

August 9, 2022
SHELBY COUNTY BOARD MEETING AGENDA
August 11, 2022 – 7:00 P. M.
Courtroom A – Shelby County Courthouse

1. Call to Order- Prayer(Matt Kessler) - Pledge of Allegiance
2. Roll Call
3. Approval of Minutes from July 14, 2022
4. Public Body Comment
5. County Highway– Discussion and vote on:
Engineering Services Agreement with Hampton, Lenzini & Renwick for Engineering
Services for Repair of Findlay Bridge over Lake Shelbyville 2 miles East of Findlay
estimated costs \$45,000
Funding Resolution for Findlay Bridge Repair 2 miles East of Findlay for \$55,000
6. Discussion and vote on temporary payroll policy/procedure for Highway Department in the
absence of an interim county engineer
7. Discussion and vote to allow Farm Committee to request bids for applicants to custom farm
the County Farm for 2023
8. Discussion and vote to hire outside legal counsel to represent the County Board for action on
the Forensic Payroll Audit of the Sheriff's office
9. David Swits, Ambulance Committee Chair – Discussion and vote on Standard of Care
Requirements for Ambulance Services
10. Chairman Coffman – Discussion and vote on working draft budget for FY 2022-2023 as
recommended by the Budget Committee and place working draft on Public View in the
County Clerk's office
11. Gary Patterson, Finance Chair – Discussion and vote to hire County Finance Manager
12. Chairman Coffman – Approval of FY 2022-2023 Liquor Licenses (see attached list)
13. Jessica Fox, County Clerk - Drawing for terms of county board taking office on 12/1/2022
pursuant to 55 ILCS 5/2-3009
14. Committee Reports
15. Chairman Updates
16. Chairman Appointments –
Ted Warren – Board of Appeals for a 5 year term
17. Correspondence
18. Approve payment of claims as reviewed by committees
19. Adjournment

Please silence cell phones during the Board meeting.

PRAYER IS GIVEN TODAY BY SHELBY COUNTY BOARD MEMBER MATT KESSLER

SHELBY COUNTY BOARD MEETING

August 11, 2022 – 7:00 P.M.

The Shelby County Board met on Thursday, August 11, 2022, at 7:00 P.M. in Courtroom A of the Shelby County Courthouse in Shelbyville, Illinois.

Chairman Bryon Coffman called the meeting to order. Board member Rod Hite delivered the prayer, and all present recited the Pledge of Allegiance.

County Clerk Jessica Fox called the roll. Cox, Durbin, and Lenz were absent. Kessler was tardy (7:25PM).

Board member Gary Patterson recognized the passing of Rod Hite's father this past week, as well as the passing of former board member Robert Jordan.

Minutes for the July 14, 2022, board meeting was presented for approval. Simpson made motion to approve the minutes. Ongman seconded said motion, which passed by voice vote (18 yes, 0 no).

Chairman Coffman called for Public Body comment.

Dick Gloede of the Mental Health "708" board spoke on the need for members of the Mental Health "708" Board to address the Budget committee regarding the cuts to the Mental Health tax levy. Gloede stated SCCS pays over \$300,000 in real estate taxes they could exempt and provides many important services to both the County and its residents. Gloede encouraged the board to think of the needs of the county for mental health and substance abuse services, as well as the need and services provided to the clients.

David Ogden, future board member, requested several items be stricken from the agenda – the highway payroll policy, the farm items, the ambulance issue, which Ogden stated was a city problem, not a county problem. Ogden also encouraged the board to not hire a county finance manager.

Martha Firnhaber, who is also running for County Board questioned the legality of the board hiring a county finance manager at a salary of \$70,000. She also questioned what the job description detailed the responsibilities were, the farm bid specs, asked if they were written and what would be put out for bid, and stated it was not necessary for the county to deal with Ambulance issues.

Amy Metzger questioned the need for a County Finance Manager, who would hire this person, who would the person report to, and what the job description might be.

Sonny Ross asked the board to review the standard of care as most area services are in line with the IDPH. Where is the authority of county board to implement guidelines for Ambulance services and who is qualified to monitor these new "regulations?" Ross suggested to let the City and HSHS work on something for Shelbyville Fire Protection District in terms of providing Ambulance coverage for the City of Shelbyville.

Kirk Allen, stated Bellwether mentioned the County could be insolvent in 2025, so why would the county spend more money to hire a finance manager? The County can hire an auditor by law, but not a county finance manager. Allen also questioned if the board was "limiting the pool of eligible farmers" by planting wheat and beans? Allen also questioned the projected revenues based on prior years crop reports and stated these revenues may or may not be there.

Kessler entered the meeting at 7:25 PM.

Board member Julie Edwards issued an informal apology to Highway Foreman Stacy Prosser and employees of the Highway Department for a recent social media blast that occurred regarding a payroll issue. Edwards stated the board had received an email at 11:00 AM and by 2:00 PM articles about this issue were on social media without the board being able to resolve or discuss and Edwards felt this issue could and should have been handle with a phone call to the employee in question and handled in a different manner. The Edgar County Watchdogs informed Edwards that they had received the email from a board member. Edwards stated the County is an employer and if the county wants to retain quality employees this type of action is not the way to do it. Edwards told all employees of the County, if they have issues, please reach out to her, she will not publicize it, make the problem bigger, but will try to resolve the problem internally. Edwards statement was met with a round of applause.

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In the absence of a Highway Engineer, Chairman Coffman presented the Highway report. An agreement, reviewed by the road and bridge committee, was presented for approval. This agreement is for Engineering Services with Hampton, Lenzini and Renwick on the Findlay Bridge 2 miles east of Findlay. Estimated costs for engineering services are \$45,000.

Simpson made motion to approve the agreement. Barr seconded said motion, which passed by roll vote (17 yes, 0 no). Ayes: Barr, B. Bennett, M. Bennett, Boehm, Coffman, Drnjevic, Edwards, Gergeni, Hite, Kessler, Ongman, Orman, Patterson, Percy, Simpson, Slifer, Swits, Tate and Williams. Nay: none.

Coffman presented a funding resolution for the engineering agreement in the amount of \$55,000. Boehm made motion to approve the resolution. Swits seconded said motion, which passed by roll call vote (19 yes, 0 no). Ayes: Barr, B. Bennett, M. Bennett, Boehm, Coffman, Drnjevic, Edwards, Gergeni, Hite, Kessler, Ongman, Orman, Patterson, Percy, Simpson, Slifer, Swits, Tate and Williams. Nay: none.

Continuing with updates, the Country Club Road project began July 11, the binder has been installed and dirt work is being done before the final lift is installed. The Westervelt Bridge has been postponed until August 30th due to the unavailability of concrete beams. The Cold Spring Bridge has been completed and is awaiting signature from the County Engineer so the final payment can go out. The bridge in Shelbyville Township has been pushed back until next spring so the road won't be closed this winter.

Due to the lack of a County Highway Engineer and a vacancy in the acting county engineer position, there is currently nobody available to sign the payroll time sheets. The payroll policy states timesheets are supposed to be signed by the department head. Chairman Coffman stated since he is not there every day, he would not be willing to sign off on the time sheets since people are "vilified" when mistakes are made. Ideas were discussed such as amending the payroll policy to give the County Board Chair, or the Road/Bridge committee the authority to sign off on the timesheets. Bruce DeLashmit from Bellwether informed the board this duty becomes the responsibility of the County board Chair or their designee. Edwards offered to sign the timesheets until an acting county highway engineer is named, or the payroll policy is amended to assign this role elsewhere. It was suggested the payroll policy be amended in the future to include all departments in case of a vacancy or absence of the department head.

Tate made motion to authorize Julie Edwards to be the payroll oversight signee in the absence of a County Engineer or an acting county engineer. Williams seconded said motion, which passed by voice vote (8 yes, 1 no - M. Bennett).

Farm Committee Chair Jeff Slifer addressed the board about the County Farm and beginning to accept bids for the County Farm for next year. The custom farm agreement would be put into place, but names/dates/crops and supply providers changed.

Boehm made motion to approve accepting bids to custom farm the county farm for 2023. Patterson seconded said motion. Discussion continued.

Many board members were hesitant to approve an agreement or bid specs they hadn't had the chance to review. Slifer stated the urgency was to insure there would be crop insurance in place. It was suggested that a proposal could be drafted and approved at special board meeting before the end of August.

Swits made motion to table the county farm request for bids. Williams seconded said motion, which passed by voice vote (19 yes, 0 no).

State's Attorney Nichole Kroncke informed the board after several discussion with forensic auditor John Vander Burgh, she felt it would be in the board best interest if she requested the appointment of a labor relations attorney to guide them on the next steps involving the overpayment and underpayment of current and former employees of the Sheriff's office. Kroncke has money in her 2023 budget for contractual services. She feels the board needs the guidance and specialization a Labor Relations Attorney could provide, and the board wouldn't necessarily get that if

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the Judge appointed another State's Attorney to oversee this. Kroncke would like the board to be involved in choosing an attorney so there is a level of trust, and the board is happy with the choice and is involved in the choice. Labor Relations Attorneys are more familiar in dealing with the Department of Labor with just a regular attorney, this is a very complex issue. Kroncke wants the board involved in the process of choosing the attorney and stated she feels it is in the best interest of the County to have a Labor Relations attorney appointed. If SA Kroncke involves the Judge in this process the Judge will choose the attorney and the board will have no say.

B. Bennett made motion for SA Kroncke to appoint legal counsel to represent the county board. Patterson seconded said motion.

It was stated if Kroncke appoints, it will cost the County, rather than if the Judge appoints an attorney. For a Judge to get involved, Kroncke must show she has a conflict. Kroncke made it clear a Judge will not appoint an attorney who specializes in Labor Relations and the board will have no control. It will still cost the county money. If the Judge determines that there is no conflict at this time, it would be up to Kroncke to make the appointment. There are questions that must be answered for Vander Burgh to continue to determine, which employees were overpaid, and which employees were underpaid. At this time, the employees have not made a claim or discussed making a claim against the County at this time.

Edwards made motion to make certain the main motion was to allow SA Kroncke to appoint outside counsel. Boehm seconded said motion. The amendment passed by voice vote (19 yes, 0 no).

Tate made motion to amend both motions to SA Kroncke to recommend candidates to be appointed to represent the County Board in labor and legal issues related to the payroll audit.

Kroncke recommended the board table this item and Kroncke stated she would bring in candidates next month.

Drnjevic made motion to table this item. Hite seconded said motion, which passed by voice vote (19 yes, 0 no).

Ambulance Committee Chair David Swits stated the Ambulance committee met yesterday to discuss bringing an Ambulance Service to Shelby County since Decatur Ambulance Service was being shut down by HSHS.

Boehm made motion to accept the Shelby County Emergency Medical Service Medical Transport and Ambulance Standard of Care. Slifer seconded said motion. Discussion was held.

Shelby County voters passed a referendum in 1988 to allow Shelby County to levy for the purpose of funding an ambulance (55 ILCS 5/5/-1028). Many board members feel this is a problem for the City of Shelbyville and not the County, even though the County does levy the taxes for ambulance services. Some felt that agreements between Ambulance districts could be put in place until a new service took over. Others expressed concern the standards passed might put unnecessary restrictions on Ambulance services already operating within the County under various Fire Protection Districts (Bethany, Assumption, Sullivan, Neoga, Stewardson, and Findlay). It was also stated the County should be welcoming to all Ambulance services and it wasn't up to the County to tell these businesses how to run their business. It was felt we shouldn't try to regulate any type of business within the County.

The County currently pays a \$25.00 subsidy per qualifying call to Decatur Ambulance, Windsor Area Ambulance Service, and those out of district Stewardson Ambulance calls.

EMA Director Troy Agney said the only additional change for the standards to be voted on in comparison to the IDPH requirements was a radio that would work for Shelby County. This was an added layer for the County but otherwise the standards of care presented conform to Region 6 and the IDPH guidelines procedures for

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Ambulance services. A new Ambulance service coming to town is expected to cost the County nothing. The County and the City have both requested that 2 ALS (Advanced Life Support) Ambulances are available to whomever might decide to provide Ambulance services. Agney said this contract was to prevent anymore Ambulance services from closing their doors and walking away.

The board voted to approve the standard of care requirements for ambulance services by roll call vote (11 yes, 8 no). Ayes: Barr, B. Bennett, Boehm, Coffman, Drnjevic, Hite, Patterson, Simpson, Slifer, Swits, and Williams. Nay: M. Bennett, Edwards, Gergeni, Kessler, Ongman, Orman, Pearcy and Tate.

Bellwether has assisted Shelby County in the preparation of the fiscal year 2023 budget. A working draft was emailed to the board for review. The working draft needs to be available for public viewing in the County Clerk's office prior to being presented for a vote by the Board to approve. The draft is currently balanced.

Swits made motion to place the working draft budget for FY 2023 on public viewing. Tate seconded said motion, which passed by voice vote (19 yes, 0 no).

At this time, Finance Chairman Patterson spoke to the board regarding the recommendation of Bellwether for the County to hire a county finance manager. This person would function as an administrative assistant to the board, as Bruce DeLashmit stated the County Clerk's only responsibilities were the agenda and the minutes. The Treasurer's only responsibility is to provide the financial reports, and the State's Attorney to provide legal counsel. DeLashmit reference the County's many issues and the failure of the county board to see to resolve any of them. DeLashmit stated the board could assign whatever title to this person they wanted, and Bellwether would be willing to train this person for 18 months. This position would be a point lead, should pay close attention to detail, but yet would have no authority and couldn't "advance anything." DeLashmit recommended a person that would work well with others and navigate in a small County environment. While there is no statutory authority for the Board to "hire" such a position, DeLashmit state currently 83 of the 103 Illinois counties have some type of person such as this in place.

State's Attorney Kroncke volunteered to contact some area counties to see how the "administrative assistant to the board" functioned. It was also requested she find out how those boards are structured. Kroncke will report back.

Chairman Coffman requested approval for the FY 2022-2023 liquor licenses. (List of licenses attached to these minutes). Discussion was held regarding the wet/dry status of Shelbyville Township. To date, both the County and the Township are considering Shelbyville Township as wet. Until this wet/dry issue is resolved in court, the liquor license issued in Shelbyville Township is valid.

M. Bennett made motion to approve the liquor licenses for 2022-2023. Edwards seconded said motion, which passed by voice vote (16 yes, 3 no – Barr, Simpson, and Williams).

County Clerk Fox explained the procedures for drawing for board terms (5 ILCS 5/2-3009) for the board to be seated on December 5, 2022. The procedure used is based on the simultaneous filing's lottery procedures from the Illinois State Board of Elections. The county is broken into 11 board districts and those running are "seeded" alphabetically by last name. A ball will be drawn with either 4-4-2 or 2-4-4. Fox had outgoing board member Gary Gergeni draw the ball. Gergeni drew the ball with 2-4-4. (Ex. In District # 6, McCormick will serve the 2-4-4, Tate will serve the 4-4-2).

At this time, Chairman Coffman called for committee reports.

The Rescue Squad had 2 calls last month and are still doing training. If anyone wants to donate an old vehicle to them for training, it would be appreciated.

Law Enforcement Committee Chair Patterson reported everything will be ready to go for the new food company as of August 25 and they will begin serving meals on September 1.

Farm committee chair Slifer stated the County Farm crops looks good.

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Chairman Coffman attended a conference in Galena and in speaking with other County board members, all counties have issues, Shelby County's are just played out a little bit more than others. In the past 24-36 hours from Madison Bruns at Farm Bureau regarding a company in the southern part of the county trying to get contracts for wind farms. Coffman reminded folks there is still a moratorium in place for Shelby County on wind farms.

Chairman Coffman requested approval to appoint Ted Warren to the Zoning Board of Appeals for a 5-year term. Simpson made motion to approve the appointment. Drnjevic seconded said motion, which passed by voice vote (19 yes, 0 no).

Simpson made motion to approve payment of the monthly claims as reviewed by the committees. Barr seconded said motion, which passed by roll call vote (19 yes, 0 no). Ayes: Barr, B. Bennett, M. Bennett, Boehm, Coffman, Drnjevic, Edwards, Gergeni, Hite, Kessler, Ongman, Orman, Patterson, Percy, Simpson, Slifer, Swits, Tate and Williams. Nay: none.

There was no further business to come before the Shelby County Board.

Swits made motion to adjourn until the next regular meeting to be held on September 8, 2022. Ongman seconded said motion, which passed by voice vote (19 yes, 0 no) and the meeting was adjourned at 9:53 P.M.


