to date 2021 • Approves Revenue Loss calculation for inclusion in August report to Treasury | <ul style="list-style-type: none"> • A report on lost revenue (if any) • A draft board action to claim loss revenue (if any) from ARPA funds • Information is included in the Interim Report due to US Treasury by 8/30/21 |
| 3. Planned Use of ARPA funds | <ul style="list-style-type: none"> • County compiles a prioritized list of potential uses for ARPA funds <ul style="list-style-type: none"> ○ <i>List includes description of the expense, the estimated cost, the intended outcome of the project</i> • County responds to questions on individual submissions | <ul style="list-style-type: none"> • A template is provided to help organize County submission of planned uses • A report is sent to the County vetting each planned use against the US Treasury guidance and determined to be: <ul style="list-style-type: none"> ○ <i>Clearly eligible</i> ○ <i>Eligible with criteria</i> ○ <i>Unaddressed with a qualifying question submitted to US Treasury</i> ○ <i>Unaddressed in US Treasury guidance</i> |

This document provides major steps for the coming months and years. It is not intended to address each County's unique needs, nor does it represent all responsible actions for ARPA compliance. Bellwether provides process support for Counties. Our endorsement of a potential use is based on information provided by the US Treasury. Bellwether accepts no liability for County's actions in application of ARPA funds.

| Step in the Process | What the County Provides | What Bellwether Provides |
|---|---|--|
| <p>4. Final List of Planned Use of ARPA first tranche funds</p> | <ul style="list-style-type: none"> ● County selects from the previously vetted list for their final ARPA initiatives <ul style="list-style-type: none"> ○ <i>Not all funds need be committed early in the ARPA process</i> ○ <i>New ideas can be vetted later in the ARPA process</i> ● Draft description received, edited by County, and returned to Bellwether ● Draft board action is received, edited by County, and passed as new business | <ul style="list-style-type: none"> ● Final list is confirmed for unchanged eligibility ● 50-to-250-word description drafted for submission to US Treasury ● Draft board action is created with direct quotes from US Treasury documents on eligibility ● Address additional uses as needed |
| <p>5. Planned Use with Sub-Recipient - <i>County is still responsible for ARPA compliance and reporting</i></p> | <ul style="list-style-type: none"> ● Identify planned use as part of #3 above ● Collaborate with potential sub-recipient ● Ensure to point out required uses, restrictions and required reporting ● Communicate to Bellwether organizational details of sub-recipient including point of contact | <ul style="list-style-type: none"> ● Draft Inter-governmental agreement for public sub-recipient ● Draft contract obligations for private sub-recipients <ul style="list-style-type: none"> ○ Bellwether does not draft contracts ● Required metrics and required reporting for sub-recipients to Bellwether |
| <p>6. Quarterly Reports Define</p> | <ul style="list-style-type: none"> ● County requirements differ <ul style="list-style-type: none"> ○ <i>Counties with \$5 million or more in ARPA funds must submit financial and operational metrics to the US Treasury each quarter</i> ○ <i>Counties with less than \$5 million in ARPA funds will compile data each quarter for Bellwether for a required annual report</i> | <ul style="list-style-type: none"> ● Define required metrics for each planned use ● Develop schedules for soliciting data from required departments or sub-recipients ● Seek County approval of report ● Compile data into templates for County submission using US Treasury portal <ul style="list-style-type: none"> ○ Bellwether unable to do direct submission |

This document provides major steps for the coming months and years. It is not intended to address each County's unique needs, nor does it represent all responsible actions for ARPA compliance. Bellwether provides process support for Counties. Our endorsement of a potential use is based on information provided by the US Treasury. Bellwether accepts no liability for County's actions in application of ARPA funds.



| Step in the Process | What the County Provides | What Bellwether Provides |
|---------------------------------------|---|--|
| 7. Future Planned Uses for ARPA funds | <ul style="list-style-type: none"> • Counties may alter their planned use as allowed by US Treasury guidance <ul style="list-style-type: none"> ○ Any expenditure of ARPA funds requires continue reporting • Additional planned uses may become apparent in 2022 when the second tranche of funds are released | <ul style="list-style-type: none"> • Bellwether will respond to additional requests using the same steps provided above |

NOTES:

1. Bellwether will actively communicate with County officials to comply with the process steps defined by the US Treasury.
 - a. We understand that there are always competing priorities.
 - b. Bellwether is unable to perform many of the necessary steps for compliance without active County participation.
 - c. Bellwether will communicate the timeline, requirements and intended use for data requested from the County.
 - d. Bellwether will not be responsible for delays caused by County responsiveness to requests.
2. Bellwether anticipates that some planned uses for ARPA funds may not be clearly delineated in the US Treasury guidelines. In these instances, Bellwether will seek US Treasury guidance. Bellwether can not be responsible for delays related to pending US Treasury guidance.
3. Bellwether anticipates that the US Treasury may make changes to the ARPA program which may include changes in required Reporting and Compliance.
4. It is not feasible for Bellwether to be present at all County Board Meetings. Requests for presence will be considered and may be completed by phone or web-conference.

This document provides major steps for the coming months and years. It is not intended to address each County's unique needs, nor does it represent all responsible actions for ARPA compliance. Bellwether provides process support for Counties. Our endorsement of a potential use is based on information provided by the US Treasury. Bellwether accepts no liability for County's actions in application of ARPA funds.

| Appendix 1: Expenditure Categories | |
|--|---|
| The Expenditure Categories (EC) listed below must be used to categorize each project as noted in Part 2 above. The term “Expenditure Category” refers to the detailed level (e.g., 1.1 COVID-10 Vaccination). When referred to at the summary level (e.g., EC 1) it includes all Expenditure Categories within that summary level. | |
| | |
| 1.0 | Public Health |
| 1.1 | COVID-19 Vaccination ^ |
| 1.2 | COVID-19 Testing ^ |
| 1.3 | COVID-19 Contact Tracing |
| 1.4 | Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)* |
| 1.5 | Personal Protective Equipment |
| 1.6 | Medical Expenses (including Alternative Care Facilities) |
| 1.7 | Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency |
| 1.8 | Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine) |
| 1.9 | Payroll Costs for Public Health, Safety, and Other Public Sector Staff Responding to COVID-19 |
| 1.10 | Mental Health Services* |
| 1.11 | Substance Use Services* |
| 1.12 | Other Public Health Services |
| 2.0 | Negative Economic Impacts |
| 2.1 | Household Assistance: Food Programs* ^ |
| 2.2 | Household Assistance: Rent, Mortgage, and Utility Aid* |
| 2.3 | Household Assistance: Cash Transfers* ^ |
| 2.4 | Household Assistance: Internet Access Programs* ^ |
| 2.5 | Household Assistance: Eviction Prevention* ^ |
| 2.6 | Unemployment Benefits or Cash Assistance to Unemployed Workers* |
| 2.7 | Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives)* ^ |
| 2.8 | Contributions to UI Trust Funds |
| 2.9 | 2.9 Small Business Economic Assistance (General)* ^ |
| 2.1 | Aid to Nonprofit Organizations* |
| 2.11 | Aid to Tourism, Travel, or Hospitality |
| 2.12 | Aid to Other Impacted Industries |
| 2.13 | Other Economic Support* ^ |
| 2.14 | Rehiring Public Sector Staff |
| 3.0 | Services to Disproportionately Impacted Communities |
| 3.1 | Education Assistance: Early Learning* ^ |
| 3.2 | Education Assistance: Aid to High-Poverty Districts ^ |
| 3.3 | Education Assistance: Academic Services* ^ |

| | |
|------|--|
| 3.4 | Education Assistance: Social, Emotional, and Mental Health Services* ^ |
| 3.5 | Education Assistance: Other* ^ |
| 3.6 | Healthy Childhood Environments: |
| 3.7 | Healthy Childhood Environments: Home Visiting* ^ |
| 3.8 | Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System* ^ |
| 3.9 | Healthy Childhood Environments: Other* ^ |
| 3.1 | Housing Support: Affordable Housing* ^ |
| 3.11 | Housing Support: Services for Unhoused Persons* ^ |
| 3.12 | Housing Support: Other Housing Assistance* ^ |
| 3.13 | Social Determinants of Health: Other* ^ |
| 3.14 | Social Determinants of Health: Community Health Workers or Benefits Navigators* ^ |
| 3.15 | Social Determinants of Health: Lead Remediation ^ |
| 3.16 | Social Determinants of Health: Community Violence Interventions* ^ |
| 4.0 | Premium Pay |
| 4.1 | Public Sector Employees |
| 4.2 | Private Sector: Grants to Other Employers |
| 5.0 | Infrastructure |
| 5.1 | Clean Water: Centralized Wastewater Treatment |
| 5.2 | Clean Water: Centralized Wastewater Collection and Conveyance |
| 5.3 | Clean Water: Decentralized Wastewater |
| 5.4 | Clean Water: Combined Sewer Overflows |
| 5.5 | Clean Water: Other Sewer Infrastructure |
| 5.6 | Clean Water: Stormwater |
| 5.7 | Clean Water: Energy Conservation |
| 5.8 | Clean Water: Water Conservation |
| 5.9 | Clean Water: Nonpoint Source |
| 5.1 | Drinking water: Treatment |
| 5.11 | Drinking water: Transmission & Distribution |
| 5.12 | Drinking water: Transmission & Distribution: Lead Remediation |
| 5.13 | Drinking water: Source |
| 5.14 | Drinking water: Storage |
| 5.15 | Drinking water: Other water infrastructure |
| 5.16 | Broadband: "Last Mile" projects |
| 5.17 | Broadband: Other projects |
| 6.0 | Revenue Replacement |
| 6.1 | Provision of Government Services |
| 7.0 | Administrative |
| 7.1 | Administrative Expenses |
| 7.2 | Evaluation and Data Analysis |
| 7.3 | Transfers to Other Units of Government |

| | |
|-----|--|
| 7.4 | Transfers to Non-entitlement Units (States and territories only) |
|-----|--|

