

Section V: Application.

Any person seeking to conduct or operate a raffle shall file an application therefor with the Clerk on the forms provided by the Clerk. Said application shall contain the following information:

- (A) The name, address and type of organization.
- (B) The length of existence of the organization and, if incorporated, the date and state of incorporation.
- (C) The name, address, telephone number, social security number and the date of birth of the organization's presiding officer, secretary, raffles' manager and other members responsible for the conduct and operation of the raffle.
- (D) The aggregate retail value of all prizes to be awarded in the raffle.
- (E) The maximum retail value of each prize to be awarded in the raffle.
- (F) The maximum price charged for each raffle chance issued or sold.
- (G) The maximum number of raffle chances to be issued.
- (H) The area in which raffle chances will be issued or sold.
- (I) The time period during which raffle chances will be issued or sold.
- (J) The date, time and location at which winning chances will be determined.
- (K) A sworn statement attesting to the not-for-profit character of the applicant organization signed by its presiding officer and secretary.
- (L) A certificate signed by the presiding officer of the applicant organization attesting to the fact that the information contained in the application is true and correct.
- (M) A fidelity bond of the raffle manager in an amount equal to the aggregate retail value of all prizes to be awarded shall accompany said application.

## APPLICATION FOR RAFFLE PERMIT

1. Name, Address and type of organization:
  
2. Length of existence of organization and if incorporated, date and state of incorporation:
  
3. State (a) Name, (b) Telephone number, (c) Social Security number and (d) Date of birth of the following:

(A) Presiding Officer (B) Secretary (C) Raffles Manager (D) Other Responsible Person

	Name	Telephone Number	Social Security	DOB
(A)				
(B)				
(C)				
(D)				

4. Aggregate retail value of all prizes to be awarded:
5. Maximum retail value of each prize to be awarded:
6. Maximum price charged for each raffle chance issued or sold:
7. Maximum number of chances to be issued:
8. The area in which raffle chances will be issued or sold:
9. The time period during which raffle chances will be issued or sold:
10. The date, time, and location at which the winning chances will be determined:

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
APPLICANT

**FIDELITY BOND**

KNOW ALL MEN BY THESE PRESENTS, That I \_\_\_\_\_

whose address is \_\_\_\_\_

am bound to the People of the State of Illinois in the penal sum of \$ \_\_\_\_\_

lawful money of the United States, for the payment of which I bind myself, and my heirs,

executors, and administrators, jointly and severally by these presents.

The condition of this obligation is such that if I, as raffles manager faithfully and honestly discharge the duties of the raffles manager as provided in the Illinois Revised Statutes, Chapter 85, Section 2301 and the applicable ordinances of Shelby County, Illinois, and its municipalities, and to do all acts which at any time may be required of me by law or by a court. Then this obligation is void; otherwise it remains in full force. This bond shall not be terminated or cancelled without thirty (30) days prior, written notice to the Shelby County Clerk.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
(Raffles Manager)

\_\_\_\_\_  
(Seal)

STATE OF ILLINOIS )  
                                  ) ss  
COUNTY OF SHELBY)

I, the undersigned, a Notary Public, do hereby certify that \_\_\_\_\_

\_\_\_\_\_, Raffles Manager,

personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that she/he, signed, sealed and delivered said instrument as her/his free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public

(SEAL)

**ATTACHMENT TO RAFFLES APPLICATION**

The undersigned, being the presiding officer and secretary of the applicant organization, on oath, state that the applicant organization is a not-for-profit organization within the meaning and definition of the Illinois Revised Statutes, Chapter 85, Section 2301, et seq., and has been in existence for more than five (5) years and that the information in the Raffles Application dated \_\_\_\_\_ 20\_\_\_\_\_, is true and correct.

(Strike out if not applicable) The application organization has unanimously voted to waive the fidelity bond provisions of the ordinance of the raffles manager and remains responsible for the operation and conduct of the raffle.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_  
(Presiding Officer)

\_\_\_\_\_  
(Secretary)

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public