Jessica Fox
Shelby County Clerk and Recorder

STATE OF ILLINOIS

ROLL CALL VOTES IN COUNTY BOARD

SHELBY COUNTY

August 11, 2022

REGULAR MEETING

		ROLL CALL			QUESTIONS									
			8/11/2022	1/2022	Eng Ag ON MOTIONS TO H, L, R		Funding ON MOTIONS TO Resolution		Standard of ON MOTIONS TO Care Reg.	Ambulance	Payment of ON MOTIONS TO Claims		ON MOTIONS TO	
COUNTY BOARD MEMBERS		MILEAGE	P.M.	P.M.	AYE	NAY	AYE	NAY	AYE	NAY	AYE	NAY	AYE	NAY
	BARR, KENNETH	50	✓		✓		✓		1		✓			
	BENNETT, BARBARA	40	✓		✓		✓		2		✓			
	BENNETT, MARK	32	✓		✓		✓			1	✓			
	BOEHM, TERESA		✓		✓		✓		3		✓			
	COFFMAN, BRYON	48	✓		✓		✓		4		✓			
	COX, CASSI		A		A		A		A		A			
	DRNJEVIC, DENNIS	22	✓		✓		✓		5		✓			
	DURBIN, JESSE	12	A		A		A		A		A			
	EDWARDS, JULIE		✓		✓		✓			2	✓			
	GERGENI, GARY	26	✓		✓		✓			3	✓			
	HITE, ROD	56	✓		✓		✓		6		✓			
	KESSLER, MATT <i>Tardy 7:25pm</i>	44	,		✓		✓		.	4	✓			
	LENZ, LARRY	26	A		A		A		A		A			
	ONGMAN, SHARON		✓		✓		✓			5	✓			
	ORMAN, ROBERT	34	✓		✓		✓			6	✓			
	PATTERSON, GARY		✓		✓		✓		7		✓			
	PEARCY, DEREK	20	✓		✓		✓			7	✓			
	SIMPSON, ROBERT	32	✓		✓		✓		8		✓			
	SLIFER, JEFF	32	✓		✓		✓		9		✓			
	SWITS, DAVID	34	✓		✓		✓		10		✓			
	TATE, DON	40	✓		✓		✓			8	✓			
	WILLIAMS, LYNN		✓		✓		✓		11		✓			

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE,
HAVING EXAMINED THE ATTACHED

RESOLUTION _____

PETITION _____

AGREEMENT  _____

DO HEREBY RECOMMENDED APPROVAL OF SAME BY THE
COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE

 _____

 _____

 _____

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Using Federal Funds? ☐ Yes ☒ No Agreement For **MFT PE** Agreement Type **Original**

LOCAL PUBLIC AGENCY

Local Public Agency	County	Section Number	Job Number
Shelby County	Shelby	22-00293-00-BR	
Project Number	Contact Name	Phone Number	Email
	Reed Best	(217) 774-2721	shelbycoreed@mycci.net

SECTION PROVISIONS

Local Street/Road Name	Key Route	Length	Structure Number
CH 3/ Findlay Road	FAS 642	3171.7'	087-3001
Location Termini			Add Location
Findlay Bridge over Lake Shelbyville; 2 miles east of Findlay			Remove Location

Project Description

Bridge Repairs: Expansion joint seal replacements; PPCI beam concrete repairs; Paint & Reset bearings, plates and anchor bolts; Concrete pier cap repairs; Deck & Parapet crack sealing, deck extensions.

Engineering Funding ☒ MFT/TBP ☐ State ☐ Other
Anticipated Construction Funding ☐ Federal ☒ MFT/TBP ☐ State ☐ Other

AGREEMENT FOR

☒ Phase I - Preliminary Engineering ☒ Phase II - Design Engineering

CONSULTANT

Prime Consultant (Firm) Name	Contact Name	Phone Number	Email
Hampton, Lenzini & Renwick, Inc.	Steven Megginson	(217) 546-3400	swmegginson@hlreng.com
Address		City	State Zip Code
3085 Adlai Stevenson Drive Suite 201		Springfield	IL 62703

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

Regional Engineer	Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation
Resident Construction Supervisor	Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT
In Responsible Charge Contractor	A full time LPA employee authorized to administer inherently governmental PROJECT activities Company or Companies to which the construction contract was awarded

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- ☒ EXHIBIT A: Scope of Services
- ☒ EXHIBIT B: Project Schedule
- ☒ EXHIBIT C: Qualification Based Selection (QBS) Checklist
- ☐ EXHIBIT D: Cost Estimate of Consultant Services (BLR 05513 or BLR 05514)
- ☐ EXHIBIT ____ : Direct Costs Check Sheet (attach BDE 436 when using Lump Sum on Specific Rate Compensation)
- ☒ HLR Rate Schedule 2022
- ☒ Location Map
- ☐ _____

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA, The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of US Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
8. That none of the services to be furnished by the ENGINEER shall be sublet, assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
9. For Preliminary Engineering Contracts:
 - (a) To attend meetings and visit the site of the proposed improvement when requested to do so by representatives of the LPA or the DEPARTMENT, as defined in Exhibit A (Scope of Services).
 - (b) That all plans and other documents furnished by the ENGINEER pursuant to the AGREEMENT will be endorsed by the ENGINEER and affixed the ENGINEER's professional seal when such seal is required by law. Such endorsements must be made by a person, duly licensed or registered in the appropriate category by the Department of Professional Regulation of the State of Illinois. It will be the ENGINEER's responsibility to affix the proper seal as required by the Bureau of Local Roads and Streets manual published by the DEPARTMENT.
 - (c) That the ENGINEER is qualified technically and is thoroughly conversant with the design standards and policies applicable for the PROJECT; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated in Exhibit A (Scope of Services).
10. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See DIRECT COST tab in BLR 05513 or BLR 05514).

II. THE LPA AGREES,

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the Professional Services Selection Act (50 ILCS 510) (Exhibit C).
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.
3. To pay the ENGINEER:
 - (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
 - (b) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and DEPARTMENT a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER

shall be due and payable to the ENGINEER.

(c) For Non-Federal County Projects - (605 ILCS 5/5-409)

- (1) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER. Such payments to be equal to the value of the partially completed work in all previous partial payments made to the ENGINEER.
- (2) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and STATE, a sum of money equal to the basic fee as determined in the AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

4. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

☐ Percent

☐ Lump Sum

☒ Specific Rate \$45,000.00 (Maximum Fee \$150,000)

☐ Cost plus Fixed Fee:

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,

DC is the total Direct Cost,

OH is the firm's overhead rate applied to their DL and

FF is the Fixed Fee.

Where FF = (0.33 + R) DL + %SubDL, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

5. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED,

1. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT; the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
2. That the ENGINEER shall be responsible for any all damages to property or persons out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARTMENT, and their officers, agents and employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.
3. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such materials becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.

4. In the event that the DEPARTMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred prior to receipt of notice of suspension. In addition, upon the resumption of services the LPA shall compensate the ENGINEER, for expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.
5. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.
6. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
7. The ENGINEER and LPA certify that their respective firm or agency:
 - (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
 - (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
 - (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.
 - (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph and
 - (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State, local) terminated for cause or default.

Where the ENGINEER or LPA is unable to certify to any of the above statements in this clarification, an explanation shall be attached to this AGREEMENT.

8. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes included but are not limited to: acts of God or a public enemy; acts of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.

9. This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of \$5,000 or more from the DEPARTMENT, as defined the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- (a) Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
 - (2) Specifying actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than (5) days after such conviction.
- (b) Establishing a drug free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;

- (2) The grantee's or contractor's policy to maintain a drug free workplace;
- (3) Any available drug counseling, rehabilitation and employee assistance program; and
- (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER, LPA and the Department agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future projects. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

- 10. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).
- 11. For Preliminary Engineering Contracts:
 - (a) That tracing, plans, specifications, estimates, maps and other documents prepared by the ENGINEER in accordance with this AGREEMENT shall be delivered to and become the property of the LPA and that basic survey notes, sketches, charts, CADD files, related electronic files, and other data prepared or obtained in accordance with this AGREEMENT shall be made available, upon request to the LPA or to the DEPARTMENT, without restriction or limitation as to their use. Any re-use of these documents without the ENGINEER involvement shall be at the LPA's sole risk and will not impose liability upon the ENGINEER.
 - (b) That all reports, plans, estimates and special provisions furnished by the ENGINEER shall conform to the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Manual or any other applicable requirements of the DEPARTMENT, it being understood that all such furnished documents shall be approved by the LPA and the DEPARTMENT before final acceptance. During the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.

AGREEMENT SUMMARY

Prime Consultant (Firm) Name	TIN/FEIN/SS Number	Agreement Amount
Hampton, Lenzini & Renwick, Inc.	36-2555986	\$45,000.00
Subconsultants	TIN/FEIN/SS Number	Agreement Amount
Subconsultant Total		
Prime Consultant Total		\$45,000.00
Total for all work		\$45,000.00

AGREEMENT SIGNATURES

Executed by the LPA:

Attest: The of

By (Signature & Date)

By (Signature & Date)

Local Public Agency
 Clerk

Title

(SEAL)

Executed by the ENGINEER:

Attest: Prime Consultant (Firm) Name

By (Signature & Date)

 Title

By (Signature & Date)

 Title

APPROVED:

Regional Engineer, Department of Transportation (Signature & Date)

Local Public Agency

Shelby County

Prime Consultant (Firm) Name

Hampton, Lenzini & Renwick, Inc.

County

Shelby

Section Number

22-00293-00-BR

**EXHIBIT A
SCOPE OF SERVICES**

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

Make such Field inspections, measurements and surveys as are necessary for the preparation of detailed structure repair plans;

Provide documentation stating no environmental impacts will occur or prepare the necessary environmental documents in accordance with the procedures adopted by the Illinois Department of Transportation, Bureau of Local Roads and Streets.

Complete Load rating calculations for the pier caps to address vertical cracking typical throughout these substructure units.

Make complete general and detailed plans, special provisions, proposals and estimates of cost and time; Furnish the LA with necessary electronic and paper copies as needed for review and letting for the following recommended improvements:

1. Repair the failed expansion joint seals at each abutment and install drainage troughs at the unit finger plate joints at piers 4, 8 and 12 to catch and divert the deck drainage away from the bearing assemblies.
2. Clean and paint all steel bearing plates at expansion Piers and abutments as needed.
3. Jack and Reset the bearings, plates and anchor bolts of beams at expansion piers
4. Complete structural concrete repairs to pier caps, diaphragms and ends of PPCI girders as needed.
5. Install drain extensions to outlet below the bottom flange of the girders.
6. Complete concrete repairs and crack sealing of deck and parapets.
7. Provide details for crack filling and repairs.

The following Items can be completed during construction, as required on a time and material basis outside the contract upper limit per the request of the Local Agency:

Perform field staking, dimensions and of proposed improvements needed for the layout and construction of the proposed improvements.

Provide onsite observation of the proposed construction as requested by the Local Agency, including field and CMMS documentation in concurrence with contract and IDOT Standard Specifications.

Local Public Agency

Prime Consultant (Firm) Name

County

Section Number

Shelby County

Hampton, Lenzini & Renwick, Inc.

Shelby

22-00293-00-BR

EXHIBIT B
PROJECT SCHEDULE

Field Survey and Bridge Inspection: October, 2022

Environmental Surveys, Permitting, June, 2021- February, 2022

Preliminary Designs: November, 2022 - December, 2022

Contract Plans, Specifications and Estimates: November, 2022 - February 2023

Project Letting: April, 2023

Local Public Agency

Prime Consultant (Firm) Name

County

Section Number

Shelby County

Hampton, Lenzini & Renwick, Inc.

Shelby

22-00293-00-BR

Exhibit C

Qualification Based Selection (QBS) Checklist

The LPA must complete Exhibit D. If the value meets or will exceed the threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The threshold is adjusted annually. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

☒ Form Not Applicable (engineering services less than the threshold)

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE,
HAVING EXAMINED THE ATTACHED

RESOLUTION ✓

PETITION

AGREEMENT

DO HEREBY RECOMMENDED APPROVAL OF SAME BY THE
COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE











Is this project a bondable capital improvement?

☒ Yes ☐ No

Resolution Type

Original

Resolution Number

2022-51

Section Number

22-00293-00-BR

BE IT RESOLVED, by the Board

Governing Body Type

of the County

Local Public Agency Type

of Shelby County

Name of Local Public Agency

Illinois that the following described street(s)/road(s)/structure be improved under

the Illinois Highway Code. Work shall be done by Contract

Contract or Day Labor

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed
087-3001 AKA Findlay Bridge	087-3001	C.H. 3	2 miles East of Findlay, IL	Lake Shelbyville

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Designing a repair plan/proposal for the Findlay Bridge

2. That there is hereby appropriated the sum of Fifty-Five Thousand Dollars and Zero Cents

Dollars (\$55,000.00) for the improvement of

said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Jessica Fox

Name of Clerk

County

Local Public Agency Type

Clerk in and for said County

Local Public Agency Type

of Shelby County

Name of Local Public Agency

in the State aforesaid, and keeper of the records and files thereof, as provided by

statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Board

Governing Body Type

of Shelby County

Name of Local Public Agency

at a meeting held on August 11, 2022

Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 11th day of Aug., 22

Day

Month, Year

Clerk Signature & Date

8/11/22

Approved

Regional Engineer Signature & Date
Department of Transportation

8/6/22

EMERGENCY MEDICAL SERVICE, MEDICAL TRANSPORT AND AMBULANCE STANDARD OF CARE.

(A) It is the purpose of this section to provide a standard of care for all patients transported by any ambulance, medical transport service or emergency medical service, operating by ground ambulance on a regular basis in the County of Shelby; to provide a diagnostic and/or treatment process that an emergency clinician should follow for certain types of patient illness or clinical circumstances; to establish a level of competence with which the typically prudent care provider within a given community, region or system would treat the patient; and to establish a standard of uniformity in Shelby County as to how a qualified practitioner would manage the care of patients under the same or similar circumstances.

(B) All Advanced Life Support (ALS) ambulances operated within Shelby County as a normal part of business, based in Shelby County, or doing business as a result of any agreement with Shelby County, shall be operated as follows:

Ground Ambulance Service

(1) All vehicles will be current on registration, safety inspections, insurance and any other inspections required by any government or controlling medical entity.

(2) All vehicles must be manned by at least one Illinois-licensed paramedic with current, valid certifications in:

- (a) Basic life support;
- (b) Advanced cardiac life support;
- (c) Pediatric advanced life support (PALS) or Pediatric Education for Pre-hospital Professionals (PEPPS);
- (d) Pre-Hospital Trauma Life Support (PTLS) or International Trauma Life Support (ITLS); and
- (e) Successfully tested and approved by the EMS System to work in the system under system protocols.

(3) The Paramedic must be assisted by another like-qualified paramedic or Illinois licensed Emergency Medical Technician (EMT) approved to operate under the EMS System Protocols.

(4) Paramedics and EMT shall be trained, with documented testing to proficiency, on all equipment listed herein, all equipment available on any given ambulance, and all systems protocols.

(5) Each Paramedic and EMT shall complete documented annual training as required by OSHA, the Illinois Department of Labor and the Illinois Department of Public Health, and must show proof of successful completion of any other training required by all relevant units of government relevant to the operation of emergency medical ground transportation in Shelby County, including - but not limited to - the

following subject areas, for which training must be completed within one year of employment with the ambulance service:

- (a) Blood borne pathogens;
- (b) Back safety;
- (c) Workplace violence;
- (d) Emergency service vehicle operations;
- (e) Health Information Patient Privacy Act (HIPPA);
- (f) Critical Incident Stress Management (CISM); and
- (g) National Incident Management (NIMS) 100, 200, 700, 800

200, Shelby County - General Regulations

(6) Each Paramedic and Emergency Medical Technician shall complete and pass at least two mandated clinical skills review competency tests every six months from the medical director or their designee to determine any necessity of remedial training.

(7) Each Paramedic and Emergency Medical Technician shall provide proof of Hepatitis B Series vaccinations, an annual TB skin test, and shall be offered an annual flu shot (including a declination form or proof of currently valid test results) to be provided at the expense of the ambulance service provider.