*Denotes areas where recipients must identify the amount of the total funds that are allocated to evidence-based interventions (see Use of Evidence section above for details)

^Denotes areas where recipients must report on whether projects are primarily serving disadvantaged communities (see Project Demographic Distribution section above for details)

SHELBY COUNTY LAW ENFORCEMENT COMMITTEE

MEETING AGENDA AND MINUTES FOR JULY 1,2021

HELD AT SHELBY COUNTY SHERIFF DEPT

- Meeting was called to order by Sheriff McQueen at 9:00
- Present were Sheriff McQueen, Committee members Gary Patterson and Derek Percy, Public body- Representative Halbrook and Jeremy Williams

1. Approval of Minutes from June Meeting: Gary made the motion and Derek made second. Both in favor

2. Old Business: Fuel tank is not installed yet. Atchison electric is installing the electric, the security Camera's are installed, Equity has the list of employee's to add. It should be ready for use soon. The Office also has a new Kiosk system at the Detention Center. They now have units for the cells also. The new system lets the Detainee's now send and receive texts. All fees are paid from the Detainee's accounts. The system works well.

3. Lexipol Policy Manual update: Sheriff McQueen and Detention Manager Daine Burkhead are reviewing the Lexipol policy manual and the Sargents and States Attorney will also review. The 1st Bulletins have been received from Lexipol and will be forwarded to Corrections and Deputies.

4. IO Solutions –Application updates: We currently have 2 openings for Deputies. 5 New applicants have passed the written tests. 2 have power cards and 3 will be taking the power tests. It can take up to 1 year to get a new hire trained and on patrol. The Sheriff would like to have a pool of part time officers available.

5. Body Camera Grant—The Sheriff received notice the Dept will receive a grant of approx. \$15,900. These funds will be used to purchase 15 Body Camera's. The Sheriff showed all in attendance the Camera and explained the features and how they work. They have been testing the units. The units will go into use as soon as purchased and the Deputies complete training. The Units are not required yet. The Sheriff will be presenting the proposal at the July 8th Board meeting. The required software is approximately \$14,000 per year. The Axon units will auto-tag the video to the correct report.

6. We currently have 30 detainees in the jail. Some are awaiting transfer to prison.

7. State's Attorney report: The States Attorney was not able to attend because of another meeting.

8. New Business: None

9. Public Comments: There were questions about the cost of Lexipol. It was discussed and the Sheriff will e-mail us the correct amount. It is an annual service. We are currently subscribed for 1 year for Deputies and Corrections.

There were questions about New Deputies concerning training,when payroll starts,and what if they quit after training. The Sheriff will send those answers also.

There were questions on how many Detainees are currently awaiting transfer to other departments.The Sheriff will send these answers also.

10. Review expenditures: This was done

Motion to adjourn by Derek and 2nd by Gary. Approved by both at 10:30

MINUTES SUBMITTED BY Gary Patterson

From: Sean McQueen sc540@scso87.org

Subject: Questions from today's LEC meeting.

Date: Jul 1, 2021 at 2:47:57 PM

To: Derek Pearcy derekpearcysc@gmail.com, Rose Township -
Gary Patterson rose2@shelbycounty-il.com

1. What is our current IDOC hold numbers we have incarcerated----We have one in jail that is being held here until IDOC says they are ready for them. At our peak, we were holding 5-6 inmates.
2. Do you start to get paid at the beginning of the academy when you get hired----Yes
3. If you are hired, and you quit within a certain time after hire, do you have to pay some of that money back? Yes There is a pro rated reimbursement amount in the Deputies Merit Commission Rules and Regs
4. How much did we pay for Lexipol---\$11,684.70

These are the questions today brought up during LEC meeting, **Derek**, could you please forward these questions and responses to Mr. Williams and Rep. Halbrook please? Thank you!

I hope everyone has a safe 4th!

Sean McQueen

Shelby County Sheriff's Office

151 N. Morgan

Shelbyville, Illinois 62565

217-774-3941

ANIMAL CONTROL MEETING 7/1/21

- 1 HELD AT ANIMAL CONTROL OFFICE
 - 2 MEETING OPENED AT 9:00 A.M.
 - 3 THOSE PRESENT BRAD HUDSON, ROBERT SIMPSON, JEFF SLIFER, AND DOC SPESARD
 - 4 BILLS PRESENTED AND APPROVED
 - 5 MOTION TO APPROVE SNOW GUARDS ON BUILDING \$1090.00 APPROVED
 - 6 MOTION TO FIX FRONT ENTRANCE DOOR CLOSURES APPROVED
 - 7 MOTION TO ORDER NEW TRUCK APPROVED
 - 8 MOTION REQUESTING BRAD NOT TO ANSWER ANY CALLS OR RESPOND TO INTERSTATE 57. ~~WITH~~ WITHOUT DISTRICT 10 STATE POLICE RESPONDING, TO SHUT ROAD DOWN. THIS IS A HUGE RISK FOR BRAD, AS WELL AS LIABILITY FOR COUNTY. DISTRICT 10 HAS BEEN CONTACTED.
 9. MEETING ADJOURNED 10:15
- ALL MOTIONS WERE MADE BY ROBERT AND SECONDED BY JEFF

[REDACTED]

FILED
JUL 01 2021
Jessie Cox
SHELBY COUNTY CLERK

Call Meeting to order: 5:00

In
Attendance

Gary

Bobby

David

Pat

Also in attendance Jessica Fox

Erica Firnhaber

Jessica submitted a 5yr Budget for comparisons
of years past.

Overview analysis of 5yr report by committee, ~~and~~
~~to be~~

Motion to adjourn at

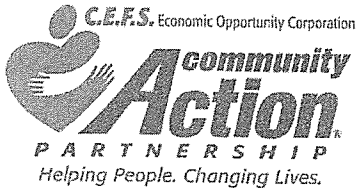
6:02 David

2nd by Gary

unanimous aye vote

C.E.F.S. Economic Opportunity Corporation

"Community Action Agency"



1805 S. Banker Street, P.O. Box 928
Effingham, Illinois 62401-0928
PHONE: (217) 342-2193 ~ FAX: (217) 342-4701
E-MAIL: cefs@cefseoc.org
WEBSITE: www.cefseoc.org


KEVIN BUSHUR
Chief Executive Officer

May 25, 2021

TO: Jessica Fox
Shelby County Clerk
301 E. Main
PO Box 320
Shelbyville, IL 62565

FROM: John Gillmore
Program Manager
1805 S. Banker St.
Effingham, IL 62041

Enclosed is a copy of the Shelby County April PCOM report to share with your board members. Please contact me at 217-342-2193 ext. 161 or by e-mail at jgillmore@cefseoc.org if there are any questions.


John Gillmore
Program Manager

Enclosures

EQUAL OPPORTUNITY EMPLOYER

C.E.F.S./Central Illinois Public Transit
Grant Recipient Monthly Monitoring Outcome Report

Shelby County

Hours of Service for Shelby County Transportation are 6:00 A.M. to 6:00 P.M.

