

## Shelby County Treasurer - Erica Firnhaber

---

**From:** Shelby County Treasurer - Erica Firnhaber  
**Sent:** Monday, July 8, 2024 8:53 AM  
**To:** "Pauline Gordon" [REDACTED]  
**Subject:** RE: Shelby County Dive update  
**Attachments:** Ord 23-04-O Credit Card Policy.PDF

Pauline,

I will respond to the email in red below.

### **Erica Firnhaber**

*Shelby County Treasurer*  
P.O. Box 326  
Shelbyville, IL 62565  
217-774-3841

---

**From:** Pauline Gordon <[REDACTED]>  
**Sent:** Monday, July 8, 2024 8:33 AM  
**To:** shcotre@shelbycounty-il.gov  
**Cc:** Alyssia Benford [REDACTED]  
**Subject:** Shelby County Dive update

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#)

Morning Erica-

I have been working on the Shelby County dive audit and just wanted to provide an update. I am currently working on proving or disproving that the number of donations and budget are enough to cover the expenditures of the dive team.

I have completed an initial draft of fixed assets. The current list needs additional review, but I submit a final draft once completed. I do have some additional questions/ requests for documentation that might provide additional information.

1. A GMC Yukon was traded in for the 2019 Chevy Silverado, do we know who this truck belonged to? **Shelby County seemed to have problems getting titles titled correctly or changed once vehicles were purchased from other government agencies. I believe the Shelby County Dive Team would have been in title.**
2. Do we know where all the assets are currently located? I am currently showing approximately 79,322.40 worth of dive team assets. This list may not be exhaustive. Please see attached fixed asset list. [SHELBY DIVE TEAM- PVG.xlsx](#) **I cannot get this list to open. All Dive Team equipment is located at the Dive Shed at 1032 N. Morgan, Shelbyville, IL 62565 as far as I know.**
3. Do we have access to either of the following email addresses?

[shelbydive@shelbycounty-il.com](mailto:shelbydive@shelbycounty-il.com) this is the email that Austin Pritchard has emailed me from recently. I know he used to use the other email. I would think being used as a government email he would have to provide emails that were associated with that email. I do not have access to that and I don't think our IT people would have access to it.

[shelbycountydiveteam@gmail.com](mailto:shelbycountydiveteam@gmail.com)

4. Do we have access to the Shelby county EMA amazon account? We did not have access to that account. When the EMA director left, myself nor the county clerk had access to that account. I am not sure how the account got closed. The county clerk may know. I never had access to it.
5. Does the Shelby county dive team or dive team leadership have the authority to sign up for credit on behalf of the county? They are not listed in our Credit Card policy but they do have WEX cards for gas purchases. They have signed the policy. I have the policy attached. Those were just signed a couple of weeks ago. The commander has given every dive member access to use the cards.

With Regards-

Pauline Gordon