(8) Every Advanced Life Support ambulance shall possess the following equipment on board in operational and currently maintained status:

- (a) All required Illinois Department of Public Health and Emergency Management System listed equipment;
- (b) 12 Lead EKG monitor/defibrillator with telemetry operational capabilities to send EKG readings to the hospital receiving system;
- (c) Carbon Dioxide ETCO₂ (End Tidal Carbon Dioxide) Monitoring with Capnography wave form;
- (d) Transport Intravenous (IV) medication pump;
- (e) Non-invasive continuous blood pressure monitoring equipment;
- (f) Continuous Positive Air Pressure (CPAP) and Biphasic Positive Air Pressure (Bi-PAP);
- (g) Transport Ventilator; (No longer in Region 6 Protocols)
- (h) Intraosseous (IO) Access devices for adult, child and infant;
- (i) Blind Insertion Airway Device (BIAD) - all sizes;
- (j) Power Patient Cot; and modern stair chairs with tracks.

- (k) Automatic Vehicle Locator (AVL).
- (l) 1 mobile radio and at least 1 portable radio with Christian/Shelby 911 freq., ALL MABAS color Freq. RED, BLUE, GREEN, WHITE, BLACK, GOLD, GRAY, IREACH, IFERN and MERCI and the Ability to SCAN said freqs.
- (m) 1 repeater shall be installed to assist with communications

(9) All medical equipment shall be maintained and calibrated according to manufacturer recommendations by qualified technicians.

(10) All medical replacement supplies shall be maintained and replaced by the ambulance provider to maintain required levels of equipment supplies at all times. 2018 5-2 Ground Ambulance Service

(11) All providers must ensure adequate crew quarters to provide rest and comfort and health for crews and to ensure maximum alertness while responding to emergency medical calls. Crew quarters shall be maintained to the appropriate standards, including, but not limited to, the following:

- (a) Reasonable climate control;
- (b) Adequate shelter from weather elements; and
- (c) Reasonable cleanliness, free of harmful germs, molds, mildew, and materials that would threaten crew health

MINIMUM SERVICE REQUIREMENTS

It is the intention of the County of Shelby and the City of Shelbyville that the successful Ambulance Service would contractually agree to the minimum requirements as described below; it is likely that these requirements would subsequently be incorporated into a service contract. As part of the REP submittal, the Ambulance Service will affirm their commitment to meeting (or exceeding) minimum requirement and describe any pertinent information relative to the minimum requirement:

1. **Licensing:** The Ambulance Service will adhere to all applicable federal, state and county regulations.
2. **Staffing:** The Ambulance Service will provide staffing and resources to ensure availability to respond to 911 emergency incidents within Shelby County at all times, including weekends, holidays, and overnight shifts. Personnel will be appropriately certified and licensed by the State of Illinois. The County expects and requires professional and courteous control and appearance at all time(s) for the Ambulance Service's ambulance personnel, supervisors, etc.
3. **Advanced Life Support:** The Ambulance Service is required to staff each ALS unit with a minimum of one paramedic and one EMT for all calls.
4. **Vehicle Requirements:** The Ambulance Service shall ensure the availability of ALS units for 911 emergency calls. It is the Ambulance Service's responsibility to provide ambulances capable of transporting patients which meets or exceeds Federal, State of Illinois, Illinois Department of Public Health (IDPH) and Region 6 guidelines, standards and requirements. The Ambulance Service shall also provide all medical and technical hardware and software needed to properly equip each ambulance. Vehicle maintenance shall be the responsibility of the Ambulance Service in accordance with the warranty maintenance specifications of the vehicle manufacturer. Any ambulance, support vehicle, and/or piece of equipment with a deficiency that compromises its function must be immediately removed from service. All maintenance costs shall be the responsibility of the Ambulance Service. Each ambulance unit shall be equipped with the required medical supplies, medications, etc. as required by the State of Illinois. It is the responsibility of the Ambulance Service to maintain sufficient quantities of goods and supplies to adequately stock and re-stock vehicles without interruption of services.
5. **Communication Equipment:** The Ambulance Service shall provide and maintain mobile, base, and portable radio communication equipment as well as a mobile repeater in each ambulance that is compatible with the County/City Dispatch Centers. The Ambulance Service shall provide both the County Dispatch Center and the City Dispatch Center with an Automated Vehicle Locating (AVL) system capable of displaying real time in the County/City Dispatch Centers, and the Ambulance Service shall be responsible for the cost and maintenance of both systems.
6. **Coverage and Availability Requirements** - 24/7 Coverage: It is the intent of this proposal to ultimately enter into an agreement that ensures the prescribed

services will be available on a 24 hour a day basis, seven days a week, and 365 days per year. It is further understood by the Ambulance Service that there will be certain periods of time during the year that service demand will exceed the normal daily call volume. During these heightened periods of emergency 911 incidents the Ambulance Service will rapidly increase its staffing and available ambulances to an appropriate level to meet the new demand.

7. **Mutual Aid Requirements:** The Ambulance Service will participate in and be subject to any mutual aid agreements as directed by IDPH. The Ambulance Service will supply a copy of any and all mutual aid agreements entered into by the Ambulance Service at least 30 days prior to the start of the Agreement. The Ambulance Service agrees to notify the County within 30 days of any revisions, additions or deletion of any Mutual Aid Agreements.

8. **Reports:** The Ambulance Service shall provide representatives to meet with the Ambulance Oversight Committee as may be requested, and in no case less than quarterly, for the purpose of reviewing issues and Ambulance Service performance. The Ambulance Service shall provide monthly written reports including, but not limited to, quality metrics, response time summary, summary of patient complaints (situation found), and listing and disposition of all patient complaints, call volume with the County, mutual aid into and out of the County and training and certification status for all ambulance personnel.

9. **Protocols:** The Ambulance Service will be providing care in Region 6. The Ambulance Service will be required to meet or exceed Region 6 protocol standards. The Ambulance Service will ensure that appropriate policies and protocols are in place to provide clinically appropriate care as required by Region 6 and IDPH and ensure equal access to emergency treatment and transport for all county citizens regardless of their ability to pay. The Ambulance Service will ensure transport to the closest appropriate medical facility, as determined by Physician or protocol, regardless of healthcare system affiliation. It is not a requirement to possess the appropriate policies and protocols at the time of proposal submittal, but if the Ambulance Service is awarded a Contract, the Ambulance Service agrees to execute and deliver to the County within 10 days after the Notice of Award, a satisfactory surety bond in the amount of \$50,000.00. The Ambulance Service must be compliant with the appropriate policies and protocols within 60 days of the Notice of Award at which time the surety bond will be delivered back to the Ambulance Service.

10. **Standard of Care Ordinance:** The Ambulance Service will be required to adhere to the Shelby County Standard of Care Ordinance, current and as amended, during the term of the contract and any extensions thereof.

11. **Contract Term:** Can be discussed and determined by need.

12. **Termination.** Each party may terminate the Contract at any time, without cause, and at its sole discretion upon one hundred and fifty (150) days written notice to the other party. The County may terminate the Contract in the event that the Ambulance Service breaches the Contract or fails to operate its ambulance services

within the guidelines of Region 6, IDPH or the Shelby County Standard of Care Ordinance. The County shall provide written notice to the Ambulance Service of the alleged breach and the Ambulance Service thereafter shall have thirty (30) days to correct the breach and satisfy the County that the Ambulance Service is capable and willing to comply with the terms of the Contract and satisfy the appropriate standard of care associated with providing emergency, ground ambulance services to the community.

13. Billing and Collections: The Ambulance Service will be solely responsible for patient billing and collection services. The Ambulance Service shall conduct all billing and collection functions for the EMS system in a professional and courteous manner. The Ambulance Service shall provide FREE LIFT ASSIST.

14. Ambulance Fees and Guidelines for Rate Increases: The Ambulance Service shall be entitled to charge patients for the services rendered according to the patient fee schedules included and proposed by the Ambulance Service as part of this procurement process. The proposed rate schedule shall be in effect for the initial 12 months of operations and shall not be increased during this timeframe. All emergency transport rates shall be based on the patient condition or the services rendered. The Ambulance service shall provide as part of their proposal a comprehensive rate schedule for all services, materials, medications, and other actions or items that may be billed to a patient in the course of their treatment and transport. The contents and description of the "Proposed Rate Schedule" shall include, but not be limited to the following: • Single, base rate charge and what items are included and excluded from the base charge. • Mileage charge. • Any additional services that may be charged to the patient. • Emergency, standby charge at special events It is the County's desire to provide complete disclosure of all charges and fees associated with the delivery of ambulance services. As such, the Ambulance Service shall establish as part of this proposal, its full and complete rate schedule for all services and charges. The Ambulance Service will provide notice to the Ambulance Oversight Committee of any rate increase after the initial 12 months of operations and base such increase on market factors, collection rates, and inflationary impacts in the County of Shelby. Rate increases are to be made in writing to the Ambulance Oversight Committee.

15. Complaints: The Ambulance Service shall log all inquiries and service complaints including complaints involving billing and collection issues. The Ambulance Service shall provide prompt response and follow-up to such inquiries and complaints.

16. Non-Discrimination: The Ambulance Service will make ambulance services available without regard to race, color, creed, religion, national origin, gender, age, disability, public assistance status, sexual orientation, except as may be necessary as a genuine requirement of a specific service. The Ambulance will comply with employment practices whereby no

applicant for employment or employee hired shall be discriminated against with respect to that person's hire, tenure, compensation, terms, upgrading conditions, facilities, or privileges of employment by reason of race, color, creed, religion, national origin, age, gender, disability, public assistance status, or sexual orientation, except as may be based upon genuine occupational qualifications.

17. **Insurance:** The successful ambulance service will be required to provide a certificate of insurance or other proof of insurance naming the County of Shelby as "additional insured". Coverage must include commercial general liability coverage with minimum limits of \$5,000,000, worker's compensation coverage with limits in accordance with Illinois requirements and comprehensive automobile liability with minimum limits for bodily injury and property damage coverage of at least \$1,000,000 plus an additional amount adequate to pay related attorneys' fees and defense cost for each of Ambulance Service's owned, hired or non-owned vehicles assigned to or used in performance of this agreement.

18. **Experience:** Ambulance Service shall provide references that demonstrate their experience and quality of service as a 911 provider in similar or larger populated areas.

19. **Indemnification:** The Ambulance Service (as indemnitor) will be required to indemnify, save, and hold the County, its officers, and employees, agents, successors and assigns harmless from and against and in respect of any act, judgment, claim, domain, suit, proceeding, expense, order, action, loss, damage, cost charge, interest, fine penalty, liability, reasonable attorney and expert fee and related obligations (collectively, the "claims") arising from or related to acts and omissions of the Ambulance Service in its performance under the Agreement, whether direct or indirect including, but not limited to, liabilities, obligations, responsibilities, remedial actions, losses, damages, punitive damages, consequential damage to third parties, treble damages, costs and expenses, fines, penalties, sanctions, interests levied, and other charges levied by other federal, state and local government agencies on the County by reasons on the Ambulance Service's direct or indirect actions. This indemnity will survive and remain in force after the expiration or termination of the Agreement and is limited; provided, however, that the indemnity is not intended to cover claims against the County arising solely of the County's own negligence or intentional misconduct. For purposes of this section, the term "County" shall include the County of Shelby, its board members and employees, and its agents and assigns.

20 **CEU's** will be offered FREE of Charge to any fire protection and First Responder Personnel of Shelby County.

FISCAL YEAR 2022 – 2023 LIQUOR LICENSES ISSUED TO:

2022-01	OAK TERRACE Beyers Lake Estates, Inc. 100 Beyers Road Pana, IL. 62557 539-4477	OCONEE TOWNSHIP - \$600 Class Three Resort License
2022-02	VAHLING VINEYARDS	PRAIRIE TOWNSHIP- \$1200
2022-03	Dennis Vahling 2683 County Hwy 6 Stewardson, IL 62463 682-5409	Class Four Wine-Maker License Class Seven Banquet Hall License
2022-04	TWILIGHT DISTILLERY, LLC Brenda Vahling 2685 E County Hwy 6 Stewardson, IL 62463	PRAIRIE TOWNSHIP - \$600 Class Eight Craft Distillers License
2022-05	CASTAWAYS AT COON CREEK, LLC	OKAW TOWNSHIP - \$1200
2022-06	Robert and Lora Taira 1643 County Hwy 42 Shelbyville, IL 62565 217-454-4267	Class One Beer License Class Five Restaurant – B
2022-07	WILLOW RIDGE WINERY LLC	RIDGE TOWNSHIP – \$1200
2022-08	Doris Bowers & Robert LaZear 1786 N 1475 East Rd Shelbyville, IL 62565 549-0889 (Doris cell)	Class Four Winemakers License Class Seven Banquet Hall License
2022-09	JACKI'S GAMING, LLC Kyle Hudson & John Pogue 1988 Hwy 16 East Shelbyville, IL 62565 217-306-5958	SHELBYVILLE TOWNSHIP - \$600 Class Five Restaurant - B
2022-10	RODEMS GOLF MANAGEMENT d/b/a Eagle Creek Golf Course 2341 Eagle Creek Road Findlay, IL 62534-4138 217-756-5550	OKAW TOWNSHIP - \$600 Class Six Golf Course License
2022-11	GREGORY'S LODGING & GENERAL STORE Richard and Mary Fafara 1504 N 2070 East Rd Shelbyville, IL 62565	OKAW TWP - \$600 Class One Beer License

License 9/01/2022 to 8/31/2023

5 ILCS 5/2-3009) (from Ch. 34, par. 2-3009)

Sec. 2-3009. Terms of board members; vacancies; elections.

(a) County board member elections by county board districts. In those counties subject to this Division which elect county board members by county board districts the members shall, no later than 45 days after December 15, 1982, and thereafter no later than September 1 of the year of the next general election following reapportionment, divide the county board districts publicly by lot as equally as possible into 2 groups. Board members or their successors from one group shall be elected for successive terms of 2 years, 4 years and 4 years; and members or their successors from the second group shall be elected for successive terms of 4 years, 4 years, and 2 years. A county under this subsection may, by ordinance, decide to divide the county board districts into 3 rather than 2 groups. If a county adopts an ordinance to this effect, the members of the county board shall divide the county board districts publicly by lot as equally as possible into 3 groups no later than September 1 of the year of the next general election following reapportionment. Board members or their successors from one group shall be elected for successive terms of 2 years, 4 years, and 4 years; members or their successors from the second group shall be elected for successive terms of 4 years, 2 years, and 4 years; and members or their successors from the third group shall be elected for successive terms of 4 years, 4 years, and 2 years. All terms shall commence on the first Monday of the month following the month of election.

(b) County board member elections at large. In those counties which elect county board members at large, under Sections 2-3002 and 2-3006, the members elected in the general election following reapportionment shall, no later than 45 days after taking office, divide themselves publicly by lot as equally as possible into 2 groups. Board members or their successors from one group shall be elected for successive terms of 2 years, 4 years and 4 years; and members or their successors from the second group shall be elected for successive terms of 4 years, 4 years and 2 years. A county under this subsection may, by ordinance, decide to divide the county board members into 3 rather than 2 groups. If a county adopts an ordinance to this effect, the members of the county board elected in the general election following reapportionment shall, no later than 45 days after taking office, divide themselves publicly by lot as equally as possible into 3 groups. Board members or their successors from one group shall be elected for successive terms of 2 years, 4 years, and 4 years; members and their successors from the second group shall be elected for successive terms of 4 years, 2 years, and 4 years; and members or their successors from the third group shall be elected for successive terms of 4 years, 4 years, and 2 years. All terms shall commence on the first Monday of the month following the month of election.

(c) Vacancies; time for elections. In counties under subsection (a) or (b), if a vacancy occurs in the office of chairman of the county board, the remaining members of the board shall elect one of the members of the board to serve for the balance of the unexpired term of the chairman.

In counties under subsection (a) or (b), the time for the election of county board members shall be as provided by the general election law for the election of such members.

(Source: P.A. 86-962; 87-924.)

(55 ILCS 5/2-3010) (from Ch. 34, par. 2-3010)

Sec. 2-3010. Multi-member districts. In making the determination by lot, pursuant to Section 2-3009, as to which members shall serve for 2 years and which for 4 years, the county board of a county having multi-member districts may provide for the drawing of lots in such manner as to insure that in each district the number of members drawing 2 year and 4 year terms, respectively, shall be equal, or as nearly equal as possible.

Any such determination by lot made before October 1, 1973 is validated.

(Source: P.A. 86-962.)