| Monitoring Indexes | Jul-21 | Aug-21 | Sep-21 | Oct-21 | Nov-21 | Dec-21 | Jan-21 | Feb-21 | Mar-21 | Apr-21 | May-21 | Jun-21 | Total |
|---------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----------|-----------|--------|-----------|
| Number of Days of Service | 23 | 21 | 22 | 22 | 20 | 21 | 20 | 20 | 23 | 22 | 21 | 22 | 235 |
| Number of Trips | 418 | 823 | 1,167 | 1,068 | 809 | 924 | 982 | 1,003 | 1,164 | 1,058 | 636 | 636 | 10,052 |
| Number of Vehicles | 2 | 14 | 11 | 11 | 16 | 11 | 11 | 9 | 3 | 9 | 1C | 335 | 4,494 |
| Revenue Vehicle Hours | 314 | 406 | 476 | 477 | 427 | 429 | 432 | 385 | 433 | 380 | 335 | 588 | 64,481 |
| Revenue Vehicle Miles | 5,180 | 6,034 | 6,356 | 6,696 | 6,796 | 6,541 | 6,388 | 5,688 | 7,496 | 6,718 | 588 | 354 | \$354 |
| DOAP Revenues | | | | | | | | | | | | | |
| 5311 Revenues | | | | | | | | | | | | | |
| Contract Revenues | | \$2,112 | \$4,319 | \$712 | \$6,896 | \$2,829 | \$3,537 | -\$87 | \$6,549 | \$2,906 | -\$967 | | \$76,941 |
| Fares | \$154 | \$200 | \$872 | \$204 | \$261 | \$271 | \$226 | \$218 | \$380 | \$266 | \$287 | | \$28,805 |
| System Expenses | \$13,657 | \$19,123 | \$20,297 | \$22,130 | \$20,265 | \$25,325 | \$20,325 | \$39,470 | \$18,811 | \$19,580 | \$15,485 | | \$3,339 |
| Net Revenues | -\$13,503 | -\$16,811 | -\$15,106 | -\$21,214 | -\$13,109 | -\$22,225 | -\$16,562 | -\$39,339 | -\$11,528 | \$60,533 | -\$16,165 | \$0 | \$234,468 |
| Ridership | 30 | 25 | 36 | 33 | 35 | 36 | 39 | 36 | 40 | 39 | 46 | | \$125,029 |
| Trip Denials | 0 | 0 | 1 | 1 | 1 | 3 | 0 | 3 | 2 | 6 | 3 | | 395 |
| Trip Denied but Provided | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 20 |
| Cost per Trip | \$32.67 | \$23.24 | \$17.39 | \$20.72 | \$25.05 | \$27.41 | \$20.70 | \$39.35 | \$16.16 | \$18.51 | \$24.35 | \$0.00 | \$23.33 |
| Cost per Hour | \$43.49 | \$47.10 | \$42.64 | \$46.39 | \$47.46 | \$59.03 | \$47.05 | \$102.52 | \$43.44 | \$51.53 | \$46.22 | \$0.00 | \$52.17 |
| Maintenance of Facilities | \$2.64 | \$3.17 | \$3.19 | \$3.30 | \$2.98 | \$3.87 | \$3.18 | \$6.94 | \$2.51 | \$2.91 | \$26.34 | \$0.00 | \$3.64 |
| Maintenance of Vehicles | 3 | 3 | 5 | 6 | 5 | 3 | 5 | 2 | 2 | 1 | 3 | | 38 |
| New Service Contracts | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 |
| Overtime Hours | 9 | 7 | 19 | 16 | 24 | 33 | 9 | 13 | 11 | 8 | 12 | | 161 |
| Complaints | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 |
| Vehicle Accidents | 0 | 0 | 0 | 0 | 0 | 2 | 1 | 0 | 0 | 1 | 0 | | 4 |
| Mobility Index Outcomes/Efforts | 0.019 | 0.037 | 0.052 | 0.048 | 0.036 | 0.041 | 0.044 | 0.045 | 0.052 | 0.047 | 0.028 | 0.000 | 0.449 |
| Annualized Mobility Index | 0.224 | 0.333 | 0.431 | 0.466 | 0.460 | 0.466 | 0.475 | 0.483 | 0.498 | 0.505 | 0.490 | 0.449 | |
| (Note - Annual Goal is .69) | | | | | | | | | | | | | |
| 2010 Census Rural Population | | | | | | | | | | | | | |
| Shelby County | 22,363 | | | | | | | | | | | | |

Daily Management Statistics Report

C.E.F.S. Eco. Opp. Corp.

05/01/2021 - 05/31/2021

Shelby

| | |
|--------------------------------|------------|
| Days of Service: | 21 |
| Invoice Revenue: | \$2,264.98 |
| Fares Collected: | \$152.00 |
| Total Revenue: | \$2,416.98 |
| ServiceMiles: | 5888 |
| Non-Service/Admin Miles: | 1,528 |
| Service Hours: | 334.60003 |
| NonService Hours: | 0.7 |
| Total Billable Riders: | 636 |
| Average Revenue Per Ride: | \$3.80 |
| Average Miles Per Ride: | 9.3 |
| Average Hours Per Ride: | 0.5261 |
| Average Rides Per Day: | 30.3 |
| Average Service Miles Per Day: | 280.4 |
| Average Service Hours Per Day: | 15.9 |
| Average Revenue Per Day: | \$115.09 |
| Total Passenger Trips | 636 |
| NonBillable No Shows: | 16 |
| Rider Cancels: | 94 |
| Subscription Rides: | 326 |
| Demand Rides: | 310 |
| Immediate Rides: | 9 |
| In Area Rides: | 636 |
| Out of Area Rides: | 0 |
| In County Rides: | 636 |
| Out of County Rides: | 0 |
| Unduplicated Riders: | 46 |
| Denied Rides: | 3 |
| Ambulatory Rides: | 587 |
| Non Ambulatory Rides: | 49 |
| Accidents: | 0 |
| Breakdowns: | 0 |
| Wait Hours: | 0.0 |
| Escort Hours: | 0.0 |
| Trainee Hours: | 0.0 |
| Fuel Cost: | \$1,784.69 |
| Gallons Fuel: | 573.5 |
| Fuel Cost Per Gallon | \$3.11 |

Call 5:15
to order

Roll call Pat Lino
Bryon Coffman
Gary Gergeni
Bobby Orman

Committee discussed possible grant disbursements and how to handle that situation. Committee continued review of budget. After review the committee has recognized a revenues are higher than expenses.

Public body comments made by LaVonne Chaney and Alan Spieser

Adjournment @ 6:15
motion by Bryon
2nd by Bobby
unanimous affirmative vote

FILED
JUN 16 2021

Jessie Cox
SHELBY COUNTY CLERK

7-6-2021

Purching

Q. a. m
Lynn Williams
Gary Berg eni
Jett Slifer
Kenny Boin
Don Tate
Paul Conadoy

Paul Conadoy Motion to accept bills as preceeded
and Don Tate
Pass

Kenny Boin Motion to Adjourn
and Jett Slifer

Pass

FILED

JUL 06 2021

James Cox

SHELBY COUNTY CLERK

7-6-2021

Health Dept

10 AM

Lynn Williams

Jessy Durbin

Ron Hite

Ken Bour

Lynn Williams motion to accept Bills as presented

2nd Jessy Durbin
Pass

Ron Hite motion to adjourn

2nd Lynn Williams

Pass

FILED
JUL 06 2021

Jessie Cox
SHELBY COUNTY CLERK

Less Salary
July 6-2021

Patrick Limes, David Switz, Barb Bennett

Claims were reviewed^{ed}
2:30 to 4:00

FILED

JUL 06 2021

Jessie Cox

SHELBY COUNTY CLERK

Shelbyville Community Unit School District #4

BOARD OF EDUCATION

Rob Bosgraaf, President
Scott West, Vice President
Gary Hayden, Secretary
Abbie Ballard
Jake Hankins
Ellen Trainor
Vince Warren

ADMINISTRATION OFFICE

720 West Main Street
Shelbyville, IL 62565
(217) 774-4626 FAX (217) 774-2521

SUPERINTENDENT

Shane Schuricht

July 7, 2021

Dear Rams Family,

I hope that each of you is having a fun and eventful summer. This past weekend, we celebrated the birth of our country on the 4th of July and were able to once again enjoy the great fireworks display over Lake Shelbyville. It is events like this that truly make us proud to be Americans.

I wanted to give you a brief update as we prepare for the 2021-2022 school year. To date, the Illinois State Board of Education (ISBE) and the Illinois Department of Public Health (IDPH) has not provided updated guidance to schools to prepare for the new school year. This is very frustrating. It was our hope that this guidance would be provided in early June. This delay has made it very difficult to proceed very far in planning.

It is the district's sincere hope that our Governor and state agencies listen to individual school districts. However, to this point, the handful of districts that have not been in line with IDPH and ISBE requirements have been placed on probation and been warned they may lose recognition status. If a school district loses recognition status, it is possible the school district would also lose their Evidence Based Funding (EBF) and would not be eligible to apply for grants. Shelbyville CUSD #4 receives about 45% (roughly \$5,500,000) of yearly funding from EBF and also relies on yearly grants to provide programs to students. For example, the entire Pre-K program is funded every year through grants. During the 2020-2021 school year, the Shelbyville School District received \$2,131,350 in grants.

Another consideration a school district must consider is "tort immunity." Tort immunity provides school districts with certain protections if sued. If a school district were to ignore the requirements of the IDPH and ISBE and to ignore the opinions and recommendations of the district's insurance companies, the district could possibly lose tort immunity and potentially be held liable for judgments for large sums of district funds.

Yesterday, I signed my name to two letters urging for local control in the implementation of COVID-19 safety measures and protocols utilized within each school district. The first letter was sent to Governor Pritzker and the second letter was sent to Carmen Ayala, the Illinois State Superintendent of Schools. Below are the links to these two letters, as well as a list of Superintendents in Illinois that have signed their names to the letters.

<https://5il.co/v2jf>

<https://5il.co/v2jg>

<https://5il.co/v2jh>

Shelbyville Community Unit School District #4

Also, I encourage you to send a letter to our state senator and representative urging for local control. Their help is needed. The link below contains a suggested email communication that you may use to contact any member of the Illinois General Assembly.

<https://5il.co/v2wr>

Additionally, a resolution has been added to the July 15th, Board of Education agenda supporting local control and autonomy to make decisions based on the health of students and staff throughout the upcoming school year. This resolution does not state that the district will ignore guidelines. Instead, it is asking for the ability to make decisions at the local level given the absence of timely guidance throughout the last several months of the Pandemic.

Once again, it is the district's hope that the Governor's office, IDPH and ISBE allow local control in the implementation of COVID-19 safety measures and protocols. As more information becomes available from national, state and local sources, the school district will communicate it to our the public.

Sincerely,

Shane Schuricht
Superintendent
Shelbyville CUSD #4

Shelby County Board of Appeals Meeting Minutes July 6, 2021

Call to Order

Bruce Steinke calls meeting to order at 6:00pm.