SIMULTANEOUS FILINGS – LOTTERY PROCEDURES

STATE BOARD OF ELECTIONS - RULES AND REGULATIONS

26 Ill. Admin. Code 100.10, *et seq.*

SECTION 201.40 SIMULTANEOUS FILING FOR THE SAME OFFICE – Established Parties

Simultaneous filings of candidate nominating petitions for the same office occur only at 8:00 AM on the first day of filing, and in the last hour of filing on the last day of filing. The lottery system to be used by the State Board of Elections, the election authority, or the local election official to break ties resulting from simultaneous filings must be approved by the State Board of Elections. The following system has been so approved:

- a) The names of all candidates who filed simultaneously for the same office shall be listed alphabetically and shall be numbered consecutively commencing with the number one, which shall be assigned to the candidate whose name is listed first on the alphabetical list; provided, however, that candidates filing a group petition for the same office shall be treated as one in the alphabetical listing using the name of the first candidate for that office to appear on the petitions as the name to be included in the alphabetical list. For example, if five candidates by the name of Downs, Brown, Edwards, Cook and Adams have filed simultaneously, they will be arranged alphabetically and assigned numbers as follows: Adams, one; Brown, two; Cook, three; Downs, four; and Edwards, five. However, if Cook and Adams filed a group petition and Cook's name appeared first on the petition, then the candidates would be arranged as follows: Brown, one; Cook and Adams, two; Downs, three; and Edwards, four.
- b) All ties will be broken by a single drawing. A number shall be placed in a container representing each number assigned to each candidate and group of candidates pursuant to the alphabetical listing procedure set forth in subsection (a). For example, if the largest number to be used for any office is five, then numbers one, two, three, four and five will be placed in a container. In this manner, sufficient numbers will be placed in the container to conduct a drawing for all offices at the same time.
- c) After the numbers are placed in the container they shall be drawn one at a time from the container after they have been thoroughly shaken and mixed. The candidate or group of candidates in the position on an alphabetical list corresponding to the first number drawn shall be certified ahead of the other candidates listed on the alphabetical list. The candidate or group of candidates in the position on the alphabetical list corresponding to the second number drawn will be certified second, and so forth until all numbers have been drawn. For example, when no group petitions were filed, if candidates Adams, Brown, Cook, Downs and Edwards filed simultaneously at 8:00 AM on the first day of filing, and the number three is the first drawn, then candidate Cook, who is listed in the third position on the alphabetical list, shall be certified first on the ballot. If the number one is drawn second, then candidate Adams, who is listed in the first position on the alphabetical list, shall be certified second on the ballot, and so on. For offices for which group petitions were filed, using the example set forth in this subsection (c) in which candidates Cook and Adams file a group petition for the same office, and Cook's name appears first on the petition, and number three is drawn first,

then candidate Downs would be listed first. If the number two is drawn second, then candidates Cook and Adams would be certified second and third, respectively. If the number four is drawn third, then candidate Edwards would be certified fourth, and so on. In districts with fewer names on the alphabetical list than are in the drawing, then all numbers in excess of the number of candidates or group of candidates that appear on the particular alphabetical list shall be disregarded. Thus, if five numbers are placed in the container, and only four candidates or groups of candidates are on a particular list, then the number five shall be disregarded. For example, if candidates Adams and Cook, filing separate petitions, are the only candidates listed on the alphabetical list and five numbers are chosen in the following order, 3, 5, 4, 2 and 1, then candidate Cook's name will appear in the certification prior to the name of candidate Adams. For simultaneous petitions filed in the last hour on the last day of filing, the drawing shall operate in the same manner as outlined in this Section, except that the candidate associated with the first drawn number shall be certified last on the ballot, the candidate associated with the second drawn number shall be certified second to last on the ballot, and so on until all numbers are drawn.

- d) All candidates shall be certified in the order in which petitions have been filed with the State Board of Elections, election authority or the local election official. In cases in which candidates have filed simultaneously, they shall be certified (in the order determined by the lottery procedure outlined in this Section) prior to candidates who filed for the same office who filed their petitions at a later time, except in those situations in which the law requires rotation on a district-by-district basis.

NOTE: Two or more petitions filed within the last hour of the filing deadline shall be deemed filed simultaneously and the order of candidate placement on the ballot will be determined by a separate lottery drawing. (10 ILCS 5/7-12(6), 8-9(2), 10-6.2)

SECTION 202.40 SIMULTANEOUS FILINGS FOR THE SAME OFFICE – *NEW PARTIES*

Simultaneous filings of new political party petitions for full slates of candidates occur only at 8:00 AM on the first day of filing and in the last hour of filing on the last day of filing. The lottery system to be used by the State Board of Elections, the election authority, or the local election official to break ties resulting from such simultaneous filings must be approved by the State Board of Elections. The following system has been so approved:

- a) New political party petitions received shall be classified according to the political subdivision to which they relate. Within each classification, petitions filed simultaneously shall be numbered consecutively commencing with the number one;
- b) All ties in new political party filings shall be broken by a single drawing. A number shall be placed in a container representing each number assigned to the new political party petitions. For example, if five petitions are filed simultaneously, then five numbers, one, two, three, four and five shall be placed in the container;
- c) After the numbers are placed in the container, they shall be drawn one at a time from the container after being thoroughly shaken and mixed. With respect to simultaneous filings at 8:00 AM on the first day of filing, the new political party petition corresponding to the first number drawn shall be certified first and so forth until all numbers are drawn. With respect to simultaneous filings in the last hour of the last day of filing, the new political party petition corresponding to the first number drawn shall be certified last and so forth until all numbers are drawn. No nominating petitions will be accepted after 5 PM;
- d) All new political parties shall be certified after the established political parties in the order in which petitions have been filed or with regard to simultaneous filings, in the order determined by the lottery procedure outlined in this Section.

DRAWING FOR SHELBY COUNTY BOARD DISTRICTS - TERMS OF OFFICE CANDIDATES TO BE ELECTED AT THE GENERAL ELECTION 11/8/2022

<u>DISTRICT 1</u> ✓Brown Nelson	<u>DISTRICT 2</u> Bennett Boehm, C. Hardy Stanfill	<u>DISTRICT 3</u> ✓Boehm, T. Mayhall	<u>DISTRICT 4</u> Davis Kessler Simpson	<u>DISTRICT 5</u> Barr Martin Wallace	<u>DISTRICT 6</u> ✓McCormick Tate	<u>DISTRICT 7</u> ✓Orman Ross	<u>DISTRICT 8</u> Esslinger Shuff Williams	<u>DISTRICT 9</u> ✓Brands Ogden	<u>DISTRICT 10</u> Firnhaber Metzger Morse	<u>DISTRICT 11</u> Chaney Cole Edwards Williams
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All County Board candidates, which will appear on the General Election ballot, are listed alphabetically above by district. The two candidates in each district, who receive the two highest vote counts, will be certified as the winners. The two winning candidates from each district whose first letter of the last name is closest to the first letter of the alphabet will receive the first term drawn at the lottery. The other winning candidate from that district will receive the other term of office. The terms of office to be drawn at the lottery are as follows:

4 Years
4 Years
2 Years

2 Years
4 Years
4 Years

or

Lottery to be drawn on Thursday, August 11 at 7 p.m. at County Board Meeting. The determination of the lottery is as follows:

If one draw for all districts, circle first term drawn:

4 Years
4 Years
2 Years

2 Years
4 Years
4 Years

or

303

If each district draws a term of office, write that term sequence under that district:

<u>DISTRICT 1</u> Brown Nelson	<u>DISTRICT 2</u> Bennett Boehm, C. Hardy Stanfill	<u>DISTRICT 3</u> Boehm, T. Mayhall	<u>DISTRICT 4</u> Davis Kessler Simpson	<u>DISTRICT 5</u> Barr Martin Wallace	<u>DISTRICT 6</u> McCormick Tate	<u>DISTRICT 7</u> Orman Ross	<u>DISTRICT 8</u> Esslinger Shuff Williams	<u>DISTRICT 9</u> Brands Ogden	<u>DISTRICT 10</u> Firnhaber Metzger Morse	<u>DISTRICT 11</u> Chaney Cole Edwards Williams
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SHELBY COUNTY AIRPORT and LANDING FIELD COMMISSION

TREASURER'S REPORT

July 31, 2022

Beginning Balance

Arrow Energy--Credit Card Fuel Sales		June 30, 2022	\$	47,439.31
Fuel Sales--Cash & Check	\$	13,558.96		
Rent	\$	2,991.43		
Shelby County Aviation--Ameren	\$	2,690.00		
Bank Interest	\$	42.85		
	\$	3.72	\$	19,286.96
			\$	66,726.27

Bills Received and Paid

Shelby County Aviation--FBO July, 2022	\$	3,500.00		
Shelby Electric Cooperative	\$	638.33		
Steve Wempen--Bookkeeping July, 2022	\$	200.00		
Ameren Illinois	\$	72.61		
Illinois Department of Revenue--Sales Tax Payment	\$	594.00		
John Deere Financial--New Tractor Payment 27 of 84	\$	751.36		
City Area Water Sewer Department	\$	29.60		
Consolidated Communications	\$	309.83		
Neil Tire Shelbyville--New Tires for Courtesy Van	\$	823.63		
Arrow Energy--1981 Gallon 100LL @\$6.3261	\$	12,532.09		
Sloan Implement Company--Bulk Def	\$	11.45		
Doty Sanitation Service--July, August, September	\$	75.00		
Scott Jefson--Walmart/Supplies	\$	28.40		
R. L. Wempen Lumber, Inc--Gutter for Office	\$	109.87		
Illinois EPA--Storm Water Drainage Permit	\$	500.00		
CCI Ready Mix--CM16 Gravel	\$	239.31		
Albion Radio Communications, Inc.--3rd Qtr. NDB Maintenance	\$	504.00		
Fessi--Fire Extinguisher Inspection	\$	532.00		
Aerinova--5310.63 Gallon Jet A @\$4.38764	\$	22,402.25		
Arrow Energy--982 Gallon 100LL @\$5.40614	\$	5,308.83		
Figgins Electric--Replace Main Hangar 200 Amp Main Disconnect	\$	1,324.66		
	\$		\$	50,487.22
			\$	16,239.05

Shelby County State Bank	\$	16,239.05		
First Federal Savings and Loan	\$	3,216.19		
Farm Agency Account	\$	71,276.14		
Gas Receivable	\$	896.42		
Rent Receivable	\$	115.00		
Cash On Hand	\$	2,134.00		
Certificates of Deposit	\$	21,519.76		
	\$		\$	115,396.56

FILED
AUG 11 2022

Jenni Dey

SHELBY COUNTY CLERK

SHELBY COUNTY AIRPORT and LANDING FIELD COMMISSION

MINUTES OF MEETING

July 11, 2022

Members present at meeting:

Commissioners--Walt Lookofsky, Rick Brown, Paul Canaday, John Hall, Steve Wempen

County Board Members--Cassi Cox, Sharon Ongman

Airport Manager--Scott Jefson

Others Present--

Commissioner Rick Brown calls the meeting to order.

The minutes were read by all. Walt made a motion to approve the minutes. It was seconded by Paul and was approved by all saying aye.

The Treasurer's report was read by all. Walt made a motion to approve the Treasurer's Report. It was seconded by Paul and approved by all saying aye.

Bills Presented

Albion Radio Communications, Inc.--Third Qtr. NDB Maintenance	\$ 504.00
Sloan Implement--Bulk Def	\$ 11.45
Figgins Electric--Replace 200 Amp Main Breaker Disconnect	\$ 1,324.66
CCI Ready Mix--CM16 Gravel	\$ 239.31
Illinois EPA--Storm Water Drainage Permit	\$ 500.00
R. L. Wempen Lumber, Inc.--Gutter for Office	\$ 109.87
Neil Tire Shelbyville--New Tires for Courtesy Van	\$ 823.63
Scott Jefson--Walmart/Cleaning Supplies	\$ 28.40
Fessi--Fire Extinguisher Inspection	\$ 532.00

Steve said he assumed the airport was in compliance now with the EPA. Walt said he thought we were in compliance now but that we owed them money. A lengthy discussion ensued on the issue. In short, the airport had completed all necessary paperwork and Jeff Green had emailed it to a person from the EPA and probably because of COVID nothing had been done with it and that was about a year and a half ago.

Steve asks Walt how much the fine was. Walt said the lowest they had authority to go was \$6,480. Walt also said that they might entertain a counter offer if we had reasons to back it up. More discussion ensued on the issue.

Rick makes a motion to accept the bills as presented. John seconded it and it was approved by all saying aye.

Managers Report

Scott said the airport had a good month. That we had sold a lot of fuel and was out for four days because a Friday fuel delivery ended up being delivered the following Tuesday. Scott mentions that the runway and behind the Main Hangar to the SRE Building was sealed and had been painted with temporary paint. After the sealer cures they are coming back to put the permanent paint on sometime in August.

The NDB was tested and the results from the FAA were back and that we were good too go.

Scott mentions already discussing the EPA and the Storm Water Permit but he was still going to try and get someone out to the Airport for an inspection because he thinks that we are exempt because of what we do. Some discussion on the issue ensued. Said that he would be gone to Oshkosh the 24th thru the 30th. On July 22 the AOPA would be here to take pictures, interview some of the Lake Shelbyville Flying Club members and take pictures of the airplane. Scott said he thought they would be in the September-October issue of the AOPA magazine for being the 200th club formed thru the AOPA and that there would be an awards ceremony up at Oshkosh.

Scott mentions that we need to talk about Ken Best. His hangar has been empty for a little over two years and that one of our renters who bought another airplane and needs another hangar. A short discussion followed on the issue. Paul made a motion for Rick to draft a letter giving Ken Best thirty days to put an airplane in his hangar or vacate it. John second it and it was approved by all saying aye.

Rick asks Scott if he had talked to Keith Harshman. Scott said he had not but heard that he had been out

flying the past week. Rick said Keith mentioned he was concerned about being able to keep a current medical and that he might have to sell his plane. Scott said there might be another one we might talk to and find out his intentions and that is Jeff Crane who bought a Challenger and hasn't been able to find an instructor because it's a sport plane.

Scott said he and Paul took half the rock and Michael Dudas from Hansons and went all the way around the runway putting chip rock around all the lights. Dudas walked the whole way and spread out all the rock around each light. Paul said let the record show that Michael was red faced when they finished. Scott mentions the he's ready for another hay cutting and that nobody has showed up yet to work on the drainage. Also Jim Schwerman had been out and walked the beans but hasn't heard anything from him yet. Scott asks if anyone noticed the damage to the fence over by the hangars from the storm we had and that's why he wants to tear it out. It needs to much maintenance. Scott also pointed out a few places out front where the fence is falling down. A short discussion on the fence issue ensued.

Cassie asks where the airport gets most of its income. Steve said tax money from the county is one. Scott said we get one quarter of one percent of the tax money that comes into Shelby County. The rest of the income is from fuel sales, hangar rent and also the income from our crops from the ground the FAA still allows us to farm.

Scott also explains the entitlement money we get every year, but with strings attached and that we go to a TIPS meeting every year and we have to have a one year, three year, five year plan for future projects. Scott mentions having plans for new hangars that were placed on hold because of there not being a GATA Coordinator and paper work didn't get done. In that delay the cost went from \$677,000 to \$1,400,000 and our share is 10% which we cannot afford. Steve explained how the state started letting airports transfer entitlement money to a different airport to use and then we can transfer same amount back when we start a new project, because you have four years to use the money available or you lose it. Sharon asks if the planes that are currently based here were privately owned, but wondered if we got any corporate planes that come in. Scott said we've had seed companies, implement companies and the like fly in on business and also a few jets have flown in on business. Sharon mentions the reason for asking is so tax payers would know that their tax money that's being spent out here isn't just for a group of pilots to be able to fly their planes, that it's for the benefit of the whole county. Scott also explains that the NDB out front is a navigational aid to help guide pilots to the airport such as Life Flight in case the GPS wasn't working, they could still get here. Rick mentions that we have a lot of people fly in and go to the lake for the day or weekend and a lot of the time they use our courtesy van.

Steve explains some more about the GATA issue and also that because the county hasn't submitted their yearly financial in the GATA Portal that Shelby County's FEIN number has been put on a no pay list until we are current with our filings. More discussion ensued on the issue.

End of Managers Report

New Business

Rick mentions the cook out for the hangar renters and that we should set a date for when to have it. Some discussion ensued on when would be a good date to have it. It was decided to be held on the 24th of September at 11:00 AM and to have a dumpster available like last time for any renter wanting to clean up their hangar. Steve gave Rick a list of addresses for the current renters.

Old Business

Walt made a motion to adjourn and it was seconded by Paul.

SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION RECORD JOURNAL

CHECK NO.	DATE	DESCRIPTION OF TRANSACTION	BUDGET ACCT NO.	DEBITS	CREDITS	BALANCE
	30-Jun-22	Balance Shelby County State Bank				\$ 47,439.31
	1-Jul-22	Arrow Energy--Deposit			\$ 3,532.93	\$ 50,972.24
6109	5-Jul-22	Shelby County Aviation--FBO July, 2022	022-5210-12-023	\$ 3,500.00		\$ 47,472.24
6110	5-Jul-22	John Deere Financial--Payment #27 of 84	022-5455-12-023	\$ 751.36		\$ 46,720.88
6111	5-Jul-22	Arrow Energy--1981 Gallon of 100LL Avgas @\$6.3261 per Ga	288-8010-12-023	\$ 12,532.09		\$ 34,188.79
6112	6-Jul-22	City Area Water-Sewer	022-7800-12-023	\$ 29.60		\$ 34,159.19
6113	6-Jul-22	Shelby Electric Cooperative	022-7800-12-023	\$ 638.33		\$ 33,520.86
6114	6-Jul-22	Doty Sanitation Service--July, August, September/Service	022-7444-12-023	\$ 75.00		\$ 33,445.86
	8-Jul-22	Arrow Energy--Deposit			\$ 1,951.07	\$ 35,396.93
	11-Jul-22	Illinois Department of Revenue--Sales Tax Payment		\$ 594.00		\$ 34,802.93
6115	12-Jul-22	Ameren IP--SCA 37528 \$21.44, Airport 06211 \$51.17	022-7800-12-023	\$ 72.61		\$ 34,730.32
6116	12-Jul-22	Scott Jefson--Walmart/Supplies	022-7000-12-023	\$ 28.40		\$ 34,701.92
6117	12-Jul-22	Neil Tire Shelbyville--New Tires for Courtesy Van	022-7441-12-023	\$ 823.63		\$ 33,878.29
6118	12-Jul-22	R. L. Wempen Lumber, Inc.--Gutter for Office	022-7440-12-023	\$ 109.87		\$ 33,768.42
6119	12-Jul-22	Figgin's Electric--Replace Main Hangar 200A Main Disconnect	022-7440-12-023	\$ 1,324.66		\$ 32,443.76
6120	12-Jul-22	Illinois EPA--Storm Water Drainage Permit	022-7443-12-023	\$ 500.00		\$ 31,943.76
6121	12-Jul-22	CCI Ready Mix--CM16 Gravel	022-7443-12-023	\$ 239.31		\$ 31,704.45
6122	12-Jul-22	Sloan Implement Co.--Bulk Def	022-7441-12-023	\$ 11.45		\$ 31,693.00
6123	12-Jul-22	Albion Radio Communications, Inc.--3rd Qtr. NDB Main.	022-7442-12-023	\$ 504.00		\$ 31,189.00
6124	12-Jul-22	Fessi--Fire Extinguisher Inspection	022-7444-12-023	\$ 532.00		\$ 30,657.00
	15-Jul-22	Arrow Energy--Deposit				\$ 36,778.21
6125	16-Jul-22	Aerhova--5310.63 Jet Fuel @\$4.38764 per Ga	022-8010-12-023	\$ 22,402.25	\$ 6,121.21	\$ 14,375.96
	18-Jul-22	Rent--W Jesse \$115, K Best \$250, K Harshman \$115				
		J Crane \$115, SL Flying Club \$115, A Gherhold \$230				
		S Wempen \$230, D Kroenlein \$115, J Green \$115				
		B Brunken \$115, J Livesay \$125				
		Fuel--\$877.17 SCA/Ameren--\$21.41 Rent--\$1640.00			\$ 2,538.58	\$ 16,914.54
	22-Jul-22	Arrow Energy--Deposit			\$ 1,018.06	\$ 17,932.60
6126	24-Jul-22	Consolidated Communications	022-7800-12-023	\$ 309.83		\$ 17,622.77
6127	29-Jul-22	Arrow Energy--982 Gallon 100LL @\$5.40614	022-8010-12-023	\$ 5,308.83		\$ 12,313.94
6128	29-Jul-22	Steve Wempen--Bookkeeping July, 2022	022-5220-12-023	\$ 200.00		\$ 12,113.94
	29-Jul-22	Rent--G Wasson \$230, Fuel--\$308.97			\$ 538.97	\$ 12,652.91
	29-Jul-22	Rent--J Crane \$115, D Gherardini \$115, R Spain \$230				
		LSF Club \$115, R Heimberger \$130, S Bechtol \$115				
	29-Jul-22	Fuel--\$1805.29 SCA/Ameren--\$21.44 Rent--\$820.00			\$ 2,646.73	\$ 15,299.64
	31-Jul-22	Arrow Energy--Deposit			\$ 935.69	\$ 16,235.33
		Bank Interest			\$ 3.72	\$ 16,239.05
		Board Meeting August 8, 2022				

SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION RECORD JOURNAL

CHECK NO.	DATE	DESCRIPTION OF TRANSACTION	DEBITS	CREDITS	BALANCE
	1-Sep-21	Beginning Balance - First Federal 2021-2022			306.85
1012	24-Sep-21	Shelby County Treasurer			17,543.87
	28-Sep-21	Transfer to SCSB	EFT 4959		543.87
	30-Sep-22	Interest	\$ 17,000.00		544.17
				0.30	
	22-Oct-21	Shelby County Treasurer	EFT 5515		1,655.49
	22-Oct-21	Replacement Tax--7th Allocation	Ck #7453	1,111.32	
	22-Oct-22	Interest		2,152.64	3,808.13
	19-Nov-21	Shelby County Treasurer		0.07	3,808.20
1013	28-Nov-21	Transfer to SCSB	EFT 6084	968.78	4,776.98
	30-Nov-22	Interest	\$ 4,500.00		276.98
				0.44	277.42
	3-Dec-21	Shelby County Treasurer	EFT 6299	23.64	301.06
	16-Dec-21	Replacement Tax--8th Allocation	Ck #7479	446.68	747.74
	10-Jan-22	Replacement Tax--1st Allocation	???	1,639.22	2,386.96
1014	20-Jan-22	Transfer to SCSB	Ck #7479		386.96
	31-Jan-22	Interest	\$ 2,000.00		387.03
				0.07	2,533.81
	22-Mar-22	Replacement Tax--2nd Allocation	Ck #7507	2,146.78	2,533.89
	31-Mar-22	Interest		0.08	5,071.83
	11-Apr-22	Replacement Tax--3rd Allocation	Ck #7526	2,537.94	5,071.83
	30-Apr-22	Interest		-	5,071.83
	9-May-22	Replacement Tax--4th Allocation	Ck #7538	3,697.93	8,769.76
1015	9-May-22	Transfer to SCSB			3,769.76
1016	12-May-22	Transfer to SCSB	\$ 5,000.00		769.76
	26-Jul-22	Replacement Tax--5th Allocation	Ck #7552	3,000.00	
				2,446.43	3,216.19

SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION BUDGET ACCOUNT SUMMARY July 31, 2022

CHECK NO.	DATE	5210-01	5220-12	5455-12	6120-12	7000-12	7440-12	7441-12	7442-12	7443-12	7444-12	7800-12	8010-12	9900-12
6109	YTD	\$ 35,000.00	\$ 2,000.00	\$ 46,401.59	\$ 12,132.00	\$ 612.15	\$ 5,882.46	\$ 19,028.63	\$ 3,011.18	\$ 3,961.23	\$ 1,074.20	\$ 13,714.89	\$ 63,958.11	\$ 519.25
6110	5-Jul-22	\$ 3,500.00												
6111	5-Jul-22			\$ 751.36										
6112	6-Jul-22											\$ 29.60	\$ 12,532.09	
6113	6-Jul-22											\$ 636.33		
6114	6-Jul-22											\$ 75.00		
6115	12-Jul-22											\$ 72.61		
6116	12-Jul-22					\$ 28.40								
6117	12-Jul-22						\$ 109.87	\$ 823.63						
6118	12-Jul-22						\$ 1,324.66							
6119	12-Jul-22									\$ 500.00				
6120	12-Jul-22									\$ 239.31				
6121	12-Jul-22							\$ 11.45	\$ 504.00					
6122	12-Jul-22													
6123	12-Jul-22													
6124	16-Jul-22										\$ 532.00			
6125	24-Jul-22											\$ 309.83	\$ 22,402.25	
6126	24-Jul-22													
6127	29-Jul-22												\$ 5,308.83	
6128	29-Jul-22		\$ 200.00											
31-Jul-22	YTD	\$ 3,500.00	\$ 2,000.00	\$ 751.36	\$ -	\$ 28.40	\$ 1,434.53	\$ 835.08	\$ 504.00	\$ 739.31	\$ 607.00	\$ 1,050.37	\$ 40,243.17	\$ -
Monthly Expenses		\$ 49,893.22		\$ 47,152.95	\$ 12,132.00	\$ 640.55	\$ 7,316.99	\$ 19,883.71	\$ 3,515.18	\$ 4,700.54	\$ 1,681.20	\$ 14,765.26	\$ 104,201.28	\$ 519.25
ACH--IL Dept. of Revenue		\$ -												
Total Monthly Expenses		\$ 50,487.22		\$ -										
		\$ 50,487.22												

Total \$ 257,188.91
 Sales Tax Payments \$ 6,062.00
 YTD Total Budget \$ 263,250.91

Shelby County Airport and Landing Field Commission

Fuel Sales July, 2022

DATE	QUANTITY	CUSTOMER INVOICE	PRICE	CREDIT CD	CHARGE	CASH
1-Jul-22	8.69	John Weber 272	\$ 6.94		\$ 60.31	
1-Jul-22	22.09	Credit Card Customer 273	\$ 6.99	\$ 154.41		
1-Jul-22	25.08	Credit Card Customer 274	\$ 6.99	\$ 175.31		
1-Jul-22	5.44	Credit Card Customer 275	\$ 6.99	\$ 38.03		
2-Jul-22	26.00	Credit Card Customer 276	\$ 6.99	\$ 181.74		
3-Jul-22	6.54	John Weber 277	\$ 6.94		\$ 45.39	
3-Jul-22	22.83	Credit Card Customer 278	\$ 6.99	\$ 159.58		
3-Jul-22		Jet Fuel Sale 279				
4-Jul-22	9.98	Credit Card Customer 280	\$ 6.99	\$ 69.76		
4-Jul-22	12.51	Ryan Spain 281	\$ 6.94		\$ 86.82	
5-Jul-22		Jet Fuel Sale 282				
5-Jul-22	51.31	Credit Card Customer 283	\$ 6.99	\$ 358.66		
5-Jul-22	15.24	Credit Card Customer 284	\$ 6.99	\$ 106.53		
6-Jul-22		Jet Fuel Extraction/Aerinov 285-296				
6-Jul-22	40.11	Credit Card Customer 297	\$ 6.99	\$ 280.37		
6-Jul-22	13.48	Credit Card Customer 299	\$ 6.99	\$ 94.23		
7-Jul-22	5.11	Credit Card Customer 300	\$ 6.99	\$ 35.72		
8-Jul-22	78.10	Credit Card Customer 301	\$ 6.99	\$ 545.92		
8-Jul-22	78.10	Credit Card Customer 302	\$ 6.99	\$ 545.92		
8-Jul-22	78.10	Credit Card Customer 303	\$ 6.99	\$ 545.92		
8-Jul-22	78.11	Credit Card Customer 304	\$ 6.99	\$ 545.99		
8-Jul-22	15.94	Credit Card Customer 305	\$ 6.99	\$ 111.42		
9-Jul-22	2.10	Credit Card Customer 306	\$ 6.99	\$ 14.68		
9-Jul-22	13.57	Credit Card Customer 307	\$ 6.99	\$ 94.85		
9-Jul-22	13.33	Credit Card Customer 308	\$ 6.99	\$ 93.18		
10-Jul-22	10.13	Barry Brunken 309	\$ 6.94		\$ 70.30	
10-Jul-22	27.15	John Weber 310	\$ 6.94		\$ 188.42	
11-Jul-22		Jet Fuel Sales 311-315				
11-Jul-22	25.21	Steve Wempen 316	\$ 6.94		\$ 174.96	
12-Jul-22	6.87	Ryan Spain 317	\$ 6.94		\$ 47.68	
12-Jul-22	14.31	Credit Card Customer 318	\$ 6.99	\$ 100.03		
12-Jul-22	65.11	Credit Card Customer 319	\$ 6.99	\$ 455.12		
12-Jul-22	8.68	Credit Card Customer 320	\$ 6.99	\$ 60.67		
13-Jul-22		Jet Fuel Extraction/Aerinova 321-331				
14-Jul-22	5.29	Paul Canaday 332	\$ 6.94		\$ 36.71	
14-Jul-22		Jet Fuel Extraction/Aerinova 333-334				
14-Jul-22	61.21	Credit Card Customer 335	\$ 6.99	\$ 427.86		
15-Jul-22	21.03	Credit Card Customer 336	\$ 6.99	\$ 147.00		
15-Jul-22	10.73	Cash Customer 337	\$ 6.99			\$ 75.00
15-Jul-22	2.11	Credit Card Customer 338	\$ 6.99	\$ 14.75		
16-Jul-22		Jet Fuel Sale 339				
16-Jul-22	15.25	Ryan Spain 340	\$ 6.94		\$ 105.84	
16-Jul-22	8.10	Credit Card Customer 341	\$ 6.99	\$ 56.62		
16-Jul-22	1.01	Credit Card Customer 342	\$ 6.99	\$ 7.06		
16-Jul-22	5.00	Credit Card Customer 343	\$ 6.99	\$ 34.95		
17-Jul-22	4.11	Credit Card Customer 344	\$ 6.99	\$ 28.73		
18-Jul-22	5.10	Credit Card Customer 345	\$ 6.99	\$ 35.65		
18-Jul-22	5.11	Credit Card Customer 346	\$ 6.99	\$ 35.72		
19-Jul-22	10.05	John Weber 347	\$ 6.94		\$ 69.75	
19-Jul-22	6.55	Credit Card Customer 348	\$ 6.99	\$ 45.78		
19-Jul-22	14.63	Barry Brunken 349	\$ 6.94		\$ 101.53	
19-Jul-22		Jet Fuel Extraction/Aerinova 350-351				
19-Jul-22	8.00	Credit Card Customer 352	\$ 6.99	\$ 55.92		
20-Jul-22	20.12	Credit Card Customer 353	\$ 6.99	\$ 140.64		
20-Jul-22		Hangar Renter ?????????? 354	\$ 6.99			
20-Jul-22		Jet Fuel Extraction/Aerinova 355-357				
21-Jul-22	101.27	Credit Card Customer 358-361	\$ 6.99	\$ 707.88		
22-Jul-22		Jet Fuel Extraction/Aerinova 362-364				
22-Jul-22		Jet Fuel Extraction/Aerinova 365-368				
22-Jul-22	3.63	Credit Card Customer 369	\$ 6.99	\$ 25.37		

[illegible]

Shelby County Airport and Landing Field Commission
Jet Fuel Sales July, 2022

DATE	QUANTITY	CUSTOMER INVOICE	PRICE	CREDIT CD	CHARGE	CASH
3-Jul-22	35.79	Credit Card Customer 279	\$ 5.99	\$ 214.38		
5-Jul-22	10.94	Scott Jefson 282	\$ 5.99		\$ 65.53	
6-Jul-22		Aerinova --285-296= 2351.37 Ga				
11-Jul-22	91.62	Credit Card Customer 311	\$ 5.99	\$ 548.80		
11-Jul-22	91.80	Credit Card Customer 312	\$ 5.99	\$ 549.88		
11-Jul-22	91.64	Credit Card Customer 313	\$ 5.99	\$ 548.92		
11-Jul-22	91.69	Credit Card Customer 314	\$ 5.99	\$ 549.22		
11-Jul-22	91.66	Credit Card Customer 315	\$ 5.99	\$ 549.04		
13-Jul-22		Aerinova --321-331= 2543.57 Ga				
14-Jul-22		Aerinova --333-334= 259.33 Ga				
16-Jul-22	25.68	Credit Card Customer 339	\$ 5.99	\$ 153.82		
19-Jul-22		Aerinova --350-351= 419.95 Ga				
20-Jul-22		Aerinova --355-357= 707.70 Ga				
22-Jul-22		Aerinova --362-364= 766.63 Ga				
22-Jul-22		Aerinova --365-368= 973.20 Ga				
26-Jul-22		Aerinova -- 58.40 Ga				
26-Jul-22		Aerinova -- 27.40 Ga				
26-Jul-22		Aerinova -- 667.74 Ga				
26-Jul-22		Aerinova -- 848.80 Ga				
26-Jul-22		Aerinova --OUT 740.70 Ga				
30-Jul-22		Aerinova -- 527.00 Ga				
Total	530.82			\$ 3,114.06	\$ 65.53	\$ -
Total						\$ 3,179.59