Roll Call of members

Bruce Steinke-present
Bob Simpson-present
Dennis Drnjevic-present
Jim Hampton-present
Betsy Stilabower-present
Mike Myers-present
Daniel Koons-present

Unfinished Business

-Petition for Zoning Amendment

Wes and Amanda Horton (Not Present)

Ag to General Business

Plumbing Business and Hair Salon at 610 State Hwy 16 Pana, IL 62557

Bruce asked if any board members had any questions. (No questions asked)

Motion to approve was made by Denny Drnjevic, 2nd by Jim Hampton.

Motion passed unanimously.

Jason Shanholtzer (Present)

Ag to General Business

Firearms sales at 973 N 1200 East Rd Tower Hill, IL 62571

Bruce asked if any board members had any questions. (No questions asked)

Bruce reiterated that this vote was for Gun shop only and not for a gun range.

Motion to approve was made by Denny Drnjevic, 2nd by Dan Koons.

Motion passed unanimously.

EJ Water Corporation (Not Present)

Ag to Industrial

Side Reservoir Channel (240-million-gallon pond) at Parcel Number 0825-16-00-300-014 (Holland Township 9N; Section 16)

Bruce asked if any board members had any questions. (No questions asked)

Motion to approve was made by Betsy Stilabower, 2nd by Denny Drnjevic.

Motion passed unanimously.

Bruce again asked if there were any questions. No questions but Denny apologized to Jason Shanholtzer for how long the process was taking and that he felt it should have been completed by now.

Adjournment

Bruce Steinke closed meeting at 6:07 pm.

EMA COMMITTEE

JULY 7, 2021

CALLED TO ORDER AT 6:00PM BY
CHAIRMAN EARL BAKER

PRESENT: EARL BAKER
BOBBY ORMAN
DENNY DRNJEVIC
ROD HITE - EXCUSED ABSENCE

THE COMMITTEE HAD 3 APPLICANT
RESUMES THAT WERE SUBMITTED FOR THE
EMA POSITION.

ALL THREE APPLICANT RESUMES WERE
SCREENED AND ONE APPLICANT WILL BE
INTERVIEWED AT UPCOMING EMA
MEETING ON JULY 15, 2021 AT 6:00PM

MOTION TO ADJOURN BY DENNY DRNJEVIC
AT 6:55PM SECONDED BY EARL BAKER
MOTION CARRIED.

FILED

JUL 08 2021

Jenna Cox

SHELBY COUNTY CLERK

July 15, 2021 4 pm
EMA Committee
Meeting at Sheriff's office
Those attending were

Chairman Bobby Oman
Earl Baker Committee Chairman
Jenny Danjeric
Red Hill

Public attending
Paul Canaday
Gray Agney

Interviewed applicants & looked over resumes
for position of EMA coordinator

Went into closed session at 6:40 pm
Motion by Jenny 2nd by Red

Back in open session 6:55 pm
Motion by Jenny 2nd by Red

Meeting adjourned at 7:10 pm
Motion by Jenny 2nd by Earl

FILED

JUL 15 2021

Jessie Cox

SHELBY COUNTY CLERK

Road & Bridge Committee Meeting Minutes

- **Date and Time of Meeting:** July 2, 2021; 9am
- **Location of Meeting:** Shelby County Highway Department
1590 State Highway 16
Shelbyville, Illinois 62565
- **Roll Call:** Bryon Coffman, Jesse Durbin, Larry Lenz, Robert Simpson
 - Also in attendance: Alan Spesard
- **Approval of Last Month's Minutes**
 - **Committee recommended approval**
- **Bid opening for Todds Point Railroad Crossing Construction Project**
 - **Bids were opened and read publicly**
- **Kenny Bahr** addressed the Committee recommending bridge that's been closed for several decades be approved to be replaced. He stated the Township has raised bridge levy, are going to upgrade road to the West of Bridge, used to select bridges alphabetically and that is why it has been passed over. Bob Simpson stated that he has a bridge 2 miles North that has been closed that he would like replaced also.
- **Financial Review**
- **Review Claims**
 - **Committee recommended approval**
- **New Business:**
 - Petition Prairie/Big Spring drainage structure replacement 50/50
 - Committee recommended approval
 - Resolution to Award Todds Point railroad crossing project
 - Committee recommended approval
 - Petition Oconee Bridge Replacement with Oconee's rebuild Illinois funds – 087-3237
 - Committee recommended approval
 - Resolution approving the use of Rebuild Illinois Funds for 087-3237
 - Committee recommended approval
 - Engineering Agreement with Hutchison Engineering Firm for designing the replacement of 087-3237
 - Committee recommended approval
 - Prejob meeting on Flat Branch bridge replacement project on June 24th. Projected start date is July 12th
 - Cowden-Herrick Road construction started on July 28th
 - Award by IDOT for the Bid results of Rose Bridge has not occurred yet. Depew and Owen Construction Company was low bidder at \$296,588 (estimated \$280,543)
 - Westervelt railroad crossing project should be completed in second week of July.
 - Sexual Harassment, GATA and MFT training was completed in June.
 - Reed Best has been accepted to the Bridge Inspection Training Class from September 20 thru October 1st
 - Received notice from IDOT that IL. Rte. 128 resurfacing project is to begin and road will be closed to replace two box culverts. Request for payment to repair of Township Roads was denied.
 - Cold Spring/Oconee Bridge repair bid opening on August 9th 2021
 - Quality Based Selection for engineering services of phase 1 – construction engineering - Country Club Road. Received statement of qualifications from 6 engineering firms to be evaluated by QBS committee.
 - Budget amendments due to County Clerk on July 16th.
 - Need to determine how we are going to select projects that are eligible for Covid funding projects. Only letter of request received is from City of Shelbyville.
 - Bryon will address the County Board and state that the solicitation of new projects will expire on August 1st
 - Rock Stockpile contract with McLeod Express has expired for County and is impacting 6 township rock contracts and McLeod Express has not returned phone calls. Alan to write letter to withhold bid check and to bar them from next year's bid letting if a resolution does not happen soon.
 - City of Shelbyville borrowing patching machine. Will invoice them for material used.
 - Achison electric to look at fuel tanks to add an additional circuit in order to separate Sherriff and Highway Department on/off operations.
 - Monthly Project List update is attached. Review Pending Project List
 - County Engineer position

Road & Bridge Committee Meeting Minutes

- Alan read retirement letter to Committee. He will retire no later than October 31st. He offered to help select new County Engineer and to try to make this a smooth transition. The committee will try to find out how to proceed.
- Vacation from July 6 to 9th to attend family reunion in Michigan. Bryon Coffman will present Highway. Bryon Coffman has agree to present the Highway Report to County Board.
- **Old Business:**
 - Upcoming Federal bid lettings for Westervelt Bridge project (November 5th); Country Club Road project (January 21st 2022)
 - Met with County Auditors on May 19th. No significant issues with the Highway Department; The Auditors did not identify Shelby County as high risk, No findings from last year's audit were considered significant and the Highway Department did comply with all findings. Discussed other issues with the Auditors concerning OT, payroll, lack of accurate communication.

- **Adjournment:** Next meetings August 9, 2021 at 9:00 am

ENGINEERING PROJECT LIST

July 1, 2021

1. Construction Oversight Projects:
 - a. Westervelt Railroad Crossing Approach: Open to Traffic, complete in Spring 2021; Projected Staffing Level = 0.5 FTEs; Located 1775N/1475E
2. Design Projects in progress:
 - a. Cowden-Herrick Road: Design in-house; Hampton, Lenzini and Renwick engineering firm hired for construction oversight; Projected Staffing Level = 2.9 FTEs; IDOT awarded contract to Howell Paving Co. at \$912,824.02; Started Construction on June 28th. Located from 1200E/0N to 1500E/175N
 - b. Country Club Road/FLAP Phase 1: Design in-house; Project Report approved; ROW offers have been approved for negotiation; bid on January 21, 2022; Projected Staffing Level = 3.0 FTEs; Received Statement of Qualifications from engineering firms for Quality Based Selection for Construction Engineering; Located from 1400N/1850E to 1550N/1900E
 - c. Phase 2 Country Club road upgrade; FLAP grant approved in November 2020; waiting on agreement for IDOT to be transmitted for local execution; Quality Based Selection needed for Design services needed after approval of agreement; Located from 1550N/1900E to Coon Creek Road
 - d. Findlay-Bethany Road: Design in-house; Programmed for FY 2025 construction; Located 2100N/2100E to 2500N/2100E
 - e. Todds Point Railroad Crossing Approach Design in-House; Received approved ICC order for construction; Bid on July 2, 2021; Projected Staffing level = 0.8 FTEs; Located 2200N/2225E
 - f. Westervelt County Highway Bridge 087-3016, Grant: Hampton, Lenzini and Renwick Engineering Firm hired for design; Acquire ROW and bid in November 5, 2021; Quality Based Selection of Construction Engineering is needed; Projected Staffing Level = 1.5 FTEs; Located 1725N/1525E
 - g. Rural Township Bridge 087-3304: Upchurch Engineering Firm hired for design; Programmed for FY 2024 construction Located 1675N/1100E
 - h. Flat Branch Township Bridge 087-3101: Civil Design Inc. Engineering Firm for design; Low Bidder is Depew & Owen Construction company at \$318,888; Projected staffing level = 0.8 FTEs; Located 2525N/1100E
 - i. Rose Township Bridge 087-3135: Hutchison Engineering Firm hired for design; Bid on June 11, 2021; Projected staffing level = 0.8 FTEs; Located 1175N/1600E
 - j. Shelbyville Township Bridge 087-3337: Programmed for FY 2022 construction; Civil Design Inc. engineering firm hired for design; Located 1000N/2050E Project Staffing = 0.8 FTEs
 - k. Ridge Township Bridge 087-3120: Gonzales Consulting Engineering Firm hired for design; Programmed for FY 2023 construction; Located 1725N/1275E
 - l. Ash Grove/Big Spring Township Bridge 087-3038: Gonzales Engineering Firm hired for design; Programmed for FY 2024 construction; Located 900N/3275E
 - m. Oconee Township Bridge 087-3236: Hutchison Engineering Firm hired for design; Programmed for FY 2025 construction; Located 375N/325E