SHELBY COUNTY AIRPORT

100LL COST OF SALES REPORT 2021-2022

MONTH	GALLONS SOLD	AVE. PRICE PER GAL.	SALES AMOUNT			TOTAL SALES	COST PER GAL	WITH TAX	ARROW FEE	TOTAL		NET PROFIT OR LOSS
			CREDIT CD	CHARGE	CASH						COST	
September	1754.36	\$ 4.50	\$ 6,704.59	\$ 1,184.92	\$ 10.19	\$ 7,899.70	\$ 4.00	\$ 4.25	\$ 170.80	\$ 7,626.83	\$ 272.87	
October	2270.70	\$ 4.61	\$ 8,692.93	\$ 486.51	\$ 1,282.35	\$ 10,461.79	\$ 4.11	\$ 4.37	\$ 221.24	\$ 10,137.11	\$ 324.68	
November	1231.87	\$ 4.81	\$ 4,959.05	\$ 945.12	\$ 12.02	\$ 5,916.19	\$ 4.26	\$ 4.53	\$ 143.56	\$ 5,719.31	\$ 196.88	
December	1265.54	\$ 4.86	\$ 4,436.21	\$ 1,615.88	\$ 92.63	\$ 6,144.72	\$ 4.34	\$ 4.61	\$ 130.70	\$ 5,961.04	\$ 183.68	
January	1522.57	\$ 4.87	\$ 2,720.19	\$ 355.86	\$ 4,335.22	\$ 7,411.27	\$ 4.26	\$ 4.53	\$ 92.84	\$ 6,984.37	\$ 426.90	
February	623.06	\$ 4.87	\$ 2,823.90	\$ 208.23	\$ -	\$ 3,032.13	\$ 4.08	\$ 4.33	\$ 90.71	\$ 2,789.12	\$ 243.01	
March	830.85	\$ 4.83	\$ 2,872.92	\$ 494.49	\$ 639.68	\$ 4,007.09	\$ 4.08	\$ 4.33	\$ 95.50	\$ 3,693.08	\$ 314.01	
April	1618.28	\$ 5.55	\$ 8,725.68	\$ 197.31	\$ 52.08	\$ 8,975.07	\$ 4.96	\$ 5.27	\$ 241.16	\$ 8,762.62	\$ 212.45	
May	1722.15	\$ 6.14	\$ 8,484.05	\$ 1,963.81	\$ 124.21	\$ 10,572.07	\$ 5.47	\$ 5.82	\$ 243.80	\$ 10,261.32	\$ 310.75	
June	1423.83	\$ 6.98	\$ 7,827.65	\$ 2,012.39	\$ 98.07	\$ 9,938.11	\$ 6.15	\$ 6.53	\$ 234.30	\$ 9,532.30	\$ 405.81	
July	1584.52	\$ 6.99	\$ 7,469.81	\$ 2,129.73	\$ 1,468.26	\$ 11,067.80	\$ 6.28	\$ 6.67	\$ 219.73	\$ 10,792.44	\$ 275.36	
August		\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	
YTD TOTAL	15847.73		\$ 65,716.98	\$ 11,594.25	\$ 8,114.71	\$ 85,425.94			\$ 1,884.35	\$ 82,259.55	\$ 3,166.39	

\$30 Monthly Fee Included In Arrow Fee Above

JET A COST OF SALES REPORT 2021-2022

MONTH	GALLONS SOLD	AVE. PRICE PER GAL.	SALES AMOUNT			TOTAL SALES	COST PER GAL	WITH TAX	ARROW FEE	TOTAL COST	NET PROFIT OR LOSS
			CREDIT CD	CHARGE	CASH						
September	162.52	\$ 3.15	\$ 511.73	\$ -	\$ -	\$ 511.73	\$ 2.27	\$ 2.41	\$ 10.75	\$ 402.72	\$ 109.01
October	1503.25	\$ 3.15	\$ 4,735.23	\$ -	\$ -	\$ 4,735.23	\$ 2.27	\$ 2.41	\$ 104.18	\$ 3,729.83	\$ 1,005.40
November	147.14	\$ 3.15	\$ 462.35	\$ 1.12	\$ -	\$ 463.47	\$ 2.27	\$ 2.41	\$ 9.25	\$ 364.13	\$ 99.34
December	163.76	\$ 3.15	\$ 515.84	\$ -	\$ -	\$ 515.84	\$ 2.27	\$ 2.41	\$ 11.71	\$ 406.68	\$ 109.16
January	370.00	\$ 3.15	\$ 47.25	\$ 1,118.25	\$ -	\$ 1,165.50	\$ 2.27	\$ 2.41	\$ 1.09	\$ 893.49	\$ 272.01
February	427.32	\$ 3.79	\$ 1,601.35	\$ 17.96	\$ -	\$ 1,619.31	\$ 2.27	\$ 2.41	\$ 34.43	\$ 1,065.07	\$ 554.24
March	31.15	\$ 3.79	\$ 118.06	\$ -	\$ -	\$ 118.06	\$ 2.27	\$ 2.41	\$ 2.69	\$ 77.82	\$ 40.24
April	542.39	\$ 3.79	\$ 2,055.66	\$ -	\$ -	\$ 2,055.66	\$ 2.27	\$ 2.41	\$ 49.75	\$ 1,357.92	\$ 697.74
May	1998.10	\$ 3.96	\$ 7,896.52	\$ 13.01	\$ -	\$ 7,909.53	\$ 2.27	\$ 2.41	\$ 198.99	\$ 5,018.16	\$ 2,891.37
June	49.58	\$ 5.99	\$ 296.98	\$ -	\$ -	\$ 296.98	\$ 2.27	\$ 2.41	\$ 7.75	\$ 127.33	\$ 169.65
July	530.82	\$ 5.99	\$ 3,114.06	\$ 65.53	\$ -	\$ 3,179.59	\$ 4.39	\$ 4.66	\$ 79.10	\$ 2,553.35	\$ 626.24
August	0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
YTD TOTAL	5926.03		\$ 21,355.03	\$ 1,215.87	\$ -	\$ 22,570.90			\$ 509.68	\$ 15,996.50	\$ 6,574.40

SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION
SHELBYVILLE, IL.

BOARD MEETING AGENDA

August 8, 2022

7:00 PM

- I. Call Meeting to Order**
- II. Guest Speaker (If Scheduled)**
- III. Approval of Minutes**
- IV. Approval of Treasurer's Report**
- V. Approval of Bills Presented**
- VI. Airport Manager's Report**
- VII. Unfinished Business**
- VIII. New Business**
- IX. Adjournment**

August 8, 2022

NOTICE OF AMBULANCE/MISC COMMITTEE MEETING

The Ambulance/Misc Committee will meet on Wednesday, August 10, 2022, at 3:00 PM. This meeting will be held in Courtroom B of the Shelby County Courthouse.

Agenda

1. Call to order
2. Public Body Comment
3. Discussion and vote on bidding process for Ambulance Services
4. Discussion and vote on standard of care requirements for Ambulance Services
5. Adjournment

Called to order 3:00 p.m.

Attendance

Denny, Sharon, Mark, Don Tate, David Switz

#4 Mark make motion to not enter in standard of care act

Sharon second

Yes Mark Sharon Don

No Denny David

Amendment

Mark Do not go into any additional requirements other than region 6 and IDPH requirements for ~~ambulance~~ ambulance services.

Don Second

Yes Don Sharon Mark

NO David Denny

Mark make motion to adjourn

Sharon second

all in favor 3:42 p.m.

FILED

AUG 10 2022

Jennie Fox

SHELBY COUNTY CLERK

August 4, 2022

NOTICE OF PURCHASING, FEES/SALARIES AND HEALTH COMMITTEE MEETINGS

The Purchasing Committee will meet at 9:30 AM on Tuesday, August 9, 2022 in the in Jury room B of the Shelby County Courthouse.

Agenda

1. Public Body Comment
2. Review claims (invoices) submitted for payment by General Fund accounts not reviewed by another committee.
3. Adjournment

The Fees/Salaries Committee will meet at 2:30 PM on Tuesday, August 9, 2022 in the in Jury room B of the Shelby County Courthouse.

Agenda

1. Public Body Comment
2. Review payrolls submitted and review for payment, county board committee pay, ambulance invoices, and special fund account invoices that have been submitted.
3. Adjournment

The Health Committee will meet at 9:00 AM on Tuesday, August 9, 2022 in Courtroom B of the Shelby County Courthouse.

Agenda

1. Public Body Comment
2. Review Health claims (invoices) that have been submitted for payment by the Shelby County Health Department as approved by the Health Board President.
3. Adjournment

August 9, 2022
9:00

Health Dept

Jeff Setien

Ron Hites

Sesse Drubin

Kenny Barr

Lynn Williams

Motion to accept bills as presented
1st WILLIAMS 2nd HITE PASS

Motion to adjourn

1st BARR 2nd ~~HITE~~ HITE PASS

PUBLIC TERESA BOEHM, JULIE WILLIAMS

FILED
AUG 09 2022

Jennie Drex
SHELBY COUNTY CLERK

Purchasing

Called to Order: 932

Attending: Don Tate

Teresa Bohm

Kenny Barr

Jeff Slifer

Lynn Williams

Gary Bergeri

Mark Bennett

Approval Made by Gary G. Second Don Tate

~~Re~~

7 Ays

0 maxs

Motion To Adjourn by Jeff Slifer Second Lynn Williams

7 Ays

0 ways

Adjourned - 11:00 PM

FILED

AUG 09 2022

James Dyer

SHELBY COUNTY CLERK

Fees & Salary
Aug 9, 2022

Barb Bennett, Lynn Williams, David Switz

Claims were reviewed for
approval for Co. board.

Julie Edwards attended

FILED
AUG 09 2022

Jennie Dorr
SHELBY COUNTY CLERK

July 29, 2022

NOTICE OF INSURANCE COMMITTEE MEETING

There will be an Insurance Committee meeting on Tuesday, August 9, 2022, at 10:00 AM. This meeting will be in Jury room B of the Shelby County Courthouse. Chris Smith from Gallagher Insurance will be present to assist the Insurance committee in preparation of bid specs.

1. Call to Order
2. Public Body Comment
3. Discussion and vote to work with Chris Smith from Gallagher/CIRMA to work on bid specifications for Liability, Work Comp and Cybersecurity
4. Discussion and vote to draft bid notice for Liability, Work Comp and Cybersecurity Insurance with prepared specifications to be published in area newspapers and determine which outlets to use
5. Discussion and vote to set date by which to receive sealed bids for Liability, W/C and Cyber Insurance bids
6. Old Business
7. New Business
8. Adjournment

FILED
AUG 09 2022

Jessie Fox
SHELBY COUNTY CLERK

Insurance 8-9-22
Called to order 10:07 A.M.
Present - Bryon, Teresa, Barb & Chris
Jessica Fox from Gallagher

- motion made by Bryon to work
with Chris Smith on Insurance Bid
Specs

- Seconded by Barb motion Passed

- discussion on Drafting Bid Notice
for Insurance

- motion By Bryon Seconded by
Teresa to approve The RFP
Passed

motion made to Advertise in Golden Prairie News
+ Effingham Daily News

motion made Teresa Bryon Seconded
Passed

- Bryon made motion to have Bids
dealed by 4:00 P.M. on 10-14-22
to Jessica Fox in Court house
Seconded by Teresa motion Passed

Motion to Adjourn by Teresa
Bryon Seconded 10:44 A.M.
Passed

August 1, 2022

BUDGET COMMITTEE MEETING

(Coffman, Patterson, Swits, Lenz, Hite, Williams, Orman, B. Bennett, Gergeni),
Bellwether will also be in attendance

THURSDAY, August 4, 2022

**@9:00 A.M. IN
COURTROOM B**

AGENDA –

Roll Call

Public Body Comment

Presentation and potential edits to working draft budget
(Work session facilitated by Bellwether)

Discussion of long term considerations

Motion to forward working draft to Shelby County Board
for review and placed on public viewing

①

8-4-22 Budget Comm: Hee
9:00 in Courtroom B

Present - Gary Patterson, Earl Bennett, Gary Bergini, Rod Hite, Larry Long, David Swits at 9:10, Lynn Williams, Robert Orman and Bryon Coffman were absent.

- The meeting was called to order at 9:02 by Gary Patterson.

- Public Comment

Kirk Allen spoke about making an accurate Budget. He also said to be careful about Amendments. He said the

- The budget draft was presented by Dustin ~~Take~~ with Bellwether. Bruce + Jake also participated. They worked hard with all Departments and have a positive balance. Bellwether does a quarterly Variance report and notifies the Department and Full Board if something has changed. All Departments were reviewed and changes were made in some after discussion. Recommended future changes were made. Bruce did some discussion on Budget and levy process. He also discussed the process for using and accounting ARPA

Funds in 2023.

- Barb Bennett moved and David Swits made 2nd to approve the Budget Draft with Amendments and present to the full Board on Aug 11th, and place on Public View. All in Favor.
- Larry Lenz made motion to adjourn at 10:52. All in favor.

Minutes by Gary Patterson

FILED

AUG 04 2022

Jessie Cox

SHELBY COUNTY CLERK

NOTICE: DATE HAS BEEN CHANGED TO FRIDAY

Law Enforcement Committee Meeting Agenda

August 5th, 2022 at 9:00 a.m.

Shelby Co. Sheriff's Office

1. Approval of Minutes of July Meeting
2. Old Business
3. Discussion of 12 hr. work schedule renewal
4. Jail Report
5. State's Attorney's Report
6. New Business
7. Public Comments
8. Review Expenditures

Shelby County Law Enforcement Committee Meeting at the Detention Center
Meeting Agenda and Minutes for August 5th 2022 at 9:00 AM

The meeting was called to order at 9:02 by Sheriff McReynolds

Present were Sheriff McReynolds, Jail Administrator Burkhead, Committee members Jeff Slifer, Gary Patterson. Derek Pearcy was absent. Public-Board member Boehm.

1. Approval of July 7th minutes—The minutes were approved. Jeff made motion and Gary 2nd.

2. Old Business—It was reported that the Kitchen is ready and Consolidated will be here Aug 25th to bring in stock and prepare. The service of meals will start Sept 1st.

3. Discussion of 12hr work schedule renewal—The 12 hr contract needs renewed. It has been in affect for 1 year. The Sheriff and Deputies want to continue this schedule. The Sheriff will be discussing some changes with the FOP and Deputies. The Sheriff has idea's for a few changes as his staffing has increased. He has a new lateral hire coming next week. He will then have 10 counting the Bailiff. The New agreement should be brought to the September Board meeting

4. Jail report- Daine reported the current population is 32. It has been running 30-32 prisoners. Dept of Human Services has been slow picking up their patients. They will now start picking up within 20 days. 2 Correction's officers are signed up for training in September.

5. State's Attorney Report-Nothing new to report this month.

6. New Business- None

7. Public Comments—None

8. Review Expenditures—This was done.

Motion to adjourn at 11:23 by Gary and 2nd by Jeff. All in favor.

Minutes submitted by Gary Patterson

Shelby County EMA Committee Meeting

03-Aug-2022

315 ½ E. Main, Shelbyville, IL.

10:00 am in the Zoning/EMA office

Agenda Items:

Public comment:

Details of previous assignments:

Budget Items:

HBT

Ambulance update

Office equipment update

Other business as needed:

EMA Meeting

8/3/2022

Meeting was held at EMA office, 10am.