ENGINEERING PROJECT LIST

July 1, 2021

- n. Oconee Township Bridge 087-3237; Rebuild Illinois Funds; Petition, engineering agreement and resolution to be voted on by County Board on July 8th
 - o. Clarksburg Bridge – 087-3198; Hampton, Lenzini & Renwick consultant hired for Design; Located 675N/2350E;
 - p. Moweaqua Road Bridge – 087-3000 Rebuild Illinois Funds; Gonzales engineering firm hired for design; Located 2800N/925E
 - q. Prairie 2725E/600N – Rebuild Illinois Funding; IDOT approved resolution; Civil Design Inc. engineering firm hired for design; located 600N/2725E ESR was submitted in April. Min. 6 months turnaround, though on recent projects we've seen them take over 12 months. We've contacted Mark Reitz at IDOT and tried to expedite the process with no luck. Soil borings were completed in May. Hydraulic and topo survey planned this year. Hydraulic calculations and Preliminary Bridge Design and Hydraulic Report (PBDHR) to follow
 - r. Cold Spring Bridge Repair 087-3382 Located at 550N/600E on township line with Oconee; Petition approved in April 2021; Engineering agreement with Gonzales Engineering Firm approved in April 2021. Added embankment repair. Will bid project.
3. Miscellaneous Engineering Projects:
- a. Bridge Inspections: In-House inspections; required by Federal Law; Western half of County bridges completed inspection in April. Special inspections (3 month and 6 month) continue in Oconee, Clarksburg, Windsor, Richland, Flat Branch, and Rose townships
 - b. Cross-Sections for over 300 Bridges: New IDOT requirement; Will continue after construction season
 - c. Right-Of-Way Plats and appraisals: Required to acquire easements for bridge and road projects – Actively acquiring ROW for the Westervelt Major Bridge and Country Club FLAP Grants
 - d. Drainage Structure Highway Commissioner 50/50 Petitions: Design and Construction in-house by Day Labor; Approved backlog petitions in Cold Spring, Prairie, Ash Grove, Big Spring Townships
 - e. Inspection/GIS of township culverts: Consulting Engineering Firm needs to be hired; only two townships are now interested in this; I received an extension to the Grant until September 2022.
 - f. Administer Township MFT and Rebuild Illinois programs – approve budgets; bid maintenance materials; Prairie and Oconee projects have to be capital improvements; provide advice to Highway Commissioners,
4. Pending Projects:
- a. Richland Township Bridge 087-3186: requested by Richland Highway Commissioner; Located 900N/2610E
 - b. Prairie/Sigel Bridge 087-3225 requested by Sigel Highway Commissioner; Located 75N/3000E
 - c. Prairie Bridge – 087-3209 Requested by Prairie Highway Commissioner; 150N/2600E
 - d. Herrick Bridge – 087-3062 Requested by Herrick Highway Commissioner; Located 225N/650E

ENGINEERING PROJECT LIST

July 1, 2021

- e. Cold Spring Bridge – 087-3231 Requested by Cold Spring Highway Commissioner; Located 325N/700E
- f. Okaw RRxing approach 1975E: ICC Order pending; Design in-house; Located 1900N/1975E
- g. Okaw RRxing approach 1900E: ICC Order Pending; Design in-house; Located 1810N/1900E
- h. Okaw RRxing approach 1750N: ICC Order Pending; Design in-house; Located 1750N/1875E
- i. Covid 19 funding allotted to Shelby County in the amount of \$193,722. Local Agencies eligible for upgrades to Major Collectors and bridges.

SHELBY COUNTY AIRPORT and LANDING FIELD COMMISSION
TREASURER'S REPORT **June 30, 2021**

| | | |
|--------------------------------------|--------------|---------------------|
| Beginning Balance | June 1, 2021 | |
| Deposits | | |
| Arrow Energy--Credit Card Fuel Sales | | \$ 8,377.59 |
| Fuel Sales--Cash & Check | | \$ 882.43 |
| Rent | | \$ 1,275.00 |
| Shelby County Aviation--Ameren IP | | \$ 109.67 |
| Bank Interest | | \$ 3.39 |
| | | <u>\$ 10,648.08</u> |
| | | \$ 67,950.80 |

| | | |
|--|--------------|---------------------|
| Bills Received and Paid | | |
| Shelby County Aviation--FBO June, 2021 | \$ 3,500.00 | |
| Shelby Electric Cooperative | \$ 772.28 | |
| Steve Wempen--Bookkeeping June, 2021 | \$ 200.00 | |
| Ameren Illinois | \$ 59.87 | |
| Illinois Department of Revenue--Sales Tax Payment | \$ 662.00 | |
| John Deere Financial--New Tractor Payment 14 of 84 | \$ 751.36 | |
| City Area Water Sewer Department | \$ 24.62 | |
| Consolidated Communications | \$ 290.03 | |
| Arrow Energy--2469 Gal. 100LL @ \$4,29614 | \$ 10,607.18 | |
| Arrow Energy--5882.79 Gal. 100LL @ \$3,95615 | \$ 5,882.79 | |
| Shelby County Aviation--New Wind Sock | \$ 176.90 | |
| Sloan Implement--Tractor Repair/Def Bulk | \$ 353.80 | |
| Scott Jetson--Supplies/Walmart | \$ 12.55 | |
| Doty Sanitation--July, August, September Service | \$ 57.00 | |
| Effingham Equity--Diesel | \$ 1,072.11 | |
| | | <u>\$ 24,422.49</u> |
| | | \$ 37,528.11 |

- Shelby County State Bank
- First Federal Savings and Loan
- Farm Agency Account
- Gas Receivable
- Rent Receivable
- Cash On Hand
- Certificates of Deposit

FILED

JUL 15 2021

D

Shirley Best

SHELBY COUNTY CLERK

| | | |
|--|--|---------------------|
| | | \$ 37,528.11 |
| | | \$ 362.33 |
| | | \$ 45,873.59 |
| | | \$ 1,847.38 |
| | | \$ 940.00 |
| | | \$ 98.02 |
| | | <u>\$ 21,509.00</u> |
| | | \$ 108,158.43 |

SHELBY COUNTY AIRPORT and LANDING FIELD COMMISSION

MINUTES OF MEETING

June 7, 2021

Members present at meeting:

Commissioners-- Steve Wempen, Jeff Green, John Hall, Rick Brown, Walt Lookofsky
County Board Members--Earl Baker, Paul Canaday, Dereck Percy
Airport Manager--Scott Jefson
Others Present--Kevin Bernson

Commissioner Rick Brown calls the meeting to order.

Kevin Bernson is present and Rick asks Kevin to go ahead with his presentation.

Kevin said he was here to make sure it was ok to have the Balloon Fest here at the airport again this year and that the fire department would also be here. Kevin mentioned a few of the sponsors and that they had ten balloons signed up and might get a couple more. Kevin said he had talked to Scott and there would be Young Eagle flights for kids along with the jump club from Taylorville and also possible helicopter rides again. He also said he had talked to the National Guard about having a Black Hawk helicopter here too.

Kevin said he was hoping the airport could take care of the porta-potties and dumpster expense like we had in previous years. Rick asks Kevin what was going on Friday night and Kevin said the balloons would be at Willow Ridge and Sunday morning they would either meet at the Senior Center or out at the Visitors Center and try to fly the lake like they always do.

Rick asks the Commission if there needed to be any discussion on Kevin's request and with a no response Rick tells Kevin the airport was good to go. Kevin then thanks the Commission and excused himself.

The minutes were read by all. Walt made a motion to approve the minutes. It was seconded by John and was approved by all saying aye.

The Treasurer's report was read by all. Rick made a motion to approve the Treasurer's Report. It was seconded by Jeff and approved by all saying aye.

Bills Presented

| | | |
|---------------------------------------|----|----------|
| Scott Jefson--Walmart/Office Supplies | \$ | 12.55 |
| Shelby County Aviation--New Wind Sock | \$ | 176.90 |
| Effingham Equity--Diesel Fuel | \$ | 1,072.11 |

Jeff makes a motion to accept the bills as presented. John seconded it and it was approved by all saying aye.

Managers Report

Scott said we had a very successful day for the Corvairs mentioning thirty different cars and ten airplanes. There were a lot of people and that the food truck sold out. Scott said there was a car group from Springfield and a group from Chicago and that they were very pleased with the way things turned out. Scott mentions fuel sales have been good and mowing about every four days or so. Also got all the hay off the airport and the previous Tuesday, the survey people were here to start surveying for the new hangars and got about three fourths of it completed. After the wheat is cut they will be back to finish. Scott said they had tied a pink ribbon on the chain link fence to show how far out the pavement will be. It will take up about two thirds of our wheat field. Scott mentioned we might want to plant beans around the end of 32 and get back some of our acreage we're going to lose. Scott mentions another idea, that we could take down the fence and do the front yard again because the FAA is going to cancel our NDB. Scott also said that two FAA people were here that day with Ray Connelly from Albion Radio to be trained on how to inspect NDBs. They did mention that we could still maintain it and use it for VFR only if we wanted to. Scott said he still had the Main Hangar to get ready for his sons wedding. Rick asks about the water going to the east end of the T-Hangars for Aerinova and Scott said that Steve had just delivered the pipe and fittings that evening so he would be looking into that. A short discussion ensued on the water line. Scott said we have two empty hangars now and after the wedding is over he will put it out there that we have two hangars available for rent. Rick asks if we have enough people wanting a

hangar now to fill the new ones and Scott said we did but we lost two current ones and a few on our list have changed their minds and done something else so after the new bigger ones are built he would look into it.

End of Managers Report

Old Business

Rick asks about the fuel surcharge and if all had paid it and Steve said that only a few had paid it and that it was pretty well ignored. Rick also asks about the cook out we had last year and maybe doing something like that again. Some discussion followed on the idea. Rick mentions seeing in the paper that the Poor Farm was not available for the airport and was just going to set idle. Some more discussion on the Farm ensued.

New Business

Walt made a motion to adjourn and John second it.

**SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION
SHELBYVILLE, IL.**

BOARD MEETING AGENDA

July 12, 2021

7:00 PM

- I. Call Meeting to Order**
- II. Guest Speaker (If Scheduled)**
- III. Approval of Minutes**
- IV. Approval of Treasurer's Report**
- V. Approval of Bills Presented**
- VI. Airport Manager's Report**
- VII. Unfinished Business**
- VIII. New Business**
- IX. Adjournment**

SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION RECORD JOURNAL

| CHECK NO. | DATE | DESCRIPTION OF TRANSACTION | BUDGET ACCT NO. | DEBITS | CREDITS | BALANCE |
|-----------|-----------|--|-----------------|--------------|-------------|--------------|
| | 31-May-21 | Balance Shelby County State Bank | | | | \$ 51,302.52 |
| 5921 | 1-Jun-21 | Shelby County Aviation--FBO June, 2021 | 022-5210-12-023 | \$ 3,500.00 | | \$ 47,802.52 |
| 5922 | 2-Jun-21 | John Deere Financial--Payment 14 of 84 | 022-5455-12-023 | \$ 751.36 | | \$ 47,051.16 |
| 5923 | 2-Jun-21 | Arrow Energy--2469 gal. 100LL @ \$4.29614 | 022-8010-12-023 | \$ 10,607.18 | | \$ 36,443.98 |
| 5924 | 2-Jun-21 | City Area Water-Sewer | 022-7800-12-023 | \$ 24.62 | | \$ 36,419.36 |
| | 2-Jun-21 | Arrow Energy--Deposit | | | \$ 3,844.05 | \$ 40,263.41 |
| 5925 | 2-Jun-21 | Shelby Electric Cooperative | 022-7800-12-023 | \$ 722.28 | | \$ 39,541.13 |
| 5926 | 3-Jun-21 | Arrow Energy--1487 Gal 100LL @ \$3.95615 | 022-8010-12-023 | \$ 5,882.79 | | \$ 33,658.34 |
| | 4-Jun-21 | Arrow Energy--Deposit | | | \$ 153.04 | \$ 33,811.38 |
| 5927 | 7-Jun-21 | Scott Jetson--Office Supplies/Walmart | 022-7000-12-023 | \$ 12.55 | | \$ 33,798.83 |
| | 7-Jun-21 | Illinois Department of Revenue--Sales Tax Payment | | \$ 662.00 | | \$ 33,136.83 |
| | 11-Jun-21 | Arrow Energy--Deposit | | | \$ 911.72 | \$ 34,048.55 |
| | 18-Jun-21 | Arrow Energy--Deposit | | | \$ 1,235.97 | \$ 35,284.52 |
| 5928 | 22-Jun-21 | Consolidated Communications | 022-7800-12-023 | \$ 290.03 | | \$ 34,994.49 |
| 5929 | 22-Jun-21 | Sloan Implement--Tractor Repair/Def Bulk | 022-7441-12-023 | \$ 353.80 | | \$ 34,640.69 |
| 5930 | 22-Jun-21 | Shelby County Aviation--New Wind Sock | 022-7440-12-023 | \$ 176.90 | | \$ 34,463.79 |
| 5931 | 22-Jun-21 | Effingham Equity--Diesel | 022-8010-12-023 | \$ 1,072.11 | | \$ 33,391.68 |
| 5932 | 22-Jun-21 | Steve Wempen--Bookkeeping June, 2021 | 022-5220-12-023 | \$ 200.00 | | \$ 33,191.68 |
| | 25-Jun-21 | Arrow Energy--Deposit | | | \$ 2,232.81 | \$ 35,424.49 |
| 5933 | 27-Jun-21 | Doty Sanitation--July, August September Service | 022-7440-12-023 | \$ 57.00 | | \$ 35,367.49 |
| 5934 | 27-Jun-21 | Ameren IP--SCA 37528 \$.18, Airport 06211 \$59.69 | 022-7800-12-023 | \$ 59.87 | | \$ 35,307.62 |
| | 28-Jun-21 | Rent--R Spain \$230, J Green \$115, K Harshman \$115 J Crane \$115, D Gherardini \$230, K Entpr's \$115 B Brunken \$115, J Livesay \$125, S Wempen \$115 | | | | |
| | | Fuel--\$882.43 SCA/Ameren \$109.67 Rent \$1275.00 | | | | |
| | 30-Jun-21 | Bank Interest | | | \$ 2,267.10 | \$ 37,574.72 |
| | | Board Meeting July 12, 2021 | | | \$ 3.39 | \$ 37,578.11 |

SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION
BUDGET ACCOUNT SUMMARY **June 30, 2021**

| CHECK NO. | DATE | 6210-01 | 6220-12 | 6455-12 | 6120-12 | 7000-12 | 7440-12 | 7441-12 | 7442-12 | 7443-12 | 7444-12 | 7800-12 | 8010-12 | 9900-12 |
|-----------|-----------|--------------|-------------|-------------|--------------|-----------|-------------|-------------|-------------|-------------|-----------|--------------|--------------|-------------|
| 5921 | YTD | \$ 31,500.00 | \$ 1,800.00 | \$ 6,762.24 | \$ 11,362.00 | \$ 316.72 | \$ 1,373.99 | \$ 4,686.47 | \$ 5,223.58 | \$ 1,855.20 | \$ 158.98 | \$ 12,291.28 | \$ 34,792.65 | \$ 1,000.00 |
| 5922 | 1-Jun-21 | \$ 3,500.00 | | | | | | | | | | | | |
| 5923 | 2-Jun-21 | | | | | | | | | | | | | |
| 5924 | 2-Jun-21 | | | | | | | | | | | | | |
| 5925 | 2-Jun-21 | | | | | | | | | | | | | |
| 5926 | 3-Jun-21 | | | | | | | | | | | | | |
| 5927 | 7-Jun-21 | | | | | | | | | | | | | |
| 5928 | 22-Jun-21 | | | | | | | | | | | | | |
| 5929 | 22-Jun-21 | | | | | | | | | | | | | |
| 5930 | 22-Jun-21 | | | | | | | | | | | | | |
| 5931 | 22-Jun-21 | | | | | | | | | | | | | |
| 5932 | 22-Jun-21 | | | | | | | | | | | | | |
| 5933 | 27-Jun-21 | | | | | | | | | | | | | |
| 5934 | 27-Jun-21 | | | | | | | | | | | | | |

| | | | | | | | | | | | | | | |
|-------------------------------|--------------|--------------|-------------|--------------|-----------|-------------|-------------|-------------|-------------|------|-----------|--------------|--------------|-------------|
| 30-Jun-21 | \$ 3,500.00 | \$ 200.00 | \$ 751.36 | \$ - | \$ 12.55 | \$ 233.90 | \$ 353.80 | \$ - | \$ - | \$ - | \$ - | \$ 1,146.30 | \$ 17,562.08 | \$ - |
| YTD | \$ 36,000.00 | \$ 2,000.00 | \$ 7,513.60 | \$ 11,362.00 | \$ 328.27 | \$ 1,607.89 | \$ 5,040.27 | \$ 5,223.58 | \$ 1,855.20 | \$ - | \$ 158.98 | \$ 13,438.08 | \$ 52,294.73 | \$ 1,000.00 |
| Monthly Expenses | | \$ 23,760.49 | | | | | | | | | | | | |
| IL Dept. of Revenue | | \$ - | \$ 662.00 | | | | | | | | | | | |
| Total Monthly Expenses | | \$ 24,422.49 | \$ - | | | | | | | | | | | |
| | | \$ 24,422.49 | | | | | | | | | | | | |

| | Total | Corrected Tax | Sales Tax Payments | Total Budget |
|--|---------------|---------------|--------------------|---------------|
| | \$ 137,138.60 | \$ - | \$ 3,263.00 | \$ - |
| | \$ - | | | \$ 140,401.60 |