Those in attendance were EMA coordinator Troy Agney, Denny Drnjevic, Teresa Bohem, & Rod Hite

Troy gave a report, assisted Ace with 4TH OF July traffic

Traffic control: 2 tractor drives, 4 traffic accidents Moweaqua, Tower Hill 2

HBT Check every Wednesday at 11:30-12:15

911 Meetings:2

Ambulance meetings:3

HEMA trainings 2 in Effingham

Had radios reprogrammed so as to communicate with ACE

ACE hosted a TIM class

Assisted Shelby Co. Rescue Squad & Tower Hill FPD with box cards

14 Hazmat Trainings

Voted to purchase 1,000 Emergency Preparedness' Guides to be passed out throughout county-motion by Denny, 2nd by Teresa

Motion to adjourn by Teresa, 2nd by Denny 11:18am

FILED
AUG 04 2022


SHELBY COUNTY CLERK

Start 2:36

Rural Med

Lakeside

Abbott

Echo

City of Shelbyville

Discuss ambulance opportunities for county & city

Motion Adjourn Denny

Second MatK

5 pass

Adjourn 3:21

7-27-22 Animal Control Meeting

- Present - Brad Hudson, Dr. Spesard, Committee members - Bob Simpson, Gary Patterson, Jeff Slifer came at 9:25
- The meeting was called to order at 9:26
- Bills were reviewed
- Discussed current investigations and situations
- Discussed raising the Tag prices and Fee schedules. Discussed changes to the Animal Control Ordinance. Will finish at August meeting.
- Meeting adjourned at 11:07
Motion by Jeff, 2nd by Bob, All in favor

RS

Minutes by

JP

JS

FILED
JUL 27 2022

Jenifer Fox
SHELBY COUNTY CLERK

July 26, 2022

NOTICE OF ROAD & BRIDGE COMMITTEE MEETING -Minutes

There will be a Road & Bridge Committee meeting on Friday, July 29, 2022, at 7:30 AM. This meeting will be held at the Shelby County Highway Department located at 1590 State Highway 16 in Shelbyville.

1. Call to Order
2. Public Body Comment
3. Discussion and vote on Acting County Engineer- Theresa Boehm
volunteered for Acting County Engineer Position-
First- Bob Simpson
Second- Jesse Durbin
4. Discussion and vote on Employee Contract and Wages-
Tabled
Motion Bob Simpson
Second Larry Lenz
5. Discussion and vote on Foreman Job Description- Dismissed for
Discussion
6. General Discussion on Highway Department
7. Adjournment-
Motion Bob Simpson
Second Larry Lenz

FILED
JUL 29 2022


SHELBY COUNTY CLERK

Road & Bridge Committee Meeting Minutes

- **Date and Time of Meeting:** July 11th, 2022; 7:30am
- **Location of Meeting:** Shelby County Highway Department
1590 State Highway 16
Shelbyville, Illinois 62565
- **Roll Call:** Bryon Coffman, Jesse Durbin, Robert Simpson
- **Also Attending:** Reed Best, Stacy Prosser
- **Approval of Claims:**
- **New Business:**
 - Discussion with Shawn Starwalt & BWC Plan to create a new "private drive" for storage unit entrance near Findley Marina
Location: County Highway 3 near 2295 East Rd.
 - 50/50 Petion for 300N/2900 East- Prairie Township
48"x45' CMP
-**Bob motioned, Jesse seconded**
 - Discussion/Vote on Stacy Prosser as Acting County Engineer
-**Bob motioned, Jesse seconded**
 - Ameren Relocation Agreement- Westervelt County Bridge 18-00287-00-BR
-**Bob motioned, Jesse seconded**
 - Discuss/Review funds for amending FY21 budget for AFSCME ARPA MOU pending approval on July 14th County Board Meeting
 - Projects:
 - Westervelt County Bridge Project will begin August 1st
 - Cold Spring Bridge Repair is moving forward and near completion
 - Country Club Road Project will begin July 11th
 - **Discussed creating employment contracts for non-union members of the highway department.**
 - -**The committee agreed this is needed**
- **Adjournment:** Next meetings Aug 8th, 2022, @ 7:30AM for Monthly Committee Meeting
-**Jesse motioned, Bob seconded**

July 26, 2022

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Discussion
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7. Adjournment-
Motion Bob Simpson
Second Larry Lenz

**SHELBY COUNTY
POSITION DESCRIPTION
FOR
CHIEF ENGINEERING ASSISTANT**

FILED
JUL 29 2022
Jessie Fox
SHELBY COUNTY CLERK

DISTINGUISHING FEATURES OF WORK:

Leads and directs all activities related to: performing surveys of low to moderately high degree of difficulty; designing and layout of Highway and Bridge projects of simple to moderately complex nature; Requires a FHWA Bridge Inspector's Certification for Safety Inspections of In-Service Bridges. Supervise civil engineering technicians assigned to resident engineering duties on road and bridge construction projects. Performs any and all other duties assigned by the County Engineer.

SPECIFIC EXAMPLES OF WORK:

- Acts as crew chief and Supervisor for: hydrographic, topographic, cadastral and construction surveys; supervises the field survey party in the establishment of lines; taking of cross-sections and running of levels; makes field studies; compiles traffic movements and traffic distributions.
- Performs technical reviews of contracts, design plans, and shop drawings for maintenance and construction projects.
- Performs resident engineering duties on road and bridge construction projects; including preparation of contractor payment estimates, contract change orders and other financial instruments, and assures construction is in accordance with project specifications and plans
- Develops plans and contract documents for maintenance and construction projects.
- Maintains and calibrates technical equipment and apparatus
- Supervises and trains civil engineering technicians in their assigned tasks.

SKILLS, EDUCATION AND EXPERIENCE:

- Two years post-secondary engineering education or four years of performance in a civil engineering or road and bridge design construction and maintenance related position.
- Five years of progressive experience in all aspects of bridge and road construction.
- Thorough working knowledge of civil engineering principles and their application to surveying, design, construction, inspection and maintenance.
- Experience with State of Illinois Department of Transportation regulations, standards, specifications, provisions, policies, procedures, guidelines and manuals or similar experience.
- Familiarity with laboratory equipment and procedures for determining properties of common construction materials.
- Familiarity with personal computers and applicable software including but not limited to AutoCAD, MicroStation, Excel, Word or similar
- Familiarity with land acquisition policies and principles
- Certifications in Nuclear Gauge Safety and Operation, QC/QA of Bituminous concrete or ability to obtain
- FHWA Bridge Inspector's Certification for Safety Inspections of In-Service Bridges
- Oral and written communication skills to convey complex ideas or issues
- Presence to interact effectively with the public, with public officials and with private industry representatives.

**FOREMAN JOB DESCRIPTION
SHELBY COUNTY HIGHWAY DEPARTMENT**

FILE
JUL 29 2022
Jessie J. Cox
SHELBY COUNTY CLERK

Reports to: County Engineer

Position Requirements: Minimum of a four (4) years work experience in road and bridge maintenance with a working knowledge of work zone safety, construction equipment and its operation. Possess and maintain a valid Illinois Class B CDL license. Be available on a 24 hour/7day basis.

Anticipated hours per week: 40 with some overtime

Summary: The Foreman, under minimum supervision of the County Engineer, schedules the day to day operations of the maintenance staff. He/she is responsible for insuring equipment, manpower and material are available to complete projects in a timely and safe manner. The Foreman is responsible for work zone safety for maintenance activities, and in assisting the County Engineer in planning and budgeting for the County Highway Department. The Foreman is a non-union employee.

Duties: The Foreman shall be responsible for, but not limited to, the following duties (subject to modification by the County Engineer):

The Foreman has oversight responsibilities for the maintenance staff and the day to day operations of the maintenance staff.

The Foreman shall prepare weekly schedules for maintenance activities, make daily job assignments of personnel, and maintain a daily diary of work activities.

The Foreman is responsible for enforcing the policies and procedures of the Shelby County Highway Department as established by the County Engineer.

The Foreman shall estimate, anticipate and acquire the necessary material(s), manpower and equipment needed for the crew(s) to complete their assignment(s).

The Foreman is to recommend to the County Engineer possible changes in practices, material(s) used, policies and/or procedures of the County Highway Department.

The Foreman will field check driveway/entrance requests, Township 50/50 approved drainage permits, road conditions and weather conditions.

The Foreman will operate equipment and/or work with the maintenance staff in various capacities as needed.

The Foreman will assist in the evaluation of materials, bid specifications and processing of bids for equipment.

FOREMAN JOB DESCRIPTION SHELBY COUNTY HIGHWAY DEPARTMENT

The Foreman will be responsible for the upkeep and maintenance of County Highway property --- vehicles, equipment, land, and buildings.

The Foreman will be responsible for the ordering of maintenance supplies, traffic control signs, and materials as necessary.

The Foreman receives citizen's complaints; contacts individuals and attempts to resolve problems and maintain good public relations.

The Foreman will maintain confidentiality of Contract discussions, potential employee hiring, and managerial discussions.

In addition to these duties, the Foreman shall perform other duties as assigned by the County Engineer.

August 1, 2022

NOTICE OF FARM COMMITTEE MEETING

There will be a meeting of the Farm Committee on Wednesday, August 3, 2022, at 9:00 AM. This meeting will be held in Courtroom B of the Shelby County Courthouse.

1. Call to Order
2. Public Body Comment
3. Discussion and vote on County Farm lease, rent, custom farm for the 2022/2023 cropping year
4. Discussion and vote on tenant selection and procedures on selection
5. Discussion and vote on selection of crop rotation
6. Old Business
7. New Business
8. Adjournment

AUG 05 2022

8-3-22-

Farm Committee

Jenica Jox

SHELBY COUNTY CLERK

- Mark Bennett, Jeff Slifer, Dave Switz, Bryon Coffman
- Gary Patterson, Teresa Boehm, Carol Cole, Madison Bruns, Mitchel Shuff, Kevin McKittrick, Kirk Allen, Zac Ballard
- 9:00 AM - Meeting called to Order
- 2- Kirk Allen - Said several counties went to custom Farming for 2023
- 3- Most want custom Farming
Bryon motioned and Dave 2nd to have a Custom Farm agreement in 22-23 crop year
- 4- Discussed Tenant selection. Insurance date for wheat Sept. 30th. Advertise for custom farmer. Aug. 22nd - Sept. 2nd. Bids due. Accept most responsible bid.
Discussed guidelines for bids. Have Nicole make the bid proposal based on what we had in 2021.
Discussed how to sell the grain. Dave made motion for Bid procedure, Bryon - 2nd - All in favor
- 5- Discussed what crop rotation to have. Jeff motion, Bryon - 2nd for Wheat - Bean rotation in 2023
3 yes, 1 no (David)

6. Mark Bennett discussed why Jeff made the Budget and did not have the committee make. Proposal shows corn expense for 22-23 crop year and income for the current Bean crop. Zac thinks 70-75 bu/acre for current bean crop. He thinks 70-75 bu/acre on a wheat crop. He said the straw can be sold.

Adjourn - Dave - 1st & Bryon - 2nd All in Favor
10:16



STATE OF ILLINOIS
OFFICE OF THE CHIEF JUDGE
FOURTH JUDICIAL CIRCUIT

CHAMBERS OF
DOUGLAS L. JARMAN
CHIEF JUDGE

Jaime S. Warren
Trial Court Administrator
Rebecca A. Schulte
Court Reporter Supervisor

August 1, 2022

COURTHOUSE
221 SOUTH 7th STREET
VANDALIA, IL 62471
OFFICE: 618-283-2030
FAX: 618-283-9741

Counties of:
Christian, Clay, Clinton
Effingham, Fayette, Jasper
Marion, Montgomery, Shelby

County Board Chairman
Shelby County Courthouse
301 E. Main
Shelbyville, IL 62565

Dear County Board Chairman:

Please accept this letter as confirmation that a majority of the Fourth Circuit Judges have signed the appointment orders for Shelby County Public Defender Bradford Rau and Conflict Public Defender Michael Frazier effective September 1, 2022.

Cordially,

A black rectangular redaction box covering the signature of Douglas L. Jarman.

Douglas L. Jarman
Chief Judge

DLJ:jsw

FILED
AUG 01 2022

A handwritten signature in cursive script, appearing to read "Jennie Toy".
SHELBY COUNTY CLERK

COUNTY CLERK RECORDER REPORT
FOR PERIOD OF
JULY 2022

COUNTY FUNDS

RECORDING BALANCE from last month	\$26,261.25
RECORDING	\$18,635.00
REAL ESTATE TRANSFER STAMPS	\$9,651.75
CERTIFIED VITAL COPIES	\$1,282.00
XEROX	\$223.00
MARRIAGE LICENSE	\$1,055.00
DOMESTIC VIOLENCE FUND 14 July marriage licenses @ \$5.00 EA	\$70.00
NOTARY PUBLIC	\$68.00
TAX REDEMPTION	\$1,300.00
MISCELLANEOUS	\$215.00
CHARGE PAYMENTS	\$1,360.00
TOTAL RECIEPTS	\$33,859.75
RECEIPTS PLUS BEGINNING BALANCE	\$60,121.00
TRANSFERRED TO COUNTY TREASURER	\$23,544.25
RHSP TO STATE	\$2,574.00
PURCHASE OF TRANSFER STAMPS	\$11,549.50
JUNE DEATHS 59 @ \$4 EA	\$236.00
JUNE DOMESTIC VIOLENCE FUND 12 @ \$5 EA	\$60.00
TOTAL PAYMENTS	\$37,963.75
ENDING BALANCE	\$22,157.25
TOTAL	\$60,121.00
FUNDS ON HAND	
BANK CHECKING ACCT JULY 31, 2022	\$19,451.80
CASH ON HAND	\$2,705.45
TOTAL ending balance	\$22,157.25

I, JESSICA FOX, COUNTY CLERK & RECORDER, DO HEREBY CERTIFY THAT THIS IS A TRUE REPORT OF THE MONIES RECEIVED AND TRANSACTIONS OF THE OFFICE OF SHELBY COUNTY CLERK & RECORDER FOR THE PERIOD OF JULY 2022.

DATED: AUGUST 4, 2022

COUNTY CLERK & RECORDER
JESSICA FOX

GIS

274	doc @	\$1.00	\$274.00	Treasurer ck #3444
274	doc @	\$17.00	\$4,658.00	Treasurer ck #3445

EARNINGS

274	doc @	\$18.00	\$4,932.00	Treasurer ck #3446
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FEES

\$9,683.25 Treasurer ck #3447

261	doc @	\$9.00	\$2,349.00	RHSP ACH pmt 8/2/22
261	doc @	\$0.50	\$130.50	Treasurer ck #3448
261	doc @	\$0.50	\$130.50	County Clerk

TOTAL \$22,157.25

JULY DEATH CERTS 21 @ \$4 = \$84.00

Prepared by _____ Date 8-4-2022

FILED
AUG 04 2022
JESSICA FOX
SHELBY COUNTY CLERK

AP Paid Invoices Summary (APLT50s)

Shelby County

Beginning Date: 8/11/2022
Ending Date: 8/11/2022

Vendor ID	Vendor Name	Paid Date	Check No	Wire	Invoice Amt
1784	3 SISTERS LOGISTICS LLC	8/11/2022	78109	No	\$3,658.77
3	AARON D CALVERT	8/11/2022	78238	No	\$2,605.67
5	ACE HARDWARE	8/11/2022	78123	No	\$158.73
5	ACE HARDWARE	8/11/2022	78149	No	\$14.99
5	ACE HARDWARE	8/11/2022	78202	No	\$293.95
1367	ADVANCED CORRECTIONAL HEA	8/11/2022	78150	No	\$4,158.57
1038	ADVANCED DIGITAL SOLUTIONS	8/11/2022	78151	No	\$100.29
1160	AFFORDABLE SHRED	8/11/2022	78219	No	\$36.80
1160	AFFORDABLE SHRED	8/11/2022	78265	No	\$62.10
21	ALTORFER INC	8/11/2022	78124	No	\$847.44
23	AMEREN ILLINOIS	8/11/2022	78078	No	\$10,763.28
1666	AMERICAN EXPRESS	8/11/2022	78203	No	\$118.72
27	AMERICAN MESSAGING	8/11/2022	78152	No	\$36.47
ANNETTE SIM	ANNETTE SIMS	8/11/2022	78239	No	\$1,768.02
1007	ARROW TERMITE & PEST CONTR	8/11/2022	78125	No	\$67.00
1418	ASHTON BALLINGER	8/11/2022	78082	No	\$25.74
1544	BARKER EQUIPMENT REPAIR	8/11/2022	78126	No	\$4,032.28
49	BEECHER CITY JOURNAL	8/11/2022	78240	No	\$45.90
1663	BIOTECH XRAY INC	8/11/2022	78153	No	\$78.00
1172	BRAD PHEGLEY	8/11/2022	78241	No	\$120.63
1212	BRADFORD RAU	8/11/2022	78204	No	\$6.93
	BRIAN MCREYNOLDS SHERIFF	8/11/2022	78154	No	\$98.07
82	BRUCE HARRIS & ASSOCIATES I	8/11/2022	78205	No	\$650.00
1227	BRUCE STEINKE	8/11/2022	78155	No	\$120.00
91	CARDMEMBER SERVICE	8/11/2022	78242	No	\$34.17
91	CARDMEMBER SERVICE	8/11/2022	78156	No	\$1,345.60
1771	CASEY STONE CO	8/11/2022	78110	No	\$14,665.56
96	CEFS	8/11/2022	78206	No	\$92,797.01
112	CHRISTINA HEWING	8/11/2022	78083	No	\$476.88

Operator: jessica 8/11/2022 11:29:22 AM

Report ID: (APLT50s)

AP Paid Invoices Summary (APLT50s)

Shelby County

Beginning Date:		Ending Date:		8/11/2022	
Vendor ID	Vendor Name	Paid Date	Check No	Wire	Invoice Amt
811	CINTAS CORPORATION	8/11/2022	78127	No	\$65.46
119	CITY OF SHELBYVILLE	8/11/2022	78207	No	\$42.20
1331	COAST TO COAST COMPUTER P	8/11/2022	78220	No	\$552.44
139	CONSOLIDATED COMMUNICATIO	8/11/2022	78079	No	\$3,222.54
139	CONSOLIDATED COMMUNICATIO	8/11/2022	78080	No	\$2,166.20
142	CORNER COPY	8/11/2022	78157	No	\$84.00
142	CORNER COPY	8/11/2022	78243	No	\$128.00
142	CORNER COPY	8/11/2022	78186	No	\$189.00
142	CORNER COPY	8/11/2022	78221	No	\$81.00
1062	CORPORATE BILLING LLC	8/11/2022	78128	No	\$2,460.24
149	COUNTY BRIDGE FUND	8/11/2022	78111	No	\$2,500.00
152	COUNTY HIGHWAY FUND	8/11/2022	78129	No	\$230.36
CURTIS AUTO	CURTIS AUTO SERVICE	8/11/2022	78158	No	\$1,074.00
176	DE LAGE LANDEN FINANCIAL SE	8/11/2022	78222	No	\$130.13
182	DECATUR AMBULANCE SERVICE	8/11/2022	78244	No	\$2,625.00
201	DOTY SANITATION	8/11/2022	78159	No	\$235.00
210	EAST CENTRAL IL LAW ENFORC	8/11/2022	78160	No	\$4,725.00
212	ED BOARMAN MOTORS INC	8/11/2022	78208	No	\$32.50
217	EFFINGHAM EQUITY	8/11/2022	78161	No	\$7,984.76
217	EFFINGHAM EQUITY	8/11/2022	78130	No	\$8,220.80
1153	EJ WATER COOPERATIVE INC	8/11/2022	78131	No	\$5,717.90
1616	ENGIE RESOURCES LLC	8/11/2022	78084	No	\$715.16
1430	ERICA FIRNHABER	8/11/2022	78245	No	\$192.41
236	FIDLAR TECHNOLOGIES	8/11/2022	78246	No	\$4,333.33
237	FIGGINS ELECTRIC	8/11/2022	78187	No	\$3,402.60
256	GALLS	8/11/2022	78188	No	\$324.99
257	GAMEDAY SCREENPRINTING	8/11/2022	78189	No	\$71.97
GARY CROWD	GARY CROWDER	8/11/2022	78162	No	\$100.00
260	GENERAL FUND	8/11/2022	78132	No	\$11,299.75

Operator: jessica 8/11/2022 11:29:22 AM

Report ID: (APLT50s)

AP Paid Invoices Summary (APLT50s)

Shelby County

Beginning Date:		Ending Date:		8/11/2022	
Vendor ID	Vendor Name	Paid Date	Check No	Wire	Invoice Amt
268	GLOBAL TECHNICAL SYSTEMS	8/11/2022	78223	No	\$429.50
1665	GONZALEZ COMPANIES, LLC AT	8/11/2022	78133	No	\$2,018.75
1665	GONZALEZ COMPANIES, LLC AT	8/11/2022	78112	No	\$5,278.50
271	GOODIN ASSOCIATES LTD	8/11/2022	78190	No	\$1,880.00
273	GRABB MOTORS	8/11/2022	78163	No	\$71.79
278	HALBROOK PROPERTIES	8/11/2022	78247	No	\$1,824.00
279	HAMMOND & REID LAND SURVEY	8/11/2022	78134	No	\$5,220.00
281	HAMPTON, LENZINI & RENWICK I	8/11/2022	78135	No	\$684.45
292	HEALTHLINK, INC.	8/11/2022	78101	No	\$1.22
1162	HEATHER J WADE	8/11/2022	78191	No	\$173.13
296	HERALD & REVIEW	8/11/2022	78085	No	\$130.00
302	HILER TRUCKING LLC	8/11/2022	78113	No	\$8,716.54
1031	HOWELL ASPHALT COMPANY	8/11/2022	78114	No	\$7,810.65
313	HOWELL PAVING INC	8/11/2022	78115	No	\$440,684.68
667	HSHS GOOD SHEPHERD HOSPIT	8/11/2022	78164	No	\$7,539.00
332	IL ENVIRONMENTAL HEALTH ASS	8/11/2022	78086	No	\$210.00
340	IL RURAL HEALTH ASSN	8/11/2022	78087	No	\$55.00
349	ILLINOIS ATTORNEY GENERAL	8/11/2022	78165	No	\$372.00
353	ILLINOIS COUNCIL ON TUBERCU	8/11/2022	78088	No	\$275.00
357	ILLINOIS STATE POLICE - OFF OF	8/11/2022	78166	No	\$372.00
358	INCLUSION SOLUTIONS LLC	8/11/2022	78248	No	\$477.68
992	INSIGHT PUBLIC SECTOR, INC	8/11/2022	78089	No	\$237.36
362	INTERSTATE BILLING SERVICE	8/11/2022	78136	No	\$65.80
377	JEFFREY HOUSKA	8/11/2022	78090	No	\$658.93
379	JENNIFER BEESON	8/11/2022	78091	No	\$40.38
382	JERRY L BOYD PH D	8/11/2022	78192	No	\$750.00
1478	JOE BEYERS TRUCKING LLC	8/11/2022	78116	No	\$3,247.92
JOHN STROH	JOHN STROHL	8/11/2022	78167	No	\$120.00
1280	KARI KINGSTON	8/11/2022	78224	No	\$81.25

Operator: jessica 8/11/2022 11:29:22 AM

Report ID: (APLT50s)

AP Paid Invoices Summary (APLT50s)

Shelby County

Beginning Date: 8/11/2022 Ending Date: 8/11/2022

Vendor ID	Vendor Name	Paid Date	Check No	Wire	Invoice Amt
410	KIM MCCLIMANS	8/11/2022	78102	No	\$500.00
411	KING-LAR COMPANY	8/11/2022	78168	No	\$3,020.30
415	KONE CHICAGO	8/11/2022	78169	No	\$568.60
418	KUHLE FORD INC	8/11/2022	78137	No	\$49.00
426	LARRY HEURMAN	8/11/2022	78117	No	\$5,747.62
1691	LEHIGH HANSON	8/11/2022	78138	No	\$9,087.09
1691	LEHIGH HANSON	8/11/2022	78118	No	\$656.15
441	LIBERTY SYSTEMS	8/11/2022	78249	No	\$12,196.20
453	LOUIS MARSCH INC	8/11/2022	78119	No	\$196,352.31
MACON CO LE	MACON CO LAW ENF TRAINING C	8/11/2022	78170	No	\$3,772.20
464	MARK DUCKETT	8/11/2022	78092	No	\$550.00
464	MARK DUCKETT	8/11/2022	78139	No	\$100.00
480	MCLEAN CO. CORONER'S OFFIC	8/11/2022	78250	No	\$470.00
1336	MEDLINE INDUSTRIES INC	8/11/2022	78193	No	\$434.60
1327	MICHAEL R FRAZIER	8/11/2022	78251	No	\$2,500.00
1586	MOULTRIE COUNTY BEACON INC	8/11/2022	78140	No	\$30.40
513	MYTEC SOLUTIONS INC	8/11/2022	78194	No	\$130.62
513	MYTEC SOLUTIONS INC	8/11/2022	78266	No	\$4,226.43
513	MYTEC SOLUTIONS INC	8/11/2022	78252	No	\$510.00
513	MYTEC SOLUTIONS INC	8/11/2022	78209	No	\$48.00
513	MYTEC SOLUTIONS INC	8/11/2022	78171	No	\$453.00
513	MYTEC SOLUTIONS INC	8/11/2022	78225	No	\$1,518.88
NARTEC INC	NARTEC INC	8/11/2022	78172	No	\$118.20
527	NEAL TIRE SHELBYVILLE	8/11/2022	78173	No	\$620.21
532	NEWMAN TRAFFIC SIGNS	8/11/2022	78141	No	\$146.02
1309	NICHOLS PAPER & SUPPLY COM	8/11/2022	78174	No	\$1,403.84
1309	NICHOLS PAPER & SUPPLY COM	8/11/2022	78253	No	\$204.87
538	NOKOMIS QUARRY	8/11/2022	78120	No	\$7,729.31
1364	OFFICE ESSENTIALS	8/11/2022	78226	No	\$140.90

Operator: jessica 8/11/2022 11:29:22 AM

Report ID: (APLT50s)

AP Paid Invoices Summary (APLT50s)

Shelby County

AP Paid Invoices Summary (APLT50s)		Beginning Date:	8/11/2022	Ending Date:	8/11/2022	Shelby County	
Vendor ID	Vendor Name	Paid Date	Check No	Wire	Invoice Amt		
1364	OFFICE ESSENTIALS	8/11/2022	78210	No	\$269.27		
1364	OFFICE ESSENTIALS	8/11/2022	78195	No	\$2,087.42		
1364	OFFICE ESSENTIALS	8/11/2022	78254	No	\$501.66		
550	O'REILLY AUTO PARTS	8/11/2022	78142	No	\$116.39		
556	P F PETTIBONE & CO	8/11/2022	78175	No	\$322.05		
561	PANA NEWS GROUP	8/11/2022	78255	No	\$44.00		
569	PFIZER, INC.	8/11/2022	78103	No	\$2,197.06		
1505	POSITIVE PROMOTIONS	8/11/2022	78227	No	\$1,234.20		
590	PURCHASE POWER	8/11/2022	78228	No	\$246.03		
1498	QUADIENT INC	8/11/2022	78093	No	\$63.00		
591	QUILL CORPORATION	8/11/2022	78094	No	\$603.90		
591	QUILL CORPORATION	8/11/2022	78176	No	\$512.56		
600	RAY O'HERRON COMPANY INC	8/11/2022	78177	No	\$4.34		
606	REDWOOD TOXICOLOGY LAB IN	8/11/2022	78196	No	\$598.50		
606	REDWOOD TOXICOLOGY LAB IN	8/11/2022	78211	No	\$1,129.22		
608	REGIONAL SUPERINTENDENT OF	8/11/2022	78229	No	\$19,785.37		
614	RICHARD LAR	8/11/2022	78256	No	\$19.88		
614	RICOH USA INC	8/11/2022	78212	No	\$16.08		
816	RKDIXON	8/11/2022	78230	No	\$227.36		
RUTH A WOO	RUTH A. WOOLERY	8/11/2022	78257	No	\$1,260.50		
626	SANOFI PASTEUR INC.	8/11/2022	78095	No	\$507.95		
626	SANOFI PASTEUR INC.	8/11/2022	78104	No	\$357.21		
647	SHELBY CO HEALTH FUND	8/11/2022	78105	No	\$104,920.50		
649	SHELBY CO SHERIFF'S OFFICE	8/11/2022	78213	No	\$301.27		
649	SHELBY CO SHERIFF'S OFFICE	8/11/2022	78231	No	\$382.17		
649	SHELBY CO SHERIFF'S OFFICE	8/11/2022	78197	No	\$565.78		
653	SHELBY COUNTY CLERK & RECO	8/11/2022	78214	No	\$9,901.56		
653	SHELBY COUNTY CLERK & RECO	8/11/2022	78232	No	\$147.34		
653	SHELBY COUNTY CLERK & RECO	8/11/2022	78258	No	\$459.42		

Operator: jessica 8/11/2022 11:29:23 AM

Report ID: (APLT50s)

AP Paid Invoices Summary (APLT50s)

Shelby County

Beginning Date:

8/11/2022

Ending Date:

8/11/2022

Vendor ID	Vendor Name	Paid Date	Check No	Wire	Invoice Amt
654	SHELBY COUNTY COMMUNITY S	8/11/2022	78215	No	\$318,775.46
655	SHELBY COUNTY GENERAL FUN	8/11/2022	78178	No	\$434.00
662	SHELBY COUNTY TREASURER	8/11/2022	78096	No	\$7,207.75
664	SHELBY ELECTRIC COOP	8/11/2022	78143	No	\$562.86
664	SHELBY ELECTRIC COOP	8/11/2022	78179	No	\$119.28
1323	SHELBYVILLE CITY CLERK	8/11/2022	78259	No	\$202.00
676	SHELBYVILLE WATER DEPARTM	8/11/2022	78081	No	\$790.63
681	SIRCHIE ACQUISITION CO	8/11/2022	78180	No	\$73.27
708	STATE TREASURER-SEX OFFEND	8/11/2022	78181	No	\$62.00
1602	STATEWIDE PUBLISHING LLC	8/11/2022	78260	No	\$196.08
711	STEPHEN MELEGA	8/11/2022	78097	No	\$13.75
1808	STERICYCLE INC	8/11/2022	78098	No	\$77.25
716	STEVEN W SKINNER	8/11/2022	78261	No	\$175.00
717	STEWARDSON AMBULANCE SER	8/11/2022	78262	No	\$25.00
1333	STROHL FARMS	8/11/2022	78121	No	\$4,087.76
1588	SUB-AQUATICS, INC	8/11/2022	78216	No	\$706.48
33 1004	SYNCB/AMAZON	8/11/2022	78217	No	\$415.20
33 1004	SYNCB/AMAZON	8/11/2022	78233	No	\$52.90
729	TAP BUSINESS SYSTEMS	8/11/2022	78234	No	\$104.11
	TAYLOR CLARK	8/11/2022	78099	No	\$62.72
134	TECHNOLOGY MANAGEMENT RE	8/11/2022	78182	No	\$108.00
731	TERMINIX PROCESSING CENTER	8/11/2022	78100	No	\$45.00
739	THOMSON REUTERS-WEST	8/11/2022	78218	No	\$922.74
739	THOMSON REUTERS-WEST	8/11/2022	78235	No	\$256.87
TOM DAY	TOM DAY BUSINESS MACHINES	8/11/2022	78198	No	\$121.87
1337	TOTAL COURT SERVICES	8/11/2022	78199	No	\$894.00
754	TRIANGLE MEDICAL SOLUTIONS,	8/11/2022	78106	No	\$18.00
759	TWP CONSTRUCTION	8/11/2022	78122	No	\$4,222.80
759	TWP CONSTRUCTION	8/11/2022	78144	No	\$1,055.70

Operator: jessica

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Report ID: (APLT50s)

AP Paid Invoices Summary (APLT50s)

Shelby County

Beginning Date: 8/11/2022 Ending Date: 8/11/2022

Vendor ID	Vendor Name	Paid Date	Check No	Wire	Invoice Amt
775	VERIZON WIRELESS	8/11/2022	78183	No	\$1,141.79
775	VERIZON WIRELESS	8/11/2022	78236	No	\$63.16
775	VERIZON WIRELESS	8/11/2022	78145	No	\$122.71
775	VERIZON WIRELESS	8/11/2022	78107	No	\$129.89
1307	VISA	8/11/2022	78200	No	\$628.00
1307	VISA	8/11/2022	78146	No	\$20.00
1243	WATTS COPY SYSTEMS INC	8/11/2022	78147	No	\$172.09
526	WAYSTAR	8/11/2022	78108	No	\$79.07
1275	WEX BANK	8/11/2022	78184	No	\$708.17
1275	WEX BANK	8/11/2022	78201	No	\$92.84
1275	WEX BANK	8/11/2022	78237	No	\$314.09
794	WINDSOR AREA AMBULANCE	8/11/2022	78263	No	\$925.00
WIPFLI LLP	WIPFLI LLP	8/11/2022	78264	No	\$4,000.00
1255	WM CORPORATE SERVICES INC	8/11/2022	78148	No	\$76.54
803	XEROX CORPORATION	8/11/2022	78185	No	\$17.80

Grand Total : \$1,443,866.21

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