Shelby County Airport and Landing Field Commission

Jet Fuel Sales 2020/21

| DATE | QUANTITY | CUSTOMER INVOICE | PRICE | CREDIT CD | CHARGE | CASH |
|--------------|----------|---------------------------|--------------|-----------|--------------|-------------|
| 16-Oct-20 | 5.00 | Ryan Spain | \$ 3.15 | \$ - | \$ 15.75 | \$ - |
| 21-Oct-20 | 10.20 | Credit Card Customer | \$ 3.15 | \$ 32.13 | \$ - | \$ - |
| TOTAL | 15.20 | | | \$ 32.13 | \$ 15.75 | \$ - |
| | | | TOTAL | | | \$ 47.88 |
| | | | | | TOTAL | \$ 47.88 |
| 1-Dec-20 | 10.00 | Matt Figgins 2594 | \$ 3.15 | \$ - | \$ 31.50 | \$ - |
| 18-Dec-20 | 6.00 | Scott Jefson 2623 | \$ 3.15 | \$ - | \$ 18.90 | \$ - |
| 20-Dec-20 | 5.50 | Credit Card Customer 2626 | \$ 3.15 | \$ 17.32 | \$ - | \$ - |
| 21-Dec-20 | 5.47 | Barry Brunken 2629 | \$ 3.10 | \$ - | \$ 16.96 | \$ - |
| TOTAL | 26.97 | | | \$ 17.32 | \$ 67.36 | \$ - |
| | | | | | | \$ 84.68 |
| | | | | | TOTAL | \$ 132.56 |
| 6-Jan-21 | 10.37 | Scott Jefson 2641 | \$ 3.15 | \$ - | \$ 32.67 | \$ - |
| 8-Jan-21 | 5.16 | Credit Card Customer 2642 | \$ 3.15 | \$ 16.25 | \$ - | \$ - |
| 23-Jan-21 | 13.52 | Scott Jefson 2673 | \$ 3.15 | \$ - | \$ 42.59 | \$ - |
| TOTAL | 29.05 | | | \$ 16.25 | \$ 75.26 | \$ - |
| | | | | | | \$ 91.51 |
| | | | | | TOTAL | \$ 271.95 |
| 5-Feb-21 | 11.25 | Scott Jefson 2682 | \$ 3.15 | \$ - | \$ 35.44 | \$ - |
| 20-Feb-21 | 9.71 | Credit Card Sale 2698 | \$ 3.15 | \$ 30.59 | \$ - | \$ - |
| TOTAL | 20.96 | | | \$ 30.59 | \$ 35.44 | \$ - |
| | | | | | | \$ 66.03 |
| TOTAL | 92.18 | | | | TOTAL | \$ 337.98 |
| 5-Mar-21 | 53.38 | Credit Card Customer 2717 | \$ 3.15 | \$ 168.15 | \$ - | \$ - |
| 22-Mar-21 | 65.00 | Credit Card Customer 2752 | \$ 3.15 | \$ 204.75 | \$ - | \$ - |
| 22-Mar-21 | 4.18 | Credit Card Customer 2753 | \$ 3.15 | \$ 13.17 | \$ - | \$ - |
| TOTAL | 122.56 | | | \$ 386.07 | \$ - | \$ - |
| | | | | | | \$ 386.07 |
| TOTAL | 214.74 | | | | TOTAL | \$ 724.05 |
| 9-Apr-21 | 9.00 | Scott Jefson 2787 | \$ 3.15 | \$ - | \$ 28.35 | \$ - |
| 15-Jan-21 | 80.23 | Credit Card Customer 2800 | \$ 3.15 | \$ 252.72 | \$ - | \$ - |
| 15-Apr-21 | 80.04 | Credit Card Customer 2801 | \$ 3.15 | \$ 252.13 | \$ - | \$ - |
| 15-Apr-21 | 53.81 | Credit Card Customer 2802 | \$ 3.15 | \$ 169.50 | \$ - | \$ - |
| TOTAL | 223.08 | | | \$ 674.35 | \$ 28.35 | \$ - |
| | | | | | | \$ 702.70 |
| TOTAL | 437.82 | | | | TOTAL | \$ 1,378.87 |
| 24-May-21 | 109.15 | Credit Card Customer 2923 | \$ 3.15 | \$ 343.82 | \$ - | \$ - |
| 30-May-21 | 49.43 | Credit Card Customer 2948 | \$ 3.15 | \$ 155.70 | \$ - | \$ - |
| TOTAL | 158.58 | | | \$ 499.52 | \$ - | \$ - |
| | | | | | | \$ 499.52 |
| TOTAL | 596.40 | | | | TOTAL | \$ 1,878.39 |

Shelby County Airport and Landing Field Commission

Fuel Sales June, 2021

| DATE | QUANTITY | CUSTOMER | INVOICE | PRICE | CREDIT CD | CHARGE | CASH |
|-----------|----------|----------------------|---------|---------|-----------|--------|--------|
| 1-Jun-21 | 12.64 | Credit Card Customer | 2952 | \$ 4.79 | \$ | 60.55 | |
| 1-Jun-21 | 20.01 | Credit Card Customer | 2953 | \$ 4.79 | \$ | 95.85 | |
| 2-Jun-21 | 14.01 | Credit Card Customer | 2954 | \$ 4.79 | \$ | 67.11 | |
| 2-Jun-21 | 50.12 | John Livesay | 2955 | \$ 4.74 | | \$ | 237.57 |
| 2-Jun-21 | 4.11 | John Livesay | 2956 | \$ 4.74 | | \$ | 19.48 |
| 3-Jun-21 | 14.36 | Ryan Spain | 2957 | \$ 4.46 | | \$ | 64.05 |
| 3-Jun-21 | 19.56 | Rick Brown | 2958 | \$ 4.46 | | \$ | 87.24 |
| 4-Jun-21 | 27.72 | Credit Card Customer | 2959 | \$ 4.51 | \$ | 125.02 | |
| 4-Jun-21 | 5.11 | Credit Card Customer | 2960 | \$ 4.51 | \$ | 23.05 | |
| 4-Jun-21 | 10.11 | Credit Card Customer | 2961 | \$ 4.51 | \$ | 45.60 | |
| 4-Jun-21 | 54.35 | Credit Card Customer | 2962 | \$ 4.51 | \$ | 245.12 | |
| 4-Jun-21 | 15.79 | Barry Brunken | 2963 | \$ 4.46 | | \$ | 70.42 |
| 4-Jun-21 | 24.85 | Rick Brown | 2964 | \$ 4.46 | | \$ | 110.83 |
| 4-Jun-21 | 22.25 | Don Gherardini | 2965 | \$ 4.46 | | \$ | 99.24 |
| 5-Jun-21 | 32.22 | Don Gherardini | 2966 | \$ 4.46 | | \$ | 143.70 |
| 5-Jun-21 | 13.52 | Credit Card Customer | 2967 | \$ 4.51 | \$ | 60.98 | |
| 6-Jun-21 | 22.76 | Credit Card Customer | 2968 | \$ 4.51 | \$ | 102.65 | |
| 6-Jun-21 | 15.15 | Don Gherardini | 2969 | \$ 4.46 | | \$ | 67.57 |
| 7-Jun-21 | 10.08 | Credit Card Customer | 2970 | \$ 4.51 | \$ | 45.46 | |
| 8-Jun-21 | 6.63 | Credit Card Customer | 2971 | \$ 4.51 | \$ | 29.90 | |
| 8-Jun-21 | 48.63 | Credit Card Customer | 2972 | \$ 4.51 | \$ | 219.32 | |
| 9-Jun-21 | 22.00 | Scott Jefson | 2973 | \$ 4.46 | | \$ | 98.12 |
| 10-Jun-21 | 26.88 | Credit Card Customer | 2974 | \$ 4.51 | \$ | 121.23 | |
| 10-Jun-21 | 18.18 | Scott Jefson | 2975 | \$ 4.46 | | \$ | 81.08 |
| 10-Jun-21 | 5.09 | Scott Jefson | 2976 | \$ 4.46 | | \$ | 22.70 |
| 11-Jun-21 | 32.23 | Credit Card Customer | 2977 | \$ 4.51 | \$ | 145.36 | |
| 11-Jun-21 | | Jet Fuel Sale | 2978 | | | | |
| 11-Jun-21 | | Jet Fuel Sale | 2979 | | | | |
| 11-Jun-21 | 30.12 | Credit Card Customer | 2980 | \$ 4.51 | \$ | 135.84 | |
| 11-Jun-21 | 14.21 | Credit Card Customer | 2981 | \$ 4.51 | \$ | 64.09 | |
| 11-Jun-21 | 34.16 | Rick Brown | 2982 | \$ 4.46 | | \$ | 152.35 |
| 12-Jun-21 | 4.72 | Ryan Spain | 2983 | \$ 4.46 | | \$ | 21.05 |
| 12-Jun-21 | 6.68 | Credit Card Customer | 2984 | \$ 4.51 | \$ | 30.13 | |
| 12-Jun-21 | 6.01 | Wyatt Jesse | 2985 | \$ 4.51 | | \$ | 26.80 |
| 12-Jun-21 | 8.02 | Credit Card Customer | 2986 | \$ 4.51 | \$ | 36.17 | |
| 12-Jun-21 | 9.87 | Credit Card Customer | 2987 | \$ 4.51 | \$ | 44.51 | |
| 12-Jun-21 | 2.49 | Credit Card Customer | 2988 | \$ 4.51 | \$ | 11.23 | |
| 12-Jun-21 | 2.00 | Credit Card Customer | 2989 | \$ 4.51 | \$ | 9.02 | |
| 13-Jun-21 | 7.39 | Credit Card Customer | 2990 | \$ 4.51 | \$ | 33.33 | |
| 13-Jun-21 | 24.12 | Credit Card Customer | 2991 | \$ 4.51 | \$ | 108.78 | |
| 13-Jun-21 | 5.12 | Credit Card Customer | 2992 | \$ 4.51 | \$ | 23.09 | |
| 13-Jun-21 | 7.24 | Barry Brunken | 2993 | \$ 4.46 | | \$ | 32.29 |
| 14-Jun-21 | 10.11 | Credit Card Customer | 2994 | \$ 4.51 | \$ | 45.60 | |
| 15-Jun-21 | 26.99 | Credit Card Customer | 2995 | \$ 4.51 | \$ | 121.72 | |
| 16-Jun-21 | 55.70 | Credit Card Customer | 2996 | \$ 4.51 | \$ | 251.21 | |
| 16-Jun-21 | 13.89 | Credit Card Customer | 2997 | \$ 4.51 | \$ | 62.64 | |
| 17-Jun-21 | 60.12 | Credit Card Customer | 2998 | \$ 4.51 | \$ | 271.14 | |
| 17-Jun-21 | 57.55 | Credit Card Customer | 2999 | \$ 4.51 | \$ | 259.55 | |
| 17-Jun-21 | 25.06 | Credit Card Customer | 3000 | \$ 4.51 | \$ | 113.02 | |
| 17-Jun-21 | 21.20 | Credit Card Customer | 3001 | \$ 4.51 | \$ | 95.61 | |
| 17-Jun-21 | 35.72 | Credit Card Customer | 3002 | \$ 4.51 | \$ | 161.10 | |
| 17-Jun-21 | 5.12 | Credit Card Customer | 3003 | \$ 4.51 | \$ | 23.09 | |
| 17-Jun-21 | 5.12 | Credit Card Customer | 3004 | \$ 4.51 | \$ | 23.09 | |
| 18-Jun-21 | 37.95 | Credit Card Customer | 3005 | \$ 4.51 | \$ | 171.15 | |
| 18-Jun-21 | 11.77 | Ryan Spain | 3006 | \$ 4.46 | | \$ | 52.49 |
| 18-Jun-21 | 10.13 | Credit Card Customer | 3007 | \$ 4.51 | \$ | 45.69 | |
| 19-Jun-21 | 14.25 | Credit Card Customer | 3008 | \$ 4.51 | \$ | 64.27 | |
| 19-Jun-21 | 5.12 | Credit Card Customer | 3009 | \$ 4.51 | \$ | 23.09 | |
| 19-Jun-21 | 5.13 | Credit Card Customer | 3010 | \$ 4.51 | \$ | 23.14 | |
| 19-Jun-21 | 4.95 | Credit Card Customer | 3011 | \$ 4.51 | \$ | 22.32 | |

SHELBY COUNTY AIRPORT

100LL COST OF SALES REPORT 2020-2021

| MONTH | GALLONS SOLD | AVE. PRICE PER GAL. | SALES AMOUNT | | | TOTAL SALES | COST PER GAL | WITH TAX | ARROW FEE | TOTAL COST | | NET PROFIT OR LOSS |
|--------------|-----------------|---------------------|---------------------|--------------------|--------------------|---------------------|--------------|----------|------------------|---------------------|--------------------|--------------------|
| | | | CREDIT CD | CHARGE | CASH | | | | | COST | ARROW FEE | |
| September | 1401.38 | \$ 3.88 | \$ 4,067.35 | \$ 1,332.82 | \$ 33.92 | \$ 5,434.09 | \$ 3.22 | \$ 3.42 | \$ 119.48 | \$ 4,991.13 | \$ 520.14 | |
| October | 1223.63 | \$ 3.88 | \$ 3,482.53 | \$ 1,196.73 | \$ 65.16 | \$ 4,744.42 | \$ 3.25 | \$ 3.45 | \$ 106.62 | \$ 4,331.96 | \$ 412.46 | |
| November | 951.38 | \$ 3.88 | \$ 2,705.23 | \$ 922.63 | \$ 61.04 | \$ 3,688.90 | \$ 2.99 | \$ 3.18 | \$ 89.52 | \$ 3,111.93 | \$ 576.97 | |
| December | 901.75 | \$ 3.89 | \$ 3,058.80 | \$ 395.10 | \$ 48.77 | \$ 3,502.67 | \$ 2.86 | \$ 3.04 | \$ 96.68 | \$ 2,836.87 | \$ 665.80 | |
| January | 1335.05 | \$ 3.89 | \$ 2,660.68 | \$ 126.23 | \$ 2,404.85 | \$ 5,191.76 | \$ 3.08 | \$ 3.27 | \$ 85.87 | \$ 4,454.83 | \$ 736.93 | |
| February | 485.79 | \$ 3.89 | \$ 1,566.13 | \$ 319.44 | \$ - | \$ 1,885.57 | \$ 3.47 | \$ 3.69 | \$ 67.59 | \$ 1,858.63 | \$ 26.94 | |
| March | 1351.62 | \$ 4.04 | \$ 4,941.84 | \$ 428.48 | \$ 85.50 | \$ 5,455.82 | \$ 3.57 | \$ 3.79 | \$ 143.66 | \$ 5,270.53 | \$ 185.29 | |
| April | 1278.94 | \$ 4.59 | \$ 5,458.84 | \$ 399.20 | \$ 9.18 | \$ 5,867.22 | \$ 3.94 | \$ 4.18 | \$ 155.28 | \$ 5,505.17 | \$ 362.05 | |
| May | 2340.92 | \$ 4.66 | \$ 6,681.66 | \$ 1,007.55 | \$ 3,213.03 | \$ 10,902.24 | \$ 4.18 | \$ 4.44 | \$ 177.00 | \$ 10,581.07 | \$ 321.17 | |
| June | 1446.99 | \$ 4.52 | \$ 4,994.93 | \$ 1,504.55 | \$ 38.02 | \$ 6,537.50 | \$ 4.08 | \$ 4.34 | \$ 139.89 | \$ 6,412.59 | \$ 124.91 | |
| July | | | | | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| August | | | | | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| TOTAL | 12717.45 | | \$ 39,617.99 | \$ 7,632.73 | \$ 5,959.47 | \$ 53,210.19 | | | \$ 864.70 | \$ 32,283.87 | \$ 3,486.58 | |

\$30 Monthly Fee Included In Arrow Fee Above

JET A COST OF SALES REPORT 2020-2021

| MONTH | GALLONS SOLD | AVE. PRICE PER GAL. | SALES AMOUNT | | | TOTAL SALES | COST PER GAL | WITH TAX | ARROW FEE | TOTAL COST | | NET PROFIT OR LOSS |
|--------------|---------------|---------------------|--------------------|------------------|-------------|--------------------|--------------|----------|-----------------|------------------|------------------|--------------------|
| | | | CREDIT CD | CHARGE | CASH | | | | | COST | ARROW FEE | |
| September | 0.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| October | 15.20 | \$ 3.15 | \$ 32.13 | \$ 15.75 | \$ - | \$ 47.88 | \$ 1.25 | \$ 1.33 | \$ 0.64 | \$ 20.83 | \$ 27.05 | |
| November | 0.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| December | 26.97 | \$ 3.15 | \$ 17.32 | \$ 67.36 | \$ - | \$ 84.68 | \$ 1.25 | \$ 1.33 | \$ 0.38 | \$ 36.20 | \$ 48.48 | |
| January | 29.05 | \$ 3.15 | \$ 16.25 | \$ 75.26 | \$ - | \$ 91.51 | \$ 1.25 | \$ 1.33 | \$ 0.33 | \$ 38.91 | \$ 52.60 | |
| February | 20.96 | \$ 3.15 | \$ 30.59 | \$ 35.44 | \$ - | \$ 66.03 | \$ 1.25 | \$ 1.33 | \$ 0.73 | \$ 28.57 | \$ 37.46 | |
| March | 122.56 | \$ 3.15 | \$ 386.07 | \$ - | \$ - | \$ 386.07 | \$ 1.25 | \$ 1.33 | \$ 8.88 | \$ 171.65 | \$ 214.42 | |
| April | 223.08 | \$ 3.15 | \$ 674.35 | \$ 28.35 | \$ - | \$ 702.70 | \$ 1.25 | \$ 1.33 | \$ 15.48 | \$ 311.75 | \$ 390.95 | |
| May | 158.58 | \$ 3.15 | \$ 499.52 | \$ - | \$ - | \$ 499.52 | \$ 1.25 | \$ 1.33 | \$ 10.99 | \$ 221.60 | \$ 277.92 | |
| June | 137.77 | \$ 3.15 | \$ 433.97 | \$ - | \$ - | \$ 433.97 | \$ 2.27 | \$ 2.41 | \$ 9.55 | \$ 341.83 | \$ 92.14 | |
| July | | | | | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| August | | | | | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| TOTAL | 734.17 | | \$ 2,090.20 | \$ 222.16 | \$ - | \$ 2,312.36 | | | \$ 26.44 | \$ 607.91 | \$ 770.96 | |

*****County Board Committee Chairman Appointments*****

Paul Canaday – EMA

Lynn Williams – Zoning

Mark Bennett– Purchasing

Gary Patterson – Animal Control

Teresa Boehm – Insurance Committee